



RANGITIKEI
DISTRICT COUNCIL

Making this place home.

Hunterville Community Committee

Order Paper

Monday 20 August 2018 at 6.30pm

Hunterville Town Hall, Bruce Street, Hunterville

Website: www.rangitikei.govt.nz
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Chair
Karen Kennedy

Membership
Sandra Carroll, Maureen Fenton, Richard Gower, Trevor O'Connor, Jean Signal,
Lynette Thompson, Erina True, Jane Watson
His Worship the Mayor, Andy Watson, (ex officio)

Councillor Dean McManaway and Cr Ruth Rainey

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Huntermville Community Committee Meeting

Agenda – Monday 20 August 2018 – 6:30 pm

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The quorum for the Huntermville Community Committee is 6 plus an Elected Member.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of Minutes

The Minutes for the meeting of the Hunterville Community Committee held on 18 June 2018 are attached.

File ref: 3-CC-1-2

Recommendation:

That the Minutes of the Hunterville Community Committee meeting held on 18 June 2018 be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A verbal report will be provided at the meeting.

8 Council decisions on recommendations from the Committee

Old fire station down pipe

The Old fire station down pipe has been repaired by Chris Price. A request for service has been logged to McIlwaines requesting that they remove the ground rubbish along with providing a quote for repair/and or demolition of this building.

Hunterville Public Toilets

A recent review of cleaning services should result in an improvement to the cleaning of the public toilets.

Keep NZ Beautiful

Council staff will consider how best to support solid waste requirements for registered volunteer groups involved in Keep NZ beautiful week.

Council confirmed the following recommendation:

18/HCC/016 The Hunterville Community Committee, being mindful of costs, recommends to Council that Council install an economic water fountain in the Hunterville Domain, while the A280 water fountain is installed near the Hunterville Dog statue and playground.

9 Council responses to queries raised at previous meetings

- Approval of the locations for the installation sites for the four donated seats has been confirmed and a traffic management plan is being prepared.
- Ms Thompson's 'Fix it form' lodged 17 May was located and the spouting was fixed.

10 Update on place-making initiatives

Committee members will report.

11 Small Projects Fund – update

A memorandum is attached.

File ref: 3-CC-1-1

Recommendation:

That the memorandum 'Small Projects Grant Scheme Update – August 2018' be received.

12 Review of Control of Liquor Bylaw – local effectiveness and concerns

Council is required to review its Liquor Control in a Public Place Bylaw in 2018. The existing Bylaw is attached. Currently the Bylaw applies a liquor control area to the Hunterville town centre. During a review, Council has to continue the existing Bylaw, Council has to be satisfied the following criteria is met:

- the level of crime or disorder experienced before the bylaw was made (being crime or disorder that can be shown to have been caused or made worse by alcohol consumption in the area concerned) is likely to return to the area to which the bylaw is intended to apply if the bylaw does not continue.

If Council wishes to make changes, it needs to be satisfied the following criteria can be met:

- the bylaw can be justified as a reasonable limitation on people's rights and freedoms; and
- a high level of crime or disorder (being crime or disorder caused or made worse by alcohol consumption in the area concerned) is likely to arise in the area to which the bylaw is intended to apply if the bylaw is not made; and
- the bylaw is appropriate and proportionate in the light of that likely crime or disorder

The Committee is asked to consider whether the current Bylaw is still appropriate or requires amendment and provide feedback for Council on the criteria listed above. It is possible that the Bylaw will be adopted for public consultation before the next Committee meeting. If this

is the case, it is suggested the Committee delegate responsibility for a member(s) to lodge a submission on their behalf.

Recommendations:

EITHER

That the Hunterville Community Committee recommend to the Policy/Planning Committee that the Hunterville town centre area continues be included as a liquor control area under the Liquor Control in a Public Place Bylaw for the following reasons:

-
-

OR

That the Hunterville Community Committee recommend to the Policy/Planning Committee that the Hunterville town centre is removed as a liquor control area under the Liquor Control in a Public Place Bylaw for the following reasons:

-
-

OR

That the Hunterville Community Committee recommend to the Policy/Planning Committee that following amendments are made to the Liquor Control in a Public Place Bylaw:

-
-

for the following reasons:

-
-

That the Hunterville Community Committee delegate [insert name] the authority to put in a submission on the Review of the Control of Liquor Bylaw on behalf of the Committee.

13 Proposed amendments to the Animal Control Bylaw

Council's Animal Control Bylaw is due for review in 2018. The Policy/Planning Committee is considering any required changes to the Bylaw, before it goes out for consultation. It is possible that the Bylaw will be adopted for public consultation before the next Committee meeting. If this is the case, it is suggested the Committee delegate responsibility for a member(s) to lodge a submission on behalf of the Committee.

Recommendation:

That the Hunterville Community Committee delegate [insert name] the authority to put in a submission on the Review of the Animal Control Bylaw on behalf of the Hunterville Community Committee.

14 Representation review – initial proposal

Council has now adopted its Initial Proposal for its Representation Review for the 2019 elections. Council has proposed the following:

- Retaining 11 elected members (plus the Mayor)
- Amending the current structure from a five ward structure to a three ward structure.
- Retaining the Taihape and Ratana Community Boards

Further details of the proposal including Council's rationale is attached. Written submissions close at 9am 17 September 2018.

Recommendations:

- 1 That the 'Consultation information for Council's initial proposal for representation for the 2019 local election' be received.
- 2 That the Hunterville Community Committee delegate [insert name] the authority to put in a submission on the Representation Review for the 2019 election on behalf of the Committee.

15 Current infrastructure projects/upgrades and other Council activities within the ward

An extract is attached.

File ref: 3-CC-1-4

Recommendation:

That the extract 'Current infrastructure projects/upgrades and other Council activities within the ward' dated May-June 2018 be received.

16 Late Items

As accepted in item 5.

17 Next meeting

15 October 2018 at 6:30 pm

18 Meeting Closed

Attachment 1

Rangitikei District Council

Hunterville Community Committee

Minutes – Monday 18 June 2018 – 6:34 PM



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Present: Ms Karen Kennedy, Chair
Ms Sandra Carroll
Ms Erina True
Mr Richard Gower
Ms Jean Signal
Ms Lynette Thompson
Ms Jane Watson
Cr Dean McManaway

In attendance: Ms Nardia Gower, Governance Administrator

1 Welcome

The Chair welcomed everyone to the meeting.

2 Public Forum

Nil

3 Apologies

That the apology for the absence of Ms Maureen Fenton be received.

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

Keep NZ Beautiful Day in September 2018

be dealt with as a late item at this meeting.

There was no scheduled change to the order of business.

6 Confirmation of Minutes

Resolved minute number

18/HCC/015

File Ref

3-CC-1-2

That the Minutes of the Hunterville Community Committee meeting held on 16 April 2018 be taken as read and verified as an accurate and correct record of the meeting.

Ms Carroll / Ms Kennedy. Carried

7 Chair's Report

The Chair had nothing to report.

8 Council decisions on recommendations from the Committee

Council confirmed the recommendation (18/HCC/007) to install a drinking fountain in the Hunterville Domain.

Cr McManaway informed the Committee that Mr Athol Sanson, Parks and Recreation team Leader, has advised that drinking fountain will be installed at the Hunterville Playground and a further drinking fountain, able to refill drink bottles, will be installed in the Hunterville Domain

The issue over who pays the water rates of the future drinking fountain in the Domain was raised.

Resolved minute number **18/HCC/016** **File Ref**

The Hunterville Community Committee, being mindful of costs, recommends to Council that Council install an economic water fountain in the Hunterville Domain, while the A280 water fountain is installed near the Hunterville Dog statue and playground.

Ms Watson / Ms Kennedy. Carried

9 Council responses to queries raised at previous meetings

Ongo Stream

Cr McManaway updated the Committee:

- Council staff are still investigating the flooding issues with the staff surveyor undertaking a thorough survey of the area to determine the amount of fall we are working with.
- Correspondence has been sent to Horizons who agree that the stream is their responsibility, the cleaning of the stream is on their schedule but is not deemed a priority. Council staff are continuing to highlight the issue with Horizons.
- One suggestion is to install a flap on the culvert that will allow the water to go out but restricts water coming back up.

Update on the Public Toilets:

Cr McManaway updated the Committee noting the large support has been removed and the plaster work has been completed. Discussion was had regarding the poor level of cleaning service, despite the contract now sitting in-house with Council. The Committee were reminded that anyone is able to submit a 'Fix it forms', also known as request for service forms. These are required by Council to enable action. Verbal requests for service can be made by phoning Council's customers service on 06 3270099.

10 Consideration of applications to the Community Initiatives Fund

The Committee discussed the application from Project Litefoot to the Community Initiatives Fund. It was noted that Project Litefoot's Income and Expenditure statement demonstrates

a large percentage of personal and administration costs verses total costs of light bulbs, water saving devices and recycling stations.

Resolved minute number **18/HCC/017** **File Ref**

That the report 'Consideration of applications for the Community initiative Fund 2018/2019 – Round 1' be received.

Ms Kennedy / Ms Thompson. Carried

Resolved minute number **18/HCC/018** **File Ref**

That the following Project Report Form be received:

- Project LiteFoot Trust Project Report form R2 2017

Ms Carroll / Ms Watson. Carried

Resolved minute number **18/HCC/019** **File Ref**

That the Hunterville Community Committee approve the application of Project LiteFoot Trust – LiteClub Rangitikei: Rangitira Golf Club and the Hunterville Bowling Club, and disperse \$1200 from the Community initiatives Fund.

Mr Gower / Ms Thompson. Carried

11 Update on place-making initiatives

Cr McManaway updated the Committee on the Queens Park signage, and further spoke of the sign to be installed near the Dog statue.

Undertaking **Subject**

The Hunterville Community Committee request approval and confirmation from Council staff as to the below locations for the installation sites of the four donated seats to be installed with concrete securing, in the following places:

- Outside Museum
- Police station
- Book shop
- Outside the photograph

Undertaking	Subject
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Ms Gower to send Placemaking sheets to Karen. To apply for funding for the cost of the seat installation.

12 Small Projects Fund – update

Resolved minute number	18/HCC/020	File Ref	3-CC-1-1
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That the memorandum 'Small Projects Grant Scheme Update – June 2018' be received.

Ms Thompson / Mr Gower. carried

Resolved minute number	18/HCC/021	File Ref	3-CC-1-1
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That the Hunterville Community Committee pay the \$200 to Hunterville Lions Club for the new information signage at Queens Park.

Ms Kennedy / Ms Carroll. Carried

Resolved minute number	18/HCC/022	File Ref	3-CC-1-1
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That the Hunterville Community Committee recommends to Council that the unspent balance of the Small Projects Grant Scheme of \$359.00 be carried forward to the 2018/19 Financial year.

Ms Watson / Ms Signal. Carried

13 Current infrastructure projects/upgrades and other Council activities within the ward

The Committee discussed the update with the following points being raised:

- The Hunterville Cemetery has received lots of positive feedback.
- Mr Gower noted that a suitable site for a Dog Cemetery is still being sought.
- Rubbish is being dumped on private property of a condemned building site. Cr McManaway stated he would investigate solutions with Council staff.

Undertaking	Subject
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Ms Thompson 'Fix it form' lodged 17 May requesting feedback has not been actioned nor Council response received.

Resolved minute number	18/HCC/023	File Ref	3-CC-1-4
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Hunterville Community Committee recommend to Council that immediate attention be given to the old Fire station with regard to the atrocious condition of the southern wall and storm water issues. Of particular concern is the spouting lacking a down pipe causing surface flooding. These hazards are of particular concern due to the proximity to the Hunterville Playcentre.

Ms Thompson / Ms True. Carried

Resolved minute number	18/HCC/024	File Ref	3-CC-1-4
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That the Hunterville Community Committee recommend to Council that Council investigate the quality of cleaning service given the Hunterville Public Toilets following negative feedback given by the community.

Ms Signal / Ms Kennedy. Carried

Resolved minute number	18/HCC/025	File Ref	3-CC-1-4
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That the memorandum 'Extract from activity report to the Assets/Infrastructure Committee's March - April 2018' be received.

Ms Kennedy / Ms Carroll. Carried

14 Late Items

Keep New Zealand Beautiful Day Week in September.

- The Committee noted that Hunterville used hold a working bee, encouraging local residents clean up the front of their properties.
- The Committee want to hold another clean up week in line with the National programme in September.

Resolved minute number	18/HCC/026	File Ref
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That the Hunterville Community Committee recommend to Council that Keep NZ Beautiful groups registered with Council have a waived dump fee at their local waste transfer

stations for the week of Keep NZ beautiful.

Ms Carroll / Ms Kennedy. Carried

15 Next meeting

20 August 2018 at 6:30 pm

16 Meeting Closed

8.29pm

Confirmed/Chair: _____

Date:

Attachment 2

MEMORANDUM

TO: Huntermville Community Committee

FROM: Christin Ritchie, Governance Administrator

DATE: 19 July 2018

SUBJECT: **Small Projects Grant Scheme Update – August 2018**

FILE: 3-CC-1-2

1 Allocation

- 1.1 The amount of the 2017-18 Small Projects Grant Scheme for Huntermville Ward is \$857.00.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.
- 1.3 At its last meeting for the 2017-18 year the Committee resolved to carry-over the balance of the Scheme; the remaining balance was \$359.00. This gives a total allocation for the 2018-2019 year of \$1,216.00.

2 Breakdown

- \$200 to the Huntermville Lions Club was paid on 20 June 2018 (last payment for the 2017-18 financial year)

3 Remaining Budget

- This leaves a remaining budget for the 2018-19 financial year of \$1,216.00.

4 Recommendation:

That the memorandum 'Small Projects Grant Scheme Update – August 2018' be received.

Christin Ritchie
Governance Administrator

Attachment 3

Rangitikei District Council

LIQUOR CONTROL IN A PUBLIC PLACE BYLAW 2010

1. TITLE

The title of this Bylaw is the Rangitikei District Council Liquor Control in a Public Place Bylaw 2010.

2. SCOPE

This Bylaw is made under the authority of Section 147 of the Local Government Act 2002. The purpose of the Bylaw is to enhance public safety and to minimize potential for offensive alcohol-related behaviour in public places, by providing for liquor control in specified public places.

3. COMMENCEMENT

This Bylaw comes into force on 1 September 2010.

4. DEFINITIONS AND INTERPRETATION

In this Bylaw unless the context otherwise requires:

THIS BYLAW means the Rangitikei District Council Liquor Control in a Public Place Bylaw.

COUNCIL means the Rangitikei District Council.

OFFENCE means an offence against a bylaw and shall include the omission, failure, or neglect to comply with any part of a bylaw.

PUBLIC PLACE means:

- a) any place that is –
 - i. under the control of the Council; and
 - ii. open to, or being used by, the public, whether or not there is a charge for admission; and
- b) includes –
 - i. a road, whether or not the road is under the control of the Council; and
 - ii. any part of a public place; but
- c) does not include –
 - i. any part of a place for which a liquor license has been issued in accordance with the Sale of Liquor Act 1989, and
 - ii. “cafe style” outdoor seating located on public footpaths where patrons are using the area for the purposes of dining at a licensed premise up to

12.00 midnight. After that time, this Bylaw will again take effect and the acts prohibited in public place by this Bylaw will again be prohibited.

VEHICLE means:

- a) a contrivance equipped with wheels, tracks, or revolving runners on which it moves or is moved; and
- b) includes:
 - i. a hovercraft, a skateboard, in-line skates, and roller skates; but
- c) Does not include—
 - i. a perambulator or pushchair:
 - ii. a shopping or sporting trundler not propelled by mechanical power:
 - iii. a wheelbarrow or hand-trolley:
 - iv. a child's toy, including a tricycle and a bicycle, provided, in either case, no road wheel (including a tyre) has a diameter exceeding 355 mm:
 - v. a pedestrian-controlled lawnmower:
 - vi. a pedestrian-controlled agricultural machine not propelled by mechanical power:
 - vii. an article of furniture:
 - viii. an invalid wheel-chair not propelled by mechanical power:
 - ix. any other contrivance in accordance with the provisions of the rules as provided for in the Land Transport Act 1998.

5. LIQUOR CONTROL

The following acts are prohibited at all times in all public places identified as being liquor control areas in Schedules 1A to 1C, 2A and 2B:

- a) to consume, bring into or possess liquor in a liquor control area;
- b) to consume, bring into or possess liquor in a vehicle in a liquor control area.

For the purposes of clarity, this Bylaw does not prohibit the activities described in section 147 (3) of the Local Government Act 2002, nor does it prohibit the consumption or possession of liquor in a place for which a liquor license has been issued under the Sale of Liquor Act 1989, nor does it prohibit, in the case of liquor in an unopened bottle or other unopened container, the transport of that liquor between premises that adjoin a public place provided the liquor is promptly removed from the public place.

Council may, through authorisation by the Chief Executive, grant a waiver or suspension of the Bylaw in respect of an organised event during a specific time period at a specific location where necessary to enable better enjoyment of the event by members of the public.

Every person who desires a waiver or suspension of the Bylaw to be considered by Council shall make an application in writing using the form prescribed by the Council, clearly identifying the public area, time period and reason for the application.

Where a waiver or suspension of the Bylaw has been granted for an organised event, a minimum of 14 days public notice must be given prior to the event, specifying the area, and the period of time for which the dispensation applies. The applicant will be required to cover the costs of processing the application and any signage relating to dispensation for the organised event.

6. LIQUOR CONTROL AREAS

The liquor control areas are shown in Schedules 1A to 1C, 2A and 2B, attached to this Bylaw. Any roads that form a boundary are included in the liquor control areas.

7. TEMPORARY LIQUOR CONTROL AREAS

Temporary Liquor Control areas may be put in place by the Council as specified public areas for particular periods of time, to a maximum of 14 consecutive days in a 12 month period for any single temporary liquor control area.

Where an application for a temporary liquor control area is granted, a minimum of 14 days public notice must be given specifying these areas, and the period of time for which the control applies. In the case of an application from the public, the applicant will cover the cost of signage and erection of the signage for the temporary control area.

Every person who desires a temporary liquor control area to be put in place by the Council, shall make an application in writing using the form prescribed by the Council, clearly identifying the public area, time period and reason for the application.

The Chief Executive will consider all applications from the public where the request does not exceed a time period of 24 hours, and will exercise their discretion in the approval of such applications in consultation with the Police.

The Council will consider applications from the public for a temporary liquor control area in all other cases, and will approve temporary liquor control areas if the Council is satisfied that a temporary liquor control area is necessary, and is an appropriate means of regulation of liquor within the area.

8. PENALTY FOR BREACH OF BYLAW

Any person who acts in breach of this Bylaw commits an offence and is liable on summary conviction to a fine of up to \$20,000.

9. ENFORCEMENT OF BYLAW AND POLICE POWERS

The Police will enforce this Bylaw under the powers of arrest, search and seizure found in sections 169 and 170 of the Local Government Act 2002.

No warrant is required for the police to conduct a search to ascertain whether liquor is present in a container or vehicle that is in or entering the public area. However, prior to exercising the power of search, a person must be informed that they have the opportunity to promptly remove the container or vehicle from the specified public area, and be given a reasonable opportunity to do so.

In circumstances where a person so informed has removed liquor from a public area, and subsequently returns with liquor to that public area within a period when it could reasonably be deemed that the person has been informed prior to search, the police shall not be required to provide the person with a further opportunity to remove that liquor from the specified public area prior to search.

10. DATE BYLAW MADE

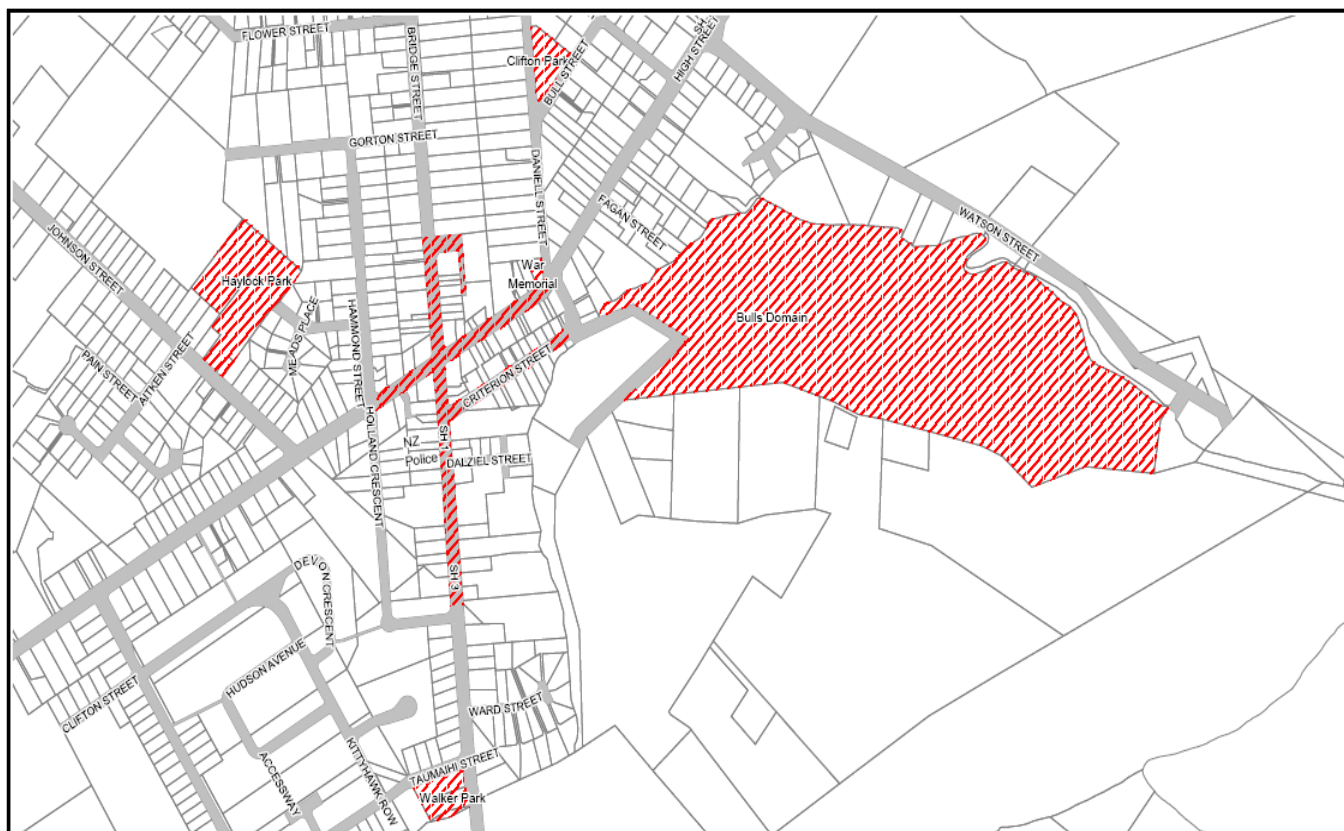
This Bylaw was adopted by the Rangitikei District Council on the 29 July 2010.

Rangitikei District Council

Liquor Control Bylaw – First Schedule

The activities described in section 5 a) to 5 c) of this Bylaw are prohibited in the areas shown on the following maps (schedules 1A to 1C, 2A and 2B):

SCHEDULE 1A BULLS



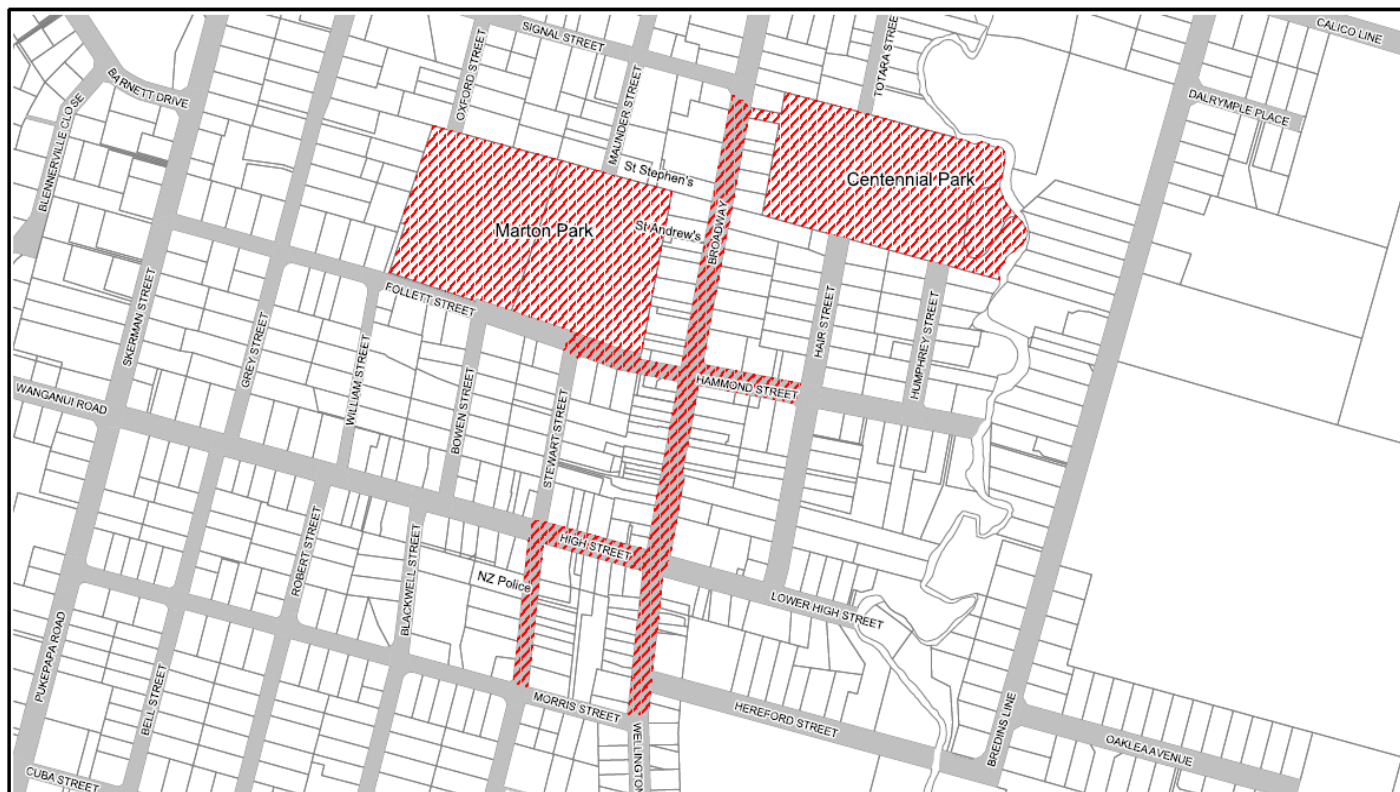
All prohibited areas are shown as shaded in red on map.

Liquor control areas:

Bridge St from Holland St to 160 Bridge St
 Criterion St from Bridge St to Domain Rd
 High St from Hammond St to Daniell St
 Bulls Domain
 Haylock Park
 Walker Park
 Clifton Park

SCHEDULE 1B

MARTON

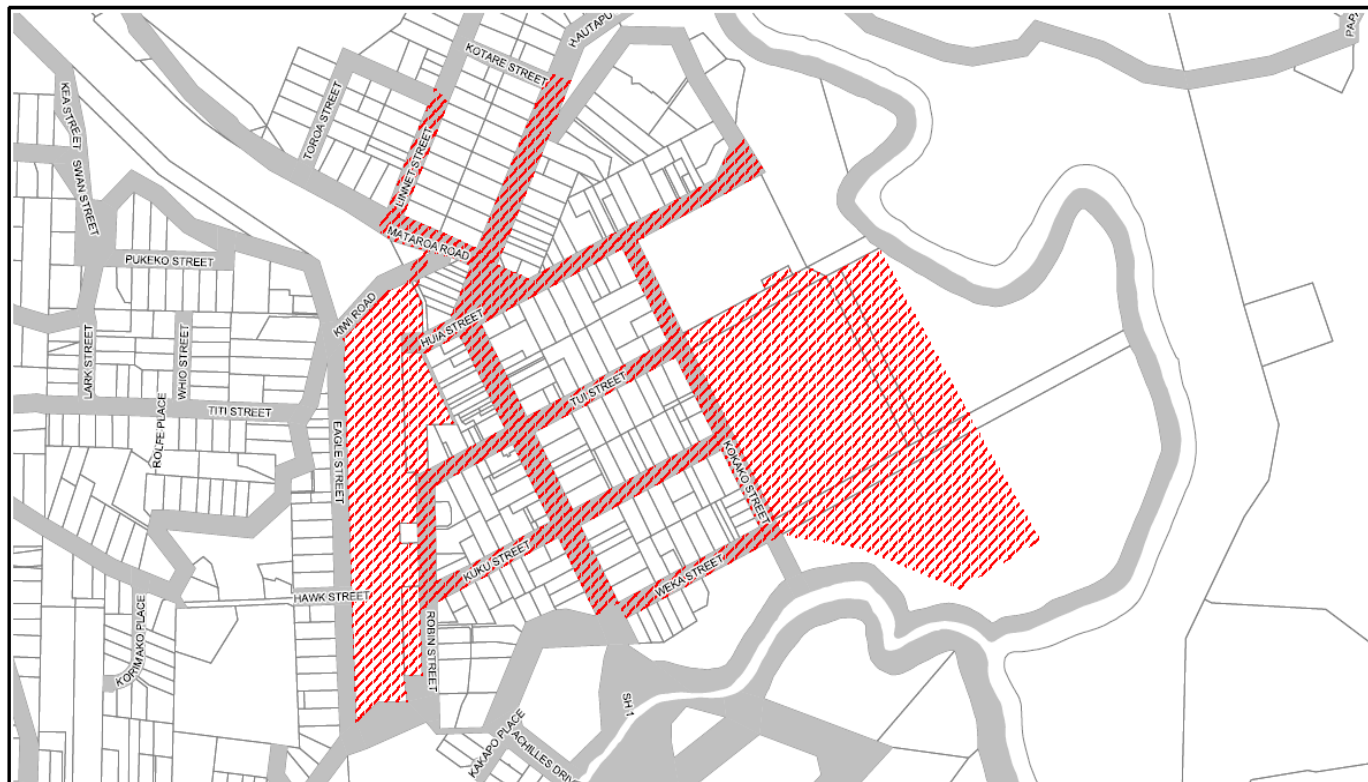


All prohibited areas are shown as shaded in red on map.

Liquor control areas:

Broadway from Signal Street to Morris Street.
 Follett St from Stewart Street to Broadway.
 Hammond St from Broadway to Hair St
 Stewart St from High St to Morris St
 Centennial Park
 Marton Park

SCHEDULE 1C TAIHAPE



All prohibited areas are shown as shaded in red on map.

Liquor control area:

Hautapu Street from Weka St to the intersection of Hautapu St and Mataroa Rd
Mataroa Rd from the intersection of Hautapu St and Mataroa Rd to Linnet St
Kuku Stt from Robin Street to Kokako Street.

Tui Street from Robin Street to Kokako Street.

Huia St (including the Service Lane) from the area known as the “Outback” to Kokako Street.

The area known as “The Outback” and the area bordered by the following streets:
Robin St, Kaka Rd, Eagle St, Kiwi Rd and the service lane accessed from Huia St.

Linnet St from Mataroa Rd to Kotare St

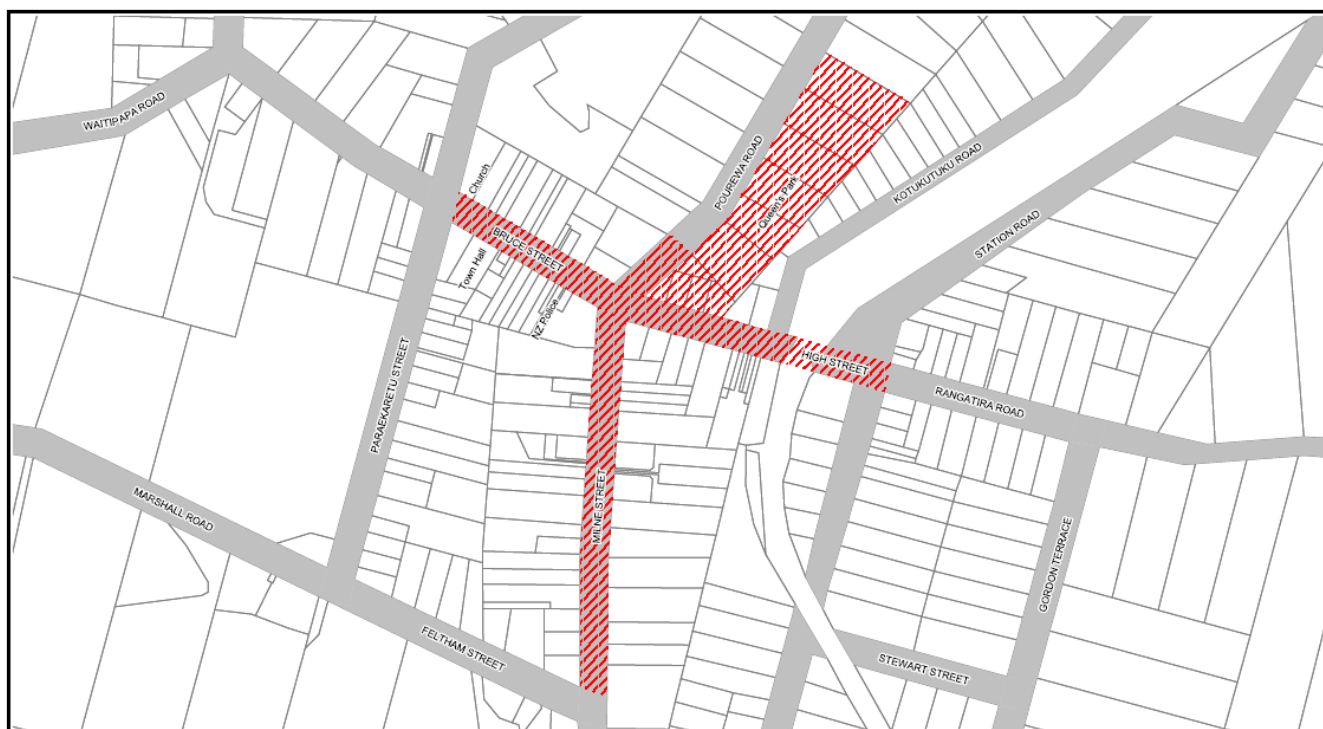
Hautapu St from Mataroa Rd to Kotare St

Robin St from Tui St to Kuku St

Kokako Street from Huia Street to Weka Street

Taihape Memorial Park, including the parking area and shearing pavilion

SCHEDULE 2A HUNTERVILLE



All prohibited areas are shown as shaded in red on map.

Liquor control area:

Milne Street from the Reserve on Pourewa Road to the end of the Commercial Zone on Milne Street.

Bruce Street from Paraekaretu Street to the intersection of Milne Street, Pourewa Road, Bruce Street, and High Street.

High Street from the intersection of Milne Street, Pourewa Road, Bruce Street, and High Street to Main Street (including any railways)

The reserve area on Pourewa Rd

SCHEDULE 2B

RATANA



All prohibited areas are shown as shaded in red on map.

Liquor control area:

Ratana Rd from State Highway 3 to Rangitahi Rd

The entire length of the following Roads and Streets:

- Rangitahi Rd
- Seamer St
- Taihauauru St
- Waipounamu St
- Ihipera-Koria St
- Tamariki Lane
- Kiatere St
- Taitokerau St
- Wharekauri St

The Park Reserves fronting Rangitahi, Seamer, Waipounamu and Taihauauru Streets
Ratana Temepara Grounds

Attachment 4



REPRESENTATION REVIEW 2018

Initial proposal for representation for the 2019 local election

PROPOSAL

Proposed number of elected members

- 11 councillors (plus the Mayor)

Proposed Wards

- *Northern* (3 elected members) – Taihape, Mangaweka, Utiku, Ohingaiti, Mataroa, Moawhango
- *Central* (5 elected members) – Marton, Hunterville
- *Southern* (3 elected members) – Scotts Ferry, Bulls, Turakina, Ratana, Koitiata, Kauangaroa

The population that each member will represent is as follows:

Ward	Population (2017 estimates)	Members	Population per member
Northern Ward	3,700	3	1,297
Central Ward	7,410	5	1,482
Southern Ward	3,890	3	1,297
Total	15,000	11	1,364

Proposed Community Boards

- *Taihape* – whole ward. With four members elected and two members appointed (rotated around the three Northern Ward councillors).
- *Ratana* – existing Ratana Community Board area. With four members elected and one member appointed (one of the Southern Ward councillors).

Background

Council is required to undertake a representation review once every six years. The review is important for ensuring effective and fair representation of the District's communities. The initial proposal includes – the number of elected members, the ward structure, community boards.

The existing structure is 11 elected members (plus the Mayor), two community boards (Taihape and Ratana), and five wards as follows:

- Bulls – 2 elected members
- Turakina – 1 elected member
- Marton – 4 elected members
- Hunterville – 1 elected member
- Taihape – 3 elected members

Council has considered a range of options and is proposing the current ward structure is changed.

Pre-consultation

During early 2018, Council undertook pre-consultation with the community to help them decide what to propose. The following issues were covered:

- Whether the Taihape community wanted to retain the Taihape Community Board.
- Whether the Ratana community wanted to retain the Ratana Community Board.
- Which option – out of the amended status quo, and a new three ward structure the community preferred.

The results showed a preference from both Taihape and Ratana for retaining their community boards (75%, 80%), but a mixed response for which ward structure option communities preferred (50% each option).

Reasons for the proposal

Council considered a wide range of proposals in developing the initial proposal and believes the proposal is the best option for effectively representing the District's communities of interest. When making a decision on the initial proposal Council was required to consider the following aspects:

- Distinct communities of interest
- The number of elected members
- The basis of election – wards, at-large (i.e. whole-of-District), mixed
- The fairness of the proposed structure
- Effectiveness of the proposed representation
- Community boards

Communities of interest

Council considered that it had the following communities of interest (*communities that have a distinct identity and experience similar issues*).

- Marton
- Bulls including Scotts Ferry
- Taihape
- Hunterville
- Western Villages - Koitiata, Ratana, Turakina, Kauangaroa, Whangaehu
- Northern Villages - Mangaweka, Moawhango, Mataroa, Pukeokahu, Utiku

Number of elected members

Given the size and diversity of the District, Council decided retain the status quo - 11 elected members (plus the Mayor).

This number has provided effective representation in the past. Additional councillors were not considered necessary to increase Council's ability to effectively represent its communities. Likewise, reducing the number of elected members was considered to have the potential to negatively affect the representation of the District's smaller communities. Reducing the number of elected members would not save money.

The basis of election – wards, at-large or mixed

A ward structure was considered as being the most effective way to ensure the District's distinct communities would be most effectively represented by elected members who could understand the unique traits and issues of each ward.

Effectiveness and fairness of the proposed 3 ward structure

Changes

The main changes from the current situation include:

- Reducing the number of wards from 5 to 3.
- Bringing the boundary of the Northern ward south.
- Combining the Marton and Hunterville communities into one ward.
- Combining the Bulls and Western communities into one ward.

Why has Council made these changes?

To represent these communities of interest fairly (as required by legislation) the wards have to have a certain ratio of elected members to the number of people they represent. For this Council (with 11 elected members) each councillor must represent between 1,228 – 1,500 residents. Given the District's changing populations it had the following effect on the status quo (5 wards):

- The Taihape Ward extended south

- The Marton Ward needed to reduce in size – with further rural properties from the Marton Ward being moved into the Hunterville and Turakina Wards.

Even under the current ward structure, there are a number of rural Marton residents whose community of interest is Marton that are located in the Hunterville Ward.

Council had significant concerns about these required changes, further fragmenting the Marton community of interest and combining them with communities which do not have similar issues, so looked at a range of different options to see whether there could be a better solution for representing the District's communities.

Of all the options considered, Council believes that the three ward structure would provide the most effective representation for the District for the following reasons:

- The communities of Marton and Hunterville are combined, but share common interests and issues. The number of elected members for the ward means that there is potential that a candidate from Hunterville could be elected to this ward.
- The proposal groups together the Bulls community of interest and the group of communities of interest in the western portion of the District. These communities do not relate to each other from a functional perspective. However, these communities have a range of common features and issues (sand country, flooding issues, are on the edge of the District and relate more with larger areas outside the District). There is the opportunity for a councillor to be elected from the western area of the District.

Community Boards

Given the pre-consultation with the Taihape and Ratana communities on retaining their boards was in favour of retaining the boards, Council has decided to retain these community boards in their initial proposal. No additional community boards have been proposed.

Have your say

Written submissions from the community are open until **9am 17 September 2018**.

Parties who make a written submission may also make an oral submission. Oral submissions are scheduled for 27 September 2018 at the Council Chambers in Marton. You need to indicate on your submission form if you wish to speak to your submission.

Further information

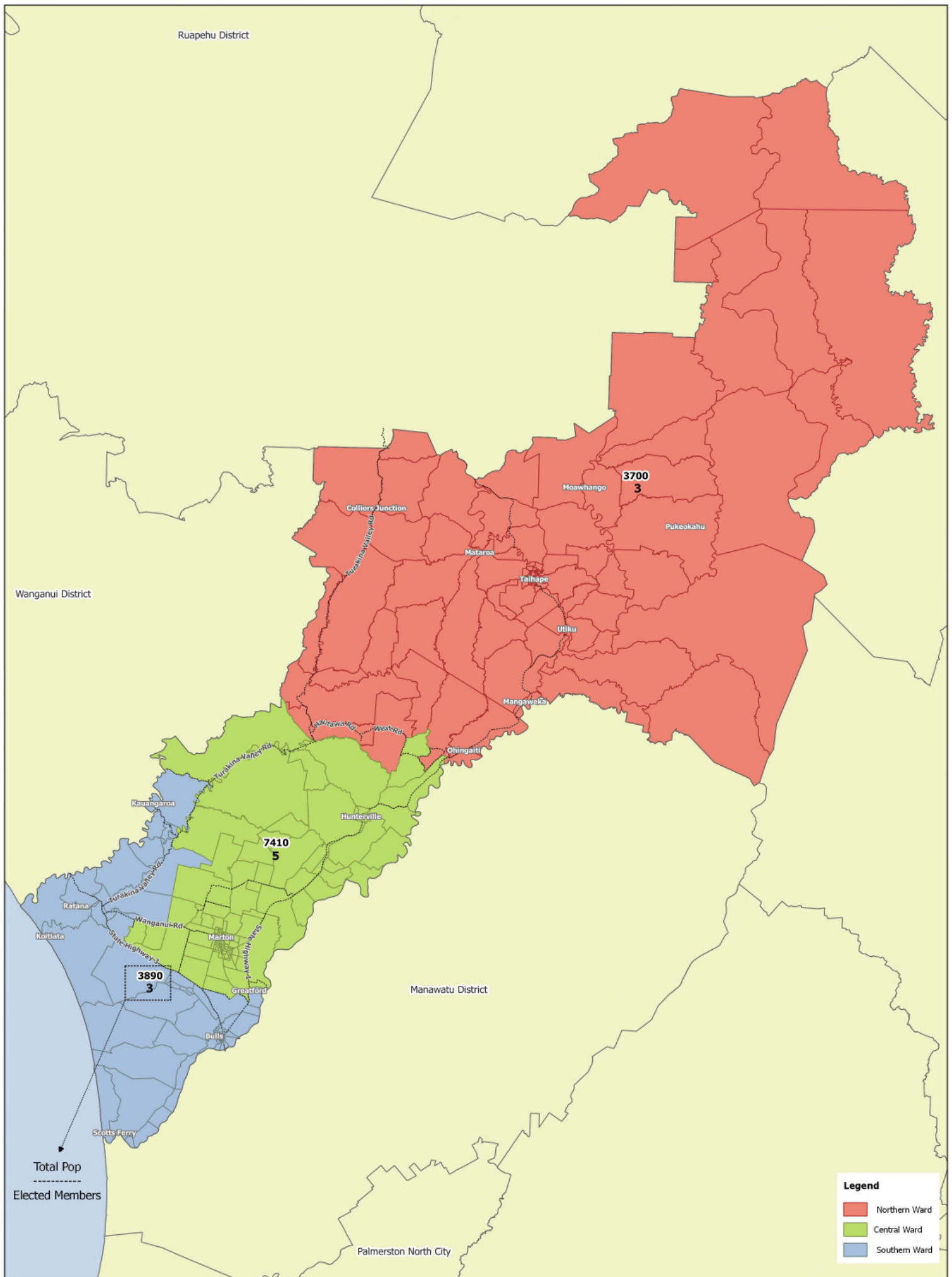
Further information, including a submission form, is available at the following places:

- Council's website www.rangitikei.govt.nz
- Council's libraries in Marton, Bulls and Taihape
- Council's Main Office in Marton
- By calling 0800 422 522

If you have any questions please contact Katrina Gray, Senior Policy Analyst/Planner.

Next steps

Once Council has considered submissions, it will adopt its final proposal. This proposal is subject to appeal/objection. Any appeals/objections lodged will be considered by the Local Government Commission who will make a binding decision.



Attachment 5

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2017/18				Apr-18
Major programmes of work outlined in the LTP/Annual Plan 2017/18				
Parks and Open Spaces	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Parks Upgrade Partnership- \$50,000 available		\$3400 has been granted to Taihape Showjumping Group for upgrading horse yards at Memorial Park, Taihape.	No new applications. \$46,600 still available.	
Community Buildings	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Secure a new contract for the cleaning of Council properties	Council resolved to seek tenders for several geographically defined contracts allowing tenders to cover one, some or all of the contracts, with the new contract/s to start from 1 November 2017, to include the proposed Mangaweka village and Papakai Park toilet facilities, to be inclusive of all cleaning and stock consumables, and to be for a two year period, and that, simultaneously with seeking tenders, staff investigate the implications of bringing the cleaning service in-house.	Council has resolved that an in-house cleaning service for council properties, district-wide, will be implemented, effective 1 November 2017. Materials and consumables have been sourced. Health & Safety briefing has been planned for transferring staff, and appropriate consumable guides and wall charts have been prepared for each council site. In-house team commenced.	This item is now complete.	
Community Housing	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Continue the upgrade programme for Council's community housing (unless the ownership and control is transferred to another organisation)	Inspections will be carried out using the Housing Warrant of Fitness Assessment Checklist and Manual as prepared by the Otago Medical School.	Council resolved, at their November meeting, that the management / ownership of community housing remain in-house for the time-being. Council also resolved that it investigates a rental policy, effective 1 July 2018, determining criteria for break-even rentals and market rentals, and also implements an integrated approach to the delivery of an effective and efficient capital renewal programme including ways to improve the warmth and energy efficiency, and reconfigure and improve the functionality, including sale and purchase, and re-builds and new builds. Housing inspections were carried out. Ceiling insulation was installed at the Cobber Kain units.	A Handyperson position has been established with applications closing 13 July. A workplan for community housing will be established once this person commences. Project is complete for 2017/18.	
Public Toilets	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Install public toilets in Mangaweka Village and, if there is sufficient external funding, investigate additional toilets in Papakai Reserve (Taihape), Toe Toe Road, the River Bank at Bulls, Bruce Reserve in Hunterville, Ratana, and Simpsons Bush north of Hunterville	Funding confirmation has been received from Regional Mid-Sized Tourism Facilities Grant Fund for toilets at Mangaweka village, Papakai Reserve, and Bruce Reserve.	Quotations for pre-built structures were sought from three suppliers as per Council's procurement policy. On-site visits have been held with the preferred supplier. Awaiting confirmed quotations. Further on-site meeting to be held at Bruce Park with supplier and DoC. Application was made to MBIE for an extension to timeframe. Bruce Park unit was ordered. Papakai Reserve Unit was installed.	Planning requirements were unable to be met with the possibility of a hearing, and further costs for a wastewater system for the Heritage Mangaweka site. NZTA have agreed in principle to issue a Licence to Occupy for the road reserve area between SH1 and Broadway. Staff are in the process of confirming this site would be suitable. No resource consent would be required.	Confirm extension to MBIE application, confirm site, obtain licence to occupy and order facility.
Cemeteries	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Complete upgrade of roadway into the Rangatira cemetery at Hunterville	Design/scope is confirmed.	Stage I is completed. Stage II was completed in December.	This project is now complete.	
Other major programmes of work carried out during 2016/17				
Projects	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months

* establishing a dog cemetery at Hunterville	Clarification of the ownership of the suggested site at 27 Milne Street, consenting requirements, and likely cost to establish and maintain. The Corrigin dog cemetery was established in 1974 and currently has over 200 graves. This year's burial fees are \$90. Periodic maintenance on the site is undertaken by the Corrigin Tidy Town Committee and other community volunteers.	The site is owned by Council. It is zoned rural, so Council would need to issue a resource consent for the venture to go ahead. At the November meeting of Council it was resolved that Council supported in principle the proposed dog cemetery in Hunterville but declined the current site proposed at 27 Milne Street, and would welcome suggestions from the Hunterville Community Committee for an alternative site. At its meeting on 19 February the Hunterville Community Committee discussed several options of an alternative site without a determination on a suggestion to put to Council at this stage.	There have been no alternative sites suggested by the Hunterville Community Committee.		
ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2017/18					Jun-18
Major programmes of work outlined in the LTP/Annual Plan 2017/18					
Pavement Rehabilitation	Route Position Length	Status	Start date	Completion date	Planned for the next two months
Rehabilitation of 6.52 km of existing sealed roads subject to Project Feasibility Reports to determine validity for progressing to the design and construction phase.					
Hunterville: Mangatipona Road,	RP. 1520-2520; 1000m		Oct-17	Mar-18	Completed.
Hunterville: Okirae Road,	RP. 20-1930; 1910m	This project has been now deferred until the 18/19 construction season due to the Galpins and Jefferson Projects being bought forward.			Survey and design completed.
Sealed Road Resurfacing (over 200m)	Route Position Length	Status	Start date	Completion date	Planned for the next two months
Sealed road resurfacing of 60.9 km (over 200 metres). This list is indicative and subject to alteration when and where reprioritised sites and conflicts with external activities are identified.					
Capex report 2017/18	cumulative to 30/09/2017	cumulative to 31/12/2017	cumulative to 30/3/2018	cumulative to 30/6/2018	Budget
Sealed road surfacing:	\$507	266,097	1,403,180		1,789,375
Drainage Renewals	10,687	109,571	261,005		352,425
Pavement rehabilitation	214,863	422,073	1,332,468		1,688,679
Structures component replacement	175	45,322	168,630		189,163
Traffic services renewal	176,516	189,514	208,823		224,950
Associated improvements	This category has been deleted				
Unsealed road metalling	159,916	223,395	257,189		460,125
TOTAL	562,664 (12%)	1,255,972 (27%)	3,631,295 (77%)		4,704,717
Streetlight renewals	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months F74:F88
LED replacements – accelerate the replacement of high pressure sodium in pedestrian category lighting areas[1] so that the programme of replacing all 1098 streetlights not yet replaced by LEDs is complete before December 2018 [1] This category includes all the District's local urban roads except for some high use routes n Marton. State highways are outside the scope of this programme.	There are approximately 100 LED's left to be replaced most of these in Taihape, these should be completed by February.				The installation of the new LED lights for the residential streets with in the District have now been completed. As a result of some money saved from the original allocation the next stage is to replace lights as identified on other busier roads. The design for this aspect currently underway. If there is any carry over of funds into the 18/19 year needed to complete the work this still qualifies for the 86% FAR from NZTA.
Carry forward programmes from 2016/17					
Other areas of network following storm event in June 2015					Mount Curl remedial work completed.
Repairs to damage from Debbie event April 2017					Work to mitigate the sites from event Debbie well under way.

Repairs for damage to network arising from July 13/14 event.					Considerable damage was caused to the network as a result of this event. Work to address well under way. Some sites may roll over into the 18/19 year.
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RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2017/18 Jun-18

Major programmes of work outlined in the LTP/Annual Plan 2017/18

What are they:	Targets	Progress to date	Work planned for next three months	
Review the Waste Management and Minimisation Plan	This must be complete by 30 June 2018: Waste Management Act, section 50. Consultation will coincide with that undertaken for the 2018-28 Long Term Plan. The waste assessment (prescribed under section 51 of the WMA) must be complete before that review starts. Ideally, this work entails an analysis of all waste streams. However, as all kerb-side collection of waste in the District is done by private contractors, access to information about the characteristics of this waste is unlikely. This means the analysis is confirmed to waste taken to the waste transfer stations. Budget Waste takes its waste direct to the landfill.	Draft WMMP consulted on. Council deferred decision on initiatives	Price various initiatives for future consultation October 2018	
Waste minimisation	Waste Education NZ visits.	Marton School, Mangaweka, Bulls and Mataroa schools	Positive feedback from schools participating in lessons. Note: Participation in Waste Education program is optional	
	Horizons Enviroschools programme.	Kumara cluster workshop	Participation in programme - optional	
Other Projects:				
What they are:	Targets:	Progress to Date	Work planned for next three months	
WMMP 2017	Prepare Draft for Consultation	Draft WMMP consulted on. Council deferred decision on objectives 31/05/18	Pricing options in WMMP 2018	
Hunterville WTS weekend opening day change	Move weekend opening day to a Sunday	Change to Sunday openings operational	New opening day now operational	

SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2017/18 Jun-18

Major programmes of work outlined in the LTP/Annual Plan 2017/18

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Hunterville: reticulation renewals, including Milne Street (\$270,000).	Sewers for renewal being surveyed ready for lining.	Relining contract awarded to Pipetech 450k per annum. Hotspots identified through condition assessment (CCTV) and schedule of works provided by Pipetech.	No work required, CCTV underway to identify work for 2018/2019	Project completed
Continue review of trade waste agreements. This was noted in the LTP specifically for Midwest Disposals	Dependent on Consent renewal - consent lodged 2015.			

WATER SUPPLY GROUP OF ACTIVITIES 2017/18 Jun-18

Major programmes of work outlined in the LTP/Annual Plan 2017/18

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Hunterville – Milne Street water main renewal (\$115,000)	Scope to be confirmed	Operations team		

Hunternville urban water (alternative supply) – test bore and additional storage.	In the final year of Capital assistance Programme, funding was received from the Ministry of Health to enable a new source of water to be developed for the Hunternville Urban water supply. This project is to sink an exploratory borehole on council land on Paraekaretu St to determine water quality and availability	RFT process underway.		
Hunternville rural water supply – minor works at current intake \$60,000)	Scope to be confirmed			