



Rangitikei District Council

Hunterville Community Committee Meeting

Minutes – Monday 15 October 2018 – 6:30 pm

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Present:

Ms Sandra Carroll
Ms Erina True
Mr Richard Gower
Ms Jean Signal
Ms Jane Watson
Ms Lynette Thompson
His Worship the Mayor, Andy Watson

In attendance:

Ms Nardia Gower, Governance Administrator

1 Welcome

The meeting started at 6.35pm. Richard Gower, as acting Chair, welcomed everyone to the meeting.

2 Public Forum

Nil.

3 Apologies

That the apology of Ms Karen Kennedy, Cr Dean McManaway, and Ms Maureen Fenton be received.

Ms True / Ms Signal. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There were no declared conflicts of interest.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Role of Community Committees be dealt with as a late item at this meeting.

6 Confirmation of Minutes

Resolved minute number	18/HCC/036	File Ref	3-CC-1-2
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That the Minutes of the Hunterville Community Committee meeting held on 20 August 2018 be taken as read and verified as an accurate and correct record of the meeting.

Ms Carroll / Ms Signal. Carried

7 Chair's Report

The Chair's report was taken as read, with special mention on the low volunteer numbers for the Clean Up Day.

Resolved minute number **18/HCC/037** **File Ref**

That the Chair's report for the 15 October 2018 meeting of the Hunterville Community Committee be received.

Ms Signal / Ms Thompson. Carried

8 Council decisions on recommendations from the Committee

Ms Gower, Governance Administrator, noted a correction to the agenda. The Hunterville Community Committee had made recommendation 18/HCC/028 to demolish the old firestation building. This was confirmed by Council in resolution number 18/RDC/325. This work has now been added to Council's work schedule.

Resolved minute number **18/HCC/038** **File Ref**

The Hunterville Community Committee requests that Council ensures that the asbestos removal contractors inform neighbouring properties and the Playcentre of the asbestos removal date no later than two working days prior.

Ms Thompson / Ms Watson. Carried

9 Council responses to queries raised at previous meetings

Tree root service request

The Committee noted that the trees have been cut to trunk level, however removal of the trunks remain.

Onga Road footpath

Resolved minute number **18/HCC/039** **File Ref**

The Hunterville Community Committee recommend to Council that Council include in the 2019 Annual Plan the completion of the north eastern footpath of Onga Road (6 Onga Road to Wilson St), unless the 2018/19 budget allows for earlier completion.

Ms Carroll / Ms Watson. Carried

10 Council's plans and process for town and District signage

His Worship the Mayor spoke to the item expressing Council's desire to have continuity of branding through the district. Individual communities are being consulted on their preferred image for their community's sign.

Resolved minute number **18/HCC/040** **File Ref**

That the 'template for district signage' be received.

Ms Watson / Ms Signal. Carried

Resolved minute number **18/HCC/041** **File Ref**

That the Hunterville Community Committee recommend to Council that the Huntaway dog is used for the Hunterville district-wide branding sign and that the Committee nominate Ms Carroll as the designated contact person for the final image.

Mr Gower / Ms Signal. Carried

11 Representation review

The Committee noted the commentary in the agenda and expressed their strong desire that a Hunterville councillor be the community's representative in any ward structure.

His Worship the Mayor spoke to the item, explaining the stance of Turakina Community Committee to retain a designated community interest with a Ward Councillor Representative.

Council will decide on the final ward structure for public consultation in the coming weeks. Should one person submit in opposition to Council's final proposal the Local Government Commission will then make the final decision on the District's ward structure and representation of communities of interest.

12 Kerbside Rubbish and Recycling – Consultation

The Committee noted the commentary in the agenda.

13 Liquor Control Bylaw review

The Committee supported the proposal and completed the submission on the night for Ms Gower to return to Council.

Resolved minute number **18/HCC/042** **File Ref**

That the consultation documents for the Control of Liquor in a Public Place Bylaw 2018 be received.

Ms Thompson / Ms True. Carried

14 Review - Animal Control Bylaw

The Committee noted the commentary in the agenda.

15 Advice from Council on delegation of Community Initiatives Fund

The Committee noted the commentary in the agenda.

16 Community Initiatives Fund – consideration of applications to the September 2018 Round

Mr Gower spoke to the application noting that previous successful funding applications for heat pumps have been sourced from other funders.

Resolved minute number **18/HCC/043** **File Ref** **3-GF-8-3**

That the report 'Consideration of applications for the Community Initiative Fund 2018/19 – September Round' be received.

Ms True / Ms Watson. Carried

17 Advice to Council on delegation of the Community Initiatives Fund

The Committee considered that under the current structure the application information received can be complicated. Further raised was whether Community Committees and Boards have the right skill set to be considering such applications. Discussion was had over the rules making some applications for funding assistance from the Community Initiative Fund ineligible. The Committee was undecided on whether to retain or not retain the delegation to consider Community Initiative applications.

Resolved minute number **18/HCC/044** **File Ref**

That the Hunterville Community Committee recommends to Council that it reviews the delegation to Community Committees of the Community Initiatives Fund.

Ms Signal / Ms True. Carried

Resolved minute number **18/HCC/045** **File Ref**

That the Hunterville Community Committee recommend to council that Council review the criteria of the Community Initiatives Fund.

Mr Gower / Ms Carroll. Carried

18 Update on place-making initiatives

Ms Carrol gave an update on the Placemaking seating noting the Chief Executive questioned the request for financial assistance for labour as this is not covered by the Placemaking grant.

Undertaking

Subject

That the Chief Executive investigates the potential for Council's Handyman, Mr Manuel, to complete the sanding and painting of the 6 identified seats.

19 Small Projects Fund – update

Resolved minute number

18/HCC/046

File Ref

3-CC-1-1

That the memorandum 'Small Projects Grant Scheme Update – October 2018' be received.

Mr Gower / Ms True. Carried

20 Fitness Track update

Mr Gower updated the Committee on this item, displaying a map showing the three stages of the track build. Both track one and two are complete. Track three, which will include fitness stations, is scheduled to be completed in summer when the ground is dry. Hunterville School is applying for funding for the build through Council's Parks Upgrade Partnership fund.

Mr Gower stated he was advised that Council will fund the drinking fountain at the Grandstand on the Hunterville Domain

Mr Gower further spoke to the committee about the health and safety issue of the grandstand with concern that the open ends of the grandstand seating make it possible for a person to fall. Council staff have investigated the issue and plans are underway to rectify the hazard, potentially using tensioned cables.

21 Voluntary charging for campers at Queens Park

The Committee noted the level of work that the Hunterville Lions Club invest in Queens Park and are supportive of a honesty box donation charge with proceeds going to the Hunterville Lions Club for future work in Queens park. The legality of charging a fee for the reserve was questioned.

Resolved minute number **18/HCC/047** **File Ref**

The Hunterville Community Committee recommend to Council that Council approve the signage and donation for facility and site use of Queens Park, with proceeds used by the Hunterville Lions Club for future works at Queens Park, Hunterville.

Ms Signal / Ms Watson. Carried

22 Creative Communities Scheme

Resolved minute number **18/HCC/048** **File Ref**

That the Creative Communities Scheme brochure and 2018 application form be received.

Ms True / Ms Carroll. Carried

23 Event Sponsorship Scheme

Resolved minute number **18/HCC/049** **File Ref**

That the Events Sponsorship Scheme 2018 application form be received.

Ms Thompson / Ms Carroll. Carried

24 Current infrastructure projects/upgrades and other Council activities within the ward

Resolved minute number **18/HCC/050** **File Ref** 3-CC-1-4

That the extract 'Current infrastructure projects/upgrades and other Council activities within the ward' dated July-August 2018 be received.

Ms Carroll / Mr Gower. Carried

Undertaking **Subject**

Staff to ensure that the text boxes in the spreadsheet show all the information.

25 Late Items

Role of Community Committee

His Worship the Mayor spoke to late item, noting that Community Committees and Community Boards could exercise more initiative under the current structure. Council governs as elected members to set overarching documents like the District Plan, zoning and rules within the zones. Community Boards and Community Committees can express changes they may want to see in those rules. The scope is there for the Committees and Boards to be the representatives for change.

Council, as governors, also set budgets in the annual plan and 10 year long term plans that are revised every three years. Community Boards and Committees can submit and apply for how to Council should spend the budget within those two financial plans.

Community Boards and Committees can utilise the request for service system to request action from Council staff to complete council work within the community such clear sumps, fix roads, attend to parks.

Lastly there are set delegations for the Community Boards and Committees that are set out in the delegations register available on the Council website, such as considering applications to the Community Initiatives Fund.

His Worship the Mayor further stated that Council and the Ward Councillor would welcome the opportunity to help facilitate the Community Committee to run workshops with their communities.

26 Next meeting

10 December 2018 at 6:30 pm. Location to be confirmed.

27 Meeting Closed

9.24pm

Confirmed/Chair: _____

Date: