



RANGITIKEI

DISTRICT COUNCIL

Making this place home.

Hunterville Community Committee

Order Paper

**Monday 12 August 2019
at 6.30pm**

Hunterville Town Hall, Bruce Street, Hunterville

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Chair
Karen Kennedy

Membership
Sandra Carroll, Maureen Fenton, Richard Gower, Jean Signal,
Lynette Thompson, Erina True, Jane Watson
His Worship the Mayor, Andy Watson, (ex officio)

Councillor Dean McManaway and Cr Ruth Rainey

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Huntermville Community Committee Meeting

Agenda – Monday 12 August 2019 – 6:30 p.m.

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The quorum for the Huntermville Community Committee is 5 plus an Elected Member.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd

1 Welcome

2 Public Forum

3 Apologies

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of Minutes

The Minutes for the meeting of the Hunterville Community Committee held on 17 June 2019 are attached.

File ref: 3-CC-1-2

Recommendation:

That the Minutes of the Hunterville Community Committee meeting held on 17 June 2019 be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A verbal update will be provided.

8 Council decisions on recommendations from the Committee

Carry-forwards of small grants fund approved.

At its meeting 27 June 2019, Council approved the carry-forward of any unspent funds up to 100% of the annual allocation for the 2018/19 year of the small projects grant scheme.

9 Council responses to queries raised at previous meetings

There were no queries made to Council at the last meeting.

10 Fitness Track update

A verbal update will be provided at the meeting.

11 Hunterville St John Ambulance Association – Alternative Hunterville Site for new facility

At its meeting on 28 February 2019 Council resolved to lease the former fire station portion of the Hunterville Town Hall Reserve to St John for development of its new Ambulance Station facility.

The lease would also entail review of the reserve classification.

Following further discussion with local St John personnel, the St Johns Central Region Property Manager asked that Council consider whether the ex-Scout Hall site on the Hunterville Domain could be considered for the new facility.

St John considers this site could better provide for their activities in Hunterville.

That location would not intrude on other uses of the Domain and, while a recreation reserve, Council will be able to lease the site to St Johns.

The Scout Association has formally relinquished its lease of that part of the Domain and the building has reverted to Council.

Council approved the proposal, in principle, at its meeting on 25 July 2019, subject to negotiation of lease details, review of options for the Scout Hall building, and consultation with the Hunterville Community Committee at its next meeting, on 12 August 2019.

The matter is to be reported back to Council's meeting on 29 August 2019 for further consideration and potentially approval.

12 Update on Place-making projects

A verbal update will be provided at the meeting.

13 Small Projects Grant Scheme Update – July 2019

A memorandum is attached.

Note: You are only allowed to carry-forward from one financial year to the next, up to 100% of the annual allocation for your Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee. This is the final meeting for the 2018/2019 period.

File ref: 3-CC-1-2

Recommendation:

That the memorandum 'Small Projects Grant Scheme Update – July 2019' to the 12 August 2019 Hunterville Community Committee be received.

14 Council funding schemes – call for applications

A media release is attached.

15 District Youth Update June – July 2019

A memorandum is attached.

File ref: 4-EN-12

Recommendation:

That the memorandum 'Youth Update June - July 2019' to the 12 August 2019 Hunterville Community Committee be received.

16 Current infrastructure projects/upgrades and other Council activities within the ward

An extract is attached.

File ref: 3-CC-1-5

Recommendation:

That the extract 'Current infrastructure projects/upgrades and other Council activities within the Hunterville ward' dated May – June 2019 to the 12 August 2019 Hunterville Community Committee be received.

17 Late Items

As accepted in item 5.

18 Next meeting

7 October 2019 at 6:30 pm

(This will be the final meeting for the triennium)

19 Meeting Closed

Attachment 1



Rangitikei District Council

Hunterville Community Committee Meeting

Minutes – Monday 17 June 2019 – 6:30 p.m.

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Present: Ms Karen Kennedy, Chair
Ms Sandra Carroll
Ms Maureen Fenton
Mr Richard Gower
Ms Jean Signal
Ms Erina Ture
Ms Jane Watson
Cr Dean McManaway

In attendance: Ms Nardia Gower, Strategic Advisor for Rangatahi / Youth

Unconfirmed

1 Welcome

The meeting started at 6.31pm. The Chair welcomed everyone to the meeting.

2 Public Forum

Nil

3 Apologies

That the apology for the absence of Lynette Thompson and His Worship the Mayor be received.

Mrs Kennedy / Mrs Sandra. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. No conflicts of interest were declared.

5 Confirmation of order of business

There was no scheduled change to the order of business or late items.

6 Confirmation of Minutes

Resolved minute number	19/HCC/011	File Ref	3-CC-1-2
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That the Minutes of the Hunterville Community Committee meeting held on 15 April 2019 be taken as read and verified as an accurate and correct record of the meeting.

Ms Kennedy / Ms Watson. Carried

7 Chair's Report

There was no report provided.

8 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the last meeting.

9 Council responses to queries raised at previous meetings

The Committee noted the commentary on the agenda and were pleased with the outcome.

10 Fitness Track update

Mr Gower provided a verbal update with the following highlights:

- Five truck and trailer loads of lime have been spread over the track. More loads will be delivered and applied when the weather improves.
- Two - three fitness stations are now completed.
- Another five fitness stations are yet to be finished, including zig zag, hurdles and chin ups. Signage on how to use each fitness station is being organised along with a sign naming key funders.
- Mr Gower noted he would complete a Fix-it-Form for installing safety wires on the Grandstand as per his conversation with Athol Sanson, Council's Parks and Reserves Team Leader.

11 Investigation of placement of dump stations in Bulls and Hunterville

The Committee accepted the comments in the reports and that there is no need for dump station signage as motorhome owners have their own database and online tools for locating such facilities.

Resolved minute number

19/HCC/012

File Ref

That the report from Assets/Infrastructure Committee 11 April 2019 'Investigation of placement of dump stations in Bulls and Hunterville' to the 17 June 2019 Hunterville Community Committee be received.

Mr Gower / Mrs Watson. Carried

12 Update on Place-making projects

The Committee discussed the following projects:

- Signage at Queens Park is yet to be designed or builder confirmed.
- The Council town signage for the southern end of town is yet to be erected due to waiting for a traffic management plan.
- The donated town seating remains unpainted or installed. The Committee discussed the possibility of moving the seats indoors to dry out and paint. The StepToe building will be investigated as a potential option. Ms Carroll has secured donated paint which can be collected at any time. It was noted that local resident Kelsie Smith of Destination Hunterville has offered to organise a group of volunteers to complete the painting.

13 Small Projects Grant Scheme Update – June 2019

Resolved minute number **19/HCC/013** **File Ref** **3-CC-1-2**

1. That the memorandum 'Small Projects Grant Scheme Update – June 2019' be received.
2. That the Hunterville Community Committee recommends to Council that the unspent balance of the Small Projects Grant Scheme (\$816) be carried forward to the 2019/20 Financial year.

Mrs Kennedy / Mrs Watson. Carried

Resolved minute number **19/HCC/014** **File Ref** **3-CC-1-2**

The Hunterville Community Committee approve payment of up to \$100 GST incl. from the Small Projects Fund to Jonathon Monks for the cleaning of the Hunterville signs, understanding that this may be undertaken and paid in the 2019/20 financial year.

Mrs Kennedy / Mrs Fenton. Carried

14 Youth Update – May 2019

Ms Gower noted that Hunterville Vet Club had generously offered to sponsor a category for the John Turkington Forestry Rangitikei Youth Awards 2019, but all categories sponsors had been confirmed.

Resolved minute number **19/HCC/015** **File Ref** **4-EN-12**

That the memorandum 'Youth Update – May 2019' to the 17 June 2019 Hunterville Community Committee be received.

Mrs Kennedy / Mrs Watson. Carried

15 Development of Road Safety Strategy

The committee noted the commentary in the agenda.

16 Outcome of SmartyGrants review

Mr Gower made comment on the process from an assessor's viewpoint noting that there were significant issues. It was noted that council investigated the problems and has put into action remedies for the upcoming grant round.

17 Grazing of Queens Park Reserve, Hunterville

Cr McManaway noted that, providing the horses stay within their designated areas, no issues should arise, although concern for the stream bank alongside the area marked in red was raised. Cr McManaway stated he would report back to the Committee at the August 2019 meeting on any negative impact on the park from the horses.

Resolved minute number **19/HCC/016** **File Ref**

1. That the report 'Grazing of Queens Park Reserve, Hunterville' be accepted.
2. That the Hunterville Community Committee approves/does not approve a Licence to Occupy the Queens Park Reserve, on the proviso that the Hunterville Community Committee reviews negative impact on the park, if any, and makes a further recommendation to support or decline a continued License to Occupy at the August 2019 Hunterville Community Committee meeting.

Mrs Kennedy / Mrs Watson. Carried

18 Current infrastructure projects/upgrades and other Council activities within the ward

Mr Gower noted he had a meeting with Keith Sutherland, councils Project Engineer, at Hunterville School regarding the issue of storm water rising up under the office. Council staff are investigating the stormwater grate as a possible cause.

Cr McManaway updated the committee on the current status of the exploratory Hunterville Bore stating that testing on water quantity and quality will commence when a depth of 350 meters is reached.

Resolved minute number **19/HCC/017** **File Ref** **3-CC-1-5**

That the extract 'Current infrastructure projects/upgrades and other Council activities within the Hunterville ward' dated March - April be received.

Cr McManaway / Mrs Signal. Carried

19 Late Items

No late items were proposed in Item 6 however the following comments were made as general business:

- The resignation of Athol Sanson, Council's Parks and Reserves Team Leader, was noted. The Hunterville Community Committee wished to extend their

gratitude for all of his efforts throughout the district, remarking on the changes to the gardens and parks and Athol's approachable and positive attitude.

- The Hunterville Town Hall floods at the rear of the building and flows into the supper rooms, with suggestions that the drain may be full of debris and/or gravel. The Committee also noted that unsightly scrubby growth behind the hall is needs attending to. Ms Kennedy will complete a Fix it form for both issues.
- It was noted that the Scottish Pipe Band Committee has resolved to sell its hall.
- It was suggested that a standing item for general business be included in future order papers.

20 Next meeting

12 August 2019 at 6:30 pm

21 Meeting Closed

The meeting concluded at 7.25pm

Confirmed/Chair: _____

Date:

Attachment 2

MEMORANDUM

TO: Huntermville Community Committee

FROM: Bonnie Clayton, Governance Administrator

DATE: 5 August 2019

SUBJECT: **Small Projects Grant Scheme Update – July 2019**

FILE: 3-CC-1-2

1 Allocation

- 1.1 The amount of the 2018-19 Small Projects Grant Scheme for Huntermville Ward is \$857.00.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.
- 1.3 At its last meeting for the 2018-19 year the Committee resolved to carry-over the balance of the Scheme; the remaining balance was \$816.00. This gives a total allocation for the 2018-2019 year of \$1,673.00.

2 Breakdown

- Nothing for the 2019/2020 year as yet.

3 Remaining Budget

- This leaves a remaining budget for the 2019-2020 financial year of \$1,673.00

4 Recommendations:

- 4.1 That the memorandum 'Small Projects Grant Scheme Update – July 2019' to the 12 August 2019 Huntermville Community Committee be received.

Bonnie Clayton
Governance Administrator

Attachment 3

Time to Apply for Council Grants!

Creative Communities Scheme – Opens 24 July 2019

The aim of the scheme is to increase participation in the arts at a local level, and to increase the range and diversity of arts available to Rangitikei communities.

Last rounds successful recipients were: Bulls and District Community Trust, Little Dog Barking Theatre, Marton Country Music, Taihape Community Development Trust, Project Marton Inc, and the Marton Arts and Crafts Centre.

Applications close 23 August 2019

Community Initiatives Fund– Opens 24 July 2019

This fund is open to all initiatives and opportunities that have potential to benefit the District's communities.

Last rounds successful recipients were: Wanganui Area Neighbourhood Support Groups Inc, Bulls and Districts Historical Society Inc, Marton & District Historical Society, Te Rūnanga o Ngāti Hinemanu me Ngāti Paki ki Mōkai Pātea, Rangitikei Branch of the Royal Forest and Bird Protection Society, Marton Country Music Festival and Project Marton Inc.

Applications close 23 August 2019

Event Sponsorship Scheme – Opens 24 July 2019

This fund supports 50% of the cost of events that help develop community cohesion and reinforce economic growth within the Rangitikei District. Last rounds successful recipients were: Marton Golf Club, Sport Whanganui, South Makirikiri School, Bulls Junior Rugby Club, Taihape Community Development Trust, Marton Music Society, St Andrews Presbyterian Church Marton and Project Marton Inc.

Applications close 23 August 2019

For further information, please visit the Councils website:

<https://www.rangitikei.govt.nz/district/community/grants-funding>

To apply for any of the above funding programmes, please visit Councils funding website:

<https://rangitikei.smartygrants.com.au/>

For any additional information or queries please phone the Council on 0800 422 522,
or by e-mail: info@rangitikei.govt.nz



Attachment 4



Memorandum

To: Hunterville Community Committee
From: Nardia Gower
Date: 30 July 2019
Subject: District Youth Update June – July 2019
File: 4-EN-12-8

The Lobby Youth Spaces

The Lobby Youth Spaces in both Marton and Taihape continue to be well used by youth offering hang out spaces, free wifi, computers, PS4, gaming and pool. (Taihape also offers foosball and ping pong).

The Lobby Taihape is well run through a MoU agreement by Mokai Patea Services. The Lobby Marton is run through a combination of staff and volunteers. Students from Rangitikei College are currently forming a group of all-year youth that will have direct input into the layout, aesthetics and direction for The Lobby Marton. It is envisioned that this group will have a succession plan bringing in new students each year, creating buy-in and ownership of the space. If this is successful in Marton a similar approach will be trialled in Taihape.

Rangitikei Youth Council (RYC)

RYC did not meet quorum for their 25 June meeting due to a combination of illness and prior commitments. At the RYC meeting held 23 July the committee Anaru Hawira from Taihape Area School made his declaration and became the newest member. Anaru is head boy and has an interest in supporting and helping all youth. Several items were discussed with the following outcomes:

- RYC to partake in the 100% Pure NZ day Good Morning World Campaign to promote the RYC and District.
- RYC to help council staff collect data through surveying the number of Marton students and family that use biking as a form of transport and recreation.
- RYC to work alongside community organisations on the various ward 'Meet the Candidates Evenings'.
- RYC workshopped ideas on how to effectively and genuinely engage a broad range and district-wide youth group of around 50, utilising current technology. This group would feedback to RYC on questions posed to garner their ideas, opinions, fears, concerns and solutions.

TRYB

TRYB is an acronym for 'The Rangitikei Youth Body' that is representative of 12 to 24-year-olds that live, work or learn in our district. A website has been created under this branding <https://www.tryb.co.nz/> that aims to create a place where youth can find all that is relevant to them going on in the Rangitikei including but not limited to:

- Job and Training opportunities
- Events
- Youth Council
- Youth Spaces
- Competitions
- How to connect with Council and what councils do
- Youth Awards

This website can be easily edited by staff and as youth ask and enquire into other information it can be added into the content. Having not long gone live council are in the process of raising the profile of the website not just to youth but also to the business sector for advertising employment and training organisations.

Festival for the Future

The Rangitikei Youth Council along with three non-council members attended the annual three day youth forum in Wellington with 1200 other youth from around the world, called Festival for the Future. The action-packed weekend featured a diverse range of inspiring speakers, future-focused panels, hands-on workshops and a marketplace for creating and collaborating on great ideas. Our youth have returned full of ideas on how to make their school, community and globe a better place.

Community

Council staff are still welcoming support and opportunities from the community who are interested in working alongside youth. If you or someone you meet has an interest in a project or mentoring a young person please encourage them to make contact with the council office.

Recommendations:

That the memorandum 'District Youth Update June – July 2019' to the 12 August Hunterville Community Committee be received.

Nardia Gower
Strategic Advisor for Youth / Kaihautū Rangatahi

Attachment 5

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2018/19				May-19		
Major programmes of work outlined in the LTP 2018-28						
Parks and Open Spaces		Progress to date	Progress for this period	Planned for the next two months		
Parks Upgrade Partnership Fund - 2018/19 Budget \$93,666		A grant of \$7882.00 was approved to fund the Hunterville Domain fitness track. Further grants of \$35,000 (to support stage 1 of the redevelopment of the community playground at Ratana Paa) and \$25,000.00 (towards the Hautapu River Parks project) had been made. No applications received in February.	No further applications were received for 2018/19.	\$25,784 is the remaining balance available for 2018/19.		
Community Buildings		Progress to date	Progress for this period	Planned for the next two months		
Asbestos Management		A purchase order has been issued for demolition and removal of the ex-Hunterville Fire Station, as well as the disconnection of services. All neighbouring properties have been notified. Removal of the ex-Hunterville Fire Station was complete in November.	No further developments.	Signage will be installed as appropriate. Asbestos Management Plans for each building will continue to be developed/updated.		
Community Housing		Progress to date	Progress for this period	Planned for the next two months		
Refurbishment of housing stock		Some curtains have been installed, with some tenants preferring to keep their own curtains. In these instances curtains will be installed when the flat becomes vacant. Tenants have provided information required for power reimbursement. Heat pump installation is complete. Staff have been liaising with tenants regarding installation of curtains.	Insulation was topped up at one block of Wellington Road (Marton) units. Curtains are being installed for those tenants that wish to be involved in this project. One flat in Wellington Road has been painted, wall-papered and had new flooring installed.			
Public Toilets		Progress to date	Progress for this period	Planned for the next two months		
Hunterville - Queens Park		\$75,000 grant has been received to improve facilities for freedom campers. A single dry-vault toilet will be installed (along with a drinking fountain and a compacting rubbish bin). A resource consent is required due to Queens Park being zoned residential. The Resource Consent has been lodged, the building consent exemption applied for, and the products ordered.	Toilet was moved on-site on 23 November and opened to the public on 30 November. Solar bin and drinking fountain has been installed. This project is now complete.			
ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2018/19					Jun-19	
Major programmes of work outlined in the LTP 2018/28						
Pavement Rehabilitation		Route Position Length	Status	Start date	Completion date	Planned for the next two months
Rehabilitation of 6.52 km of existing sealed roads subject to Project Feasibility Reports to determine validity for progressing to the design and construction phase.						
Mangahoe Road		RP 3.995 - 5.157	Pavement construction currently underway	Jul-18	May-19	Pavement work completed and sealed. The extension of the large Culvert the construction methodology being discussed with Horizons.
Pavement Seal widening			Status	Start date	Completion date	Planned for the next two months
Mangatipona/Kauangaroa/Okirae Road Intersection		At the intersection of these roads length approx 700m	Final design completed	Mar-19	May-19	Completed.
Street Lighting		Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months F74:F88

Accelerated renewal programme of LED carriageway lighting	Stages 1&2 completed.	The only Non LED lights remaining after the completion of stage 3 will be a handful of lights for Parks and Reserves, some decorative lights for Marton, Taihape & Bulls plus some pedestrian crossings. There is money in year 2 and 3 of NZTA budget excluding Parks and Reserves.	Aug-18	Feb-19	Stage 3 now complete
Carry forward programmes from 2017/18					
Repairs to damage from Debbie event April 2017	Designs completed.		Aug-17	Dec-18	All sites attributed to Event Debbie now complete.
Repairs for damage to network arising from the July 13/14 2017 event.	Further investigation required for the one remaining site.	TV2 - a site at Drysdale is the only one remaining.	TBC	TBC	Further investigation required for the Drysdale site on TV2.
RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2018/19			Jun-19		
Major programmes of work outlined in the LTP 2018-28					
What are they:	Targets	Progress to date	Work planned for next three months		
Greenwaste Acceptance:					
Huntermville		Hardstand build completed.	Signage installed. Greenwaste acceptance operational, public education by contractor to continue.		
Other projects					
What they are:	Targets:	Progress to Date	Work planned for next three months		
Waste minimisation	Waste Education NZ visits.	Pukeokahu and Papanui Junction Schools received lessons in March 19. Moawhango, Whangaeu, Taihape Schools received lessons (2018).	Promote delivery of rural waste lessons. Monitor and review teacher reports.		
Waste minimisation	Horizons Enviroschools programme.	Mataroa and Moawhango signalled intention to participate at introductory level (Friends). Marton School is an Enviro School friend. Huntermville commenced program. Follett Street Kindergarten in program (New). Bulls Kindergarten in Enviroschools program Inauguration of fitness track at South Makirikiri School.	Enviroschools facilitator to support Marton Child Care Centre to move to next level (silver) of engagement.		
SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2018/19			Jun-19		
Major programmes of work outlined in the LTP 2018-28					
Wastewater Reticulation Renewals - District wide					
Infiltration reduction through relining programme	2018/2019 programme to be prioritised and work tendered	Tender awarded to Reline NZ. Work to commence mid March, completion June 2019.	CCTV has been completed. Reline NZ have started relining works in Taihape and are approx 2/3rds through programme. Additional enabling works are required which includes repairing pipe defects and installing additional manholes.		
WATER SUPPLY GROUP OF ACTIVITIES 2018/19			Jun-19		
Major programmes of work outlined in the LTP 2018-28					
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete	
Huntermville Water Supply upgrade	In the final year of Capital assistance Programme, funding was received from the Ministry of Health to enable a new source of water to be developed for the Huntermville Urban water supply. This project is to sink an exploratory borehole on council land on Paraekaretu St to determine water quality and availability	Completed	Permanent casing has been installed. Analysis of the target zone for water extraction has taken place, which will allow a screen to be selected and ordered. Bore development and testing will immediately follow screen installation.		