



Rangitikei District Council

Hunterville Community Committee Meeting

Agenda – Monday 2 December 2019 – 6:30 p.m.

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The quorum for the Hunterville Community Committee is 3 plus an Elected Member.

Council’s Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd

1 Welcome

The Mayor or Ward Councillor will welcome the Committee members.

2 Apologies

3 Introduction of Committee members

Members are invited to provide a brief introduction of themselves, along with what their anticipations are as a Committee member and what they hope the Committee will achieve during the 2019-21 triennium.

4 Election of Chair

The elected Chair, will be required to attend a mandatory Chair training session held at Council Chambers in early 2020.

Clause 25 of Schedule 7 of the Local Government Act 2002, which relates to voting systems for certain appointments (including the election or appointment of the deputy mayor, the election or appointment of the chairperson and deputy chairperson of a committee, and the election or appointment of a representative of the local authority), states that:

(2) ... a local authority or a committee (if the local authority has so directed) must determine by resolution that a person be elected or appointed by using one of the following systems of voting:—

(a) the voting system in subclause (3) ("system A");

(b) the voting system in subclause (4) ("system B").

(3) System A—

(a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and

(b) has the following characteristics:—

(i) there is a first round of voting for all candidates; and

(ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and

(iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and

(iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

(4) System B—

(a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and

(b) has the following characteristics:

(i) there is only 1 round of voting; and

(ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.

Recommendation:

That the Hunterville Community Committee, for the purpose of electing or appointing persons under Clause 25, adopt **either** System A, **or** System B.

Recommendation:

Thatbe appointed Chair of the Hunterville Community Committee.

The Mayor or Ward Councillor vacates the chair.

5 Election of Deputy Chair

This follows the same process as for electing the Chair.

As the elected Deputy Chair, you will be welcome, but will not be mandatory to attend a Chair training session held at Council Chambers.

Recommendation:

Thatbe appointed Deputy Chair of the Hunterville Community Committee.

6 Guidance for Community Committees

A memorandum is attached.

File ref: 3-CC-1-5

Recommendations:

- 1 That the memorandum 'Guidance for Community Committees' to the Hunterville Community Committee at the 2 December 2019 meeting be received.
- 2 That be appointed as the Hunterville Community Committee grant assessor for the Community Initiatives and Events Sponsorship schemes.

7 Standing Orders

The current Standing Orders guide is attached.

The Committee will be provided with a copy of the full Standing Orders, it will be the responsibility of the Chair to make it available to any committee member. Staff will also have a copy at each meeting.

An electronic version of the 2019 Standing Orders can be found here: <https://www.rangitikei.govt.nz/files/general/Policies/Standing-Orders-2019-22.pdf>

8 Member's conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

9 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

10 Small projects Grant Scheme update – November 2019

A memorandum is attached.

File ref: 3-CC-1-2

Recommendation:

That the memorandum 'Small Projects Grant Scheme Update - November 2019' to the 2 December 2019 Hunterville Community Committee be received.

11 Rangitikei Youth Council applications are open for 2020

The Rangitikei Youth Council is an open to all youth aged 13 – 24 that are affiliated to the Rangitikei District. We have a total of 7 free spaces available for 2020, as we have 4 carrying on from this year. We need representation across the district, and successful candidates will be good at communication not just verbally but also email and Whats App messages, along with maintaining youth committees/networks to get wider youth input. Youth Councillors need to be open minded and keen to learn, have good time management, want to work with the community and be responsible for deliverables for youth such as leading the Youth Awards Evening. If that sounds like you, an application form is attached.

Applications close on Friday 6th December 2019. We will be in touch by 10 December 2019 regarding the status of your application, please ensure you check you emails.

12 Receipt of minutes from the last meeting in the 2016-19 triennium

The Minutes of the Hunterville Community Committee meeting held on 7 October 2019 are attached for information only, all previous minutes from the 2016-19 triennium can be found on the Rangitikei District Council website.

File ref: 3-CC-1-2

13 Late Items

14 Next meeting

Monday 10 February 2020, 6.30pm

15 Meeting Closed