



RANGITIKEI

DISTRICT COUNCIL

Making this place home.

**Hunterville Community
Committee**

Order Paper

**Monday 9 November 2020
at 6.30pm**

Hunterville Town Hall, Bruce Street, Hunterville

Website: www.rangitikei.govt.nz
Telephone: 06 327-0099

Email: info@rangitikei.govt.nz
Facsimile: 06 327-6970

Chair

Karen Kennedy

Deputy Chair

Kelsey Smith

Membership

Sandra Carroll, Mariata Couch,

Lynette Thompson, Jane Watson

His Worship the Mayor, Andy Watson

Councillor Fi Dalgety and Cr Richard Lambert

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Hunterville Community Committee Meeting

Agenda – Monday 9 November 2020 – 6:30 p.m.

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The quorum for the Hunterville Community Committee is 4 including 1 Elected Member.

Council’s Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies

That the apology for absence for Karen Kennedy be received.

4 Member's conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of minutes

The Minutes for the meeting of the Hunterville Community Committee held on 14 September 2020 are attached.

File ref: 3-CC-1-2

Recommendation:

That the Minutes of the Hunterville Community Committee meeting held on 14 September 2020 {as amended/ without amendment} be taken as read and verified as an accurate and correct record of the meeting.

7 Chairs Report

A verbal update will be provided.

Recommendation:

That the verbal 'Chairs Report' to the 9 November 2020 Hunterville Community Committee be received.

8 Council decisions on recommendations from the Committee

There were no recommendations to Council at the previous meeting.

9 Council responses to queries raised at previous meeting

There were no queries raised at the previous meeting.

10 Long Term Plan 2021-31 – November Update

A memorandum is attached. File ref: 3-CC-1-5

Recommendation:

That the report 'Long Term Plan 2021-31 - November Update' to the 9 November 2020 Hunterville Community Committee be received.

11 Destination Hunterville

The minutes from the 1 October 2020 meeting are attached.

Destination Hunterville members will address the Hunterville Community Committee.

12 Mayoral Update

A report is attached.

Recommendation:

That the 'Mayoral Update' to the 9 November 2020 meeting of the Hunterville Community Committee be received.

13 Placemaking

Discussion item.

14 Small projects Grant Scheme update – November 2020

A memorandum is attached.

File ref: 3-CC-1-2

Recommendation:

That the memorandum 'Small Projects Grant Scheme Update - November 2020' to the 9 November 2020 Hunterville Community Committee be received.

15 Late Items

As accepted in item 5.

16 Next meeting

The 2021 calendar is currently being drafted, once that has been confirmed, future meeting dates will be provided.

17 Meeting Closed

Attachment 1



Rangitikei District Council

Huntermville Community Committee Meeting

Minutes – Monday 14 September 2020 – 6:30 pm

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Present: Kelsey Smith
Mariata Couch
Lynette Thompson
Sandra Carroll
Jane Watson
Cr Fi Dalgety
Cr Richard Lambert

Also present: George Forster, Policy Analyst, Rangitikei District Council
Paul Chaffe, Horizons Regional Council Emergency Management Officer
Steve Carey, Whanganui District Health Board

Unconfirmed

1 Welcome

Ms Smith welcomed everyone to the meeting.

Ms Couch opened the meeting with a Karakia.

2 Public Forum

Steve Carey – Whanganui District Health Board, COVID recovery and lessons learnt. Mr Carey's team has been developed in response to COVID.

- WDHB is collaborating across multiple organisations to help develop better prepared communities.
- WDHB is engaging with communities about their COVID experiences and finding out what communities are doing to support communities.
- WDHB is trying to identify the issues so that they can be addressed. This may be through resourcing, data gathering to form plans, assisting with PGF applications, helping set up projects to get them moving.
- There is a focus on social deterrents not just health.

The Committee provided the following feedback

- There is a lack of health care in Hunterville.
- Hunterville all seems to be connected in some way – what are other ways to identify people who might need help
- There are difficulties from a privacy point of view.
- What are ways that the Committee can gather more info - networking

3 Apologies

That the apology for absence for Karen Kennedy and His Worship the Mayor be received.

Ms Smith/Cr Dalgety. Carried

4 Member's conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, discussion about the Shemozzle, Community Notice Board, Jean Signal be dealt with as a late item at this meeting.

6 Confirmation of minutes

Resolved minute number **20/HCC/014** **File Ref** **3-CC-1-2**

That the Minutes of the Hunterville Community Committee meeting held on 13 July 2020 {as amended} be taken as read and verified as an accurate and correct record of the meeting.

- Item 9: A colour scheme would be looked at.
- Item 20: Request for further information on the costings of the Bulletin.

Ms Carroll/Ms Thompson. Carried

7 Chair's Report

A date needs to be set to paint the remainder of the seats in town. This can be looked at in February.

Resolved minute number **20/HCC/015** **File Ref**

That the verbal 'Chair's Report' to the 14 September 2020 Hunterville Community Committee be received.

Cr Dalgety/Ms Thompson. Carried

8 Council decisions on recommendations from the Committee

The Committee noted the commentary in the agenda.

Kathy from the Bulletin can provide information on its costings. General discussion around funding and next year have some better information on this. Discussed a more formal process for small grants.

9 Council responses to queries raised at previous meeting

Public Toilets

Noted the commentary in the agenda.

Ms Carroll presented colour options for painting the toilets.

Old Fire Station

The Committee noted the commentary in the agenda. Ms Smith said dealing with some Council staff was difficult, as one project with the Council may involve many different

representatives of Council rather than a key contact point for the Committee, but Russell Smith from the Parks team was really helpful. A local shop is going to help fund some hedges. The Committee acknowledges the generosity of the Hunterville Huntaway Festival for the (planter) boxes.

Resolved minute number **20/HCC/016** **File Ref**

That the Hunterville Public Toilets be painted with option two which includes Resene Finch (G58-030-104).

Ms Smith/Ms Watson. Carried

Undertaking **Subject** **Painting of the Plunket toilets**

Ms Carroll is to liaise with Sheryl on the colour scheme.

Undertaking **Subject** **Soil for the Old Fire Station Site**

Cr Dalgety to contact Murray Phillips and Gaylene Prince about Parks and Reserves having soil for the Old Fire Station site.

10 Long Term Plan 2021-31 Update

Cr Dalgety and Cr Lambert provided feedback on the Long Term Plan report

- This is an opportunity to have a think about those big plans or projects and propose them to Council to form part of the Long Term Plan.
- At the Shemozzle Council plans to have a tent which will form part of the early consultation and engaging with the community.

Feedback from the Committee was that having workshops on business days doesn't work for a lot of people. More notice might help get people there.

Resolved minute number **20/HCC/017** **File Ref** 3-CC-1-5

That the memorandum 'Long Term Plan 2021-31 Update' to the 14 September 2020 Hunterville Community Committee meeting be received.

Ms Carroll/Cr Dalgety. Carried

11 Civil Defence Community Response Plan

Paul Chaffe spoke to the Committee on the Civil Defence Community Response Plan.

- There is currently a disjoint between planning and what communities expect is happening.
- Spoke about the risks and the various profiles that our district has.

- Major risk to our District is flooding.
- Spoke about developing Community Response Plans for Hunterville.
- Plans will be written by the community for the community with community at the source.
- Paul can help train communities to prepare for emergencies.

The Committee to discuss with key stake holders on the Community Response Plan and other interested parties (community groups)

Mr Chaffe left the meeting at 8:10pm

12 Hunterville Fitness Track sign

Resolved minute number **20/HCC/018** **File Ref**

That the Hunterville Community Committee approve the final sign design for the Hunterville Fitness Track with the following amendments.

- Point four: Take care of our Domain
- Point five: We are proud of this Domain – Enjoy
- Dog on a lead symbol not crossed out

Cr Dalgety/Ms Watson. Carried

Resolved minute number **20/HCC/019** **File Ref**

That the Hunterville Community Committee recommend to Council to confirm and erect the proposed Hunterville Fitness Track Sign, and the measurements of the signs are to be 2XA1 at each end.

Cr Dalgety/Ms Watson. Carried

13 St Johns Ambulance Site

Cr Dalgety emailed the Chief Executive who wasn't aware of the project

Committee thankful it has been followed up on a Councillor level.

The ownership change needs to be figured out which will be worked out by Council's legal advisor.

Undertaking **Subject** **Update in the Hunterville Bulletin on this**

Ms Smith to organise an update on the project in the Bulletin.

14 Logo design and by-line 'A Voice to the Community'

The Committee noted the commentary in the agenda. The Committee is happy to keep the order paper as is.

15 Mayoral Update

Cr Dalgety and Cr Lambert went over the Mayor's report and highlighted the Three Waters section.

Resolved minute number **20/HCC/20** **File Ref**

That the 'Mayoral Update' to the 14 September 2020 meeting of the Hunterville Community Committee be received.

Ms Carroll/Ms Watson. Carried

16 Rangitikei Youth Development Update August 2020

The Committee were happy to see Rohan Gower receive the award for giving back.

Resolved minute number **20/HCC/021** **File Ref**

That the memorandum 'Rangitikei Youth Development Update August 2020' to the 14 September 2020 Hunterville Community Committee meeting be received.

Ms Couch/Ms Thompson. Carried

17 Placemaking

Nil.

18 Small projects Grant Scheme update – September 2020

Ms Smith spoke about the photo wrap-around for the Town Hall. Hunterville Museum has provided a photo which a quote has been received for to go at the Town Hall.

Resolved minute number **20/HCC/022** **File Ref 3-CC-1-2**

That the memorandum 'Small Projects Grant Scheme Update - September 2020' to the 14 September 2020 Hunterville Community Committee be received.

Cr Lambert/Ms Watson. Carried

Resolved minute number **20/HCC/023** **File Ref**

That the Hunterville Community Committee funds the difference over \$500.00 to the Hunterville Town Hall, to help cover the costs of a photo wrap-around at the Hunterville Town Hall provided by the Hunterville Museum. The difference currently being \$245.20.

Ms Smith/Ms Thompson. Carried

Resolved minute number **20/HCC/024** **File Ref**

That \$100.00 from the Hunterville Community committee's Small Projects Fund go towards the costs of plants from Mauways.

Ms Couch/Ms Watson. Carried

19 Community Grants

The Committee noted the commentary in the agenda.

20 Late Items

Undertaking **Subject** **Cleaning up Hunterville - Schmozzle**

Cr Dalgety to liaise with Arno Benadie about some things that need cleaning up before the Shemozzle. Committee to email Cr Dalgety if they are aware of anything.

Undertaking **Subject** **Community Notice Board**

Ms Carroll to contact Beauchamp for a quote for community notice board.

Undertaking **Subject**

Mr Forster to find out if Committee funds can be used to purchase something for Jean Signal.

20 Next meeting

The Committee noted the commentary in the agenda

21 Meeting Closed

Ms Couch closed the meeting at 9:15 pm.

Confirmed/Chair: _____

Date:

Unconfirmed

Attachment 2

Report

Subject: **Long Term Plan 2021-31 – November Update**

To: Hunterville Community Committee

From: Carol Gordon – LTP Project Manager

Date: 3 November 2020

File Ref: 1-LTP-5-5

1 Executive Summary

1.1 The purpose of this report is to provide an update on the development of the Council's 2021-31 Long Term Plan.

2 Progress Since Last Update

2.1 Staff are working though feedback and improvements on the Statement of Service Performance and also the Assumptions that will be included in the Long Term Plan. Meetings have been planned with all Activity Managers to progress this, which will then be brought back to the November LTP Workshop. Work continues on the Asset Management Plans; and Infrastructure and Financial combined strategy.

2.1.1 Outcomes from Workshop 4 – 15 October

This workshop provided a recap on outcomes from previous workshops, which included:

- Agreement to retain Council's existing approach of having Development Agreements
- Significance & Engagement Policy was signed off and an agreement to consult on this Policy as part of the formal consultation in 2021
- Capture of ideas and aspirations from Elected Members and Bulls Community Committee Chair
- Initial input on the four Well-beings – Economic, Cultural, Social and Environmental.

At Council's invitation Mr Tyrone Barker, Chair of the Bulls Community Committee also attended this workshop along with Elected Members.

An update on the current status of the 3 waters reform programme was provided.

The workshop then focussed on the draft Strategic Vision 2020 document that has been developed by the Executive Team, with contributing information from previous workshops with Elected Members. This document contains four strategies, based on the four well-beings, these and the accompanying action plans were presented.

The Strategic Vision document will form part of engagement with Te Roopuu Ahi Kaa members and Community Boards and Committees ensuring they have the opportunity to provide input before a final document is consulted on in 2021.

A high level financial position was presented by Mr Tombs, Councils Chief Finance Officer.

In early October staff held their first meeting with Audit NZ and provided the LTP timeframes and expectations from both parties.

3 Early Engagement

The early engagement process continues, with good feedback and engagement at the Bulls Open Day, Tutaenui Walkway opening and Ratana on Friday, 16 October. The next engagement events are at the Hunterville Shemozzle on 31 October, and in Marton on Friday, 6 and Saturday, 7 November.

As part of the early engagement consultation on the Bulls Tower; Dog Control Amendment; and possible renaming of Marton Park, will continue.

4 Recommendation

- 4.1 That the report 'Long Term Plan 2021-31 - November Update' to the 9 November 2020 Hunterville Community Committee be received.

Carol Gordon
LTP Project Manager

Attachment 3

Thursday 1st Oct, 2020

Present: Jane Watson, Kathy Kitson, Lyn Tollan, Mariata Couch

Apologies: -

Absent: Hazel Richardson

Welcome: Mariata Couch

Meeting Opened: 5.27pm

Minutes of the last Meeting, 19/2/20/ Accepted

Financial Report: \$ 1844.49

Balance at pre-Covid 19 Lockdown March 2020

No further transactions have been performed.

Move Report: Jane / 2nd Lyn

Matters Arising:

Resignations Received

Chair: Mariata Couch

Secretary: Hazel Richardson

Treasurer: Jane Watson

Move Resignations be accepted: Mariata / 2nd Lyn

Offer to those present of interest to accept any of the positions above. No interest.

*It is acknowledged to the Group, for their project of the production of the Hunterville Map. This project was an awesome success among visitors to the Community & the Local Community. Kathy wished to Thank all members of the group for the success this project accomplished.

It is noted with no one available to continue the Destination Hunterville Group that this would be the last official Meeting.

Map: After Consultation with Carol Gordon, RDC, the Council has agreed to assist with the 'Update' required for the Hunterville Map. Due to the Destination Hunterville Group disbanding, Mariata will refer the Hunterville Map to be passed onto the RDC for continued productions etc.

Lyn provided the list of updates & changes required to the Map, these will be passed onto Leah Johnston, RDC Graphic Design for update.

Mariata Moved the Map be handed on to RDC for continued production. 2nd Kathy

Financial asset:

Discussion was had, in regard to, what to do with Balance of funds. ?

It was suggested to approach Community Committee to see if the funds could be dispersed by that Committee for the purpose of projects benefiting the Hunterville Community.

Mariata & Jane are both on this Committee & agreed to take this to our next meeting. If this is not applicable

Mariata & Jane will refer back to those present today.

This action was moved by Lyn, 2nd Kathy

Blessing: Mariata

End of Meeting: 5.42pm

Attachment 4



Report

Subject: **Mayor's Report**

To: Council

From: Andy Watson
Mayor

Date: 15 October 2020

File: 3-EP-3-5

- 1 The Central Government election is on us now and while I am certainly not going to promote one party against another the election does have implications for us and Local Government. During the election period all Government activity stops - we are in an hiatus - and the concern is that at the same time we are trying to develop our Long Term Plans based on an anticipated Government position. The Three Waters legislation has massive effects on Councils for the future and it will now be effectively well after the start of the new year before we know more.
- 2 My last report spoke about the imminent opening of the new Bulls Centre and at that stage I could not reveal the name, which is Te Matapihi, a name gifted by both Iwi, Nga Wairiki, Ngati Apa and Parewahawaha. The opening night was magnificent accompanied by a spine-chilling waiata sung by Minister Nanaia Mahuta and a series of songs sung by opera singer Olga Shanina. Since the opening and the following public opening on Saturday the building has been well used for business meetings, private bookings and Art for Art's Sake. The interest in the use of the facility has been very high.
- 3 I would like to thank the Youth Council led by Kelly Widdowson for their community support. They have assisted us at the opening of Te Mataphi, the opening of the Marton B and C Dam Walkways and have helped with the Meet the Candidates Night. It has been a difficult year for them in coping with Covid regulations and they want to support our community wherever they can.
- 4 It is nice when projects initiated years ago and developed over time come to fruition. The opening of the walkways and public use around the B and C Dams in Marton are a classic example of this. Years ago a vision was given to us by several groups, the Tutaenui Stream Restoration Group led by Greg Carlyon and Maree Gurney, landowner David Smith and Athol Samson, Parks & Reserves Manager for the Rangitikei District Council. That vision was to replant the entire dam area, to put in walkways, to make it predator free and to open it up to the general public. Thousands of community hours have been involved, organisations such as the RSA and Rotary have assisted, private companies such as Mitre 10 and others have made this happen. Council has been brave in allowing public use of this area. A large crowd turned up for the opening with many walking the long loop. There is still more work to be done, but the community can be proud of the achievement.
- 5 I attended the inaugural Whanganui Rangitikei Ruapehu Heritage Awards held in Whanganui this month. The awards were the brainchild Councillor Helen Craig and I congratulate her. Rangitikei was represented highly especially in the restoration of heritage homes. I

congratulate Gail Laurie the winner of this category for the loving restoration of Westoe Homestead.

- 6 Community Service across our district is the strength of the Rangitikei. I have recently attended the AGM of Marton Christian Welfare whose contribution to welfare in Marton and beyond is extraordinary. In Taihape I have attended the 75th anniversary of the Taihape Rotary Club whose record in public service is amazing. Many of the facilities we have in Taihape have either been initiated by them or have been made possible by their assistance. Past Councillor Jan Byford was fittingly presented with a “sapphire pin” Paul Harris Award. That is something that is held in very high regard and I congratulate her.
- 7 Bulls as I have said had the Art for Art’s Sake exhibition. Sadly I think this is the last act for co-ordinator Heidi of the Bulls Trust. She has accepted another position, I wish her well, her smile attitude and efforts will be missed.
- 8 Finally, I was part of the farewell for long time Council employee Michael Hodder. Michael has not retired but has stepped back into a part time advisory role. His service to this Council has been immense and his institutional knowledge will be sorely missed. Michael, myself and Council wish you well.

Andy Watson
Mayor

Attachment 5

MEMORANDUM

TO: Huntermville Community Committee

FROM: Bonnie Clayton, Governance Administrator

DATE: 12 October 2020

SUBJECT: **Small Projects Grant Scheme Update – November 2020**

FILE: 3-CC-1-2

1 Allocation

- 1.1 The amount of the 2020/21 Small Projects Grant Scheme for Huntermville Ward is \$857.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee’s Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.
- 1.3 At its meeting 25 June 2020, Council resolved to carry-forward the full amount of unspent funds from the 2019/20 year of \$1,673 to the 2020/21 year due to COVID-19 and the inability of the Committee to hold meetings and make their own carry forward recommendations.
- 1.4 This gives a total allocation for the 2020/21 year of \$2,530.

2 Breakdown

- 2.1 For the 2020/21 year the following amount has been used by the Committee:
- Capture Signs Ltd, \$245.20 – to fund the difference over \$500, for photo-wrap around at the Huntermville Town Hall.
Paid 12 October 2020
- 2.2 The following project has been earmarked from the 2020/21 year but unspent:
- \$100 to go towards the costs of plants from Mauways.

Once an invoice has been received for the above earmarked project, payment will then be made and the remaining budget updated.

3 Remaining Budget

- 3.1 This leaves a remaining budget for the 2020/21 financial year of \$2,284.80

4 Recommendation:

- 4.1 That the memorandum 'Small Projects Grant Scheme Update – November 2020' to the 9 November 2020 Hunterville Community Committee be received.

Bonnie Clayton
Governance Administrator