

# ORDER PAPER

## HUNTERVILLE COMMUNITY COMMITTEE MEETING

**Date:** Monday, 14 February 2022

**Time:** 6.30 pm

**Venue:** Hunterville Town Hall  
Bruce Street  
Hunterville

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**Chair:** Ms Karen Kennedy

**Deputy Chair:** Ms Kelsey Smith

**Membership:** Ms Sandra Carroll  
Ms Mariata Couch  
Ms Lynette Thompson  
Ms Jane Watson  
Cr Fi Dalgety  
Cr Richard Lambert  
HWTM Andy Watson

## Purpose of the Committee

- To provide a local link and point of contact for Council liaison with the community.
- To provide for the exchange of information, communication, and to assist with the Council's consultative processes.
- To exercise delegated authority for the annual allocation of \$1.00 per rateable property for "defined small local works" in line with the guidelines provided<sup>1</sup>.
- Particularly, to help ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure, by promoting its use and advising community members on how to use it.
- To be the first point of contact (prior to Council) for community groups. Where this is not possible, the Committee will be informed of the approach by the community group to the Council.
- Applications for the Parks Upgrade Partnership Fund are considered and commented on by the Committee prior to the application being considered by Council.
- Placemaking initiatives that are taking place on Council land will be considered and commented on by the Committee before the application is considered by the Chief Executive.
- To engage with wider/small communities of the ward represented.

## Quorum

The quorum for the Huntermville Community Committee is 4.

Council's Standing Orders (adopted 31 October 2019) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

At least 1 Elected Member must be present at the meeting.

For any enquiries regarding this agenda, please contact:

Ash Garstang, Governance Administrator, 0800 422 522 (ext. 848), or via email  
[ash.garstang@rangitikei.govt.nz](mailto:ash.garstang@rangitikei.govt.nz)

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<sup>1</sup> Appended to the Delegations Register

**Notice is hereby given that a Huntermville Community Committee Meeting of the Rangitikei District Council will be held in the Huntermville Town Hall, Bruce Street, Huntermville on Monday, 14 February 2022 at 6.30 pm.**

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## **AGENDA**

### **1 Welcome**

### **2 Apologies**

### **3 Public Forum**

Mr Kim von Lanthen will speak to the Committee about a bio plastics initiative.

### **4 Conflict of Interest Declarations**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### **5 Confirmation of Order of Business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt with as a late item at this meeting.

## **6 Follow-up Action Items from Previous Meetings**

### **6.1 Follow-up Action Items from Huntermville Community Committee Meetings**

**Author:** Ash Garstang, Governance Advisor

#### **1. Reason for Report**

1.1 On the list attached are items raised at previous Huntermville Community Committee meetings. Items indicate who is responsible for each follow up, and a brief status comment.

#### **2. Decision Making Process**

2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

#### **Attachments**

- 1. Follow-up Actions Register**

#### **Recommendation**

That the report 'Follow-up Action Items from Huntermville Community Committee Meetings' be received.

## Current Follow-up Actions

From Meeting Date	Details	Person Assigned	Status Comments	Status
6-Dec-21	That RDC work alongside the SPCA and the community to resolve the issue of stray cats in the Hunterville Township (Bruce Street and Main Road).	Johan Cullis / Robert Peterson	This action has been passed on to the appropriate staff member for their response.	Open
6-Dec-21	The Committee requests that flyers advertising Council's community funding schemes be placed in the Hunterville Village Bookshop window to encourage	Ash Garstang	This will be completed for new funding rounds.	Closed
6-Dec-21	The Committee also requests that this be advertised in the Hunterville Bulletin alongside the Mayor's Desk.	Ash Garstang	This will be completed for new funding rounds.	Closed
6-Dec-21	That RDC opens the Refuse Centre as per advertised hours.	Sharn Grant / Anna Thomson	Committee comments received and acknowledged.	Closed
6-Dec-21	That RDC advise what the procedure will be to inform the community of any changes to the hours for the Refuse Centre.	Sharn Grant / Anna Thomson	Staff looking into this and will advise.	In progress
6-Dec-21	The Committee requests that the Request for Service system be better advertised for the community.	Sharn Grant / Leah Johnston	<p>Currently we have the following methods and are open to suggestions to expand on methods for allowing the public to report issues.</p> <ul style="list-style-type: none"> <li>- Report it – website front page</li> <li>- Contact us page – website with 24-7 number, email and link to online report it form.</li> <li>- Facebook messenger</li> <li>- info@rangitikei.govt.nz</li> <li>- 0800422522 or 06 3270099 + Fax</li> <li>- Advertisement via section in the district monitor</li> <li>- Urgent issues are added to website and Facebook</li> <li>- Google also reads our website for information, for example should someone ask google how to report a issue to Rangitikei District Council it shows the below.</li> </ul> <p>A promotion campain is scheduled to begin in March/April, where the RFS system will be advertised in community newsletters, the Connect Newspaper, Facebook, and QR codes will be placed at many of our facilities (Parks/toilets etc).</p>	Closed
6-Dec-21	That RDC clears the blackberry next to the creek at 16 Paraekaretu Street.	Murray Phillips	This action has been passed on to the appropriate staff member for their response.	Open
6-Dec-21	That RDC initiates native planting next to the creek at 16 Paraekaretu Street.	Murray Phillips	This action has been passed on to the appropriate staff member for their response.	Open

## **7 Chair's Report**

### **7.1 Chair's Report - February 2022**

**Author:** Karen Kennedy, Chair

#### **1. Reason for Report**

- 1.1 The Chair will provide a verbal update.

#### **Recommendation**

That the verbal Chair's Report – February 2022 be received.

## 8 Mayoral Update

### 8.1 Mayoral Update - January 2022

**Author:** Andy Watson, His Worship the Mayor

Welcome to 2022 – I hope that everybody was able to take some time off – I certainly did, spending the best part of a week with my extended family, realising how tiring it is looking after my mokopuna. However, we are back into work mode, but before I start talking about Council matters, we have a strong Pasifika community in our District and although we don't have a huge number of people from Tonga in the Rangitikei, our thoughts certainly go out to the Tongan community. I don't think we immediately realised the extent as to what had happened but it certainly illustrates how vulnerable the Pacific and New Zealand are sitting on the ring of fire that leaves us prone to natural disasters such as earthquakes and volcanic eruptions. I note also that a sequence of tectonic earthquakes have been recorded on Mt Ruapehu during January, together with the 5.8 magnitude earthquake just east of Stratford earlier in the month and we hope this is just part and parcel of routine rumblings. It is timely to remind ourselves the importance of being prepared in an emergency event.

1. Onto Council business. We seem to have only just finished the Long Term Plan and had unqualified sign-off from Audit and now we have to start thinking about our Annual Plan and any changes of significance from our LTP position. One of the realities we face (as a consequence of Covid) is that the cost of doing work has dramatically increased especially in the area of capital work programmes. It's probably fair to say there will be a 25-30% cost increase across the board for capital works and we will need to take our time to understand those implications.
2. At the end of last year the Taihape Civic Centre, which includes the Library, was closed because of the earthquake risk to staff and the community. The Chief Executive has relocated those facilities to the old BNZ building, which has been earthquake strengthened and while not ideal, it leaves us in the position of being able to continue "normal" service to the Taihape community. The strengthening or replacement of the Taihape facility is already embedded within our Long Term Plan along with the work that still needs to be done in Marton. Councillors will need to look through all the implications of how we are able to deliver those changes over the next 2-3 years. There will be a number of business cases and public meeting consultations around these issues so at this stage it's purely a case of watch this space and get engaged when we ask under consultation.

Alongside the Council work on our Annual Plan and capital works programme is an extensive work schedule around Governmental changes. Central Government is seeking changes within the 3 Waters and I have spoken extensively on that, but is also seeking changes under a number of other areas such as the District Plan changes under the RMA Reforms, Future for Local Government review, Emergency Management Review and Climate Change Reform to name a few. It is important that Council understands what is being proposed and spends the time working on our response – if we don't do so the risk we face is a loss of our community input into what will become regional directives.



**Mayors Engagement**

**January 2022**

11	<p>Attended meeting with RSA re proposed vet unveiling on 5 March</p> <p>Visited family at Scotts Ferry who had suffered a recent car accident</p> <p>Attended monthly RDC/Police meeting</p> <p>Attended Online Impact Collective Leadership Team – COVID update meeting</p> <p>Attended weekly meeting with Deputy Mayor</p>
13	<p>Attended meeting with ratepayers in Taihape</p> <p>Attended meeting with Marton developer</p>
14	<p>Attended fortnightly discussion on Economic Development/Spatial Plan update</p> <p>Attended weekly Regional Leadership Group Online Meeting</p> <p>Attended meeting to discuss Financial Review</p>
17	<p>Attended breakfast meeting with Mayor Helen Worboys</p>
18	<p>Attended weekly meeting with Chief Executive</p> <p>Attended Trifecta (NEMA) Workshop – Governance (Local &amp; Regional Authorities)</p> <p>Attended meeting to discuss draft submission to RMA reform</p> <p>Attended weekly meeting with Deputy Mayor</p>
19	<p>Attended Opening Ceremony of Marton RSA &amp; Citizens’ Memorial Hall</p> <p>Attended meeting on MRH progress</p>
20	<p>Attended Pae Tawhiti Rangitikei Beyond Advisory Group Meeting</p> <p>Attended meeting/MRH site visit with Martyn Dunne REDSO</p>
21	<p>Attended weekly Regional Leadership Group Online Meeting</p>
25	<p>Attended fortnightly Regional Transport Matters/Regional Chiefs meeting</p> <p>Attended Ratana Church 25<sup>th</sup> Ceremony</p> <p>Attended meeting on MRH progress</p> <p>Attended weekly meeting with Deputy Mayor</p>
26	<p>Attended weekly meeting with Chief Executive</p> <p>Attended Rural Professionals Meeting Manawatu</p>
27	<p>Attended Council Meeting</p> <p>Attended Finance &amp; Performance Committee Meeting</p>
28	<p>To attend weekly Regional Leadership Group online meeting</p> <p>To attend Lake Waipu/Ratana Freshwater Improvement Fund meeting</p> <p>To attend Future of Local Government Workshop – The System of Local Governance</p>
31	<p>To attend Regional Relationship Meeting with Waka Kotahi</p>

ITEM 8.1

	To attend Bulls Community Committee Meeting
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**ITEM 8.1**

**Recommendation**

That the Mayoral Update – January 2022 be received.

## 9 Reports for Information

### 9.1 Welcoming Communities Update for Community Committees & Boards - January 2022

**Author:** Aly Thompson, Welcoming Communities Coordinator

**Authoriser:** Anne McLeod, Manager - Community Development

#### 1. Reason for Report

This report provides key information to the Committee about the Welcoming Communities programme, the upcoming planned work, and how community representatives may choose to participate and/or support the programme.

#### 2. Context

- 2.1 Welcoming Communities is a programme coordinated by Immigration New Zealand that “puts the welcome mat out to newcomers: recent migrants, former refugees and international students.” Rangitikei’s situation is unique in that Welcoming Communities also extends to domestic migrants, such as our newcomers to Ohakea, the agricultural and horticultural industries, and those anticipated to work in new business developments.
- 2.2 Communities that make newcomers feel welcome are likely to enjoy better social outcomes, and stronger economic growth.
- 2.3 Rangitikei District Council was successful in applying to join the Welcoming Communities programme in July 2021. The programme now consists of 16 Councils and 11 regions across New Zealand.
- 2.4 The Welcoming Communities Standard identifies eight outcome areas important to creating a welcoming and inclusive environment. These are:
  - Inclusive Leadership
  - Welcoming Communications
  - Equitable Access
  - Connected and Inclusive Communities
  - Economic Development, Business and Employment
  - Civic Engagement and Participation
  - Welcoming Public Spaces
  - Culture and Identity
- 2.5 Each Council prepares a Welcoming Plan that sets out the community’s planned activities, that seek to deliver on the eight outcomes.
- 2.6 Councils can also apply for formal accreditation as a Welcoming Community. Accreditation has the following four stages:
  - Stage 1 — a Committed Welcoming Community

- Stage 2 — an Established Welcoming Community
- Stage 3 — an Advanced Welcoming Community
- Stage 4 — an Excelling Welcoming Community

2.7 More information about Welcoming Communities, the Welcoming Communities Standard and accreditation can be found on Immigration New Zealand’s website.

<https://www.immigration.govt.nz/about-us/what-we-do/welcoming-communities>

### 3. Project plan & timeline

3.1 The project plan for Rangitikei identifies outcomes and outputs over the first 12 months beginning in November 2021, resulting in the development of a Welcoming Plan.

3.2 The outcomes of the project plan are as follows:

- Achieve Stage 1 Accreditation
- Create a Welcoming Communities communication plan
- Establish a Welcoming Communities advisory group
- Complete a “stocktake” of the district
- Develop a Welcoming Plan for Rangitikei

3.3 The project plan can be viewed on Council’s website:

[https://www.rangitikei.govt.nz/files/general/Other/Project-Plan-for-website\\_Welcoming-Communities-Rangitikei\\_2021-22.pdf](https://www.rangitikei.govt.nz/files/general/Other/Project-Plan-for-website_Welcoming-Communities-Rangitikei_2021-22.pdf)

### 4. More information about the Welcoming Communities advisory group

4.1 The Welcoming Communities advisory group will play a critical role in guiding the Welcoming Communities Officer, supporting the stocktake process, and decision-making about the final Welcoming Plan.

4.2 Representatives from the community, including committee/board members, are invited to self-nominate to be on the advisory group. To keep numbers manageable, not every community committee and board will have a representative on the advisory group, but it is intended to have at least one representative from each town or area in the district, along with representatives of our newcomer communities.

4.3 Expressions of interest can be made here: <https://forms.office.com/r/WJ6G0bhBKd>

4.4 Due to the community-led nature and the funding arrangement of Welcoming Communities, participation on the advisory group is entirely voluntary and will not be remunerated by Council.

### 5. More information about the “stocktake”

5.1 A stocktake, in the context of Welcoming Communities, is a process that involves the wider community to identify activities that are already happening that contribute to the eight elements of the Welcoming Communities Standard, and identifies opportunities for new activities.

- 5.2 The stocktake process will engage with a broad range of stakeholders, such as new residents/migrants communities, Iwi, businesses, community service groups, new resident youth, along with council and associated committees ie: Youth Council, Community Committees/Boards.
- 5.3 That process will include consultation about what those further activities should be, and who could/should lead them. The stocktake process, and the new opportunities identified, will inform our Welcoming Plan for Rangitikei.

## 6. More information about the Welcoming Plan

- 6.1 A Welcoming Plan is a document prepared by Council, owned by the community, that sets out the intended actions as a community, over a set period, and who will lead them. The Welcoming Plan aims to deliver on the eight elements of the Welcoming Communities Standard (mentioned above).
- 6.2 Every council participating in the Welcoming Communities programme must prepare a Welcoming Plan, scheduled to be reviewed and updated in alignment with other key Council plans and documents, such as the Long-term Plan or Annual Plans.
- 6.3 Welcoming Plans from other Councils can be viewed on Immigration New Zealand's website: <https://www.immigration.govt.nz/about-us/what-we-do/welcoming-communities/resources-welcoming-communities>

## 7. Further updates about Welcoming Communities

- 7.1 Regular updates will be shared to the community committees through formal reports. Public updates will be made on Council's website and through the Welcoming Communities Rangitikei Facebook page; both linked below.
  - <https://www.rangitikei.govt.nz/district/welcoming-communities>
  - <https://www.facebook.com/Welcoming-Communities-Rangit%C4%ABkei-102184512328959>

## Recommendation

That the report 'Welcoming Communities Update for Community Committees & Boards - January 2022' be received.

## 9.2 Risk Prioritisation for Climate Action

**Author:** Kezia Spence, Executive Assistant- Group Managers

**Authoriser:** Carol Gordon, Group Manager - Democracy & Planning

### 1. Reason for Report

- 1.1 The purpose of this report is to seek feedback from the committee regarding issues relating to climate change in the Rangitīkei District and prioritise the issues that impact, and are most relevant, within our local communities.
- 1.2 Consideration of local priorities is an important step towards the development of a collective response.

### 2. Project Overview

- 2.1 The Manawatū - Whanganui Climate Change Risk Assessment (MW CCRA) was commissioned by Horizons Regional Council and the outcome provided was an assessment of climate related risks for the region. The risk assessment did not specify what individual or collective priorities should be so we are seeking feedback from our communities on what they think these are. These priorities will differ across communities and groups, at different scales. The feedback provided from this committee will help develop a regional climate action plan for consideration by the Climate Action Joint Committee (which is made up of elected members from councils across our region).

### 3. Discussion Questions

- 3.1 Staff will be present to provide further information and to ask for feedback.
- 3.2 It would be useful for Committee members to think about the following questions prior to the meeting:
  - What climate issues is your community or yourself, currently facing, or what might be a significant issue in the future?
  - What impacts will climate change have on your community or yourself?

### Recommendation

That the report 'Risk Prioritisation for Climate Action' be received.

**9.3 Small Projects Fund Update - February 2022****Author: Ash Garstang, Governance Advisor****1. Allocation**

- 1.1 The yearly allocation of the 2020/21 Small Projects Fund for the Huntermville Ward is \$857.
- 1.2 The yearly allocation aligns with the financial year, from 01 July to 30 June. At its meeting on 29 February 2016, Council resolved to allow a carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.

**2. Breakdown**

- No grants have been made so far in 2021/22.

**3. Remaining Budget**

- 3.1 This leaves a remaining budget for the 2021/22 financial year of \$857.

**4. Retrospective Carry-forward**

- 4.1 The Committee has indicated that it would like to retrospectively request that Council carry-forward 100% of the annual allocation (\$857) from the 2020/21 financial year to the 2021/22 financial year. If approved by Council, this will bring the budget for 2021/22 to \$1,714.

**Recommendation 1**

That the 'Small Projects Fund Update – February 2022' report be received.

**Recommendation 2**

The Committee requests that Council approve a carry-forward from 2020/21, of 100% of the annual allocation of the Small Projects Fund (\$857), to the 2021/22 financial year.

**9.4 Funding Schemes Update - February 2022****Author: Ash Garstang, Governance Advisor****1. Overview**

1.1 Council currently administers five funding schemes for the Rangitikei District:

- a. Community Initiatives Fund
- b. Events Sponsorship Scheme
- c. Parks Upgrades Partnership Fund
- d. Creative Communities Scheme
- e. Sport NZ Rural Travel Fund

**2. Community Initiatives Fund**

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocates \$30,000 to this fund annually, to be distributed across two separate funding rounds. \$11,910 was distributed in Round 1 (2021/22), leaving \$18,090 available for Round 2 (2021/22).
- 2.3 The current funding round (Round 2, 2021/22) is OPEN for applications and closes 24 March 2022. The Finance/Performance Committee will meet to consider funding applications on 24 April 2022.

**3. Events Sponsorship Scheme**

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council allocates \$50,000 to this fund annually, to be distributed across two separate funding rounds. \$11,600 was distributed in Round 1 (2021/22), leaving \$38,400 available for Round 2 (2021/22).
- 3.3 The current funding round (Round 2, 2021/22) is OPEN for applications and closes 06 March 2022. The Finance/Performance Committee will meet to consider funding applications on 31 March 2022.

**4. Parks Upgrades Partnership Fund**

- 4.1 This is a Council fund and is the only one available for capital purchases. The Council provides up to 33% in cash of the value – in cash or in kind - of the contribution from the community for small-scale, community-led, capital projects.
- 4.2 Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee meeting.



## 5. Creative Communities Scheme

- 5.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:
- Demonstrate growth over time
  - Develop and support local artistic communities
  - Encourage a transfer of artistic skills
  - Support diversity and inclusion
  - Projects with a youth focus are also encouraged
- 5.2 Creative NZ has allocated \$43,615.63 to the Rangitikei District Council for 2021/22, to be distributed across two separate funding rounds. \$8,550 was distributed in Round 1 (2021/22), leaving \$35,065.63 available for Round 2 (2021/22).
- 5.3 The current funding round (Round 2, 2021/22) is OPEN for applications and closes 28 April 2022. The Creative NZ Committee will meet to consider funding applications on 02 June 2022.

## 6. Sport NZ Rural Travel Fund

- 6.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years, and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.
- 6.2 Sport NZ has allocated \$9,500 to the Rangitikei District Council for 2021/22. There is one funding round per year.
- 6.3 This funding round opened for applications 16 November 2021 and closes 18 March 2022. The Sport NZ Rural Travel Fund Committee will meet to consider applications on 28 April 2022.

## 7. Further Information

- 7.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applications can be submitted:

<https://www.rangitikei.govt.nz/district/community/grants-funding>

## Recommendation

That the Funding Schemes Update – February 2022 be received.

## **10 Next Meeting**

The next Committee meeting is scheduled for 02 May at 6.30 pm.

## **11 Closed Meeting**