

MINUTES

UNCONFIRMED: HUNTERVILLE COMMUNITY COMMITTEE MEETING

Date: Monday, 6 October 2025

Time: 6.30pm

Venue: Hunterville Town Hall
Bruce Street
Hunterville

Present Mr Justin Adams
Ms Kelsey Smith
Ms Charissa Lawlor
Ms Sandra Carroll
Cr Fi Dalgety
Cr Richard Lambert (Alternative)
HWTM Andy Watson

In attendance Ms Melanie Bovey, Heritage, Culture and Committee Support Officer

Order of Business

1 Welcome / Prayer 3

2 Apologies 3

3 Public Forum 3

4 Conflict of Interest Declarations..... 3

5 Confirmation of Order of Business 3

6 Confirmation of Minutes 3

 7.1 Follow-up Action Items from Huntermville Community Committee Meetings..... 3

7 Chair’s Report 4

 8.1 Chair's Report - October 2025..... 4

8 Reports for Information..... 4

 9.1 Mayor's Report - September 2025 4

 9.2 Community Committees End of Triennium..... 5

 9.3 Funding Schemes Update - October 2025 5

 9.4 Small Projects Fund Update - October 2025 5

9 Discussion Items..... 6

 10.1 Trends on RFS for Huntermville..... 6

1 Welcome

The Chair opened the meeting and advised the committee that the meeting would be recorded for minute taking purposes, and that Council were trialling AI minute taking software also for this meeting.

2 Apologies

Resolved minute number **25/HCC/032**

That the apology from Ms Lesley Shaw be received.

Ms K Smith/Ms C Lawlor. Carried

3 Public Forum

There was no Public Forum.

4 Conflict of Interest Declarations

There were no Conflicts of Interest declared.

5 Confirmation of Order of Business

6 Confirmation of Minutes

Amendment – Page 10, Resolved Minute Number 25/HCC/039 Sentence reads “Maste Mechanic” should read “Master Mechanic”

Resolved minute number **25/HCC/033**

That the minutes of Huntermville Community Committee Meeting held on 11 August 2025 **as amended** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms S Carroll/Cr R Lambert. Carried

7 Follow up Actions

7.1 Follow-up Action Items from Huntermville Community Committee Meetings

Item 1 – Update on the policing situation in Huntermville. HWTM Watson emailed an update to the committee prior to meeting. He then highlighted some of the points from the update and there

general discussion in the committee about the update and how it might be best circulated to the community.

Item 2 – Community Committee Process after elections - This item is covered further on in the order paper.

Item 3 – Simpson Bush Reserve, Inglis Bridge – Cr Dalgety updated the committee on a meeting she had with a DOC representative about the Bruce, and Simpson Bush reserves and the removal of the Inglis Bridge at Simpson Bush Reserve. The committee discussed strategies for getting the bridge reinstated and would be talking to the Huntermville RSA to get their input and would also add as an item for follow up by the committee in the next triennium.

Item 4 – Ongo Stream update – No update

Item 5 – Ambulance building – No update

Item 6 – Huntermville Pool, disability access – Council staff have followed up with the Roading, Property, and Building Teams to understand what items are outstanding to achieve a CCC for the pool. There are issues with the door handle, signage and lack of disability car park before there can be sign off. Fi has followed up with the Chief Executive to request the installation of the car park.

Resolved minute number 25/HCC/034

That the report Follow-up Action Items from Huntermville Community Committee Meetings be received.

Cr F Dalgety/Cr R Lambert. Carried

8 Chair's Report

8.1 Chair's Report - October 2025

The Chair thanked the committee for giving up their time to be on the committee. The Chair also noted that it would be Ms Kennedy's final meeting after over 10 years on the committee and recognised her contribution to Huntermville's reputation for getting things done. The Chair then thanked the elected members for their attendance and contribution and wished those seeking re-election well. The Chair noted that there would be a "sneak peak" inside the new Argyle on 7 Sharp on Tuesday the 7th of October.

Resolved minute number 25/HCC/035

That the Chair's Report – October 2025 be received.

Ms S Carroll/Cr R Lambert. Carried

9 Reports for Information

9.1 Mayor's Report - September 2025

The Mayor was happy to take his report as read but wanted to highlight the following points:

- The recent Citizenship Ceremony where a record 28 new citizens were welcomed to the District.
- The upcoming elections – and thanked the committee for their service.
- Changes at the Whanganui Community Trust, and upcoming opportunities for funding.
- The Shemozzle building
- The timelines around Road Closure applications
- Proposed Earthquake Prone Building legislation

Resolved minute number 25/HCC/036

That the Mayor's Report – September 2025 be received.

Ms K Smith/Ms C Lawlor. Carried

9.2 Community Committees End of Triennium

The committee discussed the report, one of the committee had proposed a change to the start time/day of the meetings that will be discussed if the committee is reformed in the new triennium.

Resolved minute number 25/HCC/037

That the report Community Committees End of Triennium be received.

Cr F Dalgety/Cr R Lambert. Carried

9.3 Funding Schemes Update - October 2025

The committee discussed the various schemes, the Council process around deciding on granting funds, and potential opportunities for local groups to apply to the schemes.

Resolved minute number 25/HCC/038

That the Funding Schemes Update – October 2025 be received.

Ms C Lawlor/Ms S Carroll. Carried

9.4 Small Projects Fund Update - October 2025

The Chair listed a few items to pass on to the new committee for consideration to use the remaining funding: CCTV cameras, the Nola Luxford OBE QSM Walk of Fame Star, the Queen's Park update/refresh, and replacing town seating. Council staff provided the committee with a mock-up for a sign design for the Master Mechanic sign, and a sample of a Heritage Plaque sign. The committee will provide feedback and thoughts from the community on the sign to assist with the sign design process.

Resolved minute number 25/HCC/039

That the report ‘Small Projects Fund Update – October 2025’ be received.

Ms S Carroll/Cr R Lambert. Carried

Resolved minute number 25/HCC/040

The Huntermville Community Committee suggests to the new Committee a series of potential projects for use of the Small Projects Fund. Those projects are CCTV public safety cameras, the Nola Luxford OBE QSM Walk of Fame Star, Queen’s Park Playground update/refresh, the Simpson Reserve access, and future Community Seating.

Mr J Adams/Ms K Smith. Carried

10 Discussion Items

10.1 Trends on RFS for Huntermville

The Chair noted a few trends on the RFS report. Ms Smith wanted to do a “shout out” to the Animal Control staff. She noted that they show up, are approachable, work well owners, are proactive, and effectively use community connectedness to resolve issues. She also mentioned that Tai (Taite) went out of his way to assist with enquiries, and had several positive interactions with Jo Manuel which was very much appreciated. The Chair agreed to write a letter on behalf of the committee to pass on the committee to recognise the staff involved.

The meeting closed at 8.15pm.

The minutes of this meeting were confirmed at the Huntermville Community Committee held on 8 December 2025.

.....

Chairperson