

# MINUTES

## HUNTERVILLE COMMUNITY COMMITTEE MEETING

**Date:** Monday, 9 February 2026

**Time:** 6.30pm

**Venue:** Hunterville Town Hall  
Bruce Street  
Hunterville

---

**Present** Mr Justin Adams  
Ms Sandra Carroll  
Ms Charissa Lawlor  
Cr Fi Dalgety

**In attendance** Ms Melanie Bovey, Heritage, Culture and Committee Support Officer

## Order of Business

|          |                                                                               |          |
|----------|-------------------------------------------------------------------------------|----------|
| <b>1</b> | <b>Welcome.....</b>                                                           | <b>3</b> |
| <b>3</b> | <b>Public Forum .....</b>                                                     | <b>3</b> |
| <b>4</b> | <b>Conflict of Interest Declarations.....</b>                                 | <b>3</b> |
| <b>5</b> | <b>Confirmation of Order of Business .....</b>                                | <b>3</b> |
| <b>6</b> | <b>Follow-up Actions from Previous Meetings.....</b>                          | <b>3</b> |
| 6.1      | Follow-up Action Items from Huntermville Community Committee Meetings.....    | 3        |
| <b>7</b> | <b>Reports for Decision .....</b>                                             | <b>4</b> |
| 7.1      | Election of Chair and Deputy Chair - Huntermville Community Committee .....   | 4        |
| <b>8</b> | <b>Reports for Information.....</b>                                           | <b>4</b> |
| 8.1      | Guidance and Draft Terms of Reference - Huntermville Community Committee..... | 4        |
| 8.2      | Mayor's Report - December 2025 .....                                          | 5        |
| 8.3      | Small Projects Fund Update - February 2026.....                               | 5        |
| 8.4      | Funding Schemes Update - February 2026 .....                                  | 5        |
| <b>9</b> | <b>Discussion Items.....</b>                                                  | <b>5</b> |
| 9.1      | Meeting Dates and Times.....                                                  | 5        |



That the report Follow-up Action Items from Huntermville Community Committee Meetings be received.

.Mr J Adams/Ms S Carroll. Carried

## 7 Reports for Decision

### 7.1 Election of Chair and Deputy Chair - Huntermville Community Committee

Ms Lawlor nominated Mr Adams for Chair – Ms Carroll seconded the nomination – Mr Adams accepted the nomination. There were no further nominations for Chair.

Cr Dalgety handed the Chair to Mr Adams.

There were no nominations for Deputy Chair as two members of the committee were absent.

#### **Resolved minute number 26/HCC/003**

That the Huntermville Community Committee, for the purpose of electing or appointing persons under Clause 25, adopt System B.

Ms S Carroll/Ms C Lawlor. Carried

#### **Resolved minute number 26/HCC/004**

That Justin Adams be appointed Chair of the Huntermville Community Committee.

Ms C Lawlor/Ms S Carroll. Carried

#### **Resolved minute number 26/HCC/005**

That the appointment of Deputy Chair of the Huntermville Community Committee be left on the table for the April meeting.

Ms S Carroll/Ms C Lawlor. Carried

## 8 Reports for Information

### 8.1 Guidance and Draft Terms of Reference - Huntermville Community Committee

The report was taken as read.

#### **Resolved minute number 26/HCC/006**

That the report, Guidance and Draft Terms of Reference – Huntermville Community Committee, be received.

Cr F Dalgety/Ms C Lawlor. Carried

## 8.2 Mayor's Report - December 2025

The report was taken as read.

**Resolved minute number 26/HCC/007**

That the Mayor's Report – December 2025 be received.

Ms S Carroll/Ms C Lawlor. Carried

## 8.3 Small Projects Fund Update - February 2026

The report was taken as read with some discussion around funding playground equipment or printing of the Huntermville Community Civil Defence Response plan.

**Resolved minute number 26/HCC/008**

That the report Small Projects Fund Update – February 2026 be received.

Ms S Carroll/Ms C Lawlor. Carried

## 8.4 Funding Schemes Update - February 2026

The report was taken as read.

**Resolved minute number 26/HCC/009**

That the Funding Schemes Update – February 2026 be received.

Ms S Carroll/Cr F Dalgety. Carried

# 9 Discussion Items

## 9.1 Meeting Dates and Times

An earlier start time for the committee was suggested to make it easier for some members to attend. After some discussion the committee agreed to trial a new time/day for the next meeting as just moving the meeting time would cause a clash with another meeting on the same day.

**Resolved minute number 26/HCC/010**

That the Huntermville Community Committee trial a new meeting time of the first Wednesday every second month at the earlier start time of 5.30pm. Noting that if this suits the committee it may become the permanent meeting time.

Ms C Lawlor/Ms S Carroll. Carried

**The meeting closed at 7.34pm.**

**The minutes of this meeting were confirmed at the Hunternville Community Committee held on 8 April 2026.**

.....  
**Chairperson**