



# ORDER PAPER

## HUNTERVILLE COMMUNITY COMMITTEE MEETING

**Date:** Monday, 9 February 2026

**Time:** 6.30pm

**Venue:** Hunterville Town Hall  
Bruce Street  
Hunterville

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**Membership:** Ms Sandra Carroll  
Ms Charissa Lawlor  
Ms Lesley Shaw  
Mr Justin Adams  
Ms Kelsey Smith  
Cr Fi Dalgety  
Cr Alan Buckendahl (Alternative)  
HWTM Andy Watson (Ex Officio)

## Purpose of the Committee

- To provide a local link and point of contact for Council liaison with the community.
- To provide for the exchange of information, communication, and to assist with the Council's consultative processes.
- To exercise delegated authority for the annual allocation for "defined small local works" in line with the guidelines provided<sup>1</sup>.
- Particularly, to help ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure, by promoting its use and advising community members on how to use it.
- To be the first point of contact (prior to Council) for community groups. Where this is not possible, the Committee will be informed of the approach by the community group to the Council.
- To engage with wider/small communities of the ward represented.

## Quorum

Council's Standing Orders (adopted 23 November 22 ) 11.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

At least 1 Elected Member must be present at the meeting.

For any enquiries regarding this agenda, please contact:

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[kezia.spence@rangitikei.govt.nz](mailto:kezia.spence@rangitikei.govt.nz)

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<sup>1</sup> Appended to the Delegations Register

**Notice is hereby given that a Huntermore Community Committee Meeting of the Rangitīkei District Council will be held in the Huntermore Town Hall, Bruce Street, Huntermore on Monday, 9 February 2026 at 6.30pm.**

## **Order Of Business**

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## **AGENDA**

### **1 Welcome**

### **2 Apologies**

### **3 Public Forum**

### **4 Conflict of Interest Declarations**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### **5 Confirmation of Order of Business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

## 6 Follow-up Action Items from Previous Meetings

### 6.1 Follow-up Action Items from Huntermore Community Committee Meetings

Author: Kezia Spence, Governance Advisor

#### 1. Reason for Report

- 1.1 On the list attached are items raised at previous Huntermore Community Committee meetings. Items indicate who is responsible for follow up, and a brief status comment.

#### 2. Decision Making Process

- 2.1 Staff have assessed the requirements of the Local Government Act 2002 in relation to this item and have concluded that, as this report is for information only, the decision-making provisions do not apply.

#### Attachments:

##### 1. Follow-up Actions [↓](#)

#### Recommendation

That the report Follow-up Action Items from Huntermore Community Committee Meetings be received.

## Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1		Update on the policing situation in Hunterville	Andy	Andy will provide a verbal update at the meeting.	In progress
2	14-Apr-25	Simpson bush reserve inglis bridge	Committee	Update from previous meeting - Cr Dalgety updated the committee on a meeting she had with a DOC representative about the Bruce, and Simpson Bush reserves and the removal of the Inglis Bridge at Simpson Bush Reserve. The committee discussed strategies for getting the bridge re-instated and would be talking to the Hunterville RSA to get their input and would also add as an item for follow up by the committee in the next triennium	In progress
3	14-Apr-25	Ongo Stream update	Committee	Opportunity to update this action	In progress
4	14-Apr-25	Ambulance Building	Committee	Opportunity to update this action	In progress
5	01-Oct-24	This item was requested from the committee: baths re wheel chair side door needs concrete and fixing presently has metal difficult for a wheel chair	Mel	Council staff have followed up with the Roading, Property, and Building Teams to understand what items are outstanding to achieve a CCC for the pool. There are issues with the door handle, signage and lack of disability car park before there can be sign off. Fi has followed up with the Chief Executive to request the installation of the car park.	In progress

## 7 Reports for Decision

### 7.1 Election of Chair and Deputy Chair - Huntermore Community Committee

**Author:** Kezia Spence, Governance Advisor

#### 1. Reason for Report

- 1.1 The Committee needs to elect its Chair for the Huntermore Community Committee for the 2025 – 28 triennium.

#### 2. Election of Chair

- 2.1 Members are asked to nominate and elect a Chair from the current membership.
- 2.2 Clause 25 of Schedule 7 of the Local Government Act 2002, which relates to voting systems for certain appointments (including the election or appointment of the deputy mayor, the election or appointment of the chairperson and deputy chairperson of a committee, and the election or appointment of a representative of the local authority), states that:

- (2) ... a local authority or a committee (if the local authority has so directed) must determine by resolution that a person be elected or appointed by using one of the following systems of voting:—
    - (a) the voting system in subclause (3) ("system A");
    - (b) the voting system in subclause (4) ("system B").

#### (3) System A—

- (a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and
  - (b) has the following characteristics:—
    - (i) there is a first round of voting for all candidates; and
    - (ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
    - (iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
    - (iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

#### (4) System B—

- (a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and
  - (b) has the following characteristics:

- (i) there is only 1 round of voting; and
- (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.

2.3 Once the voting is complete the Mayor or Ward Councillor vacates the chair.

### 3. **Election of Deputy Chair**

3.1 Members are asked to nominate and elect a Deputy Chair from the current membership, using the voting system adopted as part of the previous item (Election of Chair).

#### **Recommendation 1**

That the Huntermore Community Committee, for the purpose of electing or appointing persons under Clause 25, adopt either System A, or System B.

#### **Recommendation 2**

That \_\_\_\_\_ be appointed Chair of the Huntermore Community Committee.

#### **Recommendation 3**

That \_\_\_\_\_ be appointed Deputy Chair of the Huntermore Community Committee.

## 8 Reports for Information

### 8.1 Guidance and Draft Terms of Reference - Huntermore Community Committee

Author: Kezia Spence, Governance Advisor

#### 1. Purpose of the Community Committee

- 1.1 The purpose of Community Committees is to provide a local link and point of contact for Council liaison with the community, and provide for the exchange of information, communication, and to assist with the Council's consultative processes.
- 1.2 Community Committees are also charged with the delegated authority for the annual allocation of \$1.00 per rateable property for "defined small local works" also referred to as the 'Small Projects Grant'.
- 1.3 Community Committees also help to ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure in the appropriate manner, through promoting the use of the Request for Service procedure and advising community members on how to use the Request for Service procedure.
- 1.4 It is not the role of the Committee to provide details of a Request for Service through their minutes; this needs to be done through direct contact with the Council office on 0800 422522 or through the 'Report it' section of the Council website.
- 1.5 Community Committees are to be the first point of contact (prior to Council) for community groups. Where this is not possible, the Committee will be informed of the approach by the community group to the Council.

#### 2. Terms of Reference

- 2.1 The Terms of Reference for the Huntermore Community Committee are attached.

- 2.2 Committees will generally follow the Terms of Reference as listed below:

- The term of membership of each Committee shall generally coincide with Local Government term of office, i.e. three years. The Committees shall be disestablished at each triennial election, the same as all other Committees of Council.
- Each Committee will have power to co-opt other members, either from the public generally or representatives of specific community interest groups provide the maximum number of members is not exceeded.
- One/Two liaison Councillor(s) is/are to be appointed by the Council to serve on each Committee, in order to provide a formal link with the Council at an elected member level. The quorum of a meeting must include at least one member of the local Authority.
- Committees will determine their meeting frequency, with the option of holding informal workshop sessions if they choose.

### 3. Role of the Chairperson

- 3.1 The Chairperson of a Community Committee is elected at the first meeting of the triennium.
- 3.2 It is the role of the Chairperson to ensure that meetings are productive and correct processes are followed. This includes verifying that a quorum exists at the start of each meeting and is maintained throughout.
- 3.3 The Chairperson has the right, through a report, to direct the attention of a meeting to any matter which is on the agenda or which falls within the responsibilities of that meeting.
- 3.4 Community Committees provide a link between Council and the community, and it is the Chairperson's role to ensure that the issues facing the community are brought to Council's attention through the correct avenues.
- 3.5 Should the Chairperson wish to include an item in the agenda, it is to be sent to the Governance Advisor or the Committee Support Officer before the order paper is distributed.
- 3.6 Should a committee member or a member of the community wish to include an item in the agenda, this is to be discussed first with the Chairperson.

### 4. Role of Committee Member

- 4.1 The role of a committee member is to engage in productive discussion during meetings and act as a liaison for the rest of the community with Council.
- 4.2 Committee members should bring to the Chairperson's attention any issues identified through the community that should be discussed at a committee meeting and potentially referred onto Council for further discussion.

### 5. Council support

- 5.1 It is the responsibility of Council to produce and distribute the Committee Order Paper. The Order Papers for Council and all Committees and Boards are uploaded to the Council website [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz) and are available for the public to read at all Council offices and libraries.
- 5.2 Standing orders require that the Order Paper be sent to each member of a committee at least two clear working days before the day of the meeting. This may be by electronic means.
- 5.3 Questions relating to the agenda may be asked of staff at the meeting.
- 5.4 The minutes of the meeting will be taken by the Committee Support Officer.
- 5.5 Should the Chair wish to follow up on any undertaking by Council staff in relation to a previous meeting, they need to do so with Council's Governance Advisor or Committee Support Officer.

### 6. Committee recommendations

6.1 The Committee can make a formal request of Council with regard to an agenda item, by way of a resolved recommendation. A good recommendation should stand alone with all relevant information for action contained within its wording. For example:

*That, the Marton Community Committee recommend to Council that the 50 km speed limit zone on Whanganui Road is extended to at least, 2 km west of the main entrance to Huntley School on Whanganui Road.*

6.2 A Committee recommendation to Council will be put to their next business meeting by way of confirmation under the Council agenda item 'Minutes and recommendations from Committees' or, if deemed necessary by staff, within its own agenda item.

6.3 This could include more information such as process, cost association or research required along with a supporting or alternative recommendation from staff.

## 7. Small Projects Grant Scheme

7.1 Community Committees are provided with an allocation for defined small local works. This grant is known as the Small Projects Grant Scheme and is funded through rates on a \$1 per rateable property basis. Committees are given an annual allocation and can carry-over up to 100% of that year's allocation to the following year, but no more than that.

7.2 The objective of the Scheme is to allow Community Committees to fund purchases of small items or additional services which are not included in Council's operating budgets and which will benefit the local community. Examples would be signage, park furniture, plants, paint, a leaflet or other publication or an event, including implementing community-led place-making initiatives identified as priorities through the Town Centre Plan process (or some similar community consultation).

7.3 Proposed expenditure must be approved –

- by resolution at a publicly notified meeting (and at a time when the public is not excluded from proceedings), or
- (for urgent matters) by documented communication to all Committee members and appropriate Council staff for discussion and tabled for formal resolution at the next available meeting so that a clear audit trail is evident.

7.4 Where the proposed expenditure will be paid to a community organisation, Council's reporting requirements for its Community Initiatives Fund must be met.

7.5 The delegation does not extend to proposed expenditure which –

- provides training or conference attendance for one or more members, or
- constitutes an additional payment to an individual or organisation for goods or services subject to a contract with the Council, or
- exceeds the annual allocation (including any carry-forward amount).

Any such proposal must be referred to Council for decision.

7.6 A proposal for any forward-funding of works (using funding from the next financial year) would require approval from Council.

## 8. Standing Orders for 2025/258Triennium

8.1 Standing Orders are attached under separate cover for the committee's information.

ITEM 8.1

**Attachments:**

1. **Rangitikei District Council Standing Orders (under separate cover)**
2. **Terms of Reference - Huntermore Community Committee** [↓](#)

**Recommendation**

That the report, Guidance and Draft Terms of Reference – Huntermore Community Committee, be received.

## Huntermore Community Committee

Terms of Reference

As at November 2025

<b>Elected Members</b>	One councillor determined by Council. His Worship the Mayor as <i>ex officio</i>
<b>External Members</b>	Minimum of four and maximum of ten people with an interest in the Huntermore Community (excluding the councillor)
<b>Chair</b>	To be elected by the members of the committee
<b>Meeting frequency</b>	Every two months
<b>Reports to</b>	Council

### Purpose

- To provide a local link and point of contact for Council liaison with the Huntermore community.
- To provide for the exchange of information, communication, and to assist with the Council's consultative processes.
- To exercise delegated authority for the annual allocation of \$900 (Plus inflation from 2025/26 financial year) for "defined small local works" in line with the guidelines.
- To help to ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure in the appropriate manner through promoting the use of the Request for Service procedure and advising community members on how to use the Request for Service procedure.

### Terms of Reference (delegations)

- Authority to approve expenditure of the Small Projects Fund.
- Provide recommendations to Council on matters of relevance to the Huntermore community.

## **Process for appointment of external members**

The Council will call nominations to the Huntrville Community Committee following committee re-establishment after the triennial election.

The nomination period will be a minimum of 20 working days.

Where fewer than four nominations are received by the closing date, the Council will issue a further public notice to seek additional nominations for a period of a minimum of 10 working days. If there are insufficient nominations after the further public notice, the Huntrville Community Committee will be deemed as unformed until the time there is enough interest.

Where more than ten nominations are received, Council will conduct an election at a public meeting by secret ballot.

A minimum of ten eligible voters are required to be present at any public meeting called to elect members to form the Huntrville Community Committee. Those eligible to vote must be enrolled on the most recent electoral roll and live the Huntrville Community Committee area.

Nominators (and voters, should that prove necessary) for the Committee should reside within the Huntrville Community Committee Area.

Members are not required to reside within the Huntrville Community Committee area, but should have an interest in the area.

The membership will be notified on Council's website.

The Huntrville Community Committee will have power to co-opt other members, either from the public generally or representatives of specific community interest groups provide the maximum number of members is not exceeded.

In accordance with Schedule 7, Clause 30(7) of the Local Government Act 2002, the Committee will be discharged at the end of the triennium.



### Small Projects Fund

The Committee holds delegated authority to allocate the annual Small Projects Fund. Eligible uses may include minor improvements such as:

- Small beautification works.
- Minor repairs or enhancements to public spaces.
- Supporting community groups with events or projects

All decisions to allocate funds must be made through a formal Committee resolution, with a record of the purpose and amount allocated included in the minutes.

It is noted that while the majority of grants may be provided within the Committee's area, if there are projects of interest outside the Huntermore Community Committee area (but within the Rangitikei District boundaries), the Committee has discretion to approve funding.

## Roles and Responsibilities

### Committee Members

Members are expected to:

- Attend meetings and participate constructively.
- Represent the interests of the whole Huntermore community.
- Declare any conflicts of interest.
- Support and uphold the Committee's decisions.

### Chair

The Chair is responsible for:

- Chairing the Committee meeting in accordance with Standing Orders.
- Representing the Committee to a high standard.
- Promoting and supporting good governance of the Committee.
- Ensuring all members have the opportunity to contribute to the meeting.
- Providing leadership to the Committee in helping to form consensus that is representative of the Huntermore community.
- Acting as the primary point of contact for the Governance Advisor and the Committee Support Officer.

## Reporting and Accountability

In July each year, the Committee will provide Council with a short summary outlining:

- Highlights and achievements.
- Support provided for Council consultations and communication of local issues.
- Funding allocations for small works.
- Recommendations or priorities for the coming year.

The Governance Advisor and the Committee Support Officer will provide support to the Huntermore Community Committee to complete the accountability reporting.

## Code of Conduct and Conflicts of Interest

Members must act in accordance with the Community Committee Code of Conduct.

Any conflict of interest must be declared and recorded.

Members with a conflict must abstain from related decisions unless otherwise agreed by the Committee.

**Secretariat support**

Council will produce and distribute the Committee Order Paper. The Order Papers are uploaded to the Council website [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz) and are available for the public to read at all Council offices and libraries.

The Order Paper will be sent to each committee member by electronic means at least two clear working days before the day of the meeting (in accordance with standing orders).

If requested, Council will consider providing staff for secretarial support on the basis that frequency of meetings being normally not more than every second month, and that the meetings start time are negotiated with Council and finish formally within two hours.

## 8.2 Mayor's Report - December 2025

**Author:** Andy Watson, His Worship the Mayor

Good afternoon

Council is starting to wind down a little towards Christmas, however there is still so much happening and crucial decisions to be made. The new Councillors' commitment to workshops, training and meetings throughout the district has been incredible and I thank them.

Government continues to make many significant changes with the promise of more to come before Christmas. Cynically, I would suggest that the changes made before Christmas, especially for those that need consultation, is a deliberate ploy to put them out now so that the consultation period includes the holiday break. There are a number of things I wish to comment on and hopefully I will know more as legislation is being drafted allowing me to expand on later.

**1. Changes to Regional Councils** – for some time several Government ministers and officials including the Prime Minister have hinted about the need to look at Regional Councils with indications of possible changes. This is what I think we know at this stage –

- Minister Bishop has announced that Regional Council Governorship will be replaced by the Mayors in some form of regional body.
- This is not law yet and we have yet to see detail.
- Timeframe – the Minister has said that recently elected councillors to Regional Councils may not serve their entire time, so this appears to be fast-tracked.
- Regional Councils are a regulatory body covering such things as compliance to matters involving the environment, flood control, pest control, public transport, Regional Civil Defence functions and many other roles. Presumably all of these functions will move to the "Mayors" to govern but will remain in place.
- There are a number of Regional Councils facing court action and possible claims arising from such things as flood events etc. It would be concerning to me if the responsibility for these passes to ours and other councils.
- Staffing should remain however the Government has also suggested some of the changes should remove duplication, gain efficiencies and enable a faster track to consenting.
- This comes at a time when Councils are facing changes to many other reforms.

**2 Indications of other major reforms:**

- Local Water Done Well (LWDW) and the supporting of new regional entities. As I have reported several times, we are one of the new regional entities to deliver waste water services, water and storm water with Palmerston North City and Horowhenua District Councils. That work is on track but has significant work ahead over the Christmas period. The shareholders committee should be put in place by the three Councils over the next

few days and is highlighted within this Council meeting. The search for Board membership is in place now and should be finalised early next year.

- The reform of the RMA (Resource Management Act) is a process that is known but as a reminder, “The Government is reforming the RMA to make it easier, faster and simpler to get projects approved. The goals are to remove complexity, improve environmental protection and support housing and infrastructural growth”. The RMA will be replaced by two new acts, which concern land use planning and natural resource management with a focus on the enjoyment of private property rights. These acts include the standardisation of consenting approaches throughout the country and new regulatory bodies. Essentially development should be easier but with an aim to reduce costs, fast track consents and drive GDP growth.
- Government has announced the Local Government Systems Improvement Act. This bill seeks to return Local Government to limit Councils’ spending and rates to core services. There is more to this bill and the description of what are core services is not complete. For example, does Council have a responsibility for employment? Perhaps not under the bill but at the same time Government has asked Local Government through the Mayors Taskforce for Jobs to find work for those on unemployment registers. There will also be, as part of the bill, a naming and shaming of Councils that are not performing.
- The Government has also signalled changes needed in roading with a move to regional roading entities.
- Government has too signalled the introduction of a rates pegging legislation which will limit the ability of rate increases by authorities in the future. Key points are –
  - i) Legislation is yet to be passed but it is indicated that it will apply from 2027/2029 on.
  - ii) The Minister for Local Government has said that although legislation will be from 2027 his expectation, and public demand, is that Councils should comply with this immediately, i.e. the Annual Plan for next year.
  - iii) Some sections of Local Government rates will be exempt, such as delivery of Three Waters services, which will mean that the picture is not quite clear yet where it will apply and hence the average increase right across all Council rates.
  - iv) The legislation will support a range of rate increases permitted, at present looking to be a band between 2-4% increases.
  - v) There will be an appeal process, for example a significant event such as Cyclone Gabrielle, but the threshold for appeal will be extremely high.
  - vi) The 2-4% range was selected by reference to the CPI (Price Index) sitting around 3.5%. I will note that roading cost increases which are the significant cost to our Council are well beyond that in recent years.
  - vii) Councillors and staff will continue to look to make rates affordable and will certainly look to comply. Inevitably the consequence may be increased charges and lower levels of service. This will be incredibly challenging for all Councils.

All of these reforms, in particular the Regional Council reforms, Water reforms and RMA will drive Councils towards amalgamation. Government has said that talks of possible Council amalgamations are not being forced but that is the likely outcome. Amalgamation will undoubtedly gain efficiency and the argument often repeated by Government that we have about 80 authorities for a small population while Japan has about 13? is valid. However, the outcome from amalgamation is loss of local voice.

3. **Roading** - as part of the induction for new Councillors, Council roading staff, Downer contractors, the Chief Executive and Elected Members took part in a road trip to look at significant roading issues in our district. With reduced funding available, maintenance of our roads is a serious challenge. In particular the Gentle Annie Road running between Taihape and Hastings needs significant reinstatement and resealing work over the summer amounting to around \$3.5m. This needed expenditure will limit spend on other required roading issues in the district. Much of the damage is associated with forestry cartage and I am in discussions with commercial interests and rail to see if I can review the log train contract due to expire at the end of January. I will report back on this later in the new year.
4. In August I received an email from Sandy Paterson, Company Sergeant Major of 2<sup>nd</sup> Workshop Company located in Linton, Palmerston North. Part of Sandy's job is taking care of the history of the unit and ensuring all traditions are carried out. Sandy informed me that the Corps of Royal New Zealand Electrical and Mechanical Engineers currently hold the Freedom of the Borough for Taihape which allows them the honour and distinction of marching through the streets of the Borough with drums beating, band playing, colours flying and swords drawn. It also imparts the honour of viewing and inspecting the Corps on the Mayor.

In 1997 the Royal New Zealand Corps of Electrical and Mechanical Engineers was disbanded, and all Maintenance Support trades were merged with those of Combat Drivers, Logistic Specialists, Movements Operators, and Caterers, forming the Royal New Zealand Army Logistic Corps, RNZALR. The charter for the freedom of the borough of Taihape was not transferred to the RNZALR and the last parade was conducted in 1996 or 1997.

Sandy believes the 2<sup>nd</sup> Workshop Company, as part of 2<sup>nd</sup> Combat Service Support Battalion and the RNZALR is the best unit to transfer this charter to. They have strong ties with the community of Taihape, parading at ANZAC Day commemorations and engaging with the community through the local RSA.

With the above in mind, Sandy has requested if Council would consider transferring the charter for the freedom of the borough of Taihape to 2<sup>nd</sup> Workshop Company. This would formalise the relationship between us and allow the company to conduct a parade in Taihape either once a year or once every second-year dependant on the council's appetite for formal occasions.

I have attached a series of documents and photographs to this report.

5. **The Tornado** – earlier this month we had a localised tornado hit Dudding Lake. One caravan in particular was lifted into the air and dropped upside down with a person inside. He was very fortunate to escape with relatively minor issues. Other caravans were lifted, small buildings demolished and many trees uprooted or damaged. Power sources to the camp were also lost. Carol our Chief Executive has acted quickly and the camp was restored over a couple of days – many thanks go to staff, Lance and Tiff onsite and contractors who worked hard to reinstate. I have included some images to illustrate the damage.

## 6. Onto some great news –

- The Marton Op Shop is currently I think, at the time of writing this report, in the race to be called The Best Op Shop in the Country. Of course they are!! Voting will have closed on Saturday 13 December but I have looked at how I could promote this through Facebook before the deadline. The Op Shop is largely serviced by volunteers, donations and governed by church and service groups etc. The service the Op Shop provides is amazing, so please support them. Drop them a card to say Merry Christmas – it will be appreciated.
- The Tender Documents have been sent out for the roof replacement of the Marton Pool with expected decisions early in the new year. This is great news and a significant step forward. Yes, it will mean another summer without the pool and Council will see how we can support local Learn To Swim programmes etc.
- The next fortnight is full of local events such as Christmas Parades, Marton Market Day, school prizewinnings and wind-ups and myself and Councillors will be at as many as possible. I understand the that the Op Shop is also looking to sell tickets to the Marton Christmas Community Lunch this year – I have yet to see details but of course I will look to support it this year.

Finally, in case I don't get a chance later – Councillors and I wish you all a very Merry Christmas and Happy New Year, travel safely.

## Mayor's Engagements

December 2025

1	<p>Attended meeting with Chief Executive</p> <p>Attended Joint Iwi Waste Water Standards Hui</p> <p>Attended 3-CL Mayors/CEs meeting with Waikato/Hawkes Bay Councils to discuss water entities</p> <p>Attended Regional Mayors/CEs meeting</p> <p>Attended Mayoral Forum</p>
2	<p>Attended Emergency Management Joint Standing Committee Meeting</p> <p>Attended Regional Transport Committee Meeting</p> <p>Attended Erewhon Rural Water Scheme Meeting</p> <p>Attended weekly meeting with Deputy Mayor</p>
3	<p>Attended fortnightly Marton Water Strategy meeting with staff</p> <p>Attended Council Workshop</p>
4	Attended Roading Control Authority Forum in Wellington
5	<p>Attended meeting with Chief Executive</p> <p>Attended MTFJ meeting with James Towers and Louise McCoard</p>

**ITEM 8.2**

	Attended Standing Orders Training Workshop Attended meeting with Taihape Station Owners
6	Attended Marton Market Day Attended FENZ Gold Star Presentation to Chris Hope
7	Attended Otiwhiti Graduation Ceremony Attended RSA Christmas Lunch Attended Marton Christmas Parade
8	Attended meeting with Chief Executive Attended Huntermore Rural Water Scheme Meeting
9	Attended meeting with Robert Martin Attended MTFJ Mayor's Update online meeting Attended weekly meeting with Deputy Mayor
10	Attended monthly Governor's Q&A session with Executive Leadership Team Attended Crown Response into Abuse in Care Team Webinar - Survivor Support and Recognition Fund for Unmarked Graves
11	Attended Council Induction and Workshop Attended Council Meeting
12	To attend meeting with Chief Executive To attend monthly meeting with Police To attend Marton School Prizegiving To attend Council End of Year Function
13	To attend Taihape Christmas Parade To attend Bulls Community Christmas at the Domain
15	To attend meeting with Chief Executive To attend MTFJ Governance Group online meeting
16	To attend Regional Transport Matters   Regional Chiefs' fortnightly catch-up To attend Citizenship Ceremony To attend weekly meeting with Deputy Mayor To attend Defence Hub End of Year Function
17	To attend fortnightly Marton Water Strategy meeting with staff
18	To attend Council Workshop
19	To attend meeting with Chief Executive To attend CDW meeting in Palmerston North To attend staff End of Year function
22	To attend meeting with Chief Executive
23	To attend weekly meeting with Deputy Mayor
24	To attend Huntermore Christmas Parade

25	To attend Marton Community Christmas Lunch
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**Attachments:**

1. [Freedom of the Borough of Taihape - letter of request](#)
2. [Freedom of the Borough of Taihape - letter from Buckingham Palace](#)
3. [Freedom of the Borough of Taihape - historical photographs](#)
4. [Freedom of the Borough of Taihape - Charter](#)
5. [Dudding Lake Pic 1](#)
6. [Dudding Lake Pic 2](#)
7. [Dudding Lake Pic 3](#)
8. [Dudding Lake Pic 4](#)
9. [Dudding Lake Pic 5](#)
10. [Dudding Lake Pic 6](#)
11. [Dudding Lake Pic 7](#)
12. [Dudding Lake Pic 8](#)
13. [Dudding Lake Pic 9](#)
14. [Dudding Lake Pic 10](#)
15. [Dudding Lake Pic 11](#)
16. [Dudding Lake Pic 12](#)

**Recommendation 1**

That the Mayor's Report – December 2025 be received.



Farrier Lines  
Building D76  
Linton Military Camp  
Palmerston north, 4830

From: Company Sergeant Major, 2<sup>nd</sup> Workshop Company.

19 November 2025

Rangitikei District Council  
Private Bag 1102  
Marton, 4741

Dear Members of the Rangitikei District Council

**Reconfirmation of the Freedom of the Borough Charter for Taihape**

In 1973, the Royal New Zealand Corps of Electrical and Mechanical Engineers (RNZEME) was granted the Freedom of the Borough of Taihape, with the Corps first exercising this honour during a parade on 14 December 1973.

Following the amalgamation of RNZEME into the Royal New Zealand Army Logistic Regiment (RNZALR) and the restructuring of local governance—where Taihape Borough became part of the Rangitikei District Council—the charter has not been exercised since approximately 1996.

2<sup>nd</sup> Workshop Company (2 WKSP Coy), based in Linton, recently engaged with Rangitikei District Council to clarify the status of this historic charter. Having not been exercised for nearly 30 years, we see this as an opportunity to reaffirm the enduring relationship between the New Zealand Army and the Rangitikei District, and to honour the historical significance of this tradition.

Permission is being sought from the Chief of Army for approval to reconfirm the Freedom of the Borough of Taihape and this letters serves to request the same from Rangitikei District Council. On approval planning can begin on the formal ceremony and details of the charter.

With the council's permission, the suggested form of resolution to be passed by the council, as outlined in the NZ Army publication NZ P6A, NZ Army Ceremonial, would look like the below.

*"That in appreciation of the honourable traditions of the Second Workshop Company and recognition of its long and intimate association with the Borough of Taihape the Council confer upon the Second Workshop Company the rights, privilege, and honour of marching through the streets of Taihape on all ceremonial occasions with bayonets fixed, drums beating, and colours flying ; that the Corporate Seal be affixed to the necessary Deed of Grant and that the name of the second Workshop Company be inscribed on a panel in the Town Hall."*

This reference also contains the format for the Charter outlined below.

( Crest )

Community of Taihape  
Charter  
Second Workshop Company

WHEREAS the Mayor, Councillors, and Citizens of Taihape being sensible of the honourable record and traditions of the Second Workshop Company and being desirous of recognising, cementing, and fostering the intimate association which is now and has for so long been enjoyed between the City and the Company in which so many of its citizens have been proud to serve.

NOW THEREFORE the Mayor and Councillors of the Rangitikei District Council, on behalf of the borough of Taihape, do hereby confer upon the said Second Workshop Company the right and privilege, without further permission being obtained, of marching (when such processions are approved) with drums beating, band playing, colours flying, bayonets fixed, and swords drawn, through the streets of the Town of Taihape

AND

DO HEREBY accept the honour of viewing the Second Workshop Company or part thereof, when approved, for the purpose of an inspection by His/Her Worship the Mayor

AND

DO HEREBY accept the further honour of having an officer of the said Company in uniform in attendance upon His/Her Worship the Mayor on important official occasions in Taihape.

The Common Seal of the Body )

Corporate called the Mayor, )  
Councillors, and Citizens of )  
the *City of Blanktown* was ) ..... Mayor  
hereto affixed pursuant to a )  
resolution of the said ) ..... Town Clerk  
Council this ..... )  
day of .....20.....)  
in the presence of -

I attach at enclosure 1. A photo of the charter of Foxton as an example.

On approval from the Rangitikei District Council and the Chief of Army, 2<sup>nd</sup> Workshop Company will engage with the council in order to begin planning of the formal ceremony to bestow the charter.

A rough outline would look like 2<sup>nd</sup> Workshop Company marching through the main road of Taihape to the front of the town hall. Once in place the Company will give a general salute then be inspected by the Mayor and a senior representative of the NZ Army. On completion of the inspection the mayor will ask 2<sup>nd</sup> Workshop to accept the charter conferring on it the honour of freedom of entry into the borough on ceremonial occasions with bayonets fixed, drums beating, and colours flying. The charter will then be read. The Company will once again give a general salute then march off. The ceremony will take less than half an hour.

On approval of the above 2<sup>nd</sup> Workshop Company look forward to engaging with the council and members of the community of Taihape and reaffirming our relationship with the community.

Kind regards

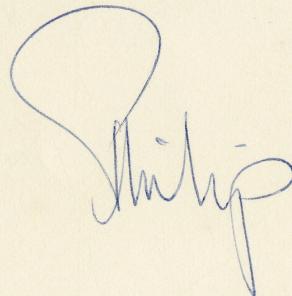
  
Sandy Paterson  
Digitally signed by  
Sandy Paterson  
Date: 2025.11.26  
12:08:27 +13'00'  
**SANDY PATERSON**  
Warrant Officer Class Two  
Company Sergeant Major



**BUCKINGHAM PALACE**

I am delighted to hear that the relationships between the Corps and the citizens of Taihape are so good that they are to receive formal recognition in the offer of the Freedom of the Borough.

I send my warmest congratulations to the Corps of Royal New Zealand Electrical and Mechanical Engineers and I hope it will be a very happy occasion for the Corps and for the citizens of Taihape.

A handwritten signature in blue ink, appearing to read "Philip".

1973.

ITEM 8.2  
ATTACHMENT 3



FREEDOM OF THE BOROUGH  
TAIhape  
6 December 1985



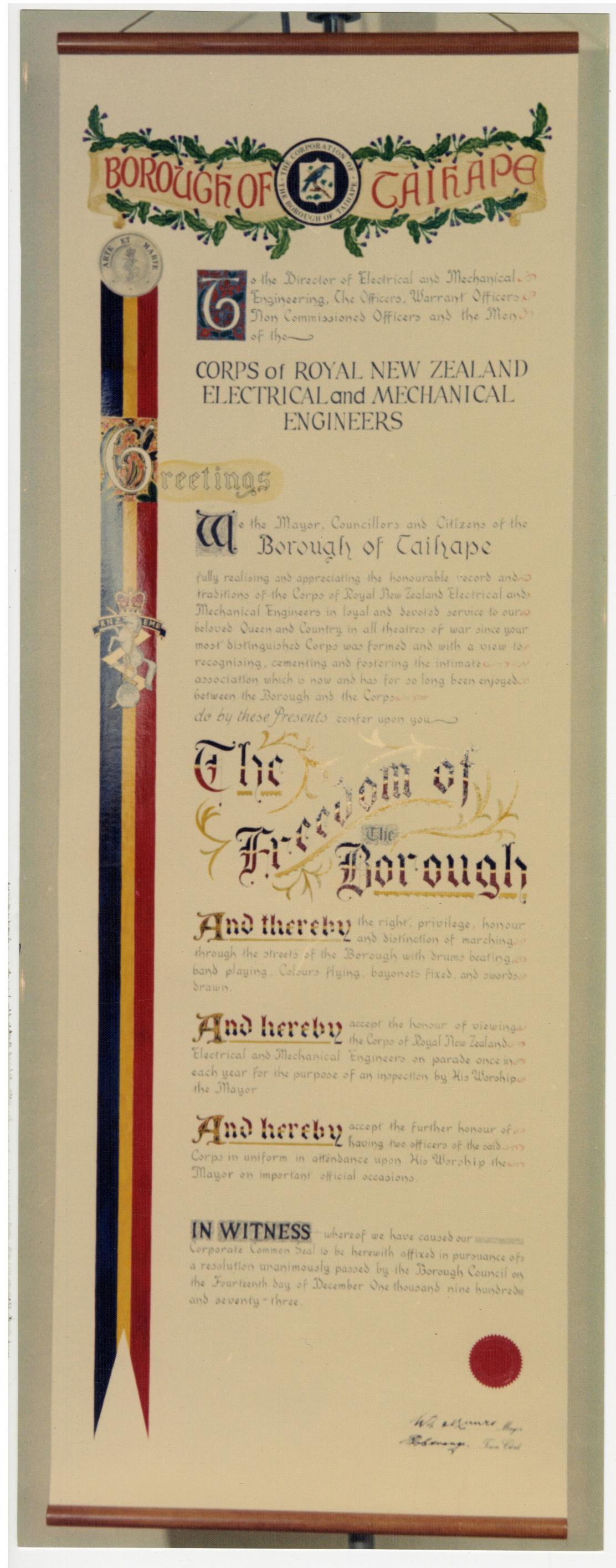
## ITEM 8.2 ATTACHMENT 3

PARADE COMMANDER: MAJ D.J. MOWAT  
2IC: CAPT H.P. SEBBORN  
RSM: WO1 A.R. BAKER

CHARTER BEARER: 2LT M.T. WILLIAMS  
ESCVRTS: WO1 C.P. DAVIS  
WO1 M. ALTY

PLATOON COMMANDERS: 2LT A.E. COE  
2LT A.D. MCLEAN  
2LT F.I. RZOSKA

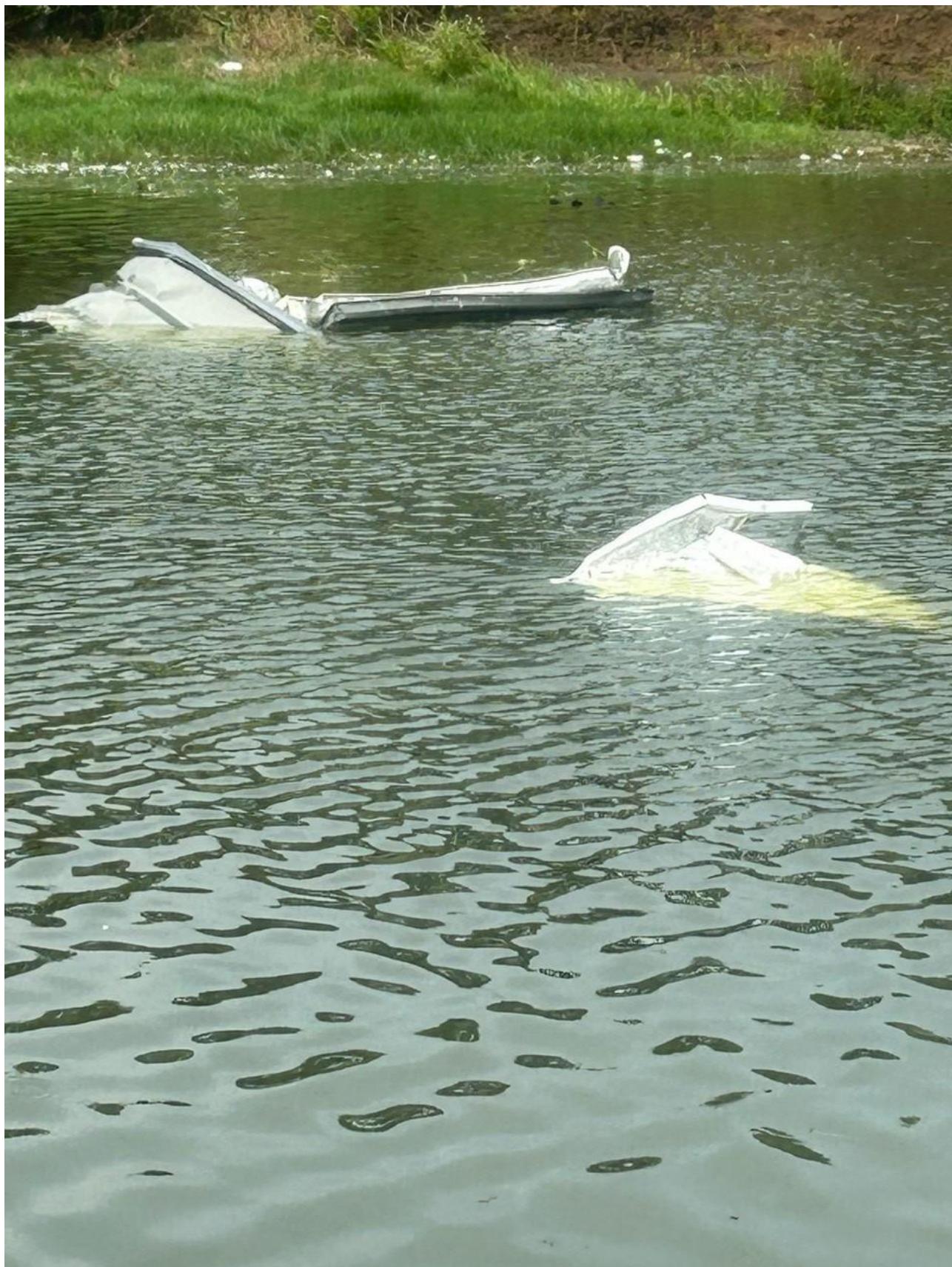
MARIA GALLERY  
PHONE 58-381  
38 TAUPO QUAY  
WANGANUI.



**ITEM 8.2 ATTACHMENT 5**









**ITEM 8.2 ATTACHMENT 9**





**ITEM 8.2 ATTACHMENT 11**









**ITEM 8.2 ATTACHMENT 15**





### 8.3 Small Projects Fund Update - February 2026

**Author:** Kezia Spence, Governance Advisor

#### 1. Allocation

- 1.1 The yearly allocation of the 2025/26 Small Projects Fund for the Huntermore Community Committee is \$2,216.64.
- 1.2 There may be a slight increase for CPI which needs to be confirmed with the council's finance team.

#### 2. Breakdown

- 2.1 Earmarked funds of \$1,316.64 for the Maste Mechanic Signage project. This has not been paid.
- 2.2 The remaining funds available for the Huntermore Community Committee is \$900.

#### 3. Discussion Item

- 3.1 The opportunity for members to report on any ideas for projects.

#### Recommendation

That the report Small Projects Fund Update – February 2026 be received.

## 8.4 Funding Schemes Update - February 2026

**Author:** Kezia Spence, Governance Advisor

### 1. Overview

- 1.1 Council currently administers four funding schemes for the Rangitikei District, these are:
  - a. Community Initiatives Fund
  - b. Events Sponsorship Scheme
  - c. Creative Communities Scheme
  - d. Sport NZ Rural Travel Fund

### 2. Community Initiatives Fund

- 2.1 This is a Council fund intended to support community-based projects in the Rangitīkei District that develop community cohesion and community resilience.
- 2.2 Council allocated \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 Decision was made at the Community Grants Committee meeting on the 11 September 25 to allocate the funding to the below groups:
  - Scotts Ferry Community Committee
  - Marton Returned Services Association (Incorporated)
  - Alzheimer's Whanganui
  - Scout Association of New Zealand
  - The Parkinson's New Zealand Charitable trust
  - Itty bitty kitty committee
  - Cancer Society of NZ Whanganui Rangitikei Waimarino Centre Inc
  - Taihape Art Club (Society)
  - Manawatu Multiple Sclerosis Society Incorporated
  - Marton & Surrounds ICT Hub Charitable Trust Board
  - Marton & District Historical Society Incorporated
- 2.4 Round 2 2025/26 is now open and closes on 31 March with the decision date the 30 April 26.

### 3. Events Support Scheme

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council has allocated \$25,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 Decision was made at the Community Grants Committee meeting on the 11 September 25 to allocate the funding to the below groups:
  - Huntermore Huntaway Festival
  - Huntermore Squash Racquets Club Inc
  - Bulls & District Community Trust
  - Marton Country Music Festival
  - Marton Arts & Crafts Centre
  - Opaea Marae
  - Rangitikei Shearing Sports Inc
  - Taihape Dressage
  - Taihape Area Show Jumping

3.4 Round 2 2025/26 is now open and closes on 31 March with the decision date the 30 April 26.

#### 4. Creative Communities Scheme

4.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:

- Demonstrate growth over time
- Develop and support local artistic communities
- Encourage a transfer of artistic skills
- Support diversity and inclusion
- Projects with a youth focus are also encouraged

4.2 Creative NZ has allocated \$24,397.80 + GST to the Rangitikei District Council on an annual basis, and this is distributed across two separate funding rounds.

4.3 Decisions for round one for 2025/26 were made on the 12 November 25 and below are the successful groups.

- RuapehuREAP - He Taonga Tuku Iho - Korowai Wānanga
- Bulls & District Community Trust - Bulls 148th Annual Rose Show
- Art4Arts Sake 2026
- Flynn's Celtic Strings
- Beautify Bulls - Bulls Rugby Club Mural
- Turakina Caledonian Society Incorporated

4.4 Round 2 2025/26 is now open and closes on 30 April with the decision date the 20 May 26.

#### 5. Sport NZ Rural Travel Fund

5.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.

5.2 Sport NZ allocated \$9,500 (+ GST) to the Rangitikei District Council on an annual basis. There is one funding round per year.

5.3 The round will be opened 11 August 25 and will close 29 March 2026. Decision will be made by the Sport NZ Travel Committee in April 2026.

#### 6. Further Information

6.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applications can be submitted:

<https://www.rangitikei.govt.nz/district/community/grants-funding>

#### Recommendation

That the Funding Schemes Update – February 2026 be received.

## 6 Discussion Items

### 10.1 Meeting Dates and Times

**Author:** Melanie Bovey, Heritage, Culture and Committee Support Officer

#### 1. Reason for Report

- 1.1 Ms Bovey will introduce this item:
- 1.2 Opportunity for the Huntermore Community Committee to consider whether the proposed dates and times for 2026 are suitable.
- 1.3 To note that if the Huntermore Community Committee were to move to an earlier meeting time, this would clash with the Huntermore Rural Water Scheme, which Cr Dalgety and HWTM Watson also attend.
- 1.4 Proposed current dates and times:
  - 09 February – 6.30pm
  - 13 April – 6.30pm
  - 08 June – 6.30pm
  - 10 August – 6.30pm
  - 12 October – 6.30pm
  - 07 December – 6.30pm

**7 Meeting Closed.**