

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

HUNTERVILLE COMMUNITY COMMITTEE MEETING

Date: Wednesday, 8 April 2026

Time: 6.00pm

Venue: Hunterville Town Hall
Bruce Street
Hunterville

Present

Mr Justin Adams
Ms Sandra Carroll
Ms Charissa Lawlor
Ms Kelsey Smith
Ms Lesley Shaw
Cr Fi Dalgety

In attendance

Ms Melanie Bovey, Heritage, Culture and Committee Support Officer
Mr Paul Chaffe, Senior Emergency Management Officer

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1 Welcome

The Chair opened the meeting at 6pm.

2 Apologies

Resolved minute number **26/HCC/011**

That the apology from HWTM Watson be received.

Ms S Carroll/Ms C Lawlor. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Amendment – on Page 11 – change the date of minutes confirmation to the 8th of April.

Resolved minute number **26/HCC/012**

That the minutes of Hunterville Community Committee Meeting held on 9 February 2026 as amended be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Ms C Lawlor/Ms S Carroll. Carried

7 Follow-up Actions from Previous Meetings

7.1 Follow-up Action Items from Hunterville Community Committee Meetings

The committee would like to merge actions 1 and 5 in regards to stream maintenance. After the recent storm event HWTM was going to contact Horizons around the streams maintenance to reduce risk of future flooding. The Chair will draft a letter to Horizons on behalf of the Community Committee.

Action 2 – Ms Lawlor had been in contact with the NZTA around consent for the signage, also the words “Lancia” need to be darkened on the sign. She also gave an update on progress with the sign installation process. The sign need to also reference (for further information) linking to the Amon Statue in Bulls and also link to the Huntermville Museum – Ms Bovey to action this.

Action 3 – the Police had asked for 2 Huntermville residents to be nominated to be part of the interview panel for the new Rural Community Officer – Ms Lawlor and Cr Dalgety were nominated with Ms Smith and Ms Carrol available if required.

Action 4 – Ms Carrol advised that the local RSA had been in touch with DOC and the Defence Force and the Inglis Bridge parts have been located and they are happy to meet with interested locals to discuss a way forward. The committee committed to setting up a meeting and also a sub group with the RSA to look at solutions for access to the Reserve and options for the bridge.

Action 6 – In progress

Action 7 - Cr Dalgety has a meeting with the CE on Monday 13th April to discuss.

Resolved minute number 26/HCC/013

That the report Follow-up Action Items from Huntermville Community Committee Meetings be received.

Ms C Lawlor/Ms S Carroll. Carried

7 Chair’s Report

8.1 Chair's Report - April 2026

The Chair gave a verbal report.

Resolved minute number 26/HCC/014

That the Chair’s Report –April 2026 be received.

Ms C Lawlor/Cr F Dalgety. Carried

8 Reports for Decision

9.1 Deputy Chair - Huntermville Community Committee

The Chair called for nominations for Deputy Chair. Ms Shaw nominated Ms Lawlor this was seconded by Ms Smith. Ms Lawlor accepted the nomination. There were no further nominations.

Resolved minute number 26/HCC/015

That the report Deputy Chair – Huntermville Community Committee be received.

Ms L Shaw/Ms K Smith. Carried

Committee Recommendation

That Ms Lawlor be appointed Deputy Chair of the Huntermville Community Committee.

Ms L Shaw/Ms K Smith.

9 Reports for Information

10.1 Small Projects Fund Update - April 2026

The report was taken as read.

Resolved minute number 26/HCC/016

That the report Small Projects Fund Update – April 2026 be received.

Ms S Carroll/Ms K Smith. Carried

10.2 Mayor's Report - March 2026

The report was taken as read.

Resolved minute number 26/HCC/017

That the Mayor's Report – March 2026 be received.

Ms C Lawlor/Ms S Carroll. Carried

10.3 Funding Schemes Update - April 2026

The report was taken as read. The committee members did note that it would be good to have more detail on what funders had applied for funding for.

Resolved minute number 26/HCC/018

That the Funding Schemes Update – April 2026 be received.

Ms K Smith/Ms S Carroll. Carried

10.4 Community Response Plan - Huntermville

Mr Paul Chaffe spoke to the Community Response plan report. After discussion the committee requested 600 copies of the “Are you prepared” checklist with a QR code to direct to the response plan online. The checklist would be delivered with the Huntermville Bulletin.

Resolved minute number 26/HCC/019

That the report Community Response Plan – Huntermville be received.

Cr F Dalgety/Ms C Lawlor. Carried

10.5 Annual Plan 2026/27 Consultation

There was a brief discussion on the Annual Plan. The committee did note that only 2 days notice of the Annual Plan consultation meeting in Huntermville made it very difficult for locals to attend.

Resolved minute number 26/HCC/020

That the report Annual Plan 2026/27 Consultation be received.

Ms L Shaw/Ms S Carroll. Carried

10 Discussion Items

11.1 Meeting Dates and Times

The committee confirmed the new meeting time going forward would be the first Wednesday in the month starting at 5.30pm. The next meeting date would be the 3rd of June.

Resolved minute number 26/HCC/021

That the new meeting time for the Huntermville Community Committee is the first Wednesday of the month with the meeting commencing at 5.30pm, every second month.

Mr J Adams/Ms C Lawlor. Carried

The meeting closed at 8.40pm.

The minutes of this meeting were confirmed at the Huntermville Community Committee held on 3 June 2026.

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Chairperson