

MINUTES

HUNTERVILLE COMMUNITY COMMITTEE MEETING

Date: Wednesday, 3 June 2026

Time: 5.30pm

Venue: Hunterville Town Hall
Bruce Street
Hunterville

Present

Ms Kelsey Smith
Mr Justin Adams
Ms Sandra Carroll
Ms Charissa Lawlor
Ms Lesley Shaw
Cr Alan Buckendahl (Alternate)
HWTM Andy Watson

In attendance

Senior Constable John Green
Ms Melanie Bovey, Heritage, Culture and Committee Support Officer

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The Chair opened the meeting late at 5.48pm due to members attending a Local Government Reform session at the Argyle Hotel.

Ms K Smith/Ms S Carroll. Carried

Ms K Smith/Ms L Shaw. Carried

Ms S Carroll/Ms C Lawlor. Carried

7.1 Follow-up Action Items from Huntermville Community Committee Meetings

The committee discussed items on the follow-up actions list:

Item 1: The Chair will do some following up with Horizons and will update at next meeting

Item 2: The committee will make some small changes to the sign and go ahead with printing. Charissa will liaise with the Business Owner to get his support and will liaise with Mel to assist with getting consent for the proposed location.

Item 3: The committee were very pleased to be able to welcome Senior Constable John Green who has been appointed as the new police officer in Huntermville. The committee agreed to write a letter to the local Area and Regional Commanders of the police to thank them for their assistance in getting this vital role re-instated. Item 3 will now be removed from the actions.

Item 4: The next update will be at the next committee meeting as the members need to liaise with the local RSA members involved with this project.

Item 5: Still in progress.

Item 6: The committee would like further information on how the Certificate of Fitness can be achieved to move this forward. A motion has been added.

Item 7: Mel to check with Paul Chaffe to follow up on printing – to be done before the end of June for delivery with the bulletin.

Resolved minute number 26/HCC/025

That the report Follow-up Action Items from Huntermville Community Committee Meetings be received.

Ms S Carroll/Mr J Adams. Carried

Resolved minute number 26/HCC/026

That a letter of thanks is sent to the Police Area and Regional Commanders involved in re-instating a local police officer in Huntermville.

HWTM A Watson/Mr J Adams. Carried

Resolved minute number 26/HCC/027

That item 3 is removed from the Follow-up items.

Mr J Adams/Ms C Lawlor. Carried

Resolved minute number 26/HCC/028

The Huntermville Community Committee requests that Council investigate and inform the committee of what would be required for the Huntermville Swimming Pool to achieve its Certificate of Fitness.

Ms K Smith/Ms L Shaw. Carried

7 Chair's Report

8.1 Chair's Report - June 2026

The Chair gave a verbal report to the committee.

Resolved minute number 26/HCC/029

That the Chair's Report – June 2026 be received.

Mr J Adams/Ms C Lawlor. Carried

8 Reports for Information

9.1 Mayor's Report - June 2026

The report was taken as read. The Mayor highlighted a few items and also discussed the Local Government reform process.

Resolved minute number 26/HCC/030

That That the Mayor's Report – June 2026 be received.

HWTM A Watson/Ms C Lawlor. Carried

9.2 Rangitikei at the table: June Engagement on Simplifying Local Government

The report was taken as read.

Resolved minute number 26/HCC/031

That the report Rangitikei at the table: June Engagement on Simplifying Local Government be received.

Ms L Shaw/Ms S Carroll. Carried

9.3 Small Projects Fund Update - June 2026

The committee discussed the Master Mechanics sign and decided to go ahead with the printing of the sign and continue to work on the installation/placement of the sign.

Resolved minute number 26/HCC/032

That the report Small Projects Fund Update – June 2026 be received.

Ms L Shaw/Ms C Lawlor. Carried

Resolved minute number 26/HCC/033

That the Hunternville Community Committee approves the payment of up to \$1500.00 plus GST for the Master Mechanics sign from the Small Projects Fund.

Ms C Lawlor/Ms S Carroll. Carried

Resolved minute number 26/HCC/034

That the Hunternville Community Committee [does] recommend to Council to carry forward remaining funds \$776.00 to the next Financial Year.

Mr J Adams/Ms S Carroll. Carried

9.4 Funding Schemes Update – June 2026

The report was taken as read.

Resolved minute number 26/HCC/035

That the Funding Schemes Update – June 2026 be received.

Mr J Adams/Cr A Buckendahl. Carried

9.5 Letter of support from the Hunternville Community Committee

Ms Lawlor requested a letter of support from the Committee for her application to become a Justice of the Peace. The committee were happy to endorse the letter that the Chair had drafted with edits. Ms Lawlor had declared a conflict of interest with this item.

Resolved minute number 26/HCC/036

That the Chair draft a letter in support of Ms Lawlor’s application.

Mr J Adams/Ms K Smith. Carried

Resolved minute number 26/HCC/037

The committee approved the drafted letter to be submitted with Ms Lawlor’s application.

Mr J Adams/Ms K Smith. Carried

The meeting closed at 7.55pm.

The minutes of this meeting were confirmed at the Hunternville Community Committee held on 5 August 2026.

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Chairperson