



Rangitikei District Council

Huntermville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 10 November 2014 – 3:00 p.m.

Contents

1	Welcome	2
2	Apologies.....	2
3	Notification of late items	2
4	Confirmation of minutes	2
5	Matters arising	2
6	Chair’s report	2
7	Correspondence	3
8	Full Year Financial Report 2013/14	3
9	Financial report	3
10	Huntermville Rural Water Supply – Operations report.....	3
11	Renewal Budgets for the 2015-25 Long Term Plan	4
12	General business	4
13	Next meeting.....	4
14	Meeting closed – 4.52 pm.....	4

Present:
B Crawford (Chair)
B Journeaux
J McManaway
P Peterson
S Weston
Cr Dean McManaway
His Worship the Mayor, Andy Watson

In attendance:
Mr Andrew van Bussel, Operations Manager
Mr David Rei Miller, Asset Engineer - Utilities
Mr Ivan O’Reilly, Reticulation Serviceman
Mr Carl Kelly, Finance Adviser
Mr Robert Gunn, Alf Downs
Ms Samantha Whitcombe, Governance Administrator

1 Welcome

The Chair welcomed everyone to the meeting

2 Apologies

That the apology for absence from B Hughes, and the apology for lateness from Cr D McManaway, be received.

S Weston / P Peterson. Carried

3 Notification of late items

Robert Gunn, from Alf Downs Group, will speak about the control systems on the Scheme. A quote to upgrade them has been supplied.

4 Confirmation of minutes

Resolved minute number **14/HRWS/022** **File Ref**

That the Minutes of the Hunterville Rural Water Scheme meeting held on 8 September 2014 be taken as read and verified as an accurate and correct record of the meeting.

B Journeaux / J McManaway. Carried

5 Matters arising

Taraketi 1B and 1D

A letter was sent to the Chair from Mr Chris Shenton on behalf of the owners of the properties known as Taraketi 1B and 1D, on the transfer of units between the two properties.

Resolved minute number **14/HRWS/023** **File Ref**

That the Committee approves the transfer of two units from the property known as Taraketi 1D to the property known as Taraketi 1B, and that the six units set aside for the property known as Taraketi 1B be allocated.

B Crawford / B Jones. Carried

6 Chair's report

The Chair did not give a formal report to this meeting.

7 Correspondence

Letter from the Chair

The Chair tabled a letter on the proposed sale of eight units from Mr B Crawford to Wayne and Neville Blackley. A legal agreement is in the process of being drafted.

Resolved minute number **14/HRWS/024** **File Ref**

That the Committee approves the sale of eight units of water, not currently being utilised, by Mr B Crawford to Wayne and Neville Blackley.

B Crawford / Cr D McManaway. Carried

8 Full Year Financial Report 2013/14

Carl Kelly was present at the meeting to answer any questions the Committee had on the Full Year Financial Report 2013/14.

The Committee asked if the ownership of the Maraku property (which currently owes \$605 in Water Rate payments) could be investigated. There have been conflicting reports that the property has new tenants and has possibly been sold.

The Committee agreed that if the property has changed hands a direct debit will need to be set up to cover future payments. If the property is still owned by the Maraku's, they are to be advised that they have until the end of the month to right the arrears or the water supply will be cut.

9 Financial report

Resolved minute number **14/HRWS/025** **File Ref**

That the Hunterville Rural Water Supply Financial Statement as at 30 September 2014 be received.

B Journeaux / Cr McManaway. Carried

10 Hunterville Rural Water Supply – Operations report

Robert Gunn, Alf Downs Ltd, spoke to the Committee on the tabled quote to upgrade the control system for the Scheme. The current hardware on the Scheme is no longer in production and replacement parts are harder to come by. Mr van Bussel agreed to begin investigating funding avenues for this upgrade work.

The Chair thanked Robert Gunn for taking the time to come and speak to the Committee.

Mr Miller gave a verbal update on the progress with the switch to 'time-of-use' meters.

The Committee asked if a 'txt' alert system could be investigated to alert Scheme members of outages or issues with the Scheme. A letter asking members to send in their cell phone numbers could be included with the next round of invoices.

Resolved minute number **14/HRWS/026** **File Ref** **6-WS-3**

That the 'Hunterville Rural Water Supply – Operations report' dated 1 November 2014 be received.

B Journeaux / S Weston. Carried

11 Renewal Budgets for the 2015-25 Long Term Plan

Mr Miller spoke to the proposed renewals budgets for the 2015-25 Long Term Plan, and asked the Committee for their comments.

The Committee asked for further information on what is covered by 'Reticulation' and 'Treatment'.

Resolved minute number **14/HRWS/027** **File Ref**

That the Committee endorses the inclusion of the draft renewals budgets for the Hunterville Rural Water Supply Scheme in the 201-25 Long Term Plan.

B Journeaux / J McManaway. Carried

12 General business

13 Next meeting

Monday 9 February 2015, 3.00 pm

14 Meeting closed – 4.52 pm

Confirmed/Chair: _____

Date: _____