



Rangitikei District Council

Hunternville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 9 February 2015 – 3:02 p.m.

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Present:

- Mr B Crawford (Chair)
- Mr M Dawson
- Mr B Hughes
- Mr B Journeaux
- Mr J McManaway
- Mr P Peterson
- Mr S Weston
- Cr Angus Gordon

In attendance:

- Mr Andrew van Bussel, Operations Manager
- Mr David Rei Miller, Asset Engineer – Utilities
- Mr Ivan O'Reilly, Reticulation Serviceperson
- Ms Samantha Whitcombe, Governance Administrator

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

That the apologies for absence from His Worship the Mayor and Cr McManaway, and the apology for lateness from Cr Gordon, be received.

Mr McManaway / Mr Weston. Carried

3 Notification of late items

4 Confirmation of minutes

Resolved minute number **15/HRWS/001** **File Ref**

That the Minutes of the Hunterville Rural Water Scheme meeting held on 10 November 2014 be taken as read and verified as an accurate and correct record of the meeting.

Mr Journeaux / Mr McManaway. Carried

5 Matters arising

The Committee discussed the possibility of using a bulk txt message service for notifying Scheme members of issues with the Scheme. The Chair informed the Committee that he had spoken to Council's Finance Team about this service but Council did not have anything in place at this stage.

Mr van Bussel sought advice from Council's IT team who came back with some initial options and costings. He undertook to do some further research into the idea and bring a report to the next meeting of the Committee.

6 Chair's report

The Chair informed the Committee that no formal report would be given to this meeting as the majority of the information would be covered later in the order paper. He undertook to check that letters had been sent to all outstanding debtors and that a process was in place for referring any historical debts to a debt collector and provided a further explanation of the reconnection to the Maraku property.

Resolved minute number **15/HRWS/002** **File Ref**

That the Chair's verbal report to the Hunterville Rural Water Supply Management Sub-Committee's meeting of 9 February 2015 be received.

Mr Crawford / Mr Hughes. Carried

7 Correspondence

Request from T Jones to temporarily disconnect from the Scheme

The Committee discussed the request by T Jones to have the water disconnected from the property at 28 Onslow Street East, Ohingaiti, and a potential waiver of the fees. They decided that they were happy for the water to be disconnected from the property, but would not be approving a waiver of the fees.

The Committee suggested that they would be happier if the owners sold their excess units as opposed to simply leaving the units unused. The Chair undertook to work with Council staff on a reply to Ms Jones.

Resolved minute number **15/HRWS/003** **File Ref**

That, with regard to the request from the owners of 28 Onslow Street East, Ohingaiti (1337010900), the Hunterville Rural Water Supply Management Sub-Committee approves the request for disconnection but declines the request to waive any fees from the Scheme.

Mr Journeaux / Mr McManaway. Carried

10 Update on actions

The Committee briefly discussion the memorandum.

Resolved minute number **15/HRWS/004** **File Ref** 3-CT-3-1

That the memorandum 'Update on Actions' to the Hunterville Rural Water Supply Management Sub-Committee meeting of 9 February 2015 be received.

Mr Journeaux / Mr McManaway. Carried

8 Financial report

The Committee briefly discussed the financial report.

Resolved minute number **15/HRWS/005** **File Ref**

That the Hunterville Rural Water Supply Financial Statement as at 31 December 2014 be received.

Mr Hughes / Mr Weston. Carried

9 Hunterville Rural Water Supply – Operations report

Mr Miller gave an update on progress with the time-of-use meters for the Scheme (electricity) and provided a brief update on Council's renewed electricity contract. He

undertook to do some investigation into how much cheaper, percentage wise, the new electricity rates are compared to the old rates.

Robert Gunn, Alf Downs Electrical Contracting Ltd, spoke to the Committee giving further detail and answering questions on the quote provided to upgrade the control system for the Scheme. He identified the elements of the quote he considered should be done immediately and what elements could be put off if need be.

Mr Gunn informed the Committee that, in order to secure the best price possible for the variable speed drives, they needed to be purchased as soon as possible. He also suggested that the work could be spread over two financial years.

Resolved minute number	15/HRWS/006	File Ref	6-WS-3
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- 1 That the 'Hunterville Rural Water Supply – Operations report' dated 2 February 2015 be received.
- 2 That the Hunterville Rural Water Supply continues to be supplied electricity under the Rangitikei District Council contract.

Mr Journeaux / Mr Hughes. Carried

Resolved minute number	15/HRWS/007	File Ref	6-WS-3
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That the Hunterville Rural Water Supply Scheme Management Sub-Committee approves the work as outlined in quote Q14158A from Alf Downs Contracting Electricians Ltd, and asks that Council staff work with Alf Downs Contracting Electricians Ltd to spread the cost of the work over two financial years, 2014/15 and 2015/16.

Mr Journeaux / Mr Dawson. Carried

Cr Gordon arrived 3.36 pm

11 General business

12 Next meeting

Monday 13 April 2015, 3.00 pm

13 Meeting closed – 4.45 pm

Confirmed/Chair: _____

Date: _____