



Rangitikei District Council

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**Rangitikei**  
UNspoilt...

## Hunterville Rural Water Supply Management Sub-Committee

# Order Paper

**Monday 8 June 2015,  
3.00pm**

**Council Chamber, Rangitikei District Council  
46 High Street, Marton**

**Website: [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)**

**Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)**

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### **Chair**

Bob Crawford

### **Membership**

Mark Dawson, Bernie Hughes, Brett Journeaux  
John McManaway, Paul Peterson, Sam Weston, Councillor Dean McManaway  
Ex officio, His Worship the Mayor, Andy Watson

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**Please Note:** Items in this Agenda may be subject to amendments or withdrawal at the Meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the Meeting are requested to seek confirmation of the Agenda material or proceedings of the Meeting from the Chief Executive prior to any Media reports being filed.

# Rangitikei District Council

## Huntermville Rural Water Supply Sub-Committee Meeting

Order Paper – Monday 8 June 2015 – 3:00 p.m.



### Contents

1	Welcome.....	2	
2	Apologies .....	2	
3	Notification of late items.....	2	
4	Confirmation of minutes .....	2	Attachment 1, pages 5-9
5	Matters arising.....	2	
6	Chair's report.....	2	Verbal report
7	Correspondence .....	2	
8	Financial report.....	2	Attachment 2, pages 10-14
9	Huntermville Rural Water Supply, Operations report .....	2	Attachment 3, pages 15-16
10	Update on actions.....	2	
11	General business.....	3	
12	Next meeting .....	3	
13	Meeting closed .....	3	

The quorum for the Huntermville Rural Water Supply Sub-committee is 4.

At its meeting of 28 October 2010 Council resolved that 'The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.'

**1 Welcome**

**2 Apologies**

**3 Notification of late items**

**4 Confirmation of minutes**

**Recommendation**

That the Minutes of the Hunterville Rural Water Scheme meeting held on 13 April 2015 be taken as read and verified as an accurate and correct record of the meeting.

**5 Matters arising**

**6 Chair's report**

A verbal report will be given at the meeting.

**Recommendation**

That the Chair's verbal report to the Hunterville Rural Water Supply Management Sub-Committee's meeting of 8 June 2015 be received.

**7 Correspondence**

**8 Financial report**

A report is attached.

**Recommendation**

That the Hunterville Rural Water Supply Financial Statement as at 30 April 2015 be received.

**9 Hunterville Rural Water Supply, Operations report**

A report is attached.

File ref: 6-WS-3

**Recommendation**

That the 'Hunterville Rural Water Supply, Operations report' dated 26 May 2015 be received.

**10 Update on actions**

There is nothing to report to the Committee from the previous two months.

**11 General business**

**12 Next meeting**

Monday 10 August 2015, 3.00 pm

**13 Meeting closed**

# Attachment 1

# Rangitikei District Council

## Huntermville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 13 April 2015 – 3:00 p.m.

### Contents

1	Welcome .....	2
2	Apologies .....	2
3	Notification of late items .....	2
4	Confirmation of minutes.....	2
5	Matters arising.....	2
6	Chair's report .....	2
7	Correspondence.....	3
8	Financial report.....	3
9	Huntermville Rural Water Supply, Operations report .....	3
10	Update on actions.....	3
11	Long Term Plan Consultation.....	3
12	General business.....	4
13	Items for future agenda.....	4
14	Next meeting .....	4
15	Meeting closed – 4.21 pm .....	4

### Present:

Mr Bob Crawford (Chair)  
 Mr Mark Dawson  
 Mr Brett Journeaux  
 Mr John McManaway  
 Mr Paul Peterson  
 Mr Sam Weston  
 Cr Dean McManaway  
 His Worship the Mayor, Andy Watson

### In attendance:

Mr Andrew van Bussel, Operations Manager – Utilities  
 Mr David Rei Miller, Asset Engineer – Utilities  
 Mr Ivan O'Reilly, Reticulation Serviceperson  
 Ms Samantha Whitcombe, Governance Administrator

## **1 Welcome**

The Chair welcomed everyone to the meeting.

## **2 Apologies**

That the apology for absence from B Hughes be received.

Mr J McManaway / Mr M Dawson. Carried

## **3 Notification of late items**

None

## **4 Confirmation of minutes**

Resolved minute number

15/HRWS/008

File Ref

That the Minutes of the Hunterville Rural Water Scheme meeting held on 9 February 2015 be taken as read and verified as an accurate and correct record of the meeting.

Mr B Journeaux / Mr P Peterson. Carried

## **5 Matters arising**

The Chair informed the Committee that, following the correspondence received at the last meeting from T Jones, her contact details given to a prospective buyer of the units. The buyer is waiting to hear back from the owners.

Mr van Bussel informed the Committee that the bulk txt service discussed at the previous meeting can be done; Council already has the capability. Mr van Bussel undertook to organise the set-up of this service for the Scheme. A letter will be sent with the next round of accounts asking those connected to the Scheme to register their cellphone number with Council to be added to a contact list.

## **6 Chair's report**

The Chair informed the Committee that he had met with Horizons Regional Council, along with Mr van Bussel, at the intake to discuss the issue of erosion that has been raised by the Graces. Discussion centred around whether the Committee would be prepared to commit some funding to fixing the erosion problem at this site. At present, the erosion is not affecting the intake. The Chair suggested that the best course of action was to submit a proposal for the Committee to consider and make a decision around funding on.

**Resolved minute number**                      **15/HRWS/009**                      **File Ref**

That the Chair's verbal report to the Hunterville Rural Water Supply Management Sub-Committee's meeting of 13 April 2015 be received.

Mr B Crawford / Mr P Peterson. Carried

## **7 Correspondence**

Nil

## **8 Financial report**

The Chair informed the Committee that he had spoken to Council's Financial Department about the overdue accounts, and was assured that penalty letters had been sent to each of them and that the next step was to send debt collection notices.

**Resolved minute number**                      **15/HRWS/010**                      **File Ref**

That the Hunterville Rural Water Supply Financial Statement as at 28 February 2015 be received.

Mr B Journeaux / Mr M Dawson. Carried

## **9 Hunterville Rural Water Supply, Operations report**

Mr Miller spoke briefly to the report.

**Resolved minute number**                      **15/HRWS/011**                      **File Ref**                      **6-WS-3**

That the 'Hunterville Rural Water Supply, Operations report' dated 31 March 2015 be received.

Mr B Journeaux / Mr J McManaway. Carried

## **10 Update on actions**

The Committee noted that there was nothing to report to the Committee from the previous two months.

## **11 Long Term Plan Consultation**

His Worship the Mayor narrated a PowerPoint presentation on the 2015-2025 Long Term Plan.

**12 General business**

Nil

**13 Items for future agenda**

Funding upgrades from reserves.

**14 Next meeting**

Monday 8 June 2015, 3.00 pm

**15 Meeting closed – 4.21 pm**

Confirmed/Chair: \_\_\_\_\_

Date: \_\_\_\_\_

# Attachment 2

# Water Supply Hville Rural

## Statement of Operations

### Revenue

Apr-15

#### Rates

Account	Detail	YTD Actual 2014/15	Ytd Budget 2014/15	FYR Budget 2014/15
60617 123	Penalty	244		
60617 142	Metered Supply Charges	198,731	201,785	403,570
	<b>Total Rates</b>	<b>198,975</b>	<b>201,785</b>	<b>403,570</b>

#### Apportioned Rates Revenue

60617 802	Treasury Int Recd			10,653
60617 808 01	General Rates	75,847	75,847	75,847
60617 809	Internal Interest Paid			-11,502
60617 809 01	Interest Charged Rate A/C			-15,831
60617 811	Transfer to Reserves			-10,653
	<b>Total Apportioned Rates Revenue</b>	<b>75,847</b>	<b>75,847</b>	<b>48,514</b>

#### Internal Charges

60617 179 1100	Allocated o/heads CEO	6,878	7,260	8,716
60617 179 2100	Allocated o/heads Fin Services	14,153	14,790	17,749
60617 179 2500	Allocated o/heads Stat Plannin	6,321	9,780	11,741
60617 179 5100	Allocated o/heads Assets	32,162	31,370	37,641
	<b>Total Internal Charges</b>	<b>59,515</b>	<b>63,200</b>	<b>75,847</b>

#### Expenditure

60617 343 01	Telephone Costs	2,808	2,510	3,015
60617 562 08	Depreciation - Infrastructure	106,503	111,800	134,156
60617 563	Electricity	161,302	109,060	130,875
60617 565	Insurance	9,833	9,680	9,680
60617 567 02	Rates - Utility	10,620	11,174	11,174
60617 588	Member Remuneration		3,180	3,815
60617 630 01	Professional Services - MDC		5,630	6,751
60617 630 02	MDC Charges - PSU	1,320		
60617 630 03	MDC Charges - Retic	32,835		
60617 630 04	MDC Charges - Treatment	3,765		
60617 681 02	Operational Costs - Contractor		8,960	10,747
60617 682 01	Reticulation Costs - Staff		32,400	38,881
60617 692	External Contractors	14,076	15,100	18,117
60617 697	Resource Consents	980	2,160	2,588
60617 698	Chemicals & Consumables		4,350	5,218
60617 699	Materials	5,198	5,610	6,728
	<b>Total Expenditure</b>	<b>349,240</b>	<b>321,614</b>	<b>381,745</b>

<b>Net Surplus</b>		<b>-133,933</b>	<b>-107,182</b>	<b>-5,508</b>
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Account	Detail	YTD Actual 2014/15	Ytd Budget 2014/15	FYR Budget 2014/15
<b>Capital - Renewals Infrastructure</b>				
60617 721	Treasury Loans Repaid			8,034
60617 762 01	HRWS Reticulation - Contractor	13,532	24,140	28,968
60617 762 03	HRWS Reticulation - Staff Time	6,473	3,620	4,345
60617 763 01	HRWS Treatment - Contractor	40,738	63,260	75,915
60617 763 03	HRWS Treatment - Staff Time		9,490	11,386
	<b>Total Capital - Renewals Infra</b>	<b>60,742</b>	<b>100,510</b>	<b>128,648</b>
<b>Capital - Projects</b>				
60617 773 03	HRWS Reticulation - Staff Time	320		
	Total Capital - Projects	320		
	Net Projects	61,062	100,510	128,648
<b>Equity</b>				
60617 966	HVL RWS REVAL.RESERVE	1,357,396		
60617 990	Public Equity H/Ville Rural Wa	4,068,865		
60617 995	Hunterville RWS Reserve	162,793		
	Net Surplus	-133,933	-107,182	-5,508
	Working Capital	155,322	207,692	134,156
	<b>Total Equity</b>	<b>5,610,442</b>	<b>100,510</b>	<b>128,648</b>
<b>Non Current Assets</b>				
60617 878	Infrastructure	106,503		
60617 886	Water Supply Schemes	-5,853,094		
60617 886 01	Provision for depeciation	127,795		
	<b>Net Projects</b>	<b>-61,062</b>	<b>-100,510</b>	<b>-128,648</b>
	<b>Total Non Current Assets</b>	<b>-5,679,859</b>	<b>-100,510</b>	<b>-128,648</b>
<b>Non Current Liabilities</b>				
60617 950	<b>Internal Loan</b>	69,416		
	Total Non Current Liabilities	69,416		

**HUNTERVILLE RURAL WATER SUPPLY**

30 April 2015

**OUTSTANDING DEBT AS AT 30TH April 2015**

NONE !!!!

**MDC - Professional Services July 2014 - April 2015**

	Hours	Cost
D Yakas	2.00	
I O'Reilly	564.50	
M Wilton	223.10	
R Ilston	83.50	
D Millar	15.00	
B Jones	29.50	
A Van Bussell	19.00	
K Moody	51.00	
W Schreiber	6.00	
D Larsen	34.00	
J Saywell	5.00	
	<b>1032.60</b>	<b>37,920</b>

**Operational Costs - External contractor**

Date	Detail 60617692	Value
4/03/2014	AP Andrew Morriss 101850/01 Digger/truck/operator hire-HRWS-RFS 140171	483.43
8/03/2014	AP Speed Engineeri 102167/01 Repair Transfer Pumps at HRWS - Ivan	1399.50
31/08/2014	AP Alf Downs Contr 102323/01 HRWS repair meter and power to new control	253.00
30/09/2014	AP Alf Downs Contr 102645/01 HRWS Flow Meters and New Board - Ivan	5213.42
17/10/2014	AP Filtration Tech 102433/04 Service Regulator HRWS - Replace Regulator	759.79
31/10/2014	AP Alf Downs Contr 103020/01 Hunterville Rural Pump Station Fault-Richard	180.5
31/10/2014	AP Alf Downs Contr 103030/01 Callout to HRWS/Hunterville Water - Michael	910
30/10/2014	AP Speed Engineeri 102993/01 Steel chain and dee shackle HRWS	198.45
30/11/2014	AP Alf Downs Contr 103358/01 HRWS repair Schimdedan controller after pov	166
30/11/2014	AP Alf Downs Contr 103367/01 HRWSsupport technical services November 1	559
30/11/2014	AP Speed Engineeri 103543/01 Repair Lifting Brackets HRWS-Ivan	955
2/02/2015	AP P V Mackenzie 103923/01 Digger Hire for HRWS repair cracked pipe on	200
31/01/2015	AP Doughty Drainag 103924/01 Put river pump in Rangitikei River HRWS.	350
31/01/2015	AP Alf Downs Contr 104036/01 HRWS Middle pump fault	382
31/01/2015	AP Alf Downs Contr 104041/01 Hunterville Rural Intake Socket Pump Repair	678.87
28/02/2015	Accrue Operating Expenses Feb 15 per Feb 14	4,661.44 Accrual - reversed in March 15
28/02/2015	AP Alf Downs Contr 104392/01 HRWS Inspection with Meter Man - Ivan	311
28/02/2015	Accrue Operating Expenses Feb 15 per Feb 14 REV.JNL	-4661.44 Accrual - reversed in March 15
31/03/2015	AP Alf Downs Contr 104729/01 HRWS Change Metering -Install CT at top poi	940.93
21/04/2015	AP Cronin Wells En 104801/01 Lift out river pump at HRWS	135
		<b>14075.89</b>

**Materials**

Date	Detail 60617699	
20/08/2014	AP Chesters Plumbi 101918/01 Maxifit 80mm long HRWS	380.76
5/09/2014	AP Chesters Plumbi 102230/02 ballcocks	330.22
27/11/2014	AP Pump & Valve Sp 103150/01 Moygro Wafer Check Valve - HRWS	2240.58
7/11/2014	AP Rural Timber & 102981/01 HRWS Retaining Timber	35.78
6/01/2015	AP Chesters Plumbi 103665/01 Parts for HRWS	395.65
12/02/2015	AP Pump & Valve Sp 104185/01 Maric valves Hunterville Rural Water Supply	1,814.60
28/02/2015	Accrue Operating Expenses Feb	1,213.82 Accrual - reversed in March 15
28/02/2015	Accrue Operating Expenses Feb	-1213.82 Accrual - reversed in March 15
		<b>5197.59</b>

## Rural Water Supplies Cash Flow Statement

Hunterville Rural Water  
For the period ended  
30 April 2015

	YTD Actual 2014/15	YTD Budget 2014/15	FYR Budget 2014/15
<b>Revenue</b>			
Operating revenue	198,975	201,785	403,570
General rates	75,847	75,847	75,847
Interest received** (See note below)			(27,333)
Total revenue	274,822	277,632	452,084
<b>Expenses</b>			
Operating expenses	349,240	321,614	381,745
Overheads	59,515	63,200	75,847
Interest paid			
Add back non-cash items	(106,503)	(111,800)	(134,156)
	302,251	273,014	323,436
<b>Net cash surplus from operating</b>	-27,429	4,618	128,648
<b>Capital items</b>			
Capital expenditure	61,062	100,510	120,614
Loan repayments			8,034
Total capital	61,062	100,510	128,648
<b>Net cash surplus(deficit)</b>	(88,491.77)	(95,892.00)	0.00
<b>Notional bank account</b>			
Opening balance 1 July 2014	(66,830)	(66,830)	(66,830)
Cash surplus(deficit) above	(88,492)	(95,892)	0.00
<b>Closing balance</b>	(155,322.21)	(162,722.44)	(66,830.44)

# Attachment 3



# REPORT

SUBJECT: **Hunternville Rural Water Supply, Operations Report**

TO: Hunternville Rural Water Supply Management Committee

FROM: David Rei Miller, Asset Engineer - Utilities

DATE: 26 May 2015

FILE: 6-WS-3-4

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## 1 Leaks and Repairs

1.1 There have been a number of repairs during this period:

4/4	Pole fuses dropped out at Cooks Road
7/4	Restart middle pump station
9/4	Richard McIntyre - change ballcock
20/4	Bruce Hamilton – replace tap at Porewa Road
21/4	Lift out river pump with Colin Cronin
28/4	Chris Turner – fix water leak at tank
30/4	Top Pump Station – Replace non-return valve with Speed Engineering
7/5	Main reservoir run out of water due to notification fault

## 2 Electricity Meters

2.1 Once more billing data has been received from the new TOU meters, an update will be provided comparing recent with historic costs.

## 3 General

3.1 In general the scheme is running well. This reporting period has had the least number of jobs required in quite some time.

3.2 The Ohingaiti break tank has been purchased but still needs to be installed. This is likely to have to wait until the beginning of summer when access is easier.

## 4 Recommendation

4.1 That the 'Hunternville Rural Water Supply, Operations report' dated 26 May 2015 be received.

David Rei Miller  
Asset Engineer - Utilities