



# Rangitikei District Council

## Hunterville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 10 August 2015 – 3:00 p.m.

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**Present:** Mr Bob Crawford  
Mr Brett Journeaux  
Mr Paul Peterson  
Mr Sam Weston  
Cr Dean McManaway  
His Worship the Mayor, Andy Watson

**In attendance:** Mr Andrew van Bussel, Operations Manager  
Ms Joanna Saywell, Utility Asset Manager  
Mrs Priscilla Jeffrey, Governance Administrator

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Apologies

**Resolved minute number**                      **15/HRWS/017**                      **File Ref**

That apologies from Mr Hughes, Mr John McManaway and Mr Dawson for absence be received.

Mr Joureaux / Mr Peterson. carried

## 3 Notification of late items

Nil

## 4 Confirmation of minutes

**Resolved minute number**                      **15/HRWS/018**                      **File Ref**

That the Minutes of the Hunterville Rural Water Scheme meeting held on 8 June 2015 be taken as read and verified as an accurate and correct record of the meeting.

Mr Joureaux / Mr Peterson. carried

## 5 Matters arising

Nil.

## 6 Chair's report

The Chair gave a brief verbal report on the following issues:

- The recent flooding event.
- Water supply on property at Ohingaiti.
- Notices of overdue payments and timing of 10% penalties imposed.

The Chair advised that he would talk to the Finance Team and arrange for the penalty to be imposed on unpaid fees.

**Resolved minute number**                      **15/HRWS/019**                      **File Ref**

That the Chair's verbal report to the Hunterville Rural Water Supply Management Sub-Committee's meeting of 10 August 2015 be received.

Mr Crawford / Mr Dawson. Carried

## **7 Correspondence**

Nil

## **8 Financial report**

Consideration was given to the financial report for the period ending May 2015. Concern was expressed that the financial statements were out of date and it had been anticipated that there would have been a full financial report for year ended. In discussion it was suggested that given the Committee only met bi-monthly that to wait for October to approve the end of year report was too far out. Concern was also expressed regarding the Actual 2014/15 for the Electricity expenditure it was suggested that it might be a timing issue but seemed high.

His Worship the Mayor left the meeting at 3.25pm/3.27pm

**Resolved minute number**                      **15/HRWS/20**                      **File Ref**

That the Hunterville Rural Water Supply Financial Report as at May 2015 be noted, and that an updated financial report be circulated to members to be formally approved at a future meeting.

Mr Journeaux / Mr Peterson. carried

**Undertaking**                      **Subject**                      **Financial Report**

Mr van Bussel advised that he would go back to the Finance team and ask if the right figures had been stated in the report in respect to the actual electricity expenditure and that he would email the members on the updated figures.

## 9 Hunterville Rural Water Supply, Operations report

Mr van Bussel and Ms Saywell spoke to the report.

In discussion Cr McManaway advised that the water going through the underpass during the June 2015 floods had caused damage and concern was expressed that the underpass could be washed out in the event of another significant rainfall.

**Resolved minute number**                      **15/HRWS/21**                      **File Ref**                      **6-WS-3**

That, subject to the Chief Executive's delegated authority, the work for the Porewa River directional drill be approved to commence work once the Council and Contractor agreed to conditions when suitable.

Mr Journeaux / Mr Weston. Carried

**Resolved minute number**                      **15/HRWS/22**                      **File Ref**                      **6-WS-3**

That the 'Hunterville Rural Water Supply, Operations report' dated 22 July 2015 be received.

Cr McManaway / Mr Weston. Carried

**Undertaking**                      **Subject**                      **Hunterville Rural water Supply, Operations Report**

Mr van Bussel to arrange for a Council staff member to approach the Horizons Regional Council to provide stopbank protection at the Rata underpass.

## 10 Update on actions

There was nothing to report to the Committee from the previous two months.

## 11 General business

Nil

## 12 Next meeting

At a date and time to be determined in due course.

**13 Meeting closed – 4.03pm**

**Confirmed/Chair:** \_\_\_\_\_

Date: