



Rangitikei District Council

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**Rangitikei**  
UNSPOILT...

## Hunterville Rural Water Supply Management Sub-Committee

# Order Paper

**Monday 12 October 2015,  
3.00pm**

**Council Chamber, Rangitikei District Council  
46 High Street, Marton**

**Website:** [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)

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### **Chair**

Bob Crawford

### **Membership**

Mark Dawson, Bernie Hughes, Brett Journeaux  
John McManaway, Paul Peterson, Sam Weston, Councillor Dean McManaway  
Ex officio, His Worship the Mayor, Andy Watson

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**Please Note:** Items in this Agenda may be subject to amendments or withdrawal at the Meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the Meeting are requested to seek confirmation of the Agenda material or proceedings of the Meeting from the Chief Executive prior to any Media reports being filed.

# Rangitikei District Council

## Huntermville Rural Water Supply Sub-Committee Meeting

Order Paper – Monday 12 October 2015 – 3:00 p.m.

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10	Update on stage 2 application and potential implications of using an alternative water source as the town's supply .....	3	<i>Verbal update</i>
11	General Business .....	3	
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The quorum for the Huntermville Rural Water Supply Sub-committee is 4.

At its meeting of 28 October 2010 Council resolved that 'The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.'

**1 Welcome**

**2 Apologies**

**3 Notification of late items**

**4 Confirmation of minutes**

**Recommendation**

That the minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 10 August 2015 be taken as read and verified as an accurate and correct record of the meeting.

**5 Matters arising**

**6 Chair's report**

The Chair to give a verbal report.

**7 Correspondence**

Nil

**8 Financial report**

A report is attached.

File ref:

**Recommendation**

That the Hunterville Rural Water Supply Financial Statement be received.

**9 Hunterville Rural Water Supply – Operations report**

A report will be tabled at the meeting.

File ref: 6-WS-3

**Recommendation**

That the 'Hunterville Rural Water Supply – Operations report', dated October 2015 be received.

**10 Update on stage 2 application and potential implications of using an alternative water source as the town's supply**

That the Chief Executive will provide a verbal update.

**11 General Business**

**12 Next meeting**

**13 Meeting closed**

# Attachment 1

# Rangitikei District Council

## Hunternville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 10 August 2015 – 3:00 p.m.

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1	Welcome.....	2
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7	Correspondence.....	3
8	Financial report.....	3
9	Hunternville Rural Water Supply, Operations report .....	3
10	Update on actions.....	4
11	General business.....	4
12	Next meeting .....	4
13	Meeting closed .....	5

### Present:

Mr Bob Crawford  
Mr Brett Journeaux  
Mr Paul Peterson  
Mr Sam Weston  
Cr Dean McManaway  
His Worship the Mayor, Andy Watson

### In attendance:

Mr Andrew van Bussel, Operations Manager  
Ms Joanna Saywell, Utility Asset Manager  
Mrs Priscilla Jeffrey, Governance Administrator

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Apologies

Resolved minute number 15/HRWS/017 File Ref

That apologies from Mr Hughes, Mr John McManaway and Mr Dawson for absence be received.

Mr Joureaux / Mr Peterson. carried

## 3 Notification of late items

Nil

## 4 Confirmation of minutes

Resolved minute number 15/HRWS/018 File Ref

That the Minutes of the Hunterville Rural Water Scheme meeting held on 8 June 2015 be taken as read and verified as an accurate and correct record of the meeting.

Mr Joureaux / Mr Peterson. carried

## 5 Matters arising

Nil.

## 6 Chair's report

The Chair gave a brief verbal report on the following issues:

- The recent flooding event.
- Water supply on property at Ohingaiti.
- Notices of overdue payments and timing of 10% penalties imposed.

The Chair advised that he would talk to the Finance Team and arrange for the penalty to be imposed on unpaid fees.

**Resolved minute number**                      **15/HRWS/019**                      **File Ref**

That the Chair's verbal report to the Hunterville Rural Water Supply Management Sub-Committee's meeting of 10 August 2015 be received.

Mr Crawford / Mr Dawson. Carried

## **7 Correspondence**

Nil

## **8 Financial report**

Consideration was given to the financial report for the period ending May 2015. Concern was expressed that the financial statements were out of date and it had been anticipated that there would have been a full financial report for year ended. In discussion it was suggested that given the Committee only met bi-monthly that to wait for October to approve the end of year report was too far out. Concern was also expressed regarding the Actual 2014/15 for the Electricity expenditure it was suggested that it might be a timing issue but seemed high.

His Worship the Mayor left the meeting at 3.25pm/3.27pm

**Resolved minute number**                      **15/HRWS/20**                      **File Ref**

That the Hunterville Rural Water Supply Financial Report as at May 2015 be noted, and that an updated financial report be circulated to members to be formally approved at a future meeting.

Mr Journeaux / Mr Peterson. carried

<b>Undertaking</b>	<b>Subject</b>	<b>Financial Report</b>
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Mr van Bussel advised that he would go back to the Finance team and ask if the right figures had been stated in the report in respect to the actual electricity expenditure and that he would email the members on the updated figures.



## 9 Hunterville Rural Water Supply, Operations report

Mr van Bussel and Ms Saywell spoke to the report.

In discussion Cr McManaway advised that the water going through the underpass during the June 2015 floods had caused damage and concern was expressed that the underpass could be washed out in the event of another significant rainfall.

<b>Resolved minute number</b>	<b>15/HRWS/21</b>	<b>File Ref</b>	<b>6-WS-3</b>
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That, subject to the Chief Executive's delegated authority, the work for the Porewa River directional drill be approved to commence work once the Council and Contractor agreed to conditions when suitable.

Mr Journeaux / Mr Weston. Carried

<b>Resolved minute number</b>	<b>15/HRWS/22</b>	<b>File Ref</b>	<b>6-WS-3</b>
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That the 'Hunterville Rural Water Supply, Operations report' dated 22 July 2015 be received.

Cr McManaway / Mr Weston. Carried

<b>Undertaking</b>	<b>Subject</b>	<b>Hunterville Rural water Supply, Operations Report</b>
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Mr van Bussel to arrange for a Council staff member to approach the Horizons Regional Council to provide stopbank protection at the Rata underpass.

## 10 Update on actions

There was nothing to report to the Committee from the previous two months.

## 11 General business

Nil

## 12 Next meeting

At a date and time to be determined in due course.

## 13 Meeting closed – 4.03pm

Confirmed/Chair: \_\_\_\_\_

Date:

Unconfirmed

# Attachment 2

# Water Supply Hville Rural

## Statement of Operations

Jun-15

### Revenue

#### Rates

Account	Detail	YTD Actual 2014/15	Ytd Budget 2014/15	FYR Budget 2014/15
60617 123	Penalty	244		
60617 142	Metered Supply Charges	397,660	403,570	403,570
	<b>Total Rates</b>	<b>397,904</b>	<b>403,570</b>	<b>403,570</b>

#### Apportioned Rates Revenue

60617 802	Treasury Int Recd	8,954	10,653	10,653
60617 808 01	General Rates	76,403	75,847	75,847
60617 809	Internal Interest Paid	-3,818	-11,502	-11,502
60617 809 01	Interest Charged Rate A/C	-12,629	-15,831	-15,831
60617 810	Treasury Int Rec'd/Tsf to Rese	-8,954		
60617 811	Transfer to Reserves		-10,653	-10,653
	<b>Total Apportioned Rates Revenue</b>	<b>59,956</b>	<b>48,514</b>	<b>48,514</b>

#### Internal Charges

60617 179 1100	Allocated o/heads CEO	8,633	8,716	8,716
60617 179 2100	Allocated o/heads Fin Services	17,757	17,749	17,749
60617 179 2500	Allocated o/heads Stat Plannin	9,605	11,741	11,741
60617 179 5100	Allocated o/heads Assets	40,408	37,641	37,641
	<b>Total Internal Charges</b>	<b>76,403</b>	<b>75,847</b>	<b>75,847</b>

#### Expenditure

60617 343 01	Telephone Costs	3,362	3,015	3,015
60617 562 08	Depreciation - Infrastructure	90,108	134,156	134,156
60617 563	Electricity	175,461	130,875	130,875
60617 565	Insurance	9,833	9,680	9,680
60617 566 08	Loss on Sale - Infrastructure	6,725		
60617 567 02	Rates - Utility	10,620	11,174	11,174
60617 588	Member Remuneration	3,760	3,815	3,815
60617 630 01	Professional Services - MDC		6,751	6,751
60617 630 02	MDC Charges - PSU	1,440		
60617 630 03	MDC Charges - Retic	37,060		
60617 630 04	MDC Charges - Treatment	4,350		
60617 633	Emergency Maint 2015 Floods	2,235		
60617 681 02	Operational Costs - Contractor		10,747	10,747
60617 682 01	Reticulation Costs - Staff		38,881	38,881
60617 692	External Contractors	14,562	18,117	18,117
60617 697	Resource Consents	980	2,588	2,588
60617 698	Chemicals & Consumables		5,218	5,218
60617 699	Materials	5,258	6,728	6,728
	<b>Total Expenditure</b>	<b>365,754</b>	<b>381,745</b>	<b>381,745</b>

<b>Net Surplus</b>	<b>15,703</b>	<b>-5,508</b>	<b>-5,508</b>
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Account	Detail	YTD Actual 2014/15	Ytd Budget 2014/15	FYR Budget 2014/15
<b>Capital - Renewals Infrastructure</b>				
60617 721	Treasury Loans Repaid		8,034	8,034
60617 762 01	HRWS Reticulation - Contractor	21,345	28,968	28,968
60617 762 03	HRWS Reticulation - Staff Time	6,713	4,345	4,345
60617 763 01	HRWS Treatment - Contractor	72,642	75,915	75,915
60617 763 03	HRWS Treatment - Staff Time		11,386	11,386
	<b>Total Capital - Renewals Infra</b>	<b>100,700</b>	<b>128,648</b>	<b>128,648</b>
<b>Capital - Projects</b>				
60617 773 03	HRWS Reticulation - Staff Time	320		
60617 799	Capital Contra	-101,020		
	<b>Total Capital - Projects</b>	<b>-100,700</b>		
	<b>Net Projects</b>		<b>128,648</b>	<b>128,648</b>
<b>Equity</b>				
60617 966	HVL RWS REVAL.RESERVE	1,355,810		
60617 990	Public Equity H/Ville Rural Wa	4,070,450		
60617 995	Hunterville RWS Reserve	171,746		
	<b>Net Surplus</b>	<b>15,703</b>	<b>-5,508</b>	<b>-5,508</b>
	<b>Working Capital</b>	<b>50,811</b>	<b>134,156</b>	<b>134,156</b>
	<b>Total Equity</b>	<b>5,664,520</b>	<b>128,648</b>	<b>128,648</b>
<b>Non Current Assets</b>				
60617 886	Water Supply Schemes	-5,947,269		
60617 886 01	Provision for depeciation	217,782		
	<b>Net Projects</b>		<b>-128,648</b>	<b>-128,648</b>
	<b>Total Non Current Assets</b>	<b>-5,729,487</b>	<b>-128,648</b>	<b>-128,648</b>
<b>Non Current Liabilities</b>				
60617 950	Internal Loan	64,967		
	<b>Total Non Current Liabilities</b>	<b>64,967</b>		
	<b>Net Assets</b>	<b>5,664,520</b>	<b>128,648</b>	<b>128,648</b>

# Rural Water Supplies Cash Flow Statement

Hunterville Rural Water

For the period ended

30 June 2015

	YTD Actual 2014/15	YTD Budget 2014/15	FYR Budget 2014/15
<b>Revenue</b>			
Operating revenue	397,904	403,570	403,570
General rates	76,403	75,847	75,847
Interest received** (See note below)			
Total revenue	474,307	479,417	479,417
<b>Expenses</b>			
Operating expenses	365,754	381,745	381,745
Overheads	76,403	75,847	75,847
Interest paid	16,447	27,333	27,333
Add back non-cash items	(96,833)	(134,156)	(134,156)
	361,771	350,769	350,769
<b>Net cash surplus from operating</b>	112,536	128,648	128,648
<b>Capital items</b>			
Capital expenditure	101,020	120,614	120,614
Loan repayments		8,034	8,034
Total capital	101,020	128,648	128,648
<b>Net cash surplus(deficit)</b>	11,516	0	0
<b>Notional bank account</b>			
Opening balance 1 July 2014	(66,830)	(66,830)	(66,830)
Cash surplus(deficit) above	11,516	0	0
<b>Closing balance</b>	-55,314	-66,830	-66,830