

Rangitikei District Council

Hunternville Rural Water Supply Sub-Committee Meeting Minutes – Monday 11 April 2016 – 3:00 p.m.



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Present: Mr Bob Crawford (Chair)
Mr Bernie Hughes
Mr Brett Journeaux
Mr John McManaway
Mr Ivan O'Reilly
Cr Dean McManaway

In attendance: Mr Ross McNeil, Chief Executive
Mr George McIrvine, Finance and Business Support Group Manager
Mr Andrew van Bussel, Operations Manager
Mrs Joanna Saywell, Utilities Asset Manager
Ms Carol Downs, Executive Officer

1 Welcome

The Chair welcomed Committee members and Council staff to the meeting.

2 Apologies

That apologies for absence from Mr S Weston, His Worship the Mayor and Mr Ivan O'Reilly, and the apology for lateness from Mr J McManaway be received.

Cr McManaway / Mr Journeaux. Carried

3 Notification of late items

There were no late items presented for discussion.

4 Confirmation of minutes

Resolved minute number	16/ HRWS/007	File Ref
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That the Minutes of the Hunterville Rural Water Supply Management Subcommittee meeting held on 1 February be accepted.

Mr Journeaux / Mr Hughes. Carried.

5 Issues arising

Mr van Bussel undertook to follow up on the connection to the scheme for Mr GH Rhodes

Mr J McManaway arrived at 3.10pm

6 Chair's report

Mr Crawford said he is being kept up to date with Porewa river matters. He advised that recently Mr John Henderson had an issue with his water but could not get hold of Ivan O'Reilly and the after-hours service had no contact details for rural water schemes. This was addressed by the Chief Executive's office and information sent to the after-hours service. The Committee was requested that in future all calls still go through to Council's after-hours service to deal with and the Committee was assured they now have the appropriate contact details. Mr van Bussel said he would review this and see if there is a better system for the water supply users.

Resolved minute number	16/HRWS/008	File Ref
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That the Chair's report to the Hunterville Rural Water Supply Management Sub-Committee meeting on 11 April 2016 be received.

Mr Crawford / Cr McManaway. Carried

7 Correspondence

An email has been received from Mr Sam Weston advising the sale of his section and requesting the transfer of two units of water. Cr McManaway suggested that, while supporting this request, he must have a storage tank with 48 hours storage and ensure everything is correct and pay the costs for this. It was also noted that the old alkathene pipe will not be accepted.

Resolved minute number **16/HRWS/009** **File Ref**

That the sale of the 2 units relating to the property in letter from Mr S Weston, be accepted as long as all work is done to a standard acceptable to Rangitikei District Council, under the scheme rules.

Cr McManaway / J McManaway. Carried

8 Hunterville Rural Water Supply – Operations report

Mr van Bussel presented his report. The Committee noted the large number of broken pipes highlighted over this period.

The Committee advised that more rock was required at the Rata pipeline. Mr van Bussel will look at this and action; if the cost of this work is more than expected he will phone the Chair to inform him.

Resolved minute number **16/ HRWS/010** **File Ref** **6-WS-3-4**

That the 'Hunterville Rural Water Supply — Operations report', dated 1 April 2016 be received.

Mr Journeaux / Mr McManaway. Carried

9 Financial report – February 2016

The Committee noted the financial report was not attached. Mr McIrvine gave a brief verbal update on the financial position and said that he would ensure the report was emailed out to members prior to their meetings. He noted that the increase in power usage is of concern. The Committee asked whether more power was being consumed or if the cost gone up. Mr van Bussel will look at kw's used, and a full breakdown of total power used (including kw's; volume pumped and pricing per year) over the last five years will be provided for the next Committee meeting.

The Committee noted the resolution stating the rural water rate for the Hunterville Rural Water Supply to be set at a minimal \$280.

The Committee requested a copy of the February month end financial report be attached to these minutes when they are sent out.

Resolved minute number 16/HRWS/011 File Ref

That the Financial report to the Hunterville Rural Water Supply Management Sub-committee's meeting of 11 April 2016 be received.

The Committee noted the charges for 2017 year as agreed by the Rangitikei District Council:

"Resolved minute number 16/RDC/041 File Ref

That the following recommendation from Hunterville Rural Water Supply Sub-Committee dated 1 February 2016 be confirmed:

16/HRWS/007

That the Hunterville Rural Water Supply Sub-Committee recommends to Rangitikei District Council that the rural water rate for the Hunterville Rural Water Supply to be set at a minimal \$280.

Cr McManaway / His Worship the Mayor. Carried"

Mr Journeaux / Mr McManaway. Carried

10 Letter regarding decreasing the entitlement of water at Tutu Totara Dairy Ltd

A letter was received from Richard Ash, Tutu Totara Dairy Ltd requesting to reduce their unit entitlement. While the Committee does not oppose the request they do not want to encourage too many of these requests. They noted that it may need to review the bylaw in the future to address these requests and consider compulsion to on sell, or transfer, units could be considered so the cost isn't transferred to the rest of the water scheme members. Mr van Bussel and Ms Saywell will look at other examples around the country of how this is dealt with.

Resolved minute number 16/HRWS/012 File Ref

The Hunterville Rural Water Supply Management Subcommittee agrees that Richard Ash's entitlement be reduced to 2 units per day under the condition that all costs incurred will be at the expense of Tutu Totara Dairy Ltd.

Mr McManaway / Mr Journeaux. Carried

11 After-hours contacts

This item was discussed as part of the Chair's report.

12 General Business

Presentation on the Possible Proposal to MPI Irrigation Acceleration Fund

Mr McNeil gave a presentation to the Committee on a proposed project for application to the MPI Irrigation Acceleration Fund exploring the possibility of a Tutaenui Rural Water Scheme and review of the Hunterville Rural Water Scheme. MPI approval should be known in early May and project commencement would start in July and be completed by 30 June 2017. Feedback is being sought from the community as part of the draft Annual Plan consultation meetings and there may be more meetings held on the project closer to the time.

13 Next Meeting

13 June 2016, 3.00 pm

14 Meeting Closed 4.20 pm

Confirmed/Chair: _____

Date: _____

Appendix 1

Water Supply Hville Rural
Statement of Operations
Revenue

Feb-16

Rates

Account	Detail	YTD Actual 2015/16	Ytd Budget 2015/16	FYR Budget 2015/16	YTD Actual 2014/15
60617 018	General Revenue	127	0	0	
60617 123	Penalty	650	0	0	244
60617142	Metered Supply Charges	172,465	237,264	355,895	198,443
	Total Rates	173,242	237,264	355,895	198,687

Apportioned Rates Revenue

60617 802	Treasury Int Recd	0	0	8,669	0
60617 808 01	General Rates	53,764	53,992	71,990	56,885
60617 809 01	Interest Charged Rate A/C	0	0	-10,899	0
60617 809 03	Treasury Int Rec'd/Tsf to Rese	0	0	-3,248	0
60617 811	Transfer to Reserves	0	0	8,669	0
	Total Apportioned Rates Revenue	53,764	53,992	75,181	56,885

Internal Charges

60617 179 1100	Allocated o/heads CEO	6,354	6,504	9,751	5,577
60618 179 1400	Allocated o/heads Cust Service	1,431	1,520	2,276	0
60617 179 2100	Allocated o/heads Fin Services	13,271	14,552	21,828	11,470
60617 179 2500	Allocated o/heads Stat Plannin	3,403	5,352	8,033	5,126
60617 179 5100	Allocated o/heads Assets	18,653	20,072	30,102	25,490
	Total Internal Charges	43,113	48,000	71,990	47,663

Expenditure

60617 343 01	Telephone Costs	2,474	2,800	4,200	2,512
60617 562 08	Depreciation - Infrastructure	89,855	89,856	134,783	85,203
60617 563	Electricity	129,673	93,336	140,000	127,468
60617 565	Insurance	6,253	3,690	3,690	9,833
60617 567 02	Rates - Utility	10,066	17,135	17,135	10,620
60617 588	Member Remuneration	0	2,080	3,120	0
60617 630 01	Professional Services - MDC	135	26,664	40,000	0
60618 630 02	MDC Charges - PSU				1,020
60617 630 03	MDC Charges - Retic	24,713	0	0	31,458
60617 630 04	MDC Charges - Treatment	1,498	0	0	3,135
60617 692	External Contractors	5,916	1,336	2,000	17,661
60617 697	Resource Consents	0	1,336	2,000	980
60617 698	Chemicals & Consumables	0	2,064	3,100	0
60617 699	Materials	2,879	3,336	5,000	6,411
	Total Expenditure	273,461	243,633	355,028	296,301
	Net Surplus	-89,568	-377	4,058	-88,392

Account	Detail	YTD Actual 2015/16	Ytd Budget 2015/16	FYR Budget 2015/16
Capital - Renewals Infrastructure				
60617 721	Treasury Loans Repaid	0	0	4,449
60617 762 01	HRWS Reticulation - Contractor	319	0	0
60617 763 01	HRWS Treatment - Contractor	25,363	37,632	56,450
	Total Capital - Renewals Infra	25,683	37,632	60,899

Capital - Projects

60617 773 03	HRWS Reticulation - Staff Time	1,240		
60617 799	Capital Contra	0		
	Total Capital - Projects	1,240		
	Net Projects	26,923	37,632	60,899

Equity

60617 966	HVL RWS REVAL.RESERVE	1,355,810		
60617 990	Public Equity H/Ville Rural Wa	4,086,152		
60617 995	Hunterville RWS Reserve	171,746		
	Net Surplus	-89,568	-377	4,058
	Working Capital	77,446	38,009	56,841
	Total Equity	5,601,587	37,632	60,899

Non Current Assets

60617878	Infrastructure	89,855		
60617 886	Water Supply Schemes	-5,947,269		
60617 886 01	Provision for deprecation	217,782		
	Net Projects	-26,923	-37,632	-60,899
	Total Non Current Assets	-5,666,554	-37,632	-60,899

Non Current Liabilities

60617 950	Internal Loan	64,967		
	Total Non Current Liabilities	64,967		

	Net Assets	5,601,587	37,632	60,899
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HUNTERVILLE RURAL WATER SUPPLY**OUTSTANDING DEBT @****1/04/2016**

140141000 FERGUSON CRAIG

252.50

140204000 WELSH LEONIE ANNE

103.30 All Penalty (Late Pmt)

355.80**MDC Charges - Reticulation JULY - FEB 2016****6061763003****MONTH****Name****\$**

JUL	Andrew Burberry	245.00
JUL	Ivan O'Reilly	1505.00
JUL	Michael Wilton	1050.00
AUG	Andrew Burberry	70.00
AUG	Michael Wilton	490.00
AUG	Daniel Yakas	100.00
AUG	Ivan O'Reilly	1312.50
SEP	Ivan O'Reilly	2117.50
SEP	Michael Wilton	787.50
SEP	Daniel Larson	70.00
SEP	Daniel Yakas	100.00
OCT	Andrew Burberry	630.00
OCT	Andrew van Bussel	400.00
OCT	Ivan O'Reilly	1382.50
OCT	Michael Wilton	595.00
NOV	Andrew Burberry	455.00
NOV	Andrew van Bussel	800.00
NOV	Ivan O'Reilly	630.00
NOV	Michael Wilton	105.00
DEC	Andrew van Bussel	1040.00
DEC	Daniel Yakas	100.00
DEC	Ivan O'Reilly	2992.50
DEC	Michael Wilton	525.00
JAN	Andrew Burberry	420.00
JAN	Chris Pepper	245.00
JAN	Ivan O' Reilly	1137.50
FEB	Andrew Burberry	980.00
FEB	Daniel Larson	35.00
FEB	Ivan O'Reilly	3482.50
FEB	Michael Wilton	910.00

24712.50**MDC Charges - Staff Time (MDC)****6061763004**

JUL	Andrew Van Bussell	160.00
JUL	Kevin Moody	720.00
DEC	Wayne Shreiber	100.00
DEC	Kevin Moody	450.00
JAN	Kevin Moody	45
FEB	Kevin Moody	22.5

1497.50

HRWS - Staff Time (MDC)**6061777303**

JUL	Andrew Burberry	105.00
AUG	Andrew Burberry	210.00
AUG	Brian Jones	315.00
AUG	Joanna Saywell	160.00
FEB	Brian Jones	450.00
		\$ 1,240.00

Operational Costs External Contractor**60617692**

Date	Detail	Value
21/07/2015	AP P V Mackenzie 105530/01 Two days digger hire @ \$200 per day RFS150154	400.00
31/07/2015	AP Alf Downs Contr 106183/01 To Supply ex TCL - HRWS - Andrew	1092.00
30/04/2015	AP Alf Downs Contr 105043/01 Hunterville Rural Water Level fault-Ivan	571.30
7/10/2015	AP Speed Engineeri 106897/01 Disable top pump and reset for Hunterville Ru	300.00
31/10/2015	AP Alf Downs Contr 106709/03 New Alarm System-HRWS	1737.49
6/11/2015	AP P V Mackenzie 106823/01 Digger Hire - HRWS	100.00
30/11/2015	AP Alf Downs Contr107618/01 HRWS Investigate Flatlining in Water Outlook	190.00
6/01/2016	AP P V Mackenzie 107596/01 1.5 day digger hire for Otairi Station and	300
31/01/2016	AP Alf Downs Contr 107892/01 Hunterville Rural fault with Pump station	172
31/01/2016	AP Alf Downs Contr 108261/01 Callout to Hunterville Rural-pumps not workin	324.5
4/02/2016	AP Cronin Wells En 108140/01 Install River Pump HRWS	270
19/02/2016	AP Cronin Wells En 108335/01 Crane hire to lift river pumps out Cooks Road	236.24
29/02/2016	AP Alf Downs Contr 108579/01 HRWS pumps not working correctly repair Scada	122
7/02/2016	AP P V Mackenzie 108336/01 Half Day digger hire for Cooks Road pump	100
		\$ 5,915.53

Materials**60617699**

Date	Detail	Value
6/07/2015	AP Rural Timber & 105655/01 Lid at Gordon McPhees-HRWS	115.18
8/07/2015	AP Farmlands Co-op 105759/01 Ballcock - Sam Weston - HRWS	22.17
24/07/2015	AP Chesters Plumbi 105937/01 Fittings for Stores	808.85
24/07/2015	AP Chesters Plumbi 105936/01 Fittings for Stores	438.88
30/07/2015	AP Chesters Plumbi 106025/01 2 80 mm long gibolts	253.84
31/08/2015	AP Speed Engineeri 107279/01 Dead end caps for Rata Job-HRWS	270.00
15/12/2015	AP Chesters Plumbi 107604/01 Parts for Stores - HRWS	599.61
29/01/2016	AP Chesters Plumbi 108022/01 6 x ballcocks for HRWS	154.2
31/12/2015	AP Speed Engineeri 108054/01 Flange Pipe for HRWS Intake	168.57
29/02/2016	AP Chesters Plumbi 108393/01 Screw Cap and Base and delivery for HRWS	47.86
		\$ 2,879.16

HRWS Reticulation Contractor**6061776201**

Date	Detail	Value
30/09/2015	AP Chesters Plumbi 106571/01 RFS1502300 50mm gibbolts	219.30
6/10/2015	AP P V Mackenzie 107169/01 digger hire Otairi	100.00
		\$ 319.30

HRWS Treatment Contractor**6061776301**

Date	Detail	Value
31/07/2015	AP Alf Downs Contr 105867/01 HRWS - Install new PLC Control & Scada	8,578.02
31/08/2015	AP Alf Downs Contr 106534/01 HRWS - Install new PLC Control & Scada progre	1,077.50
8/10/2015	AP Envirohaz 106953/01 Location Test certificates HRWS	448.5
31/12/2015	AP Alf Downs Contr 107913/01 HRWS Test Intake Pump	116.5
17/12/2015	AP P D & T L Illst 107736/02 Installation of Ohingaiti Break Tank-HRWS	347.83
31/01/2016	AP Alf Downs Contr 108400/01 HRWS - Install PLC Control & Scada Stage 2-p	14795.02
		\$ 25,363.37

Rural Water Supplies Cash Flow Statement

Hunterville Rural Water
For the period ended
30 November 2015

	YTD Actual 2015/16	YTD Budget 2015/16	FYR Budget 2015/16
Revenue			
Operating revenue	127	0	0
General rates	54,414	53,992	75,181
Metered Supply Charge	172,465	237,264	355,895
Interest received** (See note below)			
Total revenue	227,006	291,256	431,076
Expenses			
Operating expenses	273,461	243,633	355,028
Overheads	43,113	48,000	71,990
Interest paid			
Add back non-cash items	-154,823		
	161,751	291,633	427,018
Net cash surplus from operating	65,255	-377	4,058
Capital items			
Capital expenditure	26,923	37,632	60,899
Loan repayments	64,967		
Total capital	91,890	37,632	60,899
Net cash surplus(deficit)	-26,635	-38,009	-56,841
Notional bank account			
Opening balance 1 July 2015	-50,811		
Cash surplus(deficit) above	-26,636		
Closing balance	-77,446	0	0

Appendix 2

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Bob Crawford

From: "Sam Weston" <sam@ruralca.co.nz>
Date: Friday, 8 April 2016 8:47 a.m.
To: "Bob Crawford" <b_crawford@farmside.co.nz>
Subject: Sale of units

Good Morning Bob

as discussed I have sold a section which includes 2 units of water from our unused units. (we currently have 18 unutilised units). The S&P agreement stated that the transfer of the units would be on approval of the committee and connection costs would be at the purchasers cost.

The section is on the corner of SH1 and SH54 . The scheme pipe runs under SH 1 into our paddock directly opposite the section. we have an alkathene pipe to a trough on the section as part of our system. I am sure (but this needs to be confirmed) that there would be a conduit under 54 to get our pipe there. so it would be a simple matter of swapping the pipes. Aaron Uings who brought the section has his own digger so it would not be a hard job.

As I mentioned I am away next week for the meeting (please put in my apologies) so would you please table this and get the transfer approved by the committee. Aaron and I can sort the forms/paperwork with the council at a later date.

Thanks
Sam

Sam Weston

Ph: 06 3228 359 - Mob: 021 445 202 - fax: 06 3228 369 - www.ruralca.co.nz



8/04/2016