



Rangitikei District Council

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Rangitikei
UNspoilt...

Hunterville Rural Water Supply Management Sub-Committee

Order Paper

**Monday 8 August 2016,
3.00pm**

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Chair
Bob Crawford

Membership
Mark Dawson, Bernie Hughes, Brett Journeaux
John McManaway, Paul Peterson, Sam Weston, Councillor Dean McManaway
Ex officio, His Worship the Mayor, Andy Watson

Please Note: Items in this Agenda may be subject to amendments or withdrawal at the Meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the Meeting are requested to seek confirmation of the Agenda material or proceedings of the Meeting from the Chief Executive prior to any Media reports being filed.

Rangitikei District Council

Huntermville Rural Water Supply Sub-Committee Meeting

Order Paper – Monday 8 August 2016 – 3:00 p.m.



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The quorum for the Huntermville Rural Water Supply Management Sub-committee is 4.

At its meeting of 28 October 2010, Council resolved that “The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roou Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.

1 Welcome

2 Apologies

3 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

4 Confirmation of minutes

Recommendation

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 13 June 2016 be taken as read and verified as an accurate and correct record of the meeting.

5 Chair's Report

A verbal report will be provided at the meeting.

Recommendation

That the Chair's Report to the Hunterville Rural Water Supply Sub-Committee meeting on 8 August 2016 be received.

6 Hunterville Rural Water Supply – Operations Report

A report is attached.

File ref: 6-WS-3-4

Recommendations

That the 'Hunterville Rural Water Supply – Operations report' dated 1 August 2016 be received.

7 Financial Report – August 2016

A report is attached.

Recommendation

That the Financial Report to the Hunterville Rural Water Supply Sub-Committee's meeting on 8 August 2016 be received.

8 Tutaenui Community Irrigation/Stock Water Scheme – update on pre-feasibility study

A verbal update will be provided at the meeting.

9 Updating the constitution

The Rural Water Supply Bylaw 1988 (adopted by the Rangitikei County Council) was repealed by the District Council's Water Supply Bylaw 1994, but the provisions for rural water supplies were limited to tanks and fittings to regulate water usage. This bylaw was repealed by the Water Supply Bylaw 2008 (and most recently itself repealed by the 2013 Water-related Services Bylaw).

The 2008 bylaw specifically excluded rural supplies (and this has continued in subsequent reviews of the bylaw). Rather than have a separate bylaw, Council adopted a rural water supply policy (in 2009), which remains current (and is attached). At that time, the rural water supply committees became subcommittees. This means they do not need the attendance of an Elected Member to have a quorum. Nonetheless, they were keen to have a nominated Councillor attend, and this has remained the practice.

The current terms of the Sub-committee are set out in the Delegations Register, and are also attached.

10 General Business

11 Late Items

12 Next Meeting

Monday 17 October 2016, 3.00pm

13 Meeting Closed

Attachment 1

Rangitikei District Council

Hunternville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 13 June 2016 – 3:00 p.m.

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Present:

Mr Bob Crawford (Chair)
 Mr Mark Dawson
 Mr Bernie Hughes
 Mr Brett Journeaux
 Mr John McManaway
 Mr Paul Peterson
 Mr Sam Weston
 His Worship the Mayor, Andy Watson

In attendance:

Mr Ross McNeil, Chief Executive
 Ms Joanna Saywell, Asset Manager – Utilities
 Mr David Rei Millar, Asset Engineer – Roading
 Mr Andrew van Bussel, Operations Manager – Utilities
 Mr Ivan O'Reilly, Reticulation Serviceman
 Ms Janette O'Leary, Consents Administrator

Tabled Documents:

Item 3 **Notification of late items** - Letter from C & J McConachy
Item 7 **Operations report** Stanway-Halcombe scheme templates

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

That the apology for absence from Cr Dean McManaway be received.

Mr S Weston / Mr B Hughes. Carried

3 Notification of late items

Resolved minute number **16/HRWS/013** **File Ref**

That the letter from C & J McConachy, via Innes Dean Tararua Law, regarding assigning of water units from C McConachy to B Hughes be accepted as a late item to the meeting.

Mr M Dawson / Mr J McManaway. Carried

The Committee approved the transfer of units from C McConachy to B Hughes provided that the restrictors are changed to the appropriate tanks.

4 Confirmation of minutes

Resolved minute number **16/HRWS/014** **File Ref**

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 11 April 2016 be taken as read and verified as an accurate and correct record of the meeting.

Mr B Hughes / Mr B Journeaux. Carried

5 Matters Arising

Mr McNeil spoke about the application to the Ministry for Primary Industries for a feasibility study on the sustainability of the Hunterville Rural Water Supply Scheme (detaching the Hunterville Town Supply from the Hunterville Rural Water Supply Scheme, which has the approval of the Ministry of Health and will be using a bore) and an exploratory scheme for the Tutaenui Rural Water Scheme. The project has been approved by the Ministry for Primary Industries for \$150,000; \$75,000 will come from the Ministry for Primary Industries and the remainder from a Rangitikei District Council/Horizons Regional Council mix.

The contract start time will be September 2016 and the open tender process for consultants to run this will run for 2 months. There will be a governance board for this project, including Mayor Andy Watson, Cr Dean McManaway, Cr Lynn Sheridan, two landowner representatives (Brendon Marshall and Chris Turner), two Iwi representatives, a representative from Federated farmers, Mr Crawford and one other member of the

Hunterville Rural Water Supply Management Sub-Committee, to meet potentially every two months. The board will need to be finalised before the Ministry for Primary Industries hand over any money. The feasibility study will be engaging with Tutaenui landowners and within boundaries of the Hunterville Rural Water Supply Scheme. It may be a 12 month project, but this is not yet clear.

There are several questions that need to be answered through the feasibility study:

- What are the options to make Hunterville Town Supply sustainable?
- What are the options to make the Tutaenui Rural Water Scheme sustainable?

The Committee requested that this be placed as a regular item on the agenda.

6 Chair's report

No report was presented to the meeting.

7 Hunterville Rural Water Supply – Operations Report

Mr van Bussel spoke to the report.

- Point 2.5: Makohine Viaduct Replacement; could potentially use a Kiwirail contractor to replace the pipe along the viaduct and increase the size of the pipe at the same time. Mr van Bussel to report back at the next meeting about the price.
- Point 2.2: Mr van Bussel will follow up with Mr Yakas about the exposed pipe (he is talking with Horizons Regional Council as concerns expressed about vulnerability of the pipe in another flood).

Mr van Bussel tabled two templates from the Stanway-Halcombe Rural Water Scheme for consideration by the Committee. The Committee will evaluate these templates and discuss them at the next meeting.

The Committee discussed the potential need to update the constitution for the Scheme, as the original 1988/89 constitution is quite old and the tabled templates could be used as a basis for that discussion. Mr van Bussel will send out the original constitution (called the Rangitikei County Council Water Supply Bylaw), as well as a stylised plan of the current Scheme to Committee members.

Mr Rei Millar will follow up with Mr Hodder to check about the rules around changing the constitution

Resolved minute number

16/HRWS/015

File Ref

6-WS-3-4

That the 'Hunterville Rural Water Supply — Operations report', dated June 2016, be received.

Mr S Weston / Mr B Journeaux. Carried

The Committee requested that this discussion be placed as an item on the agenda for the next meeting.

8 Financial report – April 2016 month end

The Committee liked this format but wanted a cumulative total at the end of the financial report for the year to date running costs.

The Committee requested a draft of the full year financial accounts presented with the financial report at the next meeting.

The Chair will follow up with Ms Whale at Council about the L Welsh bill.

Resolved minute number 16/HRWS/016 **File Ref**

That the Financial report to the Hunterville Rural Water Supply Management Sub-committee's meeting of 13 June 2016 be received.

Mr B Journeaux / Mr P Peterson. Carried

9 Electricity costs for Hunterville Rural Water Supply

Mr Rei Millar spoke to the report, explained the costings. The Committee suggested that there should be a cumulative total for the water pumps added to future reports.

Resolved minute number 16/HRWS/017 **File Ref** 6-WS-3-4

That the report 'Electricity costs for Hunterville Rural Water Supply' be received.

Mr S Weston / Mr B Journeaux. Carried

10 General business

The Committee discussed the membership of the governance group for the Tutaenui Rural Water Scheme and decided that Mr Journeaux would accompany Mr Crawford on the group, with Mr McManaway or Mr Weston as a backup.

The Committee also discussed the need for them to be aware of the little private rural water schemes operating within the District in relation to the feasibility study. There are the Rata and Putorino Schemes supplying gravity fed spring water.

11 Next meeting

8 August 2016, 3.00 pm

12 Meeting closed – 4.00 pm

Confirmed/Chair: _____

Date: _____

Unconfirmed

Attachment 2

Water Supply Hville Rural

Statement of Operations

31 May 2016

Revenue

| Account | Detail | YTD Actual 2015/16 | Ytd Budget 2015/16 | FYR Budget 2015/16 | YTD Actual 2014/15 |
|--------------|------------------------|--------------------|--------------------|--------------------|--------------------|
| Rates | | | | | |
| 60617 018 | General Revenue | 127 | 0 | 127 | |
| 60617 123 | Penalty | 650 | 0 | 650 | 244 |
| 60617142 | Metered Supply Charges | 344,855 | 326,238 | 18,617 | 409,408 |
| | Total Rates | 345,632 | 326,238 | 19,267 | 409,652 |

Apportioned Rates Revenue

| | | | | | |
|--------------|--|---------------|---------------|-------------|---------------|
| 60617 802 | Treasury Int Recd | 0 | 0 | | 0 |
| 60617 808 01 | General Rates | 71,762 | 71,990 | -228 | 75,847 |
| 60617 809 01 | Interest Charged Rate A/C | 0 | 0 | | 0 |
| 60617 809 03 | Treasury Int Rec'd/Tsf to Rese | 0 | 0 | | 0 |
| 60617 811 | Transfer to Reserves | 0 | 0 | | 0 |
| | Total Apportioned Rates Revenue | 71,762 | 71,990 | -228 | 75,847 |

Internal Charges

| | | | | | |
|----------------|--------------------------------|---------------|---------------|--------------|---------------|
| 60617 179 1100 | Allocated o/heads CEO | 8,944 | 8,943 | -1 | 7,441 |
| 60618 179 1400 | Allocated o/heads Cust Service | 1,904 | 2,090 | 186 | 0 |
| 60617 179 2100 | Allocated o/heads Fin Services | 18,616 | 20,009 | 1,393 | 15,452 |
| 60617 179 2500 | Allocated o/heads Stat Plannin | 5,224 | 7,359 | 2,135 | 7,535 |
| 60617 179 5100 | Allocated o/heads Assets | 24,747 | 27,599 | 2,852 | 35,454 |
| | Total Internal Charges | 59,436 | 66,000 | 6,565 | 65,882 |

Expenditure

| | | | | | |
|--------------|-------------------------------|----------------|----------------|----------------|----------------|
| 60617 343 01 | Telephone Costs | 3,733 | 3,850 | 117 | 2,808 |
| 60617 562 08 | Depreciation - Infrastructure | 123,551 | 123,552 | 1 | 117,154 |
| 60617 563 | Electricity | 164,594 | 128,337 | -36,257 | 161,554 |
| 60617 565 | Insurance | 6,465 | 3,690 | -2,775 | 9,833 |
| 60617 567 02 | Rates - Utility | 10,066 | 17,135 | 7,069 | 10,620 |
| 60617 588 | Member Remuneration | 0 | 2,860 | 2,860 | 0 |
| 60617 630 01 | Professional Services - MDC | 135 | 36,663 | 36,528 | 0 |
| 60618 630 02 | MDC Charges - PSU | | | | 1,440 |
| 60617 630 03 | MDC Charges - Retic | 25,868 | 0 | -25,868 | 33,885 |
| 60617 630 04 | MDC Charges - Treatment | 1,498 | 0 | -1,498 | 3,765 |
| 60617 682 01 | Reticulation Costs - Staff | 8,405 | 0 | -8,405 | |
| 60617 692 | External Contractors | 10,817 | 1,837 | -8,980 | 14,076 |
| 60617 697 | Resource Consents | 0 | 1,837 | 1,837 | 980 |
| 60617 698 | Chemicals & Consumables | 0 | 2,838 | 2,838 | 0 |
| 60617 699 | Materials | 6,403 | 4,587 | -1,816 | 5,198 |
| | Total Expenditure | 361,535 | 327,186 | -34,349 | 361,313 |
| | | | | | |
| | Net Surplus | -3,578 | 5,042 | -8,618 | 58,304 |

Water Supply Hville Rural

31 May 2016

| Account | Detail | YTD Actual 2015/16 | Ytd Budget 2015/16 | FYR Budget 2015/16 |
|---------|--------|--------------------|--------------------|--------------------|
|---------|--------|--------------------|--------------------|--------------------|

Capital - Renewals Infrastructure

| | | | | |
|--------------|---------------------------------------|---------------|---------------|---------------|
| 60617 721 | Treasury Loans Repaid | 0 | 0 | 4,449 |
| 60617 762 01 | HRWS Reticulation - Contractor | 5,468 | 0 | 0 |
| 60617 763 01 | HRWS Treatment - Contractor | 40,889 | 51,744 | 56,450 |
| | Total Capital - Renewals Infra | 46,357 | 51,744 | 60,899 |

Capital - Projects

| | | | | |
|--------------|---------------------------------|---------------|---------------|---------------|
| 60617 773 03 | HRWS Reticulation - Staff Time | 2,470 | | |
| 60617 799 | Capital Contra | 0 | | |
| | Total Capital - Projects | 2,470 | | |
| | Net Projects | 48,827 | 51,744 | 60,899 |

Equity

| | | | | |
|-----------|--------------------------------|------------------|---------------|---------------|
| 60617 966 | HVL RWS REVAL.RESERVE | 1,355,810 | | |
| 60617 990 | Public Equity H/Ville Rural Wa | 4,086,152 | | |
| 60617 995 | Hunterville RWS Reserve | 171,746 | | |
| | Net Surplus | -3,578 | 5,042 | 4,058 |
| | Working Capital | -20,335 | 46,702 | 56,841 |
| | Total Equity | 5,589,796 | 51,744 | 60,899 |

Non Current Assets

| | | | | |
|--------------|---------------------------------|------------------|---------------|---------------|
| 60617878 | Infrastructure | -123,551 | | |
| 60617 886 | Water Supply Schemes | 5,947,269 | | |
| 60617 886 01 | Provision for depeciation | -217,782 | | |
| | Net Projects | 48,827 | 51,744 | 60,899 |
| | Total Non Current Assets | 5,654,763 | 51,744 | 60,899 |

Non Current Liabilities

| | | | | |
|-----------|--------------------------------------|---------------|--|--|
| 60617 950 | Internal Loan | 64,967 | | |
| | Total Non Current Liabilities | 64,967 | | |

| | | | | |
|--|-------------------|------------------|---------------|---------------|
| | Net Assets | 5,589,796 | 51,744 | 60,899 |
|--|-------------------|------------------|---------------|---------------|

Rural Water Supplies Cash Flow Statement

Huntermville Rural Water

For the period ended

31 May 2016

| | YTD Actual 2015/16 | YTD Budget 2015/16 | FYR Budget 2015/16 |
|--|-----------------------|-----------------------|-----------------------|
| Revenue | | | |
| Operating revenue | 127 | 0 | 0 |
| General rates | 72,412 | 71,990 | 75,181 |
| Metered Supply Charge | 344,855 | 326,238 | 355,895 |
| Interest received** (See note below) | | | |
| Total revenue | 417,393 | 398,228 | 431,076 |
| Expenses | | | |
| Operating expenses | 361,535 | 327,186 | 355,028 |
| Overheads | 59,436 | 66,000 | 71,990 |
| Interest paid | | | |
| Add back non-cash items | -58,584 | | |
| | 362,387 | 393,186 | 427,018 |
| Net cash surplus from operating | 55,006 | 5,042 | 4,058 |
| Capital items | | | |
| Capital expenditure | 48,827 | 51,744 | 60,899 |
| Loan repayments | -64,967 | | |
| Total capital | -16,140 | 51,744 | 60,899 |
| Net cash surplus(deficit) | 71,146 | -46,702 | -56,841 |
| Notional bank account | | | |
| Opening balance 1 July 2015 | -50,811 | | |
| Cash surplus(deficit) above | 71,146 | | |
| Closing balance | 20,335 | 0 | 0 |

check sum

-0

should be Zero

HUNTERVILLE RURAL WATER SUPPLY

OUTSTANDING DEBT @

31/05/2016

0.00

MDC Charges - Reticulation JUL 2015 - MAY 2016

6061763003

| <u>MONTH</u> | <u>Name</u> | <u>\$</u> |
|--------------|-------------------|-----------------|
| JUL | Andrew Burberry | 245.00 |
| JUL | Ivan O'Reilly | 1505.00 |
| JUL | Michael Wilton | 1050.00 |
| AUG | Andrew Burberry | 70.00 |
| AUG | Michael Wilton | 490.00 |
| AUG | Daniel Yakas | 100.00 |
| AUG | Ivan O'Reilly | 1312.50 |
| SEP | Ivan O'Reilly | 2117.50 |
| SEP | Michael Wilton | 787.50 |
| SEP | Daniel Larson | 70.00 |
| SEP | Daniel Yakas | 100.00 |
| OCT | Andrew Burberry | 630.00 |
| OCT | Andrew van Bussel | 400.00 |
| OCT | Ivan O'Reilly | 1382.50 |
| OCT | Michael Wilton | 595.00 |
| NOV | Andrew Burberry | 455.00 |
| NOV | Andrew van Bussel | 800.00 |
| NOV | Ivan O'Reilly | 630.00 |
| NOV | Michael Wilton | 105.00 |
| DEC | Andrew van Bussel | 1040.00 |
| DEC | Daniel Yakas | 100.00 |
| DEC | Ivan O'Reilly | 2992.50 |
| DEC | Michael Wilton | 525.00 |
| JAN | Andrew Burberry | 420.00 |
| JAN | Chris Pepper | 245.00 |
| JAN | Ivan O'Reilly | 1137.50 |
| FEB | Andrew Burberry | 980.00 |
| FEB | Daniel Larson | 35.00 |
| FEB | Ivan O'Reilly | 3482.50 |
| FEB | Michael Wilton | 910.00 |
| MAR | Ivan O'Reilly | 665.00 |
| MAR | Michael Wilton | 490.00 |
| | | 25867.50 |

MDC Charges - Staff Time (MDC)

6061763004

| | | |
|-----|--------------------|----------------|
| JUL | Andrew Van Bussell | 160.00 |
| JUL | Kevin Moody | 720.00 |
| DEC | Wayne Shreiber | 100.00 |
| DEC | Kevin Moody | 450.00 |
| JAN | Kevin Moody | 45.00 |
| FEB | Kevin Moody | 22.50 |
| | | 1497.50 |

| <u>MDC Reticulation Costs Staff Time</u> | | <u>6061768201</u> |
|---|---|--------------------------|
| MAR | A Burberry, B Jones, I O'Reilly, M Wilton | 995 |
| APR | B Jones, I O'Reilly, M Wilton | 1620 |
| APR | B Jones, I O'Reilly, J Saywell | 607.5 |
| APR | M Wilton | 35.00 |
| APR | B Jones, I O'Reilly, M Wilton | 1715.00 |
| MAY | A Burberry, B Jones, I O'Reilly, M Wilton | 3432.50 |
| | | <u>8405</u> |

| <u>HRWS - Staff Time (MDC)</u> | | <u>6061777303</u> |
|---------------------------------------|---------------------|---------------------------|
| JUL | Andrew Burberry | 105.00 |
| AUG | Andrew Burberry | 210.00 |
| AUG | Brian Jones | 315.00 |
| AUG | Joanna Saywell | 160.00 |
| FEB | Brian Jones | 450.00 |
| MAR | D Yakas, I O'Reilly | 905.00 |
| MAR | Brian Jones | 225.00 |
| APR | D Yakas | 50.00 |
| MAY | D Yakas | 50.00 |
| | | <u>\$ 2,470.00</u> |

| <u>Operational Costs External Contractor</u> | | | <u>60617692</u> |
|---|--|--|----------------------------|
| <u>Date</u> | <u>Detail</u> | | <u>Value</u> |
| 21/07/2015 | AP P V Mackenzie 105530/01 Two days digger hire @ \$200 per day RFS150154 | | 400.00 |
| 31/07/2015 | AP Alf Downs Contr 106183/01 To Supply ex TCL - HRWS - Andrew | | 1092.00 |
| 30/04/2015 | AP Alf Downs Contr 105043/01 Hunterville Rural Water Level fault-Ivan | | 571.30 |
| 7/10/2015 | AP Speed Engineeri 106897/01 Disable top pump and reset for Hunterville Ru | | 300.00 |
| 31/10/2015 | AP Alf Downs Contr 106709/03 New Alarm System-HRWS | | 1737.49 |
| 6/11/2015 | AP P V Mackenzie 106823/01 Digger Hire - HRWS | | 100.00 |
| 30/11/2015 | AP Alf Downs Contr 107618/01 HRWS Investigate Flatlining in Water Outlook | | 190.00 |
| 6/01/2016 | AP P V Mackenzie 107596/01 1.5 day digger hire for Otairi Station and | | 300.00 |
| 31/01/2016 | AP Alf Downs Contr 107892/01 Hunterville Rural fault with Pump station | | 172.00 |
| 31/01/2016 | AP Alf Downs Contr 108261/01 Callout to Hunterville Rural-pumps not workin | | 324.50 |
| 4/02/2016 | AP Cronin Wells En 108140/01 Install River Pump HRWS | | 270.00 |
| 19/02/2016 | AP Cronin Wells En 108335/01 Crane hire to lift river pumps out Cooks Road | | 236.24 |
| 29/02/2016 | AP Alf Downs Contr 108579/01 HRWS pumps not working correctly repair Scada | | 122.00 |
| 7/02/2016 | AP P V Mackenzie 108336/01 Half Day digger hire for Cooks Road pump | | 100.00 |
| 26/02/2016 | AP Cronin Wells En 108430/01 Install River Pump HRWS | | 236.25 |
| 9/03/2016 | AP Shane Gribbon L 108632/01 Digging hole to install water pump HRWS | | 160 |
| 30/04/2016 | AP Alf Downs Contr 109226/01 HRWS Comms Fault-Ivan | | 208.4 |
| 30/04/2016 | AP Alf Downs Contr 109227/01 HRWS No Internet | | 86 |
| 30/04/2016 | AP Alf Downs Contr 109230/01 HRWS Scada Fault | | 4010.74 |
| 6/05/2016 | AP P V Mackenzie 108431/01 Lay cable at Otairi Station-HRWS | | 200 |
| | | | <u>\$ 10,816.92</u> |

Materials**60617699**

| Date | Detail | Value |
|------------|---|----------------|
| 6/07/2015 | AP Rural Timber & 105655/01 Lid at Gordon McPhees-HRWS | 115.18 |
| 8/07/2015 | AP Farmlands Co-op 105759/01 Ballcock - Sam Weston - HRWS | 22.17 |
| 24/07/2015 | AP Chesters Plumbi 105937/01 Fittings for Stores | 808.85 |
| 24/07/2015 | AP Chesters Plumbi 105936/01 Fittings for Stores | 438.88 |
| 30/07/2015 | AP Chesters Plumbi 106025/01 2 80 mm long gibolts | 253.84 |
| 31/08/2015 | AP Speed Engineeri 107279/01 Dead end caps for Rata Job-HRWS | 270 |
| 15/12/2015 | AP Chesters Plumbi 107604/01 Parts for Stores - HRWS | 599.61 |
| 29/01/2016 | AP Chesters Plumbi 108022/01 6 x ballcocks for HRWS | 154.2 |
| 31/12/2015 | AP Speed Engineeri 108054/01 Flange Pipe for HRWS Intake | 168.57 |
| 29/02/2016 | AP Chesters Plumbi 108393/01 Screw Cap and Base and delivery for HRWS | 47.86 |
| 30/04/2016 | AP Chesters Plumbi 109038/01 Materials | 190.2 |
| 4/05/2016 | AP Chesters Plumbi 109038/02 Materials | 265.42 |
| 6/05/2016 | AP Humes Pipeline 109152/01 Materials | 877.22 |
| 16/05/2016 | AP Humes Pipeline 109241/01 Materials | 2191.36 |
| | | 6403.36 |

HRWS Reticulation Contractor**6061776201**

| Date | Detail | Value |
|------------|--|----------------|
| 30/09/2015 | AP Chesters Plumbi 106571/01 RFS1502300 50mm gibbolts | 219.3 |
| 6/10/2015 | AP P V Mackenzie 107169/01 digger hire Otairi | 100 |
| 3/03/2016 | AP Hynd's Pipe Sys 108343/01 rata pipe renewal | 950 |
| 16/03/2016 | AP Humes Pipeline 108537/01 materials | 1116.76 |
| 6/04/2016 | AP Drainworld Wang 108802/01 Materials for Rata cutover | 272.37 |
| 8/03/2016 | AP Shane Gribbon L 108954/01 Digger/Operator | 2610 |
| 6/05/2016 | AP P V Mackenzie 109037/01 1/2 day digger hire | 200 |
| 31/05/2016 | AP Alf Downs Contr 109631/01 Callout to Hunterville Rural Otairi-pumps fau | 1883.64 |
| | | 7352.07 |

HRWS Treatment Contractor**6061776301**

| Date | Detail | Value |
|------------|--|-----------------|
| 31/07/2015 | AP Alf Downs Contr 105867/01 HRWS - Install new PLC Control & Scada | 8578.02 |
| 31/08/2015 | AP Alf Downs Contr 106534/01 HRWS - Install new PLC Control & Scada progre | 1077.5 |
| 8/10/2015 | AP Envirohaz 106953/01 Location Test certificates HRWS | 448.5 |
| 31/12/2015 | AP Alf Downs Contr 107913/01 HRWS Test Intake Pump | 116.5 |
| 17/12/2015 | AP P D & T L Illst 107736/02 Installation of Ohingaiti Break Tank-HRWS | 347.83 |
| 31/01/2016 | AP Alf Downs Contr 108400/01 HRWS - Install PLC Control & Scada Stage 2-p | 14795.02 |
| 29/02/2016 | AP Alf Downs Contr 108706/01 HRWS - Install new PLC Control & Scada | 2838.36 |
| 31/03/2016 | AP Alf Downs Contr 108927/01 HRWS - Install new PLC Control & Scada Stage | 12687.11 |
| | | 40888.84 |

HRWS Reticulation - Contractor**60617 762 01**

| Date | Detail | Value |
|------------|---|----------------|
| 30/09/2015 | AP Chesters Plumbi 106571/01 RFS1502300 50mm gibbolts | 219.3 |
| 6/11/2015 | AP P V Mackenzie 107169/01 digger hire Otairi | 100 |
| 3/03/2016 | AP Hynd's Pipe Sys 108343/01 rata pipe renewal | 950 |
| 16/03/2016 | AP Humes Pipeline 108537/01 materials | 1116.76 |
| 6/04/2016 | AP Drainworld Wang 108802/01 Materials for Rata cutover | 272.37 |
| 8/03/2016 | AP Shane Gribbon L 108954/01 Digger/Operator | 2610 |
| 6/05/2016 | AP P V Mackenzie 109037/01 1/2 day digger hire | 200 |
| | | 5468.43 |

Attachment 3



REPORT

SUBJECT: **Hunternville Rural Water Supply, Operations Report**

TO: Hunternville Rural Water Supply Management Committee

FROM: Andrew van Bussel, Operations Manager

DATE: 1 August 2016

FILE: 6-WS-3-4

1 Leaks and Repairs

1.1 There have been a number of repairs during this period:

| | |
|------|---|
| 2/6 | Locate Comms fault on middle pump station with Alf Downs. |
| 16/6 | Manaaki Farms change ballcock. |
| 21/6 | Repair pressure valve Gibbons Road. |
| 22/6 | Tutu Totara Change Restrictors |
| 27/6 | Reset Pump Station |
| 27/6 | Repair leak on Viaduct |
| 4/7 | Hamish Cavanagh no water at tank – Vinegar Hill |
| 6/7 | Repair leak on Viaduct |
| 12/7 | Change ballcock on Rata Marae |
| 15/7 | Fault with alarm on bore pump at intake |
| 17/7 | Comms fault at top pump station – Alf Downs to reset |
| 19/7 | Backfill around comms cable |
| 20/7 | Comms fault at top pump station – Alf Downs to reset |
| 25/7 | Ohingaiti break tank overflowing – clean out ballcock |
| 28/7 | Comms fault at top pump station – Alf Downs to reset |

2 General

- 2.1 Powerco will be covering the costs of the tree removal at the intake. This work has been programmed with them and will be undertaken when the weather is suitable.
- 2.2 The Makohine Viaduct at Ohingaiti is a work in progress, awaiting quotes from Kiwirail. In the interim the Reticulation team have undertaken two leak repairs.
- 2.3 We are monitoring the erosion around the exposed pipe, awaiting Kiwirail to repair.
- 2.4 Ivan is arranging for Timbertanks to inspect two of the schemes tanks.

3 Recommendation

- 3.1 That the 'Hunternville Rural Water Supply, Operations report' dated 1 August 2016 be received.

Andrew van Bussel
Operations Manager

Attachment 4

Huntermville Rural Water Supply Management Sub- Committee⁵¹

| Establishment | Delegations |
|--|--|
| <p>Established pursuant the Local Government Act 2002</p> <p><i>Field of Activity:</i> All matters pertaining to management of the Huntermville Rural Water.</p> <p><i>Membership:</i> One Huntermville Ward Member of Council.</p> <p>Eight members elected by the Scheme participants at a triennial election following the local body triennial elections.</p> <p>Chairperson elected by the Committee.</p> <p><i>Current membership</i>⁵² Mr B Crawford (Chair) Mr P Peterson Mr M Grace Mr J McManaway Mr S Weston Mr B Journeaux Cr Dean McManaway – Council representative⁵³</p> <p>His Worship the Mayor, Andy Watson – <i>ex officio</i>⁵⁴</p> <p><i>Meeting Frequency</i> Second Monday of every second month</p> | <p>In accordance with and subject to the provisions of Council's Rural Water Supply Policy (RWSP) which should be read in conjunction with the delegated authority described below:</p> <p>To consider applications for the supply of water and to set conditions for such supply. (RWSP Clause 3)</p> <p>To approve the form on which applications for the supply of water must be made.</p> <p>To fix the fee payable for connection. (RWSP Clause 7.1)</p> <p>The Committee has sole discretion with respect to the connection of new consumers. (RWSP Clause 2.2)</p> <p>To approve consumer applications for a change in the supply of water and to fix an application fee for such change. (RWSP Clause 3.3 and 3.4)</p> <p>To approve agreements for the supply of water between owners of subdivided property within the Scheme. (RWSP Clause 6.1)</p> <p>To decide the criteria for determining scheme participant's quantity of supply for the whole or part of a participating property and to recommend the capital contribution payable. (RWSP Clause 6.2)</p> <p>To decide whether water may be piped from a scheme participating property to a non participating property. (RWSP Clause 6.3)</p> <p>To grant relief from payment for water supplied with respect to notice received from an owner</p> |

⁵¹ Resolved Minute number 09/RDC/072, 26 February 2009

⁵² As at 26 November 2007

⁵³ Resolved Minute Number 13/RDC/271 31 October 2013

⁵⁴ Resolved Minute Number 13/RDC/271 31 October 2013

| | |
|--|---|
| | <p>or occupier that the supply of water is no longer required. (RWSP Clause 6.4)</p> <p>To recommend the charge or charges which may be levied for the cost of construction, maintenance, and operation of the Scheme including the interest and capital repayment costs of any loan raised for construction. (RWSP Clause 7.1)</p> <p>To disconnect any supply from an unsuitable primary tank.</p> <p>To decide whether a property owner is liable for the cost of lowering a pipe where the owner has reduced the cover over the pipe.</p> <p>To cut off the supply to a property until satisfactory repairs have been made to leaks within the Scheme. (RWSP Clause 5.1)</p> <p>To recommend that the supply of water be stopped or disconnected where any person refuses or fails to pay any charge for which that person is liable.</p> <p>To recommend the delay the strict observance of any provision of the Rural Water Supply Policy 2009 if the Committee is of the opinion that full compliance would needlessly or injuriously affect a business or cause great loss or inconvenience.</p> <p>To recommend the charges to be levied for each year ending on the same date as the financial year of the Council. (RWSP 7.1)</p> <p>To grant a permit for entry into the catchment area in the immediate vicinity of the intake structure, and to impose conditions on that permit.</p> <p>To direct the disposal of any animal carcass within the catchment area above the intake structure.</p> |
|--|---|



Rural Water Supply Policy¹

Refer to Delegated Authority of Rural Water Supply Sub-Committees.

1 Purpose

The Rural Water Supply Policy explains how the Rangitikei District Council operates and manages the Erewhon, Hunterville and Omatane Rural Water Schemes and any subsequent rural water schemes constructed and managed by the Council. It outlines how the schemes function and should be read in conjunction with the delegated authority of the Erewhon, Hunterville and Omatane Rural Water Supply Management Sub-Committees.

2 Agreement for Supply

- 2.1 The consumer shall enter into an agreement with such conditions as Council may require in relation to the supply of water.
- 2.2 No property shall connect to or be served by the rural water supply, until application has been made and approved and an agreement entered into.

3 Application for Supply

- 3.1 No new connections will be made until the appropriate connection fee has been paid in full. This application fee shall be at least equal to that fee paid by original consumers of the relevant scheme together with compounded interest thereon.
- 3.2 New consumers shall pay a capital contribution for connection to and participation in the scheme.
- 3.3 Applications for an increase in supply will be approved where it is practicable to do so and the appropriate fee has been paid provided that the total quantity supplied does not exceed the property's share of the scheme's capacity.
- 3.4 Decreases in supply will generally only be allowed at the end of each financial year of Council.
- 3.5 The supply to each property shall be as far as practically possible continuous through orifice valves which will provide a constant flow throughout the year into the customer's primary tank(s).

¹ 09/RDC/072

- 3.6 A register shall be kept detailing the points of supply to a consumer, the size of the orifice valve or valves for each supply and the properties and area supplied there from.

4 Supply Not Guaranteed

- 4.1 The uninterrupted supply of water is not guaranteed and no allowance or compensation will be made on the account of water not being supplied, whether by accident or for the purpose of scheme construction, extension, or maintenance.

5 Waste of Water

- 5.1 If a consumer wilfully or negligently wastes water, the supply to that consumer may be cut-off and stopped at the appropriate point until satisfactory repairs have been made.

6 Property to which Water is Supplied

6.1 Subdivisions

Where any participant's property is subdivided and sold into separate ownership and control, it shall be the responsibility of the owner of the property being subdivided to negotiate with the purchaser(s) of the new lot or lots, an agreement concerning the participation of those lots in the Scheme and such agreement will be subject to Council approval. Such approval will not, however, be unreasonably withheld. New scheme mains and/or tank installation, if any, shall be at the expense of the property owner or purchaser.

6.2 Whole of a Property to be a Part of the Scheme

The whole of any participant's property shall be included in the Scheme and all capital contribution quantity of water supplied and operating costs shall be determined having regard to the total area and stock carrying capacity of the whole property unless determined otherwise by Council.

6.3 Sale of Participant Property

Where a participant property is sold to the owner of an adjoining non-participant property and the two properties are to be operated as one, the maximum water entitlement shall be limited to the maximum water entitlement of the participant's portion and no water shall be piped or transported across the boundary between the participating and non-participating portions of the total area without Council approval.

- 6.4 When for any reason a supply of water to a property is no longer required, the owner or occupier shall remain responsible for payment for water supplied unless relief is specifically approved by Council.

7 Water Charges

- 7.1 Water charges shall be set and may prescribe a scale of charges, which may differ from those in any rural water supply, or differ from subdivisions (if any) within the same rural water supply.

The charges shall:

- a. Fix an annual charge per unit. The value of this charge shall be referred to as the 'unit charge' and shall apply to all supply sites.
- b. Fix a charge per cubic meter for water metered and sold in bulk. Unless specifically fixed, the value of this rate shall be taken as one hundredth of the unit-charge and shall apply to all water supplied other than to supply sites.
- c. Fix other charges for water supplied, or connections made whether to a consumer or not, under such conditions and at such rate as from time to time determined.
- d. Fix a charge for the provision of an additional supply site for an existing customer. Unless determined otherwise, the value of this new supply site charge shall be taken as equal to the unit-charge. In addition, to such charges the consumer concerned shall also bear the full cost of all materials, plant, and labour used to establish the new supply-site, including the cost of providing any necessary pipeline additions or modifications.
- e. Fix a charge for increasing the constant-flow-valve size.
- f. Fix a charge for decreasing the size of the constant-flow-valve.
- g. Fix a charge for the connection of a new consumer.

In addition to these charges the new consumer shall also bear the full or part cost of all materials and labour and engineering and overheads used to establish the new supply-site(s) including the cost of all rural water supply additions or modifications necessary as may be determined by Council.

Where any consumer becomes liable to a charge for a supply of water, after the start of the water year, the consumer shall pay for the first year a proportion of the annual charges equivalent to the number of complete months during which water has been supplied.

- 7.2 Water supplied to a non-rateable property in the District shall be by orifice-valve size and charged at such rates as may from time to time be fixed by Council or as may be agreed on with any person receiving that supply. Minimum charges for such extraordinary supply may likewise be specified.

8 Damage

- 8.1 Council will not be responsible for any damage that may in any way arise from the bursting or overflow of any rural water supply, or private water reticulation.
- 8.2 If a property owner causes accidental damage to a rural water supply pipe by any action the owner may be held liable for the cost of the repair.
- 8.3 Each property owner is liable for the maintenance of adequate insulation and protection for the constant flow valve and pipeline connection between the valve and the primary tank(s) against damage due to weather, stock, etc.