



RANGITIKEI

DISTRICT COUNCIL

Making this place home.

Hunterville Rural Water Supply Management Sub-Committee

Order Paper

**Monday 3 December 2018
4.00pm**

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

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Chair
Brett Journeaux

Membership
Bob Crawford, Mark Dawson, Bernie Hughes,
John McManaway, Paul Peterson, Sam Weston,
Ex officio, His Worship the Mayor, Andy Watson

Councillor Dean McManaway

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Hunterville Rural Water Supply Sub-Committee Meeting

Agenda – Monday 3 December 2018 – 4:00 pm

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The quorum for the Hunterville Rural Water Supply Management Sub-committee is 4.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Apologies

3 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

5 Confirmation of Minutes

The Minutes from the meeting held on 1 October 2018 are attached.

File ref: 3-CT-3-2

Recommendation

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 1 October 2018 be taken as read and verified as an accurate and correct record of the meeting.

6 Chair's Report

A verbal report will be provided at the meeting.

7 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

8 Questions put at previous meeting for Council advice or action

Customer queries

Frontline Customer service staff have been advised to transfer all rates/bill queries through the Sheryl bright in finance, and for any other enquiries to be transferred through to Andrew van Bussel. Committee members' phone numbers will no longer be given out to scheme members.

Scheme group text

Mr van Bussel sent a group text to all scheme members asking them to be aware of pipes when cultivating, and if in doubt to please call the council.

Finance reports

Metered supply charges and electricity figures will be further explained in item 10 on the agenda.

Horizons Investigation

Included in Item 9 – Operations report.

TD & JM Willis/Woodendean Trust

A letter has been sent to Barry Roche (solicitor for Guernesey Trust) requesting a plan for the installation of new pipes and tank for Council approval prior to the units being split.

9 Hunterville Rural Water Supply – Operations Report

A report for December 2018 is attached.

File ref: 6-WS-3-4

Recommendation:

That the 'Hunterville Rural Water Supply – Operations Report' dated 1 December 2018, be received.

10 Hunterville Rural Water Supply – Financial Report

A report for December 2018 will be tabled.

File ref: 3-CT-3-1

Recommendation:

That the 'Hunterville Rural Water Supply – Financial Report' dated December 2018, be received.

11 Hunterville township test bore update

A site has been identified in the Hunterville Domain for a test bore for a new water source for the Hunterville Township. There is cost efficiency to expand the scope of the work to include drilling the test bore and getting that bore to production status. A yield of between 200 and 400 cubic metres per day would be needed for a production bore to be viable. A new request for tender was issued to allow for the progression with a production bore should the test bore process verify good water (volume and quality).

At its meeting on 11 October 2018 (reconvened from 27 September 2018), Council awarded Contract C1096 for construction of the Hunterville Bore to Interdrill Ltd.

12 Tutaenui Community Irrigation/Stock water scheme – update on progressing the completed pre-feasibility study

Part of the capability grant recently received from the Provincial Growth Fund is being used to prepare the case for a feasibility study for a Tutaenui Rural Water Scheme.

13 Late Items

As accepted in item 4.

14 Next Meeting

4 February 2019, 4.00pm

15 Meeting Closed

Attachment 1



Rangitikei District Council

Huntermville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 1 October 2018 – 4:00 pm

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Present: Mr Brett Journeaux
Mr Bob Crawford
Mr Mark Dawson
Mr Bernie Hughes
Mr John McManaway
Mr Paul Peterson
Mr Sam Weston
His Worship the Mayor, Andy Watson

In attendance: Mr Andrew van Bussel, Operations Manager
Mr Ivan O'Reilly, Reticulation Serviceperson
Mr Ashley Dahl, Financial Services Team Leader
Mr Arno Benadie, Principle Advisor Infrastructure
Ms Christin Ritchie, Governance Administrator

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

There were no apologies.

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. No conflicts were declared.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the letter from Cooper Rapley Lawyers be dealt with as a late item at this meeting.

5 Confirmation of Minutes

Resolved minute number	18/HWRS/023	File Ref	3-CT-3-2
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That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 6 August 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr B Hughes / Mr B Journeaux. Carried

6 Chair's Report

The Chair advised that he has been receiving a number of calls on his personal cell phone from scheme members with general enquiries. Mr Bob Crawford (previous chair) advised he has had the same issue. They have asked that their phone numbers not be provided to scheme members.

Mr van Bussel suggested that all general enquiry calls be forwarded through to himself in future, as he is better placed to be able to answer any scheme queries.

Undertaking	Subject	HWRS scheme queries
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Customer service staff to transfer all Hunterville Rural Water Scheme rates queries through to Sheryl Bright, and for any other general enquires through to Andrew van Bussel in future.

7 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

8 Questions put at previous meeting for Council advice or action

The Committee noted the commentary in the agenda.

9 Hunterville Rural Water Supply – Operations Report

Mr van Bussel spoke to the report.

Recent dirty water issues:

There have been a large number of dirty water issues as of late, mainly due to the water rising over the bank, causing it to become silted up. The Hunterville treatment plant can handle turbidity of 50 and below. During the recent flooding, turbidity levels were between 200-800. Water had to be brought in from Marton. Horizons is aware of the issue, and is currently investigating.

(John McManaway arrived 4.29pm)

Pump Station:

The pump station line was ploughed up from the intake to the middle pump station. The pipes have been rerouted to a better location, and are all working well now. This issue is unlikely to occur again.

Pickford line replacement:

Mr Pickford was mole draining to a depth of 80cm, when he struck the pipes, affecting approximately 200m of line. The pipes should be at a depth of at least 1m, which they may have been when they were laid. Mr Pickford has enquired as to who is responsible for the cost of repairing the line.

Resolved minute number **18/HWRS/024** **File Ref**

The Hunterville Rural Water Supply Committee has agreed that Mr Geoff Pickford is to cover the costs of the digger hire and the backfilling. The Hunterville Rural Water Supply Scheme will pay for the new pipe, and for the man hours to join it.

Mr B Journeaux / Mr m Dawson. Carried

Undertaking **Subject** **Scheme group text**

Mr van Bussel is to send a text to all scheme members, asking them to be aware of the pipes when cultivating. Members are to contact the council if they are unsure of anything.

Resolved minute number **18/HWRS/025** **File Ref** **6-WS-3-4**

That the 'Hunterville Rural Water Supply – Operations reports' dated September 2018 be received.

Mr B Crawford / Mr B Hughes. Carried

10 Hunterville Rural Water Supply – Financial Report

Mr Dahl spoke to the report, highlighting the end of year figures for 2017/2018:

- \$8,841 shortfall on revenue
- \$49,928 shortfall on total expenditure
- \$80,643 net deficit for 2017/18

The Committee raised concerns regarding a number of potential issues within the report provided:

- Rates billed were less than what was budgeted for
- Electricity has not been adjusted in the 2018/19 financial year
- Figures don't match from one report to another
- A deficit was recorded, but should have shown as a surplus

Undertaking **Subject** **Financial report clarification**

Mr Dahl is to confirm the budget figures versus the actual metered supply charges from the financial report supplied on 1 October 2018.

Another concern raised was the rates increased that had been approved by council had not been included in the LTP, and applied to scheme members rates for this financial year. This will result in approx \$40,000 in lost revenue.

His Worship the Mayor, noted that an increase may not be able to be applied now, as it was not included in the Long Term Plan, therefore not giving the members an opportunity to contest the increase.

Undertaking **Subject** **Rates increase not applied**

Council is to investigate why the approved rates increase (18/RDC/140) was not included in the Long Term Plan, and applied to scheme members.

Undertaking **Subject** **Mismatched figures**

Mr Dahl is to investigate why the electricity figures don't match on the two reports provided at the meeting.

Resolved minute number **18/HWRS/026** **File Ref** 3-CT-3-1

That the 'Hunterville Rural Water Supply – Financial report' dated September 2018' be received.

11 Tutaenui Community Irrigation/Stock water scheme – update on progressing the completed pre-feasibility study

There were no updates to report at this stage.

12 Late Items

As accepted in item 4.

A letter (tabled) has been received from Cooper Rapley Lawyers, on behalf of their clients, TD & JM Willis/Woodendean Trust. Mr and Mrs Willis have subdivided their property, and are requesting that their 5 water units be split. 4 units to Mt Tui Holdings Ltd, and 1 unit to the Guernesey Trust.

The Committee members discussed who would be responsible for the new tank and connecting pipes, as well as the 2 unit minimum agreement.

Resolved minute number **18/HWRS/027** **File Ref**

The Hunterville Rural Water Supply Committee requests that the TD & JM Willis/Woodendean Trust provide a plan for the installation of new tanks and pipes to council for approval. The trust is also to cover all associated costs, including fees for the legal documents needed to transfer the unit holdings.

13 Next Meeting

3 December 2018, 4.00pm

Meeting Closed

Meeting closed 5.45pm

Confirmed/Chair: _____

Date:

Attachment 2

REPORT

SUBJECT: **Huntermville Rural Water Supply, Operations Report**

TO: Huntermville Rural Water Supply Management Committee

FROM: Andrew van Bussel, Operations Manager

DATE: 1 December 2018

FILE: 6-WS-3-4

1 Leaks and Repairs

1.1 There have been a number of repairs during this period:

25/9	John Henderson- Ohingaiti- no water
09/10	Leak on Dave Munns place
09/10	Put pressure reducing valve on Ohingaiti break tank
12/10	Fix galvanised pipe on Mark Grace's tank
16/10	Alf Downs to repair chewed wires at Otairi pump station
24/10	Fix 2 leaks on Putorino line, by Jim Bulls tank
24/10	Vinegar Hill – Leak on galv pipe on bridge
29/10	Lilburns - Turakina Valley, Blocked restrictor
30/10	Comms Fault - Middle pump station
05/11	Leak on Duncan Trowes tank- State Highway 1
13/11	Leak on Duncan's- at Otiwhiti
18/11	Leak on Robert Nydeggar – Turakina Valley block
20/11	Charlie Duncan - low flow - had leak at dog kennels

2 General

2.2 Andrew van Bussel will update the committee at the meeting on the following items:

- The pipe crossing from Otiwhiti to Otairi Stations which is 65mm galv pipe is in poor condition, a temporary repair was carried out to maintain water supply to Otairi Station. Work is in progress to replace cable and pipe, these costs will be discussed with the committee at the meeting.
- No more information has become available regarding increased sedimentation in the Rangitikei river when in flood.

3 Recommendation

3.1 That the 'Huntermville Rural Water Supply, Operations report' dated 1 December 2018 be received.

Andrew van Bussel
Operations Manager