

Hunterville Rural Water Supply Management Sub-Committee

Order Paper

Monday 8 April 2019 4.00pm

Council Chamber, Rangitikei District Council 46 High Street, Marton

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Chair

Brett Journeaux

Membership

Bob Crawford, Mark Dawson, Bernie Hughes, John McManaway, Paul Peterson, Sam Weston, Ex officio, His Worship the Mayor, Andy Watson

Councillor Dean McManaway

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitīkei District Council

Hunterville Rural Water Supply Sub-Committee Meeting Agenda – Monday 8 April 2019 – 4:00 pm

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The quorum for the Hunterville Rural Water Supply Management Sub-committee is 4.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Apologies

3 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

5 Confirmation of Minutes

The Minutes from the meeting held on 4 February 2019 are attached.

File ref: 3-CT-3-2

Recommendation

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 4 February 2019 be taken as read and verified as an accurate and correct record of the meeting.

6 Chair's Report

A verbal report will be provided at the meeting.

7 Council decisions on recommendations from the Committee

The below resolution was confirmed by Council at their 28 February 2019 meeting 19/RDC/046:

19/HWRS/037

The Hunterville Rural Water Supply Committee propose that the water rates for 2019/20 be increased to \$295 + GST per unit for Hunterville Rural Scheme Members. The rate for Hunterville Urban Scheme Members is to remain at \$275 +GST.

8 Questions put at previous meeting for Council advice or action

There were no questions put to council for advice at the previous meeting.

(Correspondence from the Porewa Joint Venture was e-mailed to the Committee on 05/02/19)

9 Hunterville Rural Water Supply – Operations Report

A report dated 1 April 2019 is attached.

File ref: 6-WS-3-4

Recommendation:

That the 'Hunterville Rural Water Supply – Operations Report' dated 1 April 2019, be received.

10 Hunterville Bore – Update

An update will be provided at the meeting.

11 Hunterville Rural Water Supply – Financial Report

A report dated 1 April 2019 is attached.

File ref: 3-CT-3-1

Recommendation:

That the 'Hunterville Rural Water Supply – Financial Report' dated 1 April 2019, be received.

12 Late Items

As accepted in item 4.

13 Next Meeting

27 May 2019, 4.00pm

14 Meeting Closed

Attachment 1



Rangitīkei District Council

Hunterville Rural Water Supply Sub-Committee Meeting Minutes – Monday 4 February 2019 – 4:00 pm

Contents

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11	Pourewa Joint Venture bore
12	Hunterville Rural Water Supply – Financial Report
13	Late Items
14	Next Meeting
1 F	Masting Closed

Present: Mr Brett Journeaux

Mr Bob Crawford Mr Bernie Hughes Mr Sam Weston Mr Mark Dawson Cr Dean McManaway

His Worship the Mayor, Andy Watson

In attendance: Mr Ivan O'Reilly, Reticulation Serviceperson

Mr Andrew van Bussel,

Mr Dave Flintoff, Reticulation Team Leader Mr Ashley Dahl, Financial Services Team Leader

Ms Tania Whale,

Mr Ross McNeil, Chief Executive

Ms Christin Ritchie, Governance Administrator

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

That the apologies of Paul Peterson and John McManaway be accepted.

Mr S Weston / Mr B Crawford. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

No conflicts were declared.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the bridge pipe work replacement at Onga Road, Hunterville be dealt with as a late item at this meeting.

5 Confirmation of Minutes

Resolved minute number

19/HWRS/034 File Ref

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 3 December 2018 be taken as read and verified as an accurate and correct record of the meeting.

Mr B Crawford / Mr B Hughes. Carried

6 Chair's Report

The Chair had nothing to report.

7 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

8 Questions put at previous meeting for Council advice or action

Hunterville Bore timeframes

Work on the test bore has begun, they have drilled down to 60m, and have cemented. Bore drilling will have started today. The project will cease if they drill down to 300m without striking water, however, they anticipate they will only have to drill down to 250m. They are confident that they will hit water, but are unsure of the quality of the water.

Revised budget for the removal of Hunterville Urban

Update provided in Item12.

Letter to landowners re damage to pipes

The Committee noted the commentary in the agenda.

10 Hunterville Rural Water Supply – Operations Report

Mr van Bussel spoke to the report:

- There were no issues from the forestry work at Mark Dawson's
- Lightening suppressors will be installed at each of the line as recommended by the flow meter suppliers. During the last storm lightning strikes damaged 2 flow meters, one was repaired on site and the other is still awaiting parts.
- The pipe crossing from Otiwhiti to Otairi Stations is completed.
- Replacement of 200m of Kenny Duncan's pipe completed. The costs were split.
- Replaced Otairi pump station level transmitter which was damaged by lightning.
- 3 days in river pumping so far this year. The river has only just dropped below 20m now.

Resolved minute number 19/HWRS/035 File Ref

That the 'Hunterville Rural Water Supply – Operations Report' dated 4 February 2019, be received.

Mr S Weston / Mr B Hughes. Carried

11 Porewa Joint Venture bore

Andrew van Bussel addressed the Committee:

- Attended a meeting with Porewa joint Venture 16 January 2019.
- Manaaki Farms are investigating putting down their own bore, with the intent to sell their current unit allocation of 30 units.
- Have advised Porewa JV of considerations, issues and potential implications of this venture.
- Andrew will continue to liaise with Porewa.

Undertaking Subject e-mail correspondence

Forward the correspondence from Porewa Joint Venture to the Committee.

12 Hunterville Rural Water Supply – Financial Report

Mr Ashley Dahl spoke to the report, highlighting the actual figures versus the forecast budget. He also noted:

There is an outstanding balance of \$2,700 from debtors.

- Electricity is lower than budgeted; however, we are about to go into our 2 hottest months of the year, so this may correct itself.
- The potential loss of revenue if the Hunterville Urban Bore is commissioned will be \$101k. This is only an estimate as there will be other factors which will affect the actual figures.

Undertaking Subject Debtors list

The Committee has requested that the debtors list be included in the financial report forward.

Resolved minute number 19/HWRS/036 File Ref

That the 'Hunterville Rural Water Supply – Financial Report' dated 4 February 2019, be received.

Mr M Dawson / Mr B Hughes. Carried

9 Proposed rate for 2019/20

The current rate for 2018/19 is \$275 +GST per unit. The Committee discussed increasing its reserves to cover any upcoming maintenance and repair costs, instead of having to reply in internal loans.

Resolved minute number 19/HWRS/037 File Ref

The Hunterville Rural Water Supply Committee propose that the water rates for 2019/20 be increased to \$295 + GST per unit for Hunterville Rural Scheme Members. The rate for Hunterville Urban Scheme Members is to remain at \$275 +GST.

Mr B Journeaux / Mr B Crawford. Carried

14 Late Items

As accepted in item 4.

Mr van Bussel spoke to the Committee:

- Replacement bridge pipe work on Ongo Rd Hunterville needs to be completed
- The pipe work will be mounted outside the guard rail away from vehicle traffic.
- Pipe work will be constructed in stainless steel at an estimate of \$9,800.00
- David Flintoff will be the project lead.

Resolved minute number

19/HWRS/038

File Ref

The Hunterville Rural Water Supply Committee approve the replacement of the bridge pipe work on Onga Road, Hunterville.

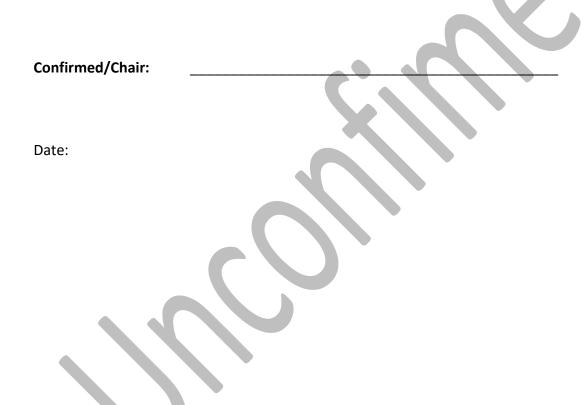
Mr B Journeaux / Mr B Hughes. Carried

15 Next Meeting

8 April 2019, 4.00pm

16 Meeting Closed

5.32pm



Attachment 2



REPORT

SUBJECT: Hunterville Rural Water Supply, Operations Report

TO: Hunterville Rural Water Supply Management Committee

FROM: Andrew van Bussel, Operations Manager

DATE: 1 April 2019

FILE: 6-WS-3-4

1 Leaks and Repairs

1.1 There have been a number of repairs during this period:

- 12/02/19- Low flow alarm, bore pump
- 12/02/19- put new river pump in
- 12/02/19- fixed leak at Lilburn's Place, Turakina Valley
- 13/02/19- low level alarm, middle tank
- 18/02/19- fix leak at tank at 152 Ongo Road
- 19/02/19- fix leak on Sam Westons place
- 20/02/19- low flow at Charlie Duncans, found air valve leaking
- 27/02/19- low flow at McKays Tank, State Highway 1
- 14/03/19- found leak on Richard Swainsons place, Leedstown Road
- 16/03/19- Leak on Sam Westons
- 18/03/19- clean out meter at Te Houhou Road
- 19/03/19- Cleaned out meter at Otairi Station
- 25/03/19- Leak on Bruce Camerons place, Smiths Road
- 26/03/19- Leak on main line to town, State High Way 1- Waiting for parts to repair

2 General

- 2.2 Andrew van Bussel will update the committee at the meeting on the following items:
 - Onga Road bridge pipe replacement has been fabricated. We are waiting water demand to decrease, installation will happen within the next 3 weeks.
 - We have river pumped for 338 hours since our last meeting.
 - Scheme has been running well.



3 Recommendation

3.1 That the 'Hunterville Rural Water Supply, Operations report' dated 1 April 2019 be received.

Andrew van Bussel Operations Manager

Attachment 3



Report

Subject: Hunterville Rural Water Supply Financial Statements

To: The Hunterville Rural water Supply Committee

From: Ashley Dahl, Team Leader Financial Services

Date: 1 April 2019

COMMENTARY UPDATE FOR THE 9 MONTHS ENDING: 31st March 2019

This commentary provides key areas of note relating to the 9 months Financial Performance of the Hunterville Rural Water Scheme for the period ending March 2019 with the comments being specific to the following area's;

- 1. Operational Revenue
- 2. Operational Expenditure
- 3. Net Surplus/(Deficit)
- 4. Net projects
- 5. Working Capital
- 6. Equity
- 7. Net Assets

1 Operational Revenue:

Rates:

Against the year to date (YTD) budget is down by \$67k

This is due to the billing period and the current allocation of the full year budget

(FYR divided by 12 months)

Apportioned rates:

Against the YTD budget is up by \$63k

This is also due to the billing period and the current allocation of the full year budget (FYR divided by 12 months)

Total Revenue is down by \$4k on the YTD budget

2 Expenditure:

Internal charges against the YTD budget is down by \$12k Operational Expenditure against the YTD budget is down by \$31k

Total Expenditure is down by \$43k on the YTD budget

For additional details

Please refer to:

The Statement of Operations on Page # 4

3 Net Surplus(Deficit):

The deficit against the YTD budget is down by \$38k

4 Net Projects:

At \$22k against the YTD budget of \$34k is down by \$12k with, The full year budget is \$45.0k and has been allocated to the following area's;

- Water Reticulation Renewals at \$25.0k and,
- Water Treatment Renewals at \$20.0k

5 Working Capital Required:

At- 41.0k shows an increase of \$80.3k from the 30th June 2018 working capital of \$39.3k

6 Equity:

For the period has reduced since June 2018 by \$79k

7 Net Assets:

For the period has reduced since June 2018 by 79k Due to the following;

- Non-Current Assets provision for depreciation being increased by (\$101k) per and,
- Non-Current Assets net projects increased by \$22k
- Non-Current Liabilities no change

Ashley Dahl

01 April 2019

Team Leader Financial Services

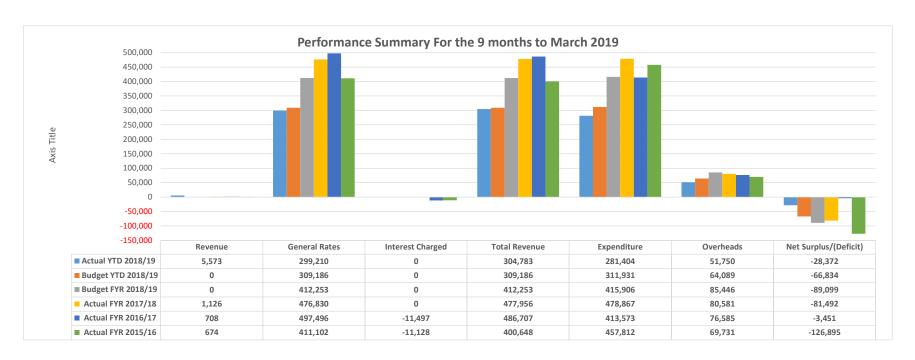
HUNTERVILLE RURAL WATER SUPPLY FINANCIAL STATEMENTS

STATEMENT OF FINANCIAL PERFORMANCE SUMMARY
As at 31st March 2019

Performance Summary

Revenue
General Rates
Interest Charged
Total Revenue
Expenditure
Overheads
Net Surplus/(Deficit)

Actual YTD 2018/19	Budget YTD 2018/19	Budget FYR 2018/19	Actual FYR 2017/18	Actual FYR 2016/17	Actual FYR 2015/16
5,573	0	0	1,126	708	674
299,210	309,186	412,253	476,830	497,496	411,102
0	0	0	0	-11,497	-11,128
304,783	309,186	412,253	477,956	486,707	400,648
281,404	311,931	415,906	478,867	413,573	457,812
51,750	64,089	85,446	80,581	76,585	69,731
-28,372	-66,834	-89,099	-81,492	-3,451	-126,895



Water Supply Hunterville Rural Statement of Operations As at 31st March 2019 Revenue

Revenue							1	ı
Account	Detail	YTD Actual 2018/19	YTD Budget 2018/19	2018/19 Variance to YTD Budget	FYR Budget 2018/19	FYR Actual 2017/18	FYR Actual 2016/17	FYR Actual 2015/16
Rates								
60617018	General Revenue	523	0	523	0	870	435	127
60617123	Penalty	5,050	0	5,050	0	256	273	547
60617142	Metered Supply Charges	238,300	311,175	-72,875	414,899	427,932	423,937	344,619
	Total Rates	243,873	311,175	-67,302	414,899	429,058	424,644	345,293
Apportioned Rat	tes Revenue	•						
60617802	Treasury Int Recd	0	0	0	0	0	9,017	8,587
6061780801	General Rates	60.910	0	60.910	0	51.701	76.585	69,731
60617809	Internal Interest Paid	0	-1.989	1,989	-2.646	-2.803	-3.026	-3,248
6061780901	Interest Charged Rate A/C	0	0		0	0	-11,497	-11.128
6061780903	Treasury Int Rec`d/Tsf to Rese	0	0		0	0		, -
60617810	Treasury Interest Rec'd	0	0	0	0	0	-9,017	-8,587
60617811	Transfer to Reserves	0	0		0	-		
00011011	Total Apportioned Rates Revenue	60,910	-1,989	62,899	-2,646	48,898	62,063	55,355
Internal Charges		00,010	.,000	02,000	_,0.0	10,000	02,000	50,000
606171791100	Allocated o/heads CEO	9,715	9,684	31	12,909	12,466	11,902	10,908
606171791400	Allocated o/heads Cust Service	1,955	2,151	-196	2,872	2,885	2,424	2,107
606171792100	Allocated o/heads Fin Services	15,260	18,396	-3,136	24,522	23,810	22,947	20,621
606171792500	Allocated o/heads Stat Planning	4,646	9,054	-4,408	12,073	9,368	8,830	7,497
606171795100	Allocated o/heads Assets	20,175	24,804	-4,629	33,070	32,051	30,484	28,598
	Total Internal Charges	51,750		-12,339	85,446	80,581	76,585	69,731
Expenditure			•			•	·	·
6061734301	Telephone Costs	1,983	1,872	111	2,500	2,768	2,463	3,948
6061756208	Depreciation - Infrastructure	100,877	98,118	2,759	130,822	131,179	130,822	167,778
60617563	Electricity	118,991	135,000	-16.009	180,000	206,945	191,119	179,516
60617565	Insurance	11,952	7,911	4,041	10,549	10,442	10,908	6,536
6061756608	Loss on Sale - Infrastructure	0	0	0	0	0	0	18,957
6061756702	Rates - Utility	9,772	13,833	-4,061	18,444	16,447	5,332	10,066
60617588	Member Remuneration	0,772	0	1,001	0	2,860	3,200	3,200
6061763001	Professional Services - MDC	Ů	32,292	-32,292	43,056	873	1,818	335
6061863002	MDC Charges - PSU	0	02,202	,	0,000	0		
6061763003	MDC Charges - Retic	0	0		0	0		
6061763004	MDC Charges - Treatment	0	0		0		0	· · · · · · · · · · · · · · · · · · ·
6061768201	Reticulation Costs - Staff	23,362	0	Ŭ	0		34,414	12,093
6061768301	Treatment Costs - Staff Time	1,050	0		0	4,133	3.936	240
60617692	External Contractors	10,647	15,750	-5,103	21,000	33,207	20,813	20,744
60617692	Resource Consents	10,047	1,611	-5,103	2,153	1,489	20,813	630
60617697	Chemicals & Consumables	0	1,503	-1,503	2,153	1,409	1,087	630
60617698	Materials Materials	2.770	4,041	-1,503	2,000 5,382	7,146	5,601	6,403
00017099	ivialellais	2,770	4,041	-1,2/1	5,382	7,146	5,001	6,403
	Total Expenditure	281,404	311,931	-30,527	415,906	478,867	413,573	457,812
	Net Surplus/(Deficit)	-28,372	-66,834	38,462	-89,099	-81,492	-3,451	-126,895

								YTD 2018/19
								less FYR
		YTD Actual	YTD Budget	FYR Budget	FYR Actual	FYR Actual	FYR Actual	Actual
Account	Detail	2018/19	2018/19	2018/19	2017/18	2016/17	2015/16	2017/18
	wals Infrastructure							
60617721	Treasury Loans Repaid	0				0	0	(
60617722	Treasury Loans Raised	0	0	ŭ		0	0	(
6061776201	HRWS Reticulation - Contractor	7,069	18,750	25,000	46,552	19,216	7,352	-39,482
6061776301	HRWS Treatment - Contractor	0	15,000	20,000	34,864	15,121	52,811	-34,864
	Total Capital - Renewals Infra	7,069	33,750	45,000	81,416	34,337	60,163	-74,346
Capital - Proje	cts							
6061777303	HRWS Reticulation - Staff Time	14,550	0	0	1,097	0	2,605	13,453
60617799	Capital Contra	0	0	0	-82,513	-34,337	-62,768	82,513
	Total Capital - Projects	14,550	0	0	-81,416	-34,337	-60,163	95,966
	Net Projects	21,619	33,750	45,000	-0	0	0	21,619
Equity 60617966	HVL RWS REVAL.RESERVE	2,631,503	0	0	2,631,503	2,631,503	1,351,125	(
60617990	Public Equity H/Ville Rural Wa	3,766,285	0		, ,	3,963,944	4,090,838	-194,208
6061799401	Water Supply Hunt Rural Surp/Def Reserve	0,700,200	0			0,300,544	4,000,000	142,227
60617995	Hunterville RWS Reserve	198,818	-	-	,	189,350	180,334	((
00017000	Net Surplus	-28,372	-66,834	-89.099	-81,492	-3,451	-126,895	53,121
	Working Capital	-41,096	100,584	134,099	39,303	-47,123	49,600	-80,399
	Total Equity	6,527,138	33,750			6,734,223	5,545,002	-79,259
Non Current		.,. ,	,		.,,		-,,	
00017000	W	= 000 F00			- aaa -aa			
60617886 60617878	Water Supply Schemes	7,002,530	0		, ,	6,921,114	5,989,974	-100,877
	Provision for depeciation	-100,877	_	_	_	400,000	004.454	
6061788601	Provision for depeciation	-262,001	0		- /	-130,822	-384,454	(
	Net Projects	21,619	33,750		0	0	0	21,619
	Total Non Current Assets	6,661,271	33,750	45,000	6,740,529	6,790,292	5,605,520	-79,259
Non Current I	iabilities							
COC170E0	Internal Loan	134,132	0	0	134,131	56,069	60,518	1
60617950	mitorna: Zean	- , -						

								YTD 2018/19
								less FYR
_		YTD Actual	YTD Budget	FYR Budget	FYR Actual	FYR Actual	FYR Actual	Actual
Account	Detail	2018/19	2018/19	2018/19	2017/18	2016/17	2015/16	2017/18
	ewals Infrastructure		T					
60617721	Treasury Loans Repaid	0	0		0	0	0	
60617722	Treasury Loans Raised	0	0		0	0	0	(
6061776201	HRWS Reticulation - Contractor	5,088	4,167	25,000	46,552	19,216	7,352	-41,464
6061776301	HRWS Treatment - Contractor	0	3,333	20,000	34,864	15,121	52,811	-34,864
	Total Capital - Renewals Infra	5,088	7,500	45,000	81,416	34,337	60,163	-76,328
Capital - Proje	cts							
6061777303	HRWS Reticulation - Staff Time	7,500	0	0	1,097	0	2,605	6,403
60617799	Capital Contra	0	0	0	-82,513	-34,337	-62,768	82,513
	Total Capital - Projects	7,500	0	0	-81,416	-34,337	-60,163	88,916
	Net Projects	12,588	7,500	45,000	-0	0	0	12,588
Equity								
60617966	HVL RWS REVAL.RESERVE	2,631,503	0		2,631,503	2,631,503	1,351,125	(
60617990	Public Equity H/Ville Rural Wa	3,766,285	0		3,960,493	3,963,944	4,090,838	-194,208
6061799401	Water Supply Hunt Rural Surp/Def Reserve	0	0		-142,227			142,22
60617995	Hunterville RWS Reserve	198,818	0	_	198,818	189,350	180,334	(
	Net Surplus	35,592	-44,556	-89,099	-81,492	-3,451	-126,895	117,08
	Working Capital	-80,465	52,056	134,099	39,303	-47,123	49,600	-119,768
	Total Equity	6,551,733	7,500	45,000	6,606,397	6,734,223	5,545,002	-54,663
Non Current A	Assets							
60617886	Water Supply Schemes	7,002,530	0	0	7,002,530	6,921,114	5,989,974	
60617878	Provision for depeciation	-67,251	0		7,002,530	0,921,114	5,969,974	-67,25
00017070	'		0	0	0	-130,822	-384,454	-67,25
6064700604	Provision for depeciation	-262,001 12,588			-262,001	,		
6061788601	N1-4 D14-	17 5XX	7,500	45,000	0	0	0	12,588
6061788601	Net Projects		7.500	45.000	0.740.500	0.700.000		
6061788601	Net Projects Total Non Current Assets	6,685,866	7,500	45,000	6,740,529	6,790,292	5,605,520	-54,663
6061788601 Non Current L	Total Non Current Assets		7,500	45,000	6,740,529	6,790,292	5,605,520	-54,663
Non Current L	Total Non Current Assets		7,500			6,790,292 56,069	5,605,520 60,518	-54,663
	Total Non Current Assets Liabilities	6,685,866	0	0	134,131	56,069		
Non Current L	Total Non Current Assets Liabilities Internal Loan	6,685,866 134,132	0	0			60,518	-54,663

Hunterville RWS <u>Operating</u> <u>Expenditure Summary</u>	YTD. Actual 2018/19	YTD Budget 2018/19	YTD Expenditure Variance to Budget	Comment	FYR. Budget 2018/19	FYR Budget 2019 less YTD Actual 2019 Variance
Chemicals & Consumables	0	1,503	-1,503	Favourable	2,000	2,000
Depreciation - Infrastructure	100,877	98,118	2,759	Unfavourable	130,822	29,945
Electricity	118,991	135,000	-16,009	Favourable	180,000	61,009
External Contractors	10,647	15,750	-5,103	Favourable	21,000	10,353
Insurance	11,952	7,911	4,041	Favourable	10,549	-1,403
Materials	2,770	4,041	-1,271	Favourable	5,382	2,612
MDC Charges & Reticulation Costs	24,412	32,292	-7,881	Favourable	43,056	18,645
Member Remuneration	0	0	0	Favourable	0	0
Rates - Utility	9,772	13,833	-4,061	Favourable	18,444	8,672
Resource Consents	0	1,611	-1,611	Favourable	2,153	2,153
Telephone Costs	1,983	1,872	111	Favourable	2,500	517
Total Variance	281,404	311,931	-30,527	<u>Favourable</u>	<u>415,906</u>	134,502