



**RANGITIKEI**

DISTRICT COUNCIL

*Making this place home.*

## **Hunterville Rural Water Supply Management Sub-Committee**

# **Order Paper**

**Monday 30 September 2019  
4.00pm**

**Council Chamber, Rangitikei District Council  
46 High Street, Marton**

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**Chair**  
Brett Journeaux

**Membership**  
Bob Crawford, Mark Dawson, Bernie Hughes,  
John McManaway, Paul Peterson, Sam Weston,  
Ex officio, His Worship the Mayor, Andy Watson

Councillor Dean McManaway

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



# Rangitikei District Council

## Hunternville Rural Water Supply Sub-Committee Meeting

Agenda – Monday 30 September 2019 – 4:00 p.m.

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The quorum for the Hunternville Rural Water Supply Management Sub-committee is 4.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

**1 Welcome**

**2 Apologies**

**3 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

**4 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

**5 Confirmation of Minutes**

The Minutes from the meeting held on 29 July 2019 are attached.

**Recommendation:**

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 29 July 2019 {as amended/without amendment} be taken as read and verified as an accurate and correct record of the meeting.

**6 Chair's Report**

A verbal report will be provided at the meeting.

**7 Council decisions on recommendations from the Committee**

There were no recommendations from the Committee.

**8 Questions put at previous meeting for Council advice or action**

There were no questions put to council for advice at the previous meeting.

**9 Hunterville Rural Water Supply – Operations Report**

A report is attached.

**Recommendation:**

That the 'Hunterville Rural Water Supply – Operations Report' to the 30 September 2019 Hunterville Rural Water Supply Sub-committee be received.

## **10 Hunterville Bore – Update**

A verbal update will be provided at the meeting.

## **11 Hunterville Rural Water Supply – Financial Report**

A report is attached.

### **Recommendation:**

That the 'Hunterville Rural Water Supply Financial Statements Commentary Update for the 12 months ending 30 June 2019' to the 30 September 2019 Hunterville Rural Water Supply Sub-Committee be received.

## **12 Late Items**

As accepted in item 4.

## **13 Next Meeting**

Monday 16 December, 4.00 pm.

## **14 Meeting Closed**

# Attachment 1



# Rangitikei District Council

## Hunternville Rural Water Supply Sub-Committee Meeting

Agenda – Monday 29 July 2019 – 4:00 p.m.

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**Present:** Mr Brett Journeaux  
Mr Bob Crawford  
Mr Sam Weston  
Mr Bernie Hughes  
Mr Mark Dawson  
Mr John McManaway  
Mr Paul Peterson

**In attendance:** Mr Dave Flintoff, Reticulation Team Leader  
Mr Ivan O'Reilly, Reticulation Serviceperson  
Mr Andrew van Bussel, Operations Manager  
Mr Arno Benadie, Principal Advisor – Infrastructure  
Ms Bonnie Clayton, Governance Administrator

Unconfirmed

**1 Welcome**

The Chair welcomed everyone to the meeting. The meeting started at 4.01 pm.

**2 Apologies**

That the apologies of lateness of John McManaway be received.

Mr B Hughes / Mr B Crawford. Carried

**3 Members’ conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

No conflicts were declared.

**4 Confirmation of order of business**

There were no changes to the order of business.

**5 Confirmation of Minutes**

<b>Resolved minute number</b>	<b>19/HRWS/045</b>	<b>File Ref</b>
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That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 27 May 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Mr B Hughes / Mr P Peterson. Carried

**6 Chair’s Report**

The Chair had nothing new to report.

**7 Council decisions on recommendations from the Committee**

There were no recommendations from the Committee.

**8 Questions put at previous meeting for Council advice or action**

There were no questions put to Council for advice at the previous meeting.

**9 Hunterville Rural Water Supply – Operations Report**

Mr van Bussel spoke to the report:



- Onga Road Bridge is now installed.
- There has been no dirty water since previous meeting, the river has not come up high enough.
- Rata Crossing – Ducting is required, will be seeking a stand over from Kiwi Rail staff to oversee this.

The Committee discussed the change in property ownership with Donald Evans and Stewart Bradley, both titles have 2 water units. Change of ownership of water needs to be done legally via a Sale and Purchase agreement and then formalised to be put to Council. It was noted that more requests will come as more people subdivide. It was agreed to keep the current practice as is, via the Committee and if no response within 7days, it means they are satisfied and the request to then go to Council.

4.06 pm Mr J McManaway arrived.

**Resolved minute number**                      **19/HRWS/046**                      **File Ref**

That the 'Hunterville Rural Water Supply – Operations Report' to the 29 July 2019 Hunterville Rural Water Supply Sub-committee be received.

Mr S Weston / Mr M Dawson. Carried

## **10 Hunterville Bore – Update**

Mr Benadie provided an update to the Committee:

Spoke to Manawatu District Councils project manager, all casings are in but the incorrect size screen arrived on site. The screen has been returned and the correct size is now on order. A report is due for the Assets and Infrastructure Committee on 8 August 2019, therefore will present to HRWS at the next meeting.

It was impossible to extract water from the test bore due to the geotechnical nature of the soils in the area. The soils contains high ratio of clay and the clay expands and closes the void around the drill shaft. The bore will now proceed to a full production bore, and the water quantity and quality will only be determined at the end of the construction of the bore.

It will be 2- 3 months before an outcome or decision can be made.

Mr M Dawson / Mr B Hughes. Carried

## **11 Hunterville Rural Water Supply – Financial Report**

The Financial Report was unavailable. A report will be provided at the next meeting in September.

## 12 Late Items

A question around the long term viability of the scheme was raised and whether it is responsible to be relying on the good will of land owners in areas where the scheme crosses over private land.

## 13 Next Meeting

Monday 30 September, 4.00 pm.

## 14 Meeting Closed

4.24 pm.

Confirmed/Chair: \_\_\_\_\_

Date:

Unconfirmed

# Attachment 2

# REPORT

**SUBJECT:**            **Huntermville Rural Water Supply - Operations Report**

**TO:**                    Huntermville Rural Water Supply Management Committee

**FROM:**                Andrew van Bussel, Operations Manager

**DATE:**                23 September 2019

**FILE:**                 6-WS-3-4

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## **1        Leaks and Repairs**

1.1     There have been a number of repairs during this period:

- 12-07-19 - Change seal on pump 2, at top pump station.
- 18-07-19 - Reset pump at Otairi.
- 19-08-19 - Fix leak on inlet to tank at Manaki Farm
- 20-08-19 - Find line of Geoff Gorgettis place for new fence line.
- 21-08-19 - Leak on Viaduct
- 22-08-19 - Adjust seal on pump 2, middle pump station.
- 27-08-19 - Fixed 5 leaks on viaduct.
- 08-09-19 - Leak on Oneapuhi break tank.
- 16-09-19 - Change ball cock on Oneapuhi break tank.
- 17-09-19 - Paul Murphy low flow to the tank, checked tank, must have leak on farm.
- 17-09-19 - Clean out meter at main south line at Rata.
- 18-09-19 - Top pump station low flow, electrical fault.
- 18-09-19 - Repair valve box, Rata line, hit by tractor.
- 20-09-19 - Repair leak at Geoff Gorgettis place.

## **2        General**

- Arno to update committee on Huntermville Town Bore project.

## **3        Recommendation**

3.1     That the 'Huntermville Rural Water Supply - Operations Report' to the 30 September 2019 Huntermville Rural Water Supply Sub-committee be received.

Andrew van Bussel  
Operations Manager

# Attachment 3

**HUNTERVILLE RURAL WATER SUPPLY FINANCIAL STATEMENTS  
COMMENTARY UPDATE FOR THE 12 MONTHS ENDING:  
30<sup>th</sup> June 2019**

This commentary provides key areas of note relating to the 12 months Financial Performance of the Hunterville Rural Water Scheme for the period ending June 2019 with the comments being specific to the following area's;

- 1. Operational Revenue**
- 2. Operational Expenditure**
- 3. Net Surplus/(Deficit)**
- 4. Net projects**
- 5. Working Capital**
- 6. Equity**
- 7. Net Assets**

**1. Operational Revenue:**

**Rates:**

Against the year to date (YTD) budget is up by \$67k

*This is due to the billing period and the current allocation of the full year budget (FYR divided by 12 months)*

**Apportioned rates:**

Against the YTD budget is up by \$78k

*This is also due to the billing period and the current allocation of the full year budget (FYR divided by 12 months)*

**Total Revenue is up by \$145k on the YTD budget**

**2. Expenditure:**

Internal charges against the YTD budget is down by \$2k

Operational Expenditure against the YTD budget is down by \$31k

**Total Expenditure is down by \$33k on the YTD budget**

**For additional details**

Please refer to;

- i. The Statement of Operations on [Page # 4](#)

**3. Net Surplus(Deficit):**

The surplus against the YTD budget is up by \$179k

**4. Net Projects:**

At \$30k against the YTD budget of \$45k is down by \$15k with,

The full year budget is \$45.0k and has been allocated to the following area's;

- i. Water Reticulation Renewals at \$25.0k and,
- ii. Water Treatment Renewals at \$20.0k

**5. Working Capital Required:**

At- 234k shows an decrease of \$273.3k from the 30<sup>th</sup> June 2018 working capital of \$39.3k

**6. Equity:**

For the period has reduced since June 2018 by \$4k

**7. Net Assets:**

For the period has reduced since June 2018 by 55k  
Due to the following;

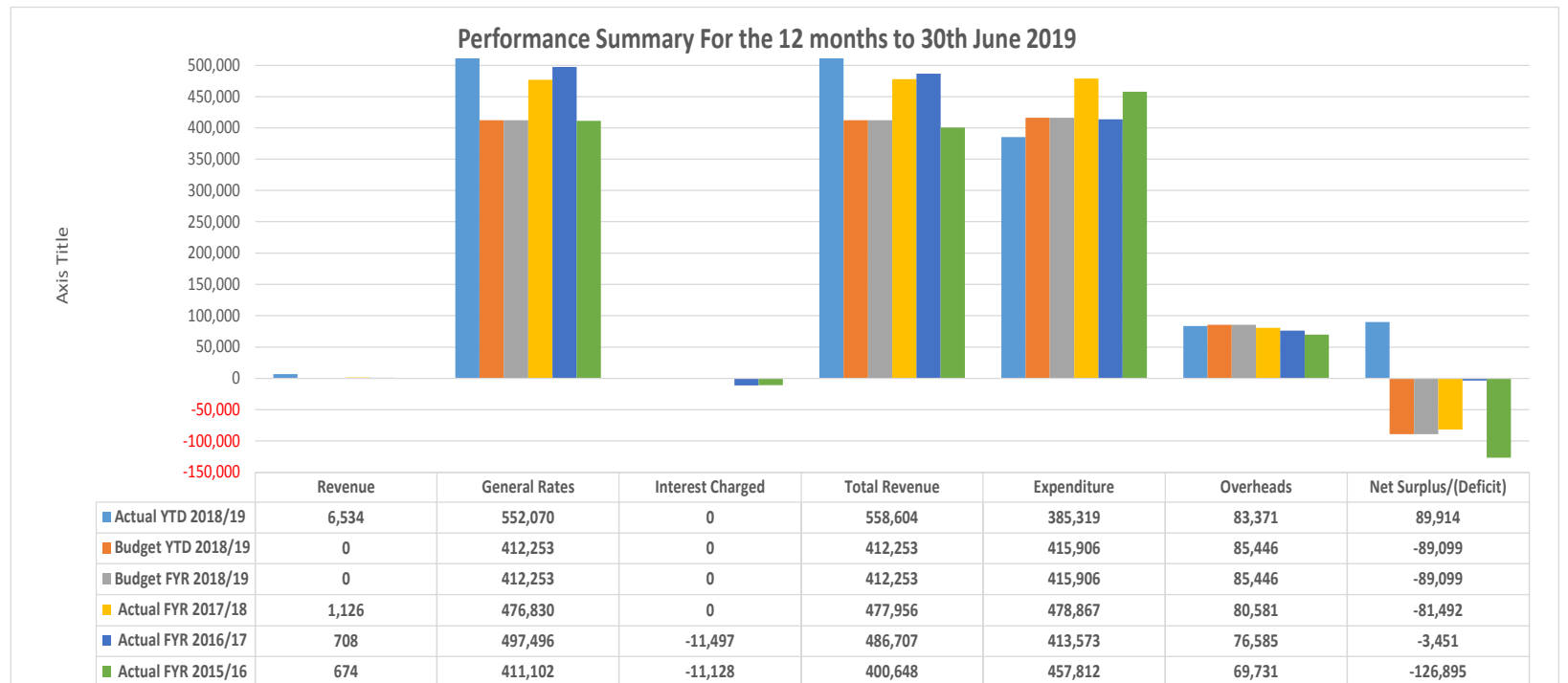
- Non-Current Assets – increased by \$42k
- Non-Current Liabilities increased by \$46k

Ashley Dahl  
**20<sup>th</sup> September 2019**  
Team Leader Financial; Services

**HUNTERVILLE RURAL WATER SUPPLY FINANCIAL STATEMENTS**  
**STATEMENT OF FINANCIAL PERFORMANCE SUMMARY**  
For the Year Ending 30th June 2019

**Performance Summary**

	Actual YTD 2018/19	Budget YTD 2018/19	Budget FYR 2018/19	Actual FYR 2017/18	Actual FYR 2016/17	Actual FYR 2015/16
Revenue	6,534	0	0	1,126	708	674
General Rates	552,070	412,253	412,253	476,830	497,496	411,102
Interest Charged	0	0	0	0	-11,497	-11,128
<b>Total Revenue</b>	<b>558,604</b>	<b>412,253</b>	<b>412,253</b>	<b>477,956</b>	<b>486,707</b>	<b>400,648</b>
Expenditure	385,319	415,906	415,906	478,867	413,573	457,812
Overheads	83,371	85,446	85,446	80,581	76,585	69,731
<b>Net Surplus/(Deficit)</b>	<b>89,914</b>	<b>-89,099</b>	<b>-89,099</b>	<b>-81,492</b>	<b>-3,451</b>	<b>-126,895</b>





# Water Supply Hunterville Rural

## Statement of Operations

For the Year Ending 30th June 2019

### Revenue

Account	Detail	YTD Actual 2018/19	YTD Budget 2018/19	2018/19 Variance to YTD Budget	FYR Budget 2018/19	FYR Actual 2017/18	FYR Actual 2016/17	FYR Actual 2015/16
<b>Rates</b>								
60617018	General Revenue	523	0	523	0	870	435	127
60617123	Penalty	6,011	0	6,011	0	256	273	547
60617142	Metered Supply Charges	476,061	414,899	61,162	414,899	427,932	423,937	344,619
	<b>Total Rates</b>	<b>482,596</b>	<b>414,899</b>	<b>67,697</b>	<b>414,899</b>	<b>429,058</b>	<b>424,644</b>	<b>345,293</b>
<b>Apportioned Rates Revenue</b>								
60617802	Treasury Int Recd	0	0	0	0	0	9,017	8,587
6061780801	General Rates	81,213	0	81,213	0	51,701	76,585	69,731
60617809	Internal Interest Paid	-5,204	-2,646	-2,558	-2,646	-2,803	-3,026	-3,248
6061780901	Interest Charged Rate A/C	0	0	0	0	0	-11,497	-11,128
6061780903	Treasury Int Rec`d/Tsf to Rese	0	0	0	0	0	0	0
60617810	Treasury Interest Rec`d	0	0	0	0	0	-9,017	-8,587
60617811	Transfer to Reserves	0	0	0	0	0	0	0
	<b>Total Apportioned Rates Revenue</b>	<b>76,009</b>	<b>-2,646</b>	<b>78,655</b>	<b>-2,646</b>	<b>48,898</b>	<b>62,063</b>	<b>55,355</b>
<b>Internal Charges</b>								
606171791100	Allocated o/heads CEO	15,423	12,909	2,514	12,909	12,466	11,902	10,908
606171791400	Allocated o/heads Cust Service	3,110	2,872	238	2,872	2,885	2,424	2,107
606171792100	Allocated o/heads Fin Services	23,017	24,522	-1,505	24,522	23,810	22,947	20,621
606171792500	Allocated o/heads Stat Planning	10,736	12,073	-1,337	12,073	9,368	8,830	7,497
606171795100	Allocated o/heads Assets	31,086	33,070	-1,984	33,070	32,051	30,484	28,598
	<b>Total Internal Charges</b>	<b>83,371</b>	<b>85,446</b>	<b>-2,075</b>	<b>85,446</b>	<b>80,581</b>	<b>76,585</b>	<b>69,731</b>
<b>Expenditure</b>								
6061734301	Telephone Costs	2,618	2,500	118	2,500	2,768	2,463	3,948
6061756208	Depreciation - Infrastructure	131,419	130,822	597	130,822	131,179	130,822	167,778
60617563	Electricity	166,320	180,000	-13,680	180,000	206,945	191,119	179,516
60617565	Insurance	16,816	10,549	6,267	10,549	10,442	10,908	6,536
6061756608	Loss on Sale - Infrastructure	0	0	0	0	0	0	18,957
6061756702	Rates - Utility	15,356	18,444	-3,088	18,444	16,447	5,332	10,066
60617588	Member Remuneration	1,360	0	1,360	0	2,860	3,200	3,200
6061763001	Professional Services - MDC	0	43,056	-43,056	43,056	873	1,818	335
6061863002	MDC Charges - PSU	0	0	0	0	0	0	0
6061763003	MDC Charges - Retic	0	0	0	0	0	0	25,868
6061763004	MDC Charges - Treatment	0	0	0	0	0	0	1,498
6061768201	Reticulation Costs - Staff	27,072	0	27,072	0	61,378	34,414	12,093
6061768301	Treatment Costs - Staff Time	1,050	0	1,050	0	4,133	3,936	240
60617692	External Contractors	14,967	21,000	-6,033	21,000	33,207	20,813	20,744
60617697	Resource Consents	0	2,153	-2,153	2,153	1,489	2,060	630
60617698	Chemicals & Consumables	3,735	2,000	1,735	2,000	0	1,087	0
60617699	Materials	4,604	5,382	-778	5,382	7,146	5,601	6,403
	<b>Total Expenditure</b>	<b>385,319</b>	<b>415,906</b>	<b>-30,587</b>	<b>415,906</b>	<b>478,867</b>	<b>413,573</b>	<b>457,812</b>
	<b>Net Surplus/(Deficit)</b>	<b>89,914</b>	<b>-89,099</b>	<b>179,013</b>	<b>-89,099</b>	<b>-81,492</b>	<b>-3,451</b>	<b>-126,895</b>

## Water Supply Hville Rural

As at 30th June 2019

Account	Detail	YTD Actual 2018/19	YTD Budget 2018/19	FYR Budget 2018/19	FYR Actual 2017/18	FYR Actual 2016/17	FYR Actual 2015/16	YTD 2018/19 less FYR Actual 2017/18
<b>Capital - Renewals Infrastructure</b>								
60617721	Treasury Loans Repaid	0	0	0	0	0	0	0
60617722	Treasury Loans Raised	0	0	0	0	0	0	0
6061776201	HRWS Reticulation - Contractor	30,473	25,000	25,000	46,552	19,216	7,352	-16,078
6061776301	HRWS Treatment - Contractor	0	20,000	20,000	34,864	15,121	52,811	-34,864
	<b>Total Capital - Renewals Infra</b>	<b>30,473</b>	<b>45,000</b>	<b>45,000</b>	<b>81,416</b>	<b>34,337</b>	<b>60,163</b>	<b>-50,942</b>

### Capital - Projects

6061777303	HRWS Reticulation - Staff Time	22,594	0	0	1,097	0	2,605	21,497
60617799	Capital Contra	-53,068	0	0	-82,513	-34,337	-62,768	29,445
	<b>Total Capital - Projects</b>	<b>-30,473</b>	<b>0</b>	<b>0</b>	<b>-81,416</b>	<b>-34,337</b>	<b>-60,163</b>	<b>50,943</b>
	<b>Net Projects</b>	<b>0</b>	<b>45,000</b>	<b>45,000</b>	<b>-0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Equity

60617966	HVL RWS REVAL.RESERVE	2,773,920	0	0	2,631,503	2,631,503	1,351,125	142,417
60617990	Public Equity H/Ville Rural Wa	3,766,285	0	0	3,960,493	3,963,944	4,090,838	-194,208
6061799401	Water Supply Hunt Rural Surp/Def Reserve	0	0	0	-142,227			142,227
60617995	Hunterville RWS Reserve	206,532	0	0	198,818	189,350	180,334	7,714
	<b>Net Surplus</b>	<b>89,914</b>	<b>-89,099</b>	<b>-89,099</b>	<b>-81,492</b>	<b>-3,451</b>	<b>-126,895</b>	<b>171,407</b>
	<b>Working Capital</b>	<b>-234,651</b>	<b>134,099</b>	<b>134,099</b>	<b>39,303</b>	<b>-47,123</b>	<b>49,600</b>	<b>-273,954</b>
	<b>Total Equity</b>	<b>6,602,000</b>	<b>45,000</b>	<b>45,000</b>	<b>6,606,397</b>	<b>6,734,223</b>	<b>5,545,002</b>	<b>-4,397</b>

### Non Current Assets

60617886	Water Supply Schemes	6,782,000	0	0	7,002,530	6,921,114	5,989,974	0
60617878	Provision for depeciation	0	0	0	0			0
6061788601	Provision for depeciation	0	0	0	-262,001	-130,822	-384,454	262,001
	<b>Net Projects</b>	<b>0</b>	<b>45,000</b>	<b>45,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-0</b>
	<b>Total Non Current Assets</b>	<b>6,782,000</b>	<b>45,000</b>	<b>45,000</b>	<b>6,740,529</b>	<b>6,790,292</b>	<b>5,605,520</b>	<b>262,001</b>

### Non Current Liabilities

60617950	Internal Loan	180,000	0	0	134,131	56,069	60,518	45,869
	<b>Total Non Current Liabilities</b>	<b>180,000</b>	<b>0</b>	<b>0</b>	<b>134,131</b>	<b>56,069</b>	<b>60,518</b>	<b>45,869</b>

	<b>Net Assets</b>	<b>6,602,000</b>	<b>45,000</b>	<b>45,000</b>	<b>6,606,397</b>	<b>6,734,223</b>	<b>5,545,002</b>	<b>216,132</b>
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<b>Hunterville RWS      <u>Operating</u> <u>Expenditure Summary</u></b>	<b>YTD. Actual 2018/19</b>	<b>YTD Budget 2018/19</b>	<b>YTD Expenditure Variance to Budget</b>	<b><u>Comment</u></b>	<b>FYR. Budget 2018/19</b>	<b>FYR Budget 2019 less YTD Actual 2019 Variance</b>
Chemicals & Consumables	3,735	2,000	1,735	<b>Unfavourable</b>	2,000	<b>-1,735</b>
Depreciation - Infrastructure	131,419	130,822	597	<b>Unfavourable</b>	130,822	<b>-597</b>
Electricity	166,320	180,000	<b>-13,680</b>	Favourable	180,000	<b>13,680</b>
External Contractors	14,967	21,000	<b>-6,033</b>	Favourable	21,000	<b>6,033</b>
Insurance	16,816	10,549	6,267	<b>Unfavourable</b>	10,549	<b>-6,267</b>
Materials	4,604	5,382	<b>-778</b>	Favourable	5,382	<b>778</b>
MDC Charges & Reticulation Costs	28,122	43,056	<b>-14,935</b>	Favourable	43,056	<b>14,935</b>
Member Remuneration	1,360	0	1,360	<b>Unfavourable</b>	0	<b>-1,360</b>
Rates - Utility	15,356	18,444	<b>-3,088</b>	Favourable	18,444	<b>3,088</b>
Resource Consents	0	2,153	<b>-2,153</b>	Favourable	2,153	<b>2,153</b>
Telephone Costs	2,618	2,500	118	<b>Unfavourable</b>	2,500	<b>-118</b>
<b><u>Total Variance</u></b>	<b>385,319</b>	<b>415,906</b>	<b>-30,588</b>	<b>Favourable</b>	<b>415,906</b>	<b>30,588</b>

Account Number	Balance as at 30/06/19	1-30 days	31-60 days	61-90 days	91+ days	Balance as at 20/09/19	
140107000	6696.15	6696.15	0.00	0.00	0.00	0.00	
140109000	199.55	158.10	0.00	0.00	41.45	136.55	AP in place
140112000	626.20	574.00	0.00	0.00	52.20	0.00	
140112100	398.45	365.25	0.00	0.00	33.20	0.00	
140113000	664.15	316.25	0.00	0.00	347.90	0.00	
140117000	347.90	347.90	0.00	0.00	0.00	0.00	
140119000	695.70	695.70	0.00	0.00	0.00	0.00	
140120500	632.45	632.45	0.00	0.00	0.00	0.00	
140121000	2782.85	2782.85	0.00	0.00	0.00	0.00	
140125000A	118.60	0.00	0.00	118.60	0.00	0.00	
140127000	302.95	302.95	0.00	0.00	0.00	0.00	
140141000	347.90	347.90	0.00	0.00	0.00	0.00	
140142000	869.60	869.60	0.00	0.00	0.00	0.00	
140157000	632.45	632.45	0.00	0.00	0.00	0.00	
140159000	347.80	347.80	0.00	0.00	0.00	302.80	Penalty not paid
140165000	1739.25	1739.25	0.00	0.00	0.00	0.00	
140166000	6957.05	6957.05	0.00	0.00	0.00	6957.05	Property selling
140169000	5217.80	5217.80	0.00	0.00	0.00	474.35	Penalty not paid
140171000	173.90	173.90	0.00	0.00	0.00	0.00	
140177000	-450.00	-450.00	0.00	0.00	0.00	0.00	
140185000	173.90	173.90	0.00	0.00	0.00	0.00	
140198000	79.05	79.05	0.00	0.00	0.00	0.00	
140199100	347.90	347.90	0.00	0.00	0.00	0.00	
140200000	347.90	347.90	0.00	0.00	0.00	0.00	
140201050	347.90	347.90	0.00	0.00	0.00	0.00	
140202000	173.90	173.90	0.00	0.00	0.00	0.00	
140202100	173.90	173.90	0.00	0.00	0.00	0.00	
140205000	-316.25	-316.25	0.00	0.00	0.00	0.00	
140206100	-0.03	-0.03	0.00	0.00	0.00	0.00	
140240000	6.25	6.25	0.00	0.00	0.00	0.00	
140260000	47.45	47.45	0.00	0.00	0.00	0.00	
	<b>30682.57</b>	<b>30089.22</b>	<b>0.00</b>	<b>118.60</b>	<b>474.75</b>	<b>7870.75</b>	