



Rangitikei District Council

Hunternville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 16 December 2019 – 4:00 p.m.

Contents

1	Welcome	3
2	Apologies.....	3
3	Members’ conflict of interest	3
4	Confirmation of order of business	3
5	Confirmation of Minutes.....	3
6	Chair’s Report	4
7	Council decisions on recommendations from the Committee	4
8	Questions put at previous meeting for Council advice or action.....	4
9	Hunternville Rural Water Supply – Operations Report	4
10	Hunternville Bore – Update	4
11	Hunternville Rural Water Supply – Financial Report.....	5
12	Late Items.....	5
13	Future items for the agenda	6
14	Next Meeting	6
15	Meeting Closed	6

Present: Mr Brett Journeaux
Mr Mark Dawson
Mr Bernie Hughes
Mr Paul Peterson
Mr Sam Weston
Cr Richard Lambert
His Worship the Mayor, Andy Watson

In attendance: Mr Ivan O'Reilly, Reticulation Serviceperson
Mr Andrew van Bussel, Operations Manager
Mr Arno Benadie, Principal Advisor – Infrastructure
Mr Ashley Dahl, Financial Services Team Leader
Ms Tania Whale, Finance Officer
Ms Bonnie Clayton, Governance Administrator

1 Welcome

The Chair welcomed everyone to the meeting. The meeting started at 4.01pm.

2 Apologies

That the apology for absence of Mr Bob Crawford, Mr Dean McManaway and Mr Dave Flintoff be received.

Mr Weston/Mr Hughes. Carried

Mr John McManaway was noted as absent.

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

No conflicts were declared.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

Letter from Mr McAlley and Mr McIntyre

Agreement between Don Evans and the Bradleys

Fees and Charges

Election Process

be dealt with as a late item at this meeting.

5 Confirmation of Minutes

Resolved minute number **19/HRWS/051** **File Ref**

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 30 September 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Mr Hughes/Mr Weston. Carried

6 Chair's Report

The Chair had nothing to report.

7 Council decisions on recommendations from the Committee

There were no recommendations from the Committee.

8 Questions put at previous meeting for Council advice or action

Mr Dahl to provide information on how Non-Current Liabilities went from \$134,131 in 2017/18 to \$180,000 in 2018/19.

Mr Dahl advised that the difference was from balance date adjustments that are completed for the purposes of determining how assets are funded and reducing by internal loan repayments.

Operational staff to install a flow meter at the Ohingaiti break tank, this will be assessed for a few weeks to determine the daily flows on this line.

Mr O'Reilly updated the Committee on the flow meter: this was installed on 4 October and was not working to begin with. An internal meter was installed on 27 November, and showed a flow of 109 cubic metres a day. This was to check if there was any surplus water, the flow is currently only enough to service those on the scheme. To increase the amount of water will require upgrades and therefore Flat Hills will not be viable at this stage.

His Worship the Mayor advised that he has already advised Flat Hills that it is not viable for them to be on the scheme at this stage.

9 Hunterville Rural Water Supply – Operations Report

Mr van Bussel spoke to his report and updated the Committee that Mr Flintoff is still working with KiwiRail in regards to the viaduct – there have been no updates to provide to the Committee.

Resolved minute number	19/HRWS/052	File Ref	6-WS-3-4
-------------------------------	--------------------	-----------------	-----------------

That the 'Hunterville Rural Water Supply – Operations Report' to the 16 December 2019 Hunterville Rural Water Supply Sub-committee be received.

Mr Dawson/Mr Hughes. Carried

10 Hunterville Bore – Update

Mr Benadie updated the Committee that sand content is low, but needs to be lower. It would probably be June before receiving an update, but in the meantime is working on timelines and employing a consultant next year.

11 Hunterville Rural Water Supply – Financial Report

Mr Dahl spoke to his report.

Resolved minute number **19/HRWS/053** **File Ref** **6-WS- 3-4**

That the 'Hunterville Rural Water Supply Financial Statements Commentary Update for the 4 months ending 31 October 2019' to the 16 December 2019 Hunterville Rural Water Supply Sub-Committee be received.

Mr Weston/Mr Peterson. Carried

12 Late Items

Letter from Mr McAlley and Mr McIntyre

A letter from Mr McAlley and Mr McIntyre has been provided to confirm an agreement between the parties to let Mr Richard McIntyre to use two of Mr Alex McAlley's water units.

Ms Whale noted that it is fine to change units at this time of year, March would prove more difficult. Mr McIntyre will be billed from 30 December for 9 units.

Resolved minute number **19/HRWS/054** **File Ref**

That the 'Letter from Mr McAlley and Mr McIntyre' be received.

Mr Journeaux/Mr Weston. Carried

Undertaking Subject

Mr O'Reilly to change 2 units from Mr McAlley to Mr McIntyre.

Agreement between Don Evans and the Bradleys

The Committee noted this item had been previously discussed, the letter was for the purposes of having it on file for future reference.

Resolved minute number **19/HRWS/055** **File Ref**

That the 'Agreement between Don Evans and the Bradleys' be received.

Mr Journeaux/Mr Hughes. Carried

Fees and Charges

Mr Dahl advised the Committee that in February Council begin to start looking at fees for the 2020/21 year and asked what the Committee would want to set the fees at for that period.

The Committee agreed to have Fees and Charges as an agenda item in the next meeting.

Undertaking	Subject
--------------------	----------------

Mr Dahl to look into previous trends i.e. increases of electricity charges etc. and feedback to the Committee.

Election Process

Mr Journeaux queried the election process and whether the Committee need to do anything.

There was discussion around the delegations register and that it is currently being updated, this includes the roles and responsibilities of the Committee.

Undertaking	Subject
--------------------	----------------

Ms Clayton to send current delegations register to members and send an updated version once it has been updated. Feedback from the Committee would be sought once they have received both copies.

13 Future items for the agenda

Fees and Charges

14 Next Meeting

Monday 3 February 2020, 4.00pm

15 Meeting Closed

4.57 pm.

Confirmed/Chair: _____

Date: