



Rangitikei District Council

Huntermville Rural Water Supply Sub-Committee Meeting

Minutes – Monday 3 February 2020 – 4:00 p.m.

Contents

1	Welcome	3
2	Apologies.....	3
3	Members’ conflict of interest	3
4	Confirmation of order of business	3
5	Confirmation of Minutes.....	3
6	Chair’s Report	3
7	Council decisions on recommendations from the Committee	3
8	Questions put at previous meeting for Council advice or action.....	4
9	Huntermville Rural Water Supply – Operations Report	4
10	Huntermville Bore – Update	4
11	Huntermville Rural Water Supply – Financial Report.....	5
12	Fees and Charges	5
13	Late Items.....	5
14	Next Meeting	6
15	Meeting Closed	6

Present: Mr Brett Journeaux
Mr Bob Crawford
Mr Bernie Hughes
Mr Paul Peterson
Mr Sam Weston
Cr Richard Lambert
His Worship the Mayor, Andy Watson

In attendance: Mr Ivan O'Reilly, Reticulation Serviceperson
Mr Andrew van Bussel, Operations Manager
Mr Arno Benadie, Principal Advisor – Infrastructure
Mr Ashley Dahl, Financial Services Team Leader
Ms Tania Whale, Finance Officer
Ms Bonnie Clayton, Governance Administrator

1 Welcome

The Chair welcomed everyone to the meeting at 4.00pm.

2 Apologies

That the apology for absence of Mr Mark Dawson be received.

Cr Lambert/Mr Weston. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting,

- Letter from David Lilburn
- Letter from James Bulls Holdings Limited

be dealt with as a late item at this meeting.

5 Confirmation of Minutes

Resolved minute number **20/HRWS/001** **File Ref**

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 16 December 2019 without amendment be taken as read and verified as an accurate and correct record of the meeting.

Mr Crawford/Mr Peterson. Carried

6 Chair's Report

There were no new updates to provide the Committee.

7 Council decisions on recommendations from the Committee

There were no recommendations from the Committee.

8 Questions put at previous meeting for Council advice or action

Delegations register

The Committee noted the commentary in the agenda.

9 Hunterville Rural Water Supply – Operations Report

Mr van Bussel spoke to his report, advising there had been no updates with Kiwi Rail due to the Christmas period. He briefed members that the intake pump is approximately 8-9 years old and in need of replacing with sufficient funds in the budget to replace it with a larger pump if the Committee agreed.

Mr Van Bussel updated Committee members that the wooden slats on the tank roof at Rathmoy need replacing and he has been given a quote of \$15,000 which appears to be expensive.

Resolved minute number **20/HRWS/002** **File Ref** **6-WS-3-4**

That the 'Hunterville Rural Water Supply – Operations Report' to the 3 February 2020 Hunterville Rural Water Supply Sub-committee be received.

Mr Weston/Cr Lambert. Carried

Resolved minute number **20/HRWS/003** **File Ref**

That the Hunterville Rural Water Supply Management Subcommittee recommend that staff replace the intake pump at the price of \$13,000.

Mr Journeaux/Mr Hughes. Carried

Resolved minute number **20/HRWS/004** **File Ref**

Mr Van Bussel to further investigate the pricing and options and to make contact with the Committee before making a final decision on replacing the tank roof at Rathmoy.

Mr Journeaux/Mr Crawford. Carried

10 Hunterville Bore – Update

Mr Benadie provided a brief update advising members that the water quality of the Bore was poor, having received the first sample but still waiting on the second sample results. An assessment of the cost to improve this was in progress.

11 Hunterville Rural Water Supply – Financial Report

Mr Dahl spoke to his report.

Ms Whale updated members that there are three outstanding payments due, with two 7 day disconnection warnings that have been sent out. If no payment received, then a 7 day disconnection letter will be sent. One user has requested no water, however fees still stand, along with a disconnection fee.

In future the current owner is to pay for the units.

Resolved minute number **20/HRWS/005** **File Ref** **6-WS-3-4**

That the 'Hunterville Rural Water Supply Financial Statements Commentary Update for the 6 months ending 31 December 2019' to the 3 February 2020 Hunterville Rural Water Supply Sub-Committee be received.

Mr Hughes/Mr Crawford. Carried

12 Fees and Charges

Mr Dahl updated Committee members of the trends in costs and that depreciation is consistent. The current fees are enough to cover expenses.

The Committee discussed future proofing of the scheme such as infrastructure and agreed increase the rural units, these changes will be effective from December 2020.

Resolved minute number **20/HRWS/006** **File Ref**

Hunterville Rural Water Scheme agree to increase the fees and charges for the 2020/21 year for Rural units from \$295 plus GST per unit to \$310 plus GST per unit and the Urban units to remain at \$275 plus GST per unit for the 2020/21 year.

Mr Weston/Mr Crawford. Carried

13 Late Items

David Lilburn letter

A letter from David Lilburn was received by the Committee requesting extra units, as the current 2 units are insufficient.

The Committee agreed that a reply letter be sent advising that there are no extra units on that line at this time and suggested that asking a neighbour if they have capacity.

It was also noted that the Otairi line sometimes does not pump enough, therefore possibly not getting the full allocation of units.

James Bull Holdings Ltd letter

Mr Brett Journeaux declared a Conflict of Interest and removed himself from discussion.

A letter from Alison McLean from James Bull Holdings Limited was received by the Committee advising the title on the recently sold Anson block refers to 5 units. The letter states that this is incorrect and should be 3 units as 2 units were transferred in the year 2000.

The Committee discussed that moving forward, a letter will be required to come to the Committee to transfer units and staff notified with a copy of the letter on file.

Ms Whale will follow up on the letter and liaise with Mr Journeaux on how to proceed.

The Committee requested Staff provide an updated spreadsheet which includes current units/users of the scheme.

Undertaking

Subject

Staff to send spreadsheet of current units/users of scheme to Committee – without any identifying information.

14 Next Meeting

Monday 6 April 2020, 4.00pm

15 Meeting Closed

5.23pm

Confirmed/Chair: _____

Date: