

ORDER PAPER

HUNTERVILLE RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Monday, 7 October 2024
Time: 4.00pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: Mr Sam Weston

Membership: Mr Bob Crawford
Mr Mark Dawson
Mr Bernie Hughes
Mr John McManaway
Mr Sam Duncan
Mr Patrick Henderson
Cr Fi Dalgety
Cr Richard Lambert
HWTM Andy Watson

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Notice is hereby given that a Hunternville Rural Water Supply Management Sub-Committee Meeting of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Monday, 7 October 2024 at 4.00pm.

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AGENDA

1 Welcome

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from **Huntermville Rural Water Supply Management Sub-Committee Meeting held on 5 August 2024** are attached.

Attachments

1. **Huntermville Rural Water Supply Management Sub-Committee Meeting - 5 August 2024**

Recommendation

That the minutes of Huntermville Rural Water Supply Management Sub-Committee Meeting held on 5 August 2024 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

ITEM 6.1
MINUTES



ATTACHMENT 1

**UNCONFIRMED: HUNTERVILLE RURAL WATER SUPPLY
MANAGEMENT SUB-COMMITTEE MEETING**

Date: Monday, 5 August 2024
Time: 4.00pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

- Mr Sam Weston
- Mr Bob Crawford
- Mr Bernie Hughes
- Mr John McManaway
- Mr Patrick Henderson
- Cr Fi Dalgety
- Cr Richard Lambert
- HWTM Andy Watson

In attendance

- Mr Arno Benadie, Chief Operating Officer
- Mr Dave Tombs, Group Manager- Corporate Services
- Mr Warren Pedley, Management and Systems Accountant
- Mr Ivan O'Reilly, Senior Reticulation Technician
- Mr Stephen Johnson, Water and Wastewater Treatment Operator
- Ms Kezia Spence, Governance Advisor

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1 Welcome

Mr Weston opened the meeting at 3.58pm.

2 Apologies

Resolved minute number 24/HRWS/017

Apologies were received from Mark Dawson and Sam Duncan

Mr B Crawford/Cr F Dalgety. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order of business.

6 Confirmation of Minutes

Resolved minute number 24/HRWS/018

That the minutes of Hunternville Rural Water Supply Management Sub-Committee Meeting held on 10 June 2024 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the signature of the Chair of this Committee be added to the official minutes document as a formal record.

Cr R Lambert/Mr B Crawford. Carried

7 Follow-up Actions

7.1 Follow-up Action Items from previous Hunternville Rural Water Supply Meetings

Item 1- Horrocks Line Pipe

Staff undertook to find out further information on what is required.

Item 2- Assets Register

Mr Weston emailed Mr Van Bussell but did not hear back. This item status was updated to in progress and staff undertook to confirm that this has been updated.

Resolved minute number 24/HRWS/019

That the report 'Follow-up Action Items from previous Hunterville Rural Water Supply Meetings' be received.

Mr B Hughes/Cr F Dalgety. Carried

8 Chair's Report

8.1 Chair's Report - August 2024

Mr Weston contacted the other schemes Chair's since the last meeting about Three Waters. They have similar thoughts as the committee and are interested in a further discussion. However, without further information or clarity this conversation has been put on hold.

The committee noted that there would be benefit in having timelines for the three waters legislation and when actions need to happen.

Mr Benadie will send the committee members the most recent email from Mr Hodder on this item, in future all emails will be forwarded on.

Resolved minute number 24/HRWS/020

That the 'Chair's Report – August 2024' be received.

Mr S Weston/Mr B Crawford. Carried

9 Reports for Decision

9.1 Operations Report- June and July 2024

Mr O'Reilly brought a tabled document to the committee for consideration regarding replacement or repair of the Hunterville rural river auxiliary pump.

The issue is the breaker has overheated and even if this is replaced there is uncertainty on how long this will last. Mr O'Reilly highlighted that the risk of not purchasing the pump is that if this pump breaks there may be none in stock. The committee noted there would be a benefit to fixing the current pump and having a second pump for replacement, however consideration of warranty for a new pump that is not being used is a concern.

Members requested that if costs exceed \$1500 to put the pump back together that this comes back to the committee to discuss.

ITEM 6.1

ATTACHMENT 1

Resolved minute number 24/HRWS/021

That the 'Hunternville Rural Water Supply – Operations Report June and July 2024' to the Hunternville Rural Water Supply Sub-Committee be received.

Mr J McManaway/Cr F Dalgety. Carried

Resolved minute number 24/HRWS/022

That a new river auxiliary pump be purchased as a replacement.

Mr B Crawford/Mr J McManaway. Carried

10 Reports for Information

10.1 Hunternville RWS - 2023/24 Financial Summary

Mr Tombs noted that this year end bank balance but during the audit process this may change.

The committee highlighted that there may be a change in costs due to water services coming back in-house. There are several roles in this area that must go to the market to be filled.

The committee noted that this would be Mr Tombs last meeting and thanked him for his work with the scheme.

Resolved minute number 24/HRWS/023

That the report 'Hunternville RWS – 2023/24 Financial Summary' be received.

Cr F Dalgety/Mr B Hughes. Carried

The meeting closed at 4.57pm.

The minutes of this meeting were confirmed at the Hunternville Rural Water Supply Management Sub-Committee held on 7 October 2024.

.....

Chairperson

7 Follow-up Action Items from Previous Meetings

7.1 Follow-up Action Items from previous Hunternville Rural Water Supply Meetings

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 On the list attached are items raised at previous Hunternville Rural Water Supply meetings. Items indicate who is responsible for follow up, and a brief status comment.

Attachments:

1. **Follow-up Actions Register** [↓](#)

Recommendation

That the report 'Follow-up Action Items from previous Hunternville Rural Water Supply Meetings' be received.

Current Follow-up Actions

Item	From Meeting Date	Details	Person Assigned	Status Comments	Status
1	10-Jun-24	The costs of Horrocks Line pipe	Arno /Ivan	Arno/Ivan will provide this update at the meeting.	In progress
2	10-Jun-24	Asset register updated	Arno/Ivan	Staff will get this up to date.	In progress

8 Chair's Report

8.1 Chair's Report - October 2024

Author: Sam Weston, Chair

1. Reason for Report

- 1.1 A verbal update may be provided by Mr Weston.

Recommendation

That the 'Chair's Report – October 2024' be received.

ITEM 9.1

9 Reports for Decision

9.1 Operations Report- August 2024

Author: Arno Benadie, Chief Operating Officer

1. Leaks and Repairs

1.1 There have been several repairs during this period:

- 26-07 Otamarie tank – installed boxes over valves and cleaned filters.
- 30-07 Replace valve box lids at Duncans property
- 30-07 Replace Leedstown Meter
- 01-08 reset comms
- 06-08 hook up new tank at Rata Marae
- 07-08 fix water pipe across viaduct bridge- Kiwi Rail in attendance
- 08-08 Kemble commissioned no # 2 bore pump
- 08-08 Greased pumps- maintenance
- 14-08 Fix leak at Dave Munns
- 21-08 re-baited all the rodent traps
- 26-08 organise parts to fix chlorine dose at HRWS shed

2. General

- 2.1 Lilburn's job has not been completed; work is on-going.
- 2.2 No further progress with the Makohine Viaduct water line replacement.
- 2.3 August – New bore pump is running well
- 2.4 Ivan- would like to discuss moving Paul Murphys tank

Recommendation

That the 'Hunternville Rural Water Supply – Operations Report October 2024' to the Hunternville Rural Water Supply Sub-Committee be received.

10 Reports for Information

10.1 Huntermville RWS - 2023/24 Financial Summary

Author: Warren Pedley, Management and Systems Accountant

Authoriser: Doug Law, Group Manager Corporate Services

1. Reason for Report

- 1.1 This Report provides the draft Operating Statement for the period ended 31 August 2024.

2. Commentary

- 2.1 This shows:
- 2.1.1 Operating Cash Surplus of \$40k YTD
 - 2.1.2 Capital Expenditure of \$24k YTD
 - 2.1.3 Notional Cash Reserves of \$729k as of 31 August 2024

3. Capital Expenditure

- 3.1 Further information (taken from Council's ledger) regarding the Capital Expenditure is as follows:

Pipe Fittings – Onga Road	\$293.58
Pump Supplies – Bore Pump	\$23,942.50

Attachments

1. **HRWS Financial Summary - August 2024** [↓](#)

Recommendation 1

That the report 'HRWS Financial Summary – August 2024' be received.

ITEM 10.1 ATTACHMENT 1

Huntermville Rural Water Scheme
Financial Statement 2024/25

	Aug 2024/25			2023/24	
	YTD Actual	YTD Budget	FY Budget	Actual	Budget
INCOME					
Metered Charges	45		420,360	534,147	532,478
Penalties	2,177	657	2,186	8,675	2,124
Interest		396	2,377	6234	
	2,222	1,053	424,923	549,056	534,602
OPERATING EXPENSES					
Phone	510	345	2,444	3,086	2,376
Electricity	37,483	53,695	241,305	250,183	234,504
Insurance	4,734	7,103	27,664	25,478	20,592
Rates - Utility	0	0	0	11,652	20,592
Member remuneration	0	0	0	3,130	0
MDC Professional Services	0	208	1,248	0	1,212
Operational Costs - Contractor	0	216	1,297	0	1,260
Reticulation Costs - Staff	0	395	20,053	120,768	19,488
Treatment Costs - Staff	0	0	0	612	0
External Contractors	0	554	16,435	8,579	15,972
Resource Consents	0	460	2,762	0	2,688
Chemicals / Consumables	0	634	3,805	0	3,696
Materials	(88)	1,965	13,582	13,521	13,200
	42,639	65,575	330,595	437,009	335,580
NON CASH EXPENDITURE					
Depreciation	32,652	35,588	219,023	195,914	162,468
Finance Costs	1,352	1,414	8,323	9,019	2,318
Internal Charges	0	27,439	185,247	172,438	160,932
	34,004	64,441	412,593	377,371	325,718
TOTAL EXPENSES	76,643	130,016	743,188	814,380	661,298
Accounting Surplus/(Deficit)	(74,422)	(128,963)	(318,265)	(265,324)	(126,696)
Add back					
Depreciation	32,652	35,588	219,023	195,914	162,468
Finance Costs	1,352	1,414	8,323	9,019	2,318
Internal Charges	0	27,439	185,247	172,438	160,932
Operating Cash Surplus (Deficit)	(40,417)	(64,522)	94,328	112,048	199,022
Capital Expenditure	24,235	5,035	49,457	26,011	48,204
Capital Expenditure relates to:					
Contractor - Reticulation	293	1,373	27,476	26,011	26,780
Contractor - Treatment	23,943	3,662	21,981	0	21,424
	24,235	5,035	49,457	26,011	48,204
Available Finance					
Funding Deficit b/f	793,583			707,546	
Operating Cash Surplus	(40,417)			112,048	
Capital Expenditure	(24,235)			(26,011)	
Funding Surplus/(Deficit) c/f	728,931			793,583	

11 Meeting Closed.