

ORDER PAPER

HUNTERVILLE RURAL WATER SUPPLY MANAGEMENT SUB-COMMITTEE MEETING

Date: Monday, 11 August 2025
Time: 4.00pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: Mr Sam Weston

Membership: Mr Bob Crawford
Mr Mark Dawson
Mr Bernie Hughes
Mr John McManaway
Mr Sam Duncan
Mr Shane Voelkerling
Cr Fi Dalgety
Cr Richard Lambert
HWTM Andy Watson

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Notice is hereby given that a Hunternville Rural Water Supply Management Sub-Committee Meeting of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Monday, 11 August 2025 at 4.00pm.

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AGENDA

1 Welcome

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, [enter item number](#) be dealt as a late item at this meeting.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Kezia Spence, Governance Advisor

1. Reason for Report

- 1.1 The minutes from **Huntermville Rural Water Supply Management Sub-Committee Meeting held on 9 June 2025** are attached.

Attachments

1. **Huntermville Rural Water Supply Management Sub-Committee Meeting - 9 June 2025**

Recommendation

That the minutes of Huntermville Rural Water Supply Management Sub-Committee Meeting held on 9 June 2025 **[as amended/without amendment]** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

ITEM 6.1
MINUTES



ATTACHMENT 1
**UNCONFIRMED: HUNTERVILLE RURAL WATER SUPPLY
MANAGEMENT SUB-COMMITTEE MEETING**

Date: Monday, 9 June 2025
Time: 4.00pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

- Mr Sam Weston
- Mr Sam Duncan
- Mr Shane Voelkerling
- Mr Mark Dawson
- Mr John McManaway
- Mr Bob Crawford
- Cr Fi Dalgety (Zoom)
- Cr Richard Lambert

In attendance

- Cr Dave Wilson
- Ms Leanne Macdonald, Group Manager – Corporate Services
- Mr Warren Pedley, Manager Finance and Partnerships
- Mr Andrew van Bussel, Water Supply Specialist
- Ms Kezia Spence, Governance Advisor

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Unconfirmed

1 Welcome

Mr Weston opened the meeting at 3.58pm

2 Apologies

Resolved minute number 25/HRWS/015

That the apologies be received from the Mayor and Bernie Hughes.

Cr R Lambert/Mr B Crawford. Carried

3 Public Forum

There was no public forum.

4 Conflict of Interest Declarations

There were no conflicts of interest declared.

5 Confirmation of Order of Business

There was no change to the order business.

6 Confirmation of Minutes

Resolved minute number 25/HRWS/016

That the minutes of Huntermville Rural Water Supply Management Sub-Committee Meeting held on 7 April 2025 **without amendment** be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this Committee be added to the official minutes document as a formal record.

Mr B Crawford/Mr M Dawson. Carried

7 Chair's Report

7.1 Chair's Report - June 2025

There was no report.

8 Reports for Information

8.1 Hunternville Rural Water Scheme Operations Report

Scada Upgrade

Mr van Bussel spoke to this item and undertook to confirm the full cost and whether this will be included in the operational budget.

Otairi Water Units

There were some unknowns as to why the correct take isn't being taken, it was noted that this had not been monitored until recently. The committee acknowledged that the Otairi water take has not been correct for some time.

Mr van Bussel will undertake further work to confirm the issue that is causing this.

Tank Monitoring

Mr van Bussel spoke about the benefit of the tank monitoring system and that getting an alarm early saves staff time and can solve problems earlier.

KiwiRail

Mr van Bussel highlighted that progress is being made and that the materials have been purchased and need to be invoiced before the end of the financial year.

Leaks and Repairs

The committee noted the issues with the pipe through the urupa. Mr van Bussel will continue to work through this.

Resolved minute number 25/HRWS/017

That the Hunternville Rural Water Scheme Operations Report be received.

Cr R Lambert/Mr B Crawford. Carried

Resolved minute number 25/HRWS/018

That the Hunternville Rural Water Scheme approve the upgrade of the Scada.

Cr R Lambert/Mr B Crawford. Carried

Resolved minute number 25/HRWS/019

That the Hunternville Rural Water Scheme approve that the Tank Monitoring system be purchased and installed on the four main tanks.

Mr S Weston/Mr M Dawson. Carried

8.2 Huntermville RWS - 2024/25 YTD Financial Summary

The report was taken as read.

Resolved minute number 25/HRWS/020

That the report 'HRWS Financial Summary - April 2025' be received and approved.

Mr J McManaway/Mr B Crawford. Carried

9 Discussion Items

9.1 Local Water Done Well

Councillors highlighted that Council has made a preferred decision to have a wider model including Palmerston North and Horowhenua councils. Whanganui and Ruapehu have not made their decision.

Council is advocating to retain rural water schemes.

Councillors noted that councils that hold water in-house come with substantial risk.

The meeting closed at 4.47pm.

The minutes of this meeting were confirmed at the Huntermville Rural Water Supply Management Sub-Committee held on 11 August 2025.

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Chairperson

7 Chair's Report

7.1 Chair's Report - August 2025

Author: Sam Weston, Chair

1. Reason for Report

- 1.1 A verbal update may be provided by Mr Weston.

Recommendation

That the 'Chair's Report – August 2025' be received.

ITEM 8.1

8 Reports for Decision

8.1 Operations Report- August 2025

Author: Andrew van Bussel, Water Supply Specialist

1. Leaks and Repairs

1. There have been several repairs during this period: 27-03 Rathmoy Tank overflowing

- 31-03 Clean restrictor for Geoff Pickford
- 31-03 Clean out Adrian Bulls restrictor
- 31-03 Shane Hurley, pole fuse dropped out at Otari
- 3-04 Otari pumps sort out with Shane Gunn
- 07-04 Leak on Tom Duncans line
- 15-04 Read rural meters, check pump stations
- 18-04 Scott Parkes, cattle broke pipe by tank
- 19-04 Air lock in pipe on Ohingaiti line
- 26-04 Kakarangi tank overflowing
- 07-05 Lift River pump out
- 15-05 Leak at Geoff Pickfords
- 21-05 Meet with Megan Wilson re: moving water line
- 26-05 Comms Fault
- 27-05 Ross Harding – no water, Tap turned off at Duncans
- 28-05 Patrick Henderson, Leak at Tank
- 29-05 Replace Giboult at Otairi Tank
- 09-06 Leak on Lilburns
- 10-06 Replace fitting at Lilburns
- 13-06 Leak on Viaduct
- 17-06 Comms Fault
- 29-06 Pressure fault, top pump station
- 02-07 Comms fault, top pump station, call Alf Downs
- 07-07 Read meters, grease pumps, check Otairi meter
- 08-07 Fix leak on Taylors line
- 25-07 Check Ohingaiti Break tank
- 25-07 Met with Rob at Manaki, re moving tank
- 25-07 Leak on Vinegar Hill Bridge, cut tap in and turn off
- 26-07 Leak on Sam Westons

Recommendation

That the 'Huntermville Rural Water Supply – Operations Report August 2025' to the Huntermville Rural Water Supply Sub-Committee be received.

9 Reports for Information

9.1 Huntermville RWS - 2024/25 Full Year Financial Summary

Author: Warren Pedley, Manager Finance and Partnerships

Authoriser: Leanne Macdonald, Group Manager - Corporate Services

1. Reason for Report

- 1.1 This Report provides the Operating Statement for the year ended 30 June 2025, (noting this is subject to final audit approval as part of normal year end process).

2. Commentary

2.1 This shows:

- 2.1.1 Operating Cash Surplus of \$201k for the year ended 30 June 2025
- 2.1.2 Capital Expenditure of \$50k for the year ended 30 June 2025
- 2.1.3 Notional Cash Reserves of \$945k as at the 30 June 2025
- 2.1.4 2025/26 Budgets are now finalised and are also visible in this report.

3. Discussion and Options Considered

- 3.1 Nil

4. Financial Implications

- 4.1 Nil

5. Impact on Strategic Risks

- 5.1 Nil

6. Strategic Alignment

- 6.1 Nil

7. Mana Whenua Implications

- 7.1 Considered as part of Rangitikei District Council's full 2024-34 Long Term Plan

8. Climate Change Impacts and Consideration

- 8.1 Considered as part of Rangitikei District Council's full 2024-34 Long Term Plan

9. Statutory Implications

- 9.1 Nil

10. Conclusion

- 10.1 Monthly report attached for consideration

ITEM 9.1

Attachments:

1. HRWS Financial Summary - June 2025 [↓](#)

Recommendation 1

That the report 'HRWS Financial Summary - June 2025' be received and approved.

Huntermville Rural Water Scheme
Financial Statement 2024/25

| | June 2024/25 | | 2023/24 | | 2025/26 |
|---|------------------|------------------|------------------|------------------|------------------|
| | YTD Actual | FY Budget | Actual | Budget | Full Year Budget |
| INCOME | | | | | |
| Metered Charges | 532,426 | 532,478 | 534,147 | 532,478 | 532,478 |
| Penalties | 9,157 | 2,186 | 8,675 | 2,124 | 2,412 |
| Interest | 29,759 | 0 | 6,234 | 0 | 33,060 |
| | 571,342 | 534,664 | 549,056 | 534,602 | 567,950 |
| OPERATING EXPENSES | | | | | |
| Phone | 3,204 | 2,444 | 3,086 | 2,376 | 2,497 |
| Electricity | 255,626 | 241,305 | 250,183 | 234,504 | 275,198 |
| Insurance | 30,656 | 27,664 | 25,478 | 20,592 | 30,000 |
| Rates - Utility | 14,530 | 14,530 | 11,652 | 20,592 | 15,847 |
| Member remuneration | 3,440 | 0 | 3,130 | 0 | 3,205 |
| MDC Professional Services | 0 | 1,248 | 0 | 1,212 | 0 |
| Operational Costs - Contractor | 0 | 1,297 | 0 | 1,260 | 0 |
| Reticulation Costs - Staff | 35,671 | 20,053 | 120,768 | 19,488 | 39,676 |
| Treatment Costs - Staff | 0 | 0 | 612 | 0 | 0 |
| External Contractors | 17,584 | 16,435 | 8,579 | 15,972 | 16,795 |
| Resource Consents | 0 | 2,762 | 0 | 2,688 | 2,822 |
| Chemicals / Consumables | 0 | 3,805 | 0 | 3,696 | 3,889 |
| Materials | 9,230 | 13,582 | 13,521 | 13,200 | 10,684 |
| | 369,941 | 345,125 | 437,009 | 335,580 | 400,613 |
| NON CASH EXPENDITURE | | | | | |
| Depreciation | 196,635 | 219,023 | 195,914 | 162,468 | 204,382 |
| Finance Costs | 0 | 8,323 | 9,019 | 2,318 | 0 |
| Internal Charges | 183,949 | 185,247 | 172,438 | 160,932 | 0 |
| | 380,584 | 412,593 | 377,371 | 325,718 | 204,382 |
| TOTAL EXPENSES | 750,525 | 757,718 | 814,380 | 661,298 | 604,995 |
| Accounting Surplus/(Deficit) | (179,183) | (223,054) | (265,324) | (126,696) | (37,045) |
| Add back | | | | | |
| Depreciation | 196,635 | 219,023 | 195,914 | 162,468 | 204,382 |
| Finance Costs | 0 | 8,323 | 9,019 | 2,318 | 0 |
| Internal Charges | 183,949 | 185,247 | 172,438 | 160,932 | 0 |
| Operating Cash Surplus (Deficit) | 201,401 | 189,539 | 112,048 | 199,022 | 167,337 |
| Capital Expenditure | 50,413 | 49,456 | 26,011 | 53,560 | 50,546 |
| Capital Expenditure relates to: | | | | | |
| Contractor - Reticulation | 9,600 | 20,754 | 26,011 | 26,780 | 28,081 |
| Contractor - Treatment | 26,374 | 16,479 | 0 | 26,780 | 22,465 |
| Makohine Viaduct Pipe Replacement | 14,439 | 12,223 | 0 | 0 | 0 |
| | 50,413 | 49,456 | 26,011 | 53,560 | 50,546 |
| Available Finance | | | | | |
| Funding Surplus (Deficit) b/f | 793,583 | 793,583 | 707,546 | 707,546 | 983,122 |
| Operating Cash Surplus | 201,401 | 189,539 | 112,048 | 199,022 | 167,337 |
| Capital Expenditure | (50,413) | (49,456) | (26,011) | (53,560) | (50,546) |
| Funding Surplus/(Deficit) c/f | 944,571 | 983,122 | 793,583 | 853,008 | 1,099,913 |

ITEM 10.1

10 Discussion Items

10.1 Water Units Request

Author: Sam Weston, Chair

1. Reason for Report

- 1.1 A water unit request has been received by the Chair and will be tabled for the committee at the meeting.

11 Meeting Closed.