



Rangitikei District Council

Telephone: 06 327-0099

Facsimile: 06 327-6970

Rangitikei
UNspoilt...

Marton Community Committee

Order Paper

**Wednesday 13 July 2016,
7.00 pm**

Youth Club, Humphrey Street, Marton

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Chair

Anne George

Membership

Carolyn Bates, Lyn Duncan, Jennifer Greener, Nathan Kane, Lani Peacock, Lorraine Pearson, Rob Snijders

His Worship the Mayor, Andy Watson, (ex officio)

Councillor Lynne Sheridan and Councillor Nigel Belsham

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Rangitikei District Council

Marton Community Committee Meeting

Order Paper – Wednesday 13 July 2016 – 7:00 p.m.

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The quorum for the Marton Community Committee is 4.

At its meeting of 28 October 2010, Council resolved that “The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.

1 Welcome

2 Apologies

3 Chair's report

4 Confirmation of Order of Business

(includes acceptance of proposed late items)

5 Confirmation of minutes

Recommendation

That the Minutes of the Marton Community Committee meeting held on 8 June 2016 be taken as read and verified as an accurate and correct record of the meeting.

6 Council decisions on recommendations from the Committee

At its meeting on 30 June 2016, Council confirmed the recommendation from the Committee (16/MCC/031) to carry forward the balance of the Small Projects Fund (\$504.20) to the 2016/17 financial year.

7 Update from the Project Marton Co-ordinator

A verbal report will be provided.

8 Implementation of place-making initiatives in Rangitikei, 2016/17 and 2017/18

A memorandum is attached. This was agreed to at Council's meeting on 30 June 2016.

File 1-CP-7

Recommendation

That the memorandum 'Implementation of place-making initiatives in Rangitikei 2016/17 and 2017/18 be received.

9 Council responses to queries at previous meetings

There were no queries to Council from the Committee on its meeting 13 June 2016.

10 Issues raised at previous meeting

The following issues were raised at the meeting 8 June 2016:

- Wilson Park – painting of fence on Marumaru Street
- Overhanging Trees – no service requests for these were submitted from Marton during June

11 Small Projects Grant Scheme Update – July 2016

The funds available to the Committee in 2016/17 total \$3,736.20 (the base sum of \$3,232.00 plus the sum carried-forward from 2015/16, \$504.20)

12 Marton Youth Club report

A report is attached

File ref: 4-

Recommendation

That the report 'Marton Youth Club' for June 2016 be received.

13 Consideration of promotional signage for and within Marton

At its last meeting, the Committee appointed Mr Snijders to lead this project.

14 Marton Park Management Plan

A copy of the report being provided to the Assets/Infrastructure Committee's meeting on 14 July 2016 will be tabled at the meeting.

File ref: 1-CP-4-7

Recommendation

That the report (as provided to Council's Assets/Infrastructure Committee) on the Marton Park Management Plan be received.

15 Proposed District Plan Change – Update June 2016

A copy of the memorandum provided to Council's meeting on 30 June 2016 is attached.

File ref: 1-PL-2-7

Recommendation

That the memorandum 'Proposed District Plan Change – Update June 2016' be received.

16 Current infrastructure projects/upgrades and other Council activities within the ward

The update on Current infrastructure projects/upgrades and other Council activities within the Marton Ward will be tabled at the meeting.

Recommendation

That the update on Current infrastructure projects/upgrades and other Council activities within the Marton Ward be received.

17 Late items

18 General Business

19 Next meeting

Wednesday 10 August 2016, 7.00 pm

20 Meeting closed

Attachment 1

Rangitikei District Council

Marton Community Committee Meeting

Minutes – Wednesday 8 June 2016 – 7:00 p.m.



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Present:

Ms Anne George (Chair)
Ms Carolyn Bates
Ms Lyn Duncan
Ms Jennifer Greener
Mr Nathan Kane
Ms Lorraine Perason
Mr Robert Snjiders
Cr Lynne Sheridan

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies

That the apologies for absence from Ms L Peacock, Cr Belsham and His Worship the Mayor be received.

Cr Sheridan / Mr N Kane. Carried

3 Confirmation of minutes

Resolved minute number	16/MCC/019	File Ref
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That the Minutes of the Marton Community Committee meeting held on 11 May 2016 be taken as read and verified as an accurate and correct record of the meeting.

Ms L Pearson / Mr N Kane. Carried

4 Council decisions on recommendations from the Committee

There were no recommendations to Council from the Committee on its meeting 16 May 2016.

5 Update from the Project Marton Co-ordinator

An update was not provided to the Committee.

6 Update on town centre plan project

The Chair gave an update on the painting of the old Post Office building.

7 Council responses to queries at previous meetings:

The Committee noted that there were no queries to Council from the Committee on its meeting 11 May 2016.

8 Issues raised at previous meeting

The following issues were raised at the meeting 11 May 2016:

- Oral Hearings – The Chair had spoken at the oral hearings on the Committees submission.
- Rubbish – items and bags dumped at various locations.
- Cats – The Committee are concerned at the number of reports which have been received regarding stray cats.
- Overhanging Trees – The Chair requested that members take note of where there are issues and put in a service request.

9 Small Projects Grant Scheme Update – June 2016

The Committee noted that the amount for the Suicide Workshops had not been deducted.

Resolved minute number	16/MCC/020	File Ref	3-CC-1-5
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That the memorandum 'Small Projects Grant Scheme Update - June 2016' be received. A resolution is needed if the Committee wishes to rollover unspent funds to 2016/17.

Ms A George / Ms C Bates. Carried

Resolved minute number	16/MCC/021	File Ref	3-CC-1-5
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That the Marton Community Committee requests that the balance of the Small Projects Grant Scheme 2015/16 for the Marton Ward (\$504.20) be rolled over to the 2016/17 financial year.

Ms A George / Mr N Kane. Carried

10 Marton Youth Club report

Nathan Kane advised the next newsletter is due next week.

11 Council deliberations on the Consultation document 'What's new, what's changed...?' (The 2016/17 Annual Plan) and other proposals consulted on at the same time

The Committee discussed the information provided on the outcome of the recent public consultations.

12 Consideration of promotional signage for and within Marton

Mr Snijders gave an update on progress since the last meeting. The committee discussed who would lead the signage project - it was decided that Mr Snijders would take the lead.

13 Proposed District Plan Change – Update May 2016

Resolved minute number 16/MCC/022 File Ref 1-PL-2-7

That the memorandum 'Proposed District Plan Change – Update May 2016' be received.

Mr N Kane / Ms C Bates. Carried

14 Current infrastructure projects/upgrades and other Council activities within the ward

Resolved minute number 16/MCC/023 File Ref

That the update on Current infrastructure projects/upgrades and other Council activities within the Marton Ward be received.

Ms A George / Ms C Bates. Carried

15 Late items

Nil

16 General Business

Provision of Committee Papers

- Order Papers were delivered to members by Ms C Bates the evening before the meeting as no-one had received their mailed copy. (As at the day of the meeting mailed Order Papers had not been received.)
- Ms C Bates also brought the Infrastructure Report to the meeting.

Wilson Park - Painting of fence on Marumaru Street.

- The Chair advised that Mr Barry Watson had informed Mr Sanson that the fence would be painted this week, however, the fence remained unpainted.
- The Chair suggested that Rotary would paint the fence.
- Ms C Bates will write to Rotary requesting that they paint the fence.

Marton Park Management Plan

- Ms C Bates presented a list of suggestions of topics to be presented to council.
- The Committee agreed that she would submit input on their behalf.

17 Next meeting

Wednesday 13 July 2016, 7.00 pm

18 Meeting closed – 8.37pm

Confirmed/Chair: _____

Date: _____

Unconfirmed

Attachment 2

MEMORANDUM

TO: Community Boards/Community Committees

FROM: Denise Servante, Strategy and Community Planning Manager

DATE: 5 July 2016

SUBJECT: **Implementation of Place-making Initiatives in Rangitikei 2016/17 and 2017/18**

FILE: 1-CP-7

1 Background

- 1.1 Three Town Centre Plans have been adopted by Council for Marton, Bulls and Taihape and three reports produced following “Exploring Possibilities” workshops in Hunterville, Mangaweka and Turakina. These processes provide blueprints for community-led place-making processes in these towns/settlements.
- 1.2 For the first three years of the 2015-25 Long Term Plan, Council has set aside \$60,000 per annum for place-making initiatives. It envisaged:
 - Incremental place-making initiatives contributing to overall strategies for each town
 - Retailer engagement with the footpath/retailer with heart initiatives ¹
 - Innovative lease arrangements/pop-up shops (Marton focus initially)
- 1.3 Place-making is a process that requires community engagement to produce amazing spaces, creating a sense of place and comfort and where people will congregate for recreation and relaxation. Where tensions have arisen during some of these projects, it is often because the process of Place-making is misunderstood.
- 1.4 It is **not** a town beautification process. It is **not** about getting consensus within the community before anything can take place. It is **not** about telling other people what they should do.
- 1.5 It is about nimble planning – trying out different ideas and experimenting with spaces to see what can be achieved. It is about harnessing the commitment, energy and volunteerism of local steering groups and community members and supporting them to create the spaces that they want to spend time in.
- 1.6 Council provided some training in Place-making through Creative Communities during 2015/16 – this was taken up in Marton, Bulls, Mangaweka and Turakina but not in

¹ Engagement with the footpath means lowering the barrier of a shop frontage, so that people on the footpath feel they are already ‘in’ the shop’ Examples of businesses with heart are those openly publicising the availability of toilet facilities, providing free fruit for children, donating a sculpture.

Ratana or Taihape. Therefore, it is likely there is a different understanding of what Place-making is between communities. Additionally, as not all community members were involved in the Place-making training, there is likely to be a different understanding of Place-making within communities. The key issues are to establish who decides what is done, when, by whom and how is Council funding (if any) allocated?

- 1.7 This memorandum summarises the place-making protocols that have been developed to date and outlines the process adopted by Council at its meeting on 30 June 2016 for proceeding during 2016/17.

2 Town-based Place-making

- 2.1 The current status of local decision-making/coordination of Place-making is as follows:

- *Bulls*: original Steering Group has folded back into the BCC. Any group/individual wishing to undertake a Place-making project is invited to bring it to the BCC for coordination.
- *Marton*: original Steering Group has now become an active and well-organised Place-making Group that is supported through Project Marton.
- *Taihape*: original Steering Group has wound up and Taihape Community Board has indicated its preferred process of deciding on Place-making projects and requesting that Taihape Community Development Trust facilitate projects.
- *Hunterville*: The Steering Group is operating very much as a “working bee” implementing improvements to Queen’s Park and linking the town centre.
- *Mangaweka*: A local Place-making group has been established and is working on projects as identified through the Exploring Possibilities report.
- *Turakina*: the Turakina Community Committee is leading on Place-making in Turakina, both in terms of deciding what is to be done and facilitating the process.

3 Who decides?

- 3.1 Although place-making is a community-led process, often projects are funded by Council, and/or projects take place on Council-owned land or property. In these cases, the groups have accountabilities back to Council, therefore, Council has the final decision.
- 3.2 Council has adopted Place-making as a strategy which means that it needs to be a “door-opener” not a “gate-keeper”. Council needs to be satisfied that the group understands the process of Place-making and that the specific project is contributing to and part of the relevant Town Centre Plan/Report.
- 3.3 The 7-Day Makeover process was successfully trialled in Bulls and Marton, including a second youth-led makeover in Centennial Park. Using this protocol provides some

assurance that the Place-making process will be followed, avoiding the possibility of reverting to straight-forward beautification projects².

- 3.4 The Council also needs to be satisfied that, as the owner of any assets and the decision-maker, its Health and Safety obligations are met. A risk assessment template has been developed by the Marton Place-making Group to meet these obligations.
- 3.5 The 7-Day Makeover used a project plan template which ensures that a place-making process is followed. This has been adapted and is attached as Appendix 1 (including the risk assessment template) and it is proposed that any Place-making projects which require Council support/funding complete this template to ensure the integrity of the process.
- 3.6 The “As of Right” guidelines for retailers that have previously been developed still apply for initiatives by shop-owners to engage with potential customers on the street. These are attached as Appendix 2.
- 3.7 Finally some “Rules of Engagement” were developed for the 7-Day makeovers. These have been adapted as a Checklist for the decision-making process to ensure that all due regulatory or permissions processes have been followed. This is attached as Appendix 3. It is suggested that “approving” these projects is a neutral, operational issue rather than a political or governance one and is best delegated to the Chief Executive and reported to Council.
- 3.8 The 7-Day Makeover suggests a resource of \$5,000 per project. Council’s budget of \$60,000 would potentially fund 12 such projects. However, some projects, even in the larger centres could be small, tightly focussed, and cost less than \$500. So, it is not proposed to ‘pre-allocate’ funds for any one community. The over-riding factor for making Council funding available is where the energy, enthusiasm and commitment to Place-making is greatest.

4 Suggested process

- 4.1 The important thing about the process is that it **enables**:
 - Community Committees/Community Boards/local steering groups/community groups develop a Place-making project, complete the project plan and risk assessment and submit to the Chief Executive for sign off.
 - All ‘purchases’ using Council funding should be recorded/managed through Council’s procurement system.
 - The implementation of the Town Centre Plans should not be the responsibility of a single agency but does require coordination. Chairs of the BCC, MCC, HCC, TCC and TCB could be brought together with the Chief Executive at least twice a year to discuss and agree their priorities along with others who are leading local Place-making initiatives.
 - Community Committees/Community Boards should promote Place-making. take an interest in Place-making projects, may get directly involved in

² Council provides each Community Board/Committee with access to funding for such projects through the Small Project Fund allocated to each and rated locally

implementing Place-making projects or appoint a sub/committee/working group or secure agreement with that other agencies undertake specific projects.

- That Council continues to negotiate a role for the town coordinators through the MOU arrangement.

5 Recommendations

- 5.1 That the memorandum "Implementation of Place-making Initiatives in Rangitikei 2016/17 and 2017/18" be received.

Denise Servante
Strategy and Community Planning Manager

Appendix 1

Place-making Project Plan Template

This template is to help Council establish what your project is, who is involved and where your resources that are needed, are coming from. That is are the necessary resources will be sourced e.g. Council funding, self/group funding or donation.

Name of your Group	
Name of your Project	
Location of your Project	
What is the vision of your project	
How did it come to be agreed upon?	
Is it a new concept or has it been worked on previously?	
Does it relate to the Town Centre Plan? If so, how?	
What individuals have been involved in the planning process?	
What individuals are going to be involved in carrying the project out?	
What businesses are involved?	

So we clearly understand your concept and plan please include photos of the location of the Place-making project, drawings, photo-shop etc. from your brainstorming sessions and any photos of items you plan to incorporate.

The below template is for you to highlight and describe each sub project that is involved in creating the overall project and the budget allocated for each. Note in budget if resources and/or materials are Council funded, self/group funded or donated. You may have multiple sub-projects for larger projects or only a few for a small one. Reproduce as necessary.

Sub Project 1.	
Resources/Materials needed:	Budget
Sub Project 2.	
Resources/Materials needed:	Budget
Sub Project 3.	
Resources/Materials needed:	Budget

Finally, to meet the requirements of Health and Safety legislation, the following risk assessment needs to be completed (Council staff can help with this provided enough lead-in time is provided).

RISK ASSESSMENT FOR THE PLACEMAKING GROUP/TOWN CENTRE STEERING GROUP - Carrying Out Makeover					
NAME OF PROJECT:					
COMMENCEMENT DATE:					
ACTIVITY STEPS	POTENTIAL HAZARDS/RISKS	RISK RATING	RISK CONTROL MEASURE	RISK RATING	PERSON RESPONSIBLE
<i>List required steps in performing the project</i>	<i>Against each activity step list the risk these hazards pose</i>	*Rare *Unlikely *Likely *Almost Certain	<i>For each identified risk</i>	*Rare *Unlikely *Likely *Almost Certain	<i>Who is responsible for implementing risk control</i> <i>What is the time frame, if any?</i>

RISK ASSESSMENT FOR THE PLACEMAKING GROUP/TOWN CENTRE STEERING GROUP - Final Product						
NAME OF PROJECT:						
COMPLETION DATE:						
FINAL PRODUCT FEATURES	POTENTIAL HAZARDS/RISKS	RISK RATING	RISK CONTROL MEASURE	RISK RATING	PERSON RESPONSIBLE	TIME FRAME
<i>List features of final product</i>	<i>Against each activity step list the risk these hazards pose</i>	*Rare *Unlikely *Likely *Almost Certain	<i>For each identified risk</i>	*Rare *Unlikely *Likely *Almost Certain	<i>Who is responsible for implementing risk control</i>	<i>Is there a date of completion associated with person responsible</i>

Appendix 2

As of Right Town Centre Place Making

– a guide for retailers

Let's raise the bar and develop an even more vibrant, creative, neighbourly and respectful town!

Permitted Use of the Footpath Area

Pedestrian Movement

1. You can display items in front of retail outlets as long as a 2.1 metre carriageway, measured from the road edge is clear at all times for pedestrians
2. You can paint shop fronts and verandas in the colour of shop owner's choice
3. Items may be hung from verandas as long as an allowance of 2.1 metres from the bottom of the item/sign edge to the ground is left

Signage

Each retail outlet can have either a **Sign** or **Flag** meeting the below specifications, to advertise their business.

Foot path signs

Maximum height	1.0 metres
Maximum width	0.6 metres
Maximum base spread	0.6 metres

Flag Signs

Maximum height	2.0 metres
Maximum width	0.9 metres
Maximum base spread	0.6 metres
Maximum flagpole height	3.0 metres

Street Music

You can play music of choice to enhance street ambience and character.

Linger Nodes

Areas of footpath may be set aside for community activities, ie community piano, (must be anchored) hop scotch, chess or games boards as long as the activity does not impede pedestrian flows.

The Golden Rule: enhance neighbourliness, avoid nuisance

So let's be creative with our town space.

**And make our streets, vibrant, happy, shared places where all
are welcome.**

Appendix 3

Checklist for CE approval of Place-making projects

Health and Safety	Y/N
A risk assessment has been undertaken before any project begins and mitigation/preventative measures put in place before a project begins	
Installations are allowed on the footpath providing	
A clear, continuous walkway is left, unencumbered.	
The installation is safe and does not constitute a danger to the general public.	
Installations that are easily moved or removed have automatic approval as long as they meet all other conditions. The landowner, business or resident, whose property the installation is in front of, should be consulted about the installation.	
Installations that are more permanent must have the approval of the landowner, business, or resident whose property the installation is in front of.	
After the makeover, the Council has the right to remove any installation that it deems does not meet safety or aesthetic standards.	
Installations in road reserves controlled by Council	
The appropriate person in Council has been approved of any planned activity in the road reserve, before it takes place.	
No impediments to traffic may be placed in the carriage way.	
Installations can be potentially placed in parking bays, provided they have written approval of the landowner, business or resident, whose property the installation is in front of, and providing they are easy to remove.	
Installations can be potentially placed on verges, bulb-outs, or roundabouts provided they do not constitute a danger, and are easy to remove	
Any activity in parking bays or the carriage way must have a traffic management plan.	
No installations in road reserves or parking spaces controlled by NZTA	
Installations on private property	
Any installation on private property must have the approval of the property owner.	
Existing assets	
Maintenance of existing assets is allowed.	
Alteration or destruction of existing assets requires approval.	
Alteration or destruction of lawns and gardens requires approval.	

Attachment 3



Marston Youth Club

JUNE 2016

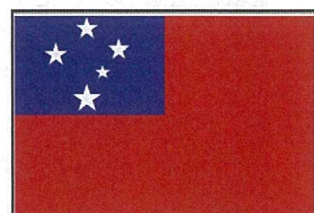
Samoan Independence Day

On Monday, 6th June 2016 the Marston Youth Club shared in the special day to celebrate the Samoan Independence Day held at Memorial Hall.

We set up a display promoting the Youth Club with some of our older members providing free face painting and treats to the younger kids. This was very popular and kept the kids entertained.

We were very proud of the Youth Club members who helped out on the day in particular a couple of the girls who lack in confidence stepped up to the challenge. As you can see from some of the photos, they did an amazing job and thoroughly enjoyed it.

Our next community event, will be to have a stall at the Marston Harvest Festival involving more Youth Club members to participate.



Rangitikei College Work Day

On Tuesday, 21st June the Youth Club supported three students from Rangitikei College to help out with 'odd jobs' for a few hours as part of their fund raising for school activities/supplies.

Sipua, Hennesy and Winona all mucked in with the boys getting stuck into the gardens and clearing the walkway and Winona creating a funky and colourful entrance.

This sets the scene that will continue on during the school holidays. Other members will be helping out to paint the corrugated iron fences and design positive, colourful creations and messages. Hopefully these artworks will be able to include the kaupapa of the Youth One Stop Shop :) Pending approval from council.



2016

Samoan Independence Day

Rangitikei College Work Day

Squawk Box

Attendance

Maintenance

Summary

Notice Board

Up and Coming Events

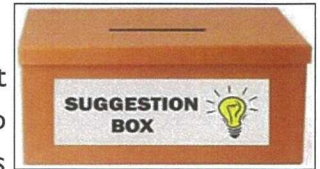




Squawk Box

This month we chatted with the kids regarding the Marton Park Management Plan where they shared their idea's which included a flying fox, fitness circuit and outdoor stage. These idea's were submitted to council.

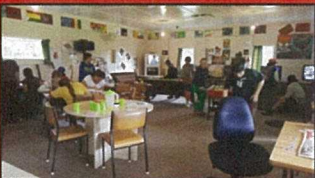
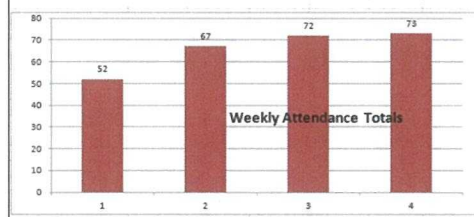
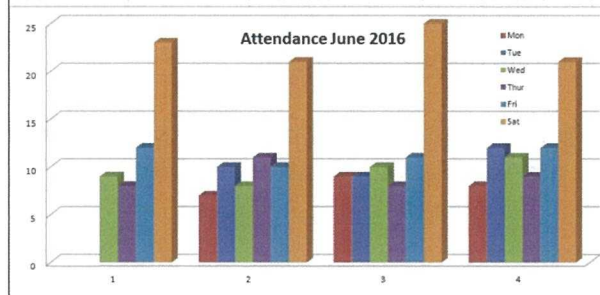
We also held informal workshops to talk about their thoughts on developing a Youth One Stop Shop and what that might look like? These ideas are in draft form.



Attendance

Jun-16	Total	Mon	Tue	Wed	Thur	Fri	Sat
01/06-04/06	52			9	8	12	23
06/06-11/06	67	7	10	8	11	10	21
13/06-18/06	72	9	9	10	8	11	25
20/06-25/06	73	8	12	11	9	12	21
27/06-30/06	18	6	8	4			
Total June 2016	264						

264 attendances were registered for June 2016 (26 days). That is a total of 1,557 for 2016.



Maintenance

The entrance to the Youth Club now looks nice and inviting, and the walkway and pathways have been tidied up.

Minor jobs on the To Do List:

- Kitchen door needs a new handle
- All windows need another good wash/clean
- Outdoor toilets needs a thorough clean just with the wind/dust circulating and creating a build up of dirt
- Gardens and shrubs need trimming (waiting for fine weather :)

Community Gardens are looking great and the silver beet is delicious!! Neat to see people come and go and helping themselves to the fresh vegetables.



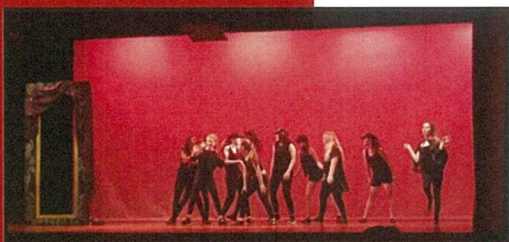
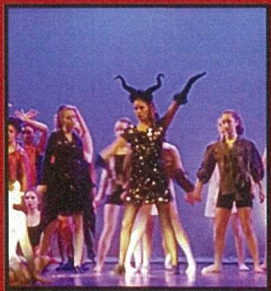
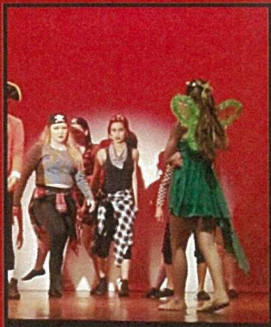
Summary

What a busy month despite the cold and wet weather. We've seen a steady increase in the numbers attending with 264 attendances recorded for the month of June.

No issues or risks to report, with all the kids/youth dancing, singing, learning to play the guitar and enjoying the facility.

Other highlights for the month included the Rangitikei College Ball and Not Your Usual Fairytale production held in Feilding at the Civic Centre with a number of Marton youth involved. Rebecca Pugmire who was the first years winner of Martons Got Talent and an ex Rangitikei College student was the Senior Choreographer for the Production. She did an amazing job, well done Rebecca and all the cast!!

All these opportunities offer our kids a chance to dress up and experience pride, a flair for fashion coupled with self worth and confidence.



HYPE ACADEMY LTD

Nathan Kane

18 Humphrey Street

Phone: 06 327 5041

Mobile: 027 622 8235

E-mail: nathankane@hypeacademy.co.nz

HOURS:

School Term:

Monday to Friday—3pm to 5pm

Saturday—10am to 3pm

School Holidays:

Monday to Saturday—10am to 3pm

Closed public holidays



Notice board:

Just waiting for the **Green Light** from council to move forward with the development of the Youth One Stop Shop. Exciting times ahead!!

Up and coming events

Moving forward with the YOSS1st July
 School finishes for Term 28th July
 Marton Community Committee13th July
 Brain Injury Association Meeting14th July
 School starts back25th July

HYPE ACADEMY LTD
 Helping You(th) Prepare 4 Employment



MARTON YOUTH CLUB

Attachment 4

Memorandum

To: Council

From: Katrina Gray

Date: 29 June 2016

Subject: Proposed District Plan Change 2016 – Update June 2016

File: 1-PL-2-5

1 Background

- 1.1 Council approved the proposed District Plan Change 2016 for public consultation at its meeting on 29 March 2016. Public submissions were open from 4 March to 4 April 2016, with further submissions open from 9 April to 22 April 2016.
- 1.2 A total of 22 original submissions and 4 further submissions were received. A number of submissions were transferred to the Annual Plan process, reducing the number of submissions to 19.
- 1.3 Pre-hearing meetings were held with submitters where there was scope to resolve issues prior to the hearing. Many issues were addressed prior to the hearing including;
 - Natural hazard matters with Horizons Regional Council and New Zealand Institute of Architects Western Branch. Including advice notes, flooding, liquefaction, ground shaking, active fault, landslide and the Taihape West Slip zone.
 - The design panel for heritage matters with Heritage New Zealand and The New Zealand Institute of Architects Western Branch.
 - Signage matters with the New Zealand Transport Agency.
 - Network utility matters with Powerco Limited.
- 1.4 The benefit of pre-hearing discussions was acknowledged by the submitters at the hearing.

2 Hearing

- 2.1 The hearing was opened on 28 June 2016 by Phillip Percy, an independent commissioner sitting alone. Nine submitters spoke to their original submission on this day.
- 2.2 The following evidence was provided by Council at the hearing:
 - Planning assessment - All matters (excluding heritage) – Katrina Gray

- Planning assessment - Heritage – Greg Carlyon (The Catalyst Group)
- Technical evidence – Flood mapping for Hunterville and the Tutaenui – Alistair Beveridge (The Catalyst Group).
- Legal Synopsis – Scope of the New Zealand Transport Agency submission requesting boundary setbacks from the State Highway - Nick Jessen (CR Law).

2.3 The hearing was adjourned for Reporting Officers to provide the Commissioner with further information as follows:

- Further discussions between the Reporting Officer, Heritage New Zealand, New Zealand Institute of Architects Western Branch and Robert Snijders to refine the offsetting principles for heritage.
- Further information about the consultation process, town centre plans, Rates Remission Policy, Reducing or Waiving Fees for Internal Consenting Costs Policy.
- Further comment from the Reporting Officer on the scope of the proposed heritage precinct.
- Further comment from the Reporting Officer on the potential for local signage to be addressed through a Bylaw, a summary of the formal submission withdrawals, re-wording of provisions to increase clarity/the intent, scope reconsiderations and Building Act requirements for change of use conversions in areas subject natural hazards.

2.4 Once the further information is provided the Commissioner will determine whether a further meeting is required before the hearing is formally closed.

3 Comment

3.1 It is anticipated that the further information will be provided by mid-July and a decision from the Commissioner will subsequently be available mid-August for Council to consider at its August or September meeting.

3.2 Information associated with the hearings is publicly available on Council's website.

4 Recommendation

4.1 That the memorandum 'Proposed District Plan Change 2016 – Update June 2016' be received.

Katrina Gray
Policy Analyst