



Rangitikei District Council

Telephone: 06 327-0099

Facsimile: 06 327-6970

Rangitikei
UNSPOILT...

Marton Community Committee

Order Paper

**Wednesday 10 August 2016,
7.00 pm**

Youth Club, Humphrey Street, Marton

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Chair

Anne George

Membership

Carolyn Bates, Lyn Duncan, Jennifer Greener, Nathan Kane, Lani Peacock, Lorraine Pearson, Rob Snijders

His Worship the Mayor, Andy Watson, (ex officio)

Councillor Lynne Sheridan and Councillor Nigel Belsham

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Rangitikei District Council

Marton Community Committee Meeting

Order Paper – Wednesday 10 August 2016 – 7:00 p.m.



Contents

1	Welcome.....	2	
2	Apologies	2	
3	Confirmation of order of business.....	2	
4	Confirmation of minutes	2	Attachment 1, pages 7-12
5	Chair's Report	2	Verbal report
6	Council decisions on recommendations from the Committee.....	2	Agenda note
7	Update from the Project Marton Co-ordinator	2	Verbal report
8	Update on the Town Centre Plan Projects	2	Agenda note
9	Council responses to queries raised at previous meetings	2	Agenda note
10	Issues raised at previous meeting for further consideration.....	2	Agenda note
11	Receipt of Committee minutes.....	3	Agenda note
12	Small Projects Grant Scheme Updated.....	3	Attachment 2, pages 13-14
13	Marton Youth Club Report	3	Verbal report
14	Proposed District Plan Change – Update August 2016.....	3	Agenda note
15	Parks Upgrade Partnership Programme	3	Attachment 3, pages 15-19
16	Current infrastructure projects/upgrades and other Council activities within the ward.....	4	Tabled
17	View on number and location of rubbish bins in Marton.....	4	Attachment 4, pages 20-21
18	Earthquake-prone buildings	4	Agenda note
19	Elections 2016.....	4	Agenda note
20	General Business	5	
21	Late Items	5	
22	Next Meeting	5	
23	Meeting Closed.....	5	

The quorum for the Marton Community Committee is 4.

At its meeting of 28 October 2010, Council resolved that “The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.

1 Welcome**2 Apologies****3 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

4 Confirmation of minutes**Recommendation**

That the Minutes of the Marton Community Committee meeting held on 13 July 2016 be taken as read and verified as an accurate and correct record of the meeting.

5 Chair's Report

A verbal report will be provided at the meeting.

6 Council decisions on recommendations from the Committee

At its meeting on 28 July 2016, Council confirmed the recommendation for the Committee (16/MCC/030) on the investigation and possible development of a Policy on the management of feral cats within the District.

7 Update from the Project Marton Co-ordinator

A verbal report will be provided at the meeting.

8 Update on the Town Centre Plan Projects

The Placemaking Group is planning a project for the garden area outside of Countdown. A site visit with Athol Sanson (Parks and Reserves Team Leader) is being arranged to discuss the area - followed by a planning session. The Post Office project is ongoing, with work upcoming on the pillars and doors.

9 Council responses to queries raised at previous meetings

- Opening hours of the toilets at Wilson Park – the toilets are open from 7am to 6pm.

10 Issues raised at previous meeting for further consideration

- Promotional signage for and within Marton (Mr Robert Snijders)
- Help for the Community Garden (Cr Cath Ash)

11 Receipt of Committee minutes

Draft minutes from this meeting draft minutes need to be with Council's Governance Administrator by close-of-business Tuesday 16 August 2016 if they are to be included in the Order Paper for Council's meeting on 25 August 2016. Minutes received after that date will not be tabled but held over until Council's next meeting, 29 September 2016.

12 Small Projects Grant Scheme Updated

A memorandum is attached.

File: 3-CC-1-1

Recommendation

That the memorandum 'Small Projects Grant Scheme – update August 2016' be received,

13 Marton Youth Club Report

A verbal report will be provided at the meeting.

14 Proposed District Plan Change – Update August 2016

The Commissioner has indicated that he has received all the information he requested from submitters and the Council. The hearing has been formally closed and he is now preparing his decisions. That should be known before the end of August.

15 Parks Upgrade Partnership Programme

One decision in the 2015/25 Long Term Plan was the allocation of up to \$50,000 per year in a fund for parks and reserve upgrades. The funding is allocated to projects which contribute at least \$2 (in cash or kind) for each ratepayer \$ so bringing in a total value of up to \$150,000 each year.

While the allocation of funds is decided by the Assets/Infrastructure Committee, it is envisaged that applications are prepared in consultation with Council staff. Applications are open all year round and treated on a case by case basis. Projects have an upper limit of \$45,000, with anything over this value considered through an Annual Plan process.

The projects need to be consistent with the Parks and Reserves Management Plans and the Policy on Community Gardens.

The application form for the Parks Upgrades Partnership Fund is attached for the Committee's information.

16 Current infrastructure projects/upgrades and other Council activities within the ward

The update on Current infrastructure projects/upgrades and other Council activities within the Marton Ward will be tabled at the meeting

File: 3-CC-1-5

Recommendation

That the memorandum 'Current Infrastructure projects/upgrades and other Council activities within the Marton Ward' be received.

17 View on number and location of rubbish bins in Marton

One of the submissions to "What's new, what's changed...?", the consultation document on the 2016/17 Annual Plan, Council decided to ask Community Boards and Community Committees (at their August meetings) to consider the number and location of public rubbish bins in their respective communities and make recommendations for change.

A map is attached showing present locations of bins in Marton and a loose copy is also provided for the Committee to annotate as its feedback to Council.

18 Earthquake-prone buildings

Written submissions on the Earthquake-prone Building Policy close 4 pm Monday 29 August 2016. Hearings of oral submissions are scheduled for Thursday 29 September 2016 at the Council Chambers in Marton. During the consultation process Council is seeking feedback from owners of potentially earthquake-prone buildings as to whether work required under the Policy (assessment, strengthening or removal of masonry chimneys and parapets) has been completed. There is no intended enforcement action if work has not been completed due to the impending Building (Earthquake-prone Buildings) Amendment Act. This Act will replace Council's Earthquake-prone Building Policy. The Act sets out timeframes and requirements for strengthening earthquake-prone buildings. Further information on the Earthquake-prone Building Policy and the upcoming legislation can be found from Friday 29 July on Council's website, libraries and the main office in Marton.

19 Elections 2016

On election day, 8 October 2016, all Community Committees and Reserve Management Committees are disestablished. The Council will call nominations to each committee within thirty days after that. Nominators and electors for community committees must be residents of the relevant ward (as evident from the Rangitikei District electoral roll).

The number of members elected to serve on the Marton Community Committee shall be a minimum of seven and a maximum of ten.

- Where more than ten nominations are received by the closing date, the Council will call a public meeting and conduct an election by secret ballot;

- Where fewer than seven nominations are received by the closing date, the Council will call a public meeting to seek additional nominations. If the total nominations received prior to and at the public meeting exceed nine, the Council will conduct an election at the public meeting by secret ballot;
- Where fewer than seven nominations have been received at the public meeting called to seek additional nominations, the Council will declare the Community Committee unformed for the triennium.

A minimum of 10 people are required to be present at any public meeting called to seek further nominations, or to elect members, to form a Community Committee. Procedures for election will generally follow those laid down in the Local Electoral Act 2001. Elections will be the responsibility of the Council's Deputy Electoral Officer.

The Council will publicly notify the results of the call for nominations within seven days after the close of nominations and (if applicable) after the public meeting called to form the Committee.

The Committee, once formed, has the power to co-opt additional members provided that the total elected membership does not exceed ten.

The Chairperson of each Community Committee to be appointed from within the Committee itself by the Committee members.

20 General Business

21 Late Items

22 Next Meeting

Wednesday 14 September 2016, 7.00pm. (This will be the Committee's last meeting for the triennium.)

23 Meeting Closed

Attachment 1

Rangitikei District Council

Marton Community Committee Meeting

Minutes – Wednesday 13 July 2016 – 7:00 p.m.

Contents

1	Welcome.....	2
2	Apologies	2
3	Chair's report	2
4	Confirmation of Order of Business	2
5	Confirmation of minutes.....	2
6	Council decisions on recommendations from the Committee	2
7	Update from the Project Marton Co-ordinator	2
8	Implementation of place-making initiatives in Rangitikei, 2016/17 and 2017/18	2
9	Council responses to queries at previous meetings	3
10	Issues raised at previous meeting.....	3
11	Small Projects Grant Scheme Update – July 2016	3
12	Marton Youth Club report	3
13	Consideration of promotional signage for and within Marton.....	3
14	Marton Park Management Plan	4
15	Proposed District Plan Change – Update June 2016.....	4
16	Current infrastructure projects/upgrades and other Council activities within the ward	4
17	Late items	4
18	General Business.....	5
19	Next meeting	5
20	Meeting closed 8.40pm	5

Present:

Ms Anne George (Chair)
 Ms Carolyn Bates
 Ms Jennifer Greener
 Mr Nathan Kane
 Ms Lorraine Perason
 Mr Robert Snjiders
 Cr Lynne Sheridan
 His Worship the Mayor, Andy Watson

1 Welcome

2 Apologies

That the apologies for absence from Ms L Duncan, Ms L Peacock and Cr Belsham be received.

Ms A George / Ms C Bates. Carried

3 Chair's report

Nil

4 Confirmation of Order of Business

The Chair informed the Committee that there would be no change to the order of business from that set out in the agenda.

5 Confirmation of minutes

Recommendation

Resolved minute number **16/MCC/024** File Ref

That the Minutes of the Marton Community Committee meeting held on 8 June 2016 be taken as read and verified as an accurate and correct record of the meeting.

Ms L Pearson / Mr N Kane. Carried

6 Council decisions on recommendations from the Committee

The Committee noted that at its meeting on 30 June 2016, Council confirmed the recommendation from the Committee (16/MCC/031) to carry forward the balance of the Small Projects Fund (\$504.20) to the 2016/17 financial year.

7 Update from the Project Marton Co-ordinator

Cr Ash gave a verbal report to the Committee.

8 Implementation of place-making initiatives in Rangitikei, 2016/17 and 2017/18

The Chair encouraged everyone to be involved in future Place-Making initiatives. A phone list will be provided to Project Marton.

Several members of the Committee expressed an interest in being involved in the future.

Resolved minute number **16/MCC/025** **File Ref** **1-CP-7**

That the memorandum 'Implementation of place-making initiatives in Rangitikei 2016/17 and 2017/18 be received.

Ms A George / Ms C Bates. Carried

9 Council responses to queries at previous meetings

Nil

10 Issues raised at previous meeting

The following issues were raised at the meeting 8 June 2016:

- Wilson Park – painting of fence on Marumaru Street has been completed.
- Overhanging Trees – various service requests were submitted during June 2016

11 Small Projects Grant Scheme Update – July 2016

The Committee noted the allocation of the Small Projects Grant Scheme for the 2016/17 year.

12 Marton Youth Club report

Mr N Kane spoke briefly to the report, providing additional information on the 'One Stop-Shop' initiative. Cr Sheridan raised the question of providing food to those children that attend the Youth Club that do not have access to adequate food. Ms J Greener informed the Committee of the initiative at some of the local schools encouraging families to make lunches to help those children who are less fortunate.

Resolved minute number **16/MCC/026** **File Ref**

That the report 'Marton Youth Club' for June 2016 be received.

Ms J Greener / Mr R Snijders. Carried

13 Consideration of promotional signage for and within Marton

Mr R Snijders gave an update on changing the signage for Marton. He will give a presentation to the next meeting at Project Marton and liaise with other Community Groups as appropriate.

14 Marton Park Management Plan

Resolved minute number 16/MCC/027 **File Ref** 1-CP-4-7

That the report (as provided to Council's Assets/Infrastructure Committee) on the Marton Park Management Plan be received.

Mr R Snijders / Mr N Kane. Carried

15 Proposed District Plan Change – Update June 2016

Resolved minute number 16/MCC/028 **File Ref** 1-PL-2-7

That the memorandum 'Proposed District Plan Change – Update June 2016' be received.

Ms L Pearson / Ms C Bates. Carried

16 Current infrastructure projects/upgrades and other Council activities within the ward

The Committee were pleased to learn that the works on Wanganui Road were near completion and that work on the affected berms will be addressed when the weather improves.

His Worship the Mayor further explained the process of slip-lining some of Council's Stormwater infrastructure and the reasoning behind the decision to use this process.

Resolved minute number 16/MCC/029 **File Ref**

That the update on Current infrastructure projects/upgrades and other Council activities within the Marton Ward be received.

Ms A George / Ms C Bates. Carried

17 Late items

Feral Cats

Cr Sheridan presented her research on Feral Cats.

Resolved minute number 16/MCC/030 **File Ref**

That the Marton Community Committee recommends that Council investigate/develop a Policy on the management of feral cats within the District.

Cr Sheridan / Ms A George. Carried

18 General Business

Community Gardens

- The Chair suggested the Community Garden could benefit from a donation of fruit trees. His Worship the Mayor offered to organise some trees. Mr R Snijders also has some fruit trees he is happy to provide. Other ways to be of help to the Garden were discussed. Cr Ash was asked to liaise with the Community Garden group and find out exactly what sorts of things they needed, prior to the next Committee meeting.

Leachate Acceptance into the Marton Wastewater Treatment Plant

- His Worship the Mayor gave an update on the acceptance of leachate from the Bonny Glen Landfill at the Marton Waste Water Treatment plant.

Local Elections 2016

- Cr Ash advised the Committee that nominations for Local Elections open at the end of the week.

Wilson Park, Marton

- Ms J Greener queried the opening hours of the toilets at Wilson Park.
- The Chair advised she and Mr Athol Sanson had discussed possibly fencing the play area at Wilson Park.

Opening Hours of the Marton Waste Transfer Station

- His Worship the Mayor commented on the trial of extended the opening hours at the Marton Waste Transfer Station earlier this year. The results will be discussed at the next Assets/Infrastructure Committee meeting.

Koha Shed, Marton

- Ms C Bates advised that the Koha Shed in Marton, will in future be known as "Get 'n Give".

19 Next meeting

Wednesday 10 August 2016, 7.00 pm

20 Meeting closed 8.40pm

Confirmed/Chair: _____

Date: _____

Attachment 2



MEMORANDUM

TO: Marton Community Committee

FROM: Samantha Whitcombe, Governance Administrator

DATE: 7 July 2016

SUBJECT: **Small Projects Grant Scheme Update - July 2016**

FILE: 3-CC-1-5

1 Allocation

- 1.1 The 2016/17 Small Projects Grant Scheme for the Marton Ward is \$3,232.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.
- 1.3 At its last meeting for the 2015/16 year the Committee resolved to carry-over \$504.20, giving a total allocation for the 2016/17 year of \$3,736.20.

2 Breakdown

- 2.1 For the 2015/16 year the following amounts have been used by the Committee:

-

3 Remaining Budget

- 3.1 This leaves a remaining budget for the 2016/17 financial year of \$3,736.20.

Samantha Whitcombe
Governance Administrator

Attachment 3



Rangitikei District Council

Parks Upgrades Partnership Fund

Expression of Interest

Do you have a great idea to add or improve on recreational facilities at a Council-owned park?

Do you have good support for your idea from the community?

Have you got a realistic fundraising plan that can raise at least two thirds of the resources needed to make it happen?

If so, then Rangitikei District Council wants to hear from you!

We know that the communities in the District have long been active in developing facilities for their recreation and leisure. We want to encourage this by providing up to 33% in cash of the value – in cash or in kind – of the contribution from the community for small-scale, community-led, capital projects.

WHAT DO WE MEAN BY SMALL-SCALE, COMMUNITY-LED CAPITAL PROJECTS?

Capital Project is a project which creates a new asset, replaces an existing asset, upgrades an existing asset or refurbishes an existing asset.

Community-led means a project that has been identified from within the community, where the majority of the fundraising has taken or will take place within the community and where the asset will be owned by the Council, or available for use by the community as if it were owned by Council.

Small-scale means a project with the total value of less than \$45,000, taking into account actual costs **and** the value of donated labour or materials.

PLEASE NOTE: Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee of Council (usually within a month). All applications are copied into the Assets/Infrastructure Committee Order Paper and are therefore available to the general public.

Please complete this application form in conjunction with Council staff. The sooner you talk with us about your idea, the sooner we can give you an answer about whether Council can support your project.

Contact: Gaylene Prince, Community and Leisure Services Team Leader,
Rangitikei District Council, Private Bag 1102, Marton 4741
Phone: 0800 422 522
Email: gaylene.prince@rangitikei.govt.nz

1. YOUR CONTACT DETAILS

Full Name: _____

Organisation (if any) _____

Street address: _____

Postal address: _____

_____ Post Code: _____

Telephone (day) _____

Email: _____

Contact 2 Name _____

Telephone (day) _____

Email: _____

2. YOUR PROJECT

2.1 What is the name of your project? _____

2.2 When will it take place: _____

2.3 Where will it take place: _____

2.5 Describe your project in full:
Attach additional sheets if you need to.

2.6 What support do you have in the community for your project?

Please describe how your project came about, who you have talked with about it and what response have you had. If you have undertaken any surveys or petitions, then please include these.

[illegible]

2.7 How does your project fit with Council's objectives for the development of its parks and open spaces?

You will definitely need to be talking with Council staff to complete this section!

[illegible]

3. HOW MUCH WILL YOUR PROJECT COST? Please provide **all** costs and **all** sources of income for the project you are planning.

Attach additional sheets if necessary

Item	Amount	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$	

4. WHAT IS YOUR FUNDRAISING PLAN? Please provide a realistic estimate of how much funding (in cash and in kind) you will be able to contribute to this project.

The total amount of your fundraising plan must be at least two thirds of the total cost of the project. Council staff can help you to identify sources of funding for your project.

Item	Amount	
Donated material	\$	
	\$	
	\$	
	\$	
	\$	
Cash in hand towards project	\$	
	\$	
	\$	
	\$	
	\$	
Other sponsorship/grants (please specify source/s below)	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	

Amount of funding you are requesting from Rangitikei District Council: \$ _____

Attachment 4



Marton litterbin locations

August 2016
Marton Community Committee
Scale 1:10000

Litter bin locations sourced from Rangitikei District Council parks and reserves asset management system. Aerial imagery captured summer 2010/11.
Copyright Rangitikei District Council 2016.
Road centerlines sourced from LINZ.

This map copyright Rangitikei District Council 2016
<https://creativecommons.org/licenses/by/3.0/nz/>

