



Rangitikei District Council

Marton Community Committee Meeting

Minutes – Wednesday 7 December 2016 – 7:00 p.m.

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Present: Carolyn Bates (Chair)
Jennifer Greener
Lynda Hunter
Pip Hancock
Donna Harris
Lyn Duncan
Cr Lynne Sheridan
Cr Dave Wilson
Mayor Andy Watson

In attendance: Cath Ash, Project Marton
Denise Servante, Strategy and Community Planning Manager
Cameron Randles, Stewart Rovers Crew

Tabled documents: Item 6: Updated memo on Administrative processes
Item 7: Flyer on Stewart Rover Crew

1 Welcome

The Mayor welcomed everyone to the meeting and congratulated the Committee members on their election to the Committee. The Mayor chaired the meeting until item 5.

2 Apologies

Resolved minute number **16/MCC/39** **File Ref**

That apologies be received from Belinda Harvey-Larsen and Wendy Wagner

Ms Bates/Ms Harris Carried

3 Election of Chair

Resolved minute number **16/MCC/40** **File Ref**

That the Marton Community Committee, for the purpose of electing or appointing persons under Clause 25, adopt voting System B.

Ms Harris/Cr Wilson Carried

Resolved minute number **16/MCC/41** **File Ref**

That Carolyn Bates be appointed Chair of the Marton Community Committee.

Ms Greener/Ms Duncan Carried

4 Election of Deputy Chair

Resolved minute number **16/MCC/42** **File Ref**

That Jenny Greener be appointed Deputy Chair of the Marton Community Committee.

Ms Harris/Ms Hancock Carried

5 Terms of Reference

The Committee noted the Terms of Reference as contained in the Council's Delegations Register.

6 Administrative Processes

An updated document was tabled reflecting the decisions made by Council to provide secretarial support to the Committee. Other changes were to simplify or clarify language. It was noted that the Committee is a committee of Council and must operate to the same

standards adopted by Council for its committees, as well as certain statutory obligations relating to public notification of meetings and the items for discussion.

Resolved minute number **16/MCC/43** **File Ref** **3-CC-1-5**

That the memorandum "Guidance for Community Committees" be received and noted.

Ms Bates/Ms Greener Carried

7 Public Forum

Cameron Randles spoke about his 8-person team, newly established as part of the service organisation, Stewart Rover Crew: Marton people have joined the Whanganui scouting region. Keen to be involved and find out what community service can be done. A brief summary of the group and contact details was circulated and recorded as a tabled document.

8 Members' conflict of interest

The Mayor outlined that a conflict of interest is where you, or a family member, stand to gain personally (financially or otherwise) from a decision made by the committee. If an interest is declared, the person may stay at the table, leave the room, answer questions etc. at the discretion of the Committee but cannot vote.

No conflicts of interest were declared.

9 Confirmation of order of business/late items

Two late items were proposed:

- 1) The appointment of the Committee's representative of the Rangitikei District Council's Marton Wastewater Treatment Advisory Group because (i) the request to make this appointment was not known when the Committee's agenda was prepared and (ii) a decision at this Committee meeting ensures the Committee's representative receives adequate notice of the Advisory Groups next meeting.
- 2) The Marton/Council Street Table for discussion because (i) the request for this item to be on the agenda was not known when the Committee's agenda was prepared and (ii) the proposal for the street table to take place on the first Saturday of February prevents the item being deferred until the meeting in February 2017.

Resolved minute number **16/MCC/44** **File Ref**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Appointment of representative on Council's Marton Wastewater Treatment Advisory Group and the Marton / Council Street Table be dealt with as a late item at this meeting.

Ms Bates/Ms Harris Carried

10 Minutes of last meeting

The minutes of the last meeting of the previous committee were noted. There is a typo on item 3 to be amended.

11 Outstanding matters from the 2013-2016 triennium

The Committee considered the two outstanding items.

Ms Bates will follow up with

A) Rob Snijders to update on promotional signage. She will circulate any information received before the next meeting. It was noted that some of the intention to look at combined branding between the signage proposed by Mr Snijders and Project Marton had not yet materialised.

B) Athol Sanson about progress with the painting of the fence at Wilson Park.

Resolved minute number **16/MCC/45** **File Ref** **3-CC-1-3**

That the memorandum "Outstanding matters from the 2013-2016 triennium" be received.

Ms Bates/Cr Sheridan Carried

12 Small Projects Grant Scheme update – December 2016

Resolved minute number **16/MCC/46** **File Ref** **3-CC-1-3**

That the memorandum 'Small Projects Grant Scheme Update - December 2016' be received.

Ms Bates/Ms Hancock Carried

It was noted that additional funding may be required to complete the fence painting at Wilson Park. The Committee will maintain a watching brief.

The Committee noted that the small projects fund is available to support any group in the community as well as projects that the Committee itself wants to implement. Since it is not advertised, the Committee recognised the need to promote the fund to the community. It also noted that it was not desirable to be the sole funder for projects – community groups should be encouraged to look elsewhere for matching funding.

Ms Ash advised that the Marton Community Garden was in desperate need of equipment to irrigate the garden over the summer period.

Resolved minute number **16/MCC/47** **File Ref** **3-CC-1-3**

That the Marton Community Committee agrees to spend up to \$250 on irrigation equipment

for the Marton Community Garden subject to a formal request and quote being received by the Committee Secretary and circulated by email to all Committee members for approval.

Cr Wilson/Ms Hunter Carried

13 Current Infrastructure projects/upgrades and other Council activities within the ward

It was noted that the latest version of this report will be available from 12 December 2016. The Committee requested that Council staff provide the latest information available even if it is a month out of date.

His Worship The Mayor updated on local key infrastructure projects.

The Elim Church has been demolished – this is nothing to do with Council and although Council will do what it can to make the site less of an eyesore, it is not Council's site.

Site for the new civic centre in the CBD. Purchase of site between the old BNZ and Alliance Spot. Opus has been commissioned to do a Heritage Assessment and concept plans. This should be available in the New Year.

Crofton WWP – new consent needed by 2018. Consent conditions come from Horizons Regional Council. Previously there was a trades waste agreement with Bonny Glen for disposing of the leachate. Council has resolved that after December 2017, no further leachate would be accepted. Bonny Glen would need to treat it on-site or at an alternative disposal site.

Council processes: currently working on the 2017/18 Annual Plan. This sits in the context of the Long Term Plan (10 years) which outlines the major programmes and works to be carried out, in detail for three years and in outline for the remaining seven. This document is refreshed every three years. In the intervening years, there is an Annual Plan produced reinforcing and/or outlining the changes from the work programme contained in the LTP. The 2017/18 Annual Plan will be subject to a public submissions process. The following year will be a year to refresh the LTP – gives more scope to make big changes to Council's work programmes.

Wanganui Road – took too long. An issue with the contractor not being able to deliver (at their expense) but some changes to the project design mid-way through. His Worship the Mayor is following up on some aspects of the finished job.

Committee reminded of the RFS system and Fix-it Forms for anything that needs to be done by Council. If not satisfied with the service received, can raise it with the Chief Executive or with the Ward Councillors or with the Mayor, but please not to individual staff members. If it is raised with the Chief Executive and still not satisfied with service, then the Ward Councillors or the Mayor should be approached.

Ms Greener left at 8.34 pm

14 Late Items

Resolved minute number **16/MCC/48** **File Ref**

That the Marton Community Committee appoints Lynda Hunter to be its representative on the Rangitikei District Council's Marton Wastewater Advisory Group

Ms Harris/Ms Hancock Carried

Cr Sheridan reported on the street table which has been happening over the past three years once a month. It is intended to encourage people to get to know about Council and how to get involved. Will take place on first Saturday of the month starting in February. Volunteers to support the stall are very welcome - two hours a month.

Cr Wilson suggested that Committee members would find it useful to subscribe to Council's online newsletter (via the website) and to regularly look at the website for information www.rangitikei.govt.nz

15 Future items for the agenda

Cr Wilson would invite Graham Rolls to speak with the Committee at Public Forum at the next meeting. Mr Rolls is well known in the community and has recently returned to Marton and has passion and ideas for the town going forward.

The Committee suggested the following standing items for future agendas:

- Update on the Marton WW Advisory Group
- Update from Project Marton

The Committee suggested that the standing item where late items can be accepted should be reworded as:

- Confirmation of order of business/late items

16 Next Meeting

Wednesday 8 February 2017, 7:00 pm

Agenda items to be with the Chairperson by Monday 30 January 2017

The Committee noted that there will be a combined meeting of Community Committees on 7 March 2016 to discuss the draft Annual Plan.

17 Meeting Closed

9.00 pm

Confirmed/Chair: _____

Date: