



Rangitikei District Council

Telephone: 06 327-0099

Facsimile: 06 327-6970

**Rangitikei**  
UNSPOILT...

## Marton Community Committee

# Order Paper

Wednesday, 11 October 2017,  
7.00 pm

Youth Club, Humphrey Street, Marton

Website: [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)

Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)

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### Chair

Carolyn Bates

### Membership

Lyn Duncan, Jennifer Greener, Pip Hancock, Donna Harris,  
Belinda Harvey-Larsen, Lynda Hunter, Wendy Wagner  
His Worship the Mayor, Andy Watson, (ex officio)

Councillor Lynne Sheridan and Councillor Dave Wilson

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



# Rangitikei District Council

## Marton Community Committee Meeting

Agenda – Wednesday 11 October 2017 – 7:00 PM

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The quorum for the Marton Community Committee is 6.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

**1 Welcome**

**2 Public Forum**

**3 Apologies**

**4 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

**5 Confirmation of order of business and late items**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

**6 Confirmation of Minutes**

The minutes are attached.

File ref: 3-CC-1-3

**Recommendation**

That the Minutes of the Marton Community Committee meeting held on 9 August 2017 be taken as read and verified as an accurate and correct record of the meeting.

**7 Chair's Report**

A report will be provided at the meeting.

**8 Council decisions on recommendations from the Committee**

There were no recommendations from the Committee's last meeting requiring Council approval.

**9 Council responses to queries raised at previous meetings**

There were no questions posed for Council to answer.

**10 Update from the Project Marton Co-ordinator**

A verbal update will be provided at the meeting.

## **11 Update from the Marton Wastewater Advisory Group**

The Committee's representative, Ms Lynda Hunter, will provide a verbal report at the meeting.

## **12 Update on Youth Services**

An overview is attached.

### **Recommendation**

That the overview 'Update on Youth Services' to the Marton Community Committee's meeting on 11 October 2017 be received.

## **13 Update on place-making initiatives**

There have been no new initiatives since the last meeting.

## **14 Update on the Marton Civic Centre/Heritage Precinct project**

Council has requested a concept design with costings on retaining all the facades and building new behind them, demolishing all buildings and erecting an entirely new building, with regard to the impact on the Broadway streetscape and opportunities for external funding support. In addition, Council has asked for scoping and costing an upgrade of buildings on the Marton Library site and the Marton Administration site so that they are fit for purpose as a reference point for the investigations on the Cobbler/Davenport/Abraham & Williams Buildings site. This work has progressed more slowly than envisaged but will be given

## **15 Proposed consultation on priority buildings – Building (Earthquake-prone buildings) Amendment Act**

Consultation on areas where strengthening of earthquake-prone buildings should be prioritised is coming soon. The requirements for identifying and managing earthquake-prone buildings changed on 1 July 2017. Under the new system Council must consult with the community on areas where the strengthening of earthquake-prone buildings should occur faster due to their location in areas where there are high numbers of people or traffic. This is likely to be in the central business districts of the main towns.

Council intends to finalise the approach at its meeting on 5 October 2017. If that proves the case, the relevant consultation documents will be tabled at the meeting.

## **16 Small Projects Grant Scheme update – October 2017**

A memorandum is attached.

File ref: 3-CC-1-3

**Recommendation**

That the memorandum 'Small Projects Grant Scheme Update – October 2017' be received.

**17 Current Infrastructure projects/upgrades and other Council activities within the ward**

A memorandum is attached.

File ref: 3-CC-1-5

**Recommendation**

That the memorandum 'Extract relating to Marton from activity reports to Assets/Infrastructure Committee, 14 September' be received.

**18 Late Items**

As accepted in item 6.

**19 Next Meeting**

Wednesday 13 December 2017, 7:00 pm

**20 Meeting Closed**

# Attachment 1



# Rangitikei District Council

## Marton Community Committee Meeting

Minutes – Wednesday 9 August 2017 – 7:00 pm

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**Present:** Carolyn Bates (Chair)  
Jennifer Greener  
Donna Harris  
Belinda Harvey-Larsen  
Lynda Hunter  
Wendy Wagner  
Jennifer Greener  
Cr Lynne Sheridan  
Cr Dave Wilson

**In attendance:** Nardia Gower Governance Administrator  
George London  
Ian Williamson

**Tabled Documents:** **Item 23:** Correspondence from Ian and Kate Williams regarding Lions Marton Hanging Basket Project  
**Item 23:** A report on Michael Samuels: Maori Carvings in need of repair



## 1 Welcome

The Chair Ms Carolyn Bates welcomed everyone to the meeting and extended that welcome to Mr George London as part of the Community Patrol to hear about the Skate Park Extension.

## 2 Public Forum

Ms Nardia Gower spoke to the skate park proposal (a project within the Centennial Park Development Plan). Ms Gower shared a brief account of the work undertaken by Pania and Ray Hemopo to get the proposal in front of Council and receive a grant of \$50,000 on a 1:2 basis. The total cost of the extension is \$150,000 with the remaining \$100,000 to be raised in order to access the Council fund. The \$100,000 can include in-kind labour and materials. Rich Landscapes is the contractor agreed to complete the build, with a planned start date of mid November 2017 and requires a \$100,000 payment. Rotary Club of Marton is acting as the umbrella organisation for raising funds from external sources and is currently awaiting reply from Duddings Trust with a request of \$50,000, Pub Charity Ltd and Lions Foundation each for \$25,000. The Committee supported the Skate Park Extension project.

## 3 Apologies

Resolved minute number	17/MCC/031	File Ref
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That the apology of absence from Ms Pip Hancock, Cr Ash and Lyn Duncan be received

Ms Bates / Ms Greener. Carried

## 4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## 5 Confirmation of order of business and late items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, last year's Wilson Park BBQ grant of \$6000, be dealt with as a late item at this meeting.

Mr Ian Williams will be provided a public forum regarding the hanging baskets in Broadway Marton, upon his arrival at the meeting.

## 6 Confirmation of Minutes

**Resolved minute number**                      **17/MCC/032**                      **File Ref**

That the Minutes of the Marton Community Committee meeting held on 14 June 2017 be taken as read and verified as an accurate and correct record of the meeting.

Ms Harvery-Larson / Ms Bates. Carried

## 7 Chair's Report

Signage

- Currently am compiling a list of potential interested parties in relation to town signage.
- Spoken to several people regarding town signage.

Info Table

- With Lynne Sheridan (Lynne will speak on this).

RDC Meeting

- Attended.

Potential New Residents

- Spoke with three sets of potential residents who are considering moving to Rangitikei.

Hanging Baskets

- Spoke, and met with members of Lions regarding applying for funds from the Small Grants allowance.

Centennial Park

- Attended meeting on Friday 4 August re Upgrade (Pania Hemopo will speak on this).

## 8 Council decisions on recommendations from the Committee

- 17/MCC/026 – Council approved the carry-forward of \$3,232 for the Small projects fund
- Draft Tree Policy - The suggestions made by the members of the Marton Community Committee were presented to the Policy / Planning Committee. No ratification is required.

## 9 Council responses to queries raised at previous meetings

- Community Committees are not able to apply for Council funding, as they have no separate status apart from Council and may not operate a bank account.

## 10 Update from the Project Marton Co-ordinator

A verbal report was provided by Project Marton treasurer and member of this committee Ms Lynda Hunter.

Cr Cath Ash along with 3 volunteers took 16 Rangitikei youth to Auckland to Festival of the Future Youth Conference. Cr Ash had a short time frame from being made aware of the youth conference to raising the funds. Council, Rotary Club of Marton and Marton Christian Welfare all financially supported the weekend. Youth came away invigorated to pursue avenues that they have strong interest in, including social start-ups, leadership roles and community service.

The General Election Meet the Candidate event is on 24 August 6.30 pm at the Friendship Hall.

The inaugural Craft Alive event is 23-24 September at Memorial hall. It is an interactive event where you can watch and become involved in various crafts. Entry is by Gold coin entry 12 and under free.

Marton Market Day is 25 November. Stall sites are still available and the early bird fee of \$45 applies until the 29<sup>th</sup> September.

The weekly email newsletter is an avenue for clubs and agencies to engage with a large audience. It was requested that the newsletter advertise the Marton Junction School Fashion Parade at Rangitikei College 19 Sept 1pm (all ages) and 7.30 at night (18 + alcohol). The organisers are to email a poster to Project Marton.

Monty's Surprise Apple Tree giveaway will be held on 12 August 12pm at the Marton Community Garden.

## 11 Update from the Marton Wastewater Advisory Group

Nothing to update.

## 12 Update on place-making initiatives

Athol Sanson, Parks and Reserves Team Leader, has advised that the new Placemaking project for Marton has commenced during July in the small garden outside of Countdown. This project incorporates the installation of new seating, new soil, new plantings and the possible movement of a rubbish bin. The current seat was removed and will be relocated to Civic Square to replace one that had been removed and never replaced. It is planned that the project gets completed on Saturday 5<sup>th</sup> August 2017.

<b>Undertaking</b>	<b>Subject</b>	<b>Placemaking Team</b>
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The Governance Administrator to update the Placemaking email list for members of the Marton Community Committee		
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### 13 Public Forum Continued

Mr Ian Williams from the Lions Club of Marton spoke to the Committee requesting \$1,000 to extend the hanging baskets. Mr Williams informed the committee that Council granted \$1,600 for this year's supply of baskets and plants. Each basket lasts no more than 7-8 years, and, as a course of maintenance, a certain number get replaced every year. The Lion's Club aim is keep two sets of baskets in order to supply Broadway Marton with a winter and summer display.

Mr Williams addressed questions from the Committee with the following outcomes:

- Vandalism has contributed to the loss of 6 baskets in this last 12 months. Some get pulled down and left on the footpath while others are stolen. This act simultaneously pulls the irrigation system down.
- The labour involved in each season's display involves – approximately 6 people working 3-4 days, 4 hours each day. All labour is volunteered. Mr Williams has established the facilities to pot and home the baskets at his own home, at his own expense.

**Resolved minute number**                      **17/MCC/033**                      **File Ref**

That the Marton Community Committee grant the Lions Club of Marton \$1,000 towards the Hanging basket in Broadway, Marton.

Cr Wilson / Ms Wagner. Carried

### 14 Update on the Marton Civic Centre/Heritage Precinct project

Cr Wilson spoke, informing the committee that a steering committee will be formalised within the next two months, which he would chair. Key stakeholders will be engaged as part of that steering group targeting interested parties such as but not limited to Councillors, the Historical Society, real estate agents, main street and greater area businesses, building owners, service agencies, Marton Community Committee including a youth voice. Part of their remit will be to discuss the future development and what that may look like. The initial stage is to engage directly with stakeholders, then go out to the general public.

For consideration is

- Council's Long Term Plan public submissions indicated a preference to retain facades of the Cobbler/Davenport/Abraham & Williams Buildings site and replace behind. The extent of how much to retain has yet to be discussed.
- What are the cost involved in making the existing Council buildings including the Library fit for purpose?
- Outcomes from discussions with external experts on what is possible with the Cobbler/Davenport/Abraham & Williams Buildings sit. Funding maybe dependent upon what of the building is retained.
- What does a boutique heritage precinct look like?

- Government has given a 7.5 year deadline for our earthquake prone buildings to be strengthened. Cr Wilson stated that these building are of priority (by their location) and would expect a significantly reduced time frame for completion.

At its meeting on 27 July 2017, Council approved terms of reference for the Heritage Precinct Project.

Work continues with gathering information about spending by Marton residents in Marton and in nearby centres and spending at Marton businesses by Marton residents and others.

Council has asked for scoping and costing an upgrade of buildings on the Marton Library site and the Marton Administration site so that they are fit for purpose as a reference point for the investigations on the Cobbler/Davenport/Abraham & Williams Buildings site.

## 15 Update on town signage

Recurring item. At the last meeting it was suggested that the following be discussed: suggestions for signage, consideration of which parties need to be involved, and who might be good people to sit on a 'Signs Committee'.

Ms Bates is compiling a list on who to approach and who to involve in forming a 'Signs Committee'. Both Ms Harvey-Larsen and Cr Sheridan expressed interest on being on this committee. Project Marton will be approached as part of the process.

Cr Wilson suggested 3 option for public consultation.

Committee discussed the merits on how to consult the public with ideas put forward including

- Creating a public notice informing of the concept to change the signage and asking for feedback
- Forgoing an open public invite for ideas and instead offering the public three options for the choice of a sign.

Further comments regarding town signage included

- The first step is to form the committee
- Marton's Town Planning with Dave Engwicht focused a lot of conversation on the signage into Marton.
- Mark Wilkson's signs for Marton could be revisited.
- Signs should advertise the facilities that Marton offers such three banks, cafes, toilets, petrol station

## 16 Council Street Table

Cr Sheridan provided a verbal report informing the Committee that two street table sessions have been completed. Feedback at those sessions included both negative and positive feedback enabling engagement over issues. There was a good uptake of brochures. Street

tables are on the first Saturday of each month and vary location between New World, Leader and Watt, and Marton Pharmacy.

## 17 Small Projects Grant Scheme update

Ms Bates tabled a report from Gypsy Wright.

At the last meeting Mr Wright requested \$162.90 for repainting the Maori carvings situated behind Memorial Hall and in the carpark of Marton School. The Committee asked him to reapply for a greater grant to cover the potential cost of relocation Ms Harvey Larsen suggested that Mr Wright discuss his ideas with Mike Samuels' family and other parties he identified within his report and seek their input into the repair and/or relocation. The carving will need to be blessed before any work goes ahead.

**Resolved minute number**                      **17/MCC/034**                      **File Ref**

That the Marton Community Committee request Mr Gypsy Wright to approach the whanau of Michael Samuels, Forest and Bird, Lions Marton and Rotary Club of Marton, for guidance on their wishes for repair or relocation.

Ms Harris / Ms Hunter. Carried

**Resolved minute number**                      **17/MCC/035**                      **File Ref**                      **3-CC-1-3**

That the memorandum 'Small Projects Grant Scheme Update – August 2017' be received.

Ms Bates / Cr Sheridan. Carried

## 18 Current Infrastructure projects/upgrades and other Council activities within the ward

**Resolved minute number**                      **17/MCC/036**                      **File Ref**                      **3-CC-1-5**

That the memorandum 'Current Infrastructure Projects/Upgrades and other Council Activities in the Marton Ward, May-June 2017' be received.

Ms Harris / Ms Bates. Carried

## 19 Draft Traffic and Parking Bylaw 2017

**Resolved minute number**                      **17/MCC/037**                      **File Ref**                      **1-DP-1-14**

That the memorandum 'Draft Traffic and Parking Bylaw 2017' be received.

Ms Harris / Ms Hunter. Carried

## 20 Update on Parks Programme

Cr Sheridan spoke to the report. Mr Sanson is preparing for a working bee to clean up the eastern side of Marton Park and plant kowhai as part of the Tui Trail and fernery project and is due to take place in about a month. The Returned Service Association is involved with fernery project. Funding applications for the Tui Trail project are underway.

**Resolved minute number**                      **17/MCC/038**                      **File Ref**

That the report 'Implementation of Marton Park Management Plan' be received.

Ms Harris / Ms Bates. Carried

## 21 Change to fees made under the Resource Management Act 1991 - Consultation

The Committee noted the commentary contained in the agenda.

## 22 Weed spraying in Marton and Centennial Parks

During September the Parks and Reserves team will commence a spring flat weed spraying program in two Parks in Marton: Marton Park and Centennial Park. This spraying will mainly be for cape weed and some flat weeds which is becoming increasing prevalent in our region's sports fields. Spraying will only take place when conditions are favourable, and at a time that will not adversely affect park users.

All areas to be sprayed will be closed during and following spraying for a period of 24 hours. A registered spraying contractor will be used for this work, and all areas to be sprayed will have signs advising public of Park closures. All neighbouring properties will be advised by letter drop of the spraying programme.

**Undertaking**                      **Subject**                      **Wilson Park Weed spraying**

The Parks and Recreation team to ensure the spray advertising is in place at Wilson Park (in response to Ms Harvey-Larsen's comments that such signs aren't there).

## 23 Tree plaques: request for information

Currently the Parks and Reserves team is creating a database of the commemorative trees planted throughout the region. The database captures the tree species, who planted it, when and why it was planted, a GPS coordinate, and a photo of the plaque/tree.

The Parks and Reserves team would like further information on commemorative trees planted in the Rangitikei District on Council property. Any information can be forwarded to athol.sanson@rangitikei.govt.nz

## 24 Late Items

As accepted in item 5.

The Committee discussed the allocated funds of \$6000 towards a BBQ at Wilson Park. It is understood that the previous Committee was awarded this funding on 1:2 basis but was unable to raise the additional funding required.

<b>Undertaking</b>	<b>Subject</b>	<b>Wilson Park BBQ grant of \$6000</b>
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The Chair to write a report to this Committee regarding the Wilson Park BBQ detailing scope of the original project – including potential for current users of Wilson Park to continue the fundraising for the project.

## 25 Next Meeting

Wednesday 11 October 2017, 7:00 pm (updates by 3 October)

## 26 Upcoming meetings for 2017

- 13 December (updates by 5 December)

## 27 Meeting Closed

9.00 pm

**Confirmed/Chair:** \_\_\_\_\_

Date:



# Attachment 2

### Outcomes – South - Term 3

Programme	Timeframe	Progress for the month	Progress for the term	Comments
<b>Youth Forum</b> <ul style="list-style-type: none"> <li>80 students</li> <li>Students have learnt new skills – measured through post-forum evaluation</li> <li>15 student champions – have learnt leadership skills, increased confidence and teamwork</li> <li>Increase use of youth zone and participation in activities following the forum.</li> <li>Input from students into the development of the youth zones.</li> </ul>	25 September 2017	Youth Forum was held with 45 students in attendance. Numbers were lower than the 70 who RSVP'd. Feedback from the youth who attended and the school principals was really positive. The speakers provided the youth with inspirational stories, and skills such as increased confidence, creative writing, life mapping, acting, memorisation, drug and alcohol support. Student leaders provided significant support in organising and running the day. Learnings from the day will be documented during October.	Planning started in August 2017. During August a draft programme was developed and speakers were sought. Meetings were held with the high schools to gauge interest. All high schools were interested in sending their students.	The Youth Forum has been funded by a grant from the Health Promotion Agency. The Forum will be a district-wide event, but held in Taihape.
<b>Co-ordinate the Term 3 Holiday programme</b> <i>Purpose - to give youth FUN things to do during the holidays, build relationships with other young people in a supportive environment.</i> <ul style="list-style-type: none"> <li>Development of programme.</li> <li>Co-ordination of agencies/volunteers to put on events.</li> <li>Advertising of the programme.</li> <li>Involvement of all local communities.</li> <li>Fill in gaps for the programme.</li> </ul> Target – 50 different youth throughout the programme.	2 – 13 October 2017	Holiday programme was finalised during September the activities include; <ul style="list-style-type: none"> <li>Taco Tuesday, sports and team building, youth space open, local music night, bug house building, Wanganui day, movie.</li> </ul> Advertising has gone out on social media, Council's website, posters, schools, Project Marton newsletter.	Planning started August 2017. A draft holiday programme was developed in accordance with the youth.	Activities run from the Marton Youth Zone will be based on suggestions and request received from students.
<b>Facilitate a Youth Committee</b> <ul style="list-style-type: none"> <li>To give a youth voice to the youth development programme.</li> <li>Fortnightly meetings</li> <li>Involvement and leadership opportunities in the Youth Forum.</li> <li>Increase youth leadership opportunities</li> </ul>	Fortnightly	The students from the Youth Committee were involved in running the Youth Forum. This included MC's, organising registrations etc.	One meeting was held in August. The meeting was focused on the students' involvement in the Youth Forum. The Youth Committee were interested in taking leadership roles in the organisation of the event. Students were also approached to feed into the holiday programme.	
<b>Youth Zone</b> <ul style="list-style-type: none"> <li>Assist volunteers to run activities from the youth zone.                             <ul style="list-style-type: none"> <li>Assistance to facilitate a weekly Wednesday activity and a monthly movie night. Increasing numbers to an average of 10 youth per event.</li> </ul> </li> </ul>	Weekly	Wednesday sessions have been ongoing. Following the placement of signs on key traffic routes there has been slightly more interest, with two of the sessions attracting 2 students each (different students). Advertising has been happening through social media, with the schools, posters.	Tuesday sessions were being run by Youth Line until end of term 3. Numbers were minimal. However, they have stopped providing these services due to a change in work schedule.  Wednesday sessions started on 23 August, being run by a volunteer and Gillian. There was been no interest in the first two sessions.	
<b>Youth Awards</b> Purpose – to celebrate youth success/achievement. <ul style="list-style-type: none"> <li>Advertise and award.</li> </ul>	August 2017	The youth that received awards were also awarded at their school organisation. This process is now completed.	Youth awards were advertised, with a total of four applications received. An awards ceremony was held in the Council Chambers on 16 August 2017. The event was advertised through Facebook, newspaper, school notices and newsletters and posters. There were four nominations, two from Marton and two from Taihape. All four were well deserving. Feedback received from the recipients was that the award was a significant achievement that they were proud of	.
<b>Funding</b> <ul style="list-style-type: none"> <li>HPA Community Action on Alcohol Partnership Fund – Smashed and Stoned</li> <li>HPA Community Action on Alcohol Partnership Fund – Youth Events Programme 2017</li> <li>MYD Youth Partnership Fund</li> <li>Youth in Civil Defence Fund</li> </ul>	Ongoing	<u>MYD Youth Partnership Fund</u> – The application was unsuccessful.  <u>Youth Events Programme</u> – progress reported above.	<u>MYD Youth Partnership Fund</u> - An application was submitted for a programme focused on marginal girls. Funding was placed for Term 4 to target 10 girls in Marton and Term 1 2018 for girls in Taihape.  <u>Youth in Civil Defence</u> – An application was submitted jointly with Horowhenua District Council, for 10 youth to be involved in a civil defence camp. The camp would focus on teaching new skills in emergency preparedness to youth and inspiring them to become involved.  <u>Smashed and Stoned Facilitators Training</u> - was held during August. The training was run by Odyssey and delivered to 14 participants. The participants were from a range of agencies throughout the District. Feedback to date has identified that the training was worthwhile and the learnings have already been applied, or there are plans to apply them in the future.  <u>Youth Events Programme</u> – progress reported above.	
<b>Convene Youth Advisory Group</b> <ul style="list-style-type: none"> <li>Monthly meetings</li> </ul>	Monthly	Youth Advisory Group met 5 September 2017. Discussion focused on updates from the previous month and upcoming projects.	Meeting held 1 August 2017. Discussion on the holiday programme, purpose of the advisory group.	

# Attachment 3



# MEMORANDUM

TO: Marton Community Committee

FROM: Nardia Gower, Governance Administrator

DATE: 21 October 2017

SUBJECT: **Small Projects Grant Scheme Update – October 2017**

FILE: 3-CC-1-3

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## **1 Allocation**

- 1.1 The amount of the 2017-2018 Small Projects Grant Scheme for Marton Ward is \$3,422.00.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.
- 1.3 At its last meeting for the 2016-2017 year the Committee resolved to carry-over the balance of the Scheme; the remaining balance was \$3,232.00. This gives a total allocation for the 2017-2018 year of \$6,654.00.

## **2 Breakdown**

- 2.1 For the 2017-18 year the following amounts have been used by the committee
- \$1000 – To the Lions Club of Marton for their street hanging basket project.

## **3 Remaining Budget**

- This leaves a remaining budget for the 2017-2018 financial year of \$5654.00.

## **4 Recommendation**

That the memorandum 'Small Projects Grant Scheme Update – October 2017' be received.

Nardia Gower  
Governance Administrator

# Attachment 4

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2017/18				Aug-17
Major programmes of work outlined in the LTP/Annual Plan 2017/18				
Parks and Open Spaces	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Commence tree replacement programme in Council's parks	Tree planting schedule completed	Trees planted in a number of parks and road reserves	Trees planted in various locations. Marton, Turakina, Koitiata and Mangaweka.	Finish tree planting for winter 2017 to be completed by the 30th September
Achieve wastewater run-off compliance at Dudding Lake	Scope of fencing confirmed	Discussion with fencing contractor to deer fence the effluent field	Fencer confirmed for summer 2017/2018	Discussion with HRC to inform them of this project. (Fencing summer, weed clearance summer and planting winter 2018)
Parks Upgrade Partnership- \$50,000 available			No applications have been received this month.	
Parks and Reserves: carry forward projects from 2016/17				
Parks Upgrade Partnership Fund: BBQ & seating, Wilson Park (proposal from Marton Community Committee) \$6,000 Friends of Mt Stewart – Lookout \$14,226.00 Drinking Fountains - \$9,343.57	Building consent issued for lookout tower.	Friends of Mt Stewart - lookout tower: no further progress will be made until ground conditions dry out.	External funding of \$15,343.71 has been received meaning (with Council's contribution) that three fountains can be purchased.	MCC - BBQ & seating: Marton Community Committee will be asked to confirm at their August meeting if they still require the sum of \$6,000.

Mangaweka campground upgraded abluion/toilet block	Due to the possibility of a new Mangaweka Bridge being located downstream from the current bridge, and the significant earthwork that may effect the campground (particularly the top level where the amenity buildings are), the new build project has been postponed. Are now considering 'relocatable village' options, with a unit to be installed by mid October. This unit would then be able to be utilised at another Council property or sold when no longer required.	Relocatable options have been considered, including those that can be supplied with a wastewater tank (e.g. if the unit needed to be relocated elsewhere in the camping ground to be used by bridge/road realignment contractors at a later date, this could be done and a wastewater tank added).	Discussions are being finalised for a 4-pan, 2-shower, 2-basin unit. The unit will be connected into the present waste-water system. Estimated completion time for relocatable unit from confirmation is four weeks.	Delivery of unit and associated plumbing works to be completed by October. Communication (for websites and to be placed on relocatable) to be prepared advising why new abluion block has not/will not be built by this summer.
Community Buildings	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Prepare a concept design with costings on (a) retaining all the facades of the Cobbler/Davenport/Abraham & Williams buildings (High Street/Broadway, Marton) and building new behind them, and (b) demolishing all buildings and erecting an entirely new building, together having regard to the impact on the Broadway streetscape and opportunities for external funding support and (c) scoping and costing the upgrade of buildings on the Marton Library site and the	Opus was engaged to prepare a heritage assessment and concept development design. They undertook preliminary site investigations in mid-November. Consultation on the extent of the present buildings to be preserved was conducted as part of the 2017/18 Annual Plan process.	Council has agreed to do further work to clarify costs between heritage preservation and a new build for the proposed Marton Civic Centre on the corner of Broadway and High Street.	Commence developing a brief for making current Marton Administration and Library buildings in High Street fit for purpose (as well as earthquake-strengthened) as a comparative reference for the Cobbler/Davenport/Abraham & Williams proposals.	Finalise brief for existing Marton Administration and Library buildings. Commission concept drawings and costings for this and Cobbler/Davenport/Abraham & Williams site (preserve facades/complete new build).

<p>Marton Administration Building site so that they are fit for purpose as a reference point for a. and b.</p>				
<p>Identify and assess viable options for community (amenities/grandstand/recreational) facilities on Taihape Memorial Park, engaging user groups in the process, so that there is a well-defined proposal</p>	<p>Council has agreed to set aside the outcome of last year's Annual Plan for a new amenity block on Taihape Memorial Park and conduct an intensive consultation process focussed on Taihape residents, to encompass a range of design and location options for amenity/grandstand/recreational facilities on that park. A project brief and timeline to be prepared to guide the identification and assessment of viable options for community facilities on the Park.</p>	<p>A draft terms of reference for the project was presented to June Assets/Infrastructure meeting. It was agreed to delay presenting the draft document to the Taihape Community Board meeting and ask for the Board's view on appropriate terms of reference at their 13 June meeting. The Board asked that the Taihape Grandstand decision be set aside and that the project focus on where the new amenities block is to be located. Council adopted a project brief at its meeting on 29 June 2017.</p>		<p>Collection of all relevant information, allocation of site for the community facility and concept designs by December Council meeting.</p>
<p>Community Buildings: carry forward projects from 2016/17</p>				
<p>Painting of Marton Park Jubilee Pavilion</p>	<p>Colours have been confirmed by Marton Community Committee - White and Dark Charcoal.</p>	<p>Quote has been received.</p>		
<p>Painting of Marton Memorial Hall</p>	<p>Colours have been confirmed by Marton Community Committee - White and Dark Charcoal.</p>	<p>Tender was let to Programmed Property Services.</p>	<p>Surface preparation underway.</p>	



Swimming Pools: carry forward projects from 2016/17				
Marton Swim Centre renewals: new shed, new plant	Building Consent issued for new shed.	Foundation prepared.	Framing has been completed, and inspected. Awaiting on cladding, roofing and roller door.	Shed will be completed. Mechanical ventilation and wash tubs will be installed in both sheds. Emergency wash shower will be relocated. New stairs, safety rail and kick plate to be installed on tank viewing platform in present shed.
Community Housing	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Continue the upgrade programme for Council's community housing (unless the ownership and control is transferred to another organisation)	Inspections will be carried out using the Housing Warrant of Fitness Assessment Checklist and Manual as prepared by the Otago Medical School.		The majority of units have been inspected over May, June and July using the checklist. Tenants who were unavailable on the day will be contacted to arrange another time.	Checklists will be reviewed and programme developed.
Property	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Exercise the right to purchase 7 King Street, Marton (site of waste transfer station and works/parks team depot)	Formal advice to LINZ as specified under the lease	Clarification that no iwi or other interests require further consideration. LINZ preparing offer price. Council confirms authority for Chief Executive to purchase up to budgeted sum.		Negotiate purchase price, confirm purchase and title

Cemeteries	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Extend roadway at Mt View cemetery, Marton				
<b>Other major programmes of work carried out during 2017/18</b>				
Projects	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
* installing fencing on the perimeter of Centennial Park (Marton) and security cameras over the pavilion	The netting surround the courts requires replacement. Several of the posts that have been set into a raised concrete footing are starting to expand resulting in the concrete cracking in these locations. These cracks will continue to expand as the post rust further. The netting is also badly damaged in a number of areas and is badly stretched. This damaged has been caused by a number of reasons. These being: vandalism, historic plant growth and long term wear.	It has been investigated whether the netting around the old hockey courts could be recycled as a short term solution. However this netting is also badly stretched and with posts having to be replaced it is not consider this a viable option.	A local contractor will design and price a system where the posts are bolted/bracketed onto the existing concrete footings so the footings do not need to be removed or replaced. This will help keep the costs of the fence repairs down.It is envisaged that the cost of this project will result in a suggestion that it be included in the 2018-2018 Long Term Plan, together with security cameras around the pavilion.	Confirm costings of proposal.
* fencing the open drain at Marton Park	The objective in fencing is to prevent small children falling into the deep-sided drain. However, it needs to be of an open mesh design so that the area remains visible.	An alternative to fencing is to create a gentle swale with a gradient which can be mowed. This will be discussed with the group involved in planning the upgrade of Marton Park.		Confirm which alternative is to proceed

## ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2016/17

Major programmes of work outlined in the LTP/Annual Plan 2017/18					
Pavement Rehabilitation	Route Position Length	Status	Start date	Completion date	Planned for the next two months
Rehabilitation of 6.52 km of existing sealed roads subject to Project Feasibility Reports to determine validity for progressing to the design and construction phase.					
Marton: Jeffersons Line	RP. 3840-4415; 575m	road section brought forward from 2018/19 prog due to increase deterioration.			Plans for project approved - planning to commence work end of September.
Marton: Galpins Road	RP. 1080-1800; 720m	road section brought forward from 2018/19 prog due to increase deterioration.			In the design phase.
Sealed Road Resurfacing (over 200m)	Route Position Length	Status	Start date	Completion date	Planned for the next two months
Sealed road resurfacing of 60.9 km (over 200 metres). This list is indicative and subject to alteration when and where reprioritised sites and conflicts with external activities are identified.					
Marton Beaven Street	RP. 6 - 471 - 465m				
Marton Broadway	RP 221 - 458 - 237m				
Marton Bruce Road	RP. 760 - 3137 - 2377m				
Marton Calico Line	RP. 175 - 515 - 340m				
Marton Follett Street	RP. 5 - 30 - 25m (AC)				
Marton Gowers Road	RP. 6 - 868 - 862m				

Marton Griffins Road	RP. 420 - 1340 - 920m				
Marton High Street	RP. 22 - 540 - 518m				
Marton Jeffersons Line	RP. 5760 - 8481 - 2721m				
Marton Lower High Street	RP. 0 - 153 - 153m (AC)				
Marton Main Street	RP. 78 - 415 - 337m				
Marton Makuhou Road	RP. 5827 - 6000 - 173m				
Marton Onepuhi Road	RP 23 - 1823 - 1800m & 2046 - 4160 - 2114m				
Marton Potaka Street	RP. 4 - 114 - 110m				
Marton Station Road & Extension	RP. 1095 - 1152 - 57m plus 88m				
Capex report 2017/18	cumulative to 30/09/2017	cumulative to 31/12/2017	cumulative to 30/3/2018	cumulative to 30/6/2018	Budget
Sealed road surfacing:					1,789,375
Drainage Renewals					352,425
Pavement rehabilitation					1,688,679
Structures component replacement					189,163
Traffic services renewal					224,950
Associated improvements	This category has been deleted				
Unsealed road metalling					460,125
TOTAL					4,704,717
Streetlight renewals	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months F74:F88

LED replacements – accelerate the replacement of high pressure sodium in pedestrian category lighting areas[1] so that the programme of replacing all 1098 streetlights not yet replaced by LEDs is complete before December 2018 [1] This category includes all the District’s local urban roads except for some high use routes n Marton. State highways are outside the scope of this programme.					LED Order expected by October and work will commence as soon as possible to replace existing lights.
Footpath Renewals	Design/ Scoping	Tender/Contract docs	Under construction	Complete	
Marton Broadway, north of Follett Street	site under investigation and design.				
Marton Hendersons Line .	site under investigation and design.				
New Footpaths	Design/ Scoping	Tender/Contract docs	Under construction	Complete	
Marton Wilson Place.	site under investigation and design.				
<b>Other major programmes of work carried out during 2017/18</b>					
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete	
Investigate and report on					
* installing a new pedestrian crossing on Wellington Road (Marton) between Hereford and Morris Streets and on Bridge Street (Bulls) between the Burger bar and the Information Centre;					Not physically possible to construct crossing. Awaiting decision

					from NZTA re Bulls and the potential upgrade of the intersection with SH's 1 & 2 is part of a strategic plan NZTA have named 'Accessing Central New Zealand'
Carry forward programmes from 2016/17					
Other areas of network following storm event in June 2015					All other areas completed.
Repairs to damage from Debbie event April 2017					Repair to sites with quite major damage currently being designed.

Repairs for damage to network arising from July 13/14 event.					Damage quite substantial and sites still being assessed.
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## RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2017/18

### Major programmes of work outlined in the LTP/Annual Plan 2017/18

What are they:		Targets	Progress to date	Work planned for next three months
Marton Waste Transfer Station - recycle shop - trial		Fully-funded by the waste levy and the contractor.	Shop operational	Monitor participation rate by public
Review the Waste Management and Minimisation Plan		This must be complete by 30 June 2018: Waste Management Act, section 50. Consultation will coincide with that undertaken for the 2018-28 Long Term Plan. The waste assessment (prescribed under section 51 of the WMA) must be complete before that review starts. Ideally, this work entails an analysis of all waste streams. However, as all kerbside collection of waste in the District is done by private contractors, access to information about the characteristics of this waste is unlikely. This means the analysis is confined to waste taken to the waste transfer	Council workshop held in August-Draft WMMP awaiting recommendations from Council	Scope out costs for proposed initiatives 1) Kerbside recyclables collection: All major towns 2) Investigate feasibility of a shipping container recycle container at Koitiata. 3) Investigate implications of Council funded kerbside rubbish bag collection. 4) Altering of WTS opening hours- One general unified time for most WTSs

		stations. Budget Waste takes its waste direct to the landfill.		
Waste minimisation		Waste minimisation	Waste minimisation	Waste minimisation
		Horizons Enviroschools programme.	No visits in August	Participation in programme - optional
<b>Other projects</b>				
What they are:		Targets:	Progress to Date	Work planned for next three months
WMMP 2017		Prepare Draft for Consultation	First workshop held in August	Consultation on draft WMMP 2017

## STORMWATER GROUP OF ACTIVITIES 2017/18

### Major programmes of work outlined in the LTP/Annual Plan 2017/18

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
<p>Marion: renewal of stormwater reticulation in Milne Street (\$80,000).</p>	<p>Renewal of 450mm dia culvert between 2-17 Milne Street Marion as existing main assessed as condition 5 (very poor)</p>	<p>Investigation underway, CCTV of pipe shows little defects with majority of problems with sump leads. 1) stormwater modelling to determine if 450mm dia culvert size is sufficient 2) roading to undertake repairs to stormwater leads 3) retic team to repair manhole.</p>		

### Other major programmes of work carried out during 2016/17

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
<p>Improvements to Marion stormwater reticulation (locations dependent on final modelling from</p>	<p>Hot spots investigation and design mitigation underway.</p>	<p>Contract awarded to Doughty Contractors for Hammond Street \$124,796.00</p>	<p>Commencement 4th September 2017</p>	



Horizons Regional Council) (\$470,000)				
<b>SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2017/18</b>				<b>Aug-17</b>
<b>Major programmes of work outlined in the LTP/Annual Plan 2017/18</b>				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton: various reticulation renewals (\$411,000).	Sewers for renewal being surveyed ready for lining.	Relining contract awarded to Pipetech 450k per annum. Hotspots identified through condition assessment (CCTV) and schedule of works provided by Pipetech.	Relining work is scheduled to start 17th October - updates are included in Special report.	
Marton – treatment renewals prior to full assessment and drafting of consent application (\$267,000).	Scope to be confirmed.			
Continue review of trade waste agreements. This was noted in the LTP specifically for Midwest Disposals	Dependent on Consent renewal - consent lodged 2015.			
<b>Other major programmes of work carried forward from 2016/17</b>				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete

<p>Marton wastewater treatment plant upgrade in terms of the new consent requirements.</p>	<p>Works needed to assist with Consent renewal (subject to successful treatment of leachate and advice from Advisory Group) to prepare for consent renewal in 2018. Sucker truck dump site required.</p>	<p>1) Infrastructure team is responsible for consent. 2) Design of road is completed in negotiation with roading maintenance contractor (Higgins).</p>	<p>Project on hold until negotiations with Midwest are complete and further reporting from officers are completed regarding the long term future of the plant.</p>	
<p><b>WATER SUPPLY GROUP OF ACTIVITIES 2017/18</b></p>			<p>Aug-17</p>	
<p><b>Major programmes of work outlined in the LTP/Annual Plan 2017/18</b></p>				
<p>Projects</p>	<p>Design/ Scoping</p>	<p>Tender/Contract docs</p>	<p>Under construction</p>	<p>Complete</p>
<p>Marton: seismic strengthening of clarifier (\$225,000), poly machine renewals and rotork valves etc. (\$70,000).</p>	<p>Detailed seismic investigation underway.</p>	<p>Tender awarded to Calibre</p>	<p>Investigation only</p>	
<p><b>Major projects Carry-forwards 2016/17</b></p>				
<p>Projects</p>	<p>Design/ Scoping</p>	<p>Tender/Contract docs</p>	<p>Under construction</p>	<p>Complete</p>
<p>Marton: Broadway duplication (\$140k)</p>	<p>Programme was for 2015-2016 ahead of major Roothing work; approx. 460 m between High St and Signal St; duplicate existing 150 mm AC on east side with new 150 mm on west side. Design only and defer to year 6 or later to align with replacement of AC main. Stage 1- Follett to Signal block, upsizing from 150 mm to 200 mm to align with 2017/2018 roading programme.</p>	<p>Tender awarded to I D Loaders 31 August 2017</p>		