



RANGITIKEI
DISTRICT COUNCIL

Making this place home.

Marton Community Committee

Order Paper

**Wednesday, 13 June 2018,
7.00 pm**

Project Marton office, Humphrey Street, Marton

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Chair
Carolyn Bates

Membership
Lyn Duncan, Jennifer Greener, Pip Hancock, Donna Harris,
Belinda Harvey-Larsen, Wendy Wagner
His Worship the Mayor, Andy Watson, (ex officio)

Councillor Lynne Sheridan and Councillor Dave Wilson

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.

Rangitikei District Council

Marton Community Committee Meeting

Agenda – Wednesday 13 June 2018 – 7:00 pm



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The quorum for the Marton Community Committee is 4 plus an Elected Member.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

Lucy Skou and Brenna O'Neill would like to address the committee.

3 Apologies

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business and late items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of Minutes

The minutes from the 11 April 2018 meeting are attached.

File ref: 3-CC-1-3

Recommendation:

That the Minutes of the Marton Community Committee meeting held on 11 April 2018 be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A verbal report will be provided at the meeting.

8 Council decisions on recommendations from the Committee

At its meeting on 31 May 2018, Council approved the Committee's nomination of Carolyn Bates to replace Linda Hunter on the Marton/Bulls Wastewater Advisory Group.

9 Council responses to queries raised at previous meetings

Wilson Park

A verbal update will be provided regarding the Wilson Park seating.

Boer War Memorial

Council has endorsed Council staff working alongside the Marton RSA to gain external funding for the redevelopment of the Boer War Memorial at Marton Park.

10 Consideration of applications to the Community Initiatives Fund

A report is attached.

File ref: 3-GF-8-3

- 1 Project Litefoot Trust are an organisation who work with sports clubs to make them more energy efficient, freeing up funds to spend on sport. They are looking to work with two clubs in Marton, The Marton Croquet Club and Rangitikei Netball. They are receiving funding from Sport Wanganui, but are requesting funds to cover the shortfall of \$1,130.45 per club. Each club will cost \$3,105 to upgrade. Application is for \$2,260.90
- 2 Alzheimers Whanganui Inc, have established 'The Group' which is a community based social programme for people with dementia and/or who are socially isolated. They provide a morning activity, morning tea and transport. Application is for \$2,190.00.
- 3 Wanganui Area Neighbourhood Support Groups Inc, has established a Junior Neighbourhood Support Group, which works with children for decile one schools, to install a sense of pride in themselves, their school, and community. They work closely with the police and fire departments. Prizes are awarded for positive changes to their behaviour and attitude. Application is for \$821.00.
- 4 Marton Country Music Festival is looking to run its annual music festival for the 13th year. Application is for \$2,500.
- 5 Marton players Inc is looking for funds to hire professional sound equipment for their Open Stage Fridays. These will be run every 3rd Friday, and is open to locals and visitors to perform live on stage. Application is for \$609.50.

Recommendations:

- 1 That the report 'Consideration of applications for the Community initiative Fund 2018/2019 – Round 1' be received.
- 2 That the following Project Report Forms be received:
 - Project LiteFoot
 - Alzheimers Whanganui Inc
- 3 That the Marton Community Committee approve the applications, listed below, and disperse the Community initiatives Fund as outlined to successful applicants:
 - Project LiteFoot Trust – LiteClub Rangitikei: Marton Croquet Club and Rangitikei Netball
 - Alzheimers Whanganui Inc: The Group
 - Wanganui Area Neighbourhood Support Groups Inc: Junior Neighbourhood Support
 - Marton Country Music Festival: Marton Country Music Festival
 - Marton players Inc: Open Stage Fridays

11 Update from the Project Marton Co-ordinator

A verbal update will be provided at the meeting.

12 Update from the Marton/Bulls Wastewater Advisory Group

The Group has not met since the Committee's last meeting.

13 Update on Youth Services

Nardia Gower has stepped into the district-wide role of Strategic Advisor for Youth. A 2018 Youth Committee has been formed giving youth advice and support on current and upcoming initiatives along with offering their thoughts for youth development in Marton. National Youth Week was held from the 19 – 27 May. During this period several initiatives took place:

- A youth-led makeover was started at the The Lobby, including mural work for the courtyard and creating a study/quiet room in the back room.
- Council ran its Annual Rangitikei Youth Awards which closes on the 4 June with judging taking place on the 12th June.
- A Logo Competition for the District wide youth branding: 'TRYB' – The Rangitikei Youth Body – pronounced 'tribe'
- St Johns Cadet Drill Show at Memorial hall

Upcoming projects include:

- Youth Party at the Lobby on the 15 June
- Movie and dinner night in Whanganui scheduled for July.

Rangitikei College have offered strong partnership support for upcoming youth-led projects at The Lobby and further to support Council in meaningful engagement with their students.

14 Update on place-making initiatives

A verbal update will be provided at the meeting.

15 Update on the Marton Civic Centre/Heritage Precinct project

The Lottery and Heritage Fund Committee declined the Council's application for a grant for a heritage feasibility precinct study for Marton's CBD.

Discussion has been held on the usefulness of applying economic modelling to assess the likely impact on the Marton CBD by Council moving to the Cobblers/Davenport/Abraham site. The scale of Council makes this exercise of doubtful value. However, this discussion emphasised the importance of getting owners/operators in the Marton CBD to develop a likely scenario of what they might do as a result of Council's relocation.

A revised high-level project plan and timeline has been developed and a formal business case will be prepared during the next two months.

16 Small Projects Grant Scheme update – June 2018

A memorandum is attached.

This will be the final meeting for the 2017/18 financial year. The committee will need to make a decision on the remaining balance of the fund.

File ref: 3-CC-1-3

Recommendations:

- 1 That the memorandum 'Small Projects Grant Scheme Update –June 2018' be received.
- 2 That the Marton Community Committee recommends to Council that the unspent balance of the Small Projects Grant Scheme be carried forward to the 2018/19 Financial year.

17 Proposed workplan of MoU partnering organisation

Attached is the proposed work plan for your local MOU partnering organisation. This document has been co-developed by Project Marton and the Strategy and Community Planning Manager, primarily over the last three months. Council asks that the community committee reviews the document and provides a position and/or commentary for the Policy/Planning Committee to consider. Please note: these recommended plans will be reviewed by the Policy/Planning Committee on 14 June before being recommended to Council on 28 June for approval.

Recommendations:

- 1 That the Proposed workplan of MoU partnering organisation be received.
- 2 That, regarding the proposed workplan of MoU partnering organisation, Project Marton, the Marton Community Committee recommends to the Policy/Planning Committee

EITHER

that no changes are made;

OR

that the following matters be considered:.....

18 Current Infrastructure projects/upgrades and other Council activities within the ward

A memorandum is attached.

File ref: 3-CC-1-5

Recommendation:

That the memorandum 'Extract relating to Marton from activity reports to Assets/Infrastructure Committee, March-April 2018 be received.

19 Late Items

As accepted in item 6.

20 Next meeting

8 August 2018, 7.00 pm

21 Meeting Closed

Attachment 1

Rangitikei District Council

Marton Community Committee Meeting

Minutes - Wednesday 18 April 2018 – 7:00 PM



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Present: Ms Carolyn Bates (Chair)
Ms Pip Hancock
Ms Donna Harris
Ms Belinda Harvey-Larsen
Cr Lynne Sheridan

In Attendance: Cr Cath Ash Project Marton Co-ordinator
Mr Blair Jamieson Strategy and Community Planning Manager
Ms Lucy Skou Tutaenui Hall Committee
Mr Derrick Storey Invited Public Member
Ms Dawn Storey Invited Public Member
Ms Gillian Fitcher Invited Public Member
Mr Paul Czepanski Invited Public Member

Unconfirmed

1 Welcome

The Chair welcomed everyone to the meeting and thanked all for their cooperation with the week's postponement to avoid clashing with Horizon's Tutaenui Scheme AGM on 11 April.

2 Public Forum

Ms Lucy Skou addressed the Committee and addressed the need and benefits of having a Defibrillator for Tutaenui Hall. Ms Skou's commentary and the payment details were tabled for the Committee's consideration after her presentation. \$2,900 was requested to be considered by the Committee in Item 16.

3 Apologies

That the apology for the absence of Lyn Duncan, Wendy Wagner, Jennifer Greener and Cr Dave Wilson be received.

Mrs Bates / Mrs Harris. Carried

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

There was no declared conflict of interest.

5 Confirmation of order of business and late items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, Pip Hancock and Belinda Harvey-Larsen's placemaking initiative (seating in Wilson Park) was dealt with as a late item at this meeting.

The Committee agreed to discuss the Public Forum as Item 16 in order to coincide with Ms Lucy Skou's expected arrival time for the presentation on securing funding for a defibrillator at Tutaenui Hall.

6 Confirmation of Minutes

The Committee requested changes to the minutes from the 14 February meeting, these being:

- Including Lyn Duncan as giving her apologies for being absent
- Item 15 - date to be amended from 201 to 2018

Resolved minute number**18/MCC/006****File Ref****3-CC-1-3**

That the Minutes of the Marton Community Committee meeting held on 14 February 2018 as amended be taken as read and verified as an accurate and correct record of the meeting.

Ms C Bates / Ms D Harris. Carried

7 Chair's Report

Small Grants Fund

Spoke to numerous organisations regarding the Fund - sadly the number of applications is much less than hoped for.

Township Signage

Updated several interested people as to where the process was at, at that time.

Horizons Regional Council

Attended the AGM of the Tutaenui (Stream) Scheme and requested future meetings do not clash with MCC.

Rangitikei District Council

Assisted Lynne Sheridan with Information Table(s). The last scheduled session has been postponed to 21 April, to allow Consultation Documents to be available. Additionally, attended the Long Term Plan Consultation meeting at Tutaenui Hall.

Marton Community Committee

Spoken to three residents who may be potential MCC members.

Wilson Park

Thanked the Parks Team for arranging the painting of the replacement fence at south east corner of Wilson Park (near Marumaru / Nga Tawa intersection).

Resolved minute number**18/MCC/007****File Ref**

That the verbal/abled Chair's report to the Marton Community Committee meeting on 18 April 2018 be received.

Ms P Hancock / Cr L Sheridan. Carried

8 Council decisions on recommendations from the Committee

There were no recommendations to Council at the last meeting.

9 Council responses to queries raised at previous meetings

There were no queries raised at the last meeting.

10 Update from the Project Marton Co-ordinator

A verbal update was provided at the meeting. It was noted:

Harvest Fair (25 March 2018)

The event had an estimated 8000-10000 attendance. Feedback has been positive, noticeably better than that of previous years. 30-31 March 2019 will be the date for next year. There will be a steam train that will provide transportation to the event, stopping over for a few hours before leaving again.

Staffing of Project Marton

Project Marton is going through a process for recruiting three part timers for a diverse range of roles, ranging from communications to operations.

Project Marton Office

The Project Marton Office relocation to 18 Humphries Street will be officially opened 1 May 2018.

Community Gardens

Friday 27 April will be the Kumara Harvest from the Community Gardens. Anyone who wishes to attend is welcome.

11 Update from the Marton Wastewater Advisory Group

The Marton Community Committee discussed the now vacant position of Community Committee representative on the Marton Wastewater Advisory Group. Ms Carolyn Bates expressed her availability for assuming this position.

Resolved minute number

18/MCC/008

File Ref

That the Marton Community Committee nominates Ms Carolyn Bates to join the Marton Wastewater Advisory Group.

Ms D Harris / Cr L Sheridan. Carried

12 Update on Youth Services

The Committee noted the commentary in the agenda.

13 Update on place-making initiatives

No update was provided at the meeting.

14 Update on the Marton Civic Centre/Heritage Precinct project

The Committee noted the commentary in the agenda, with Cr Sheridan updating the Committee by way of correspondence from Cr Wilson.

15 Speed Limit on Hendersons Line

The Committee noted the commentary in the agenda. The overall feeling of the Committee was that Council should select the 80km/hr option when it introduces new speed limits in this area.

16 Small Projects Grant Scheme update – April 2018

Ms Lucy Skou addressed the Committee and spoke to the need and benefits of having a defibrillator for Tutaenui Hall. Ms Skou's commentary and the payment details were tabled for the Committee's consideration after her presentation. \$2,900 was requested to be considered by the Committee.

The Committee discussed the request by Ms Skou for a financial contribution to a 24 hour defibrillator located at Tutaenui Hall.

Resolved minute number	18/MCC/009	File Ref	3-CC-1-3
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That the memorandum 'Small Projects Grant Scheme Update – April 2018' be received.

Ms C Bates / Ms P Hancock. Carried

Resolved minute number	18/MCC/010	File Ref
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The Marton Community Committee grants the Tutaenui Hall Committee \$2,900 for a 24 hour defibrillator to be located at the Tutaenui Hall, Marton.

Ms C Bates / Ms P Hancock. Carried

17 Proposal for MoU partnering organisation

The Committee noted the commentary in the agenda.

Resolved minute number	18/MCC/011	File Ref	4-EN-10-2
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That the 'Memorandum of Understanding - with the partnering organisations undertaking work programmes within the community well-being group of activities' be received.

Ms C Bates / Ms P Hancock. Carried

18 Request for Service

The Committee noted the commentary in the agenda. Ms Bates thanked Mr Jamieson for bringing along Fix It Forms and stated that she considered it a good idea to have forms available at future meetings.

19 Ultra-Fast Broadband schedule

The Committee noted the commentary in the agenda.

Resolved minute number	18/MCC/012	File Ref
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That the letter 'UFB2 Schedule Rangitikei' be received.

Ms C Bates / Ms D Harris. Carried

20 Simultaneous Consultation – alongside “Unfolding the plan – Rangitikei 2018/2028”

The Committee noted the commentary in the agenda

21 Representation Review – Pre-consultation

The Committee noted the commentary in the agenda.

22 Long Term Plan consultation

Resolved minute number	18/MCC/013	File Ref
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That the 'Consultation Document for the Long Term Plan 2018-28' be received.

Ms C Bates / Ms B Harvey-Larsen. Carried

Resolved minute number	18/MCC/014	File Ref
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That the Marton Community Committee nominate Ms Carolyn Bates to put in a submission to the Consultation Document for the Long Term Plan 2018-28 on behalf of the Marton Community Committee.

Ms D Harris / Ms P Hancock. Carried

23 Current Infrastructure projects/upgrades and other Council activities within the ward

Resolved minute number

18/MCC/015

File Ref

3-CC-1-5

That the memorandum 'Extract relating to Marton from activity reports to Assets/Infrastructure Committee January – February 2018' be received.

Ms D Harris / Ms C Bates. Carried

24 Number of Committee Members

Ms Bates' concern was expressed around the number of members there are presently on the Committee. The Committee was reminded that Ms Lynda Hunter resigned from the Committee in February. The Committee is able to have between 7 and 10 members, with new members able to be co-opted onto the Committee via resolution. An expression to acquire new members was given.

25 Late Items

As accepted in item 5. Ms Hancock and Ms Harvey-Larsen met on the 5 March around the availability of seating at Wilson Park. Both members expressed concerns over the deteriorated state of the seating that is currently present there. Quotes for options and an overview of their process were tabled at the meeting.

Ms Bates presented on what she considered to be desirable signage at the public toilets. The signage was to inform members of the public that if they saw the toilets needed attention then to contact Council – with contact details provided. Mr Jamieson suggested that this should fall within the township signage sub-committee, which was agreed.

26 Next meeting

13 June 2018, 7.00 pm (Deadline for inclusion of items in Agenda: Monday 4 June 2018)

27 Meeting Closed

9:16 pm

Confirmed/Chair: _____

Date:

Attachment 2

Report

Subject: Consideration of Applications for the Community Initiatives Fund 2018-2019 – Round 1

To: Marton Community Committee

From: Christin Ritchie , Governance Administrator

Date: 28 May 2018

File: 3-GF-8

1 Background

- 1.1 The total 2018/19 budget for the Community Initiatives Fund (CIF) is \$30,000. There are two funding rounds. It is suggested that the Marton Community Committee allocate a **maximum of 75% of the total amount allocated to you (\$12,000)** to ensure there is money left for round two later in the year.
- 1.2 A total of \$8,827.56 has been requested in this first round, which is 98% of the sum suggested to be available for allocation. The criteria for the CIF states that grants are usually up to a maximum of \$2,500 towards eligible costs. It is suggested that the Committee give consideration to the project's likelihood of success if funded for less than the amount requested. Partially funding a project which then fails through an inability to attract other funding impacts negatively on the project in question.
- 1.3 This report summarises the applications that have been received and provides information on the eligible costs for each application.

2 Overview

- 2.1 Five applications have been received in Round 1. A summary report of your applications is attached as Appendix 1.
 - Project LiteFoot Trust – LiteClub Rangitikei (Marton Croquet Club, Rangitikei netball)
 - Alzheimers Whanganui Inc – The Group
 - Wanganui Area Neighbourhood Support Groups Inc – Junior Neighbourhood Support
 - Marton Country Music festival – Marton Country Music Festival
 - Marton Players Inc – Open Stage Friday
- 2.2 All of these applicants have received funding directly from the Community Initiatives Fund in previous years, apart from the Marton players Inc.
- 2.3 No applicants have requested to speak to the Committee.

2.4 Below is a summary table of all the applications received in Round 1 for the Rangitikei District:

	New Initiative	Ongoing Activity	Meets Criteria	Quotes Provided	Quantifiable Targets	Eligible costs	Amount requested	Proportion of eligible costs requested
1. Project LiteFoot Trust – LiteClub Rangitikei						\$3,932	\$3391.35	86%
2. Alzheimers Whanganui Inc – The Group						\$2,190	\$2,190	100%
3. Wanganui Area Neighbourhood Support Groups Inc – Junior Neighbourhood Support						\$821	\$821	100%
4. Marton Country Music Festival - Marton Country Music Festival						\$10,041	\$2500	25%
5. Marton Players Inc - Open Stage Friday						\$1,214	\$1,214	100%
6. Bulls District and Community Trust – New river access sign						\$609.50	\$609.50	100%
							\$11,168.21	

2.5 It is a condition of CIF that Project Report Forms are returned before further funding can be sought. Six project report forms have been received since November 2017. Project report forms have been completed by the following groups:

- Project Litefoot
- Alzheimers Whanganui Inc
- Clifton School Kapa Haka Group
- Bulls Toy Library
- Rangitikei Netball Association
- Diabetes NZ

- 2.6 Committee members are requested to score each application on how well each project meets the CIF criteria¹ and to fill in the marking sheets and bring them to the meeting.

3 Recommendations

- 3.1 That the report 'Consideration of applications for the Community Initiative Fund 2018/19 – Round 1 be received.
- 3.2 That the following Project Report Forms be received:
- Project Litefoot
 - Alzheimers Whanganui Inc
- 3.3 That the Marton Community Committee approve the applications, listed below, and disperse the Community Initiatives Fund as outlined to successful applicants.
- Project LiteFoot Trust – LiteClub Rangitikei
 - Alzheimers Whanganui Inc – The Group
 - Wanganui Area Neighbourhood Support Groups Inc – Junior Neighbourhood Support
 - Marton Country Music Festival – Marton Country Music Festival
 - Marton Players Inc – Open Stage Fridays

Christin Ritchie
Governance Administrator

¹ Demonstrate consideration of how they see their proposal would benefit the community
Provide 3 targets that will be used to monitor the outcome of the project
Provide a realistic and balanced budget
Be able to contribute a significant proportion to the cost of the project

Project report form :

Project Litefoot Trust
LiteClub - Rangitikei

Rangitikei District Council

Private Bag 1102
Marton 4741

8 May 2018

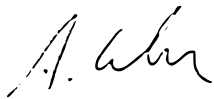
To Whom It May Concern:

Thank you very much for your support of our LiteClub project in Rangitikei. In early 2018 the grant from Rangitikei DC enabled us to implement two clubs and the changes we've made will save them more than \$8,845 over the lifetime of the products installed.

Attached are all documents required for the accountability of the grant. As well as a summary report, outlining the detailed results.

Please don't hesitate to contact me should you require further information.

Yours sincerely,

A handwritten signature in black ink, appearing to read "A. Gerlach".

Antonia Gerlach
Operations Manager, Project Litefoot Trust

PROJECT REPORT FORM – COMMUNITY INITIATIVES FUND 2017/18

Please return to: Grants Administrator

By mail: Rangitikei District Council, Private Bag 1102, Marton 4741

Or hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Hautapu Street, Taihape

Or by email to: christin.ritchie@rangitikei.govt.nz

**NO LATER THAN THREE MONTHS AFTER THE COMPLETION OF THE PROJECT, TO BE
ACCOMPANIED BY AN INCOME AND EXPENDITURE REPORT (ATTACHED)**

If you do not complete and return this form this will affect your eligibility for future funding.

- 1 Name of applicant: Project Litefoot Trust
- 2 Name of project: LiteClub - Rangitikei
- 3 Date and location of project: Taihape Squash Club (Taihape) & Taihape Golf Club (Taihape)
- 4 Amount received from the Community Initiatives Fund: \$ 900

Please answer the following questions and use additional sheets if necessary

How many people benefited from your project/programme? The two clubs and their 170 members.

Was this number:

- ☐ More than you expected?
- ☒ What you expected?
- ☐ Less than you expected?

Describe the main findings in your evaluation of the project and how it benefited the community:

The LiteClub - Rangitikei project was a great success. Taihape Golf and Taihape Squash Club collectively saved over \$8,845 over the lifetime of the free products installed. We upgraded 15 bulbs to more efficient LEDs, installed 1 water-saving gizmo, insulated 3m of pipes, and installed 5 recycling bins to improve recycling practices. In total, over 3.7 tonnes of CO₂ emissions will be prevented.

What worked really well? Two community sports clubs and their members benefited by means of electricity, water, and waste efficiencies. Over \$8,845 of savings will be reinvested in sport. 170 club members will be exposed to our messaging and may realise equivalent savings at home should they follow the lead of their club. Beyond the economic benefits, there are many environmental benefits (e.g. reducing emissions) and social benefits (e.g. healthier, safer clubrooms).

What didn't work so well/could be improved? The results in this LiteClub - Rangitikei project were very good, though slightly lower than the average. This is due to the small sizes of both clubs. It was also tricky to match the funding from Rangitikei DC with other funders, due to the rural location of the clubs.

Please report on your success at achieving the three targets you identified in your application (attach another sheet if necessary)

Target 1: We reduced the clubs' overhead costs by over \$8,845 by installing LED light bulbs, water saving devices and recycling stations in two clubs.

Target 2: Through simple changes, we helped the clubs to save 28,981 kilowatt hours, conserve 10,000 litres of water each year, and divert over 4.8 tonnes of waste over the lifetime of the products we installed at the clubs.

Target 3: We placed 25 posters and stickers across all areas in the two clubs, reaching all 170 club members.

Please describe how you promoted the support of the Rangitikei District Council for your project/programme (attach examples of leaflets or publicity if appropriate)

We published Rangitikei DCs logo on our website and posted Rangitikei's support of our project on our social media channels.
(please see Summary Report for screenshots)

Please describe how you implemented the Healthy Families principles, and describe any further support or information that would have been helpful for you.

n/a

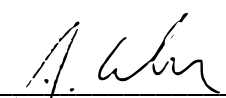
Please complete the attached income and expenditure statement for your project (following page), showing all income and expenditure associated with the project.

Surplus/~~(deficit)~~ \$ 4.00

Income and expenditure statement

(Please list all income and expenditure associated with the project)

Income	Amount	
Donated material	\$	
Cash in hand towards project	\$	
Actual fundraising amount received	\$	
Ticket sales	\$	
Other sponsorship/grants (please specify source/s below)		
Rangitikei DC	\$	900.00
New Zealand Community Trust	\$	2,514.00
The Lion Foundation	\$	1,665.00
	\$	
	\$	
	\$	
Total income (GST inclusive / exclusive. Please delete one)	\$	5,079.00
Expenditure	Amount	
Light bulbs	\$	151.15
Water-saving devices	\$	0.75
Recycling stations	\$	122.18
Personnel	\$	4,045.00
Administration costs (such as rent, rates etc)	\$	919.00
Travel costs	\$	539.00
Promotion	\$	59.00
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total expenditure (GST inclusive / exclusive. Please delete one)	\$	5,836.08
Surplus / (deficit) (GST inclusive / exclusive. Please delete one)	\$	4.00

Signature Date 07 May 2018PRINT NAME Antonia GERLACH



Summary Report

Rangitikei

April 2018



What do we do?

- LiteClub is on a mission: working to transform community sports infrastructure, and the culture to match, to be electricity independent, water neutral and zero waste by 2025.
- We're inspiring New Zealanders to be environmental champions, and to reap the economic, social and environmental benefits.



Sarah Walker

- LiteClub's field team visits clubs in New Zealand making immediate changes that reduce the clubs' running costs – improving conditions at the club, and giving them more money to spend on sport.
- Club members are engaged through the use of LiteClub's sport ambassadors – top athletes who have made the same changes in their own lives – helping to spread the LiteClub message to the broader community.
- New Zealanders love sport and they love the environment. LiteClub helps to combine these two loves, demonstrating that they need not be exclusive. With the right attitude and education, we can use our competitive drive to achieve a sustainable future for New Zealand – to the benefit of us all.



Conrad Smith

Ongoing Engagement: Efficiency Action Plan (EAP)

LiteClub doesn't just implement and leave - we stay involved with clubs, working to help them continue on their journey to electricity independence, water neutrality and zero waste.

During each club visit, our Sustainability Adviser walks the building and takes notes about ways to improve efficiency beyond the immediate changes we make. This assessment focuses on **heating, ventilation, insulation, appliance efficiency and waste minimisation**.

The EAP includes:

1. A summary of implementation at the visit.
2. A list of the LiteClub medals that were awarded to showcase efficiency milestones noted at the visit.
3. Opportunities for efficiency improvement, and how we recommend the club tries to achieve this.
4. A workable action plan at the end, summarising all our recommendations and ranking them by priority.
5. If clubs wish, we continue to work them and liaise with the necessary experts and suppliers to implement the action plan.



Results summary

Thanks to Rangitikei District Council's grant, our LiteClub field team has been able to successfully implement 2 **clubs** in the Rangitikei region in 2018.

Our efforts are calculated to save the clubs a collective total of **29,981kWh** which translates to a cost saving of **\$8,845** over the lifetime of the installed products. **10,000 litres** of water a year will be conserved. In addition to this, **3.7 tonnes** of CO₂ emissions will be prevented from entering the atmosphere. **Win win!**

How have we done this?

- Over **2** clubs, we've upgraded **30** light bulbs to brighter, more efficient LED lighting.
- We've fitted **3** metres of Climaflex XT pipe lagging to hot water pipes, reducing standing heat losses and improving hot water heating efficiency.
- We've installed **1** Gizmo in a single-flush toilet – saving approximately 10,000 litres of water per year.
- We've also installed **1** bin station to improve their recycling practices, encouraging club members to take ownership for minimising waste in the club.



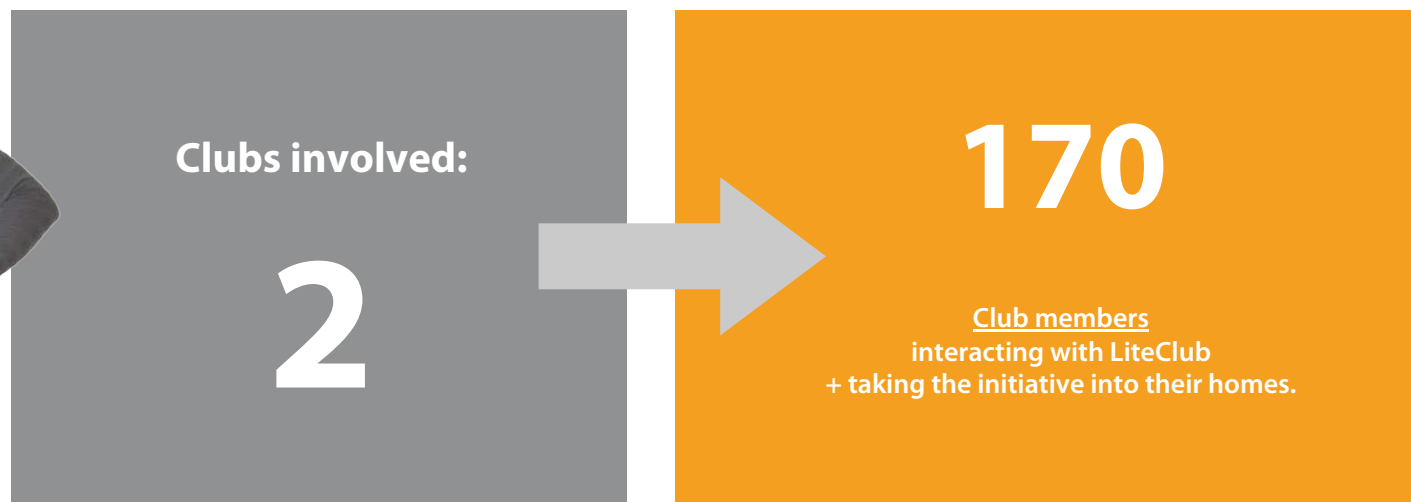
Georgina Evers-Swindell

Beyond the Clubs:

LiteClub is about more than the immediate changes we make. We also want to engage the club members and encourage them to make the same changes in their own lives. If we follow the lead of our sports ambassadors, we can all be environmental champions!



Caroline Evers-Swindell



- ✓ We placed member messages in **25** locations throughout the 2 clubs including light switch stickers, water-saving device stickers and Ambassador posters. These alert club members about the changes made and why it is important to be more efficient with resources.

Medals

We want to help clubs showcase their efficiency. Whether it is due to our assistance, or the club's own initiative, the LiteClub medals are awarded so clubs can clearly demonstrate to their members where they are achieving commendable levels of efficiency. Being efficient with resources means more money for sport – win win.

7 medals have been awarded in the 2 clubs. As well as rewarding clubs for their commitment to efficiency, it's a great way to stoke up friendly rivalry with other clubs...."How many medals do you have?"

Shirley Tennis Club (Christchurch) holds the record...
8 medals



Efficient
lighting



Effective
insulation



Efficient
hot water
heating



Recycling
effectively



Efficient
heating &
cooling



Creating
energy



Conserving
water



Efficient
appliances



Capturing
water



Composting



Community
garden



Taihape Golf Club

Taihape Golf Club received an all-round facility upgrade by our Field Team. After a long visit with many changes and a lot of new LED lights, the club will immediately notice a reduction in overhead costs – we calculated over \$4,368 over the lifetime of the products we installed. In addition to the financial benefits, the environment wins too: over 14,200 kWh saved, and over 1.8 tonnes of CO₂ emissions prevented. This deserved 3 LiteClub medals!

Lighting

15

Energy-hungry bulbs were changed to modern efficient Philips LED models



\$4,368

Saved over the lifetime of the bulbs (15,000 hours).



Water

1

Gizmo installed



10,000 L

Conserved per year.



Hot water heating

3m

Hot water pipe insulation fitted



Reduced standing losses and improved heat efficiency

Taihape Squash Club

The LiteClub team visited this very active Squash Club in April 2018 and met with Club Captain George Bodley, who was thrilled to see so many new efficient LED light bulbs and recycling bins being installed. This club is a great example of how a few small changes can have a great impact, with the club expected to save more than \$4,477 over the lifetime of the free products installed. We awarded 4 LiteClub Medals!

Waste

5 sorting at source bins installed, increasing capture of recyclables and helping reduce the volume of waste sent to landfill.



Lighting

15

Energy-hungry bulbs were changed to modern efficient Philips LED models

\$4,477

Saved over the lifetime of the bulbs (15,000 hours).

News + social media

liteCLUB

The screenshot shows the liteclub.org website. At the top, there's a navigation bar with links like 'Home', 'Content', 'Structure', 'Appearance', 'People', 'Modules', 'Configuration', and 'Reports'. Below this, the main content area features a testimonial video titled 'LiteClub Testimonial' with a play button overlay. To the right of the video is a 'Our Live Scorecard' section showing 'Clubs Visited' (1, 2, 6, 4) and 'Dollars Saved' (7, 4, 2, 1, 8, 4, 7). Below the scorecard is a 'TWITTER' section with a tweet from Litefoot (@ProjectLitefoot) about a second Waste Minimization Academy. At the bottom, there's a 'CONTACT US' section with social media icons and a list of supporters including Puketāpapa Local Board, For North District Council, and Rangitikei District Council.

www.liteclub.org

The screenshot shows a Facebook post from Litefoot, dated May 8, 2018, at 11:45am. The post text reads: "The LiteClub van is back on the North Island and thanks to Rangitikei District Council our team finally got to visit Taihape Golf Club and Taihape Squash Club! Both clubs had been awaiting a visit eagerly for the past two years and weren't disappointed - over \$4,000 expected savings for each club, sorting-at-source bins for the Squash Club and 10,000 l of water per year saved for Golf. We'll be catching up on some office work in May before our teams start visiting the rest of the North Island, so if you know a club that could benefit send them a link to our sign up page: liteclub.org/register-your-club !". Below the text is a photo of a man in a striped polo shirt holding a golf ball. To the right of the photo is a large 'WINNER' graphic with a right arrow. At the bottom of the post are two buttons: 'Register Your Club - Sign Up | LiteClub' and 'Register Your Club - Sign U'. Below the buttons are 'Like', 'Comment', and 'Share' icons.



Thank you for your generous contribution. We look forward to working with you in the future.

Project report form :

Alzheimers Whanganui Inc

The Group

PROJECT REPORT FORM – COMMUNITY INITIATIVES FUND 2017/18

Please return to: Grants Administrator

By mail: Rangitikei District Council, Private Bag 1102, Marton 4741

Or hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Hautapu Street, Taihape

Or by email to: christin.ritchie@rangitikei.govt.nz

**NO LATER THAN THREE MONTHS AFTER THE COMPLETION OF THE PROJECT, TO BE
ACCOMPANIED BY AN INCOME AND EXPENDITURE REPORT (ATTACHED)**

If you do not complete and return this form this will affect your eligibility for future funding.

- 1 Name of applicant: Alzheimers Whanganui Incorporated _____
- 2 Name of project: The Group _____
- 3 Date and location of project: On-going (Funding covered 3/8/17 to 12/3/18 _____)
- 4 Amount received from the Community Initiatives Fund: \$600.00 _____

Please answer the following questions and use additional sheets if necessary

How many people benefited from your project/programme? 11 people (8 members and 3 volunteers):
Last year two of these members moved and no longer came on Group outings (one went into a Residential
Care facility permanently and the other person moved out of town to live with a family).

- Was this number:
- What we expected
- ☐ More than you expected?
 - ☐ What you expected?
 - ☐ Less than you expected?

Describe the main findings in your evaluation of the project and how it benefited the community:

Social group and individual outings/activities for the person with dementia and/or socially isolated benefited in the following ways:

- Social, intellectual, physical and emotional stimulation with others without stress, fear, or judgement.
- Opportunity to enjoy, have fun and develop friendships with other members, volunteers and staff.
- Encourage and enable everyone to participate and be involved e.g. contribute to planning outings/activity -what they would like to do, suggest suitable venues, encourage each to help themselves and each other.
- Strengthens self-belief worth, feel valued and safe, maintain a sense of belonging and connection with each other, contribute and participate in their community.
- 'Time Out' – a much needed break away for both themselves and their Carer.
- Often the person with dementia will be able to stay in their own home for longer.

What worked really well?

- Seeing people have fun, enjoy social interaction and the company of others.
- Members helping each other i.e. holding their hand, or helping give the morning tea/
- Being out in the community – giving each member a sense of belonging and mixing with others in their community.

What didn't work so well/could be improved?.....

- Having a reduced Group – when one person leaves the Group for various reasons, it always has an emotional impact on the remaining members. Also when others are away due to sickness or other commitments they are also missed. (But this also allows individual time to spend with each member).

Please report on your success at achieving the three targets you identified in your application (attach another sheet if necessary)

Target 1: (Provide social stimulation for person with dementia and people who are socially isolated)
Our Group Co-ordinator organised a wide variety of outings and activities for the members and visited the following places since August last year (Frae Ona Park, Historic Society in Marton, Okoia Environmental School, Fox Hill Gardens, Himitungi Beach, Bason Reserve Whanganui, Combined Christmas Lunch and Variety Performance with Groups from Whanganui, RSA & Entertainment, Sing-a-long with Dallas).

Target 2: Above outings involved picnics, beach walks, company of school children, music and entertainment.

Target 3: Work towards creating a "Dementia Friendly Community"
Group outings are designed to be out and about in our community. Involving other people and businesses in our community, who engage in conversations with all our group members. Helps break down stigma associated with dementia, to see the person first and not the dementia.

Please describe how you promoted the support of the Rangitikei District Council for your project/programme (attach examples of leaflets or publicity if appropriate)

- Our quarterly Spring Newsletter – Thank you and acknowledgement of receiving the Grant, also on last page RDC logo, which is promoted in all our newsletters. Our newsletters are circulated to just over 500 people.
- RDC logo is displayed in our office window, for the public to see as they walk past.
- Performance Report for Year Ending 31/12/17 (currently at our Auditors): RDC Grant is listed as a separate identity.
- Acknowledgement and thank you will be recorded in our President's Reports at our AGM next week.

Please describe how you implemented the Healthy Families principles, and describe any further support or information that would have been helpful for you.

- 1) Providing social stimulation, interactions with others.
- 2) Providing physical exercise.

Please complete the attached income and expenditure statement for your project (following page), showing all income and expenditure associated with the project.

Surplus/(deficit) \$.....

Income and expenditure statement

(Please list all income and expenditure associated with the project)

Income	Amount	
Donated material	\$	
Cash in hand towards project	\$	
Actual fundraising amount received	\$	
Ticket sales	\$	
Other sponsorship/grants (please specify source/s below)		
Members Contribution	\$	760
Total income (GST inclusive)	\$	760
Expenditure	Amount	
Staff Wages – includes organising, travel, time with members & admin costs 8.75hrs @ \$23.50hr = \$205 per outing x 11 outings	\$	2261
Group - expenses	\$	69
Vehicle Hire & fuel	\$	924
Catering Contract (to make morning teas or lunch)	\$	210
Catering – food	\$	80
Admin & Replacement costs – estimate \$4 per outing	\$	33
Total expenditure (GST inclusive)	\$	3577
(deficit) (GST inclusive Please delete one)	\$	(-2817)

Signature _____ *Sharon Winduss* _____

Date 21/03/18

PRINT NAME __Sharon Winduss__

Alheimers Whanganui Incorporated
DETAILED CODING BY JOB

For the period from 01/06/17 to 31/03/18

<u>Date</u>	<u>Reference</u>	<u>Narration</u>	<u>Net</u>
<u>Rangitikei District Council (RDC)</u>			
<u>273/13 - Rangitikei District Council</u>			
03/08/17		RANGITIKEI DISTRICT GRANT a/c 030683019560000	(600.00)
Account Total			\$(600.00)
<u>321/3 - Travel - The Group</u>			
14/08/17	/1	① Z Energy - D/D (Travel - Marton Group)	25.96
16/08/17	/4	② Chq 103007 Petty Cash (Travel - Marton Group)	16.20
23/08/17	/2	③ Chq 103005 Harvey Round Motors Ltd - Travel Marton Group	200.00
08/09/17	/1	④ Chq 103013 Harvey Round Motors Ltd - (Travel Marton Group)	110.00
12/09/17	/1	⑤ Z Energy - D/D - (Travel - Marton Group)	39.10
27/09/17	/1	⑥ Z Energy D/D - Travel Marton Group	8.74
Account Total			\$400.00
<u>322/2 - Contract - Group Catering</u>			
31/08/17	/2	⑦ Chq 103009 L Harvey - Contract Catering (Marton Group)	8.00
09/10/17	/2	⑧ Chq 103031 L Harvey - Contract Group Catering (Marton Group)	16.00
30/10/17	/2	⑨ Chq 103044 L Harvey - Contract Catering (Marton Group)	16.00
29/11/17	/1	⑩ Chq 103065 L Harvey - Contract Group Catering (Marton Group)	20.00
08/02/18	/6	⑪ Chq 103096 L Harvey - Contract Group Catering Marton	16.00
Account Total			\$76.00
<u>367 - The Group</u>			
20/12/17	/1	⑫ Chq 103066 Tawhiti Museum (Group Outing 4 Dec)	15.00
20/12/17	/1	⑬ Chq 103085 M Cairns (Marton Group - Tawhiti Museum ticket)	15.00
07/03/18	/1	⑭ Chq 103107 Warehouse Stationery - Marton Group (craft activities)	39.22
Account Total			\$69.22
<u>367/1 - The Group Catering</u>			
08/08/17	/4	⑮ Chq 102994 L Harvey - Group Catering - Marton	14.20
09/10/17	/5	⑯ Chq 103031 L Harvey - Group Catering (Marton Group)	14.92
30/10/17	/5	⑰ Chq 103044 L Harvey - Group Catering (Marton Group)	9.50
08/02/18	/3	⑱ Chq 103096 L Harvey - Group Catering	16.16
Account Total			\$54.78
Total			\$0.00
Grand Total			\$0.00

Summer Outings for Marton Group

This outing brought back so many memories for two of the group who shared stories from their childhood of coming to Himintangi Beach with their parents. Some noted the changes that had happened.

Friendships of long standing are fostered.



BBQ at Bason Botanic

Gardens was a wonderful outing enabling members to relax in beautiful surroundings, enjoy a summer BBQ and support each other with outdoor activities.



“What a wonderful park donated by a man” Quoted a member.

“Can we come here again” asked one of the members.

“There are 135 steps to the top” reported one of the members who came back with information on the history of the gardens which she shared with the group.

This member enjoyed playing petanque, his friends watching on.



It was all about paint and pottery for Marton Group Members when we re-visited Trevor and his wonderful home. We had previously created a variety of design on clay and now they were ready to paint...oh the concentration...

Here is Tracy in action. “ Just steady your painting arm, that’s what I have to do” And a lovely job he did too and was so proud.



Many helping hands at the tables.

Volunteer Pat lends a hand as Muriel and Nancye get stuck in.



Seated - Nancye and Muriel got the giggles along the way and had a wonderful time.”I don’t even know what set me off” sad Nancye wiping the laughter tears off her cheeks.



Here Joe and Nancy our elder members enjoyed it. Joe remarked “ Looks pretty good” and his piece was hung in his entrance room when he got home.



Our two volunteers who do such a fab job...

Spring 2017



I hope you have all come through the Winter without too many ills and chills. We can now count down to summer as we enjoy all the wonderful joys the new season brings.

We have had a busy few months with our Charity Dinner & Auction in July, the commencement of the first of our new Dementia Education Programme for Carers and planning for our wonderful Memory Walk on Saturday September 23rd. This is election day but we know a good walk in support of Alzheimers Whanganui will help clear the head and maybe put all the electioneering of the past few months out of our minds as we walk to support this very valuable community organisation.

Dementia Friends: Alzheimers NZ is seeking your views and the views of people living with dementia in our area, on a proposed Dementia Friends programme for NZ. A Dementia Friend is someone who learns a little bit more about what it is like to live with dementia and then turns that understanding into simple actions that can help people with dementia to live well. Dementia Friends programmes are part of a growing social movement of individuals and organisations around the world who are helping to increase awareness and create positive change. Caring for a loved one with dementia is challenging but may be rewarding too. You are in a unique position to enhance the quality of life of someone who needs care due to declining abilities.

If you would like more information on the Dementia Friends programme or on becoming a Dementia Friend please contact us on 06) 345 8833, email: manager@alzheimerswhanganui.org.nz or pop in and see us at Suite 5/136 Victoria Avenue (next to Barber Town).

We look forward to seeing you all at the Memory Walk on Saturday 23rd September where we will all walk in support of those living with dementia in our community.

Wendy

UPCOMING EVENTS

Alzheimers Whanganui Incorporated
5/136 Victoria Avenue
P O Box 7018, Whanganui 4541
Ph: 06 3458833 0800 004 001
Charity Register No: CC10907
www.alzheimerswhanganui.org.nz
www.facebook.com/pages/alzheimers-whanganui/4092561702183

Alzheimer's Awareness Month September

Alzheimers Memory Walk Saturday 23rd Sept 10.15 am

Further details on page 2

The Group

Whanganui – Monday twice a month
Whanganui - Thursday 'Living Well With Dementia' twice a month

Marton – Monday every fortnight
Please contact our office for details

Alzheimers Pop-Up Shop During November

Please contact our office for details

Alzheimers Whanganui comes from a social perspective, working with people who are experiencing cognitive changes and their family/whanau; from before diagnosis. Our core services are on-going support, education, information, Group outings, individual outings/activities and advocacy. We focus on living positively with dementia, enabling and empowering the person to continue what they still can do for as long as possible. Our area of support includes Whanganui, Rangitikei and Waimarino Area.

**I never made a
mistake in my life.
I thought I did
once, but I was
wrong.**

—Charles M. Schulz

Cool Funny Quotes.com



***Save the date!
Saturday
23 September***



Assemble at the large silver "Globe" at 10.15am

Our memory walk is for people of all ages and abilities to raise awareness of dementia and honour our family and community members that have been or are affected by dementia.

Registration is \$5 and includes a tee shirt or if you do not require a tee shirt registration is by way of a gold coin donation on the day. No charge for children. The Memory Walk tee shirt ensures we make a striking spectacle on the day.

Last year approximately 120 people participated in our walk, and this year we're looking to outdo ourselves. Bring your family/whānau, the dog and a smile, don some purple and join us for our 2017 Memory Walk.

If you or any of your family or friends would like to participate in this wonderful event please email Sharon at admin@alzheimerswhanganui.org.nz. or phone 345 8833 with your name and contact details please. We would like all those wishing to take part to register so we have an idea of numbers for Health & Safety.

If you wish to have one of our tee shirts to wear please let Sharon know the size. We have limited tee shirts available so please get your order in early.

If you are in need of a pick me up after the walk Alzheimers Whanganui will be having a Sausage Sizzle at the River City Traders Market. Great value at \$2.00 each. Or wear your tee shirt to Mini Café (old Roam Café) after the walk and receive a small discount on your take away coffee.

Can't understand you

People with dementia may become angry or agitated, because they don't understand what you're saying or what you want them to do.

Ask yourself, “How can you understand what a person with dementia is saying?”

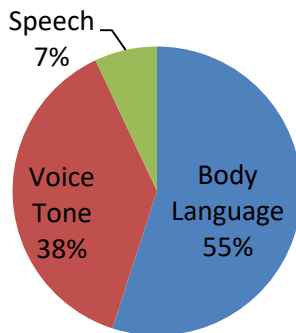
Also, "How can you make yourself be understood by them?"

Communication is a two way process



*It can take up to **90 seconds**
for a person with Alzheimers
to comprehend what you are saying*

Verbal only 7% - Non-verbal 93%



Useful Tips when communicating The Four S's

SLOW down your rate of speech and wait for the person to respond before saying something else. Take care not to sound condescending.

SIMPLE Give only one instruction at a time and try to use short sentences.

SPECIFIC Talk about people, objects or events which they may remember. Use the name of people and places instead of pronouns (him, her, she, them, etc).

SHOW the people what you mean by using gestures to explain what you are talking about.

Kate Swaffer

Kate Swaffer was just 49 years when diagnosed with younger onset frontal temporal dementia. After Kate was diagnosed, she was advised to put her affairs in order and begin attending a day care centre once a month.

Her husband was told to be prepared to give up his job because he'd be looking after his wife. From the start Kate refused to be defeated and soon set about helping redefine the way the world views dementia.

Kate Swaffer is a Humanitarian, advocate and activist for people with dementia, author, poet and international speaker.



"My goal is to actively support people diagnosed with dementia through our free online support groups, cafes, webinar and to empower others with dementia to live with it."

"Being diagnosed was a real shock, I had no idea young people could get this – even though I worked in dementia and age care."

After diagnosis Kate went home and cried almost non-stop for 3 weeks (sometimes she had to stop and think what she was crying about). Some Medical Professionals told her give up pursuing her studies – but her tutors and colleagues supported her 100%.

"My advise to others is **NEVER GIVE UP** to utilise as much support as possible without allowing it to erode your self worth." (Kate Swaffer)

10 things not to say or do (Kate Swaffer)

1. Don't say, "but don't look or sound like you have dementia"
2. Don't tell us we are wrong
3. Don't say "remember when"
4. Don't assume I can't answer for myself
5. Don't think we can't feel pain or have emotions
6. Don't call us 'sufferers' or 'victims'
7. Don't remind us of death of a loved one or pet
8. Don't assume I can't communicate even if I can't speak
9. Don't talk about me to someone else, in front of me
10. Don't assume anything, it makes an
ass out of u and me



Alzheimers Cards

**"Thank you" "In Sympathy" and "Blank" cards for sale
\$5.00 for packet of 10**

Please contact our office if you would like to purchase some of these

Polish Divorce

A Polish man married a Canadian girl and after he'd been in Canada for a couple of years, although his English was far from perfect, they loved each other and got on very well. Until one morning he rushed into a lawyer's office and asked him if he could arrange a divorce for him 'very quick': The lawyer said that the speed of getting a divorce would depend on the circumstances and asked him the following questions:

Lawyer: "Have you any grounds?"

Pole: "Ja, Ja, an acre and half, with nice little house with 3 bedrooms."

Lawyer: "No, I mean what is the foundation of this case?"

Pole: "It's made of concrete, brick and mortar."

Lawyer: "Do either of you have a real grudge?"

Pole: "No," he replied. "We have a two-car carport and never really needed one."

Lawyer: "I mean, what are your relations like?"

Pole: "All my relations are in Poland."

Lawyer: "Do you have any kids?"

Pole: "Yea. Just a couple, they kept escaping, so we moved them into the cow paddock."

Lawyer: "Is there any infidelity in your marriage?"

Pole: "Yes, we have hi fidelity stereo & DVD."

Lawyer: "No, what I mean, does she have a bit on the side?"

Pole: "Oh yea! She's a bit naughty, she can't resist temptation. It's OK now and then, especially as she loves chocolate."

Lawyer: "Oh I see. Is she a XL or even a LLL?"

Pole: "Ha! Ha! She not 40 and no one lives to 150. She only 37."

Lawyer: "No! What I mean, um, does she spend all her time using the net and going on line?"

Pole: "Na. She prefers to buy from the fish monger."

Lawyer: "Well, does she beat you up?"

Pole: "No, I always up before her."

Lawyer scratches his head. "I just can't understand why you want a divorce."

Pole: "She going to kill me!"

Lawyer: "What makes you think that?"

Pole: "I've got proof."

Lawyer: "What kind of proof?"

Pole: "She's going to poison me. This morning I saw a tiny bottle in the bathroom cabinet and I read it. It says, "Polish Remover!"

The Rotary Club of Wanganui South Inc. 54 years of service 1963-2017

It certainly was an honour and privilege to attend the last meeting of Rotary Club of Wanganui South Inc. What a wonderful atmosphere, with so many cheerful people who had formed friendships over many years while unselfishly giving of themselves to support our community.

At the same time we also express our sadness, that an organisation such as theirs, that has benefited so many people over a huge number of years, sadly has come to an end. Over the past five decades all the members have definitely adhered to their Mission Statement "Service above Self."

We wish to thank the members for kindly presenting Alzheimers Whanganui with a \$500 Donation. Since June 2011 we have received a total of \$2,700 in donations from The Rotary Club of Wanganui South Inc. We are truly grateful for all the support that they have generously given our organisation; also the many times members have helped out providing collectors for our Annual Appeal.

We wish to extend our thoughts and condolences to the families who have recently lost a loved one. We would like to thank the families of Enid Paine, Winifred Lyth and Robert Toulmin who kindly asked for donations to be made to Alzheimers Whanganui in lieu of flowers. We also wish to thank those who made donations.

A Big Thank you!

We wish to acknowledge with gratitude the following organisations that have provided Grants, Donations and/or Services to Alzheimers Whanganui

- **Alzheimers Whanganui Annual Street Appeal** – thank you to the many people who supported us – especially the collectors who gave up their time, business owners for allowing us to collect from their venue and those who made donations. Our Street Appeal is one of our main fundraisers and we raised \$4,903 including from Marton and Taihape.
- **Dinner & Charity Auction** – Thank you to our sponsors – *Russell Duggan from Ray White; Air Chathams; Katie Brown; David Traub; Ruapehu Alpine Lifts; Hire-a-Hubby; Indulge Beauty & Spa, Barbara Bullock, Te Popo Gardens & Accommodation, Driving Miss Daisy, Take It Easy Tours, Powderhorn Chateau, Treadwell Gordon.* Also, a big thank you to all those who come along to support us – and we raised an amazing \$6,314!
- **Infinity Foundation Ltd** – Grant of \$5,000 towards Employee Wages
- **COGS** – Grant of \$4,000 towards Group Outings
- **Whanganui District Council Community Contract** - \$2,000 towards Group Outings
- **The Lion Foundation** – Grant of \$7,000 towards Employee Wages
- **Rangitikei District Council** – Community Initiatives Fund Grant \$600 towards Marton Group expenses
- **Ricoh** for generously providing all the photocopying supplies and maintenance.
- **Wanganui East Club** who loan us their courtesy club vehicle on Mondays for our Group Outings.
- **REL Computer Solutions** for professional advice and support.
- **Mitre 10** for inviting our Paua Group to visit their store and providing morning tea.
- **Matarawa Probus Club** - kindly donating \$399.41
- **Wanganui Bridge Club** - thank you to all those involved in holding a Bridge Afternoon and raising \$841.00
- **Counter Tins:** We wish to thank the following businesses who supported us by having a collection tin: St John's Hill Dairy; 141 Bakery Coffee Shop; Majestic Square Ice Cream Shop & Dairy; Funky Duck; Red Eye Cafe; The Yellow House Café; Riverview Four Square; Kristys Café; Element Café & Restaurant: **If you would like to support us by having a collection tin; please contact our office.**

RUSSELL DUGGAN Commercial Consultant
C/- 30-4000 Landmark (Tairāwhiti)



Horsley Christie

Lawyers and Notary Public

It is wonderful to see local businesses partnering with us to bring their expertise and services to support those diagnosed with dementia, and their families.

The businesses can be contacted directly and we also have some information available at our office.

Proudly Sponsored By...



Here for your community

St Laurence's
Social Services Trust



Update your details...

Please would you provide us with your updated details. Our newsletter is available electronically, if you would prefer an electronic copy, please provide us with your e-mail address too.

Name

Address

Telephone

E-mail

The Manager
Alzheimer's Whanganui
P O Box 7018
Whanganui
4541

Please use this coupon to send your donation.
Yes, I would like to help with a donation of

☐ \$25 ☐ \$50 ☐ \$75 ☐ \$100 Other

I prefer to pay by:

☐ Cheque ☐ Direct Credit

Internet banking to:

Westpac, Wanganui
Account Name: Alzheimers Whanganui Inc
Account Number: 03 0791 0296329 00

Any questions, please call us on: 0800 004 001

Autumn 2018



Welcome to our first newsletter of 2018. I trust you all had a relaxing break and enjoyed some time with family over the Christmas Holiday period. We are now all back into business and looking forward to a very busy 2018.

Education Programme

2017 saw the delivery of our first Whānau Wellbeing & Dementia Education Programme here in Whanganui. This is held once a week over a 6 week period and is designed for carers, family/whānau and support people who are caring for, or supporting someone, living with dementia. The 2nd of these programmes has been delivered in Taihape during February/March 2018. Both of these programmes were very well attended. A 3rd programme will be held here in Whanganui in late April. This programme is fully funded by the Whanganui DHB – 3 programmes per year for 3 years. If you are interested in attending please contact Sharon here at the office.

Street Appeal

A big thank you to all our volunteers who assisted with our Street Appeal in February. We hope you enjoyed the finer weather. Thanks also to businesses and our wonderful communities in the Whanganui, Rangitikei, Taihape and Waimarino areas and the total raised was \$4,569.

Round the Bridges

Property Brokers and Wanganui Newspapers (NZME), with the support of Sport Whanganui, have chosen Alzheimers Whanganui to be the recipient of funds raised in their Annual Round the Bridges fun run/walk. This will be held on Sunday 25th March beginning from Kowhai Park at 9.00am. Please look for details in the Wanganui Chronicle and come along and support this wonderful community event.

Whimsical Tales of Wanganui

Murray Crawford is writing a book entitled Whimsical Tales of Wanganui that will be full of great short stories of Wanganui's past. You may have seen a sample of these in the Wanganui Chronicle or River City Press. Murray has chosen Alzheimers Whanganui to be the recipient of **all** funds raised from sales of this book. These will be very reasonably priced and will be on sale soon. Watch this space. We look forward to your continued support over 2018. Thank you.

Wendy

UPCOMING EVENTS

Alzheimers Whanganui Incorporated
5/136 Victoria Avenue
P O Box 7018, Whanganui 4541
Ph: 06 3458833 0800 004 001
Charity Register No: CC10907
www.alzheimerswhanganui.org.nz
www.facebook.com/pages/alzheimers-whanganui/4092561702183

Annual General Meeting

Tuesday 27th March

5.30 p.m.

Guest Speaker 'Helen Doyle'

more details on page 2

Around the Bridges

Fun run/walk

25th March

Sunday 9.00 a.m.

more details on page 5

Alzheimers Office will be closed:

Easter 30th Mar – 2nd April

Anzac Day 25th April

Queens Birthday 4th June

If you need help and we are not available you can try the

Dementia Hotline

0800 336 36842

8am – 8pm 7 days per week

You can receive free practical advice from experienced nurses.

Alzheimers Whanganui comes from a social perspective, working with people who are experiencing cognitive changes and their family/whanau; from before diagnosis. Our core services are on-going support, education, information, Group outings, individual outings/activities and advocacy. We focus on living positively with dementia, enabling and empowering the person to continue what they still can do for as long as possible. Our area of support includes Whanganui, Rangitikei and Waimarino Area.

Alzheimers Whanganui Incorporated
Annual General Meeting
Tuesday 27th March 2018 / 5.30 p.m.
Alzheimers Office 5/136 Victoria Avenue
(entry through car park off Watt Street)
Visitors most welcome
Guest speaker – Helen Doyle



Helen Doyle

Helen has consented to speak about her journey and to promote the 'dementia friendly programme'. It would be wonderful to see you there. Come and hear what she has to say and learn more about how you can become a dementia friend.

(our thanks to Maxine Pringle for the following information)

We are fortunate to have Helen Doyle who lives locally, sharing her dementia journey and in the process helping others. Last year, Helen was invited to join a Consumer Advisory Group which meets quarterly at Alzheimers New Zealand's office in Wellington. This small group comprises people living with dementia and carers/support people. It is chaired by Philippa Fletcher, Policy Advisor for Alzheimers New Zealand. I attend as Helen's support person.

Helen and I are impressed and stimulated by the people in this group. They are committed to promoting increased understanding of dementia and reducing the stigma around it. Their willingness to share their thoughts and experience as people living this journey inspires huge respect.

A research project planned for this year entitled 'The Lived Experience of Dementia' is focused on people living with dementia. It was exciting to take part in discussion about this project and members of the consumer group are pleased to have their views considered.

Alzheimers New Zealand is also soon to launch a Dementia Friends training programme. Helen was invited to be part of this on-line programme, and along with several others living with dementia, stars in a video which will be an integral part of the training programme.

RICOH

We are truly grateful to Mr Chris Thornton and Ricoh for their extremely generous gift of donating a brand new Ricoh Aficia MPC5502A photocopier valued at \$5,175 to Alzheimers Whanganui.

We appreciate the wonderful support we receive from Ricoh Wanganui and wish to thank their Manager Stuart Thornton, also their servicemen Kerry & Sailasa – who are always friendly and very professional.

We all can't believe how super fast the new photocopier is and so quiet, also scanning is incredibly quick. (this photocopier is replacing the previous one that Ricoh generously donated in July 2012).



Kerry & Sailasa friendly servicemen
from Ricoh Wanganui

Are 'Jigsaw Puzzle' good for you?



The answer of course is definitely YES!

But before we tell you how it's good for you, we'll share some information about the history of the Jigsaw Puzzle.

It was believed that in 1767, Mr John Spilsbury, an English cartographer, made the very first jigsaw puzzle when he mounted a map on a sheet of hardwood and cut it using a saw. He challenged the public to reassemble it and it then became a popular educational tool.

Jigsaw puzzles were known as "dissected puzzles" or "dissections". The word "jigsaw" was said to have derived from the jigsaw which was invented in 1909 and used to cut the puzzle into pieces, which lead to the new name "Jigsaw Puzzle".

Jigsaw puzzles were quite challenging back then, as there were no guide pictures on the boxes! If the titles were vague, the pictures would remain a mystery until the last pieces were fitted together.

They have certainly stood the test of time, and have grown from hand-cut wooden educational tool into a huge industry targeting both children and adults. Studies are now showing is that these "toys" have lasting benefits both to our health and basic well-being:

Benefits of doing Jigsaws:

- **Brain exercise and stimulation:** The left brain hemisphere (our analytical side, sees all of the separate pieces and attempts to sort them out logically. The right brain hemisphere (our creative side), sees the "big picture" and works intuitively. Both types of thinking are required in order to successfully piece the puzzle together. In exercising both sides of the brain at the same time, we create actual "connections" between the left and right sides, as well as connections between individual brain cells. These connections increase our ability to learn, to comprehend, and to remember.

Successfully piecing a puzzle together, even just placing one piece successfully, encourages the production of dopamine in our brain (which is a feel good chemical), also assists in improving our learning and memory.

- **Relaxation:** Assembling jigsaw puzzles helps to clear your mind and relax. When working on jigsaw puzzles and focusing on the same image for longer periods, can actually turn out more like meditations and induce a certain calmness and peace in the mind. The mind will now be focused only visualizing the image in front and will concentrate on this alone in exclusion to everything else around them. Thereby we arrive at a meditative and peaceful stage where no other thoughts occur to disturb is tranquillity. It also affects our physical health by lowering our breath rate, reducing heart rate and blood pressure too.

- Makes us alert, increases our concentration and expands our creativity.
- Improves hand-eye coordination.
- Can be done individually or as a group, and anyone can join in.
- You will feel delight as you see the puzzle getting closer and closer to completion with every piece you put together. Not to mention, the sense of achievement and satisfaction when you complete your jigsaw puzzle!
- Most importantly—it's fun!

(we can't give you a jigsaw puzzle, but we have some 'ding bats' on page 5 for you to solve!)



Property Brokers
41st Annual 'Round the Bridges'
FUN RUN/WALK
Sunday March 25, 2018
9.00 a.m. Beginning at Kowhai Park

TICKETS NOW ON SALE FROM:

Wanganui Chronicle
100 Guyton Street

Property Brokers
51 Taupo Quay

Sport Whanganui
40 Maria Place Extn

Adults \$5; Children (5-12yrs) \$2
Supporting Alzheimers Whanganui:

Wanganui Chronicle
www.wanganuichronicle.co.nz



Wanganui Diversional Therapists Support Group
EDUCATION TRAINING DAY

SATURDAY 14TH April 2018 8.45 – 3.30 Masonic Lodge Hall, Whanganui
\$55 per person

Speakers will be Bobbie Bryce – 'Alzheimers Disease - Research with people who have Alzheimer's disease and ethical issues' / Olive Redfern, WDHB Educator – 'Sensory based resources to enhance our life experiences' / Marja Steur – Speech-Language Therapist 'Creative Storytelling and Time Slips' / Linda Hoogenboom – 'Quality Life Products' / Carla Langmead – 'What matters – Staying well ourselves'

For all enquiries and registration forms please contact Lynn Buchanan Chairperson – Wanganui DT Support Group
Phone evenings 06 345 0700 or email wanganuidivtherapy@gmail.com

We are currently running the 'Whanau Wellbeing and Dementia' Education Programme in Taihape and are thrilled with the response. People have made us feel so welcome and it's definitely worth 'going the extra mile' to deliver our programme.

(We wish to thank the Ministry of Health for funding the Contract we have with Whanganui District Health Board to provide the Education Programme): Our next programme is in Whanganui and due to commence next month:

'Whanau Wellbeing and Dementia'
Free Six Week Education Programme
Designed for the Carer & Support People

Date: Each Tuesday from 24 April – 29 May
Venue: Alzheimers Whanganui Office
5/136 Victoria Avenue, Whanganui
Time: 10.30a.m. – 1.00 p.m. (Lunch is provided)

Sessions will cover – About Dementia /Understanding Changed Behaviour /Supporting A Person With Dementia Living Well With Dementia/Where to from here?/Looking back to look forward

For further information and inquiries: Please contact Alzheimers Whanganui
phone: 0800 004 001 or (06) 345 8833 Email: admin@alzheimerswhanganui.org.nz

Why is it good to smile?

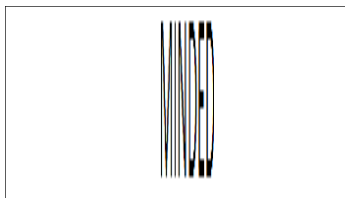
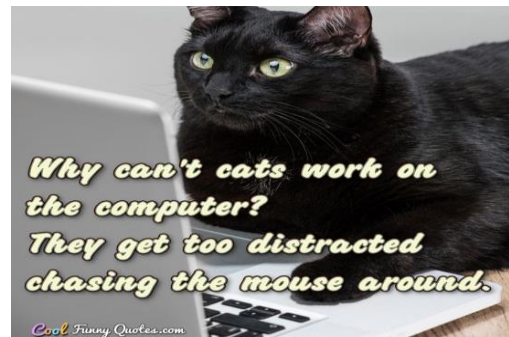
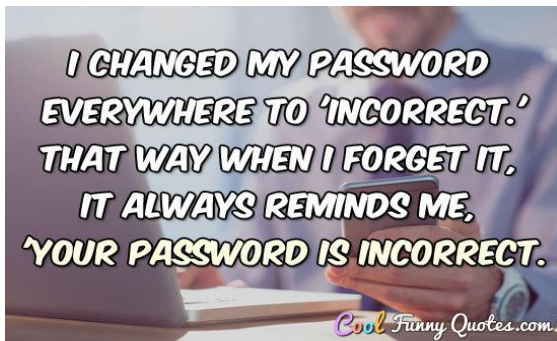
Smiling Can Lift a Bad Mood. Scientists have found that smiling on purpose can help people feel better. Just the simple act of putting a smile on your face can lead you to feel actual happiness, joy, or amusement. Smiling on purpose changes brain chemistry.

What happens to your body when you smile?

The feel good neurotransmitters dopamine, endorphins and serotonin are all released when a smile flashes across your face as well.

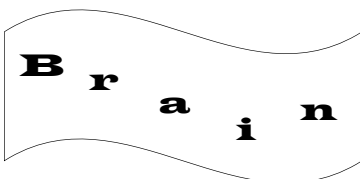
Benefits of smiling

1. Studies have proven that people are more attractive when they smile.
2. Smiling puts you in a better mood
3. Smiling is contagious
4. Smiling boosts your immune system
5. Smiling makes you look younger and more attractive
6. Smiling burns calories
7. Smiling makes other people happy
8. Smiling leads to laughter
9. Smiling lowers stress and anxiety
10. Smiling releases endorphins
11. You'll be more approachable
12. Smiling will make you more comfortable
13. You'll seem more trustworthy
14. Reduces blood pressure
15. Relaxes your body



MINDED
MINDED

MIND
MATTER



L U M E
N I J
M D B

hitseallainthed

Ding Bats to solve and the answers are at the bottom of the next page

We wish to extend our thoughts and condolences to the families who have recently lost a loved one. We would like to thank the family of Allen Anderson who kindly asked for donations to be made to Alzheimers Whanganui in lieu of flowers. We also wish to thank those who made donations.

Free Open Online Courses - offered by University of Tasmania, Australia

Preventing Dementia

Enrolments from 13th March to 25th May 2018 (Course opens 15th May and closes 29th June)

Understanding Dementia

Enrolments dates yet to be announced (Course opens 10th July and closes 14th Sept)

We highly recommend both courses, they are over 6 weeks (once course opens can be done anytime and takes approximately 2 hours per week)

For more information can be found on their web site <https://mooc.utas.edu.au/courses/preventing-dementia-2018>

A Big Thank you!

We wish to acknowledge with gratitude the following organisations that have provided Grants, Donations and/or Services to Alzheimers Whanganui

- **RSA** for allowing the Men's Peer Group to use their facilities.
- **Wanganui East Club** who loan us their courtesy club vehicle on Mondays for our Group Outings.
- **Horsley Christie Lawyers and Notary Public** partnering with us to bring their expertise and services to support those diagnosed with dementia, and their families.

Counter Tins: We wish to thank the following businesses who supported us by having a collection tin:
St Johns Foodmarket; 141 Bakery Coffee Shop; Majestic Square Ice Cream Shop & Dairy
If you would like to support us by having a collection tin; please contact our office.

Horsley Christie
Lawyers and Notary Public



Potluck Dinner



We would love to invite
You, your family and/or friends join us for a

Pot Luck Dinner

Friday 20th April

5.30 p.m.

At Duncan Pavilion Castlecliff Beach

If you would like to come please contact Alzheimers Whanganui
Phone: 345 8833 Email: admin@alzheimerswhanganui.org.nz

Ding bats answers: Narrow minded; double minded; mind over matter, brain wave, jumbled mind, its all in the head.



Proudly Sponsored By

RICOH



Here for your community

NZCT
NZ COMMUNITY TRUST

*St Laurence's
Social Services Trust*



**THE LION
FOUNDATION**
Here for good



COGS
Community Organisation
Grants Scheme

JBS Dudding
Charitable Trust
Managed by Public Trust



**WHANGANUI
DISTRICT COUNCIL**
Te Kaunihera a Rohe o Whanganui



Update your details...

Please would you provide us with your updated details. Our newsletter is available electronically, if you would prefer an electronic copy, please provide us with your e-mail address too.

Name

Address

Telephone

E-mail

The Manager
Alzheimer's Whanganui
P O Box 7018
Whanganui
4541

Please use this coupon to send your donation.
Yes, I would like to help with a donation of

☐ \$25 ☐ \$50 ☐ \$75 ☐ \$100 Other

I prefer to pay by:

☐ Cheque ☐ Direct Credit

Internet banking to:

Westpac, Wanganui
Account Name: Alzheimers Whanganui Inc
Account Number: 03 0791 0296329 00

56 Any questions, please call us on: 0800 004 001

Appendix 1

Community Initiatives Fund, June 2018 – Summary report Marton

	Description of Project	Total project cost	Applicant Contribution / income	Amount Eligible	Amount Requested	Any previous grants for the organisation from RDC or external funds in the last 3 years, and report status	Community benefits
1.Project Litefoot Tust	Upgrade club room energy efficiency, to free up funds for sport.	\$12,421	9,427	\$2,994	\$1,130.45	Yes, 2017 Project Report received	Changes made during a LiteClub implementation result in reduced operating costs, freeing up money for the club to spend on sport. Beyond the economic benefits, there are many environmental benefits (e.g. reducing emissions) and social benefits (e.g. healthier, safer clubrooms). LiteClub also improves dilapidated and inefficient facilities by making direct changes and recommendations including better lighting, tidier facilities, warmer, dryer and healthier clubrooms. LiteClub also works to embed a sense of community and ownership around positive environmental change, engaging a diverse group of New Zealanders.
2. Alzheimers Whanganui Inc	"The group"	\$,3631	\$1,441	\$2,190	\$2,190	Yes, 2017 Project Report received	A community based social programme which provides support for those affected by dementia. It encourages, empowers and enables people with dementia to have more fulfilled lives. They also raise awareness and better understanding about dementia, and off support to carers, family and whanau.
3.Wanganui Area Neighbourhood Support Groups	Junior Neighbourhood Support	\$2,641	\$1,820	\$821	\$821	Yes, last project is still in progress. Report will be completed in September	The programme works with children in decile one schools, to install a sense of pride in themselves, their school, and community. They work closely with the police and fire departments. Prizes are awarded for positive changes to their behaviour and attitude. They are looking to make our homes, streets and communities safer.
4. Marton country Music Festival	Country music festival	\$57,041	\$47,000	\$10,041	\$2,500	No previous grants received from CIF	This event has been running for 12 years, and brings a lot of business to the town. It offers local artists the opportunity to perform with established artists in the circuit, and gain experience performing to large crowds of locals and international visitors. It fosters a whanau family atmosphere providing something for all ages.

	Description of Project	Total project cost	Applicant Contribution / income	Amount Eligible	Amount Requested	Any previous grants for the organisation from RDC or external funds in the last 3 years, and report status	Community benefits
5. Marton Players Inc	Open Stage Friday	\$7,555	\$6,341	\$1,214	\$1,214	No previous grants received from CIF	Open Stage Friday will run every third Friday, and provide a platform for all performing artists, locally, and in the region to perform live on stage. This will help to encourage performing arts , including music, drama, dance and comedy. The funds will allow hirage of professional sound equipment for the performances

Marking sheet for Community Initiatives Fund.

Applicant/Project: 1. Project LiteFoot Trust – LiteClub Rangitikei; Marton Croquet Club and Rangitikei Netball

Category: ☐ New initiative

Evaluation

Does the event support the enhancement of community health and wellbeing?					
1 Poor support	2	3	4	5	6 High support
<i>What improvements could be made?</i>					
Does this project benefit the community and the Rangitikei District?					
1 Little community benefit	2	3	4	5	6 High community benefit
<i>What needs further definition?</i>					
Has the project developed a good plan to engage with the beneficiaries?					
1 Poorly developed	2	3	4	5	6 Highly developed
<i>What areas are missing?</i>					
Has the project identified three demonstrable targets of success?					
1. No demonstrable targets identified	2. One demonstrable target identified	3	4. Two demonstrable targets identified	5	6. Three (or more) demonstrable targets identified
Are the costs of the project reasonable given the number of people benefiting?					
1 Costs not reasonable	2	3	4	5	6 Costs very reasonable
<i>Highlight unreasonable/unrealistic areas</i>					
Have other sources of alternative funding been pursued?					
1 Poorly developed funding plan	2	3	4	5	6 Highly developed funding plan
<i>Identify other sources of funding</i>					

Final Score (add numbers marked in boxes)

Transfer to summary sheet

Marking sheet for Community Initiatives Fund.

Applicant/Project: 2. Alzheimers Whanganui Inc- The group

Category: ☐ Ongoing Activity

Evaluation

Does the event support the enhancement of community health and wellbeing?					
1 Poor support	2	3	4	5	6 High support
<i>What improvements could be made?</i>					
Does this project benefit the community and the Rangitikei District?					
1 Little community benefit	2	3	4	5	6 High community benefit
<i>What needs further definition?</i>					
Has the project developed a good plan to engage with the beneficiaries?					
1 Poorly developed	2	3	4	5	6 Highly developed
<i>What areas are missing?</i>					
Has the project identified three demonstrable targets of success?					
1. No demonstrable targets identified	2. One demonstrable target identified	3	4. Two demonstrable targets identified	5	6. Three (or more) demonstrable targets identified
Are the costs of the project reasonable given the number of people benefiting?					
1 Costs not reasonable	2	3	4	5	6 Costs very reasonable
<i>Highlight unreasonable/unrealistic areas</i>					
Have other sources of alternative funding been pursued?					
1 Poorly developed funding plan	2	3	4	5	6 Highly developed funding plan
<i>Identify other sources of funding</i>					

Final Score (add numbers marked in boxes)

Transfer to summary sheet

Marking sheet for Community Initiatives Fund.

Applicant/Project: 3. Wanganui Area Neighbourhood Support Group – Junior Neighbourhood Support

Category: ☐ New initiative

Evaluation

Does the event support the enhancement of community health and wellbeing?					
1 Poor support	2	3	4	5	6 High support
<i>What improvements could be made?</i>					
Does this project benefit the community and the Rangitikei District?					
1 Little community benefit	2	3	4	5	6 High community benefit
<i>What needs further definition?</i>					
Has the project developed a good plan to engage with the beneficiaries?					
1 Poorly developed	2	3	4	5	6 Highly developed
<i>What areas are missing?</i>					
Has the project identified three demonstrable targets of success?					
1. No demonstrable targets identified	2. One demonstrable target identified	3	4. Two demonstrable targets identified	5	6. Three (or more) demonstrable targets identified
Are the costs of the project reasonable given the number of people benefiting?					
1 Costs not reasonable	2	3	4	5	6 Costs very reasonable
<i>Highlight unreasonable/unrealistic areas</i>					
Have other sources of alternative funding been pursued?					
1 Poorly developed funding plan	2	3	4	5	6 Highly developed funding plan
<i>Identify other sources of funding</i>					

Final Score (add numbers marked in boxes)

Transfer to summary sheet

Marking sheet for Community Initiatives Fund.

Applicant/Project: 4. Marton Country Music Festival – Marton Country Music Festival

Category: ☐ New initiative

Evaluation

Does the event support the enhancement of community health and wellbeing?					
1 Poor support	2	3	4	5	6 High support
<i>What improvements could be made?</i>					
Does this project benefit the community and the Rangitikei District?					
1 Little community benefit	2	3	4	5	6 High community benefit
<i>What needs further definition?</i>					
Has the project developed a good plan to engage with the beneficiaries?					
1 Poorly developed	2	3	4	5	6 Highly developed
<i>What areas are missing?</i>					
Has the project identified three demonstrable targets of success?					
1. No demonstrable targets identified	2. One demonstrable target identified	3	4. Two demonstrable targets identified	5	6. Three (or more) demonstrable targets identified
Are the costs of the project reasonable given the number of people benefiting?					
1 Costs not reasonable	2	3	4	5	6 Costs very reasonable
<i>Highlight unreasonable/unrealistic areas</i>					
Have other sources of alternative funding been pursued?					
1 Poorly developed funding plan	2	3	4	5	6 Highly developed funding plan
<i>Identify other sources of funding</i>					

Final Score (add numbers marked in boxes)

Transfer to summary sheet

Marking sheet for Community Initiatives Fund.

Applicant/Project: 5. Marton players Inc – Open Stage Friday

Category: ☐ New initiative

Evaluation

Does the event support the enhancement of community health and wellbeing?					
1 Poor support	2	3	4	5	6 High support
<i>What improvements could be made?</i>					
Does this project benefit the community and the Rangitikei District?					
1 Little community benefit	2	3	4	5	6 High community benefit
<i>What needs further definition?</i>					
Has the project developed a good plan to engage with the beneficiaries?					
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Have other sources of alternative funding been pursued?					
1 Poorly developed funding plan	2	3	4	5	6 Highly developed funding plan
<i>Identify other sources of funding</i>					

Final Score (add numbers marked in boxes)

Transfer to summary sheet

Application form :

Project Litefoot Trust
LiteClub - Rangitikei

Rangitikei District Council

Private Bag 1102
Marton 4741

08 May 2018

Dear Committee Members,

Firstly, thank you for supporting LiteClub in 2017/18. With the grant from Rangitikei DC we were able to implement two clubs in Rangitikei, collectively saving them 29,981 kWhs, and freeing up \$8,845 for community sport.

Since LiteClub's launch in 2011, our team of skilled advisers and implementers has visited 1,264 clubs across New Zealand. Our work is freeing up more than \$7.4 million for sport. We've changed over 27,861 inefficient light bulbs, insulated ceilings, wrapped cylinders and lagged pipes (saving 21.5 million kilowatt hours). We've installed water-saving devices on taps and toilets that are saving 38 million litres of water each year. Our waste minimisation programme is diverting more than 6,096 tonnes of waste from landfills. So far, for every \$1 invested in us we're saving \$2.58 for sport. Clubs are now able to spend more money on sports equipment and coaching and they're lowering barriers to participation. They're spending less money on electricity, water and waste disposal - items that don't improve sport or communities. We're also physically improving clubroom facilities - they are warmer, dryer and healthier places for communities to gather as well as being more efficient.

LiteClub is an entirely free service for clubs made possible by funding from organisations such as The Lion Foundation, local councils, TSB Community Trust, Trust Waikato, Otago Community Trust and NZCT.

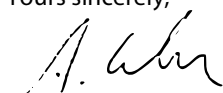
The process of the LiteClub – Rangitikei project is as follows: Once funding is secured and the respective Regional Sports Trust have confirmed the clubs' eligibility, our team will schedule a 2-3 hour visit with the club officials of each club. During the visit, our team then install energy efficient light bulbs, hot water cylinder and pipe insulation, water-saving devices and a waste minimisation programme. Our Sustainability Adviser walks the building looking for efficiency opportunities beyond the immediate changes we make, for example, heating, ventilation, and appliance use. These ideas are then turned into an Efficiency Action Plan (EAP), which sets out a list of specific actions that the club could take to further reduce their environmental impact and running costs. We also reach out to club members by installing posters and light switch stickers to inspire club members to take the same positive actions at home.

I'd also like to draw your attention to our approach regarding the specific costs for which we seek support. All activities of Project Litefoot Trust are directed toward our LiteClub programme and therefore our total annual budget divided by the number of clubs we bring into the programme represents our per-club investment. The attached cost breakdown shows our annual budget for 200 clubs and the proportion allocated to the clubs for this project.

During 2018/19 we plan to visit an additional four clubs within the Rangitikei district, with a total project cost of \$12,421. We seek \$2,949 from Rangitikei DC to support us – the shortfall we require to implement our LiteClub programme into the clubs. Please refer to the attached grant budget and the application for a list of clubs we hope to visit.

Rangitikei District Council's consideration of our proposal is very much appreciated.

Yours sincerely,

A handwritten signature in black ink, appearing to read "A. Gerlach".

Antonia Gerlach
Project Litefoot Trust



"Inspiring New Zealanders to be environmental champions"

Community Initiatives Fund Application Form 2017/18

PLEASE NOTE

Applications close 12.00 pm (noon), Thursday 17 May 2018. The respective Community Committees/Boards will meet early-mid June 2018 to consider applications.

PURPOSE

The purpose of the Community Initiatives Fund is to support community based projects in the Rangitikei District that help to develop community cohesion and community resilience.

The Fund is open to all initiatives and opportunities which have potential to benefit the District's communities in one of the following areas:

- Community service and support (programmes/services to support local communities and groups);
- Leisure promotion (projects or programmes that promote participation in leisure within our communities. These can include activities and programmes to increase participation in leisure activities and increased participation in programmes that improve cultural well-being);
- Heritage and environment (projects or programmes which preserve and/or enhance heritage and/or environmental sites, including displays, open days etc.)

Because the characteristics of applications will vary from year to year, there are no fixed allocations for particular categories.

Preference is given to community organisations based in the Rangitikei, but applications will be considered from other organisations (both within and outside the District). Applicants from outside the Rangitikei District will need to provide quantifiable proof of their benefit to the Community.

Please complete this application form in conjunction with the associated notes.

CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Thursday 17 May 2018. Late applications will NOT be considered.

All sponsorship applications are copied into the relevant Community Committee/Board Order Papers and are therefore available to the general public.

SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Town Hall, Hautapu Street, Taihape

Email: info@rangitikei.govt.nz

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines.

Applicant/organisation must be:

- Incorporated Society (certificate or documentation of proof must be supplied);

- Trust or Association (please supply documentation);

- Unincorporated community group

- Umbrella organisation with local branches.

It is expected that the 'umbrella organisation' will have an interest in the project for which funding is being sought.

Council is unable to issue funds directly to individual recipients.

Hints and tips:

Ensure that you give us as much detail as possible in the contacts section. If we have any questions we need to be able to contact you as easily as possible.

When providing contact names please ensure that the people listed are able to answer questions about the application and list the person who completed the application form as the first contact.

The details in this section allow us to understand the objectives of your organisation and the affiliations you have.

If your group is an incorporated society, your constitution will have broad aims for the group listed.

Tell us about your activities, the other groups you work with and how you promote your end objectives.

1. APPLICANT DETAILS (See applicant eligibility criteria)

Full Name of

Organisation: _____

Street address: _____

Postal address: _____

_____ Post Code: _____

Contact 1 Name _____

Telephone (day) _____

Email: _____

Contact 2 Name _____

Telephone (day): _____

Email: _____

Legal Status (see Applicant eligibility criteria)

Charitable Trust _____

IS YOUR ORGANISATION ACTING AS
AN UMBRELLA ORGANISATION?

☐

Yes

☐

No

IS YOUR ORGANISATION GST
REGISTERED?

☐

Yes

☐

No

If so, please provide
your GST Number:

Bank account:

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

Attach additional sheets if you need to

Project eligibility criteria

All projects eligible for funding must:

- * Take place within Rangitikei;
- * Demonstrate consideration of how they see their proposal would benefit the community
- * Provide 3 targets that will be used to monitor the outcome of the project
- * Provide a realistic and balanced budget;
- * Be able to contribute a significant proportion to the cost of the project (see Section 4).

Please note:

* Applicants cannot have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same project in the same financial year, i.e. through the Event Sponsorship Scheme, Community Boards/ Committees, Annual Plan etc.;

* Applicants cannot apply for funding from the Community Initiatives Fund more than once in any financial year;

* Proposals which are eligible for funding from Creative New Zealand or Sport New Zealand Rural Travel Fund must state clearly if they have made an application to or intend to apply to either fund. The Community Initiatives Fund assessment committee may limit funding to these groups.

* If you receive confirmation of funding from any other organisation before the Committee meets, you must inform the Grants Administrator at the Council.

3. YOUR PROJECT (See project eligibility criteria)

3.1 What is the name of your project? _____

3.2 When will it take place? _____

3.3 Where will it take place? _____

3.4 What type of project are you planning?

☐ Ongoing activity, or

☐ New initiative

Please tick the **ONE** box that ***best*** describes your project. (See *Community Initiatives Fund Purpose definitions*)

☐ Community service and support, or

☐ Leisure promotion, or

☐ Heritage and environment

3.5 Describe your project in full:

Attach additional sheets if you need to.

3.6 How will the project enhance community health and wellbeing?

(Please select at least two of the following if relevant)

X not applicable

☐ Smoke-free

☐ Sugar-sweetened-beverage-free

☐ Water only

☐ Healthy food options:

(Please select one) Some / Mostly / Only healthy options

☐ Alcohol safety / harm minimisation

Council is working with Healthy Families Whanganui/Rangitikei/Ruapehu to build healthier communities. Your support is appreciated.



Accountability Reports

Successful applicants will be required to report back (to the Chief Executive) on a six-monthly basis or at the conclusion of the project, whichever is later.

For all projects this will include reporting against the three targets that you have identified as indicating success.

Council will also seek your feedback on what worked well for your project and what could be improved.

Promoting Rangitikei District Council's support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. You will need to show how you have done this in the accountability report.

Hints and tips:

Describe your project in full.

In this section we want to know about the complete project, not just the portion you are seeking funding for.

Or you may have a project that supports a small number of people over a longer period of time. In this case you will need to explain the long term benefits of the project to this group.

Be sure to fully describe your target group or those who will benefit from your activity.

Relate your project back to the category under which you applied. If you ticked Heritage and Environment for example, you will need to demonstrate why this is a Heritage and Environment Project.

3.6 Who will benefit from your project? _____

Rangitikei will benefit by means of electricity, water and waste efficiencies.

3.7 How will the people who will benefit from your project know that it is happening? _____

3.8 How will you acknowledge the funding provided by Rangitikei District Council? *(See Promoting Rangitikei District Council's support)*

3.9 Nominate 3 targets that will demonstrate the success of your project and the benefit to the Rangitikei District. *Please refer to the funding guide as the targets set here will form the basis of your reporting back to Council when the project is completed.*

Target 1: _____

Target 2: _____

Target 3: _____

Funding Guide

An organisation may receive a grant for a project in one or more successive years, but must apply annually. All profits from the projects must be held over towards funding the next project.

Grants will usually be up to a maximum of \$2,500 for any project in any one financial year.

Grants will not be made to organisations which have not complied with reporting requirements for previous grants.

This section asks for the **total** cost of your project. In the income section list the funding from **all sources**. Council is unlikely to fund 100% of project costs, so it is important that you do not restrict your costs to the amount of funding you are requesting.

Ineligible costs

- * Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- * Grants to individuals;
- * Purchase or long-term lease of equipment or facilities;
- * Food and beverage costs;
- * Retrospective project costs;
- * Costs of bonds or making good any damage done to venues that are hired;

You must provide valid, written quotes for all goods and services for which you are seeking funding.

If no quotes are supplied your application will be ineligible.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

Groups registered for GST must provide figures that are GST exclusive.

4. FINANCIAL INFORMATION (See Funding Guide) please provide **all** costs and **all** sources of income for the project you are planning.

Attach additional sheets if necessary

4.1 Project Costs

Outline how much the project will cost to put on:

Item	Amount	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive/ exclusive. Please delete one)	\$	

4.2 Project Income

Outline how the costs of the project will be met:

Item	Amount	
Donated material	\$	
Cash in hand towards project	\$	
Intended fundraising (provide an estimate)	\$	
Ticket sales	\$	
Other sponsorship/grants (please specify source/s below)	\$	
	\$	
	\$	
	\$	
	\$	
Total funds available (GST inclusive/ exclusive. Please delete one)	\$	

Amount of funding you are requesting

from Rangitikei District Council: \$ _____

Please provide a pre-printed bank account deposit slip (or a statement header) for payment should your application be successful.

Please attach your group's latest audited annual accounts. Any organisation that has given away or donated money to other organisations will not be granted Council funding. Recurring events also need to provide a balance sheet.

Quotes must be provided for all goods and services. For services such as power where it is not possible to get a quote, an estimate based on proven figures from previous years must be provided.

HAVE YOU ATTENDED TO ALL OF THE FOLLOWING?

Tick as appropriate

<input checked="" type="checkbox"/>	Answered all of the questions?
<input checked="" type="checkbox"/>	Does your financial information add up? Please check!
<input checked="" type="checkbox"/>	Provided daytime phone numbers?
<input checked="" type="checkbox"/>	Provided full details of your event and included extra pages as appropriate?
<input checked="" type="checkbox"/>	Provide quotes for all appropriate items?
<input checked="" type="checkbox"/>	Provided a pre-printed deposit slip or statement header?
<input checked="" type="checkbox"/>	Provided your latest annual accounts?

All applications that do not have the full and complete documentation (including quotes) cannot be considered by the Committee.

Council staff will check all applications to ensure they meet the criteria included in this application form and are complete. Council staff will contact you for further information if necessary.

4.3 Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

4.4 Please name two referees for your organisation and your project

Name: _____

Telephone (day): _____

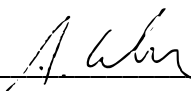
Name: _____

Telephone (day): _____

5. DECLARATION

☒ I declare that the information supplied here is correct.

Name: _____

Signature: 

Position in organisation: _____

Date: _____

☐ Please tick here if you would like to speak with the Committee about your project. The Committees will meet early-mid June 2018. The Grants Administrator will contact you with more details.

PLT Budget 2018–19: Rangitikei District Council

200 clubs to be implemented	Per Club	This application	4 clubs
Total	3,111	Total	12,421
65.2% Personnel	2,028	Personnel	8,058
12.0% Materials	373	Materials	1,460
14.4% Administration	449	Administration	1,813
8.3% Travel + accommo	258	Travel + accommo	1,076
0.1% Promotion	4	Promotion	14
Detailed breakdown:		Detailed breakdown:	
64.8% Personnel:	2,015	Personnel:	8,058
45.7% – Frontline	1,423	– Frontline	5,692
17.3% – Office	538	– Office	2,151
1.7% – ACC, Kiwisaver + other	54	– ACC, Kiwisaver + other	215
11.7% Materials:	365	Materials:	1,460
3.9% – Light bulbs	120	– Light bulbs	480
0.2% – Water-saving devices	6	– Water-saving devices	24
5.1% – Recycling stations	159	– Recycling stations	636
0.6% – Equipment storage	20	– Equipment storage	78
0.9% – Posters, stickers, leaflets	27	– Posters, stickers, leaflets	108
1.1% – Other materials	33	– Other materials	133
14.6% Administration:	453	Administration:	1,813
7.6% – Rent + rates	236	– Rent + rates	945
0.4% – Phone + broadband	12	– Phone + broadband	48
0.8% – Mobile phones	24	– Mobile phones	96
3.1% – IT lease + expenses	97	– IT lease + expenses	389
0.0% – Postage, couriers + freight	2	– Postage, couriers + freight	6
0.2% – Printing + consumables	6	– Printing + consumables	24
1.0% – Accounting, audit + bank	32	– Accounting, audit + bank	130
0.3% – Insurance	9	– Insurance	36
0.3% – Office cleaning	10	– Office cleaning	39
0.8% – Miscellaneous	25	– Miscellaneous	101
8.6% Travel + accommodation:	269	Travel + accommodation:	1,076
1.5% – Airfares	46	– Airfares	184
2.2% – Accommodation	67	– Accommodation	269
2.9% – Van lease + expenses	89	– Van lease + expenses	357
1.3% – Meals	41	– Meals	164
0.8% – Shuttles, taxis + other	26	– Shuttles, taxis + other	102
0.1% Promotion:	4	Promotion:	14
0.1% – Website	4	– Website	14
0.0% – Member programme	0	– Member programme	0
0.0% – Ambassador Expenses	0	– Ambassador Expenses	0
Total	3,105	Total	12,421



Rockport Holdings Limited Partnership

PERPETUAL INVOICE

Project Litefoot Trust
Level 3 Textile Centre
Parnell

Invoice Date

1 Jul 2017

Invoice Number

INV-2656

GST Number

106-941-971

Rockport Holdings Limited

Partnership

PO Box 30528

Lower Hutt 5040

Description	Quantity	Unit Price	Amount NZD
Rent for tenancy 3.5 - 131sqm @ \$267.81psm	1.00	2,923.55	2,923.55
Operating Expenses @ \$74.99 per sqm	1.00	818.60	818.60
Includes equipment storage space of \$256.98 (excl. GST)		Subtotal	3,742.15
		TOTAL GST 15%	561.32
		TOTAL NZD	4,303.47

Due Date: 1 Jul 2017

THIS PERPETUAL TAX INVOICE IS EFFECTIVE FROM THE DATE OF THIS INVOICE UNTIL FURTHER NOTICE.

Please remit payment to:
Rockport Holdings Limited Partnership
Bank account: 02-0108-0190133-00

blueprint

PO Box 37 879
Parnell
Auckland 1151
New Zealand
P: +64 9 377 6792
F: +64 9 377 6784

To : Project Litefoot Trust
PO Box 37 879
Parnell
Auckland 1151
New Zealand

[illegible]

For online payment:

Bank : ASB Bank
Account Name : Blueprint Consulting Limited
Account Number : 12 3075 0258018 00
Currency : NZD

Blueprint Consulting Limited
Company Registered in New Zealand No. 3854656
E : connect@blueprint.pro

QUOTE

Quote No : 013
Date : 28-Feb-18

blueprint

PO Box 37 879
Parnell
Auckland 1151
New Zealand
P: +64 9 377 6792
F: +64 9 377 6784

To : Project Litefoot Trust
PO Box 37 879
Parnell
Auckland 1151
New Zealand

Description	GST	Quantity	Price in NZD	NZD Total
LiteClub Field Team Van - 12 month lease + insurance Renault Master van	2	12.00	988.77	11,865.24
				NET 11,865.24
				GST 1,779.79
				TOTAL 13,645.03

GST Rate	Net Amount	GST Amount
1 0.00%	0.00	0.00
2 15.00%	11,865.24	1,779.79

Blueprint Consulting Limited
Company Registered in New Zealand No. 3854656
E : connect@blueprint.pro

Quotation



Methven Limited
Private Bag 19996
Avondale , Auckland 1746
41 Jomac Place
Avondale Auckland 1026
Ph +64 09 8290429
Fax +64 09 8290429

Project Litefoot Trust
Level 3
The Textile Centre
1 Kenwyn Street
Parnell
Fax

Quotation #	Date	Sales order	Currency	Project	Customer ref.	Internal ref.	Start date	Expiry Date
SQ0006785-1	13/11/2017		NZD	Aerator Quote	Attn: Maike	CMOK	13/11/2017	12/02/2018

Notes/ Instructions :

Item number	Description	Quantity	Unit	Unit price	Disc. %	Amount
SP119974	NEOPERL PCA CASCADE AERATOR 5LPM	100.00	EACH	1.70	0.00	170.00

Payment End of month following invoice month

The above quoted prices are GST exclusive and subject to terms and conditions given overleaf. A copy of the quote will be mailed to you with terms and conditions.

This is to confirm we have the contract for this quotation for the supply of product under the terms and conditons overleaf.

Print Name : _____

Signed : _____

Date : _____

Quote number MUST be included when ordering product. No quote number, no credit.

Dear Maike Poggel,

We have prepared the following costing for this project

Client	LiteClub
Project	A3 Posters Digitally Printed on Benefitz iGEN4, Colour 1000 or JetSX B2 Inkjet Presses A3 Printed full colour x 1 side on 150 gsm silk matt x 2 types from files supplied
Costing Number	BZ153464
Job details	
Quantity	Total Charge (Excl GST)
200	\$ 165.00
300	\$ 195.00
500	\$ 235.00
1000	\$ 360.00

Costing prepared by Robert Johnson, Phone 477-4702 or 0274-970-712

This costing should be read in conjunction with our [Terms and Conditions](#) of business

Benefitz DMA Limited. Corner Constellation and Parkway Drive, Mairangi Bay, North Shore City. Phone: 0800 42 36 33 or (09) 477 4700, Fax: (09) 477 4799

Attention:



We have pleasure in submitting **Nett price** quotation covering the supply of fittings and lamps for the above project.

Conditions of Supply

Our quotation is offered on a Supply Only basis and is covered by our normal Conditions and Terms of Sale. The full terms and conditions of sale can be obtained from the Lighting Sales Office.

Guarantee

All light fittings are covered by Philips standard twelve month guarantee which extends to the free replacement of any faulty parts during the first twelve months commencing from the date of installation, but does not include any labour or other charges involved in the replacement of such faulty parts. All lamps are covered by Philips standard lamp warranty.

Quantities

It is the Contractors responsibility to quantify the fittings involved in this project. Quantities shown are as supplied to Philips. This quotation applies only to the quantities and types of goods stated. Philips reserves the right to adjust the prices quoted where the quantities required are, in the opinion of Philips NZ Ltd, substantially less than those shown in this quotation.

Lead Times

We note some of the light fittings will require production lead times of up to **16 Weeks** from receipt of order. Details concerning production and delivery can be finalised once the order is confirmed and a delivery schedule provided.

Return of Goods

In all situations Philips reserves the right to accept or reject any request for goods to be returned. In any case, all returned goods must be in the original packaging and be in first class condition suitable for resale. Depending on the circumstances of their return, Philips also reserves the right to refund 80 percent of the price of the goods, to cover the cost of credit and the restocking of all the returned goods.

Return of Specifically Manufactured or Indent Goods

Any specifically manufactured or indent goods, that are ordered for a project, will under no circumstances be returnable.

Fixed price

This quotation shall remain firm for a period of 30 days from the date shown on our tender bid and is subject to our standard conditions of sale. Quotations with extended validity dates are subject to the following conditions.

The Parties acknowledge that the prices quoted for the Products are based on an exchange rate of **1 NZD = 0.7320 USD**. If, at any time during the Term of this Agreement, the New Zealand dollar depreciates or appreciates against the United States dollar by more than 5%, either Party may require the other Party, to enter into good faith negotiations to review the prices. The Parties agree that in negotiating the revised prices for Products ("Revised Prices") consideration shall be given to all reasonably relevant pricing matters, including but not limited to:

- any increase in production, manufacturing or assembly cost of the Products;
- any increase in the Consumer Price Index; and
- any increase in freight or insurance cost for the Products,

that has occurred since the Effective Date of this Agreement. As such, the Parties acknowledge that Revised Prices are unlikely to reflect the full value of the currency deviation.

Specification

As we have not sighted the specifications pertaining to this project, the luminaries offered in the body of this quotation are standard PHILIPS stock/indent items and no allowance has been made for any special conditions or deviations which may be deemed applicable according to the specifications. Therefore we tag our submission accordingly.

Commissioning

Unless otherwise indicated, all cost associated with commissioning (**Sports lighting, LED and Control programming**) are excluded from this quotation. All cost associated with hiring and use of EWP at the contractors care.

Recess Boxes

Our quote covers the supply of Philips recess boxes suitable for use in most types of metric two way 600 / 600mm and 1200 / 600mm exposed Trail 25mm suspended ceilings. Should any other type and or size of suspended ceiling be used, then this information should be communicated to us and we reserve the right to alter our prices accordingly.

Fluorescent Fittings

All Philips fluorescent fittings comply with the specification's lo-loss ballasts to NZAB4783.2.2001 and class B1. All fluorescent luminaries have been power factor corrected to not less than 0.95 lagging.

HID Fittings

All Philips HID luminaries are standard off the shelf items using standard reactor control gear - **not constant wattage**.

Poles

Any poles listed on this quotation are for supply only, delivery to site included, unloading at Contractors care, storage at contractors care. Philips are not responsible for any damage that may result during the installation of any poles.

GST

Our quotation has the unit prices quoted exclusive of GST, with the total GST value listed as a separate item. When supplying we will be invoicing on a Tax Invoice basis.

We thank you for the opportunity to present this quotation, and should we be successful, we assure you of our best attention at all times.

Yours faithfully

Christopher Abear, Philips Lighting NZ

Project Litefoot		Quotation Number:	RET1400DO
		Region:	AKLD
		Valid To:	2/08/2018
Date:	31/01/2018	Sales Engineer:	Chris Abear

All amounts in: **NZD**

Item No	Quantity	Description	Unit Price	Total
A	1	<i>LED Classic 10-80W Par38 827 25D</i>	<u>\$10.41</u>	<u>\$10.41</u>
B	1	<i>LED Bulb 10.5-75W E27 6500K 230V A60 AU/P</i>	<u>\$4.72</u>	<u>\$4.72</u>
C	1	<i>LED Bulb 10.5-75W E27 3000K 230V A60 AU/P</i>	<u>\$4.72</u>	<u>\$4.72</u>
D	1	<i>LED Bulb 10.5-75W B22 3000K 230V A60 AU/P</i>	<u>\$4.72</u>	<u>\$4.72</u>
E	1	<i>LED Bulb 10.5-75W B22 6000K 230V A60 AU/P</i>	<u>\$4.72</u>	<u>\$4.72</u>
F	1	<i>LED Bulb 13-90W B22 6500K 230V A60 AU/PF</i>	<u>\$5.73</u>	<u>\$5.73</u>
G	1	<i>LED Bulb 13-90W B22 3000K 230V A60 AU/PF</i>	<u>\$5.73</u>	<u>\$5.73</u>
H	1	<i>LED Bulb 13-90W E27 3000K 230V A60 AU/PF</i>	<u>\$5.73</u>	<u>\$5.73</u>
I	1	<i>LED Bulb 13-90W E27 6500K 230V A60 AU/PF</i>	<u>\$5.73</u>	<u>\$5.73</u>

Item No	Quantity	Description	Unit Price	Total
J	1	<i>LEDClassic 5-60W MR16 830 60D 1BC/10</i>	<u>\$3.89</u>	<u>\$3.89</u>
K	1	<i>LEDClassic 4.5-50 GU10 830 60D 1BC/10</i>	<u>\$3.89</u>	<u>\$3.89</u>
L	1	<i>LEDBulb 14.5-120W B22 6500K230V A67 AU</i>	<u>\$8.33</u>	<u>\$8.33</u>
			Total (excluding GST)	\$68.32
			GST	\$10.25
			Total (inclusive GST)	<u>\$78.57</u>

Quote

GST No. 81-758-514

Project Litefoot Trust
PO Box 37879
Parnell
AUCKLAND 1151

Invoice No. 00096475

Customer Ref:

Date 23/01/2018

Qty	Code	Description	Price	Total
500	FB214RS	Fluteboard Recycle Bin - Large 350 x 285 x 560mm With Plastic Handles Printed - Two Colours - Project LITEFOOT Ref Quote # 13251 B	\$18.10	\$9,050.00
150	.	Lids for Large Recycling Bins Printed " Mixed Recycling" Yellow & Black - two colour Ref Quote # 13252 F	\$7.30	\$1,095.00
150	.	Lids for Large Recycling Bins Printed " Landfill / Waste" Red - one colour Ref Quote # 13252 F	\$5.43	\$814.50
1	.	Freight to Auckland - allow \$150.00		
			Subtotal	\$10,959.50
			Freight	\$0.00
			GST	\$1,643.93
			Total	\$12,603.43

Deliver To:

Project Litefoot Trust
Level 3 The Textile Centre
1 Kenwyn Street
Parnell
AUCKLAND 1052

Direct Payments to:

Port Nicholson Packaging
ANZ - Petone
06 0545 0271695 000



**Port
Nicholson
Packaging**

PO Box 38133, Wellington
33 Fitzherbert St, Petone
www.pnp.co.nz
Email: Sales@pnp.co.nz
Fax 04 568-5538
Ph 04 568-5018

Customised Packaging to:

Manufacturers
Design Agencies
Retailers
Distributors
Museums & Libraries

Packaging using:

Cardboard
Fluteboard
Polypropylene
Acid-free card

Clearview Packaging:

PVC Boxes and Lids
PVC Cartons
Boxes with windows

Fluteboard Packaging:

Bins & Trays for Recycling
Reuseable Trays
Water Resistant Bins

Print Finishing

Die-cutting & Creasing
Foiling & Embossing
Eyeletting & Rivetting

Screen Printing:

Fluteboard Signs
Packaging
Labels / Decals / Overlays
UV Overglossing

**Manufacturers & Distributors
of Archival Products**

Acid-free Paper & Cardboard
Boxes & Enclosures
Mylar & Polypropylene Sleeves
Folders & Envelopes
Specialists in "Made to Order"
Archival Boxes & Enclosures

www.pnp.co.nz

Port Nicholson Packaging 2002 Lt



Summary Report

Rangitikei

April 2018



What do we do?

- LiteClub is on a mission: working to transform community sports infrastructure, and the culture to match, to be electricity independent, water neutral and zero waste by 2025.
- We're inspiring New Zealanders to be environmental champions, and to reap the economic, social and environmental benefits.



Sarah Walker

- LiteClub's field team visits clubs in New Zealand making immediate changes that reduce the clubs' running costs – improving conditions at the club, and giving them more money to spend on sport.
- Club members are engaged through the use of LiteClub's sport ambassadors – top athletes who have made the same changes in their own lives – helping to spread the LiteClub message to the broader community.
- New Zealanders love sport and they love the environment. LiteClub helps to combine these two loves, demonstrating that they need not be exclusive. With the right attitude and education, we can use our competitive drive to achieve a sustainable future for New Zealand – to the benefit of us all.



Conrad Smith

Ongoing Engagement: Efficiency Action Plan (EAP)

LiteClub doesn't just implement and leave - we stay involved with clubs, working to help them continue on their journey to electricity independence, water neutrality and zero waste.

During each club visit, our Sustainability Adviser walks the building and takes notes about ways to improve efficiency beyond the immediate changes we make. This assessment focuses on **heating, ventilation, insulation, appliance efficiency and waste minimisation**.

The EAP includes:

1. A summary of implementation at the visit.
2. A list of the LiteClub medals that were awarded to showcase efficiency milestones noted at the visit.
3. Opportunities for efficiency improvement, and how we recommend the club tries to achieve this.
4. A workable action plan at the end, summarising all our recommendations and ranking them by priority.
5. If clubs wish, we continue to work them and liaise with the necessary experts and suppliers to implement the action plan.



Results summary

Thanks to Rangitikei District Council's grant, our LiteClub field team has been able to successfully implement 2 **clubs** in the Rangitikei region in 2018.

Our efforts are calculated to save the clubs a collective total of **29,981kWh** which translates to a cost saving of **\$8,845** over the lifetime of the installed products. **10,000 litres** of water a year will be conserved. In addition to this, **3.7 tonnes** of CO₂ emissions will be prevented from entering the atmosphere. **Win win!**

How have we done this?

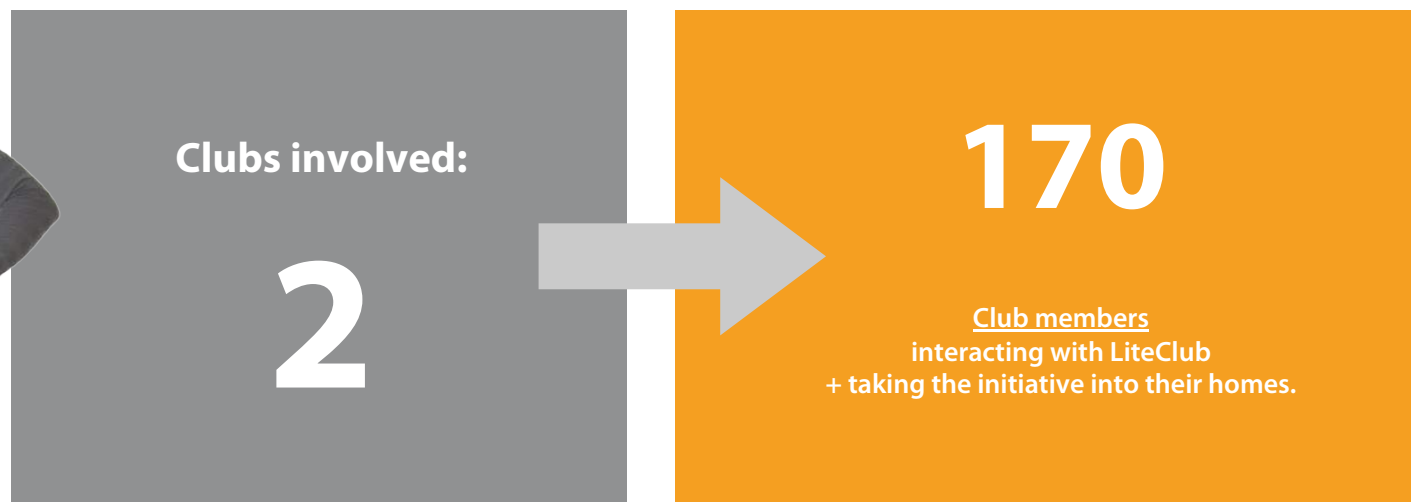
- Over **2** clubs, we've upgraded **30** light bulbs to brighter, more efficient LED lighting.
- We've fitted **3** metres of Climaflex XT pipe lagging to hot water pipes, reducing standing heat losses and improving hot water heating efficiency.
- We've installed **1** Gizmo in a single-flush toilet – saving approximately 10,000 litres of water per year.
- We've also installed **1** bin station to improve their recycling practices, encouraging club members to take ownership for minimising waste in the club.



Georgina Evers-Swindell

Beyond the Clubs:

LiteClub is about more than the immediate changes we make. We also want to engage the club members and encourage them to make the same changes in their own lives. If we follow the lead of our sports ambassadors, we can all be environmental champions!



- ✓ We placed member messages in **25** locations throughout the 2 clubs including light switch stickers, water-saving device stickers and Ambassador posters. These alert club members about the changes made and why it is important to be more efficient with resources.

Caroline Evers-Swindell

Medals

We want to help clubs showcase their efficiency. Whether it is due to our assistance, or the club's own initiative, the LiteClub medals are awarded so clubs can clearly demonstrate to their members where they are achieving commendable levels of efficiency. Being efficient with resources means more money for sport – win win.

7 medals have been awarded in the 2 clubs. As well as rewarding clubs for their commitment to efficiency, it's a great way to stoke up friendly rivalry with other clubs....“How many medals do you have?”

Shirley Tennis Club (Christchurch) holds the record...
8 medals



Efficient
lighting



Effective
insulation



Efficient
hot water
heating



Recycling
effectively



Efficient
heating &
cooling



Creating
energy



Conserving
water



Efficient
appliances



Capturing
water



Composting



Community
garden



Taihape Golf Club

Taihape Golf Club received an all-round facility upgrade by our Field Team. After a long visit with many changes and a lot of new LED lights, the club will immediately notice a reduction in overhead costs – we calculated over \$4,368 over the lifetime of the products we installed. In addition to the financial benefits, the environment wins too: over 14,200 kWh saved, and over 1.8 tonnes of CO₂ emissions prevented. This deserved 3 LiteClub medals!

Lighting

15

Energy-hungry bulbs were changed to modern efficient Philips LED models



\$4,368

Saved over the lifetime of the bulbs (15,000 hours).



Water

1

Gizmo installed



10,000 L

Conserved per year.



Hot water heating

3m

Hot water pipe insulation fitted



Reduced standing losses and improved heat efficiency

Taihape Squash Club

The LiteClub team visited this very active Squash Club in April 2018 and met with Club Captain George Bodley, who was thrilled to see so many new efficient LED light bulbs and recycling bins being installed. This club is a great example of how a few small changes can have a great impact, with the club expected to save more than \$4,477 over the lifetime of the free products installed. We awarded 4 LiteClub Medals!

Waste

5 sorting at source bins installed, increasing capture of recyclables and helping reduce the volume of waste sent to landfill.



Lighting

15

Energy-hungry bulbs were changed to modern efficient Philips LED models

\$4,477

Saved over the lifetime of the bulbs (15,000 hours).

News + social media

liteCLUB

The screenshot shows the liteclub.org website. At the top, there's a navigation bar with links like 'Home', 'Content', 'Structure', 'Appearance', 'People', 'Modules', 'Configuration', and 'Reports'. Below this, the main content area features a testimonial from Conrad Smith of Anamoho Bowling Club, a 'Our Live Scorecard' table, and a 'CONTACT US' section. The scorecard table shows 'Clubs Visited' (1, 2, 6, 4) and 'Dollars Saved' (7, 4, 2, 1, 8, 4, 7). The bottom of the page lists supporters like PELORUS TRUST, Puketāpapa Local Board, and Far North District Council.

Our Live Scorecard	
Clubs Visited	1, 2, 6, 4
Dollars Saved	7, 4, 2, 1, 8, 4, 7

www.liteclub.org

The Facebook post is from 'Litefoot' and is dated 'May 8, 2018 at 11:45am'. The text of the post reads: 'The LiteClub van is back on the North Island and thanks to Rangitikei District Council our team finally got to visit Taihape Golf Club and Taihape Squash Club! Both clubs had been awaiting a visit eagerly for the past two years and weren't disappointed - over \$4,000 expected savings for each club, sorting-at-source bins for the Squash Club and 10,000 l of water per year saved for Golf. We'll be catching up on some office work in May before our teams start visiting the rest of the North Island, so if you know a club that could benefit send them a link to our sign up page: liteclub.org/register-your-club !' Below the text is a photo of a man in a striped polo shirt holding a golf ball. To the right of the photo is a large 'WINNER' graphic with a right-pointing arrow. At the bottom of the post are two buttons: 'Register Your Club - Sign Up | LiteClub' and 'Register Your Club - Sign U'. Below these buttons are the 'Like', 'Comment', and 'Share' interaction options.



Thank you for your generous contribution. We look forward to working with you in the future.

Financial Statements

Project Litefoot Trust
For the year ended 31 March 2017

Prepared by Armstrong & Associates Limited

Contents

3	Compilation Report
4	Entity Information
5	Statement of Service Performance
6	Statement of Financial Performance
8	Statement of Changes in Equity
9	Statement of Financial Position
10	Statement of Cash Flows
11	Notes to the Financial Statements

Compilation Report

Project Litefoot Trust For the year ended 31 March 2017

Compilation Report to the Directors of Project Litefoot Trust.

Scope

On the basis of information provided and in accordance with Service Engagement Standard 2 Compilation of Financial Information, we have compiled the financial statements of Project Litefoot Trust for the year ended 31 March 2017.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Trustees are solely responsible for the information contained in this financial report and have determined that the accounting policies used are appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Independence

We have no involvement with Project Litefoot Trust other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on this financial report.

Armstrong & Associates Limited

PO Box 109696

Newmarket, Auckland 1149

Dated: 26 May 2017

INDEPENDENT ACCOUNTANT'S REPORT TO THE TRUSTEES OF THE PROJECT LITEFOOT TRUST

We have reviewed the Entity Information and Statement of Service Performance included in the performance report of the PROJECT LITEFOOT TRUST, for the year ended 31 March 2017, on pages 4 - 5.

Review Conclusion

Based on our review, nothing material has come to our attention that requires reporting to you. In our opinion we believe that for the year ended 31 March 2017, the reviewed non-financial information of the PROJECT LITEFOOT TRUST on pages 2 to 4 do present fairly, in all material respects:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are suitable in the statement of service performance;
- b) and the entity information,

in accordance with the PBE SFR T 3 NZASB standards, and the EG A1 Explanatory Guide.

Restriction on responsibility

This report is made solely to the governance, in accordance with section 42F of the Charities Act 2005, and the constitution of the entity. Our limited assurance work has been undertaken so that we might state to the governance those matters we are required to state to them in an accountant's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the governance as a body, for our assurance work, for this report, or for the opinions we have formed.

Responsibilities of the Governance

The Governance of the PROJECT LITEFOOT TRUST are responsible on behalf of the entity –

- a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- b) The preparation & fair presentation of the entity information and statement of service performance

in accordance with the PBE SFR T 3 NZASB standards, and along with such internal control as the governance determine is necessary, to enable the preparation and fair presentation for the year ended 31 March 2017, that is free from material misstatement, whether due to fraud or error.

Reviewer's responsibilities

Our responsibility is to express a conclusion on the accompanying non-financial information that are required to be prepared by the governance in accordance with the Public Benefit Entity Simple Format Reporting tier 3 [PBE SFR T3] accrual accounting standards issued in NZ by the NZ Accounting Standards Board [NZASB], under the Financial Reporting Act 2013.

We conducted our review in accordance with the International Standard on Assurance Engagements ISAE (NZ) 3000, Assurance Engagements other than the Audits or Reviews of Historical Financial Information. ISAE (NZ) 3000 requires us to conclude whether anything has come to our attention that causes us to believe that the non-financial information, taken as a whole, are not prepared in all material respects, in accordance with the applicable financial reporting framework. These standards also requires us to comply with the relevant ethical requirements of PES 1 *Code of Ethics for Assurance Practitioners*.

We are also required to apply the explanatory guides EG Au 1&9.

A review of the non-financial Entity Information and Statement of Service Performance in accordance with ISAE (NZ) 3000 is a limited assurance engagement. The assurance practitioner performs procedures, primarily consisting of making enquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with ISAE (NZ) 3000. Accordingly we do not express an audit opinion on the entity information and service performance statement.

Other than in our capacity as assurance practitioner we have no other relationship with, or interests in, the PROJECT LITEFOOT TRUST.



Integrity Audit
EAST TAMAKI
Date: 24 July 2017

Entity Information

Project Litefoot Trust For the year ended 31 March 2017

IntegrityReview

Legal Name of Entity

Project Litefoot Trust

Nature of Business

Charitable Trust for Environmental Education

Trustees

Professor Mark Orams

Stephen Cottrell

Professor David Frame

John Rodger

Miranda Burdon

Registration Number

CC37179

IRD Number

099-469-935

Physical Address

Level 3, Textile Centre, 1 Kenwyn Street

Parnell, Auckland 1052

Postal Address

PO Box 37879

Parnell, Auckland 1151

Bankers

ASB Bank

Accountants

Armstrong & Associates Limited

5 Akaroa Street, Parnell, Auckland 1052

Auditor

Integrity Audit

East Tamaki, Auckland

Statement of Service Performance

IntegrityReview

Project Litefoot Trust

For the year ended 31 March 2017

Description of Entity's Outcomes

Project Litefoot, led by 10 of New Zealand's top sport heroes, works at the intersection between sport and environment.

Our ambition is to inspire New Zealanders to be environmental champions, using the spirit of sport - teamwork and competitiveness - as foundation for doing so.

Our objective, delivered via our LiteClub programme, is to transform community sports infrastructure, and the culture to match, so that this sector is electricity independent, water neutral and zero waste by 2025.

	2017	2016
Description and Quantification of the Entity's Outputs		
Sports club implementations (in numbers)	242	237
Money freed up for sport (in NZ\$)	1,713,232	1,497,478
Kilowatt hours saved (in kWh)	4,924,625	4,345,652
Litres of water saved (in millions)	30	24
Tonnes of waste saved (in tonnes)	1,256	955
CO2 reductions (in tonnes)	2,739	1,034

Additional Output Measures

- 723 medals awarded to clubs achieving pre-defined standards.
- 89% of club officials surveyed "agreed" or "strongly agreed" that LiteClub is "overall valuable" for their club.

Statement of Financial Performance

Project Litefoot Trust

For the year ended 31 March 2017

	NOTES	2017	2016
Revenue			
Donations Received			
Bay Trust		15,000	-
Eastern and Central Community Trust		4,000	4,000
Otago Community Trust		43,878	30,838
Rata Foundation		12,000	17,000
Donations Others		535,924	419,466
Total Donations Received		610,802	471,304
Other Income		1,178	6,898
Sales			
Sales - Other		596	241
Sales - Recycling Stations		28	360
Total Sales		623	601
Total Revenue		612,603	478,802
Other Income			
Interest		52	212
Total Other Income		52	212
Total Income		612,655	479,014
Expenses			
Costs related to providing goods or service		63	-
Accident Compensation Levy		711	1,135
Advertising/PR/Social Media		2,973	5,384
Accountancy Fees		2,659	2,630
Ambassador Expenses		72	112
Audit Fees		2,735	1,535
Bank Charges		655	614
Depreciation		8,063	7,059
General Expenses		1,041	752
Insurance		1,522	1,443
Interest Other		7	-
IT Expenses		4,633	3,768
IT Lease		6,905	5,349
Legal Fees		44	44
LiteClub Materials		72,518	66,722
Motor Vehicle Expenses		25,016	14,306
Office Expenses		9,723	6,570
Office Rent		33,237	20,015
Salaries - Frontline Staff		235,633	173,417
Salaries - Office Staff		154,578	114,763

These Financial Statements have been audited and are to be read in conjunction with the Notes to the Financial Statements, Auditors Report and the attached Compilation Report.

	NOTES	2017	2016
Salaries - KiwiSaver Contribution		4,465	5,994
Staff Training/Recruitment		2,014	1,952
Telephone, Tolls & Internet		10,619	6,427
Travel and Accommodation		31,378	32,795
Total Expenses		611,264	472,786
Surplus/(Deficit) for the Year		1,390	6,228

These Financial Statements have been audited and are to be read in conjunction with the Notes to the Financial Statements, Auditors Report and the attached Compilation Report.

Statement of Changes in Equity

Project Litefoot Trust

For the year ended 31 March 2017

	2017	2016
Accumulated Funds		
Opening Balance	55,263	49,035
Increases		
Operating Net Surplus (Deficit) after Depreciation	1,390	6,228
Total Increases	1,390	6,228
Total Accumulated Funds	56,653	55,263

These Financial Statements have been audited and are to be read in conjunction with the Notes to the Financial Statements , Auditors Report and the attached Compilation Report.

Statement of Financial Position

Project Litefoot Trust
 As at 31 March 2017

INTEGRITY AUDIT

	NOTES	31 MAR 2017	31 MAR 2016
Assets			
Current Assets			
Bank accounts and cash			
ASB Bank 00		173,177	20,237
ASB Bank 50		5	5
TSB Bank 00		845	18,920
Total Bank accounts and cash		174,027	39,161
Debtors and prepayments		-	12,482
Inventory		17,880	9,126
Goods and services tax		11,147	4,497
Income tax		596	596
Total Current Assets		203,650	65,862
Non-Current Assets			
Property, Plant and Equipment		67,615	40,383
Total Non-Current Assets		67,615	40,383
Total Assets		271,265	106,245
Liabilities			
Current Liabilities			
Creditors and accrued expenses		53,707	13,501
Employee Entitlements		11,818	8,647
Unearned Income		149,087	28,833
Total Current Liabilities		214,611	50,982
Total Liabilities		214,611	50,982
Net Assets		56,653	55,263
Equity			
Accumulated Funds		56,653	55,263
Total Equity		56,653	55,263

For and on behalf of the Board of Trustees: Date signed: 24/07/2017

Trustee: [Signature]

Trustee: [Signature]

Trustee: [Signature]

Trustee: [Signature]

Trustee: [Signature]

These Financial Statements have been audited and are to be read in conjunction with the Notes to the Financial Statements, Auditors Report and the attached Compilation Report.

Statement of Cash Flows

Project Litefoot Trust

For the year ended 31 March 2017

	2017	2016
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	743,274	460,402
Other Income	2,031	9,644
Interest, dividends and other investment receipts	52	212
GST	(3,765)	(7,602)
Payments to suppliers and employees	(587,698)	(455,938)
Total Cash Flows from Operating Activities	153,893	6,717
Cash Flows from Investing and Financing Activities		
Payments to acquire property, plant and equipment	(19,028)	(1,764)
Cash Flows from Other Investing and Financing Activities	-	-
Total Cash Flows from Investing and Financing Activities	(19,028)	(1,764)
Net Increase/ (Decrease) in Cash	134,865	4,953
Cash Balances		
Cash and cash equivalents at beginning of period	39,161	34,208
Cash and cash equivalents at end of period	174,027	39,161
Net change in cash for period	134,865	4,953

These Financial Statements have been audited and are to be read in conjunction with the Notes to the Financial Statements, Auditors Report and the attached Compilation Report.

Notes to the Financial Statements

Project Litefoot Trust

For the year ended 31 March 2017

1. Reporting Entity

Project Litefoot Trust is a Trust and subject to the Trustees Act 1956.

2. Statement of Accounting Policies

Basis of Preparation

The Project Litefoot Trust has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Historical Cost

These financial statements have been prepared on a historical cost basis. The financial statements are presented in New Zealand dollars (NZ\$) and all values are rounded to the nearest NZ\$, except when otherwise stated.

3. Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

4. Fixed Assets and Depreciation

All fixed assets are recorded at cost less accumulated depreciation. Depreciation of the assets has been calculated on the following economic lives.

Plant & Equipment 7 years.

5. Goods and Services Tax

All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

6. Inventories

Inventory is recorded at the lower of cost or net realizable value.

7. Leases

Operating leases are those which all the risks and benefits are substantially retained by the lessor. Lease payments are expensed in the periods the amounts are payable.

8. Accounts Receivables

Receivables are stated at their estimated realizable value. Bad debts are written off in the year in which they are identified.

9. Related Parties

HAMISH REID is the General Manager of Project Litefoot Trust and the director of Blueprint Consulting Limited. Blueprint Consulting Limited provides a lease vehicle and IT services to Project Litefoot Trust.

In the 2017 financial year Blueprint Consulting Limited provided lease and IT services to the Trust to the value of \$26,109 (2016: \$10,436).

10. Audit

These financial statements have been audited. Please refer to the Auditor's Report.

11. Capital Commitments

At balance date there are no known capital commitments (2016: \$Nil).

12. Contingent Liabilities

There are no contingent liabilities at balance date (2016: \$Nil).

13. Bank Securities and Guarantees

There was no overdraft as at balance date (2016: \$Nil).

14. Inventory Commitments

No inventories are specifically and separately pledged as security for liabilities. Some inventories are subject to retention of title clauses.

15. Principal Activity

The principal activity of the business is Charitable Trust for Environmental Education.

16. Revenue Recognition

Income is recognised when invoiced, or receipted, except where income is received in advance. Income in Advance is stated as a current liability where the funds have not yet been expended, according to the authorised purpose, and those funds would be required to be repaid to the funder.

17. Income Tax Exemption

Section CW41 & 42 of the Income Tax Act 2007 exempt income tax, on an organisation registered with the Charities Commission, and applying income to its charitable purposes. The Trust has Income Tax Exemption and Charitable status through its registration with the Charities Commission on 27 January 2009 [CC37179].

18. Plant & Equipment

Total Plant & Equipment

Cost	\$122,225	
Opening Value	\$40,383	
Purchases	\$15,119	
Depreciation	\$7,026	
Closing Value	\$48,476	

19. Leasehold Improvements

Total Leasehold Improvements

Cost	\$20,176	
Opening Value	\$0	
Purchases	\$20,176	
Depreciation	\$1,037	
Closing Value	\$19,139	

INDEPENDENT AUDITOR'S REPORT

To TRUSTEES of the PROJECT LITEFOOT TRUST for the year ended 31 March 2017

Report on the Financial Statements

Opinion

We have audited the financial statements contained in the performance report of PROJECT LITEFOOT TRUST on pages 7 to 13, which comprise the statement of financial position as at 31 March 2017, the statement of financial performance, statement of cash flows for the year ended, the statement of accounting policies and other explanatory information.

In our opinion, the financial statements on pages 7 to 13 present fairly the financial position of PROJECT LITEFOOT TRUST as at 31 March 2017 and its financial performance and cash flows for the year ended on that date in accordance with the requirements of Public Benefit Entity Simple Format Reporting – [PBE-SFR-A] (Not-For-Profit) [NFP] Accrual issued in New Zealand (NZ) by the NZ Accounting Standards Board relevant to reporting financial position, financial performance and cash flows.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (NZ ISAs). Our responsibilities under those standards are further described below in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organisation in accordance with Professional and Ethical Standard 1 (Revised) *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have

no other relationship with, or interests in, PROJECT LITEFOOT TRUST.

Restriction on responsibility

This report is made solely to the trustees, as the governance, in accordance with section 42F of the Charities Act 2005, and the entity's constitutional requirements. Our audit work has been undertaken so that we might state to the trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Other Information

The governance board is responsible for the other information being the entity information and statement of service performance. No assurances on the other information are engaged by us.

Our audit opinion on the financial statements does not cover any assurance of the other information.

Governance Board Responsibility for the Financial Statements

The governance board is responsible for determining that the PBE-SFR-A NFP framework is acceptable in the entity's circumstances, for the preparation of financial statements, and for such internal control as the governance board determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trust board is responsible for assessing the organisation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

We are also required to apply the explanatory guide EG Au 1 & 9.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- ☐ identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ☐ obtain an understanding of internal

control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

- ☐ conclude on the appropriateness of the use of the going concern basis of accounting by the board. Based on the audit evidence obtained, no material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report, and no assurances are provided for any future events or conditions which may cause the entity to cease to continue as a going concern.
- ☐ evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by governance.

We communicate with the board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Integrity Audit
Chartered Accountants
East Tamaki, Auckland
24 July 2017

ASB BANK

3075

08 DEC 2016

35 Foreign Exchange
Parnell Branch

ASB

Customer Details

Account Number: 12-3260-0012095-00

Name: PROJECT LITEFOOT TRUST

Address: PO BOX 37879
PARNELL
AUCKLAND 1151

Date Printed: 08 Dec 2016

Application form :

Alzheimers Whanganui In
The Group



Alzheimers Whanganui

16 May 2018

Christin Ritchie
Grants Administrator
Rangitikei District Council
Private Bag 1102
Marton 4741

Email: christin.ritchie@rangitikei.govt.nz

Dear Christin,

Re: Community Initiatives Fund – Application 2018/18

Alzheimers Whanganui provide a community support service for those affected by dementia in the Whanganui, Rangitikei and Waimarino district. Currently in both Marton and Taihape we are supporting several families who are caring for a person with dementia. We provide ongoing support i.e. information, resources, education, home visits and also social group outings in Marton.

Last year we employed Marlene Wallace a Diversional Therapist/Community Support, who has frequently visited the rural areas, in order to net-work with other organisations raising the awareness of dementia in their community and develop working relationships with people affected by dementia.

Earlier this year in Taihape we held a six week Education Programme for those in a supporting role; (2.5hr sessions each Tuesday for 6 weeks): The Education Programme was funded by the WDHB and proved to be very worthwhile and very positive feedback from those who attended.

We operate a social programme called "The Group" each fortnight in Marton for people with dementia and/or socially isolated who live in their own homes. We ask that you would please consider our application for a Grant towards the operating costs for "The Group".

Please find enclosed the following items:

- 1) Rangitikei District Council – Community Initiatives Fund Application Form 2017/18
- 2) Additional information for application
- 3) 'The Group' is about people first! Information about 'The Group'
- 4) Budget for Marton Group Outings
- 5) Performance Report Year Ending 31/12/18
- 6) Bank details
- 7) Autumn Newsletter

Should you require any further information, please do not hesitate to contact me.

Yours sincerely

Sharon Winduss
Office Manager

Alzheimers Whanganui Inc. – Suite 5, 136 Victoria Avenue, Whanganui P O Box 7018, Whanganui 4541

Ph 06 345 8833 – 0800 004 001 Email admin@alzheimerswhanganui.org.nz

Web www.alzheimers.org.nz/whanganui Charity registration CC 10907

RECEIVED

18 MAY 2018

To: CR
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Community Initiatives Fund Application Form 2017/18

PLEASE NOTE

Applications close 12.00 pm (noon), Thursday 17 May 2018. The respective Community Committees/Boards will meet early-mid June 2018 to consider applications.

PURPOSE

The purpose of the Community Initiatives Fund is to support community based projects in the Rangitikei District that help to develop community cohesion and community resilience.

The Fund is open to all initiatives and opportunities which have potential to benefit the District's communities in one of the following areas:

- Community service and support (programmes/services to support local communities and groups);
- Leisure promotion (projects or programmes that promote participation in leisure within our communities. These can include activities and programmes to increase participation in leisure activities and increased participation in programmes that improve cultural well-being);
- Heritage and environment (projects or programmes which preserve and/or enhance heritage and/or environmental sites, including displays, open days etc.)

Because the characteristics of applications will vary from year to year, there are no fixed allocations for particular categories.

Preference is given to community organisations based in the Rangitikei, but applications will be considered from other organisations (both within and outside the District). Applicants from outside the Rangitikei District will need to provide quantifiable proof of their benefit to the Community.

Please complete this application form in conjunction with the associated notes.

CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Thursday 17 May 2018. Late applications will NOT be considered.

All sponsorship applications are copied into the relevant Community Committee/Board Order Papers and are therefore available to the general public.

SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Town Hall, Hautapu Street, Taihape

Email: info@rangitikei.govt.nz

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines.

Applicant/organisation must be:

- Incorporated Society (certificate or documentation of proof must be supplied);
- Trust or Association (please supply documentation);
- Unincorporated community group
- Umbrella organisation with local branches.

It is expected that the 'umbrella organisation' will have an interest in the project for which funding is being sought.

Council is unable to issue funds directly to individual recipients.

Hints and tips:

Ensure that you give us as much detail as possible in the contacts section. If we have any questions we need to be able to contact you as easily as possible.

When providing contact names please ensure that the people listed are able to answer questions about the application and list the person who completed the application form as the first contact.

The details in this section allow us to understand the objectives of your organisation and the affiliations you have.

If your group is an incorporated society, your constitution will have broad aims for the group listed.

Tell us about your activities, the other groups you work with and how you promote your end objectives.

1. APPLICANT DETAILS *(See applicant eligibility criteria)*

Full Name of

Organisation: Alzheimers Whanganui Incorporated

Street address: 5/136 Victoria Avenue, Whanganui

Postal address: P O Box 7018
Whanganui

Post Code: 4541

Contact 1 Name Sharon Winduss - Office Manager

Telephone (day) (06) 345 8833

Email: admin@alzheimerswhanganui.org.nz

Contact 2 Name Wendy Paterson - Manager

Telephone (day): (06) 345 8833

Email: manager@alzheimerswhanganui.org.nz

Legal Status *(see Applicant eligibility criteria)*

IS YOUR ORGANISATION ACTING AS
AN UMBRELLA ORGANISATION?

☐

Yes

☒

No

IS YOUR ORGANISATION GST
REGISTERED?

☐

Yes

☒

No

If so, please provide
your GST Number:

Bank account:

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

Attach additional sheets if you need to

1) Provide support for those affected by dementia (person with dementia, their carer/supporting person / family / whanau.) 2) Encourage, empower and enable person with dementia to have more fulfilled lives. 3) Promote 'living well with dementia'. 4) Raise community awareness and better understanding about dementia. (please refer to attached sheet)

Project eligibility criteria

All projects eligible for funding must:

- * Take place within Rangitikei;
- * Demonstrate consideration of how they see their proposal would benefit the community
- * Provide 3 targets that will be used to monitor the outcome of the project
- * Provide a realistic and balanced budget;
- * Be able to contribute a significant proportion to the cost of the project (see Section 4).

Please note:

- * Applicants cannot have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same project in the same financial year, i.e. through the Event Sponsorship Scheme, Community Boards/Committees, Annual Plan etc.;
- * Applicants cannot apply for funding from the Community Initiatives Fund more than once in any financial year;
- * Proposals which are eligible for funding from Creative New Zealand or Sport New Zealand Rural Travel Fund must state clearly if they have made an application to or intend to apply to either fund. The Community Initiatives Fund assessment committee may limit funding to these groups.
- * If you receive confirmation of funding from any other organisation before the Committee meets, you must inform the Grants Administrator at the Council.

3. YOUR PROJECT (See project eligibility criteria)

3.1 What is the name of your project? The Group

3.2 When will it take place? on going

3.3 Where will it take place? Marton, Whanganui & District

3.4 What type of project are you planning?

☒ Ongoing activity, or

☐ New initiative

Please tick the **ONE** box that best describes your project. (See Community Initiatives Fund Purpose definitions)

☒ Community service and support, or

☐ Leisure promotion, or

☐ Heritage and environment

3.5 Describe your project in full:

Attach additional sheets if you need to.

"The Group" is about people first! It is all about developing friendships!

"The Group" is a community based social programme for people with dementia and/or socially isolated who are still living in their own homes.

The Group is designed to be small – maximum of 5-7 people; plus one paid staff member from Alzheimers Whanganui and 1-2 volunteers. We provide the transport to pick each person up from their own home, morning tea and then return them after a full morning's activity.
(Please refer to attached sheet)

3.6 How will the project enhance community health and wellbeing?
(Please select at least two of the following if relevant)

☐ Smoke-free

☒ Sugar-sweetened-beverage-free

☐ Water only

☒ Healthy food options:

(Please select one) Some / Mostly / Only healthy options

☐ Alcohol safety / harm minimisation

Council is working with Healthy Families Whanganui/Rangitikei/Ruapehu to build healthier communities. Your support is appreciated.


Whanganui Rangitikei Ruapehu
He oranga whānau

Accountability Reports

Successful applicants will be required to report back (to the Chief Executive) on a six-monthly basis or at the conclusion of the project, whichever is later.

For all projects this will include reporting against the three targets that you have identified as indicating success.

Council will also seek your feedback on what worked well for your project and what could be improved.

Promoting Rangitikei District Council's support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. You will need to show how you have done this in the accountability report.

Hints and tips:

Describe your project in full.

In this section we want to know about the complete project, not just the portion you are seeking funding for.

Or you may have a project that supports a small number of people over a longer period of time. In this case you will need to explain the long term benefits of the project to this group.

Be sure to fully describe your target group or those who will benefit from your activity.

Relate your project back to the category under which you applied. If you ticked Heritage and Environment for example, you will need to demonstrate why this is a Heritage and Environment Project.

3.6 Who will benefit from your project? _____

People with dementia and/or socially isolated (a person does not require a diagnosis of dementia) who are living in their own homes either alone or with carer/support person.

Those caring or supporting the person with dementia (allowing 'time out' from their supporting role)

Volunteers contributing to The Group

Community people involved with the Group (e.g. hosting the group, providing activities or entertainment)

3.7 How will the people who will benefit from your project know that it is happening? _____

Staff maintain regular contact with each person involved - via phone, visits, newsletters: Group outings and activities are planned at least 3 months in advance and a programme is given to each member. Prior to each outing each person is contacted to advise them of what has been organised for the next outing.

3.8 How will you acknowledge the funding provided by Rangitikei District Council? (See Promoting Rangitikei District Council's support)

Logo is displayed at our office; included in every quarterly local newsletter; also power point Community Presentations; recorded in our Annual Performance Report and AGM Presidents Report.

3.9 Nominate 3 targets that will demonstrate the success of your project and the benefit to the Rangitikei District. *Please refer to the funding guide as the targets set here will form the basis of your reporting back to Council when the project is completed.*

Target 1: Provide social stimulation for person with dementia and/or socially isolated.

Target 2: Encourage, empower and enable person with dementia to contribute to group activities.

Target 3: Include people from our community - allows them to have a better understanding about dementia - helps them to see the person first and not the dementia.

Funding Guide

An organisation may receive a grant for a project in one or more successive years, but must apply annually. All profits from the projects must be held over towards funding the next project.

Grants will usually be up to a maximum of \$2,500 for any project in any one financial year.

Grants will not be made to organisations which have not complied with reporting requirements for previous grants.

This section asks for the **total** cost of your project. In the income section list the funding from **all sources**. Council is unlikely to fund 100% of project costs, so it is important that you do not restrict your costs to the amount of funding you are requesting.

Ineligible costs

- * Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- * Grants to individuals;
- * Purchase or long-term lease of equipment or facilities;
- * Food and beverage costs;
- * Retrospective project costs;
- * Costs of bonds or making good any damage done to venues that are hired;

You must provide valid, written quotes for all goods and services for which you are seeking funding.

If no quotes are supplied your application will be ineligible.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

Groups registered for GST must provide figures that are GST exclusive.

4. FINANCIAL INFORMATION (See Funding Guide) Please provide all costs and all sources of income for the project you are planning. Attach additional sheets if necessary

4.1 Project Costs

Outline how much the project will cost to put on:

Item	Amount	
Budget Group Expenses - 6 months	\$	0
Staff - Wages	\$	2003
Vehicle Hire & Fuel	\$	1320
Catering & Food	\$	220
Venue Hire / Activity Costs	\$	55
Printing, Stationery & Postage	\$	22
Replacement for equipment	\$	11
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$	3631 includes GST

4.2 Project Income

Outline how the costs of the project will be met:

Item	Amount	
Donated material	\$	0
Cash in hand towards project	\$	0
Intended fundraising (provide an estimate)	\$	
Ticket sales	\$	
Other sponsorship/grants (please specify source/s below)	\$	
COGS (wages) - 6 months	\$	495
TG McCarthy (Vehicle Hire) - 6 months	\$	396
Members Contribution - 6 months	\$	550
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	1441

Amount of funding you are requesting

from Rangitikei District Council: \$ 2190

Please provide a pre-printed bank account deposit slip (or a statement header) for payment should your application be successful.

Please attach your group's latest audited annual accounts. Any organisation that has given away or donated money to other organisations will not be granted Council funding. Recurring events also need to provide a balance sheet.

Quotes must be provided for all goods and services. For services such as power where it is not possible to get a quote, an estimate based on proven figures from previous years must be provided.

HAVE YOU ATTENDED TO ALL OF THE FOLLOWING?

Tick as appropriate

- ☒ Answered all of the questions?
- ☒ Does your financial information add up? **Please check!**
- ☒ Provided daytime phone numbers?
- ☒ Provided full details of your event and included extra pages as appropriate?
- ☒ Provide quotes for all appropriate items?
- ☒ Provided a pre-printed deposit slip or statement header?
- ☒ Provided your latest annual accounts?

All applications that do not have the full and complete documentation (including quotes) cannot be considered by the Committee.

Council staff will check all applications to ensure they meet the criteria included in this application form and are complete. Council staff will contact you for further information if necessary.

4.3 Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
The Group 3/9/15	\$	800
The Group 8/9/16	\$	650
The Group 3/8/17	\$	600
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

4.4 Please name two referees for your organisation and your project

Name: Margaret Campion (Alzheimers Whanganui President)

Telephone (day): 06 345 2841

Name: Yvonne Wallis

Telephone (day): 027 4714035

5. DECLARATION

☒ I declare that the information supplied here is correct.

Name: Sharon Winduss

Signature: 

Position in organisation: Office Manager

Date: 14 May 2018

☐ Please tick here if you would like to speak with the Committee about your project. The Committees will meet early-mid June 2018. The Grants Administrator will contact you with more details.

Rangitikei District Council – Community Initiatives Fund

Q: What are the objectives of your organisation?

- 1) Provide support for those affected by dementia (person with dementia, their carer/supporting person / family / whanau.)
- 2) Encourage, empower and enable person with dementia to have more fulfilled lives.
- 3) Promote 'living well with dementia'.
- 4) Raise community awareness and better understanding about dementia.

Alzheimers Whanganui is a not-for-profit organisation that provide a community service for people affected by dementia and/or socially isolated in the Whanganui Rangitikei and Waimarino District. We come from a social perspective working with people who have concerns with memory loss, cognitive changes or a diagnosis of dementia. (A person does not require a diagnosis prior to receiving support). Support is provided for both the person with dementia, those in a supporting role and their family / whanau. We will continue to provide support for as long as needed (from pre-diagnosis to transitioning into a residential care facility if required).

Alzheimers Whanganui operates a small team consisting of 4 part-time staff and volunteers, who are extremely committed and passionate about the work they do.

We promote 'living well with dementia' and '*seeing the person first and not the dementia*'

Our main areas of support involved providing the following:

- Information and resources.
- Education Programme 'Whanau Wellbeing and Dementia' (designed for those in a supporting role.
- For the person with dementia and/or socially isolated we provide social activities specifically designed for the person i.e. Group outings; Individual outings and activities; Men's and Ladies Peer Support Groups, Movie Groups.
- Home visits to both person with dementia and their support person, family, whanau.
- Transitioning into residential care facility.
- Carer Groups and individual support with those in supporting roles.
- Quarterly newsletter and regular media articles.
- Community presentations to groups and businesses.
- WanderSearch Tracking Alarm for those at risk of wandering and not finding their way back home.

The Group (Marton)

“The Group” is about people first! It is all about developing friendships!

“**The Group**” is a **community** based social programme for people with dementia and/or socially isolated who are still living in their own homes.

The Group is designed to be small – maximum of 5-7 people; plus one paid staff member from Alzheimers Whanganui and 1-2 volunteers. We provide the transport to pick each person up from their own home, morning tea and then return them after a full morning’s activity.

The Group outings are designed to:

- Treat each person with dignity and respect
- Provide social, intellectual, physical and emotional stimulation with others without fear or judgement
- Prevent person becoming socially isolated and depressed
- Developing friendships, create a time of sharing and enjoying the company of each other
- Having fun! Enjoying wide variety of activities and outings
- Strengthen self-belief, gaining self confidence
- Enabling and empowering the person to contribute to the group activities
- Provide much needed ‘time out’ for the person/people in supporting roles
- Getting involved in our community, connecting and belonging in our community
- Work towards creating a “Dementia Friendly Community”. Involve other people in our community – break down myths and barriers associated with dementia

Recently we sent a survey to our Group members (both from Whanganui and Marton memers) and we had many positive and encouraging comments about their group outings. Listed below are just a few of those comments:

Q: Why they like coming out with the Group?

- I feel like I’m coming out of hiding from other groups (staying at home).
- Gets me out of the house, and I really enjoy that time.
- Because it makes me feel like a real person and I am appreciated.

Q: What activities do you enjoy the best?

- Enjoy the trips.
- Seeing new places and hearing the history.
- All. Always fun just being out and about and the chats with others in the group.

Q: How does the Group outings help you?

- Friends have all commented I look happier. The group all friendly. We actually know each other’s names.
- Gives me more confidence. A lovely change in Monday routine
- Someone else to talk to. Nobody judges anyone.

The Group Outings 'out and about in our community'



ALZHEIMERS WHANGANUI - MARTON GROUP OUTINGS - BUDGET FOR 2018		Per Outing	6 months	12 months
Marton Group twice per month on Monday - estimate 22 outings per annum (11 outings per 6 months)				
INCOME:		Amount	Amount	Amount
Members (average members contribution)		\$ 50	\$ 550	\$ 1,100
COGS (Wages)		\$ 45	\$ 495	\$ 990
TG McCarthy (Vehicle Hire)		\$ 36	\$ 396	\$ 792
			\$ -	
Total Income per Group Outing		\$ 131	\$ 1,441	\$ 2,882
EXPENSES:		Hours		
Staff - one paid staff member per outing:				
Organise Outing - phone calls & may need to visit & check venue suitable	0.50			
Phone members prior to outing & some on morning of outing	1.00			
Organise & load van - flasks, first aid, & equipment	0.25			
Outing - Activity & Travel time	5.00			
Admin - (Home visits, documentation, reports, data, photos)	1.00			
Total per outing	7.75			
Staff - (M Wallace - Diversional Therapists/Community Support basic wages \$23.50hr (from 1 July \$24.30hr)		\$ 182	\$ 2,003	\$ 4,007
Van Hire - (Hire vehicle \$100 & fuel approx \$20)		\$ 120	\$ 1,320	\$ 2,640
Catering - (Contract Catering & food average \$20 per outing)		\$ 20	\$ 220	\$ 440
Venue Hire or activity (most n/c - average \$10)		\$ 5	\$ 55	\$ 110
Admin Costs - (printing, stationery, postage, phone)		\$ 2	\$ 22	\$ 44
R/M & Replacements (e.g. First Aid Supplies; flasks, cups, blankets, equipment)		\$ 1	\$ 11	\$ 22
Total Cost		\$ 330	\$ 3,631	\$ 7,263
Income/Expenditure (deficit):		-\$ 199	-\$ 2,190	-\$ 4,381

ALZHEIMERS WHANGANUI INCORPORATED

PERFORMANCE REPORT

FOR THE YEAR ENDED 31 DECEMBER 2017



INDEPENDENT AUDITOR'S REPORT

To the Members of Alzheimers Whanganui Incorporated

Incorporating Sewell & Wilson Ltd and Carey Hood & Co Ltd

Qualified Opinion

We have audited the performance report of Alzheimers Whanganui Inc., which comprise the statement of financial position as at 31 December 2017, the entity information, the statement of service performance, statement of financial performance and statement of cash flows for the year then ended and the statement of accounting policies and other explanatory information.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) the accompanying performance report presents fairly, in all material respects,
 - the entity information for the year then ended;
 - the service performance for the year then ended; and
 - the financial position of Alzheimers Whanganui Inc., as at 31 December 2017 and its financial performance and cash flows for the year then ended

in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued by the New Zealand Accounting Standards Board.

Basis for Qualified Opinion

Alzheimers Whanganui Inc. received Income from Donations and Fundraising activities undertaken of \$25,660 (16% of total Income), over which there was no system of control on which we could rely for the purpose of our audit and there were no satisfactory audit procedures that we could adopt to confirm independently that all cash receipts were properly recorded. Consequently, we were unable to determine whether any adjustment to the amount of donations and fundraising Income recorded was necessary.

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of our report. We are independent of Alzheimers Whanganui Inc., in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, Alzheimers Whanganui Inc.

Restriction on Responsibility

This report is made solely to the Members, as a body, in accordance with section 42F of the Charities Act 2005. Our audit work has been undertaken so that we might state to the Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Members as a body, for our audit work, for this report, or for the opinions we have formed.

Executive Committee' Responsibility for the Performance Report

The Executive Committee are responsible on behalf of the entity for:

- (a) Identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;

- (b) The preparation and fair presentation of the performance report which comprises:
- the entity information;
 - the statement of service performance; and
 - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report
- in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For -Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and
- (c) Such internal control as the Executive Committee determine is necessary to enable the preparation of a performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Executive Committee are responsible on behalf of the entity for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Executive Committee either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Executive Committee and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

We communicate with the Executive Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Spooner Hood & Redpath Ltd

Whanganui

27 March 2018

ALZHEIMERS WHANGANUI INCORPORATED
PERFORMANCE REPORT
FOR THE YEAR ENDED 31 DECEMBER 2017

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ALZHEIMERS WHANGANUI INCORPORATED
ENTITY INFORMATION
FOR THE YEAR ENDED 31 DECEMBER 2017

Legal Name of Entity	Alzheimers Whanganui Incorporated
Type of Entity and Legal Basis	Incorporated Society & Registered Charity
Registration Number	CC10907
Contact Details	
Physical Address:	5/136 Victoria Avenue, Whanganui
Postal Address:	P O Box 7018, Whanganui 4541
Phone:	(06) 345 8833 0800 004 001
Email:	admin@alzheimerswhanganui.org.nz
Website:	www.alzheimers.org.nz/whanganui
Facebook	www.facebook.com/pages/alzheimers-whanganui/4092561702183

Entity's Purpose or Mission:

MISSION STATEMENT: A dementia friendly New Zealand - Aotearoa, he aro nui ki te hunga mate wareware

VISION: Towards a world without dementia - Kia mate wareware kore to ao

"Alzheimers Whanganui recognises, values and supports people and their family/whanau, living with dementia."

Alzheimers Whanganui was established in 1986 as a Carer Support Group, then became an Incorporated Society in 1990, and registered with Charity Commission in 2007. Alzheimers Whanganui has an office in the CBD and the area of support services cover Whanganui, Rangitikei and Waimarino (WDHB region).

Entity Structure:

Employed Staff: Team of four staff (total 96 hours = 2.4FTS) Employ Manager; Office Manager;
Two Diversional Therapist/Community Support Coordinator. Contract - Group Catering (1.5-3hrs p.w)

Volunteers: Required for weekly Group outings, fundraising events, raffles, Annual Street Appeal, quarterly newsletter distribution, Monthly Board Meeting. Community volunteer support for Group outings.

Board: Elected by the local Community. Board consists of - President, Secretary, Treasurer, 5-7 Board Members. Including Sub-Board as determined by fundraising projects and work plans.

Affiliation with Alzheimers New Zealand: Alzheimers Whanganui Incorporated is a member of Alzheimers NZ.

Alzheimers NZ (www.alzheimers.org.nz) represents people affected by dementia at a national level by raising awareness of dementia, providing information and resources for people affected by dementia, advocating for high quality services for people affected by dementia, and promoting research about prevention, treatment, cure and care of people affected by dementia.

ALZHEIMERS WHANGANUI INCORPORATED
ENTITY INFORMATION
FOR THE YEAR ENDED 31 DECEMBER 2017

Main Source of the Entity's Cash and Resources:

Grants:

Arthur Wheeler Leedstown Trust \$200 - (Staff training)
COGS (Community Organisation Grants Scheme) \$4,000 - (Group outings)
Infinity Foundation Ltd \$5,000 (Employee wages)
JSB Dudding Trust (Public Trust) \$2,000 - (Administration expenses)
NZ Community Trust \$6,000 - (Employee wages)
NZ Lotteries Grants Board \$20,000 - (Employee wages and administration expenses)
Rangitikei District Council / Community Initiatives Fund \$600 - (Marton Group outings)
St Laurence's Social Services Trust \$3,000 - (Administration and operating expenses)
TG McCarthy Trust / Public Trust \$2,500 - (Group outings and administration expenses)
The Lion Foundation \$7,000 - (Employee Wages)
Whanganui District Council / Community Contract \$2,000 - (Group outings)
Whanganui Community Foundation \$5,000 - (Administration and operating expenses)

Donations - Financial:

Received from members, non members, groups, organisations and businesses in our community.

Including donations from:

Memorial donations in lieu of flowers for families supported by Alzheimers Whanganui
Four Regions Trust \$2,000 - (Towards upgrade of computers)
Wanganui South Rotary Club \$500

Sponsorship:

From Jane Winstone Retirement Village and Horsley Christie Lawyers & Notary Public

Contracts MOH:

Whanganui District Health Board - 'Living Well With Dementia'
Whanganui District Health Board - 'Information/Services'
Whanganui District Health Board - 'Whanau Wellbeing and Dementia' Education Programme
MOH - Carer Support
MOH - Pay Equity

Main Methods Used By the Entity to Raise Funds:

Major Fundraising Events - Auction and Pop Up Shop
Alzheimers Awareness Week - Memory Walk & market stall
Annual Street Appeal
Wanganui Contract Bridge Club - Bridge afternoon
Fundraising - Counter tins, raffles, bonus lotto, produce sales, Cuppa for a cause, Devonshire Teas
Subscription/membership
Interest - bank Term Deposits

Entity's Reliance on Volunteers and Donated Goods or Services:

Ricoh New Zealand Ltd - New Photocopier Ricoh Aficio MPC5502A - value \$5,175
Wanganui East Club - no charge for using their courtesy club 8 seat vehicle for Group outings
Rel Computer Solutions - IT advice and assistance when required.

Volunteers play an important part in our organisation and fulfil a wide variety of roles e.g. Board Meetings & Governance, assisting with Group and individual outings, driving vehicles, administration duties, distribution of newsletters, fundraising activities, public awareness events.

We have nearly 160 volunteers, who have freely given approximately 2,000 hours per annum of their time and effort. Their valuable contribution has enabled Alzheimers Whanganui to continue to maintain the level of support we offer our community to those affected by and support for Group Outings. Volunteers - required for Public Awareness and Fundraising activities.

ALZHEIMERS WHANGANUI INCORPORATED
PERFORMANCE REPORT
FOR THE YEAR ENDED 31 DECEMBER 2017

Approval of Performance Report

The Committee are pleased to present the approved performance report including the historical financial statements of Alzheimers Whanganui Inc., for the year ended 31 December 2017.

APPROVED

..... *A. H. Campion*

President

Date: 27 March 2018

..... *J. Woods*

Treasurer

Date: 27 March 2018

ALZHEIMERS WHANGANUI INCORPORATED
STATEMENT OF SERVICE PERFORMANCE
FOR THE YEAR ENDED 31 DECEMBER 2017

PURPOSE:

Provide a community support service for people affected by dementia and/or socially isolated in Whanganui, Rangitikei and Waimarino District. We focus on living positively with dementia; to see the person first and not the dementia; to be a part of creating a 'dementia friendly community'.

SUPPORT SERVICES:

Alzheimers Whanganui come from a social perspective working with people who have concerns with memory loss, cognitive changes or a diagnosis of dementia. (People do not need a diagnosis before receiving support). Support is provided for both the person with dementia, family / whanau and those in a supporting role.

Our support services are continued for as long as required (from pre-diagnosis to residential care if required).

Main areas of support involve:

Information, resources and education about dementia for individuals or family / whanau; Education Workshops; Social Group and individual activities and outings; Peer Support Groups; Living Well With Dementia programme; Carer Support Groups; Home Visits; WanderSearch Tracking Alarm; Newsletters, media articles; Community presentations:

OUTCOME:

For the person with dementia:

Early support enables the person with dementia to be involved, contribute what they want and be a part of developing strategies with the focus on 'living well with dementia'. Encourages and empowers the person to still be involved and maintain what they are currently doing, to be independent as much as possible and to help themselves.

Social group and individual outings/activities for the person with dementia and/or socially isolated benefit in the following ways:

- Social, intellectual, physical and emotional stimulation with others without stress, fear, or judgement.
- Opportunity to enjoy, have fun and develop friendships with other members, volunteers and staff.
- Encourage and enable everyone to participate and be involved e.g. contribute to planning outings/activity -what they would like to do, suggest suitable venues, encourage each to help themselves and each other.
- Strengthens self-belief worth, feel valued and safe, maintain a sense of belonging and connection with each other, contribute and participate in their community.
- 'Time Out' – a much needed break away for both themselves and their Carer.
- Often the person with dementia will be able to stay in their own home for longer.

For people at risk of wandering (people with memory loss, autism or special needs) who are using the WanderSearch Alarms and unable to find their way home; the sooner the person can be located the less stress for family members and those searching, also less likely to jeopardise their safety. Also gives a peace of mind to their carer, family/whanau.

Home Visits: Benefits the person with dementia and their support person, as they are often more settled in their own home with familiar surroundings. May be more convenient and practical for staff to visit due to person mobility and other health issues.

Transitioning into residential care facility: Gradual introduction into a residential care facility familiarises the person with dementia to new surroundings, lessens the stress and impact of moving place of residence.

For the Carer/Support persons/family/whanau:

Receiving information increases their knowledge of dementia, which gives the support person a better understanding of changed behaviour and ways of supporting a person with dementia. Allows them to develop strategies for day-to-day concerns and planning for the future as the disease progresses and symptoms increase.

The person in the supporting role feels more supported. Receives encouragement and support from others who are in the caring role.

When the person they are supporting is attending a Social Activity – this allows the support person a regular break from their full-time role. Permits them to have meaningful time for themselves, an opportunity to pursue their own interests.

The carer/support person is able to continue their role for longer.

For the Community:

Public presentations to groups raise awareness of dementia, help break down myths and barriers associated with dementia.

People gain a better knowledge about dementia and how to support people with dementia, also their Carers.

Involving other people in our community with our Group Outings and activities – helps people see the person first and not the dementia.

Network with other organisation for the benefit of the person we are working with.

ALZHEIMERS WHANGANUI INCORPORATED
STATEMENT OF SERVICE PERFORMANCE
FOR THE YEAR ENDED 31 DECEMBER 2017

Description and Quantification of Entity's Outputs	Actual This Year	Actual Last Year
Newsletters - emailed, posted & delivered	4	4
Education Workshop - 'Whanau Wellbeing and Dementia'	1	2
Support - Group Outings Whanganui	70	69
Support - Group Outings Marton	22	44
Support - Peer Support Groups	20	12
Support - Individual Activities	66	32
Public Speaking / Presentations to Community Groups	25	10
Home Visits	219	200
Overnight Stay	0	4
Carer Support Groups	11	10
Community - Social Activity	3	3
Informative Article in Local Newspaper	38	12

ALZHEIMERS WHANGANUI INCORPORATED
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 DECEMBER 2017

	Note	Actual This Year \$	Actual Last Year \$
Revenue	1		
Donations, fundraising and other similar revenue		88,041	88,988
Fees, subscriptions and other revenue from members		9,828	8,963
Revenue from providing goods or services		60,008	45,056
Interest, dividends and other investment revenue		2,273	2,952
Other revenue		<u>7,167</u>	<u>2,173</u>
Total Revenue		167,317	148,133
 Expenses	 2		
Expenses related to public fundraising		1,443	1,047
Volunteer and employee related costs		115,571	113,952
Costs related to providing goods or service		39,653	33,247
Other expenses		<u>8,986</u>	<u>7,871</u>
Total Expenses		165,653	156,117
 Surplus/(Deficit) for the Year		 <u><u>1,664</u></u>	 <u><u>(7,984)</u></u>

ALZHEIMERS WHANGANUI INCORPORATED
STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2017

	Note	Actual This Year \$	Actual Last Year \$
Assets			
Current Assets			
Bank Accounts and Cash	3	14,612	65,059
Debtors and Prepayments	3	7,892	3,346
Investments	3	<u>71,286</u>	<u>29,891</u>
Total Current Assets		93,790	98,296
Non Current Assets			
Property, Plant and Equipment	4	<u>11,005</u>	<u>3,223</u>
Total Assets		104,795	101,519
Liabilities			
Current Liabilities			
Creditors and Accrued Expenses	3	1,761	1,038
Employee Costs Payable	3	7,782	6,042
Unused Grants and Donations with conditions	3	<u>2,976</u>	<u>3,827</u>
Total Current Liabilities		12,519	10,907
Total Assets less Total Liabilities (Net Assets)		<u><u>92,276</u></u>	<u><u>90,612</u></u>
Accumulated Funds			
Accumulated Surpluses or (Deficits)	5	<u>92,276</u>	<u>90,612</u>
Total Accumulated Funds		<u><u>92,276</u></u>	<u><u>90,612</u></u>

ALZHEIMERS WHANGANUI INCORPORATED
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2017

	Actual This Year \$	Actual Last Year \$
Cash Flows from Operating Activities		
Cash was received from:		
Donations, fundraising and other similar receipts	82,123	47,559
Fees, Subscriptions and other receipts from members	9,828	8,963
Receipts from providing goods or services	56,033	47,179
Interest, dividends and other investment receipts	307	2,952
Other Revenue	<u>7,167</u>	<u>2,173</u>
	155,458	108,826
 Cash was applied to:		
Expenses related to public fundraising	1,380	1,047
Volunteer and employee related costs	113,698	114,850
Costs related to providing goods or service	39,234	32,951
Other expenses	<u>6,255</u>	<u>5,913</u>
	<u>160,567</u>	<u>154,761</u>
Gross Cash Flows from Operating Activities	<u>(5,109)</u>	<u>(45,935)</u>
 Cash Flows from Investing and Financing Activities		
Cash was received from:		
Receipts from redemption of investments	20,000	80,000
Cash was applied to:		
Purchase of Investments	60,000	2,314
Payment to purchase fixed assets	<u>5,338</u>	<u></u>
Gross Cash Flows from Investing and Financing Activities	<u>(45,338)</u>	<u>(77,686)</u>
 Net Increase/(Decrease) in Cash	(50,447)	31,751
 Opening Cash	65,059	33,308
 Closing Cash	<u>14,612</u>	<u>65,059</u>
 This is represented by:		
Bank Accounts and Cash	<u>14,612</u>	<u>65,059</u>

ALZHEIMERS WHANGANUI INCORPORATED
STATEMENT OF ACCOUNTING POLICIES
FOR THE YEAR ENDED 31 DECEMBER 2017

Statement of Compliance & Basis of Preparation

Alzheimers Whanganui Incorporated has elected to apply PBESFR-A(NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not for Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future. The information is presented in NZ dollars. All values are recorded to the nearest \$'

Goods & Services Tax

These Financial Statements have been prepared inclusive of G.S.T. where applicable as Alzheimers Whanganui Incorporated is not registered for G.S.T.

Income Tax

The Trust qualifies for exemption from taxation due to the charitable nature of its activities via the operation of sections CW 41 and 42 of the Income Tax Act 2007

Bank accounts and Cash

Bank Accounts and Cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 30 days or less.

Fixed Assets & Depreciation

The entity has the following class of fixed assets.

Office Equipment, Computers, Furniture & Fittings

All fixed assets are recorded at cost or valuation less accumulated depreciation. Depreciation of the assets are calculated over the assets useful life.

Investments

Investments are recorded at cost.

Receivables

Receivables are stated at their estimated realised value. Bad debts are written off in the year in which they are identified.

Revenue Recognition Policy

1) Donations, fundraising and other similar revenue

Donations are recognised as revenue upon receipt.

Grant revenue includes grants given by other charitable organisations, philanthropic organisations and businesses. Grant revenue is recognised when the conditions attached to the grant has been complied with. Where there are unfulfilled conditions attaching to the grant, the amount relating to the unfulfilled condition is recognised as a liability and released to income as the conditions are fulfilled.

Revenue from legacies and estates that satisfies the definition of an asset is recognised as revenue when it is probable that the future economic benefits or service potential will flow to the entity, and the fair value can be measured reliably.

2) Revenue from providing goods and services

Alzheimers Whanganui receives revenue from individuals for provision of service for social activities and education workshops. Revenue is recognised in the period the goods and services are provided.

3) Interest revenue

Interest revenue is recognised as it accrues, using the effective interest method.

Changes in Accounting Policies

There has been no changes in accounting policies. All accounting policies have been applied on a consistent basis with those of previous reportings period.

ALZHEIMERS WHANGANUI INCORPORATED
Notes to the Performance Report
FOR THE YEAR ENDED 31 DECEMBER 2017

Note 1: Analysis of Revenue

		This Year	Last Year
		\$	\$
Revenue Item	Analysis		
Donation, Fundraising and other similar	Grants	55,205	71,587
	Alzheimers NZ	283	746
	Annual Appeal	4,945	4,521
	Auction	6,358	-
	Bequests	-	-
	Bridge / Golf Tournament	841	856
	Collection Boxes	630	601
	Concert	-	1,326
	Donations Non Members & AP	2,999	3,001
	Donations Memorial	2,783	570
	Donations Clubs/Organisations	2,500	2,410
	Garage Sale/Pop Up Shop	2,333	-
	Lotto Bonus	815	474
	Memory Walk	1,072	1,034
	Raffles	1,014	415
	Sundry Sales/Catering/Cuppa	1,088	1,447
	Ricoh Photocopier - Donated	5,175	-
	Total	88,041	88,988
Revenue Item	Analysis		
Fees, subscriptions and other revenue from Members	Donations Members & AP Payments	8,428	7,388
	Subscriptions/Membership	1,400	1,575
	Total	9,828	8,963
Revenue Item	Analysis		
Revenue from providing goods or services	The Group & MOH Carer Support	12,504	10,016
	Education	-	420
	Room Hire	-	500
	Alz History Book	22	781
	Sundry	-	108
	MOH - WDHB Contract - Living Well With	24,792	24,485
	MOH - WDHB Contract - Information	6,812	6,728
	MOH - WDHB Contract - Education Prog.	7,795	-
	MOH - Pay Equity	5,137	-
	WDC Community Contract	2,946	2,018
	Total	60,008	45,056

ALZHEIMERS WHANGANUI INCORPORATED
Notes to the Performance Report
FOR THE YEAR ENDED 31 DECEMBER 2017

Note 1: Analysis of Revenue

		This Year	Last Year
		\$	\$
Revenue Item	Analysis		
Interest, dividends and other investment revenue	Interest	2,273	2,952
	Total	2,273	2,952
Revenue Item	Analysis		
Other revenue	Partnership Programmes	1,000	1,625
	Resource Material	72	36
	WanderSearch Alarm	975	512
	Work & Income - Flexi Wage	5,120	-
	Total	7,167	2,173

ALZHEIMERS WHANGANUI INCORPORATED
Notes to the Performance Report
FOR THE YEAR ENDED 31 DECEMBER 2017

Note 2: Analysis of Expenses

		This Year	Last Year
		\$	\$
Expense Item	Analysis		
Expenses related to public fundraising	Advertising	1,257	1,047
	Fundraising Expenses	186	-
	Total	1,443	1,047
Expense Item	Analysis		
Volunteer and employee related costs	Staff Training & Supervision	449	340
	Wages & Salaries	113,380	102,289
	Consultancy	-	3,514
	ACC	305	257
	Conferences & Meeting Expenses	293	2,331
	Volunteer Expenses	211	423
	Travel - Staff & Volunteers	789	730
	General	143	180
	Contract - Marketing/Fundraising	-	3,888
	Total	115,571	113,952
Expense Item	Analysis		
Costs related to providing goods or services	WanderSearch Alarms (received Grant)	-	12
	Group - Travel	4,798	4,280
	Group - Expenses, Catering	2,881	3,133
	Group - Living Well With Dementia	4,543	3,822
	Kitchenware/catering supplies	-	511
	Education/Resources/Newsletter	2,712	1,206
	Advertising	3,772	3,140
	Travel - Rural	1,717	-
	Rent	8,280	8,280
	Admin - Elect/PP&S/Off Exp/Phone	9,026	8,863
	Computer Expenses	1,923	-
	Total	39,653	33,247
Expense Item	Analysis		
Other expenses	Audit	3,672	3,432
	Bank Fees	100	80
	Insurance	740	674
	Alzheimers NZ Levy	1,742	1,742
	Depreciation	2,731	1,943
	Total	8,986	7,871

ALZHEIMERS WHANGANUI INCORPORATED
Notes to the Performance Report
FOR THE YEAR ENDED 31 DECEMBER 2017

Note 3: Analysis of Assets and Liabilities

		This Year	Last Year
		\$	\$
Asset Item	Analysis		
Bank accounts and cash	Westpac Chq	13,933	64,669
	Savings Account	625	290
	Petty Cash	54	100
	Total	14,612	65,059
Asset Item	Analysis		
Debtors and prepayments	Group Accounts	615	472
	MOH Carer Support	-	264
	MOH Pay Equity	2,457	-
	WDHB Contract - LWWD	2,084	2,047
	WDHB Contract - Information	572	563
	WDHB Contract - Education	933	-
	Work & Income - Flexi Wage	660	-
	Interest Receivable	571	-
	Total	7,892	3,346
Asset Item	Analysis		
Investments	Term Deposits		
	Westpac # 17	10,401	19,744
	Westpac # 21	10,147	10,147
	Westpac # 22	20,464	-
	Westpac # 24	20,275	-
	Westpac # 25	10,000	-
	Total	71,286	29,891

ALZHEIMERS WHANGANUI INCORPORATED
Notes to the Performance Report
FOR THE YEAR ENDED 31 DECEMBER 2017

Note 3: Analysis of Assets and Liabilities

		This Year \$	Last Year \$
Liability Item	Analysis		
Creditors and accrued expenses	Accrued expenses	1,761	1,038
	Total	1,761	1,038
Liability Item	Analysis		
Employee costs payable	Holiday pay accrued	5,476	3,757
	PAYE/Student Loan/Kiwi Saver	2,306	2,285
	Total	7,782	6,042
Liability Item	Analysis		
Unused donations and grants with conditions	COGS	817	351
	JBS Dudding Trust	408	-
	The Lion Foundation	-	1,634
	Whanganui District Council - CC	518	1,464
	Rangitikei District Council - CC	71	42
	St Laurence's Social Services	1,162	216
	Whanganui Community Foundation	-	120
	Total	2,976	3,827

ALZHEIMERS WHANGANUI INCORPORATED
Notes to the Performance Report
FOR THE YEAR ENDED 31 DECEMBER 2017

Note 4: Property, Plant and Equipment

This Year					
Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Furniture and fixtures	\$ 874	\$ -	\$ -	\$ 138	\$ 736
Office Equipment	\$ 1,609	\$ 5,175	\$ -	\$ 557	\$ 6,227
Computers (including software)	\$ 740	\$ 5,338	\$ -	\$ 2,036	\$ 4,042
Total	\$ 3,223	\$ 10,513	\$ -	\$ 2,731	\$ 11,005

Last Year					
Asset Class	Opening Carrying Amount	Purchases	Sales/Disposals	Current Year Depreciation and Impairment	Closing Carrying Amount
Furniture and fixtures	\$ 1,038			\$ 164	\$ 874
Office Equipment	\$ 2,371			\$ 762	\$ 1,609
Computers (including software)	\$ 1,772		\$ 15	\$ 1,017	\$ 740
Total	\$ 5,181	\$ -	\$ 15	\$ 1,943	\$ 3,223

ALZHEIMERS WHANGANUI INCORPORATED
Notes to the Performance Report
FOR THE YEAR ENDED 31 DECEMBER 2017

Note 5: Accumulated Funds

This Year				
Description	Capital Contributed by Owners or Members	Accumulated Surpluses or Deficits	Reserves	Total
Opening Balance		\$ 90,612		\$ 90,612
Capital contributed by owners or members				
Capital returned to owners or members				
Surplus/ (Deficit)		\$1,664		\$1,664
Distributions paid to owners or members				
Closing Balance		\$ 92,276		\$ 92,276

Last Year				
Description	Capital Contributed by Owners or Members	Accumulated Surpluses or Deficits	Reserves	Total
Opening Balance		\$ 98,596		\$ 98,596
Capital contributed by owners or members				
Capital returned to owners or members				
Surplus/ (Deficit)		(\$7,984)		(\$7,984)
Distributions paid to owners or members				
Closing Balance	\$ -	\$ 90,612	\$ -	\$ 90,612

Related Parties

2017 - Nil

Subsequent Events

There are no know subsequent events that would affect the Performance Report for the year ended 31 December 2017 (2016 Nil)

Contingent Liabilities & Guarantees

There were no known Contingent Liabilities & Guarantees at 31 December 2017 (2016 Nil)

Capital Commitments

There were no Capital Commitments at 31 December 2017 (2016 Nil)



Deposit

Wanganui
116 Victoria Ave, Wanganui, NZ

DATE

NOTES \$

COINS \$

TOTAL CASH \$

CHEQUES \$

AS REVERSE \$

PAID IN BY: (PLEASE PRINT NAME)

FOR THE CREDIT OF

TRANSFER FROM ACCOUNT No. \$

ALZHEIMERS WHANGANUI INC

TOTAL \$

⑈030791⑈ 0296329⑈00 ⑈ 50

Westpac New Zealand Limited



Alzheimers Whanganui

Autumn 2018



Welcome to our first newsletter of 2018. I trust you all had a relaxing break and enjoyed some time with family over the Christmas Holiday period. We are now all back into business and looking forward to a very busy 2018.

Education Programme

2017 saw the delivery of our first Whānau Wellbeing & Dementia Education Programme here in Whanganui. This is held once a week over a 6 week period and is designed for carers, family/whānau and support people who are caring for, or supporting someone, living with dementia. The 2nd of these programmes has been delivered in Taihape during February/March 2018. Both of these programmes were very well attended. A 3rd programme will be held here in Whanganui in late April. This programme is fully funded by the Whanganui DHB – 3 programmes per year for 3 years. If you are interested in attending please contact Sharon here at the office.

Street Appeal

A big thank you to all our volunteers who assisted with our Street Appeal in February. We hope you enjoyed the finer weather. Thanks also to businesses and our wonderful communities in the Whanganui, Rangitikei, Taihape and Waimarino areas and the total raised was \$4,569.

Round the Bridges

Property Brokers and Wanganui Newspapers (NZME), with the support of Sport Whanganui, have chosen Alzheimers Whanganui to be the recipient of funds raised in their Annual Round the Bridges fun run/walk. This will be held on Sunday 25th March beginning from Kowhai Park at 9.00am. Please look for details in the Wanganui Chronicle and come along and support this wonderful community event.

Whimsical Tales of Wanganui

Murray Crawford is writing a book entitled Whimsical Tales of Wanganui that will be full of great short stories of Wanganui's past. You may have seen a sample of these in the Wanganui Chronicle or River City Press. Murray has chosen Alzheimers Whanganui to be the recipient of all funds raised from sales of this book. These will be very reasonably priced and will be on sale soon. Watch this space. We look forward to your continued support over 2018. Thank you.

Wendy

UPCOMING EVENTS

Alzheimers Whanganui Incorporated
5/136 Victoria Avenue
P O Box 7018, Whanganui 4541
Ph: 06 3458833 0800 004 001
Charity Register No: CC10907
www.alzheimerswhanganui.org.nz
www.facebook.com/pages/alzheimers-whanganui/4092561702183

Annual General Meeting

Tuesday 27th March

5.30 p.m.

Guest Speaker 'Helen Doyle'

more details on page 2

Around the Bridges

Fun run/walk

25th March

Sunday 9.00 a.m.

more details on page 5

Alzheimers Office will be closed:

Easter 30th Mar – 2nd April

Anzac Day 25th April

Queens Birthday 4th June

If you need help and we are not available you can try the

Dementia Hotline

0800 336 36842

8am – 8pm 7 days per week

You can receive free practical advice from experienced nurses.

Alzheimers Whanganui comes from a social perspective, working with people who are experiencing cognitive changes and their family/whanau; from before diagnosis. Our core services are on-going support, education, information, Group outings, individual outings/activities and advocacy. We focus on living positively with dementia, enabling and empowering the person to continue what they still can do for as long as possible. Our area of support includes Whanganui, Rangitikei and Waimarino Area.

Alzheimers Whanganui Incorporated
Annual General Meeting
Tuesday 27th March 2018 / 5.30 p.m.
Alzheimers Office 5/136 Victoria Avenue
(entry through car park off Watt Street)
Visitors most welcome
Guest speaker – Helen Doyle



Helen Doyle

Helen has consented to speak about her journey and to promote the 'dementia friendly programme'. It would be wonderful to see you there. Come and hear what she has to say and learn more about how you can become a dementia friend.

(our thanks to Maxine Pringle for the following information)

We are fortunate to have Helen Doyle who lives locally, sharing her dementia journey and in the process helping others. Last year, Helen was invited to join a Consumer Advisory Group which meets quarterly at Alzheimers New Zealand's office in Wellington. This small group comprises people living with dementia and carers/support people. It is chaired by Philippa Fletcher, Policy Advisor for Alzheimers New Zealand. I attend as Helen's support person.

Helen and I are impressed and stimulated by the people in this group. They are committed to promoting increased understanding of dementia and reducing the stigma around it. Their willingness to share their thoughts and experience as people living this journey inspires huge respect.

A research project planned for this year entitled 'The Lived Experience of Dementia' is focused on people living with dementia. It was exciting to take part in discussion about this project and members of the consumer group are pleased to have their views considered.

Alzheimers New Zealand is also soon to launch a Dementia Friends training programme. Helen was invited to be part of this on-line programme, and along with several others living with dementia, stars in a video which will be an integral part of the training programme.

RICOH

We are truly grateful to Mr Chris Thornton and Ricoh for their extremely generous gift of donating a brand new Ricoh Aficia MPC5502A photocopier valued at \$5,175 to Alzheimers Whanganui.

We appreciate the wonderful support we receive from Ricoh Wanganui and wish to thank their Manager Stuart Thornton, also their servicemen Kerry & Sailasa – who are always friendly and very professional.

We all can't believe how super fast the new photocopier is and so quiet, also scanning is incredibly quick. (this photocopier is replacing the previous one that Ricoh generously donated in July 2012).



Kerry & Sailasa friendly servicemen
from Ricoh Wanganui

Are 'Jigsaw Puzzle' good for you?

The answer of course is definitely YES!

But before we tell you how it's good for you, we'll share some information about the history of the Jigsaw Puzzle.



It was believed that in 1767, Mr John Spilsbury, an English cartographer, made the very first jigsaw puzzle when he mounted a map on a sheet of hardwood and cut it using a saw. He challenged the public to reassemble it and it then became a popular educational tool.

Jigsaw puzzles were known as “dissected puzzles” or “dissections”. The word “jigsaw” was said to have derived from the jigsaw which was invented in 1909 and used to cut the puzzle into pieces, which lead to the new name “Jigsaw Puzzle”.

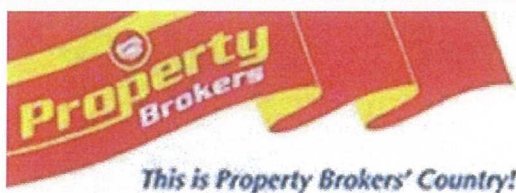
Jigsaw puzzles were quite challenging back then, as there were no guide pictures on the boxes! If the titles were vague, the pictures would remain a mystery until the last pieces were fitted together.

They have certainly stood the test of time, and have grown from hand-cut wooden educational tool into a huge industry targeting both children and adults. Studies are now showing is that these “toys” have lasting benefits both to our health and basic well-being:

Benefits of doing Jigsaws:

- **Brain exercise and stimulation:** The left brain hemisphere (our analytical side, sees all of the separate pieces and attempts to sort them out logically. The right brain hemisphere (our creative side), sees the “big picture” and works intuitively. Both types of thinking are required in order to successfully piece the puzzle together. In exercising both sides of the brain at the same time, we create actual “connections” between the left and right sides, as well as connections between individual brain cells. These connections increase our ability to learn, to comprehend, and to remember.
Successfully piecing a puzzle together, even just placing one piece successfully, encourages the production of dopamine in our brain (which is a feel good chemical), also assists in improving our learning and memory.
- **Relaxation:** Assembling jigsaw puzzles helps to clear your mind and relax. When working on jigsaw puzzles and focusing on the same image for longer periods, can actually turn out more like meditations and induce a certain calmness and peace in the mind. The mind will now be focused only visualizing the image in front and will concentrate on this alone in exclusion to everything else around them. Thereby we arrive at a meditative and peaceful stage where no other thoughts occur to disturb is tranquillity. It also affects our physical health by lowering our breath rate, reducing heart rate and blood pressure too.
- Makes us alert, increases our concentration and expands our creativity.
- Improves hand-eye coordination.
- Can be done individually or as a group, and anyone can join in.
- You will feel delight as you see the puzzle getting closer and closer to completion with every piece you put together. Not to mention, the sense of achievement and satisfaction when you complete your jigsaw puzzle!
- Most importantly—it's fun!

(we can't give you a jigsaw puzzle, but we have some 'ding bats' on page 5 for you to solve!)



Property Brokers
41st Annual 'Round the Bridges'
FUN RUN/WALK
Sunday March 25, 2018
9.00 a.m. Beginning at Kowhai Park

TICKETS NOW ON SALE FROM:

Wanganui Chronicle
100 Guyton Street

Property Brokers
51 Taupo Quay

Sport Whanganui
40 Maria Place Extn

Adults \$5; Children (5-12yrs) \$2
Supporting Alzheimers Whanganui:

Wanganui Chronicle
www.wanganuichronicle.co.nz



Wanganui Diversional Therapists Support Group **EDUCATION TRAINING DAY**

SATURDAY 14TH April 2018 8.45 – 3.30 Masonic Lodge Hall, Whanganui
\$55 per person

Speakers will be Bobbie Bryce – 'Alzheimers Disease - Research with people who have Alzheimer's disease and ethical issues' / Olive Redfern, WDHB Educator – 'Sensory based resources to enhance our life experiences' / Marja Steur – Speech-Language Therapist 'Creative Storytelling and Time Slips' / Linda Hoogenboom – 'Quality Life Products' / Carla Langmead – 'What matters – Staying well ourselves'

*For all enquiries and registration forms please contact Lynn Buchanan Chairperson – Wanganui DT Support Group
Phone evenings 06 345 0700 or email wanganuidivtherapy@gmail.com*

We are currently running the 'Whanau Wellbeing and Dementia' Education Programme in Taihape and are thrilled with the response. People have made us feel so welcome and it's definitely worth 'going the extra mile' to deliver our programme.

(We wish to thank the Ministry of Health for funding the Contract we have with Whanganui District Health Board to provide the Education Programme): Our next programme is in Whanganui and due to commence next month:

'Whanau Wellbeing and Dementia' **Free Six Week Education Programme** **Designed for the Carer & Support People**

Date: Each Tuesday from 24 April – 29 May
Venue: Alzheimers Whanganui Office
5/136 Victoria Avenue, Whanganui
Time: 10.30a.m. – 1.00 p.m. (Lunch is provided)

Sessions will cover – About Dementia /Understanding Changed Behaviour /Supporting A Person With Dementia
Living Well With Dementia/Where to from here?/Looking back to look forward

For further information and inquiries: Please contact Alzheimers Whanganui
phone: 0800 004 001 or (06) 345 8833 Email: admin@alzheimerswhanganui.org.nz

Why is it good to smile?

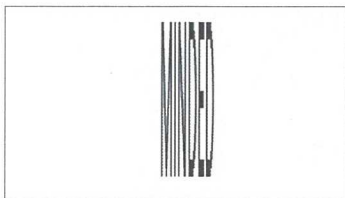
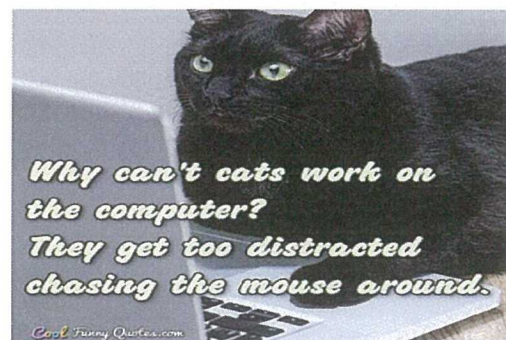
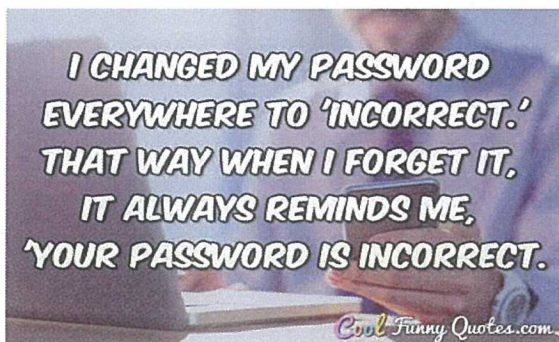
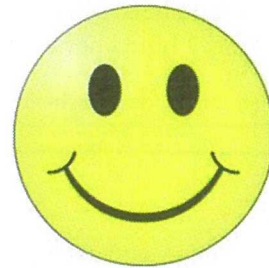
Smiling Can Lift a Bad Mood. Scientists have found that smiling on purpose can help people feel better. Just the simple act of putting a smile on your face can lead you to feel actual happiness, joy, or amusement. Smiling on purpose changes brain chemistry.

What happens to your body when you smile?

The feel good neurotransmitters dopamine, endorphins and serotonin are all released when a smile flashes across your face as well.

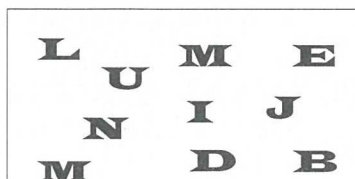
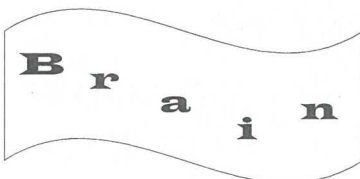
Benefits of smiling

1. Studies have proven that people are more attractive when they smile.
2. Smiling puts you in a better mood
3. Smiling is contagious
4. Smiling boosts your immune system
5. Smiling makes you look younger and more attractive
6. Smiling burns calories
7. Smiling makes other people happy
8. Smiling leads to laughter
9. Smiling lowers stress and anxiety
10. Smiling releases endorphins
11. You'll be more approachable
12. Smiling will make you more comfortable
13. You'll seem more trustworthy
14. Reduces blood pressure
15. Relaxes your body



MINDED
MINDED

MIND
MATTER



hitseallainthed

Ding Bats to solve and the answers are at the bottom of the next page

We wish to extend our thoughts and condolences to the families who have recently lost a loved one. We would like to thank the family of Allen Anderson who kindly asked for donations to be made to Alzheimers Whanganui in lieu of flowers. We also wish to thank those who made donations.

Free Open Online Courses - offered by University of Tasmania, Australia

Preventing Dementia

Enrolments from 13th March to 25th May 2018 (Course opens 15th May and closes 29th June)

Understanding Dementia

Enrolments dates yet to be announced (Course opens 10th July and closes 14th Sept)

We highly recommend both courses, they are over 6 weeks (once course opens can be done anytime and takes approximately 2 hours per week)

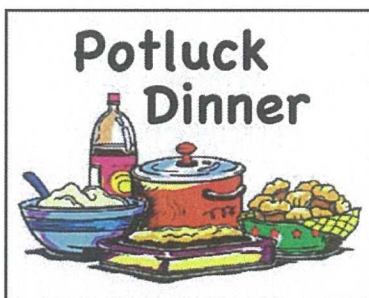
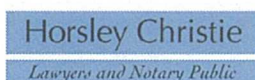
For more information can be found on their web site <https://mooc.utas.edu.au/courses/preventing-dementia-2018>

A Big **Thank you!**

We wish to acknowledge with gratitude the following organisations that have provided Grants, Donations and/or Services to Alzheimers Whanganui

- **RSA** for allowing the Men's Peer Group to use their facilities.
- **Wanganui East Club** who loan us their courtesy club vehicle on Mondays for our Group Outings.
- **Horsley Christie Lawyers and Notary Public** partnering with us to bring their expertise and services to support those diagnosed with dementia, and their families.

Counter Tins: We wish to thank the following businesses who supported us by having a collection tin:
St Johns Foodmarket; 141 Bakery Coffee Shop; Majestic Square Ice Cream Shop & Dairy
If you would like to support us by having a collection tin; please contact our office.



We would love to invite
You, your family and/or friends join us for a

Pot Luck Dinner

Friday 20th April

5.30 p.m.

At Duncan Pavilion Castlecliff Beach

If you would like to come please contact Alzheimers Whanganui
Phone: 345 8833 Email: admin@alzheimerswhanganui.org.nz

Ding bats answers: Narrow minded; double minded; mind over matter, brain wave, jumbled mind, its all in the head.



Proudly Sponsored By
RICOH



Here for your community

NZCT
NZ COMMUNITY TRUST

*St Laurence's
Social Services Trust*



**THE LION
FOUNDATION**
Here for good



COGS
Community Organisation
Grants Scheme

JBS Dudding
Charitable Trust
Managed by Public Trust



**WHANGANUI
DISTRICT COUNCIL**
Te Kaunihera a Rohe o Whanganui



Update your details...

Please would you provide us with your updated details. Our newsletter is available electronically, if you would prefer an electronic copy, please provide us with your e-mail address too.

Name _____

Address _____

Telephone _____

E-mail _____

The Manager
Alzheimer's Whanganui
P O Box 7018
Whanganui
4541

Please use this coupon to send your donation.
Yes, I would like to help with a donation of

☐ \$25 ☐ \$50 ☐ \$75 ☐ \$100 Other _____

I prefer to pay by:

☐ Cheque ☐ Direct Credit

Internet banking to:

Westpac, Wanganui
Account Name: Alzheimers Whanganui Inc
Account Number: 03 0791 0296329 00

Any questions, please call us on: 0800 004 001

Application form :

Wanganui Area Neighborhood Support

Junior Neighbourhood Support



RECEIVED

21 MAY 2018

To: CR
File: 3-GF-8

Doc: 18 0235

18 May 2018

Wanganui Area Neighbourhood Support Groups Inc.
P O Box 443

Wanganui 4501

Telephone 06 344 6746 email nsg.wang@xtra.co.nzChristin Ritchie
Grants Administrator
Rangitikei District Council
46 High Street
Marton

Dear Christin,

Community Initiatives Fund Application 2018

We would like to make an application please for funding from the Community Initiatives Fund.

Neighbourhood Support, working to make our homes, streets and communities safer more caring places to live.

We really appreciate the funding we received from the Community Initiatives Fund last year which enabled us to attend public meetings to setup new Neighbourhood Support Groups, guest speakers at events and present our Junior Neighbourhood Support awards at Marton Junction School, James Cook School and Te Kura O Ratana, thank you.

Please find enclosed our application form, the last set of Annual Accounts, a quote for lunchboxes, details about our Junior Neighbourhood Support Programme, and a copy of our bank deposit slip, a letter to Sumita Dale our Assistant Area Coordinator in regards to wages.

Kind regards

Trudi Deane
Area Coordinator
Wanganui Area Neighbourhood Support Inc

Community Initiatives Fund Application Form 2017/18

PLEASE NOTE

Applications close 12.00 pm (noon), Thursday 17 May 2018. The respective Community Committees/Boards will meet early-mid June 2018 to consider applications.

PURPOSE

The purpose of the Community Initiatives Fund is to support community based projects in the Rangitikei District that help to develop community cohesion and community resilience.

The Fund is open to all initiatives and opportunities which have potential to benefit the District's communities in one of the following areas:

- Community service and support (programmes/services to support local communities and groups);
- Leisure promotion (projects or programmes that promote participation in leisure within our communities. These can include activities and programmes to increase participation in leisure activities and increased participation in programmes that improve cultural well-being);
- Heritage and environment (projects or programmes which preserve and/or enhance heritage and/or environmental sites, including displays, open days etc.)

Because the characteristics of applications will vary from year to year, there are no fixed allocations for particular categories.

Preference is given to community organisations based in the Rangitikei, but applications will be considered from other organisations (both within and outside the District). Applicants from outside the Rangitikei District will need to provide quantifiable proof of their benefit to the Community.

Please complete this application form in conjunction with the associated notes.

CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Thursday 17 May 2018. Late applications will NOT be considered.

All sponsorship applications are copied into the relevant Community Committee/Board Order Papers and are therefore available to the general public.

SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Town Hall, Hautapu Street, Taihape

Email: info@rangitikei.govt.nz

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines.

Applicant/organisation must be:

- Incorporated Society (certificate or documentation of proof must be supplied);
- Trust or Association (please supply documentation);
- Unincorporated community group
- Umbrella organisation with local branches.

It is expected that the 'umbrella organisation' will have an interest in the project for which funding is being sought.

Council is unable to issue funds directly to individual recipients.

Hints and tips:

Ensure that you give us as much detail as possible in the contacts section. If we have any questions we need to be able to contact you as easily as possible.

When providing contact names please ensure that the people listed are able to answer questions about the application and list the person who completed the application form as the first contact.

The details in this section allow us to understand the objectives of your organisation and the affiliations you have.

If your group is an incorporated society, your constitution will have broad aims for the group listed.

Tell us about your activities, the other groups you work with and how you promote your end objectives.

1. APPLICANT DETAILS (See applicant eligibility criteria)

Full Name of

Organisation: Wanganui Area Neighbourhood Support Groups Inc.

Street address: 69A Moana Street, Wanganui

Postal address: P O Box 443, Wanganui

Post Code: 4540

Contact 1 Name Trudi Deane (Area Coordinator)

Telephone (day) 06 344 6746 or 027 285 8976

Email: nsg.wang@xtra.co.nz

Contact 2 Name Shirley Forward (Chairperson)

Telephone (day): 027 338 6337

Email: shirleyforward1@gmail.com

Legal Status (see Applicant eligibility criteria)

IS YOUR ORGANISATION ACTING AS
AN UMBRELLA ORGANISATION?

☐

Yes

☒

No

IS YOUR ORGANISATION GST
REGISTERED?

☐

Yes

☒

No

If so, please provide
your GST Number:

Bank account:

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

Attach additional sheets if you need to

Neighbourhood Support, working to make our homes, streets and communities safer,
more caring places to live.

Project eligibility criteria

All projects eligible for funding must:

- * Take place within Rangitikei;
- * Demonstrate consideration of how they see their proposal would benefit the community
- * Provide 3 targets that will be used to monitor the outcome of the project
- * Provide a realistic and balanced budget;
- * Be able to contribute a significant proportion to the cost of the project (see Section 4).

Please note:

* Applicants cannot have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same project in the same financial year, i.e. through the Event Sponsorship Scheme, Community Boards/Committees, Annual Plan etc.;

* Applicants cannot apply for funding from the Community Initiatives Fund more than once in any financial year;

* Proposals which are eligible for funding from Creative New Zealand or Sport New Zealand Rural Travel Fund must state clearly if they have made an application to or intend to apply to either fund. The Community Initiatives Fund assessment committee may limit funding to these groups.

* If you receive confirmation of funding from any other organisation before the Committee meets, you must inform the Grants Administrator at the Council.

3. YOUR PROJECT (See project eligibility criteria)

3.1 What is the name of your project? Junior Neighbourhood Support.

Setting up new groups in Marton and attending meetings as guest speakers

3.2 When will it take place? School terms 1 & 3. Organised meeting dates.

3.3 Where will it take place? Marton Junction School, James Cook School

3.4 What type of project are you planning?

☒ Ongoing activity, or

☐ New initiative

Please tick the **ONE** box that **best** describes your project. (See *Community Initiatives Fund Purpose definitions*)

☒ Community service and support, or

☐ Leisure promotion, or

☐ Heritage and environment

3.5 Describe your project in full:

Attach additional sheets if you need to. (sheet attached)

With our Junior Neighbourhood Support programme we present awards at James Cook School, Marton Junction School. Te Kura O Ratana in term 1 and term 3.

3.6 How will the project enhance community health and wellbeing?
(Please select at least two of the following if relevant)

☐ Smoke-free

☐ Sugar-sweetened-beverage-free

☐ Water only

☐ Healthy food options:

(Please select one) Some / Mostly / Only healthy options

☐ Alcohol safety / harm minimisation

Council is working with Healthy Families Whanganui/Rangitikei/Ruapehu to build healthier communities. Your support is appreciated.



Accountability Reports

Successful applicants will be required to report back (to the Chief Executive) on a six-monthly basis or at the conclusion of the project, whichever is later.

For all projects this will include reporting against the three targets that you have identified as indicating success.

Council will also seek your feedback on what worked well for your project and what could be improved.

Promoting Rangitikei District Council's support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. You will need to show how you have done this in the accountability report.

Hints and tips:

Describe your project in full.

In this section we want to know about the complete project, not just the portion you are seeking funding for.

Or you may have a project that supports a small number of people over a longer period of time. In this case you will need to explain the long term benefits of the project to this group.

Be sure to fully describe your target group or those who will benefit from your activity.

Relate your project back to the category under which you applied. If you ticked Heritage and Environment for example, you will need to demonstrate why this is a Heritage and Environment Project.

3.6 Who will benefit from your project? Children from 3

Schools/Kura will benefit and are rewarded for their good behaviour and caring attitude at home, school and in the community. Setting up Neighbourhood Support Groups and sending our weekly newsletters, quarterly newsletters and giving household packs with safety information from our partner agencies. Having Neighbourhood Support signs put up is great for crime prevention, sharing safety information and having a safer, more caring community to live in. We email out warning messages from Civil Defence.

3.7 How will the people who will benefit from your project know

that it is happening? We work with the 3 Junior Neighbourhood Support Schools | Kura, Police, Fire Service and Rangitikei District Council.
The children work hard to receive the awards. We send out weekly and quarterly newsletters to our members and warning messages from Civil Defence.

3.8 How will you acknowledge the funding provided by Rangitikei District Council? *(See Promoting Rangitikei District Council's support)*

In our Annual financial statement, the, Eye on Community Magazine and our quarterly newsletter.

3.9 Nominate 3 targets that will demonstrate the success of your project and the benefit to the Rangitikei District. *Please refer to the funding guide as the targets set here will form the basis of your reporting back to Council when the project is completed.*

Target 1: Meetings to setup new Neighbourhood Support Groups and attend meetings, where we are the guest speaker. Working with Marton Police officers and Civil Defence Emergency Management Officer.

Target 2: Children involved in Junior Neighbourhood Support are learning to be good citizens with positive attitudes and behaviour.

Target 3: Education and information for our group members, increase our group members, share safety information on crime, preparedness for a civil defence emergency and fire safety.

Funding Guide

An organisation may receive a grant for a project in one or more successive years, but must apply annually. All profits from the projects must be held over towards funding the next project.

Grants will usually be up to a maximum of \$2,500 for any project in any one financial year.

Grants will not be made to organisations which have not complied with reporting requirements for previous grants.

This section asks for the total cost of your project. In the income section list the funding from all sources. Council is unlikely to fund 100% of project costs, so it is important that you do not restrict your costs to the amount of funding you are requesting.

Ineligible costs

- * Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- * Grants to individuals;
- * Purchase or long-term lease of equipment or facilities;
- * Food and beverage costs;
- * Retrospective project costs;
- * Costs of bonds or making good any damage done to venues that are hired;

You must provide valid, written quotes for all goods and services for which you are seeking funding.

If no quotes are supplied your application will be ineligible.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

Groups registered for GST must provide figures that are GST exclusive.

4. FINANCIAL INFORMATION (See Funding Guide) Please provide all costs and all sources of income for the project you are planning. Attach additional sheets if necessary

4.1 Project Costs

Outline how much the project will cost to put on:

Item	Amount	
Mileage Junior Neighbourhood Support	\$	104.00
2 trips x 75km @ 0.70cents to Marton	\$	
Mileage Junior Neighbourhood Support	\$	60.00
2 trips x trips x 44km @ 0.70 cents to Ratana	\$	
Mileage to attend meetings for our groups	\$	210.00
and to be guest speakers at meetings.	\$	
4 trips x 75km @ 0.70cents to Marton	\$	
Quote for 36 lunchboxes for Junior	\$	287.00
Neighbourhood Support Awards	\$	480.00
Wages for Assistant Area Coordinator to attend	\$	1,500.00
meetings and awards, 8 hours x \$20 per hour.	\$	
Total Cost (GST inclusive / exclusive Please delete one)	\$	2,641.00

4.2 Project Income

Outline how the costs of the project will be met:

Item	Amount	
Donated material	\$	
Cash in hand towards project	\$	
Intended fundraising (provide an estimate)	\$	
Ticket sales	\$	
Other sponsorship/grants (please specify source/s below)	\$	
Application to be made to Lions Club of Marton	\$	480.00
Application to be made to Lottery for wages	\$	1340.0
	\$	
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	1820.00

Amount of funding you are requesting

from Rangitikei District Council: \$821.00

Please provide a pre-printed bank account deposit slip (or a statement header) for payment should your application be successful.

Please attach your group's latest audited annual accounts. Any organisation that has given away or donated money to other organisations will not be granted Council funding. Recurring events also need to provide a balance sheet.

Quotes must be provided for all goods and services. For services such as power where it is not possible to get a quote, an estimate based on proven figures from previous years must be provided.

HAVE YOU ATTENDED TO ALL OF THE FOLLOWING?

Tick as appropriate

- ☒ Answered all of the questions?
- ☒ Does your financial information add up? **Please check!**
- ☒ Provided daytime phone numbers?
- ☒ Provided full details of your event and included extra pages as appropriate?
- ☒ Provide quotes for all appropriate items?
- ☒ Provided a pre-printed deposit slip or statement header?
- ☒ Provided your latest annual accounts?

All applications that do not have the full and complete documentation (including quotes) cannot be considered by the Committee.

Council staff will check all applications to ensure they meet the criteria included in this application form and are complete. Council staff will contact you for further information if necessary.

4.3 Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
2012 Junior Neighbourhood Support	\$	1000.00
2013 Junior Neighbourhood Support & meetings	\$	2000.00
2015 Junior Neighbourhood Support & meetings	\$	900.00
2016 Junior Neighbourhood Support & meetings	\$	700..00
2017 Junior Neighbourhood Support & meetigns	\$	800.00
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

4.4 Please name two referees for your organisation and your project

Name: Michelle Cameron (Principal, James cook School)

Telephone (day): 06 372 8229

Name: Judy Karaitiana (QSM)

Telephone (day): 06 345 8656 (People's Centre)

5. DECLARATION

☒ I declare that the information supplied here is correct.

Name: Trudi Deane

Signature: _____

Position in organisation: Area Co-ordinator

Date: 17/05/2018

☐ Please tick here if you would like to speak with the Committee about your project. The Committees will meet early-mid June 2018. The Grants Administrator will contact you with more details.

Past Achievements of Junior Neighbourhood Support

Junior Neighbourhood Support is operating in nine primary schools and Kura across the Wanganui/South Rangitikei Area. It is a programme that tries to install a sense of pride in the children their schools and their community. This in turn assists children to be more settled in school and therefore more able to learn. It's based in decile one schools with children from mainly low socio economic households that do not have a lot of the benefits that children from more affluent families have. In terms 1 and 3 this programme recognises 67 children that have made positive changes to their behaviour and attitude. This has a huge impact as they receive a tangible reward of a framed certificate, backpack, lunchbox and a ball.

In November each year we take children from the schools/kura who have been shown to be 'outstanding citizens' on a 'Big Day Out' trip out of town. Last year we took 28 children to Hawera, picnic morning tea at a park, Tawhiti Museum, McDonald's for lunch and a swim at the Aquatic Centre. The children really enjoyed seeing the museum and going on a boat ride. Everyone had a great time swimming and going on the hydro slide. To cool off everyone had ice-blocks. Two of our van drivers were Police Officers. For many of these children ventures outside of Wanganui and Rangitikei are very rare.

When we present the awards at the school assemblies we read out why the children have received their award. Some of the success stories we have heard are children reporting bullying, helping to remove graffiti in their school playground, reporting a school window being left open, handing in lost property, helping other children at school, helping in the community and at home, good behaviour and sharing and caring attitudes, good attitudes when playing in school sports teams, helping a family member who was unwell by phoning for an ambulance and many more great stories.

Our programme is run in partnership with the NZ Police, Fire Service, Civil Defence, and Whanganui & Rangitikei District Council's. Our partner agencies come to the awards and help us present the awards.



ANZ Bank New Zealand Limited

Wanganui Branch
101 Victoria Avenue, Wanganui

Teller's initials
and stamp

Proceeds of cheques unavailable until cleared. ANZ does not receive deposits marked for specific application. ANZ is not responsible for delays in processing this deposit.

For credit of

Paid in by (first and last name)

NEIGHBOURHOOD SUPPORT GROUP FUND

Deposit

Date

Notes

Coins

Sub Total Cash

Cheques
as per reverse

\$

⑈060793⑈ 0202410⑈00 ⑈ 50



P 06-356-4794
F 06-356-4794
E palmerstonnorth@storagebox.co.nz

QUOTATION

Storage Box
Palmerston North
GST Number 85-764-691
Unit 4 168-208 Rangitikei Street
Palmerston North
356-4749

Charge To :

WANGANUI NEIGHBOURHOOD
69A Moana Street

WANGANUI

Deliver To :

WANGANUI NEIGHBOURHOOD SUPPORT
69A Moana Street

WANGANUI

Date	Customer Code	Order Number	Internal Reference	Salesperson	Invoice Number
17/05/2018	003201000043	Trudi		Tania	1-5679

Code	Description	Quantity	Unit Price	Discount	Amount
0091849	Lunch Box 2.2l w/Bottle	36	\$9.99	\$72.00	\$287.64

Your account may be paid by direct debit into our bank account	Subtotal	\$287.64
	GST (Included)	\$37.52
	Invoice Total	\$287.64



Wanganui Area Neighbourhood Support Groups Inc.
P O Box 443
Wanganui 4501
Telephone 06 344 6746 email nsg.wang@xtra.co.nz

6 April 2018

Sumita Dale
23 Riverbank Road
Wanganui

Dear Sumita,

As discussed at the board meeting on 29 March 2018, we would like to increase your hours to 30 hours per fortnight. The hours will be worked on Monday, Tuesday and Thursday's. This is effective from 19 April 2018.

As discussed at the board meeting on 29 March 2018 we would like to offer you a wage increase from \$18.00 per hour to \$20.00 per hour. This is effective from 19 April 2018.

If you wish to accept this offer please sign the attached copy of the letter and return to me.

Kind regards

Shirley Forward
Chairperson
Wanganui Area Neighbourhood Support Inc

I accept the offer

Date

Signed

10 April 2018

Annual Report

Wanganui Area Neighbourhood Support Groups Inc
For the year ended 30 June 2017

Prepared by SBA Wanganui / Sharp Accountancy Services Limited

Contents

3	Compilation Report
4	Entity Information
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Compilation Report

Wanganui Area Neighbourhood Support Groups Inc For the year ended 30 June 2017

Compilation Report to the Officers/Trustees of Wanganui Area Neighbourhood Support Groups Inc.

Scope

On the basis of information provided, we have compiled the financial statements of Wanganui Area Neighbourhood Support Groups Inc for the year ended 30 June 2017.

These statements have been prepared in accordance with the accounting policies described in the Notes to these financial statements.

Responsibilities

The Officers/Trustees are solely responsible for the information contained in the financial statements and have determined that the Special Purpose Reporting Framework used is appropriate to meet your needs and for the purpose that the financial statements were prepared.

The financial statements were prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the financial statements.

No Audit or Review Engagement Undertaken

Our procedures use accounting expertise to undertake the compilation of the financial statements from information you provided. Our procedures do not include verification or validation procedures. No audit or review engagement has been performed and accordingly no assurance is expressed.

Independence

We have no involvement with Wanganui Area Neighbourhood Support Groups Inc other than for the preparation of financial statements and management reports and offering advice based on the financial information provided.

Disclaimer

We have compiled these financial statements based on information provided which has not been subject to an audit or review engagement. Accordingly, we do not accept any responsibility for the reliability, accuracy or completeness of the compiled financial information contained in the financial statements. Nor do we accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on these financial statements.

Small Business Accounting - Wanganui

**Suite 4, Wicksteed Terrace, 212 Victoria Avenue
P O Box 7136, Whanganui 4541**

Dated: 10 August 2017

Entity Information

Wanganui Area Neighbourhood Support Groups Inc For the year ended 30 June 2017

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Wanganui Area Neighbourhood Support Groups Inc

Entity Type and Legal Basis

Incorporated Society

IRD Number

092-240-959

Committee

Shirley Forward - Chairperson

Anne Taylor - Vice Chairperson

S/Sgt Andrew McDonald

Andrew Cotter

Doreen Hardy

Graeme Nixon

Anne Flutey

Shona Connolly

Jan Penn

Physical Address

69A Moana Street, Wanganui East, Wanganui, New Zealand, 4500

Postal Address

69A Moana Street, Wanganui East, Wanganui, New Zealand, 4500

Accountant

Small Business Accounting - Wanganui

Suite 4, Wicksteed Terrace, 212 Victoria Avenue
P O Box 7136, Whanganui 4541

Approval of Financial Report

Wanganui Area Neighbourhood Support Groups Inc For the year ended 30 June 2017

1. The Committee are pleased to present the approved financial report including the historical financial statements of Wanganui Area Neighbourhood Support Groups Inc for year ended 30 June 2017.

APPROVED

Name
Position.....
Date

Name
Position.....
Date

Statement of Financial Performance

Wanganui Area Neighbourhood Support Groups Inc For the year ended 30 June 2017

'How was it funded?' and 'What did it cost?'

	NOTES	2017	2016
Revenue			
Donations, fundraising and other similar revenue	1	42,014	39,859
Revenue from providing goods or services	1	-	1,500
Interest, dividends and other investment revenue	1	611	847
Other revenue	1	2,960	2,102
Total Revenue		45,585	44,308
Expenses			
Volunteer and employee related costs	2	34,760	35,398
Costs related to providing goods or service	2	4,011	6,654
Other expenses	2	6,167	5,537
Total Expenses		44,938	47,589
Surplus/(Deficit) for the Year		647	(3,281)

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Financial Position

Wanganui Area Neighbourhood Support Groups Inc As at 30 June 2017

'What the entity owns?' and 'What the entity owes?'

	NOTES	30 JUN 2017	30 JUN 2016
Assets			
Current Assets			
Bank accounts and cash	3	35,202	34,266
Total Current Assets		35,202	34,266
Non-Current Assets			
Property, Plant and Equipment	5	510	799
Total Non-Current Assets		510	799
Total Assets		35,711	35,065
Total Assets less Total Liabilities (Net Assets)		35,711	35,065
Accumulated Funds			
Accumulated surpluses or (deficits)	6	35,711	35,065
Total Accumulated Funds		35,711	35,065

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Depreciation Schedule

Wanganui Area Neighbourhood Support Groups Inc

For the year ended 30 June 2017

NAME	RATE	METHOD	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE	LOSS
Furniture & Fittings									
Desk, Mobile, Office Chair	16%	DV	676	324	-	-	52	272	-
Total Furniture & Fittings			676	324	-	-	52	272	-
Office Equipment									
HP Probook 450 Computer	50%	DV	1,149	382	-	-	191	191	-
HP Touchsmart Desktop & Printer	50%	DV	1,637	93	-	-	47	47	-
Total Office Equipment			2,786	475	-	-	238	238	-
Total			3,462	799	-	-	289	510	-

These financial statements have been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report and Notes to the Financial Statements.

Statement of Cash Flows

Wanganui Area Neighbourhood Support Groups Inc For the year ended 30 June 2017

'How the entity has received and used cash'

	2017	2016
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	(42,014)	(39,859)
Receipts from providing goods or services	-	(1,500)
Interest, dividends and other investment receipts	(611)	(847)
Cash receipts from other operating activities	(2,960)	(2,102)
Payments to suppliers and employees	39,075	42,252
Cash flows from other operating activities	5,574	5,337
Total Cash Flows from Operating Activities	(936)	3,281
Cash Flows from Investing and Financing Activities		
Receipts from sale of property, plant and equipment	-	(2,663)
Payments to acquire property, plant and equipment	-	3,462
Capital repaid to owners or members	-	(38,346)
Total Cash Flows from Investing and Financing Activities	-	(37,547)
Net Increase/ (Decrease) in Cash	(936)	(34,266)
Cash Balances		
Cash and cash equivalents at beginning of period	34,266	-
Cash and cash equivalents at end of period	35,202	34,266
Net change in cash for period	936	34,266

This statement has been prepared without conducting an audit or review engagement, and should be read in conjunction with the attached Compilation Report.

Statement of Accounting Policies

Wanganui Area Neighbourhood Support Groups Inc For the year ended 30 June 2017

'How did we do our accounting?'

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

The entity is not registered for GST. Therefore all amounts are stated inclusive of GST (if any).

Income Tax

Wanganui Area Neighbourhood Support Groups Inc is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short term deposits) with original maturities of 90 days or less.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.

Notes to the Performance Report

Wanganui Area Neighbourhood Support Groups Inc For the year ended 30 June 2017

	2017	2016
1. Analysis of Revenue		
Revenue		
Neighbourhod Support NZ	10,900	18,490
Wanganui District Council	10,300	10,300
Total Revenue	21,200	28,790
Grants, & Donations		
Community Organisations Grants (COGS)	4,000	4,000
Infinity Foundation	4,888	-
JBS Dudding Trust	700	500
Lotteriers Grant Board	5,000	-
Margaret Watt Children's Trust	400	587
Miscellaneous Donations	1,126	1,082
Rangitikeit District Council	700	900
Whanganui Community Foundation	4,000	4,000
Total Grants, & Donations	20,814	11,069
Sales		
Markat Promotions	-	1,500
Total Sales	-	1,500
Interest		
Interest Received Chq Account	17	85
Interest Received Savings Account	594	762
Total Interest	611	847
Other revenue		
Castlecliff Club	660	-
Grumpy Old Men	500	-
Lions Club of Marton	480	480
Sponsorship	250	220
St Johns Club	-	936
Wanganui East Club	470	466
Wanganui South Rotary Trust	600	-
Total Other revenue	2,960	2,102
	2017	2016

2. Analysis of Expenses

Volunteer and employee related costs		
ACC Levies	-	123
Mileage Reimbursement	915	1,097
Volunteer Exps	20	100



Wages	33,825	34,078
Total Volunteer and employee related costs	34,760	35,398

Administration

Administration Expenses	-	277
Advertising	131	776
AGM Expenses	146	-
Data Base Expenses	811	983
Equipment Purchases (less than \$500)	-	129
First Aid Training	300	2,100
General Expenses	356	-
Meeting Expenses	275	650
Postage	-	482
Printing & Stationery	271	-
Resource Pamphlets etc	421	-
Subscriptions & Levies	137	51
Telephone & Tolls	1,162	1,206
Total Administration	4,011	6,654

Operations

Connecting Community	184	-
Junior Neighbourhood Award	5,390	4,798
Total Operations	5,574	4,798

Other expenses

Accountancy Fees	104	200
Audit Fee	200	-
Depreciation	289	539
Total Other expenses	593	739

	2017	2016
--	------	------

3. Analysis of Assets**Bank accounts and cash**

ANZ Bank Cheque Account 00	10,807	10,705
ANZ Bank Savings Account	24,394	23,561
Total Bank accounts and cash	35,202	34,266



	2017	2016
4. Analysis of Liabilities		
	2017	2016
5. Property, Plant and Equipment		
Furniture and Fittings		
Furniture and fittings owned	676	676
Accumulated depreciation - furniture and fittings owned	(404)	(352)
Total Furniture and Fittings	272	324
Computer Equipment		
Computer Equipment	2,786	2,786
Accumulated depreciation - Computer Equipment	(2,549)	(2,311)
Total Computer Equipment	238	475
Total Property, Plant and Equipment	510	799
	2017	2016
6. Accumulated Funds		
Accumulated Funds		
Opening Balance	35,065	-
Accumulated surpluses or (deficits)	647	35,065
Total Accumulated Funds	35,711	35,065
Total Accumulated Funds	35,711	35,065

7. Commitments

There are no commitments as at 30 June 2017 (Last year - nil).

8. Significant Grants and Donations with Conditions not Recorded as a Liability

Description of the grant or donation, the original amount, the unfulfilled amount and the purpose and nature of the condition(s).

9. Related Parties

There were no transactions involving related parties during the financial year.

10. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

11. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.

Application form :

Marton Country Music Festival

Community Initiatives Fund Application Form 2017/18

PLEASE NOTE

Applications close 12.00 pm (noon), Thursday 17 May 2018. The respective Community Committees/Boards will meet early-mid June 2018 to consider applications.

PURPOSE

The purpose of the Community Initiatives Fund is to support community based projects in the Rangitikei District that help to develop community cohesion and community resilience.

The Fund is open to all initiatives and opportunities which have potential to benefit the District's communities in one of the following areas:

- Community service and support (programmes/services to support local communities and groups);
- Leisure promotion (projects or programmes that promote participation in leisure within our communities. These can include activities and programmes to increase participation in leisure activities and increased participation in programmes that improve cultural well-being);
- Heritage and environment (projects or programmes which preserve and/or enhance heritage and/or environmental sites, including displays, open days etc.)

Because the characteristics of applications will vary from year to year, there are no fixed allocations for particular categories.

Preference is given to community organisations based in the Rangitikei, but applications will be considered from other organisations (both within and outside the District). Applicants from outside the Rangitikei District will need to provide quantifiable proof of their benefit to the Community.

Please complete this application form in conjunction with the associated notes.

CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Thursday 17 May 2018. Late applications will NOT be considered.

All sponsorship applications are copied into the relevant Community Committee/Board Order Papers and are therefore available to the general public.

SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Town Hall, Hautapu Street, Taihape

Email: info@rangitikei.govt.nz

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines.

Applicant/organisation must be:

- Incorporated Society (certificate or documentation of proof must be supplied);

- Trust or Association (please supply documentation);

- Unincorporated community group

- Umbrella organisation with local branches.

It is expected that the 'umbrella organisation' will have an interest in the project for which funding is being sought.

Council is unable to issue funds directly to individual recipients.

Hints and tips:

Ensure that you give us as much detail as possible in the contacts section. If we have any questions we need to be able to contact you as easily as possible.

When providing contact names please ensure that the people listed are able to answer questions about the application and list the person who completed the application form as the first contact.

The details in this section allow us to understand the objectives of your organisation and the affiliations you have.

If your group is an incorporated society, your constitution will have broad aims for the group listed.

Tell us about your activities, the other groups you work with and how you promote your end objectives.

1. APPLICANT DETAILS (*See applicant eligibility criteria*)

Full Name of

Organisation: _____

Street address: _____

Postal address: _____

_____ Post Code: _____

Contact 1 Name _____

Telephone (day) _____

Email: _____

Contact 2 Name _____

Telephone (day): _____

Email: _____

Legal Status (*see Applicant eligibility criteria*)

IS YOUR ORGANISATION ACTING AS
AN UMBRELLA ORGANISATION?

☐

Yes

☐

No

IS YOUR ORGANISATION GST
REGISTERED?

☐

Yes

☐

No

If so, please provide
your GST Number:

Bank account:

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

Attach additional sheets if you need to

Project eligibility criteria

All projects eligible for funding must:

- * Take place within Rangitikei;
- * Demonstrate consideration of how they see their proposal would benefit the community
- * Provide 3 targets that will be used to monitor the outcome of the project
- * Provide a realistic and balanced budget;
- * Be able to contribute a significant proportion to the cost of the project (see Section 4).

Please note:

* Applicants cannot have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same project in the same financial year, i.e. through the Event Sponsorship Scheme, Community Boards/ Committees, Annual Plan etc.;

* Applicants cannot apply for funding from the Community Initiatives Fund more than once in any financial year;

* Proposals which are eligible for funding from Creative New Zealand or Sport New Zealand Rural Travel Fund must state clearly if they have made an application to or intend to apply to either fund. The Community Initiatives Fund assessment committee may limit funding to these groups.

* If you receive confirmation of funding from any other organisation before the Committee meets, you must inform the Grants Administrator at the Council.

3. YOUR PROJECT (See project eligibility criteria)

3.1 What is the name of your project? _____

3.2 When will it take place? _____

3.3 Where will it take place? _____

3.4 What type of project are you planning?

☐ Ongoing activity, or

☐ New initiative

Please tick the **ONE** box that ***best*** describes your project. (See *Community Initiatives Fund Purpose definitions*)

☐ Community service and support, or

☐ Leisure promotion, or

☐ Heritage and environment

3.5 Describe your project in full:

Attach additional sheets if you need to.

3.6 How will the project enhance community health and wellbeing?

(Please select at least two of the following if relevant)

☐ Smoke-free

☐ Sugar-sweetened-beverage-free

☐ Water only

☐ Healthy food options:

(Please select one) Some / Mostly / Only healthy options

☐ Alcohol safety / harm minimisation

Council is working with Healthy Families Whanganui/Rangitikei/Ruapehu to build healthier communities. Your support is appreciated.



Accountability Reports

Successful applicants will be required to report back (to the Chief Executive) on a six-monthly basis or at the conclusion of the project, whichever is later.

For all projects this will include reporting against the three targets that you have identified as indicating success.

Council will also seek your feedback on what worked well for your project and what could be improved.

Promoting Rangitikei District Council's support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. You will need to show how you have done this in the accountability report.

Hints and tips:

Describe your project in full.

In this section we want to know about the complete project, not just the portion you are seeking funding for.

Or you may have a project that supports a small number of people over a longer period of time. In this case you will need to explain the long term benefits of the project to this group.

Be sure to fully describe your target group or those who will benefit from your activity.

Relate your project back to the category under which you applied. If you ticked Heritage and Environment for example, you will need to demonstrate why this is a Heritage and Environment Project.

3.6 Who will benefit from your project? _____

3.7 How will the people who will benefit from your project know that it is happening? _____

3.8 How will you acknowledge the funding provided by Rangitikei District Council? *(See Promoting Rangitikei District Council's support)*

3.9 Nominate 3 targets that will demonstrate the success of your project and the benefit to the Rangitikei District. *Please refer to the funding guide as the targets set here will form the basis of your reporting back to Council when the project is completed.*

Target 1: _____

Target 2: _____

Target 3: _____

Funding Guide

An organisation may receive a grant for a project in one or more successive years, but must apply annually. All profits from the projects must be held over towards funding the next project.

Grants will usually be up to a maximum of \$2,500 for any project in any one financial year.

Grants will not be made to organisations which have not complied with reporting requirements for previous grants.

This section asks for the **total** cost of your project. In the income section list the funding from **all sources**. Council is unlikely to fund 100% of project costs, so it is important that you do not restrict your costs to the amount of funding you are requesting.

Ineligible costs

- * Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- * Grants to individuals;
- * Purchase or long-term lease of equipment or facilities;
- * Food and beverage costs;
- * Retrospective project costs;
- * Costs of bonds or making good any damage done to venues that are hired;

You must provide valid, written quotes for all goods and services for which you are seeking funding.

If no quotes are supplied your application will be ineligible.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

Groups registered for GST must provide figures that are GST exclusive.

4. FINANCIAL INFORMATION (See Funding Guide) please provide **all** costs and **all** sources of income for the project you are planning.

Attach additional sheets if necessary

4.1 Project Costs

Outline how much the project will cost to put on:

Item	Amount	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Cost (GST inclusive / exclusive. Please delete one)	\$	

4.2 Project Income

Outline how the costs of the project will be met:

Item	Amount	
Donated material	\$	
Cash in hand towards project	\$	
Intended fundraising (provide an estimate)	\$	
Ticket sales	\$	
Other sponsorship/grants (please specify source/s below)	\$	
	\$	
	\$	
	\$	
	\$	
Total funds available (GST inclusive / exclusive. Please delete one)	\$	

Amount of funding you are requesting

from Rangitikei District Council: \$ _____

Please provide a pre-printed bank account deposit slip (or a statement header) for payment should your application be successful.

Please attach your group's latest audited annual accounts. Any organisation that has given away or donated money to other organisations will not be granted Council funding. Recurring events also need to provide a balance sheet.

Quotes must be provided for all goods and services. For services such as power where it is not possible to get a quote, an estimate based on proven figures from previous years must be provided.

HAVE YOU ATTENDED TO ALL OF THE FOLLOWING?

Tick as appropriate

<input type="checkbox"/>	Answered all of the questions?
<input type="checkbox"/>	Does your financial information add up? Please check!
<input type="checkbox"/>	Provided daytime phone numbers?
<input type="checkbox"/>	Provided full details of your event and included extra pages as appropriate?
<input type="checkbox"/>	Provide quotes for all appropriate items?
<input type="checkbox"/>	Provided a pre-printed deposit slip or statement header?
<input type="checkbox"/>	Provided your latest annual accounts?

All applications that do not have the full and complete documentation (including quotes) cannot be considered by the Committee.

Council staff will check all applications to ensure they meet the criteria included in this application form and are complete. Council staff will contact you for further information if necessary.

4.3 Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

4.4 Please name two referees for your organisation and your project

Name: _____

Telephone (day): _____

Name: _____

Telephone (day): _____

5. DECLARATION

☐ I declare that the information supplied here is correct.

Name: _____

Signature: _____

Position in organisation: _____

Date: _____

☐ Please tick here if you would like to speak with the Committee about your project. The Committees will meet early-mid June 2018. The Grants Administrator will contact you with more details.

Application form :

Marton Players Inc
Open Stage Fridays



Rangitikei District Council

Community Initiatives Fund Application Form 2017/18

RECEIVED

29 MAY 2018

To: CR

File: 3-GF-8-2

Doc: 13 025



PLEASE NOTE

Applications close 12.00 pm (noon), Thursday 17 May 2018. The respective Community Committees/Boards will meet early-mid June 2018 to consider applications.

PURPOSE

The purpose of the Community Initiatives Fund is to support community based projects in the Rangitikei District that help to develop community cohesion and community resilience.

The Fund is open to all initiatives and opportunities which have potential to benefit the District's communities in one of the following areas:

- Community service and support (programmes/services to support local communities and groups);
- Leisure promotion (projects or programmes that promote participation in leisure within our communities. These can include activities and programmes to increase participation in leisure activities and increased participation in programmes that improve cultural well-being);
- Heritage and environment (projects or programmes which preserve and/or enhance heritage and/or environmental sites, including displays, open days etc.)

Because the characteristics of applications will vary from year to year, there are no fixed allocations for particular categories.

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Please complete this application form in conjunction with the associated notes.

CLOSING DATE FOR APPLICATIONS: 12.00 pm (noon) Thursday 17 May 2018. Late applications will NOT be considered.

All sponsorship applications are copied into the relevant Community Committee/Board Order Papers and are therefore available to the general public.

SEND YOUR APPLICATION TO:

Postal address: Grants Administrator, Rangitikei District Council,
Private Bag 1102, Marton 4741

Hand deliver to: Rangitikei District Council Office, 46 High Street, Marton; or
Taihape Service Centre, Town Hall, Hautapu Street, Taihape

Email: info@rangitikei.govt.nz

Applicant eligibility criteria:

Applicant must be able to meet all the criteria stipulated in the guidelines.

Applicant/organisation must be:

- Incorporated Society (certificate or documentation of proof must be supplied);

- Trust or Association (please supply documentation);

- Unincorporated community group

- Umbrella organisation with local branches.

It is expected that the 'umbrella organisation' will have an interest in the project for which funding is being sought.

Council is unable to issue funds directly to individual recipients.

Hints and tips:

Ensure that you give us as much detail as possible in the contacts section. If we have any questions we need to be able to contact you as easily as possible.

When providing contact names please ensure that the people listed are able to answer questions about the application and list the person who completed the application form as the first contact.

The details in this section allow us to understand the objectives of your organisation and the affiliations you have.

If your group is an incorporated society, your constitution will have broad aims for the group listed.

Tell us about your activities, the other groups you work with and how you promote your end objectives.

1. APPLICANT DETAILS (See applicant eligibility criteria)

Full Name of

Organisation: Marlton players Inc

Street address: 366 Wellington Rd

Postal address: Marlton

Post Code: 4710

Contact 1 Name Liz Rayner

Telephone (day) 06327 7881

Email: v.rmedia@strg.co.nz

Contact 2 Name Annie Whitfield

Telephone (day): 06 027 487 8372

Email: ajandfame@yahoo.com

Legal Status (see Applicant eligibility criteria)

IS YOUR ORGANISATION ACTING AS AN UMBRELLA ORGANISATION?

☐

Yes

☒

No

IS YOUR ORGANISATION GST REGISTERED?

☒

Yes

☐

No

If so, please provide your GST Number:

49

596

693

Bank account:

03

0683

0143667

00

2. WHAT ARE THE OBJECTIVES OF YOUR ORGANISATION?

Attach additional sheets if you need to

To further the Participation and enjoyment of the performing arts locally for all ages.

Project eligibility criteria

All projects eligible for funding must:

- * Take place within Rangitikei;
- * Demonstrate consideration of how they see their proposal would benefit the community
- * Provide 3 targets that will be used to monitor the outcome of the project
- * Provide a realistic and balanced budget;
- * Be able to contribute a significant proportion to the cost of the project (see Section 4).

Please note:

* Applicants cannot have been financially supported by the ratepayers of the Rangitikei District Council through some other means for the same project in the same financial year, i.e. through the Event Sponsorship Scheme, Community Boards/Committees, Annual Plan etc.;

* Applicants cannot apply for funding from the Community Initiatives Fund more than once in any financial year;

* Proposals which are eligible for funding from Creative New Zealand or Sport New Zealand Rural Travel Fund must state clearly if they have made an application to or intend to apply to either fund. The Community Initiatives Fund assessment committee may limit funding to these groups.

* If you receive confirmation of funding from any other organisation before the Committee meets, you must inform the Grants Administrator at the Council.

3. YOUR PROJECT (See project eligibility criteria)

3.1 What is the name of your project? _____

Open stage Friday

3.2 When will it take place? _____

Every third Friday

3.3 Where will it take place? _____

Marton players theatre

3.4 What type of project are you planning?

☐ Ongoing activity, or

☒ New initiative

Please tick the **ONE** box that **best** describes your project. (See Community Initiatives Fund Purpose definitions)

☐ Community service and support, or

☒ Leisure promotion, or

☐ Heritage and environment

3.5 Describe your project in full:

Attach additional sheets if you need to.

Our aim is provide a platform for all of the performing artists, locally, to have a chance to perform live on stage, every month and bring outside acts to Marton.

3.6 How will the project enhance community health and wellbeing?

(Please select at least two of the following if relevant)

☐ Smoke-free

☐ Sugar-sweetened-beverage-free

☒ Water only

☐ Healthy food options:

(Please select one) Some / Mostly / Only healthy options

☒ Alcohol safety / harm minimisation

Council is working with Healthy Families Whanganui/Rangitikei/Ruapehu to build healthier communities. Your support is appreciated.



Accountability Reports

Successful applicants will be required to report back (to the Chief Executive) on a six-monthly basis or at the conclusion of the project, whichever is later.

For all projects this will include reporting against the three targets that you have identified as indicating success.

Council will also seek your feedback on what worked well for your project and what could be improved.

Promoting Rangitikei District Council's support:

The support of the Rangitikei District Council must be acknowledged on all publicity material. Logos may be obtained from the Council Administrator. You will need to show how you have done this in the accountability report.

Hints and tips:

Describe your project in full.

In this section we want to know about the complete project, not just the portion you are seeking funding for.

Or you may have a project that supports a small number of people over a longer period of time. In this case you will need to explain the long term benefits of the project to this group.

Be sure to fully describe your target group or those who will benefit from your activity.

Relate your project back to the category under which you applied. If you ticked Heritage and Environment for example, you will need to demonstrate why this is a Heritage and Environment Project.

3.6 Who will benefit from your project?

Use of
Sound equipment for
All types of performers from
musicians to dancers.

We want to encourage all of
the performing arts including
drama along with providing
entertainment for local audiences

3.7 How will the people who will benefit from your project know

that it is happening? through Newspaper
and other publicity &
emails. plus direct contact
with performers.

3.8 How will you acknowledge the funding provided by Rangitikei District Council? (See Promoting Rangitikei District Council's support)

With a follow up Newspaper
article & any Newsletter

3.9 Nominate 3 targets that will demonstrate the success of your project and the benefit to the Rangitikei District. Please refer to the funding guide as the targets set here will form the basis of your reporting back to Council when the project is completed.

Target 1: Numbers of performers

Target 2: Numbers of audience

Target 3: Numbers of guest artists.
putting Maori on their
tour schedules.

Funding Guide

An organisation may receive a grant for a project in one or more successive years, but must apply annually. All profits from the projects must be held over towards funding the next project.

Grants will usually be up to a maximum of \$2,500 for any project in any one financial year.

Grants will not be made to organisations which have not complied with reporting requirements for previous grants.

This section asks for the **total** cost of your project. In the income section list the funding from **all sources**. Council is unlikely to fund 100% of project costs, so it is important that you do not restrict your costs to the amount of funding you are requesting.

Ineligible costs

- * Facility development or funding for capital works (i.e. the cost of buildings or items necessary to operate the facility);
- * Grants to individuals;
- * Purchase or long-term lease of equipment or facilities;
- * Food and beverage costs;
- * Retrospective project costs;
- * Costs of bonds or making good any damage done to venues that are hired;

You must provide valid, written quotes for all goods and services for which you are seeking funding.

If no quotes are supplied your application will be ineligible.

General overheads such as power costs, administration costs etc. must be based on proven figures from previous year's accounts.

Groups registered for GST must provide figures that are GST exclusive.

4. FINANCIAL INFORMATION (See Funding Guide) Please provide all costs and all sources of income for the project you are planning. Attach additional sheets if necessary

4.1 Project Costs

Outline how much the project will cost to put on:

Item	Amount
Sound equipment rental	\$ 7,555.13
(attached)	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total Cost (GST inclusive / exclusive. Please delete one)	\$ 7,555.13

4.2 Project Income

Outline how the costs of the project will be met:

Item	Amount
Donated material	\$ 2,260.87
Cash in hand towards project	\$ 250.00
Intended fundraising (provide an estimate)	\$ 3,330.00
Ticket sales	\$ 500.00
Other sponsorship/grants (please specify source/s below)	\$
	\$
	\$
	\$
	\$
Total funds available (GST inclusive / exclusive. Please delete one)	\$ 6,340.87

Amount of funding you are requesting

from Rangitikei District Council: \$ 1,214.00

Please provide a pre-printed bank account deposit slip (or a statement header) for payment should your application be successful.

Please attach your group's latest audited annual accounts. Any organisation that has given away or donated money to other organisations will not be granted Council funding. Recurring events also need to provide a balance sheet.

Quotes must be provided for all goods and services. For services such as power where it is not possible to get a quote, an estimate based on proven figures from previous years must be provided.

HAVE YOU ATTENDED TO ALL OF THE FOLLOWING?

Tick as appropriate

<input type="checkbox"/>	Answered all of the questions?
<input type="checkbox"/>	Does your financial information add up? Please check!
<input type="checkbox"/>	Provided daytime phone numbers?
<input type="checkbox"/>	Provided full details of your event and included extra pages as appropriate?
<input type="checkbox"/>	Provide quotes for all appropriate items?
<input type="checkbox"/>	Provided a pre-printed deposit slip or statement header?
<input type="checkbox"/>	Provided your latest annual accounts?

All applications that do not have the full and complete documentation (including quotes) cannot be considered by the Committee.

Council staff will check all applications to ensure they meet the criteria included in this application form and are complete. Council staff will contact you for further information if necessary.

4.3 Has your group received funding from the Rangitikei District Council in the last 5 years? If yes, please list all grants made below.

Event/Project/Activity	Amount	
NIL	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

4.4 Please name two referees for your organisation and your project

Name: Humphrey Calkin

Telephone (day): 327 7758

Name: Kevin Jensen

Telephone (day): 327 7433

5. DECLARATION

☒ I declare that the information supplied here is correct.

Name: Liz Rayner

Signature: [Signature]

Position in organisation: Secretary

Date: 28/5/18

☒ Please tick here if you would like to speak with the Committee about your project. The Committees will meet early-mid June 2018. The Grants Administrator will contact you with more details.



PA, DJ and Pro Audio, Installation and Sales

www.prosound.co.nz

Also trading as Soundstore NZ

TAX INVOICE

ProSound Ltd

Unit 4/14 Broad St

PO Box: 19582

Woolston

Tel : 03 384 8576

Bill To:

Marton Players Theatre

Attn: Brian Baillie

366 wellington road

Marton

0272299303

GST Reg. Number : 82-547-045

GST Invoice No : 00085920

Date: 09-5-2018

Page: 1

Your Order No.:

Description	Exc GST Amount	GST
2 x RCF HD12A D-Line 12" 600w powered speaker	\$2,260.87	S15
1 x RCF SUB705AS Mk2 15" ACTIVE SUB 1400W	\$1,814.90	S15
1 x RCF LPA24 24cx 24ch mixer	\$1,021.73	S15
1 x EWI PSPX-24-4/100 24-CH 4 Return 100FT <u>Multicore Snake</u>	\$1,055.66	S15
1 x K&M 21449 Pair of speaker stands with bag	\$239.13	S15
6 x SAMSON TOURTEK TM30 30ft MIC CABLE	\$177.39	S15
Freight stands and snake to: 355 Wellington Rd Marton		S15
Sub Total Excluding GST	\$6,569.68	

Payment Details

Method: Direct Transfer

Please make cheques payable to ProSound Ltd
Bank details for direct transfer: BNZ Bank
Branch code: 020842 Acc no: 0215323 00

Freight: \$0.00 S

GST: \$985.45

Total Amount: \$7,555.13

Amount Applied: \$7,555.13

Balance Due: \$0.00

PLEASE PAY ON INVOICE UNLESS 20TH MONTH FOLLOWING INVOICE TERMS HAVE BEEN PREVIOUSLY AGREED.
ALL GOODS ARE SUPPLIED UNDER THE CONDITIONS AVAILABLE TO VIEW ONLINE AT
www.soundstore.co.nz/t-privacy.aspx
STATEMENTS WILL NOT BE ISSUED UNLESS REQUESTED

Attachment 3



Memorandum

To: Marton Community Committee
From: Nardia Gower, Governance Administrator
Date: 23 May 2018
Subject: Small Projects Grant Scheme Update – June 2018
File: 3-CC-1-3

1 Allocation

- 1.1 The amount of the 2017-2018 Small Projects Grant Scheme for Marton Ward is \$3,422.00.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.
- 1.3 At its last meeting for the 2016-2017 year the Committee resolved to carry-over the balance of the Scheme; the remaining balance was \$3,232.00. This gives a total allocation for the 2017-2018 year of \$6,654.00.

2 Urgent Funding

- 2.1 It was agreed by the following committee members: Donna Harris, Jenny Greener, Lynda Hunter, Lynne Sheridan and Carolyn Bates, to approve urgent payment of \$200 to the Centennial Park Development Group - Skatepark Extension to assist with fundraising at the Marton Market Day held on 25 November 2017. A resolution to formally approve this grant is required at the Marton Community Committee meeting on 13 December 2017.

3 Breakdown

- 3.1 For the 2017-18 year the following amounts have been used by the committee:
 - \$1000 – To the Lions Club of Marton for their street hanging basket project - *this was paid in August 2017*
 - \$200 – To the Centennial Park Development Group - Skatepark Extension towards fundraising projects – *this was paid on 23 November 2017*
 - \$800 – To the Centennial Park Development Group - Skatepark Extension towards fundraising projects – *this was paid on 15 January 2018*
 - \$600 – To the Croquet Club - towards the mural on the building. – *this was paid on 15 January*

- \$2900 – To Tutaenui Hall – to purchase a 24 hour defibrillator. – this was paid

4 Remaining Budget

- This leaves a remaining budget for the 2017-2018 financial year of \$1154.00.

5 Recommendations:

- 5.1 That the memorandum 'Small Projects Grant Scheme Update – June 2018 be received.
- 5.2 That the Marton Community Committee recommends to Council that the unspent balance of the Small Projects Grant Scheme be carried forward to the 2018/19 Financial year.

Nardia Gower
Governance Administrator

Attachment 4

STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS

Partnering Organisation: Project Marton

Period under review: Work Plan 2018 to 2019

Group of Activities: Community Well-being

- Attracting people to the Rangitikei to live (or to stay living here)
- Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

Activity: Economic development and District Promotion

Council's intended Level of Service is to:	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District.
Action	Cumulative progress for the Year
1. Market Day - To deliver a vibrant event that attracts visitors to our town, offering opportunity for retailers, organisations and producers to showcase their services and products within a community setting.	
2. Harvest Fair – To create a boutique market that showcases Martons rich farming history whilst creating a welcoming environment for all our residents and visitors.	

Council's intended Level of Service is to:	Contract with local organisations to provide a range of information, such as: * Up-to-date calendar of events, and * Community newsletters
Action	Cumulative progress for the Year
1. Regular weekly email newsletters to keep people informed of the upcoming events, ensuring maximum participation.	
2. Printed monthly community newsletters delivered to cafes, hairdressers, library, doctors, council, motorhome park. Highlighting all the upcoming events, activities and initiatives, as well as supporting local businesses.	
3. Include upcoming events on Eventfinder & Project Martons calendar of events to create greater exposure.	
4. Create a welcome to Marton pack containing the calendar of events and community newsletters.	
Council's intended Level of Service is to:	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, and social media opportunities.
Action	Cumulative progress for the Year
1. Support the calendar on Rangitikei.com	
2. Maintain and regularly update the Project Marton Facebook page to present local knowledge of upcoming events and initiatives, share relevant FB pages and answer incoming queries through the Project Marton community FB page.	

Activity: Community Partnerships

Council's intended Level of Service is to:	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District
Action	Cumulative progress for the Year
1. Work with agencies to develop opportunities for youth development; furthering their life skills & experiences.	
2. Work with schools, to encourage participation with all events	
3. Provide opportunity and support for youth to take ownership of areas of event, while providing a solid learning experience and encouraging the development of valuable transferrable skills.	
Council's intended Level of Service is to:	Develop high trust contracts with agencies in each of the three main towns to undertake community development
Action	Cumulative progress for the Year
1. Support the place making group to roll out the town centre plan activities.	
2. Provide monthly reports to the Marton Community Committee on developments within Project Marton. Consider opportunities to collaborate on adhoc initiatives for the benefit of the town.	
3. Facilitate the Southern Rangitikei Health Network meeting, allowing opportunity for agencies to network and work together; delivering a more cohesive service for our community.	

4. Collaborate with other organisations and businesses to support the delivery of business support and After 5 networking opportunities.	
5. Timebank - Seek funding for a fixed term contract to lead on this initiative.	
6. Christmas giving tree - Continue to work with other agencies to ensure families are supported during the Christmas period.	
7. Present quarterly community service awards, celebrating those that make a positive contribution to our community.	
8. Continue to promote Marton as a town to visit, enjoy and live in.	
9. Collaboration with other town coordinators to promote the district through distribution of printed & digital material; showcasing the district.	
Council's intended Level of Service is to:	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District.
Action	Cumulative progress for the Year
1. Facilitate the cooking classes, run with support of our local volunteers.	
2. Support the development and activities of the "Mens Shed"	

3. Support the development and activities of the community garden.	
4. Support the activities of other local service clubs and organisations – promoting their events and activities.	

Attachment 5

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2017/18				Apr-18
Major programmes of work outlined in the LTP/Annual Plan 2017/18				
Parks and Open Spaces	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Commence tree replacement programme in Council's parks	Tree planting schedule completed	Trees planted in a number of parks and road reserves. Trees planted in various locations. Marton, Turakina, Koitiata and Mangaweka. Winter tree planting was completed.	This project is now completed for 2017/18.	Planning for 2018/2019 planting.
Parks Upgrade Partnership- \$50,000 available		\$3400 has been granted to Taihape Showjumping Group for upgrading horse yards at Memorial Park, Taihape.	No new applications. \$46,600 still available.	
Parks and Reserves: carry forward projects from 2016/17				
Parks Upgrade Partnership Fund: BBQ & seating, Wilson Park (proposal from Marton Community Committee) \$6,000 Friends of Mt Stewart – Lookout \$14,226.00 RDC - Drinking Fountains - \$9,343.57	Building consent issued for lookout tower. Friends of Mt Stewart - lookout tower: no further progress will be made until ground conditions dry out. External funding of \$15,343.71 has been received by RDC meaning (with Council's contribution) that three fountains can be purchased.	Three drinking water fountains have been purchased (for Centennial Park, Marton, Bulls Domain, and Memorial Park, Taihape) and initial discussions held re installation. MCC has confirmed they no longer require the \$6000 towards a BBQ and seating for Sir James Wilson Park. The Mt Stewart lookout tower was completed and an opening ceremony held on 21 December. Water fountains have been installed at Centennial Park (Marton), Memorial Park (Taihape) and Bulls Domain.	These carry-forward projects from 2016/17 are now complete.	
Community Buildings	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Prepare a concept design with costings on (a) retaining all the facades of the Cobbler/Davenport/Abraham & Williams buildings (High Street/Broadway, Marton) and building new behind them, and (b) demolishing all buildings and erecting an entirely new building, together having regard to the impact on the Broadway streetscape and opportunities for external funding support and (c) scoping and costing the upgrade of buildings on the Marton Library site and the Marton Administration Building site so that they are fit for purpose as a reference point for a. and b.	Opus was engaged to prepare a heritage assessment and concept development design. They undertook preliminary site investigations in mid-November. Consultation on the extent of the present buildings to be preserved was conducted as part of the 2017/18 Annual Plan process.	Council has agreed to do further work to clarify costs between heritage preservation and a new build for the proposed Marton Civic Centre on the corner of Broadway and High Street. Opus consultants have been commissioned to provide costings for an upgrade of buildings on the Marton Library site and the Marton Administration site so that they are fit for purpose as a reference point for the investigations on the Cobbler / Davenport/Abraham & Williams Buildings site. A meeting to update building owners was held on 18 December, with a very low number of attendees. An application has been made to Lotteries Heritage for a feasibility study on establishing the Marton Heritage Precinct as a collaborative initiative between private building owners and Council. The precinct area contains 65 buildings, of which 16 are heritage listed.	Costings for upgrading the buildings on Marton Library and Marton Administration sites so that they are fit for purpose as a reference point for the Cobblrt, Davenport, Abraham & Williams site have been received. The cost difference is small and outweighed by the potential impact of Council's presence in the CBD and the benefit of redeveloping the current High Street site for residential purposes.	Information gathering for options for residential subdivision of 46 High Street site and for co-investment options by Council with a developer.
Secure a new contract for the cleaning of Council properties	Council resolved to seek tenders for several geographically defined contracts allowing tenders to cover one, some or all of the contracts, with the new contract/s to start from 1 November 2017, to include the proposed Mangaweka village and Papakai Park toilet facilities, to be inclusive of all cleaning and stock consumables, and to be for a two year period, and that, simultaneously with seeking tenders, staff investigate the implications of bringing the cleaning service in-house.	Council has resolved that an in-house cleaning service for council properties, district-wide, will be implemented, effective 1 November 2017. Materials and consumables have been sourced. Health & Safety briefing has been planned for transferring staff, and appropriate consumable guides and wall charts have been prepared for each council site. In-house team commenced.	This item is now complete.	

Community Buildings: carry forward projects from 2016/17				
Painting of Marton Park Jubilee Pavilion	Colours have been confirmed by Marton Community Committee - White and Dark Charcoal.	Quote has been received. Purchase order has been issued for exterior/interior painting excluding roof, which will be washed down to clean up tiles. Minor maintenance carried out. Painting commenced in December.	This project is now complete.	
Painting of Marton Memorial Hall	Colours have been confirmed by Marton Community Committee - White and Dark Charcoal.	Tender was let to Programmed Property Services. Surface preparation underway. Painting has been completed.	This project is now complete.	
Swimming Pools: carry forward projects from 2016/17				
Marton Swim Centre renewals: new shed, new plant	Building Consent issued for new shed.	Code of Compliance for shed has been issued. Stairs, safety rail and kick plate have been installed on tank viewing platform in original shed.		No further work until swim centre closes for season.
Community Housing	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Continue the upgrade programme for Council's community housing (unless the ownership and control is transferred to another organisation)	Inspections will be carried out using the Housing Warrant of Fitness Assessment Checklist and Manual as prepared by the Otago Medical School.	Council resolved, at their November meeting, that the management / ownership of community housing remain in-house for the time-being. Council also resolved that it investigates a rental policy, effective 1 July 2018, determining criteria for break-even rentals and market rentals, and also implements an integrated approach to the delivery of an effective and efficient capital renewal programme including ways to improve the warmth and energy efficiency, and reconfigure and improve the functionality, including sale and purchase, and re-builds and new builds. Housing inspections were carried out in Bulls, Ratana, and Cuba and Russell Streets in Marton. Ceiling insulation was installed at the Cobber Kain units.	Bulls, Ratana and Russell Street, Marton and Matua and Weka Street (Taihape) units have had yearly inspections.	Wellington Road and Cobber Kain (Marton) will be inspected over next two months, inspections had to be delayed in March. Work plan will be prioritised once completed.
Property	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Exercise the right to purchase 7 King Street, Marton (site of waste transfer station and works/parks team depot)	Formal advice to LINZ as specified under the lease	Clarification that no iwi or other interests require further consideration. LINZ preparing offer price. Council confirms authority for Chief Executive to purchase up to budgeted sum. Sale and purchase agreement ready for signing by Council and LINZ. Certificate of title has been finalised.	This project is now complete.	
Cemeteries	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Extend roadway at Mt View cemetery, Marton	Concept design of Mt View cemetery extension, including new road and carpark	Plan finalised	No progress this period	Discuss with Roading the cost to extend the road or build the carpark. Now likely to be summer 2019.
Other major programmes of work carried out during 2017/18				
Projects	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Investigate and report upon				

* installing fencing on the perimeter of Centennial Park (Marton) and security cameras over the pavilion	The netting surround the courts requires replacement. Several of the posts that have been set into a raised concrete footing are starting to expand resulting in the concrete cracking in these locations. These cracks will continue to expand as the post rust further. The netting is also badly damaged in a number of areas and is badly stretched caused by vandalism, historic plant growth and long term wear. A local contractor has designed and priced a system where the posts are bolted/bracketed onto the existing concrete footings so the footings do not need to be removed or replaced. The cost is approx \$24,000.	A purchase order has been issued. Perimeter fencing was installed in November.	Perimeter fencing is completed.	
* fencing the open drain at Marton Park	The objective in fencing is to prevent small children falling into the deep-sided drain. However, it needs to be of an open mesh design so that the area remains visible.	An alternative to fencing is to create a gentle swale with a gradient which can be mowed. This will be discussed with the group involved in planning the upgrade of Marton Park.	Discussion with contactors on the cost of creation of a swale drain.	Confirm which alternative is to proceed.

ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2017/18 Apr-18

Major programmes of work outlined in the LTP/Annual Plan 2017/18

Pavement Rehabilitation	Route Position Length	Status	Start date	Completion date	Planned for the next two months
Rehabilitation of 6.52 km of existing sealed roads subject to Project Feasibility Reports to determine validity for progressing to the design and construction phase.					
Marton: Jeffersons Line	RP. 3840-4415; 575m	Road section brought forward from 2018/19 prog due to increase deterioration.	Apr-18	Jun-18	Construction has commenced.
Marton: Galpins Road	RP. 1080-1800; 720m	Road section brought forward from 2018/19 prog due to increase deterioration.	Dec-17	Apr-18	Completed
Sealed Road Resurfacing (over 200m)	Route Position Length	Status	Start date	Completion date	Planned for the next two months

Sealed road resurfacing of 60.9 km (over 200 metres). This list is indicative and subject to alteration when and where reprioritised sites and conflicts with external activities are identified.

Marton Beaven Street	RP. 6 - 471 - 465m				
Marton Broadway	RP 221 - 458 - 237m				
Marton Bruce Road	RP. 760 - 3137 - 2377m				
Marton Calico Line	RP. 175 - 515 - 340m				
Marton Follett Street	RP. 5 - 30 - 25m (AC)				
Marton Gowers Road	RP. 6 - 868 - 862m				
Marton Griffins Road	RP. 420 - 1340 - 920m				
Marton High Street	RP. 22 - 540 - 518m				
Marton Jeffersons Line	RP. 5760 - 8481 - 2721m				
Marton Lower High Street	RP. 0 - 153 - 153m (AC)				
Marton Main Street	RP. 78 - 415 - 337m				
Marton Makuhou Road	RP. 5827 - 6000 - 173m				
Marton Onepuhi Road	RP 23 - 1823 - 1800m & 2046 - 4160 - 2114m				
Marton Potaka Street	RP. 4 - 114 - 110m				
Marton Station Road & Extension	RP. 1095 - 1152 - 57m plus 88m				
Capex report 2017/18	cumulative to 30/09/2017	cumulative to 31/12/2017	cumulative to 30/3/2018	cumulative to 30/6/2018	Budget
Sealed road surfacing:	\$507	266,097	1,403,180		1,789,375
Drainage Renewals	10,687	109,571	261,005		352,425
Pavement rehabilitation	214,863	422,073	1,332,468		1,688,679
Structures component replacement	175	45,322	168,630		189,163
Traffic services renewal	176,516	189,514	208,823		224,950
Associated improvements	This category has been deleted				
Unsealed road metalling	159,916	223,395	257,189		460,125
TOTAL	562,664 (12%)	1,255,972 (27%)	3,631,295 (77%)		4,704,717
Streetlight renewals	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months F74:F88

LED replacements – accelerate the replacement of high pressure sodium in pedestrian category lighting areas[1] so that the programme of replacing all 1098 streetlights not yet replaced by LEDs is complete before December 2018 [1] This category includes all the District's local urban roads except for some high use routes n Marton. State highways are outside the scope of this programme.	There are approximately 100 LED's left to be replaced most of these in Taihape, these should be completed by February.				As there was savings on the purchase for stage 2 LED's there will be a surplus of funds which will be used to start stage 3 which are the higher use roads in Marton. Lighting designs for stage 3 have been completed. All funds at the advanced FAR will be spent this year.
Footpath Renewals	Design/ Scoping	Tender/Contract docs	Under construction	Complete	
Marton Broadway, north of Follett Street	site under investigation and design.		Feb-18	May-18	Under construction
Marton Hendersons Line .	site under investigation and design.	Targeted maintenance	Nov-17	Dec-17	Completed
New Footpaths	Design/ Scoping	Tender/Contract docs	Under construction	Complete	
Marton Wilson Place.	survey and design complete.			Oct-17	Complete
Other major programmes of work carried					
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete	
Investigate and report on					
* installing a new pedestrian crossing on Wellington Road (Marton) between Hereford and Morris Streets and on Bridge Street (Bulls) between the Burger bar and the Information Centre;					(1) Not physically possible to construct crossing at this location. (2) Awaiting decision from NZTA re Bulls and the potential upgrade of the intersection with SH's 1 & 2 is part of a strategic plan NZTA have named 'Accessing Central New Zealand'
Carry forward programmes from 2016/17					
Turakina Valley Road repairs following storm event in June 2015					Construction of James Road project has commenced and almost complete.
Other areas of network following storm event in June 2015					Some remedial work being carried out on Mount Curl
Repairs to damage from Debbie event April 2017					Most sites have been designed and repairs to the sites currently underway
Repairs for damage to network arising from July 13/14 event.					Considerable damage was caused to the network as a result of this event. Most designs completed and work to address the respective sites has commenced.

RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2017/18

Apr-18

Major programmes of work outlined in the LTP/Annual Plan 2017/18			
What are they:	Targets	Progress to date	Work planned for next three months
Marton Waste Transfer Station - recycle shop - trial	Fully-funded by the waste levy and the contractor.	Shop operational	Monitor participation rate by public. Shop income recorded for feasibility purposes.
Review the Waste Management and Minimisation Plan	This must be complete by 30 June 2018: Waste Management Act, section 50. Consultation will coincide with that undertaken for the 2018-28 Long Term Plan. The waste assessment (prescribed under section 51 of the WMA) must be complete before that review starts. Ideally, this work entails an analysis of all waste streams. However, as all kerb-side collection of waste in the District is done by private contractors, access to information about the characteristics of this waste is unlikely. This means the analysis is confirmed to waste taken to the waste transfer stations. Budget Waste takes its waste direct to the landfill.	Draft WMMP out for consultation	Draft WMMP 2018 out for consultation in association with LTP. One submission received thus far.
Waste minimisation	Waste Education NZ visits.	Marton School, Mangaweka and Mataroa schools	Participation is optional

	Horizons Enviroschools programme.	Kumara cluster workshop	Participation in programme - optional	
Other projects				
What they are:	Targets:	Progress to Date	Work planned for next three months	
WMMP 2017	Prepare Draft for Consultation	Draft WMMP out for consultation	Consultation on draft WMMP 2018	
STORMWATER GROUP OF ACTIVITIES 2017/18				Apr-18
Major programmes of work outlined in the LTP/Annual Plan 2017/18				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton: renewal of stormwater reticulation in Milne Street (\$80,000).	Renewal of 450mm dia culvert between 2-17 Milne Street Marton as existing main assessed as condition 5 (very poor)	Investigation underway, CCTV of pipe shows little defects with majority of problems with sump leads. 1) stormwater modelling to determine if 450mm dia culvert size is sufficient 2) Stormwater repairs to be undertaken by Doughty drainage. Start date TBC		
Other major programmes of work carried out during 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Improvements to Marton stormwater reticulation (locations dependent on final modelling from Horizons Regional Council) (\$470,000)	Hot spots investigation and design mitigation underway.	Contract awarded to Doughty Contractors for Hammond Street \$124,796.00	Hammond St project is complete	Completed Nov 2017
SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2017/18				Apr-18
Major programmes of work outlined in the LTP/Annual Plan 2017/18				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton: various reticulation renewals (\$411,000).	Sewers for renewal being surveyed ready for lining.	Relining contract awarded to Pipetech 450k per annum. Hotspots identified through condition assessment (CCTV) and schedule of works provided by Pipetech.	230k of Relining work completed in Oct 2017. Contractor to undertake repairs of King Street prior to starting in Taihape. Remainder of relining programme to start in Taihape in May 2018.	
Marton – treatment renewals prior to full assessment and drafting of consent application (\$267,000).	Scope to be confirmed.			
Continue review of trade waste agreements. This was noted in the LTP specifically for Midwest Disposals	Dependent on Consent renewal - consent lodged 2015.			
Other major programmes of work carried forward from 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton wastewater treatment plant upgrade in terms of the new consent requirements.	Works needed to assist with Consent renewal (subject to successful treatment of leachate and advice from Advisory Group) to prepare for consent renewal in 2018. Sucker truck dump site required.	1) Infrastructure team is responsible for consent. 2) tender has been awarded to Doughty Contractors.	Contract awarded to Doughty Contractors.	Project completed
WATER SUPPLY GROUP OF ACTIVITIES 2017/18				Feb-18
Major programmes of work outlined in the LTP/Annual Plan 2017/18				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton: seismic strengthening of clarifier (\$225,000), poly machine renewals and rotork valves etc. (\$70,000).	Detailed seismic investigation underway.	Tender awarded to Calibre. Initial design completed, but on hold until water strategy completed between Marton & Bulls.	Investigation only	
Major projects Carry-forwards 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete

Marton: Broadway duplication (\$140k)	Programme was for 2015-2016 ahead of major Rooding work; approx. 460 m between High St and Signal St; duplicate existing 150 mm AC on east side with new 150 mm on west side. Design only and defer to year 6 or later to align with replacement of AC main. Stage 1- Follett to Signal block, upsizing from 150 mm to 200 mm to align with 2017/2018 roading programme.	Tender awarded to I D Loaders 31 August 2017, watermain and stormwater have been installed. Kerb & Channel and Carriageway to be done.	Project underway.	
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