



RANGITIKEI
DISTRICT COUNCIL

Making this place home.

Marton Community Committee

Order Paper

**Wednesday, 8 August 2018,
7.00 pm**

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Chair
Carolyn Bates

Membership
Lyn Duncan, Jennifer Greener, Pip Hancock, Donna Harris,
Belinda Harvey-Larsen, Wendy Wagner
His Worship the Mayor, Andy Watson, (ex officio)

Councillor Lynne Sheridan and Councillor Dave Wilson

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Marton Community Committee Meeting

Agenda – Wednesday 8 August 2018 – 7:00 pm

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The quorum for the Marton Community Committee is 4 plus an Elected Member.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Public Forum

3 Apologies

4 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business and late items

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of Minutes

The minutes from the 13 June 2018 meeting are attached.

File ref: 3-CC-1-3

Recommendation:

That the Minutes of the Marton Community Committee meeting held on 13 June 2018 be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A verbal report will be provided at the meeting.

8 Council decisions on recommendations from the Committee

Council approved the following payment schedule for the partnering organisations, from 1 July 2018 (for the 2018/19 financial year):

Marton

Project Marton

Three-year contract:
\$30,500 in 2018/19

9 Council responses to queries raised at previous meetings

Co-ordination of welcome packs (Council, Project Marton, Marton's real estate agents)

This has been factored between Council and Project Marton via the MOU agreement and the activities currently being undertaken by staff. Once these parties have produced content for the packs a process will begin for a unified pack for the real estate agents.

Promotion of businesses affected by pathways and roadworks on Broadway, Marton

This has been undertaken by Council with a piece being published in the District Monitor last week which included advertising of the affected businesses.

10 Council's plans and process for town and District signage

In response to the received submissions on Council's intention to undertake an Economic Development programme as part of the 2018-2028 Long Term Plan, a set of priorities has been agreed to by Elected Members. District and Township Branding, and Promotion will form a considerable part of this programme; noting that it is Council's intention to undertake these activities and provide each individual Community Board/Committee with an activity plan once the recruitment process has been finalised. It is expected that an update on this process will be available at the committees next meeting.

11 Developing a Civil Defence Community Response Plan

Paul Chaffe, Council's Emergency Management Officer, will be present to outline the process for developing a Civil Defence Emergency Management Plan.

12 Update from the Project Marton Co-ordinator

A verbal update will be provided at the meeting.

13 Update from the Marton/Bulls Wastewater Advisory Group

The trade waste agreement with MidWest Disposal for acceptance of treated leachate at the Marton wastewater treatment plant is now in place. MidWest Disposal has sought an amendment to the agreement, which was considered by Council at its 26 July meeting.

'That Council approves the amended trade waste agreement with Mid-West Disposals Ltd regarding leachate acceptance at the Marton wastewater treatment plant, the amendments being:

- *BOD₅ limit increased from 20 g/m³ to 200 g/m³*
- *Suspended Solids (SS) limit increased from 1 g/m³ to 50 g/m³*

Horizons has made it clear that lodgement of a new consent application by October 2018 will allow the current consent arrangements to apply until a new consent is issued.

14 Update on Youth Services

A memorandum is attached.

File ref: 4-EN-12-4

Recommendation:

That the memorandum 'Youth Development Programme Update – July 2018' be accepted.

15 Update on place-making initiatives

The Skatepark Extension Committee have secured \$21,000 of Place-making funds to assist in the makeover of the family area of the Skatepark Redevelopment.

At its meeting on 26 July 2018, Council agreed to make an application to Pub Charity for an \$80,000 grant.

16 Update on the Marton Civic Centre/Heritage Precinct project

The Lottery and Heritage Fund Committee declined Council's application for a grant for a heritage feasibility precinct study for Marton's CBD. An application will shortly be made for this study to be accepted as a project to the Provincial Growth Fund. A decision is expected by the end of October.

A business case is being prepared on the principal options for the redevelopment of the proposed civic centre site. These are the status quo (i.e. not moving from the current Administration and Library sites), demolition of all buildings on the Cobbler/Davenport/Abraham & Williams site and erecting an entirely new facility; retaining all structures on the Cobbler/Davenport/Abraham & Williams site and refurbishing; retaining facades only on the Cobbler/Davenport/Abraham & Williams site and building behind.

WSP-Opus have been invited to submit a proposal for developing the concepts designs to support the next phase of this project, which will involve community engagement. A draft proposal is expected by the end of July.

17 Small Projects Grant Scheme update – August 2018

A memorandum is attached.

File ref: 3-CC-1-3

Recommendation:

That the memorandum 'Small Projects Grant Scheme Update –August 2018' be received.

18 Review of Control of Liquor Bylaw – local effectiveness and concerns

The existing bylaw is attached.

Council is required to review its Liquor Control in a Public Place Bylaw in 2018. The existing Bylaw is attached. Currently the Bylaw applies a liquor control area to the Marton town centre. During a review, Council has to continue the existing Bylaw, Council has to be satisfied the following criteria is met:

- the level of crime or disorder experienced before the bylaw was made (being crime or disorder that can be shown to have been caused or made worse by alcohol consumption in the area concerned) is likely to return to the area to which the bylaw is intended to apply if the bylaw does not continue.
- If Council wishes to make changes, it needs to be satisfied the following criteria can be met:
- the bylaw can be justified as a reasonable limitation on people's rights and freedoms; and
- a high level of crime or disorder (being crime or disorder caused or made worse by alcohol consumption in the area concerned) is likely to arise in the area to which the bylaw is intended to apply if the bylaw is not made; and
- the bylaw is appropriate and proportionate in the light of that likely crime or disorder
- The Committee is asked to consider whether the current Bylaw is still appropriate or requires amendment and provide feedback for Council on the criteria listed above. It is possible that the Bylaw will be adopted for public consultation before the next Committee meeting. If this is the case, it is suggested the Committee delegate responsibility for a member(s) to lodge a submission on their behalf.

Recommendations:

EITHER

That the Marton Community Committee recommend to the Policy/Planning Committee that the Marton town centre area continues be included as a liquor control area under the Liquor Control in a Public Place Bylaw for the following reasons:

-
-

OR

That the Marton Community Committee recommend to the Policy/Planning Committee that the Marton town centre is removed as a liquor control area under the Liquor Control in a Public Place Bylaw for the following reasons:

-
-

OR

That the Marton Community Committee recommend to the Policy/Planning Committee that following amendments are made to the Liquor Control in a Public Place Bylaw:

-
-

for the following reasons:

-
-

That the Marton Community Committee delegate [insert name] the authority to put in a submission on the Review of the Control of Liquor Bylaw on behalf of the Committee.

19 Proposed amendments to the Animal Control Bylaw

Council's Animal Control Bylaw is due for review in 2018. The Policy/Planning Committee is considering any required changes to the Bylaw, before it goes out for consultation. It is possible that the Bylaw will be adopted for public consultation before the next Committee meeting. If this is the case, it is suggested the Committee delegate responsibility for a member(s) to lodge a submission on behalf of the Committee.

Recommendation:

That the Marton Community Committee delegate [insert name] the authority to put in a submission on the Review of the Animal Control Bylaw on behalf of the Marton Community Committee.

20 Representation Review – results of pre-consultation and initial proposal

Council has now adopted its Initial Proposal for its Representation Review for the 2019 elections. Council has proposed the following:

- Retaining 11 elected members (plus the Mayor)
- Amending the current structure from a five ward structure to a three ward structure.
- Retaining the Taihape and Ratana Community Boards

Further details of the proposal including Council's rationale is attached. Written submissions close at 9am 17 September 2018.

Recommendations:

- 1 That the 'Consultation information for Council's initial proposal for representation for the 2019 local election' be received.
- 2 That the Marton Community Committee delegate [insert name] the authority to put in a submission on the Representation Review for the 2019 election on behalf of the Committee.

21 Current Infrastructure projects/upgrades and other Council activities within the Marton ward May-June 2018

The extracts are attached.

File ref: 3-CC-1-5

Recommendation:

That the extract 'Current Infrastructure projects/upgrades and other Council activities within the Marton ward May-June 2018' be received.

22 Late Items

As accepted in item 6.

23 Next meeting

10 October 2018, 7.00 pm. If you wish to include any items in the upcoming agenda, these must be received by 28 September 2018. Please submit to Carolyn Bates at martoncc.cab@gmail.com

24 Meeting Closed

Attachment 1

Rangitīkei District Council

Marton Community Committee Meeting

Minutes – Wednesday 13 June 2018 – 7:09 pm



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Present:

Ms Carolyn Bates (Chair)
Ms Donna Harris
Ms Belinda Harvey-Larsen
Ms Wendy Wagner

In Attendance:

Mr Blair Jamieson	Strategy and Community Planning Manager
Ms Lucy Skou	Tutaenui Hall Committee
Ms Brenna O'Neill	
Ms Stephanie Shaw	Project Marton Co-Ordinator

1 Welcome

The Chair welcomed everyone to the meeting.

2 Public Forum

Lucy Skou presented to the Committee a request for financial contribution from the Small Project Grant Scheme for the creation of a Community Garden at Marton School. The presentation was tabled.

A discussion on the presentation occurred during Item 16.

Lucy Skou and Brenna O'Neill addressed the Committee with regard to plans for upgrading the Marton Memorial Park Playground. A PowerPoint presentation was given.

A discussion on the presentation occurred during Item 16.

3 Apologies

That the apology of Cr Cath Ash, Lyn Duncan, Pip Hancock and Jennifer Greener was received.

4 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

Ms Harvey-Larsen declared a conflict of interest in relation to item 10 because she is on the Committee for the Marton Players Theatre who made an application to the Community Initiatives Fund.

5 Confirmation of order of business and late items

There was a scheduled change to the order of business, whereby Item 11 was taken after the welcome by the Chair. This was due to Project Marton staff needing to attend another meeting.

6 Confirmation of Minutes

Resolved minute number

18/MCC/016

File Ref

3-CC-1-3

That the Minutes of the Marton Community Committee meeting held on 11 April 2018 be taken as read and verified as an accurate and correct record of the meeting.

Ms C Bates / Ms D Harris. Carried

7 Chair's Report

No report was provided.

8 Council decisions on recommendations from the Committee

The Committee noted the commentary in the agenda.

9 Council responses to queries raised at previous meetings

The Committee noted the commentary in the agenda.

Ms Harvey-Larsen gave a presentation, tabling her recommendations by way of a site plan for consideration of the committee and Council staff.

10 Consideration of applications to the Community Initiatives Fund

The Committee discussed the applications for the Community Initiatives Fund. The key points discussed were:

Project Litefoot

- *In the Committee's opinion the application was poorly prepared, most notably around the financial benefits to the organisations who they seek to assist.*
- *This was most notable in the request to provide advice and supply LED lightbulbs to the Croquet Club at a price believed to be over \$1000 more than what it would cost to just switch over the lightbulbs.*
- *The consideration to fund the Project Litefoot application was unanimously declined.*

Alzheimers Whanganui Inc – 'The Group'

- *The Committee noted that Alzheimers Whanganui does have a presence in Marton and that the work they do is valued by the community.*
- *The consideration to fund 100% of the Alzheimers Whanganui application was unanimously passed.*

Wanganui Area Neighbourhood Support Groups Inc

- *The Committee noted that Wanganui Area Neighbourhood Support does have a presence in Marton and that the work they do is valued by the community.*
- *The consideration to fund 100% of the Wanganui Area Neighbourhood Support Groups Inc application was unanimously passed.*

Marton Country Music Festival

- *The Committee noted that Marton Country Music Festival provides a significant event on Marton's calendar and the economic benefits it brings to the town.*
- *In the Committee's opinion the application should have contained greater content around the profitability of the event over the last three years.*
- *The consideration to fund 100% of the Marton Country Music Festival application was unanimously passed, on the basis that it is a significant event on Marton's calendar and the cost of contribution is outweighed by the economic benefits of the event.*

Marton Players Inc

- *The Committee noted Marton Players Inc. does have a presence in Marton and that their events are growing in popularity within the community.*
- *The consideration to fund 100% of the Marton Players Inc. application was unanimously passed.*

Resolved minute number	18/MCC/017	File Ref
1	That the report 'Consideration of applications for the Community initiatives Fund 2018/2019 – Round 1' be received.	
2	That the following Project Report Forms be received: <ul style="list-style-type: none"> • Project LiteFoot • Alzheimers Whanganui Inc 	
3	That the Marton Community Committee approve the applications, listed below, and disperse the Community initiatives Fund as outlined to successful applicants: <ul style="list-style-type: none"> • Alzheimers Whanganui Inc: The Group, for \$2,190.00. • Wanganui Area Neighbourhood Support Groups Inc: Junior Neighbourhood Support, for \$821.00. • Marton Country Music Festival: Marton Country Music Festival, for \$2,500. • Marton players Inc: Open Stage Fridays, for \$609.50. 	

Ms C Bates / Ms W Wagner. Carried

11 Update from the Project Marton Co-ordinator

A verbal update on the new staffing structure and Project Marton office fit out was provided by Ms Shaw on behalf of the Project Marton Co-ordinator.

12 Update from the Marton/Bulls Wastewater Advisory Group

The Group has not met since the Committee's last meeting.

13 Update on Youth Services

The Committee noted the commentary in the agenda.

14 Update on place-making initiatives

No commentary was provided.

15 Update on the Marton Civic Centre/Heritage Precinct project

The Committee noted the commentary in the agenda.

Cr Wilson commented on the reasons of the application being declined and the process moving forward to engage with Minister Jones as part of the Provincial Growth Fund.

16 Small Projects Grant Scheme update – June 2018

The Committee discussed the application made by Ms Skou for funding towards upgrading the Marton School Community Garden. Key points raised were:

- *The Committee noted the benefits to the school, the most notable being the diverse range of learning outcomes with a community garden, the interaction students will have through the planting lifecycle, and the academic learning outcomes.*
- *The Committee noted the need for such a project within the school, the most notable being helping assist the school with its enviro-school membership and that the school is of low decile – so assistance from the Committee is needed.*
- *His Worship the Mayor noted that there are direct avenues of assistance available from nurseries and plant suppliers. Ms Skou was advised to make contact with His Worship for the purposes of connecting these two groups together.*
- *The decision to fund \$1000 towards the Marton School Community Garden was made on the basis that it this would help start the process of the gardens development.*
- *The decision to fund \$1000 towards the Marton School Community Garden was unanimously passed.*

The committee resolved to request that Council carry forward the unspent balance of the Small Projects Grant Scheme to the 2018/19 financial year.

Resolved minute number 18/MCC/018 File Ref

- 1 That the memorandum 'Small Projects Grant Scheme Update –June 2018' be received.
- 2 That the Marton Community Committee contributes *\$1000 towards the* Marton School Community Garden from the 2017/18 Small Projects Grant Scheme
- 3 That the Marton Community Committee recommends to Council that the unspent balance of the Small Projects Grant Scheme of \$154.00 be carried forward to the 2018/19 Financial year.

Ms W Wagner / Ms D Harris. Carried

17 Proposed workplan of MoU partnering organisation

Mr Jamieson spoke to the report.

The Committee was happy to accept the work plan, however Mr Jamieson was requested to have a discussion around the welcome packs, specifically how Council, Project Marton and Marton's real estate agents should provide a streamlined and universal welcome pack.

Resolved minute number 18/MCC/019 File Ref

- 1 That the Proposed workplan of MoU partnering organisation be received.
- 2 That Council staff are requested to work with Project Marton and Marton's real estate agents to provide a streamlined and universal welcome pack.
- 3 That, regarding the proposed workplan of the MoU partnering organisation Project Marton, the Marton Community Committee recommends to the Policy/Planning Committee the adoption of this workplan.

Ms C Bates / Ms D Harris. Carried

18 Current Infrastructure projects/upgrades and other Council activities within the ward

The Committee noted the commentary in the agenda.

Cr Wilson and His Worship the Mayor noted that Council will be looking to promote the businesses affected by the pathway and road works on Broadway; doing so after the completion of the current pathway and road works.

Resolved minute number

18/MCC/020

File Ref

That the memorandum 'Extract relating to Marton from activity reports to Assets/Infrastructure Committee, March-April 2018 be received.

Ms C Bates / Ms D Harris. Carried

19 Late Items

None

20 Next meeting

8 August 2018, 7.00 pm

An apology was given in advance by his worship the Mayor as he will be attending the Taihape Community Board meeting.

21 Meeting Closed

9:20 pm

Confirmed/Chair: _____

Date:

Attachment 2

Memorandum

Subject: Youth Development Programme Update – July 2018

To: Policy/Planning Committee

From: Nardia Gower, Strategic Advisor – Rangatahi/Youth

Date: 5 July 2018

File: 4-EN-12-4

1 Background

1.1 Council's Youth Policy (adopted in 2012), has the aim:

"To create a family-friendly District which is a great place to raise a family, where children and young people are valued for their contribution to the community and are given an experience of childhood and adolescence that they will want for their own children in due course".

1.2 Council has approved \$60,000 for youth development on an annual basis. This money is being spent, in part, on the full time employment of a Strategic Advisor – Rangatahi/Youth. Nardia Gower started on the 1 May 2018 with the current capacity of three days a week in this role.

1.3 The objectives for the youth development programme in 2018 are provided in (Appendix 1):

2 Youth development programme

Youth engagement

2.1 New initiatives and youth development programme ideas are consulted on with youth prior to implementation. Consultation takes place with the Rangitikei College Youth Committee specifically established for this purpose, and the already formed Youth Council at Taihape Area School. Jan Harris, Bulls and District Community Development Manager has been engaged to help form a group of local youth that attend school outside of District. A meeting is scheduled in the new term with Lesley Carter, Nga Tawa Principal, to discuss engagement and inclusion of Nga Tawa students.

Communication methods

2.2 Information on competitions, developments and programmes are being communicated through the following channels;

- Facebook pages 'The Lobby', 'Taihape Youth Space'.

- MoU partner organisation newsletters and social media.
- Secondary Schools.

Upcoming communication channels:

- District-wide youth Facebook page
- Instagram
- Website
- Digital Youth Newsletter

- 2.3 There are a significant number of youth residents that school outside of the Rangitikei, it has been a priority to ensure they feel connected to our District and youth developments. The Whanganui Girls College principal, Tania King, has offered to act as the conduit for our information to be delivered to secondary schools in Whanganui, Rangitikei, and Manawatū, creating that broader connection.

Agency engagement

- 2.4 In 2016 Northern and Southern Youth Advisory Boards were established with the aim of connecting agencies, stakeholders and youth to create direction, programme development and assist financially or in kind. Over time the attendance numbers to the meetings have depleted. A new approach of one to one meetings has started, building relationships, engaging with external projects offered to youth in our District and working on collaboration opportunities.
- 2.5 A strong relationship with Youth Services is continuing, collaborating on youth events and exploring potential dual-use of The Lobby.

Youth awards

- 2.6 The 2018 Rangitikei Youth Awards was the most successful to date, receiving 19 nomination forms, with a total of 40 individuals being nominated either as part of a group or individually. That means that some of these exceptional young people have participated and affected their community in ways that fill multiple criteria. A Youth Awards evening is planned for 25 July 2018 to celebrate and acknowledge all the nominees and announce the category winners. The Finance/Performance Committee approved in 2016, the provision of up to \$2000 annually for the Rangitikei Youth Awards Scheme. The available fund is distributed to the category winners at the discretion of the judging panel. Council in June 2018 approved \$1000 towards the Youth Awards Celebration evening.

External Funding

- 2.7 Two funding applications have been submitted to the Ministry of Youth Development.
1. A mentoring programme called 'Kiritau – Helping Others' has been drafted and a request for \$99,500 for further development and operation has been submitted.

2. A youth application to start a social enterprise for an Event Business. Outcomes include increasing youth employment capabilities by learning soft skills associated with event organising and business acumen include positive behaviour, attitude, self-management, resilience, problem solving and critical thinking. Hard skills to be learnt include but aren't limited to financial acumen, health and safety, staffing, promotion/marketing and data input. Event proceeds will be used to support youth projects or scholarships. Training and support has been offered by Sport Whanganui. The application is for \$14,320.

Youth Forum

- 2.8 Youth forums have been organised or supported by Council since 2007. They have had varying objectives from gaining youth perspective on youth-life in the Rangitikei, to offering experiences not otherwise available through school or regional location. The success of the youth forums in the past has been mixed and is hard to quantify.
- 2.9 In place of a youth forum in 2018, a survey is being developed. The survey is being drafted alongside stakeholders (including youth) and seeks to obtain a youth-perspective on a range of matters which can then be developed into a programme or shared with other stakeholders. This will further be supported with face to face informal conversations with groups of youth.

3 Upcoming initiatives

- 3.1 A request from youth through the Level-Up Forum of 2016 was to have a platform and opportunity for youth to connect with youth across the District. A district-wide youth brand is currently being created called T.R.Y.B (pronounced tribe) - The Rangitikei Youth Body. A youth competition is underway to design the logo. A T.R.Y.B website is currently being designed and constructed that will include the following features:
 - Events calendar
 - Links to youth service agencies
 - Job/volunteer listings
 - Training opportunities
 - Competitions
 - Council information
 - Councillor information
 - What Council does
 - Policies
 - How to get in contact with Council
 - Fix-it-forms
 - Direct email link to Strategic Advisor – Rangatahi/Youth
- 3.2 A T.R.Y.B newsletter will be produced twice a term starting in Term 3 2018 which will update Rangitikei Youth on youth developments, opportunities, events and feature positive youth stories.

4 The Lobby – Marton’s Youth Space

- 4.1 The attendance age of The Lobby was reviewed and adjusted to the ages 13 – 24 as the target age group (as this aligns with Ministry of Youth Development definition of youth). Previously children from the age of 8 were permitted in which discouraged the target age group from attending.
- 4.2 The Lobby is currently being manned during open hours by a mix of staff and volunteers. Currently 10 applications are with potential volunteers, a further two applications have been received and are being vetted. All volunteers are required to be police checked.
- 4.3 Aaron Mulligan, a year 13 high school student (Deputy Head Boy) is employed by Council to open the Lobby on a casual contract, and he also volunteers his time opening the Lobby before school and during the weekends on a casual basis. These casual opening hours are advertised through the Lobby Facebook page.
- 4.4 During Youth Week, 19-27 May 2018 youth led a makeover of the back room to create a chill-out/homework space, painted the graffiti wall white ready for a mural, and started investigating the potential of renovating the upstairs of the building which is currently underused.
- 4.5 A Youth Party was held on the 22 June 2018 in collaboration with Youth Services and with donations from ANZCO. This was well received with approximately 30 youth between the ages of 13 and 18 attending. The youth have requested this type of event is held on a regular basis.
- 4.6 Rangitikei College has put in an application with the Ministry of Education for the Kick Start Programme, an initiative of Fonterra and Sanitarium supported by the New Zealand Government. This initiative provides a free school breakfast of Anchor milk and Sanitarium Weet-Bix. The College has previously been successful and have run the programme from the College by teaching staff. If the current application is successful it will be run instead from the Lobby and led by the youth.

5 Taihape Youth Space

- 5.1 Mokai Patea Services have been contracted to operate the Taihape Youth Space, Monday to Friday 3 – 5pm from the Taihape Town Hall Supper Rooms. The space re-opens 9 July 2018. The primary objective is to offer a safe space for youth to gather, offer health and wellbeing information available from various service agencies, and provide a centralised location for all youth-related information. The space offers free Wi-Fi, computers, PS4, ping-pong table and pool table. Mokai Patea are trialling the age range of 8 – 18 years.

6 Recommendation

- 6.1 That the Memorandum ‘Youth Development Programme Update – July 2018’ to the Policy Planning Committee 12 July 2018 be received.

Outcomes – District Wide				
Programme	Progress to date	Upcoming	Timeframe	Comments
Youth Engagement <i>Purpose – to get direct youth voice and input on initiatives and to hear ideas from youth for youth</i> <ul style="list-style-type: none"> Establish a youth committee at Rangitikei College Establish a youth committee at Taihape Area School Establish a youth committee at Nga Tawa Establish a youth committee of out-of-district students Establish a group of youth for the age range 18-24 	<ul style="list-style-type: none"> Youth committee is established at Rangitikei College and have meet 3 times in term 2 Pre-established Taihape Area School Youth Council is being utilised for engagement with Council, students will be invited to form a Youth Committee early in the 2019. The scheduled meeting for the end of term 2 was postponed due to staff illness. A new meeting is scheduled for early term 3 Jan Harris has been engaged to help form a youth committee of out-of-district students Youth Services has offered to facilitate a group of youth for the age range 18-24 	<ul style="list-style-type: none"> Formalise youth committee at Nga Tawa Formalise youth committee of out-of-district students Formalise youth group for the age range 18-24 	30 November 2018	This is work within the role of Strategic Advisor – Rangatahi/Youth. The youth committees are provided kai for their time.
Communication <i>Purpose - to inform and connect youth with relevant events, competitions, opportunities and information</i> <ul style="list-style-type: none"> Engage with youth via social media Utilise MoU organisation partners Connect through Secondary Schools in Rangitikei, Whanganui and Manawatū District-wide youth Facebook page Instagram Website Digital Youth Newsletter 	<ul style="list-style-type: none"> Current Facebook sites for the Lobby and Taihape Youth Space are used multiple times a week MoU partners are engaged to share information Tania King, Principal of Whanganui Girls High School, distributes information to secondary schools in Rangitikei, Whanganui and Manawatū 	<ul style="list-style-type: none"> District-wide youth Facebook page to be established and marketed Instagram pages for The Lobby, Taihape Youth Space and TRYB to be established and marketed Website to be constructed and marketed Digital Youth Newsletter to be sent twice in term 3. 	28 September 2018	The website expense was paid for from 2017/18 budget.
Agency Engagement <i>Purpose - to build networks and collaboration opportunities that benefit youth.</i> <ul style="list-style-type: none"> Connect with individuals, organisations identified through the Youth Advisory Boards and continue to grow relationship Connect and develop relationships with networks and stakeholders that offer direct or indirect benefit to youth and the Strategic Advisor Rangatahi/Youth role. 	Meetings have occurred with the following: Principals of Rangitikei College and Taihape Area School Youth Services Healthy Families Sport Whanganui Michael Andrew of Taihape Rotary Mokai Patea Bulls and District Community Co-ordinator Regional community Development Group Taihape Network Group Marton Health Network Network of Principal and agencies to address at-risk youth.	Continue to meet with individuals, organisations identified through the Youth Advisory Boards, not yet contacted Continue to build relationships and knowledge of services and programmes offered to Rangitikei youth	Ongoing	
Youth awards <i>Purpose - to celebrate youth success, achievements and their contributions to their communities</i> <ul style="list-style-type: none"> Hold an annual Rangitikei Youth Awards 	The 2018 Rangitikei Youth Awards has been held with an Awards evening scheduled in July Youth awards were advertised, with a total of 18 applications received, involving 40 youth. The event was advertised through social media, newspaper, school notices and newsletters and posters.	Hold the Rangitikei Youth Awards evening.	25 July	Plans for upcoming awards are seek sponsorship to build the pūtea for both the winners and the awards evening.
External funding <ul style="list-style-type: none"> MYD Youth Partnership Fund Source further external funding to support youth development 	<u>MYD Youth Development Programmes and Services</u> – An application was submitted for the mentoring programme ‘Kiritau – Helping Others’ for \$99,500 - awaiting decision <u>MYD Enterprise Opportunities for Youth</u> – An application was submitted for a social enterprise for an event business for \$14,320 - awaiting decision	Continue to seek funding opportunities for youth development	Ongoing	.
Youth Forum <i>Purpose - to obtain a youth-perspective on a range of matters</i> <ul style="list-style-type: none"> Youth Survey Informal youth conversations 	Draft survey circulating stakeholders	To circulate survey to youth residents through networks, collate information and present to Council. Collate and report on information gathered through informal youth conversations	Dec 2018	

Volunteers <ul style="list-style-type: none"> Build a pool of volunteers for both Taihape and Marton to support youth spaces and youth projects 	Volunteer application forms have been distributed to 10 people with a further 2 currently being police vetted.	Continue to seek and build the pool of volunteers	Ongoing	Youth from the ages of 17 up are police vetted, building the capacity for youth spaces to be youth-led.
Youth events <ul style="list-style-type: none"> Create free and subsidised youth events 	A Youth Party at the Lobby was held on 22 June with free BBQ, Fortnite competitions and other activities. Approximately 30 youth attended. They have requested similar events be held regularly.	Hold events in Taihape and Marton on a regular basis – subject to funding and in-kind support.	Ongoing	
Kickstart Breakfast Programme <ul style="list-style-type: none"> To provide a youth led space for free breakfast to secondary students 	Rangitikei College has submitted an application to the Kickstart Breakfast Programme -awaiting confirmation. Aaron Mulligan and Jasmin Vanderwerff have volunteered their time to run the programme.	Set up facilities and equipment for programme following confirmation	Term 3	

Attachment 3



Memorandum

To: Marton Community Committee

From: Christin Ritchie, Governance Administrator

Date: 23 July 2018

Subject: **Small Projects Grant Scheme Update – August 2018**

File: 3-CC-1-3

1 Allocation

- 1.1 The amount of the 2017-2018 Small Projects Grant Scheme for Marton Ward is \$3,422.00.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.
- 1.3 The Committee allocated \$1,000 to be paid to the Marton School Community Garden.
- 1.4 At its last meeting for the 2017-2018 year the Committee resolved to carry-over the balance of the Scheme; the remaining balance was \$154.00. This gives a total allocation for the 2018-2019 year of \$3,576.00.

2 Breakdown

- \$1,000 to the Marton School Community Garden for replanting was paid on 20 June 2018.
- Nothing for the 2018-2019 year as yet.

3 Remaining Budget

- This leaves a remaining budget for the 2018-2019 financial year of \$3,576.00.

4 Recommendation:

- That the memorandum 'Small Projects Grant Scheme Update – August 2018 be received.

Christin Ritchie
Governance Administrator

Attachment 4

Rangitikei District Council

LIQUOR CONTROL IN A PUBLIC PLACE BYLAW 2010

1. TITLE

The title of this Bylaw is the Rangitikei District Council Liquor Control in a Public Place Bylaw 2010.

2. SCOPE

This Bylaw is made under the authority of Section 147 of the Local Government Act 2002. The purpose of the Bylaw is to enhance public safety and to minimize potential for offensive alcohol-related behaviour in public places, by providing for liquor control in specified public places.

3. COMMENCEMENT

This Bylaw comes into force on 1 September 2010.

4. DEFINITIONS AND INTERPRETATION

In this Bylaw unless the context otherwise requires:

THIS BYLAW means the Rangitikei District Council Liquor Control in a Public Place Bylaw.

COUNCIL means the Rangitikei District Council.

OFFENCE means an offence against a bylaw and shall include the omission, failure, or neglect to comply with any part of a bylaw.

PUBLIC PLACE means:

- a) any place that is –
 - i. under the control of the Council; and
 - ii. open to, or being used by, the public, whether or not there is a charge for admission; and
- b) includes –
 - i. a road, whether or not the road is under the control of the Council; and
 - ii. any part of a public place; but
- c) does not include –
 - i. any part of a place for which a liquor license has been issued in accordance with the Sale of Liquor Act 1989, and
 - ii. “cafe style” outdoor seating located on public footpaths where patrons are using the area for the purposes of dining at a licensed premise up to

12.00 midnight. After that time, this Bylaw will again take effect and the acts prohibited in public place by this Bylaw will again be prohibited.

VEHICLE means:

- a) a contrivance equipped with wheels, tracks, or revolving runners on which it moves or is moved; and
- b) includes:
 - i. a hovercraft, a skateboard, in-line skates, and roller skates; but
- c) Does not include—
 - i. a perambulator or pushchair:
 - ii. a shopping or sporting trundler not propelled by mechanical power:
 - iii. a wheelbarrow or hand-trolley:
 - iv. a child's toy, including a tricycle and a bicycle, provided, in either case, no road wheel (including a tyre) has a diameter exceeding 355 mm:
 - v. a pedestrian-controlled lawnmower:
 - vi. a pedestrian-controlled agricultural machine not propelled by mechanical power:
 - vii. an article of furniture:
 - viii. an invalid wheel-chair not propelled by mechanical power:
 - ix. any other contrivance in accordance with the provisions of the rules as provided for in the Land Transport Act 1998.

5. LIQUOR CONTROL

The following acts are prohibited at all times in all public places identified as being liquor control areas in Schedules 1A to 1C, 2A and 2B:

- a) to consume, bring into or possess liquor in a liquor control area;
- b) to consume, bring into or possess liquor in a vehicle in a liquor control area.

For the purposes of clarity, this Bylaw does not prohibit the activities described in section 147 (3) of the Local Government Act 2002, nor does it prohibit the consumption or possession of liquor in a place for which a liquor license has been issued under the Sale of Liquor Act 1989, nor does it prohibit, in the case of liquor in an unopened bottle or other unopened container, the transport of that liquor between premises that adjoin a public place provided the liquor is promptly removed from the public place.

Council may, through authorisation by the Chief Executive, grant a waiver or suspension of the Bylaw in respect of an organised event during a specific time period at a specific location where necessary to enable better enjoyment of the event by members of the public.

Every person who desires a waiver or suspension of the Bylaw to be considered by Council shall make an application in writing using the form prescribed by the Council, clearly identifying the public area, time period and reason for the application.

Where a waiver or suspension of the Bylaw has been granted for an organised event, a minimum of 14 days public notice must be given prior to the event, specifying the area, and the period of time for which the dispensation applies. The applicant will be required to cover the costs of processing the application and any signage relating to dispensation for the organised event.

6. LIQUOR CONTROL AREAS

The liquor control areas are shown in Schedules 1A to 1C, 2A and 2B, attached to this Bylaw. Any roads that form a boundary are included in the liquor control areas.

7. TEMPORARY LIQUOR CONTROL AREAS

Temporary Liquor Control areas may be put in place by the Council as specified public areas for particular periods of time, to a maximum of 14 consecutive days in a 12 month period for any single temporary liquor control area.

Where an application for a temporary liquor control area is granted, a minimum of 14 days public notice must be given specifying these areas, and the period of time for which the control applies. In the case of an application from the public, the applicant will cover the cost of signage and erection of the signage for the temporary control area.

Every person who desires a temporary liquor control area to be put in place by the Council, shall make an application in writing using the form prescribed by the Council, clearly identifying the public area, time period and reason for the application.

The Chief Executive will consider all applications from the public where the request does not exceed a time period of 24 hours, and will exercise their discretion in the approval of such applications in consultation with the Police.

The Council will consider applications from the public for a temporary liquor control area in all other cases, and will approve temporary liquor control areas if the Council is satisfied that a temporary liquor control area is necessary, and is an appropriate means of regulation of liquor within the area.

8. PENALTY FOR BREACH OF BYLAW

Any person who acts in breach of this Bylaw commits an offence and is liable on summary conviction to a fine of up to \$20,000.

9. ENFORCEMENT OF BYLAW AND POLICE POWERS

The Police will enforce this Bylaw under the powers of arrest, search and seizure found in sections 169 and 170 of the Local Government Act 2002.

No warrant is required for the police to conduct a search to ascertain whether liquor is present in a container or vehicle that is in or entering the public area. However, prior to exercising the power of search, a person must be informed that they have the opportunity to promptly remove the container or vehicle from the specified public area, and be given a reasonable opportunity to do so.

In circumstances where a person so informed has removed liquor from a public area, and subsequently returns with liquor to that public area within a period when it could reasonably be deemed that the person has been informed prior to search, the police shall not be required to provide the person with a further opportunity to remove that liquor from the specified public area prior to search.

10. DATE BYLAW MADE

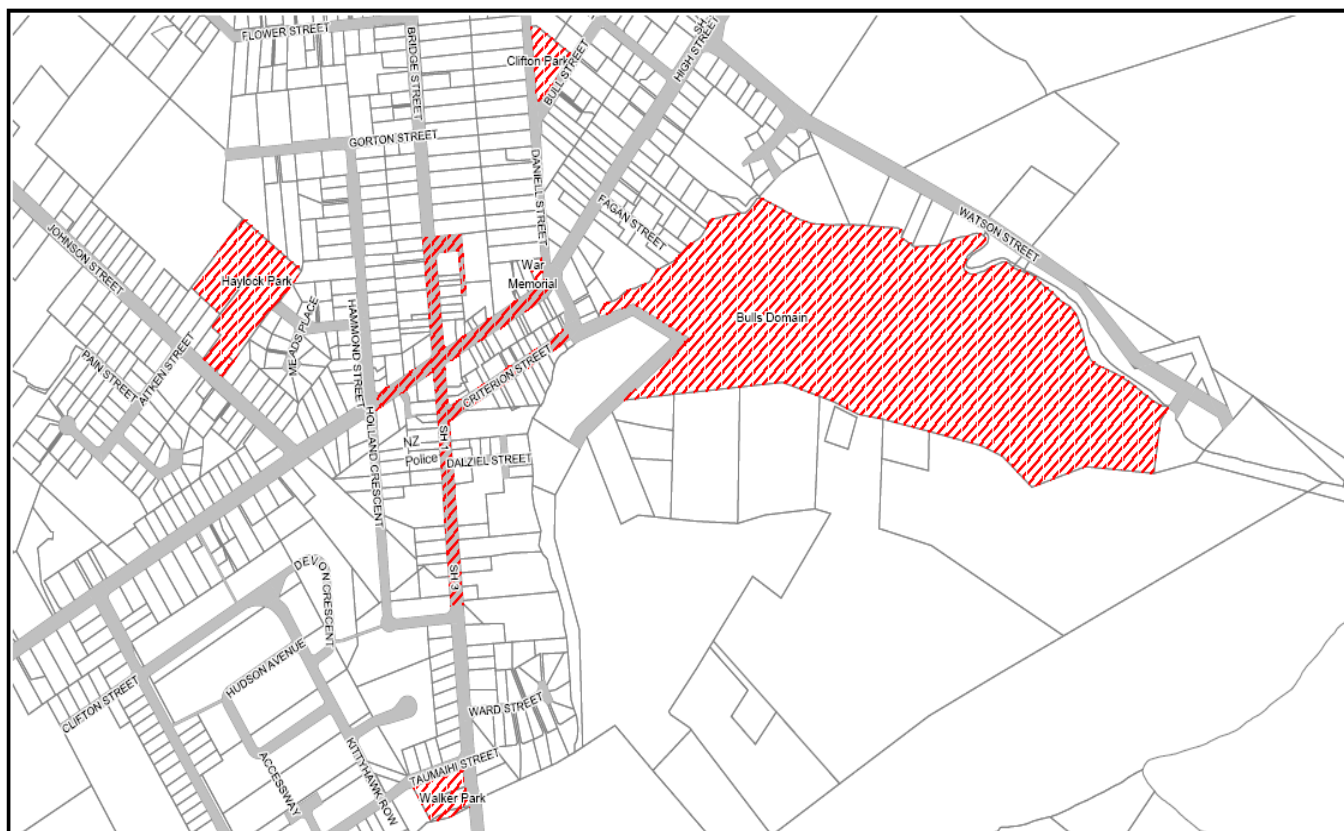
This Bylaw was adopted by the Rangitikei District Council on the 29 July 2010.

Rangitikei District Council

Liquor Control Bylaw – First Schedule

The activities described in section 5 a) to 5 c) of this Bylaw are prohibited in the areas shown on the following maps (schedules 1A to 1C, 2A and 2B):

SCHEDULE 1A BULLS



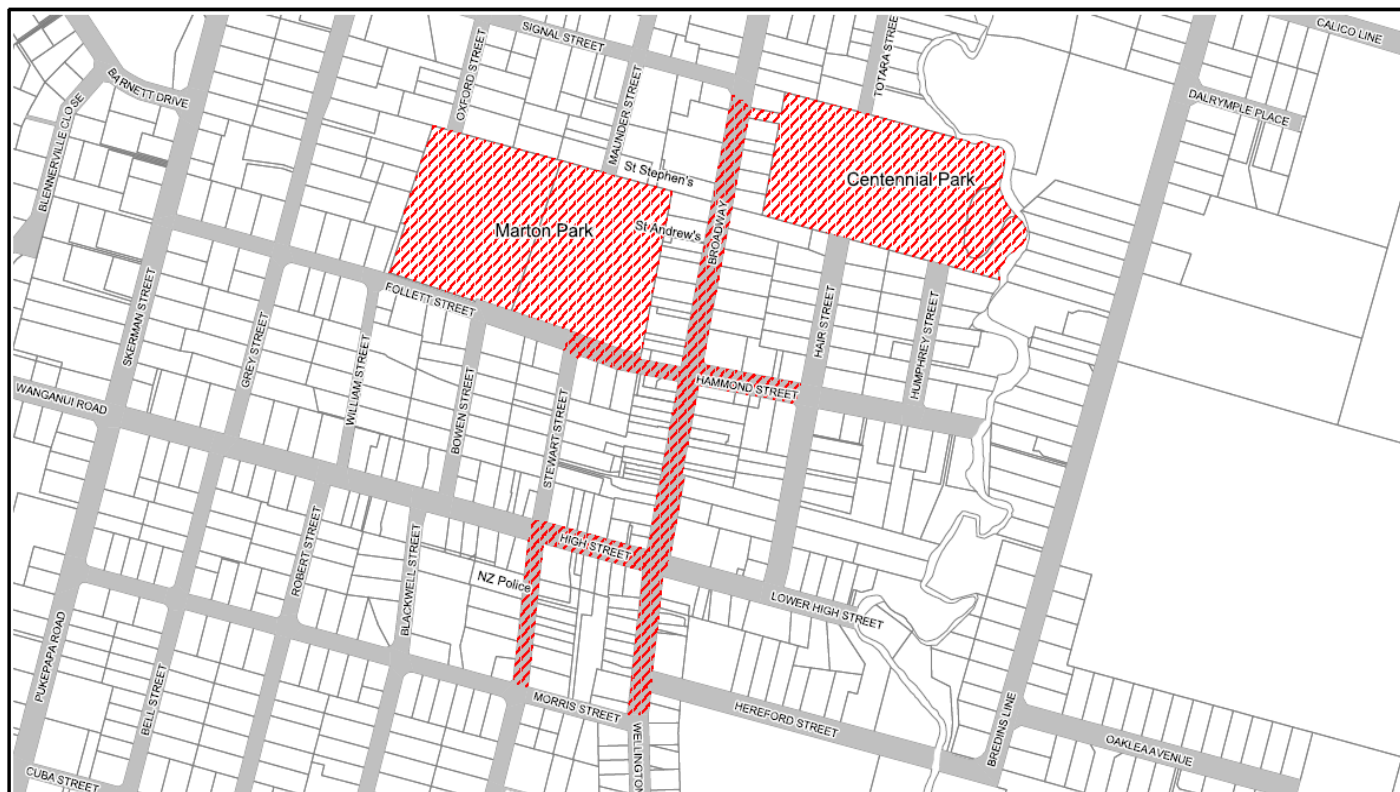
All prohibited areas are shown as shaded in red on map.

Liquor control areas:

Bridge St from Holland St to 160 Bridge St
Criterion St from Bridge St to Domain Rd
High St from Hammond St to Daniell St
Bulls Domain
Haylock Park
Walker Park
Clifton Park

SCHEDULE 1B

MARTON



All prohibited areas are shown as shaded in red on map.

Liquor control areas:

Broadway from Signal Street to Morris Street.

Follett St from Stewart Street to Broadway.

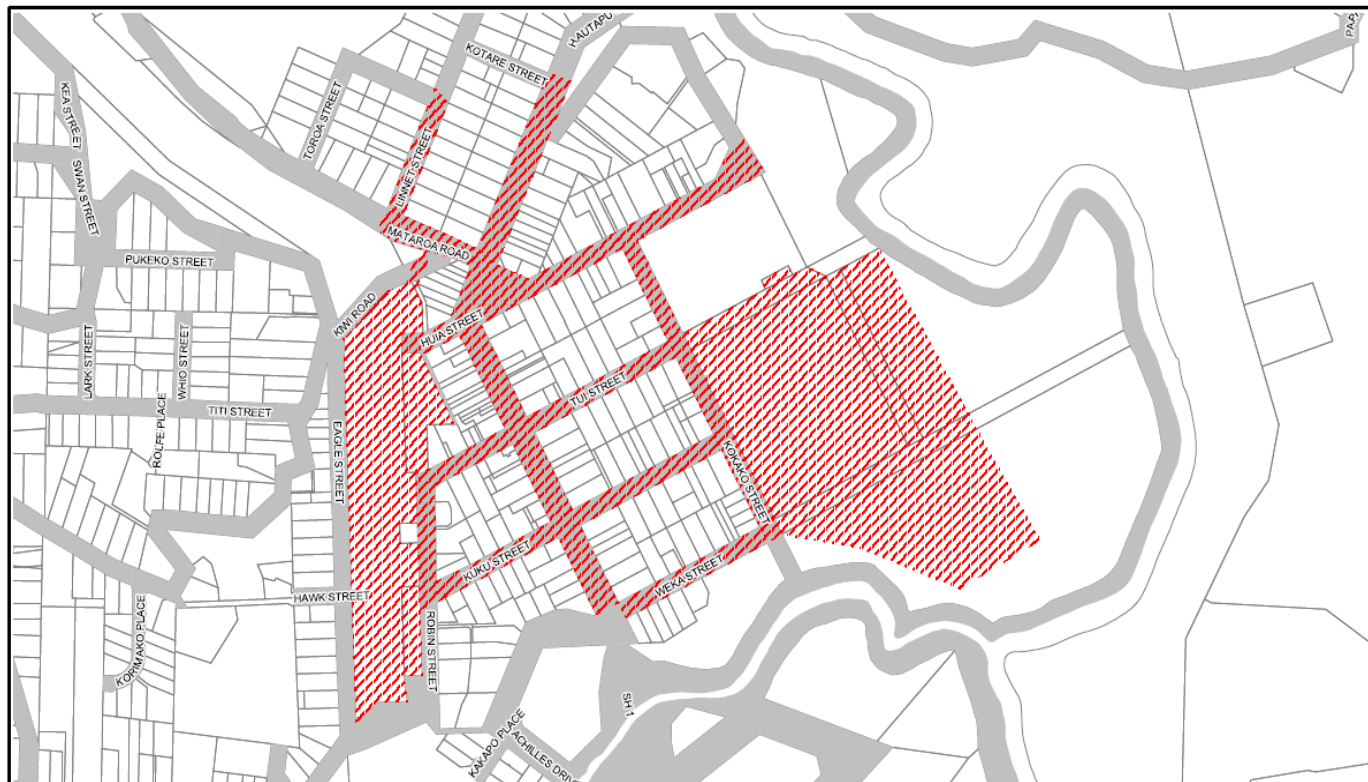
Hammond St from Broadway to Hair St

Stewart St from High St to Morris St

Centennial Park

Marton Park

SCHEDULE 1C TAIHAPE



All prohibited areas are shown as shaded in red on map.

Liquor control area:

Hautapu Street from Weka St to the intersection of Hautapu St and Mataroa Rd
Mataroa Rd from the intersection of Hautapu St and Mataroa Rd to Linnet St
Kuku Stt from Robin Street to Kokako Street.

Tui Street from Robin Street to Kokako Street.

Huia St (including the Service Lane) from the area known as the “Outback” to Kokako Street.

The area known as “The Outback” and the area bordered by the following streets:
Robin St, Kaka Rd, Eagle St, Kiwi Rd and the service lane accessed from Huia St.

Linnet St from Mataroa Rd to Kotare St

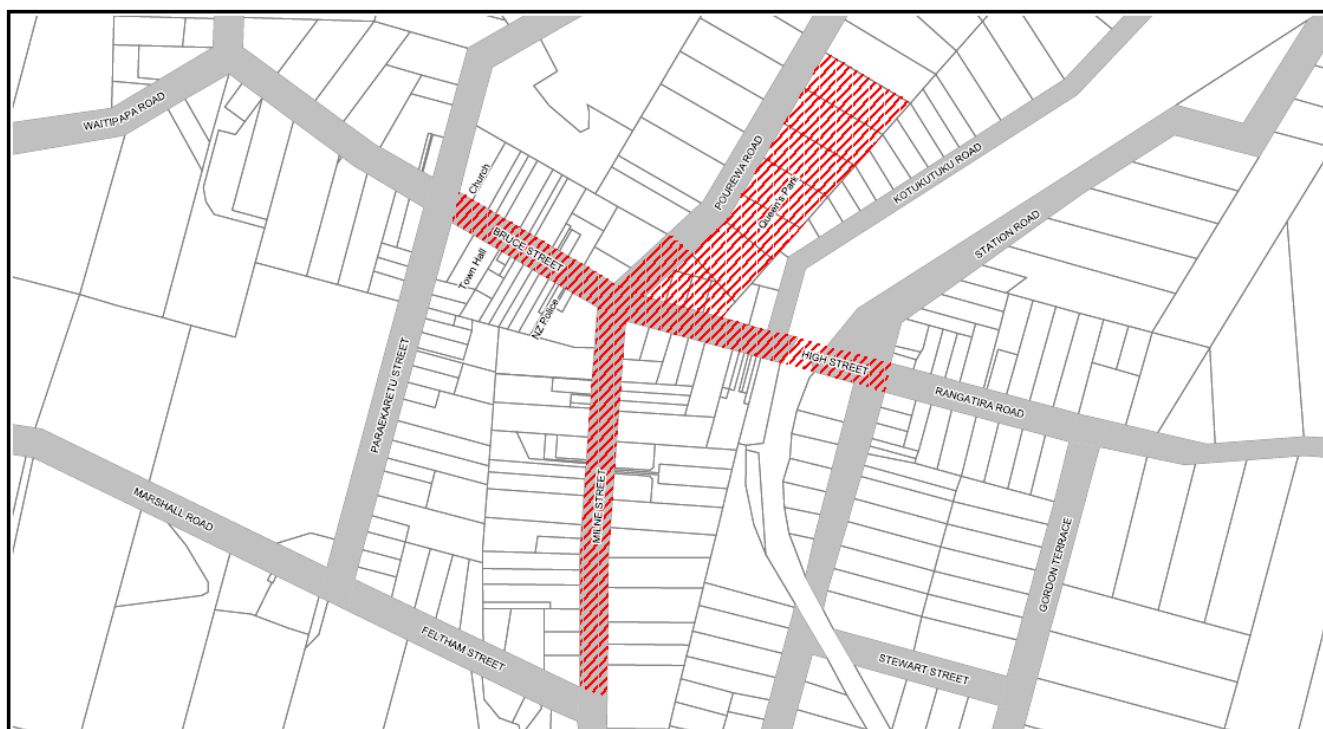
Hautapu St from Mataroa Rd to Kotare St

Robin St from Tui St to Kuku St

Kokako Street from Huia Street to Weka Street

Taihape Memorial Park, including the parking area and shearing pavilion

SCHEDULE 2A HUNTERVILLE



All prohibited areas are shown as shaded in red on map.

Liquor control area:

Milne Street from the Reserve on Porewera Road to the end of the Commercial Zone on Milne Street.

Bruce Street from Paraekaretu Street to the intersection of Milne Street, Porewera Road, Bruce Street, and High Street.

High Street from the intersection of Milne Street, Porewera Road, Bruce Street, and High Street to Main Street (including any railways)

The reserve area on Porewera Rd

SCHEDULE 2B

RATANA



All prohibited areas are shown as shaded in red on map.

Liquor control area:

Ratana Rd from State Highway 3 to Rangitahi Rd

The entire length of the following Roads and Streets:

- Rangitahi Rd
- Seamer St
- Taihauauru St
- Waipounamu St
- Ihipera-Koria St
- Tamariki Lane
- Kiatere St
- Taitokerau St
- Wharekauri St

The Park Reserves fronting Rangitahi, Seamer, Waipounamu and Taihauauru Streets
Ratana Temepara Grounds

Attachment 5



REPRESENTATION REVIEW 2018

Initial proposal for representation for the 2019 local election

PROPOSAL

Proposed number of elected members

- 11 councillors (plus the Mayor)

Proposed Wards

- *Northern* (3 elected members) – Taihape, Mangaweka, Utiku, Ohingaiti, Mataroa, Moawhango
- *Central* (5 elected members) – Marton, Hunterville
- *Southern* (3 elected members) – Scotts Ferry, Bulls, Turakina, Ratana, Koitiata, Kauangaroa

The population that each member will represent is as follows:

Ward	Population (2017 estimates)	Members	Population per member
Northern Ward	3,700	3	1,297
Central Ward	7,410	5	1,482
Southern Ward	3,890	3	1,297
Total	15,000	11	1,364

Proposed Community Boards

- *Taihape* – whole ward. With four members elected and two members appointed (rotated around the three Northern Ward councillors).
- *Ratana* – existing Ratana Community Board area. With four members elected and one member appointed (one of the Southern Ward councillors).

Background

Council is required to undertake a representation review once every six years. The review is important for ensuring effective and fair representation of the District's communities. The initial proposal includes – the number of elected members, the ward structure, community boards.

The existing structure is 11 elected members (plus the Mayor), two community boards (Taihape and Ratana), and five wards as follows:

- Bulls – 2 elected members
- Turakina – 1 elected member
- Marton – 4 elected members
- Hunterville – 1 elected member
- Taihape – 3 elected members

Council has considered a range of options and is proposing the current ward structure is changed.

Pre-consultation

During early 2018, Council undertook pre-consultation with the community to help them decide what to propose. The following issues were covered:

- Whether the Taihape community wanted to retain the Taihape Community Board.
- Whether the Ratana community wanted to retain the Ratana Community Board.
- Which option – out of the amended status quo, and a new three ward structure the community preferred.

The results showed a preference from both Taihape and Ratana for retaining their community boards (75%, 80%), but a mixed response for which ward structure option communities preferred (50% each option).

Reasons for the proposal

Council considered a wide range of proposals in developing the initial proposal and believes the proposal is the best option for effectively representing the District's communities of interest. When making a decision on the initial proposal Council was required to consider the following aspects:

- Distinct communities of interest
- The number of elected members
- The basis of election – wards, at-large (i.e. whole-of-District), mixed
- The fairness of the proposed structure
- Effectiveness of the proposed representation
- Community boards

Communities of interest

Council considered that it had the following communities of interest (*communities that have a distinct identity and experience similar issues*).

- Marton
- Bulls including Scotts Ferry
- Taihape
- Hunterville
- Western Villages - Koitiata, Ratana, Turakina, Kauangaroa, Whangaehu
- Northern Villages - Mangaweka, Moawhango, Mataroa, Pukeokahu, Utiku

Number of elected members

Given the size and diversity of the District, Council decided retain the status quo - 11 elected members (plus the Mayor).

This number has provided effective representation in the past. Additional councillors were not considered necessary to increase Council's ability to effectively represent its communities. Likewise, reducing the number of elected members was considered to have the potential to negatively affect the representation of the District's smaller communities. Reducing the number of elected members would not save money.

The basis of election – wards, at-large or mixed

A ward structure was considered as being the most effective way to ensure the District's distinct communities would be most effectively represented by elected members who could understand the unique traits and issues of each ward.

Effectiveness and fairness of the proposed 3 ward structure

Changes

The main changes from the current situation include:

- Reducing the number of wards from 5 to 3.
- Bringing the boundary of the Northern ward south.
- Combining the Marton and Hunterville communities into one ward.
- Combining the Bulls and Western communities into one ward.

Why has Council made these changes?

To represent these communities of interest fairly (as required by legislation) the wards have to have a certain ratio of elected members to the number of people they represent. For this Council (with 11 elected members) each councillor must represent between 1,228 – 1,500 residents. Given the District's changing populations it had the following effect on the status quo (5 wards):

- The Taihape Ward extended south

- The Marton Ward needed to reduce in size – with further rural properties from the Marton Ward being moved into the Hunterville and Turakina Wards.

Even under the current ward structure, there are a number of rural Marton residents whose community of interest is Marton that are located in the Hunterville Ward.

Council had significant concerns about these required changes, further fragmenting the Marton community of interest and combining them with communities which do not have similar issues, so looked at a range of different options to see whether there could be a better solution for representing the District's communities.

Of all the options considered, Council believes that the three ward structure would provide the most effective representation for the District for the following reasons:

- The communities of Marton and Hunterville are combined, but share common interests and issues. The number of elected members for the ward means that there is potential that a candidate from Hunterville could be elected to this ward.
- The proposal groups together the Bulls community of interest and the group of communities of interest in the western portion of the District. These communities do not relate to each other from a functional perspective. However, these communities have a range of common features and issues (sand country, flooding issues, are on the edge of the District and relate more with larger areas outside the District). There is the opportunity for a councillor to be elected from the western area of the District.

Community Boards

Given the pre-consultation with the Taihape and Ratana communities on retaining their boards was in favour of retaining the boards, Council has decided to retain these community boards in their initial proposal. No additional community boards have been proposed.

Have your say

Written submissions from the community are open until **9am 17 September 2018**.

Parties who make a written submission may also make an oral submission. Oral submissions are scheduled for 27 September 2018 at the Council Chambers in Marton. You need to indicate on your submission form if you wish to speak to your submission.

Further information

Further information, including a submission form, is available at the following places:

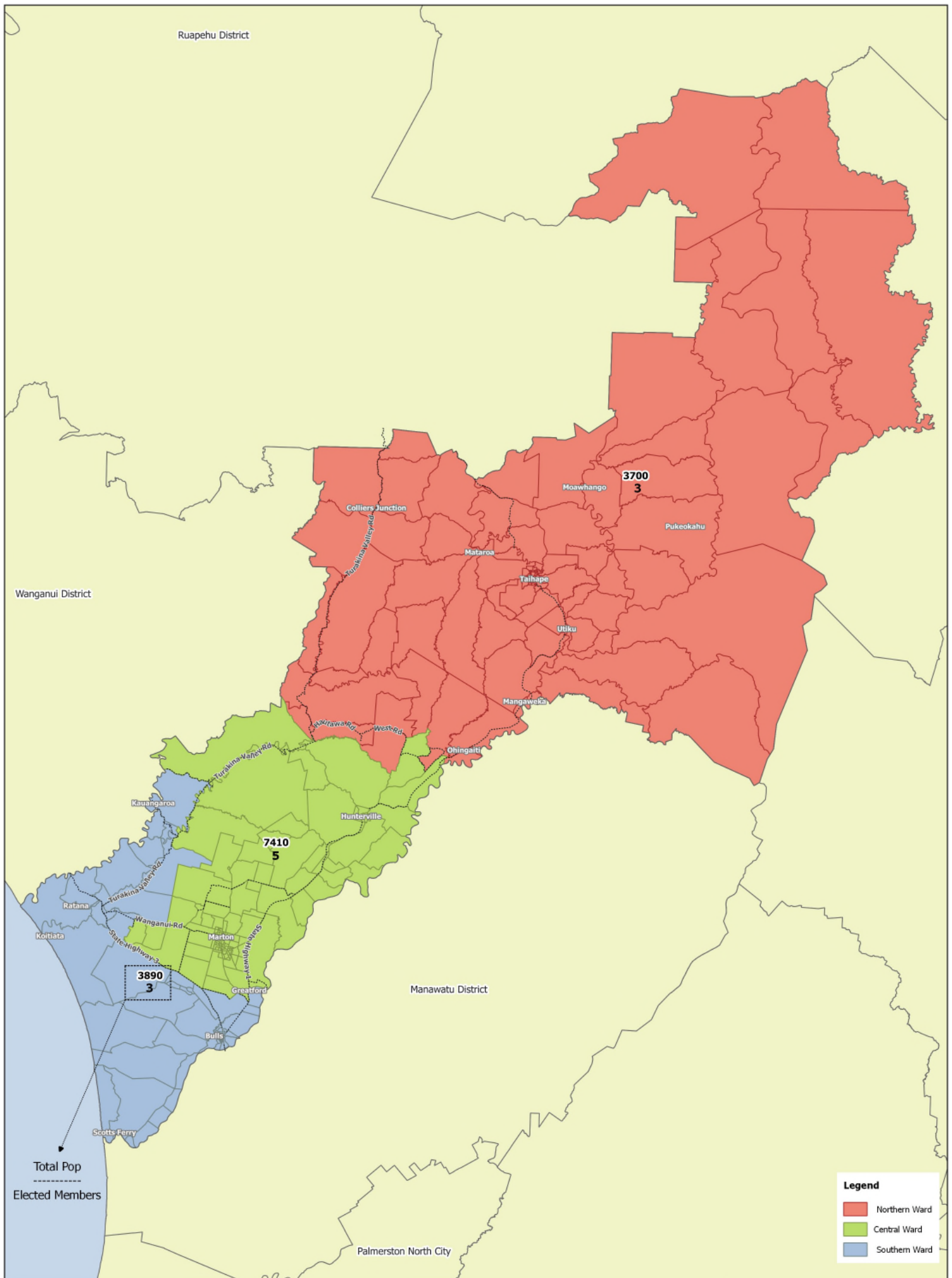
- Council's website www.rangitikei.govt.nz
- Council's libraries in Marton, Bulls and Taihape
- Council's Main Office in Marton
- By calling 0800 422 522

If you have any questions please contact Katrina Gray, Senior Policy Analyst/Planner.

Next steps

Once Council has considered submissions, it will adopt its final proposal. This proposal is subject to appeal/objection. Any appeals/objections lodged will be considered by the Local Government Commission who will make a binding decision.





Attachment 6

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2017/18				Jun-18
Major programmes of work outlined in the LTP/Annual Plan 2017/18				
Parks and Open Spaces	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Commence tree replacement programme in Council's parks	Tree planting schedule completed	Trees planted in a number of parks and road reserves. Trees planted in various locations. Marton, Turakina, Koitiata and Mangaweka. Winter tree planting was completed.	This project is now completed for 2017/18.	Planning for 2018/2019 planting.
Parks Upgrade Partnership- \$50,000 available		\$3400 has been granted to Taihape Showjumping Group for upgrading horse yards at Memorial Park, Taihape.	No new applications. \$46,600 still available.	
Parks and Reserves: carry forward projects from 2016/17				
Parks Upgrade Partnership Fund: BBQ & seating, Wilson Park (proposal from Marton Community Committee) \$6,000 Friends of Mt Stewart – Lookout \$14,226.00 RDC - Drinking Fountains - \$9,343.57	Building consent issued for lookout tower. Friends of Mt Stewart - lookout tower: no further progress will be made until ground conditions dry out. External funding of \$15,343.71 has been received by RDC meaning (with Council's contribution) that three fountains can be purchased.	Three drinking water fountains have been purchased (for Centennial Park, Marton, Bulls Domain, and Memorial Park, Taihape) and initial discussions held re installation. MCC has confirmed they no longer require the \$6000 towards a BBQ and seating for Sir James Wilson Park. The Mt Stewart lookout tower was completed and an opening ceremony held on 21 December. Water fountains have been installed at Centennial Park (Marton), Memorial Park (Taihape) and Bulls Domain.	These carry-forward projects from 2016/17 are now complete.	
Community Buildings	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Prepare a concept design with costings on (a) retaining all the facades of the Cobbler/Davenport/Abraham & Williams buildings (High Street/Broadway, Marton) and building new behind them, and (b) demolishing all buildings and erecting an entirely new building, together having regard to the impact on the Broadway streetscape and opportunities for external funding support and (c) scoping and costing the upgrade of buildings on the Marton Library site and the Marton Administration Building site so that they are fit for purpose as a reference point for a. and b.	Opus was engaged to prepare a heritage assessment and concept development design. They undertook preliminary site investigations in mid-November. Consultation on the extent of the present buildings to be preserved was conducted as part of the 2017/18 Annual Plan process. Council has agreed to do further work to clarify costs between heritage preservation and a new build for the proposed Marton Civic Centre on the corner of Broadway and High Street. Opus consultants have been commissioned to provide costings for an upgrade of buildings on the Marton Library site and the Marton Administration site so that they are fit for purpose as a reference point for the investigations on the Cobbler / Davenport/Abraham & Williams Buildings site.	A meeting to update building owners was held on 18 December, with a very low number of attendees. An application has been made to Lotteries Heritage for a feasibility study on establishing the Marton Heritage Precinct as a collaborative initiative between private building owners and Council. The precinct area contains 65 buildings, of which 16 are heritage listed. Costings for upgrading the buildings on Marton Library and Marton Administration sites so that they are fit for purpose as a reference point for the Cobbler, Davenport, Abraham & Williams site have been received. The cost difference is small and outweighed by the potential impact of Council's presence in the CBD and the benefit of redeveloping the current High Street site for residential purposes.	The Lottery and Heritage Fund Committee is assess the Council's application for a grant for a heritage feasibility precinct study for Marton's CBD. (The Committee's decision meeting was 1 June 2018 and Council have been advised their application was unsuccessful.) Discussion has been held on the usefulness of applying economic modelling to assess the likely impact on the Marton CBD by Council moving to the Cobblers/Davenport/Abraham site. The scale of Council makes this exercise of doubtful value. However, this discussion emphasised the importance of getting owners/operators in the Marton CBD to develop a likely scenario of what they might do as a result of Council's relocation. A revised high-level project plan and timeline was presented to Council's	Information gathering for options for residential subdivision of 46 High Street site and for co-investment options by Council with a developer. A business case including heritage precinct, funding model and consultation will be prepared.

Secure a new contract for the cleaning of Council properties	Council resolved to seek tenders for several geographically defined contracts allowing tenders to cover one, some or all of the contracts, with the new contract/s to start from 1 November 2017, to include the proposed Mangaweka village and Papakai Park toilet facilities, to be inclusive of all cleaning and stock consumables, and to be for a two year period, and that, simultaneously with seeking tenders, staff investigate the implications of bringing the cleaning service in-house.	Council has resolved that an in-house cleaning service for council properties, district-wide, will be implemented, effective 1 November 2017. Materials and consumables have been sourced. Health & Safety briefing has been planned for transferring staff, and appropriate consumable guides and wall charts have been prepared for each council site. In-house team commenced.	This item is now complete.	
Community Buildings: carry forward projects from 2016/17				
Painting of Marton Park Jubilee Pavilion	Colours have been confirmed by Marton Community Committee - White and Dark Charcoal.	Quote has been received. Purchase order has been issued for exterior/interior painting excluding roof, which will be washed down to clean up tiles. Minor maintenance carried out. Painting commenced in December.	This project is now complete.	
Painting of Marton Memorial Hall	Colours have been confirmed by Marton Community Committee - White and Dark Charcoal.	Tender was let to Programmed Property Services. Surface preparation underway. Painting has been completed.	This project is now complete.	
Swimming Pools: carry forward projects from 2016/17				
Marton Swim Centre renewals: new shed, new plant	Building Consent issued for new shed.	Code of Compliance for shed has been issued. Stairs, safety rail and kick plate have been installed on tank viewing platform in original shed.	This project is complete.	
Community Housing	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Continue the upgrade programme for Council's community housing (unless the ownership and control is transferred to another organisation)	Inspections will be carried out using the Housing Warrant of Fitness Assessment Checklist and Manual as prepared by the Otago Medical School.	Council resolved, at their November meeting, that the management / ownership of community housing remain in-house for the time-being. Council also resolved that it investigates a rental policy, effective 1 July 2018, determining criteria for break-even rentals and market rentals, and also implements an integrated approach to the delivery of an effective and efficient capital renewal programme including ways to improve the warmth and energy efficiency, and reconfigure and improve the functionality, including sale and purchase, and re-builds and new builds. Housing inspections were carried out. Ceiling insulation was installed at the Cobber Kain units.	A Handyperson position has been established with applications closing 13 July. A workplan for community housing will be established once this person commences. Project is complete for 2017/18.	
Property	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Exercise the right to purchase 7 King Street, Marton (site of waste transfer station and works/parks team depot)	Formal advice to LINZ as specified under the lease	Clarification that no iwi or other interests require further consideration. LINZ preparing offer price. Council confirms authority for Chief Executive to purchase up to budgeted sum. Sale and purchase agreement ready for signing by Council and LINZ. Certificate of title has been finalised.	This project is now complete.	
Cemeteries	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Extend roadway at Mt View cemetery, Marton	Concept design of Mt View cemetery extension, including new road and carpark	Plan finalised	No progress this period	Discuss with Roding the cost to extend the road or build the carpark. Now likely to be summer 2019.
Other major programmes of work carried out during 2017/18				
Projects	Design/ Scoping	Progress to date	Progress for this period	Planned for the next two months
Investigate and report upon				

* installing fencing on the perimeter of Centennial Park (Marton) and security cameras over the pavilion	The netting surround the courts requires replacement. Several of the posts that have been set into a raised concrete footing are starting to expand resulting in the concrete cracking in these locations. These cracks will continue to expand as the post rust further. The netting is also badly damaged in a number of areas and is badly stretched caused by vandalism, historic plant growth and long term wear. A local contractor has designed and priced a system where the posts are bolted/bracketed onto the existing concrete footings so the footings do not need to be removed or replaced. The cost is approx \$24,000.	A purchase order has been issued. Perimeter fencing was installed in November.	Perimeter fencing is completed.	
* fencing the open drain at Marton Park	The objective in fencing is to prevent small children falling into the deep-sided drain. However, it needs to be of an open mesh design so that the area remains visible.	An alternative to fencing is to create a gentle swale with a gradient which can be mowed. This will be discussed with the group involved in planning the upgrade of Marton Park.	Discussion with contactors on the cost of creation of a swale drain.	This project will have to be deferred until summer 2018/2019 due to wet ground conditions

ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2017/18 Jun-18

Major programmes of work outlined in the LTP/Annual Plan 2017/18

Pavement Rehabilitation	Route Position Length	Status	Start date	Completion date	Planned for the next two months
Rehabilitation of 6.52 km of existing sealed roads subject to Project Feasibility Reports to determine validity for progressing to the design and construction phase.					
Marton: Jeffersons Line	RP. 3840-4415; 575m	Road section brought forward from 2018/19 prog due to increase deterioration.	Apr-18	Jun-18	Completed.
Marton: Galpins Road	RP. 1080-1800; 720m	Road section brought forward from 2018/19 prog due to increase deterioration.	Dec-17	Apr-18	Completed.
Sealed Road Resurfacing (over 200m)	Route Position Length	Status	Start date	Completion date	Planned for the next two months

Sealed road resurfacing of 60.9 km (over 200 metres). This list is indicative and subject to alteration when and where reprioritised sites and conflicts with external activities are identified.

Marton Beaven Street	RP. 6 - 471 - 465m				
Marton Broadway	RP 221 - 458 - 237m				
Marton Bruce Road	RP. 760 - 3137 - 2377m				
Marton Calico Line	RP. 175 - 515 - 340m				
Marton Follett Street	RP. 5 - 30 - 25m (AC)				
Marton Gowers Road	RP. 6 - 868 - 862m				
Marton Griffins Road	RP. 420 - 1340 - 920m				
Marton High Street	RP. 22 - 540 - 518m				
Marton Jeffersons Line	RP. 5760 - 8481 - 2721m				
Marton Lower High Street	RP. 0 - 153 - 153m (AC)				
Marton Main Street	RP. 78 - 415 - 337m				
Marton Makuhou Road	RP. 5827 - 6000 - 173m				
Marton Onepuhi Road	RP 23 - 1823 - 1800m & 2046 - 4160 - 2114m				
Marton Potaka Street	RP. 4 - 114 - 110m				
Marton Station Road & Extension	RP. 1095 - 1152 - 57m plus 88m				
Capex report 2017/18	cumulative to 30/09/2017	cumulative to 31/12/2017	cumulative to 30/3/2018	cumulative to 30/6/2018	Budget
Sealed road surfacing:	\$507	266,097	1,403,180		1,789,375
Drainage Renewals	10,687	109,571	261,005		352,425
Pavement rehabilitation	214,863	422,073	1,332,468		1,688,679
Structures component replacement	175	45,322	168,630		189,163
Traffic services renewal	176,516	189,514	208,823		224,950
Associated improvements	This category has been deleted				
Unsealed road metalling	159,916	223,395	257,189		460,125
TOTAL	562,664 (12%)	1,255,972 (27%)	3,631,295 (77%)		4,704,717
Streetlight renewals	Design/ Scoping	Tender/Contract docs	Under construction	Complete	Planned for the next two months F74:F88

LED replacements – accelerate the replacement of high pressure sodium in pedestrian category lighting areas[1] so that the programme of replacing all 1098 streetlights not yet replaced by LEDs is complete before December 2018 [1] This category includes all the District's local urban roads except for some high use routes n Marton. State highways are outside the scope of this programme.	There are approximately 100 LED's left to be replaced most of these in Taihape, these should be completed by February.				The installation of the new LED lights for the residential streets with in the District have now been completed. As a result of some money saved from the original allocation the next stage is to replace lights as identified on other busier roads. The design for this aspect currently underway. If there is any carry over of funds into the 18/19 year needed to complete the work this still qualifies for the 86% FAR from NZTA.
Footpath Renewals	Design/ Scoping	Tender/Contract docs	Under construction	Complete	
Marton Broadway, north of Follett Street	site under investigation and design.		Feb-18	May-18	footpath work complete both sides of Broadway.
Marton Hendersons Line .	site under investigation and design.	Targeted maintenance	Nov-17	Dec-17	Completed
New Footpaths	Design/ Scoping	Tender/Contract docs	Under construction	Complete	
Marton Wilson Place.	survey and design complete.			Oct-17	Complete
Other major programmes of work carried					
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete	
Investigate and report on					
* installing a new pedestrian crossing on Wellington Road (Marton) between Hereford and Morris Streets and on Bridge Street (Bulls) between the Burger bar and the Information Centre;					(1) Not physically possible to construct crossing at this location. (2) Awaiting decision from NZTA re Bulls and the potential upgrade of the intersection with SH's 1 & 2 is part of a strategic plan NZTA have named 'Accessing Central New Zealand' Now indefinite hold.
Carry forward programmes from 2016/17					
Other areas of network following storm event in June 2015					Mount Curl remedial work completed.
Repairs to damage from Debbie event April 2017					Work to mitigate the sites from event Debbie well under way.
Repairs for damage to network arising from July 13/14 event.					Considerable damage was caused to the network as a result of this event. Work to address well under way. Some sites may roll over into the 18/19 year.

RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2017/18

Jun-18

Major programmes of work outlined in the LTP/Annual Plan 2017/18			
What are they:	Targets	Progress to date	Work planned for next three months
Marton Waste Transfer Station - recycle shop - trial	Fully-funded by the waste levy and the contractor.	Shop operational	Items coming in for sale. Presently the items received for sale are small in quantity. Signage adequate with members of the public visiting shop.

Review the Waste Management and Minimisation Plan	This must be complete by 30 June 2018: Waste Management Act, section 50. Consultation will coincide with that undertaken for the 2018-28 Long Term Plan. The waste assessment (prescribed under section 51 of the WMA) must be complete before that review starts. Ideally, this work entails an analysis of all waste streams. However, as all kerb-side collection of waste in the District is done by private contractors, access to information about the characteristics of this waste is unlikely. This means the analysis is confirmed to waste taken to the waste transfer stations. Budget Waste takes its waste direct to the landfill.	Draft WMMP consulted on. Council deferred decision on initiatives	Price various initiatives for future consultation October 2018
Waste minimisation	Waste Education NZ visits.	Marton School, Mangaweka, Bulls and Mataroa schools	Positive feedback from schools participating in lessons. Note: Participation in Waste Education program is optional
	Horizons Enviroschools programme.	Kumara cluster workshop	Participation in programme - optional
Other projects			
What they are:	Targets:	Progress to Date	Work planned for next three months
WMMP 2017	Prepare Draft for Consultation	Draft WMMP consulted on. Council deferred decision on objectives 31/05/18	Pricing options in WMMP 2018

STORMWATER GROUP OF ACTIVITIES 2017/18 Jun-18

Major programmes of work outlined in the LTP/Annual Plan 2017/18

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton: renewal of stormwater reticulation in Milne Street (\$80,000).	Renewal of 450mm dia culvert between 2-17 Milne Street Marton as existing main assessed as condition 5 (very poor)	Investigation underway, CCTV of pipe shows little defects with majority of problems with sump leads. Stormwater repairs to be done in conjunction with roading defects. Start date TBC		

Other major programmes of work carried out during 2016/17

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Improvements to Marton stormwater reticulation (locations dependent on final modelling from Horizons Regional Council) (\$470,000)	Hot spots investigation and design mitigation underway.	Contract awarded to Doughty Contractors for Hammond Street \$124,796.00	Hammond St project is complete & Harris street drain cleaned.	Hammond Street Completed Nov 2017 with remainder of Marton Hotspots identified and programmed for works.

SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2017/18 Jun-18

Major programmes of work outlined in the LTP/Annual Plan 2017/18

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton: various reticulation renewals (\$411,000).	Sewers for renewal being surveyed ready for lining.	Relining contract awarded to Pipetech 450k per annum. Hotspots identified through condition assessment (CCTV) and schedule of works provided by Pipetech.	relining work completed for 2017/2018, CCTV underway to identify work for 2018/2019.	Project completed
Marton – treatment renewals prior to full assessment and drafting of consent application (\$267,000).	Scope to be confirmed.			
Continue review of trade waste agreements. This was noted in the LTP specifically for Midwest Disposals	Dependent on Consent renewal - consent lodged 2015.			

Other major programmes of work carried forward from 2016/17

Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
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Marton wastewater treatment plant upgrade in terms of the new consent requirements.	Works needed to assist with Consent renewal (subject to successful treatment of leachate and advice from Advisory Group) to prepare for consent renewal in 2018. Sucker truck dump site required.	1) Infrastructure team is responsible for consent. 2) tender has been awarded to Doughty Contractors.	Contract awarded to Doughty Contractors.	Project completed
WATER SUPPLY GROUP OF ACTIVITIES 2017/18			Jun-18	
Major programmes of work outlined in the LTP/Annual Plan 2017/18				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton: seismic strengthening of clarifier (\$225,000), poly machine renewals and rotork valves etc. (\$70,000).	Detailed seismic investigation underway.	Tender awarded to Calibre. Initial design completed, but on hold until water strategy completed between Marton & Bulls. Bulls water treatment design and construction not yet started.	Investigation only	
Major projects Carry-forwards 2016/17				
Projects	Design/ Scoping	Tender/Contract docs	Under construction	Complete
Marton: Broadway duplication (\$140k)	Programme was for 2015-2016 ahead of major Roading work; approx. 460 m between High St and Signal St; duplicate existing 150 mm AC on east side with new 150 mm on west side. Design only and defer to year 6 or later to align with replacement of AC main. Stage 1- Follett to Signal block, upsizing from 150 mm to 200 mm to align with 2017/2018 roading programme.	Tender awarded to I D Loaders 31 August 2017, watermain and stormwater have been installed. Western side now complete and have started work on the Eastern side.	Project underway.	