



RANGITIKEI
DISTRICT COUNCIL

Making this place home.

Marton Community Committee

Order Paper

**Wednesday, 12 February 2020,
6.00 pm**

Project Marton office, Humphrey Street, Marton

Website: www.rangitikei.govt.nz
Telephone: 06 327-0099

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Chair

Blair Jamieson

Deputy Chair

Carolyn Bates

Membership

Lyn Duncan, Jennifer Greener, Philippa Hancock

Belinda Harvey-Larsen, James Linklater, Sophia Smallbone

His Worship the Mayor, Andy Watson

Councillor Nigel Belsham and Councillor Dave Wilson

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Marton Community Committee Meeting

Agenda – Wednesday 12 February 2020 – 6:00 p.m.

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1 Welcome

2 Public Forum

Jen Britton – Placemaking activity.

3 Apologies

That the apology for absence of Mr Jamieson be received.

4 Member's conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

6 Confirmation of minutes

The Minutes for the meeting of the Marton Community Committee held on 4 December 2019 are attached.

File ref: 3-CC-1-1

Recommendation:

That the Minutes of the Marton Community Committee meeting held on 4 December 2019 {as amended/ without amendment} be taken as read and verified as an accurate and correct record of the meeting.

7 Chair's Report

A report will be tabled at the meeting.

Recommendation:

That the tabled 'Chairs Report' to the 12 February 2020 Marton Community Committee be received.

8 Council decisions on recommendations from the Committee

There were no recommendations made to Council at the previous meeting.

9 Council responses to queries raised at previous meetings

Wilson Park

Parks and Reserves Team Leader, Murray Phillips, received a verbal request to consider removing the coloured stepping poles within the Wilson Park playground. While his initial comments to the resident were supportive, having viewed a number of families interacting with the equipment since the initial conversation, is now of the opinion the stepping poles should remain.

Bark mulch for all playground facilities within the park has been ordered from our supplier. Delivery is anticipate towards the end of February 2020 with dispersal amongst individual play equipment shortly after.

Tree lifting and a number of removals (dead and/or dangerous) was undertaken prior to the Country Music festival throughout the velodrome area of the park. Further maintenance throughout the playground section will be schedule as budgets allow.

10 Project Marton Update

A verbal update will be provided.

11 Marton's Public Toilets

The two Permaloo units ordered for instalment at Centennial Park and Follett Street are scheduled to arrive in April 2020.

The provision for toilets at the Marton Memorial Hall Playground are still being considered by Council.

12 Township Signage

At its December meeting Council endorsed the committees request that council approach Project Marton to remove the heart-branded signs and replace them with the approved Marton Township signs. The committee has agreed in principle to the request with the proviso that a section is available at the bottom of the support structures for event advertising. Staff are assessing structure size and NZTA restrictions, following which the Project Marton committee will make a final decision.

A meeting with the Lions Club of Marton is to be scheduled to discuss utilising their current brick structures for the new town signage or complete replacement. The alternate option for Council to install township signage in different locations on our main entry roads.

13 Youth Update

During the holiday period The Lobby remained open 3-5pm Monday to Friday on all but the public holidays.

Last year Youth Council nominations were open until the end of February, with a total of 21 applications received. For the 2020 Youth Council, nominations closed on 6 December 2019. 3 were received for 7 vacancies. This reflects the natural preoccupation with NCEA and then holidays. Nominations are being reopened until the end of February. The Youth Council's first meeting is scheduled for 22 March, as part of their training weekend at River Valley. The poster and application form are attached.

With Miss Gower's recent appointment as Strategy and Community Planning Manager Council will be advertising for the Strategic Advisor for Youth position.

14 Community Grants

At its 12 December 2019 meeting Council delegated the responsibility to the Community Grant Assessors Committee to make the final decision on the outcome and financial allocation for Events Sponsorship and Community Initiatives Schemes. Members of the Community Grants Assessors Committee have been appointed by the Community Committees and Boards.

The assessors will be provided with a summary of all applications including the verification that they comply with the fund criteria and will have two weeks to assess each application through the online portal of SmartyGrants, making comment and suggested funding amount. The assessors will then meet and deliberate before making a final decision on each application and allocation of funds.

The Events Sponsorship Scheme will be open from 15 February – 6 March 2020. A poster is attached advertising the Events Sponsorship Scheme.

The Creative Communities Scheme will be open from 29 February – 20 March 2020.

Applications are being received and processed through the online portal SmartyGrants.

<https://rangitikei.smartygrants.com.au/>

15 Items of interest

Marton Playground

The Marton Development Group (MDG) have two large applications for funding scheduled for submission following the final design and budget from Boffa Miskell expected by 20 February. Local fundraising opportunities are being explored including a large scale a community fundraising event for 2020.

A website has been developed to keep the community informed on progress, events and links to donation pages and the Facebook page.

<https://www.martondg.co.nz/>

<https://www.facebook.com/martonmdg/>

<https://givealittle.co.nz/org/marton-development-group-incorporated#>

16 Marton Housing

At its November 2019 meeting Marton Community Committee requested the committee be provided, as a standing item update, developments happening within Marton to increase housing stock.

Attached is the most recent Community Housing Tenants Newsletter.

2019 Activity

New builds in Marton = 30

Relocate houses to Marton = 9

Resource consents for subdivisions:

10 lot subdivision in Bredins Line
7 lot subdivision in Onepuhi Road
2 lot subdivision in Beaven St
3 Lot subdivision in Bond St
3 Lot subdivision in Wellington Rd
2 Lot subdivision in Makirikiri Rd
3 Lot subdivision in Galpins Rd
2 Lot subdivision in Williamsons Line
2 Lot subdivision in Pukepapa Rd
13 Lot subdivision in Mill St
2 Lot subdivision in Wellington Rd
2 Lot subdivision in Beckett Place
4 Lot subdivision in Wanganui Rd
5 Lot subdivision in Makirikiri Rd
30 Lot subdivision in Hereford St
2 Lot subdivision in Pukepapa Rd
2 Lot subdivision in Robert St
2 Lot subdivision in Potaka St
2 Lot subdivision in Tutaenui Rd
2 Lot subdivision in Wanganui Rd

January 2020 Activity

Resource consents for subdivisions:

2 lot subdivision in Wanganui Road
30 Lot subdivision in Hereford St

No new house build consents granted this month.

17 Mayoral Update

A report is attached.

Recommendation:

That the 'Mayoral Update' to the 12 February 2020 meeting of the Marton Community Committee be received.

18 Current infrastructure projects/upgrades and other Council activities within the ward

An extract is attached.

File ref: 3-CC-1-5

Recommendation:

That the extract 'Current infrastructure projects/upgrades and other Council activities within the Marton ward' dated September – November 2019 to the 12 February 2020 Marton Community Committee be received.

19 Small projects Grant Scheme update – January 2020

A memorandum is attached.

File ref: 3-CC-1-2

Recommendation:

That the memorandum 'Small Projects Grant Scheme Update - January 2020' to the 12 February 2020 Marton Community Committee be received.

20 Chair Training

Please be reminded that the Chair of each Community Committee and Community Board are required to attend compulsory training, it is encouraged for Deputy Chairs to attend the training but it is not mandatory.

The training will be held on Wednesday 19 February 2020, 6.30pm at Council Chambers in Marton.

For any queries or to RSVP please contact George Forster on george.forster@rangitikei.govt.nz or 06 327 0099 (843) by Friday 14 February 2020.

21 Late Items

As accepted in item 5.

22 Next meeting

Wednesday 8 April 2020, 6.00pm.

23 Future Meeting dates for 2020

Wednesday 8 April at 6.00 pm

Wednesday 10 June at 6.00 pm

Wednesday 12 August at 6.00 pm

Wednesday 14 October at 6.00 pm

Wednesday 9 December at 6.00 pm

24 Meeting Closed

Attachment 1



Rangitikei District Council

Marton Community Committee Meeting

Minutes – Wednesday 4 December 2019 – 6:00 p.m.

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Present: Carolyn Bates,
Lyn Duncan,
Jennifer Greener,
Belinda Harvey-Larsen,
Blair Jamieson,
His Worship the Mayor, Andy Watson
Councillor Nigel Belsham and
Councillor Dave Wilson

Also Present: Cr Cath Ash
Nardia Gower, Acting Strategy and Community Planning Manager

1 Welcome

His Worship the Mayor called the meeting to order at 6.02pm and welcomed everyone.

2 Apologies

That the apology or the absence of Sophia Smallbone and the late arrival of James Linklater, Philippa Hancock, Jennifer Greener and Cr Nigel Belsham be received.

Ms C Bates / Mr B Jamieson. Carried

3 Introduction of Committee members

The Committee members introduced themselves.

Mrs J Greener and Cr N Belsham arrived at 6.05pm

4 Election of Chair

Mr Jamieson noted that he would be unable to attend the mandatory Chair's training but felt he had the skills required to perform the role successfully. Mr Jamieson further noted that he wouldn't be able to attend all the meetings due to work commitments nor put in as much effort outside the meetings as the previous Chair. The Committee accepted these comments.

Resolved minute number	19/MCC/044	File Ref
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That Blair Jamieson be appointed Chair of the Marton Community Committee.

Mrs B Harvey-Larsen / Mrs J Greener. Carried

The Mayor vacated the Chair for Mr Jamieson.

5 Election of Deputy Chair

Mrs Bates noted her interest in attending the Chair's training.

Resolved minute number	19/MCC/045	File Ref
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That Carolyn Bates be appointed Deputy Chair of the Marton Community Committee.

Cr D Wilson / Mrs L Duncan. Carried

6 Guidance for Community Committees

Resolved minute number **19/MCC/046** **File Ref**

That the memorandum 'Guidance for Community Committees' to the Marton Community Committee at the 4 December 2019 meeting be received.

Mr B Jamieson / Mrs J Greener. Carried

Resolved minute number **19/MCC/047** **File Ref**

That Mrs Carolyn Bates be appointed as the Marton Community Committee grant assessor for the Community Initiatives and Events Sponsorship schemes.

Mr B Jamieson / Cr D Wilson. Carried

7 Standing Orders

The Committee noted the attached document and the importance of understanding Standing Orders: they are written in language that is easy to understand.

8 Member's conflict of interest

There were no conflicts of interest declared. His Worship the Mayor stated that at each meeting every member has the responsibility to declare any potential conflict of interest, and further that it is not for the Chair to state a member's conflict but it is for the Chair to manage the meeting and any declaration made. Should a member have a pecuniary or financial interest in an agenda item they are required to declare a conflict of interest and the Committee member should vacate the room for that item.

9 Confirmation of order of business

There was no change to the order of business.

10 Small projects Grant Scheme update – November 2019

Cr Wilson stated there were no further updates for projects at Wilson Park. Mrs Hancock's informative report to the last meeting of the previous triennium was noted.

Undertaking **Subject** **Update on Wilson Park work**

That the Parks and Reserves Team Leader provide an update on works at Wilson Park, including the removal of the jumping poles.

Resolved minute number**19/MCC/048****File Ref****3-CC-1-2**

That the memorandum 'Small Projects Grant Scheme Update - November 2019' to the 4 December 2019 Marton Community Committee be received.

Mr B Jamieson / Mrs B Harvey-Larsen. Carried

11 Rangitikei Youth Council applications are open for 2020

Ms Gower provided a brief overview of the last 12 months of Youth Council and requested Committee members to encourage youth to apply for the 2020 vacancies.

12 Receipt of minutes from the last meeting in the 2016-19 triennium

The Committee noted the attached document. Minor spelling corrections were noted outside the meeting.

13 Late Items

The following bullet points highlight the brief update provided by Cr Wilson on the Follett Street and Centennial Park toilets during item 9.

- The order for both toilets has been placed and they are due to arrive and be erected in March 2020.
- An upcoming meeting will be scheduled for identifying the exact location and footprint of the Centennial Park toilet.
- The mural produced by Rangitikei College students on the existing public toilet in Lower High Street has been suggested, by Sharon Galpin, to be relocated and secured to the Rugby Club rooms in Marton Park.

14 Future Items for the Agenda

Standing items for agenda:

- Mayoral update
- Marton's Public Toilets
- Township signage
- Youth Update
- Items of interest to the Marton Community Committee
- Project Marton update, and if Cr C Ash is unavailable then an update be provided by another person or in written form.
- Marton Housing to include: Newsletter to community housing tenants, Consent updates, where and how many have been lodged, and publically notified intentions of subdivision.

15 Next meeting

Wednesday 12 February 2020, 6.00pm

16 Meeting Closed

The meeting was closed at 6.40pm

Mr J Linklater arrived following the close of the meeting and during an informal Council update by His Worship the Mayor.

Confirmed/Chair: _____

Date:

Attachment 2

Applications
close Feb 29
2020

Be part of

RANGITĪKEI'S

Meetings
start
Mar 2020

The
'Youth Voice'
for Rangitīkei
District

**YOUTH
COUNCIL**

Represent
Rangitīkei
Rangatahi

2020

It's about
Team-work
Community
& FUN!!!

Open to
all 13-24
year-olds



FILL IN YOUR APPLICATION TODAY!!

www.rangitikei.govt.nz

 Rangitīkei Youth Council  rangitikeiyouth
 nardia.gower@rangitikei.govt.nz



RANGITĪKEI
YOUTH COUNCIL
making our youth heard

Personal Information

1. Full name	
2. Address	
3. Date of Birth	
4. Contact Phone Number	
5. Email address	
6. Name of School or Current Occupation	
7. Ethnicity	

Questions

8. Why do you want to join the Rangitīkei Youth Council
9. What particular skills do you think you can bring to the Youth Council

10. Tell us something you have done that you are proud of – for example a challenge you have faced, something you accomplished as part of team, a project you finished

11. In your opinion, what is one of the challenges facing youth of the Rangitikei District

12. What would be your best idea to solve this challenge and how do you think it could be achieved

13. What other commitments do you have? For example sport, part-time work, other groups – and how often is that commitment?
14. Can you commit to meeting on the evening of the third Tuesday of every month and to completing a 2 day training and team building weekend 20-22 March 2020?
15. How did you hear about the Rangitikei Youth Council
16. Is there any other information you would like to share with us? – Feel free to include additional pages.

Thank you for taking the time to apply to be on the Rangitikei Youth Council.

Please return to Rangitikei District Council by Saturday 29 February 2020

Email to info@rangitikei.govt.nz

Or drop the completed application form into the Rangitikei District Council customer service team at either

Rangitikei District Council Main Office, 46 High Street, Marton

Taihape Information Centre, Taihape town Hall, 90 Hautapu St (SH1), Taihape

We will be in touch by email regarding the status of your application, please ensure you check you emails.

Attachment 3

EVENT SPONSORSHIP SCHEME 2020



**OPEN 15 FEBRUARY - 6 MARCH
AND 1 AUGUST - 22 AUGUST**

Attachment 4

FLAT SPOT / PANUI

Issue 6 – December 2019



Christmas/New Year contact details and hours.

The Council Office in Marton is closed from 12pm on the 24th December until 8am on Monday 6th January 2020. Also some of our contractors who do maintenance for us will be closed down over Xmas/New Year.

During this time we will only be doing urgent maintenance. Please call 0800 422 522 as calls to this number are answered 24 hours a day, seven days a week. Anything that is not urgent you can still call in but it will be dealt with at a later time.

You can also email me (Mel) during this period as a backup but please direct urgent enquiries to the 0800 number.

When you ring please give as many details as possible – including a contact name and phone number/flat address in case we need to ring you to check details.



Hello and welcome to the sixth issue of the newsletter

I hope you are all faring well and looking forward to Christmas and the start of a new year.

Wet wipes/flushing items:

There is a bit of an issue arising at a couple of our complexes around wet wipes/other items being flushed down toilets. This has been causing regular sewer pipe blockages, and could potentially cause a larger issue downstream. I am sure like me you have all seen the pictures of the “fat bergs” in the media – and that is starting to be an issue in our District too. Please consider this before flushing any items – even if they say “flushable” on the packaging.

Keep fit classes:

I have had received a suggestion to put some information about local keep fit classes in the newsletter. Most have stopped over the Festive season so I will include information in the next newsletter.

Housekeeping (Issues I have been asked to bring up by tenants or for clarification)

- Communal sheds – there are a couple of communal storage sheds at some of our complexes. For clarification these sheds are to store excess items temporarily. Items in these shed belong to other tenants so please do not remove items if they do not belong to you.
- If you have friends and family visiting over the festive season please keep in mind other tenants right to privacy and a peaceful environment.
- Parking areas at the flats are for residents cars only – please encourage your visitors or caregivers to park away from these areas.

Welfare visits

Thank you to those who have returned the forms we sent out regarding welfare visits/giving out details to providers. If you haven't already returned them they can be posted back or dropped into one of our Council Libraries/Service Centers.

The Festive Season:

We hope you all are able to enjoy some time out with family and friends over the festive period. If you have time on your hands as your normal outings/groups aren't on during the holiday period some of the things you might want to check out are:

- Our swim centers in Marton and Taihape – check out their new “golden hour” admission prices
- Our Libraries in Bulls, Marton & Taihape (Daily newspapers/Magazines/DVDs/Books – all FREE)
- Community Christmas Dinners – in Marton and Taihape (Details below)

Our Christmas Message:

On behalf of our Team (Gaylene, Sheryl, Ash, Dave & Myself) we would like to wish you all a very Happy Christmas and New Year. We look forward to working with you all in 2020 to make our Community Housing complexes a warm, safe, and happy environment for all.

What's on in the District?

Taihape – “Community Christmas lunch” Christmas Day at the Taihape Rugby Clubrooms – you need to RSVP by Monday 16th December – Free pickup/drop off if you need transport.

Marton – “Marton Community Christmas Dinner” Christmas Day at the Marton Memorial Hall – you need to register by Thursday 19th December for this. Registration forms at Marton Op-Shop (Ph 327 6457) in Follett Street. Free pickup/drop off if you need transport.

If you have anything for our next newsletter (February 2020), please let me know by the 28th January.



Attachment 5

Report to Council, January 2020.

Welcome to the New Year! For Council this will be an incredibly busy year not only focused on completion of an ambitious work plan, but also starting the planning and discussions for the long term plan that we face the following year. If there was a criticism of our previous long term plans, it would be that we simply ran out of time to look at all of the implications and opportunities with the need to set the budgets that had to be adopted.

However, the immediate decisions will be around the completion of projects such as the Bulls build, strengthening of the Marton dams and dealing with the Putorino rubbish dump problems.

For this Council meeting, we will receive more information that has been asked for by Council for the Bulls build. At the time of writing this report I don't have all of that information, but it is fair to say that there are additional costs that will require consideration by Council, which is disappointing. Following the update to Council, probably at a separate meeting, there will need to be recommendations to deal with those costs and lessons to be learnt for future infrastructure projects that we will need to deliver. I would like to thank and congratulate our new Chief Executive Peter who has had the task of unravelling the project history, the information that has been passed to Council and for sourcing the expertise to move forward.

The most common questions that I have been asked about over the Christmas break are those enquiring about the district plan change, the process and what is Bio Forestry. At present, we are part of the way through the Council application for a district plan change for additional industrial land. That plan change is looking not only at current opportunities but also at future long term demand. Once further submissions are received there may be an independent mediation meeting, and a hearing, if needed. With respect to Bio Forestry, this is a process where wood waste can be converted into a biodegradable replacement product for plastics. This is an enzymatic process similar to a brewing type of operation. I am happy to explain this further to any group or individual if asked.

By the time that this report is presented to Council we will have had many recent events in our district that I will summarise very quickly:

1 - Country music festival. Held at Wilson Park over about 4 days put on by John De Burgh and his team. Attended by about 500 motorhomers (if that is the correct word) and a number of local walk-up people, this was a huge success and an economic windfall to many of our local businesses.

2 - Ratana celebration. Held on the 23rd to 25th of the month where our Council is formally received by the community and then we as tangata whenua help host and receive all of the various political parties. We should not lose sight of the fact that the celebration is a celebration of the birthday of T W Ratana, the founder of the faith and community.

3 - Turakina Highland Games. Run over the weekend of the 25th Jan. As always this is one of our principal events for the year.

4 - Kiwi Burn. Held over about 5 days on the banks of the Rangitikei River north of Hunterville on a private farm. This is modelled on Burning man in Nevada and is sold out literally within minutes of going on sale. Numbers that attended are around 2500 people. As people arrive for the festival they stock up in Hunterville and Taihape with their supplies, much to the delight of shops like Taylors.

5 - Taihape. The shearing sports and A&P sports are also to be held on 25 January. At the time of writing I have no idea of numbers but I am looking forward to attending.

6 - Fundraiser for the Australian bushfire support. I will speak to this at Council after the event.

Before I finish on events I would like to congratulate Murray and the team for the way these venues have been presented. The Parks and Reserves team should be applauded for this and it is certainly noticed and commented on by our visitors.

China. Every two years a group of mayors from New Zealand either host or travel to China. I have been involved in this program within NZ and have been offered the chance to be one of the 15 mayors to travel to Chengdu in northern China in May. This is a very big deal: we would be hosted by a similar numbers of Chinese Mayors with senior Government officials from both sides involved. Each Mayor gets to present highlighting their district and opportunities. I have also been given the opportunity to speak further on Agriculture.

If I go, I can take with me up to 5 other delegates which means that I can approach a number of companies that are directly dealing with China. One of the spin offs is that many NZ companies will be represented and they will become aware of the land and business opportunities that we may have through the district plan change.

Costs for the trip are low. Any delegates we take will be funding themselves and China pays for the internal costs, with my costs being flights (approx. \$1400 ex Palmerston North) and hotel accommodation at NZ\$150/night. To best harvest this opportunity we would need to prepare a presentation that could include parts of the tourism shots of our district. I intend taking up the offer and need to advise LGNZ, unless Councillor's see this time away as an issue.

Peter Beggs our new Chief Executive is I think about three months into the role. The appointment of Peter by the community and staff was quite rightly questioned, as change always is. He is a pleasure to work with and the openness of discussions with myself, Councillor's, staff and the general public is refreshing. More importantly, he has brought a business savvy and professionalism to our Council. We are thrilled to have acquired his services.

Andy Watson, Mayor.

Attachment 6

COMMUNITY AND LEISURE ASSETS GROUP OF ACTIVITIES 2019/20					Nov-19	
	Major programmes of work outlined in the 2019/20 Annual Plan					
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Parks and Reserves	Parks Upgrade Partnership Fund - 2019/20 Budget	A grant of \$7882.00 was approved to fund the Hunterville Domain fitness track. Further grants of \$35,000 (to support stage 1 of the redevelopment of the community playground at Ratana Paa) and \$25,000.00 (towards the Hautapu River Parks project) had been made.An application was received for Marton Memorial Hall Playground, Council has made a grant of \$50,000 to be available in the period 2020-2021 for the Parks Upgrade Partnership Fund. Application was received from Onepuhi and Porewa Community Group for the development of Onepuhi reserve. Funding of \$5800 was approved for the project.	No applications have been received.	1-Jul-19	30-Jun-20	
	Marton B&C Dams - implement the management plan for the B & C Dams	Management Plan had been completed.	Installation of biodegradable plant guards around the 18000 native shrubs which were planted last winter has commenced. The guards will reduce on-going maintenance time and replacement costs by protecting plants from browsing animals, minimising spray damage and assisting with moisture retention during the summer period. Weed control of blackberry, pine, gorse, broom, willow, banana passionfruit and pink ragwort is on-going. Site preparation for next winter's planting will commence shortly. 10 additional predator traps will shortly be purchased to boost predator control throughout the area.			
	Marton Memorial Hall Playground - (community-led upgrade/redevelopment)	Marton Development Group (MDG) considered a redesign of the plan to create a destination playground. Sarah Collins and Aynsley Cisaria from Boffa Miskell visited Marton and looked over the current site and met with the MDG and other key stakeholders. A & C surveys completed a comprehensive site survey for items requested by Boffa Miskell. Council investigated the best option for lighting to Memorial Hall Playground. MDG met with the designers and agreed to the concept which had now entered the phase of preparing the proposal and presentation of the final design. A time frame for this was dependent upon collaboration with manufacturers regarding bespoke equipment. MDG would use this time to engage with various groups over the draft concept. Funding was received from Creative Communities Scheme to go towards the collaboration with Nga Wairiki Ngati Apa to visually and creatively incorporate the iwi into the project. The council resolved to fix the lack of stormwater service under the playground and further committed \$50k from the Park Partnership Upgrade Fund. Consideration had been given for options for the public toilets at Memorial Park Playground. Options included a stand alone facility or upgrading the Memorial Hall toilets and providing external access for playground users. Further work was required on costings and fire report recommendations before a decision is made.	The finalised plan and budget is expected early 2020.			Ongoing fundraising to continue.
	Onepuhi Reserve - Supporting the Onepuhi and Porewa Community Group	A meeting was held with Margaret Stewart to discuss the Parks Upgrade Partnership funding programme, and to determine what other tasks staff could undertake to assist with this project. An application for funding was considered as a separate item. \$5800.00 was granted at the Assets & Infrastructure Meeting.The Community & Services Team Leader and Principal Advisor - Infrastructure met on site with the representatives of the Onepuhi and Porewa Community Group and Rangitikei Aggregates and discussed development ideas.		1-Jul-19		
	Support Rangitikei Environment Group (REG)	The northern and southern operational teams commenced October 22.	A utility has been supplied for use by the group. REG will be meeting early December and the Parks & Reserves Team Leader will be attending the meeting.			
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Community Housing	Refurbishment of Housing Stock	Two flats had been redecorated and new blinds had been installed. Annual housing inspections had commenced with inspections carried out in Taihape, Bulls and Ratana and all but one of block of flats in Marton.	Annual inspections have been completed aside from those tenants that were not home. Results are being compiled into the warrant of fitness spreadsheet (based on the Otago Medical School document).			Warrant of Fitness data entry will be completed. Strategic planning for renewals will be programmed.
	Options for new/replacement facilities		A report will be presented to the December Taihape Community Board outlining the possibility of the site at 22 Tui Street being used for new community housing.			
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months

Cemeteries	Rangatira (Hunterville) and Mt View (Marton) extension	Rangatira extension has been completed. Mt View extension was deferred until 2020/21, with this funding used to purchase additional land at Rangatira.	Project is complete for 2019/20			
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Swimming Pools	Marton - new boilers	On-site meeting held between Council Staff, and Swim Centre Contractor. Agreed that the balance tank previously used for the former Dive Well maybe an option as a balance tank for the Learner pool. Condition of former dive-well balance tank for use as a balance tank for the Learner Pool was considered. Insulation options for the balance tank was also being considered with a view to reducing operating costs of recycling the water.				Condition assessment of balance tank.
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Public toilets	Follett Street, Marton (completion)	Council confirmed at its September meeting that the toilet facility would be placed at the Follett Street site. Contact had been made with two contractors who supply pre-fabricated toilet facilities to arrange an on-site appointment to consider options, obtain quotes, etc. "Before you dig", was obtained. Resource consent was lodged. Marton Community Committee requested a variation to the design, it was considered and approved by Council on 2 May and approval sought from neighbouring properties for the amended design. This was lodged with the Regulatory team. The amended design has created some time delays with the resource consent process. The design was being reviewed considering options for materials/design of the roof with an aim to meeting conditions of the Building Act, and avoiding the high voltage underground power supply. Fire design assessment was carried out and identified the toilets may be situated closer to the existing walls as the buildings were all on the same title. The designer was now making the necessary changes to have the Colonial design to fit the site. Resource consent was issued and an order was placed for the unit. The concrete structures have been manufactured and will go through the curing phase which takes between 3 – 4 weeks. A visit to confirm the final site and location will be held in February.				
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Community Buildings	Marton Civic Centre Development – feasibility study and (subject to Council approval) detailed deign	At its December 2018 meeting Council agreed to the appointment of WSP Opus Ltd to develop concept designs for the Marton Civic Centre. WSP Opus worked on detailed engineering assessments, they also carried out the survey of the exterior building using a drone. WSP Opus structural team commenced the detailed structural assessment of the buildings. The work undertaken is, in part, a feasibility study regarding the conversation/preservation of built heritage. A detailed interior survey of all four buildings has also been completed. WSP Opus presented two 50% draft Concept Designs to a Project Team/User group meeting in May on the two different options for the site (retention of as much heritage as possible and demolition and new build), at which it was agreed to hold a further workshop (on 23 May) to provide comment back to WSP Opus. A workshop on the progress with the business case for this project was held with Elected Members on 13 June 2019. A decision was made to have design work on an option which retained the street facades and Davenport interior (being highly significant heritage) and suspend further work on the demolition-new build option. WSP Opus had confirmed that it would be able to have completed costed designs for a workshop with Elected Members on 8 August 2019. The Lottery Environment and Heritage Committee approved a grant of \$50,000 as a contribution to the project, not seeing the project (or at least the application for it) as a full feasibility study. A workshop with WSP Opus to review the costed designs was held on 29 August 2019, ahead of the Council meeting that day. Council resolved to seek further information on the availability of funding specifically targeting the retention of heritage, with this information to form part of the future community engagement process.				Seek further information regarding possible funding avenues.
	Marton Memorial Hall - repainting					
	Carry forward projects 2018/19					
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months
Parks and Reserves	Investigate and report on fencing the open drain at Marton Park The objective in fencing is to prevent small children falling into the deep-sided drain. However, it needs to be of an open mesh design so that the area remains visible.	An alternative to fencing is to create a gentle swale with a gradient which can be mowed. The Marton Community Committee supported engaging a design expert to advise on the best solution for minimising the risk from the open drain at Marton. Preliminary discussion held with landscape designer. Project was deferred until Parks & Reserves Team Leader role was filled.				A suitable Landscape designer will be engaged to develop a concept plan for this location.
What are they	Programme/Activity	Status	Progress for this period	Start Date	Completion Date	Planned for the next two months

Swimming Pools	Marton - re-painting	Funding allocated in 2018/19 budget. Learner Pool painting is complete.	Painting of main pool is now complete.		20/08/2019	
ROADING AND FOOTPATHS GROUP OF ACTIVITIES 2019/20					Nov-19	
Major programmes of work outlined in the 2019/20 Annual Plan						
Pavement Rehabilitation	Route Position Length	Tender/Contract	Status	Start date	Completion date	Planned for the next two months
Rehabilitation of 3.56 km of existing sealed roads subject to Project Feasibility Reports to determine validity for progressing to the design and construction phase.						
Pukepapa Road (1520 m)	3.280-4.800	Yet to be awarded	Deferred to 20/21	20/21		
Skerman (160 m)	0.470-0.630	Higgins	Design phase completed.	Feb-20	Apr-20	Commence Construction.
Sealed road resurfacing	Design/ Scoping	Tender/Contract	Status	Under construction	Complete	Planned for the next two months
A total length of 45,430m is planned, primarily reseals	Various	Higgins	The reseal programme for the 19/20 year planned to commence January.	Jan-20	Mar-20	Design in the final stages - reseal programme to commence January.
Bridge Strengthening	Design/ Scoping	Tender/Contract	Status	Under construction	Complete	Planned for the next two months
Kakariki Bridge		Opus	A recently completed assessment of the structure	No further work required.		F74:F88
Toe Toe Bridge		Higgins	Bridge OK to carry Class 1 loads but being investigated to ascertain if the bridge is capable of carrying HPMV loads.	TBC		
Street Lighting	Design/ Scoping	Tender/Contract	Status	Under construction	Complete	Planned for the next two months
Accelerated renewal		Alf Downes Street Lighting	Parks and Reserves, some decreitive lights for			F74:F88 Programme being prepared for
Carry forward programmes from 2018/19						
Pavement Rehabilitation	Route Position Length	Tender/Contract	Status	Start date	Completion date	Planned for the next two months
Pukepapa Road - (730m)	RP 1.630-2.360	Higgins	Design to be completed	Mar-20	May-20	Complete design
Pavement seal widening	Route Position Length	Tender/Contract	Status	Start date	Completion date	Planned for the next two months
Makirikiri Road (1640m)	RP 2.993 -4.633	N/A	subject to preliminary design.	TBC		Awaiting outcome of the design
RUBBISH AND RECYCLING GROUP OF ACTIVITIES 2019/20			Nov-19			
Major programmes of work outlined in the LTP 2018-28						
Other projects						
What they are:	Targets:	Progress to Date	Work planned for next three months			
Waste minimisation	Waste Education NZ visits	Two schools visited Pukeokahu and Hunterville. Positive feedback received	Monitor and review teacher reports			
Waste minimisation	Horizons EnviroSchools programme	Visited South Makirikiri, Pukeokahu and Marton Child Care. Cluster workshop: Hunterville School considering becoming an EnviroSchool. Pukeokaho bronze reflection day (Nov).	Monitor and review facilitator reports			
STORMWATER GROUP OF ACTIVITIES 2019/20						Nov-19
Major programmes of work outlined in the 2019/20 Annual Plan						
Projects	Design/ Scoping	Tender/Contract docs	Status	Start date	Complete date	Planned for next two months
Stormwater Reticulation Renewals and Improvements - District wide						
Carry forward programmes from 2018/19						
Projects	Design/ Scoping	Tender/Contract docs	Status	Start date	Complete date	Planned for next two months
Marton - Wellington Road drain (\$245,000)	Stormwater design underway. We have determined location of new pipe and going through process of Easement. We are trying to organise a meeting with Iwi as part of the Horizons consent application.	Design completed and negotiating with roading maintenance contractor	1) Stage 1 - new sumps and leads are getting priced with expectation work will be done by roading contractors (2) Negotiating with land owner to remove "lean-to" structure to provide access to Tutaenui Stream. RDC Property negotiating. These works will be undertaken as stage 2			Stg 1, sumps and leads to commence.
SEWERAGE AND THE TREATMENT AND DISPOSAL OF SEWAGE GROUP OF ACTIVITIES 2019/20						Nov-19
Major programmes of work outlined in the 2019/20 Annual Plan						
Projects	Design/ Scoping	Tender/Contract docs	Status	Start date	Completion date	Planned for next two months

Marton and Bulls combined Wastewater Scheme: Land purchase and finalisation of Marton/Bulls pipeline design	Scope TBC	N/A	Design of reticulation Marton-Bulls underway.	TBC	TBC	Land negotiations to continue and consultation with Iwi and Horizons
Wastewater Reticulation Renewals – District-wide	Tutaenui Stream and Hautapu St sewer projects are getting scoped	N/A	1) Investigations underway for Tutaenui sewer crossing (2) design for Hautapu trunk main completed with RFT out prior to Christmas			Design for Hautapu Street completed, RFT out prior to Christmas.
Projects Carried over from 18/19						
Projects	Design/ Scoping	Tender/Contract docs	Status	Start date	Completion date	Planned for next two months
Marton and Bulls combined Wastewater Scheme: Pipeline Marton to Bulls ; Land purchase	As above	N/A				
WATER SUPPLY GROUP OF ACTIVITIES 2019/20						
Major programmes of work outlined in the 2019/20 Annual Plan						
Projects	Design/ Scoping	Tender/Contract docs	Status	Start date	Complete date	Planned for next two months
Tutaenui Road (Marton) Water Supply trunk main replacement	Scope TBC	N/A	design of Tutaenui Trunk Main underway. Project to be designed this financial year and undertaken next year.			Detailed design to be completed
Repairs to Marton Dam	Stage 1 - temporary repairs, major repairs to Dam	Stage 2 - Stage 1 - Awarded and completed design underway by Stantec	Stage 2 - Recommendation made in Stantec report underway, temp repairs awarded and completed by Shane Gribbon.	15/07/2019	30/06/2020	Clean up of stage 1, Dam level down and manageable. RFT for Stage 2.
Carry forward programmes from 2018/19						
Projects	Design/ Scoping	Tender/Contract docs	Status	Start date	Complete date	Planned for next two months
Marton - pipe replacement	Broadway design underway	N/A	Completed			
Marton Tutaenui Rd Trunk Main (Survey and design)	Scope TBC	N/A	Investigate section of trunk main to be replaced.			Preliminary design underway to confirm location and connection to existing.
Marton Wellington Road 200m	Scope to be confirmed.	N/A	Completed			No further work required.
Carry forward programmes from 2017/18						
Projects	Design/ Scoping	Tender/Contract docs	Status	Start date	Complete date	Planned for next two months
Marton: Broadway duplication (\$140k)	Programme was for 2015-2016 ahead of major Roadwork; approx. 460 m between High St and Signal St; duplicate existing 150 mm AC on east side with new 150 mm on west side. Design only and defer to year 6 or later to align with replacement of AC main. Stage 1- Follett to Signal block, upsizing from 150 mm to 200 mm to align with 2017/2018 roading programme.	Awarded	Completed			No further work required.

Nov-19

Attachment 7



Memorandum

To: Marton Community Committee
From: Bonnie Clayton, Governance Administrator
Date: 27 January 2020
Subject: **Small Projects Grant Scheme Update – January 2020**
File: 3-CC-1-3

1 Allocation

- 1.1 The amount of the 2019/20 Small Projects Grant Scheme for Marton Ward is \$3,422.00.
- 1.2 The allocation of the Small Projects Grant Scheme is for the period 1 July to 30 June each year. At its meeting on 29 February 2016, Council resolved to allow carry-forward from one financial year to the next of up to 100% of the annual allocation for any Committee's Small Projects Grant Fund, with the proviso that this be a specific resolution of the Committee.
- 1.3 At its last meeting for the 2018/19 year the Committee resolved to carry-over the balance of the Scheme; the remaining balance was \$1777.00. This gives a total allocation for the 2019/20 year of \$5199.00.

2 Breakdown

- 2.1 The following project has been earmarked from the 2018/19 year but unspent:
- Two concrete slabs to be installed at Wilson Park for the intention that two tables are purchased as quoted by Andrew Morriss at \$980.00 plus GST.

Once an invoice has been received for the above earmarked project, payment will then be made and the remaining budget updated.

- 2.2 For the 2019/20 year the following amount has been used by the Committee:

- Evolve Fabrication, \$1897.50 – Fabricate and build two seats for Wilson Park.
Paid 30 August 2019

3 Remaining Budget

- This leaves a remaining budget for the 2019/20 financial year of \$3301.50.

4 Recommendation:

- 4.1 That the memorandum 'Small Projects Grant Scheme Update – January 2020' to the 12 February 2020 Marton Community Committee be received.

Bonnie Clayton
Governance Administrator