

ORDER PAPER

MARTON COMMUNITY COMMITTEE MEETING

Date: Wednesday, 13 October 2021
Time: 6.00 pm
Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Chair: Ms Carolyn Bates
Deputy Chair: Ms Philippa Hancock
Membership: Mr Mark Ballantine
Ms Lyn Duncan
Mr Peter Farrell
Ms Jennifer Greener
Ms Belinda Harvey-Larsen
Ms James Linklater
Ms Annie McDowell
Ms Sally Moore
Cr Nigel Belsham
Cr Dave Wilson
HWTM Andy Watson (ex officio)

Purpose of the Committee

- To provide a local link and point of contact for Council liaison with the community.
- To provide for the exchange of information, communication, and to assist with the Council's consultative processes.
- To exercise delegated authority for the annual allocation of \$1.00 per rateable property for "defined small local works" in line with the guidelines provided¹.
- Particularly, to help ensure that any minor remedial or renewal works are brought to Council's attention through the Request for Service procedure, by promoting its use and advising community members on how to use it.
- To be the first point of contact (prior to Council) for community groups. Where this is not possible, the Committee will be informed of the approach by the community group to the Council.
- Applications for the Parks Upgrade Partnership Fund are considered and commented on by the Committee prior to the application being considered by Council.
- Placemaking initiatives that are taking place on Council land will be considered and commented on by the Committee before the application is considered by the Chief Executive.
- To engage with wider/small communities of the ward represented.

For any enquiries regarding this agenda, please contact:

Ash Garstang, Governance Administrator, 0800 422 522 (ext. 848), or via email
ash.garstang@rangitikei.govt.nz

¹ Appended to the Delegations Register

Notice is hereby given that a Marton Community Committee Meeting of the Rangitikei District Council will be held in the Council Chamber, Rangitikei District Council, 46 High Street, Marton on Wednesday, 13 October 2021 at 6.00 pm.

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AGENDA

1 Welcome

2 Apologies

3 Public Forum

4 Conflict of Interest Declarations

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

5 Confirmation of Order of Business

Ms Britton and Ms Gray are presenting their items (items 10.5 and 11.1) to both the Marton and Bulls Community Committees. As these meetings occur at the same time, they will present to the Marton Community Committee first (at 6.00 pm) and then travel to the Bulls Community Committee to present.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Author: Ash Garstang, Governance Advisor

1. Reason for Report

- 1.1 The minutes from the Marton Community Committee meeting held on 11 August 2021 are attached.

Attachments

1. **Marton Community Committee Meeting - 11 August 2021**

Recommendation

That the minutes of Marton Community Committee meeting held on 11 August 2021, [**as amended/without amendment**], be taken as read and verified as an accurate and correct record of the meeting, and that the electronic signature of the Chair of this committee be added to the official minutes document as a formal record.

MINUTES



RANGITIKEI
DISTRICT COUNCIL
Making this place home.

UNCONFIRMED: MARTON COMMUNITY COMMITTEE MEETING

Date: Wednesday, 11 August 2021

Time: 6.00 pm

Venue: Council Chamber
Rangitikei District Council
46 High Street
Marton

Present

Ms Carolyn Bates
Ms Lyn Duncan
Ms Jennifer Greener
Ms Philippa Hancock
Ms Belinda Harvey-Larsen
Ms James Linklater
Ms Sally Moore
Ms Annie McDowell
Mr Mark Ballantine
Mr Peter Farrell
Cr Nigel Belsham
Cr Dave Wilson

In attendance

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1 Welcome

Nigel Belsham started the meeting and welcomed everyone.

2 Apologies

Resolved minute number 21/MCC/001

That the apology for the Mayor be received.

Cr N Belsham/Ms C Bates. Carried

3 Reports for Decision

3.1 Election of New Committee Members

All nominees agreed to being nominated to be members of MCC.

Resolved minute number 21/MCC/002

Nominated: Sally Moore.

Ms C Bates/Ms J Greener. Carried

Resolved minute number 21/MCC/003

Nominated: Annie McDowell & Mark Ballantine.

Cr N Belsham/Cr D Wilson. Carried

Resolved minute number 21/MCC/004

Nominated: Peter Farrell.

Ms L Duncan/Ms B Harvey-Larsen. Carried

Resolved minute number 21/MCC/005

That the 'Election of New Committee Members' be agreed.

Cr N Belsham/Cr D Wilson. Carried

Introductions

Nigel invited everyone to give a brief introduction as to why they were present:

- Nigel Belsham, Deputy Mayor / Councillor
- Belinda Howard, Media
- Carolyn Bates, existing MCC Deputy Chair
- Pip Hancock, existing MCC Member
- Belinda Harvey-Larsen, existing MCC Member
- Sally Moore, Marton Resident
- Lyn Duncan, RDC Councillor and on MCC 7+ years
- Brian Mitchell, representing Marton Bowling Club
- Jenny Greener, existing MCC Member 7+ years
- Fi Dalgety, Councillor
- Dave Wilson, RDC – 2nd term Councillor / Chair, Assets & Infrastructure Committee
- Peter Farrell, Marton Resident for 43+ yrs

3.2 Election of New Chair for the Marton Community Committee

Resolved minute number **21/MCC/006**

That the 'Election of New Chair for the Marton Community Committee' report be received.

Ms C Bates/Ms J Greener. Carried

Resolved minute number **21/MCC/007**

That the Marton Community Committee, for the purpose of electing or appointing persons under Clause 25 of Schedule 7 of the Local Government Act 2002, adopt System B.

Ms J Greener/Ms P Hancock. Carried

Resolved minute number **21/MCC/008**

That Carolyn Bates be appointed Chair of the Marton Community Committee.

Ms P Hancock/Ms B Harvey-Larsen. Carried

3.3 Election of Deputy Chair for the Marton Community Committee

Ms Greener declined Ms Bates' nomination to be Deputy Chair.

Resolved minute number **21/MCC/009**

That the 'Election of Deputy Chair for the Marton Community Committee' report be received.

Ms C Bates/Ms L Duncan. Carried

Resolved minute number **21/MCC/010**

That the Marton Community Committee, for the purpose of electing or appointing persons under Clause 25 of Schedule 7 of the Local Government Act 2002, adopt System B.

Ms J Greener/Ms P Hancock. Carried

Resolved minute number **21/MCC/011**

That Pip Hancock be appointed Deputy Chair of the Marton Community Committee.

Ms C Bates/Ms J Greener. Carried

4 Conflict of Interest Declarations

Sally Moore – she is secretary of the Marton Junction Community Pre-School.

5 Confirmation of Order of Business

As Brian Mitchell from Marton Bowling Club attended the meeting to be available to answer any questions from the committee, it was agreed to discuss the Small Grants Fund earlier in the Order of Business. This was agreed unanimously.

6 Confirmation of Minutes

6.1 Confirmation of Minutes

Resolved minute number **21/MCC/012**

That the minutes of the Marton Community Committee meeting held on 09 September 2020, without amendment, be taken as read and verified as an accurate and correct record of the meeting.

Cr D Wilson/Cr N Belsham. Carried

7 Mayoral Update

7.1 Mayoral Update - July 2021

Resolved minute number **21/MCC/013**

That the Mayoral Update – July 2021 be received.

Ms C Bates/Ms P Hancock. Carried

Resolved minute number **21/MCC/014**

That in future copies of Mayoral updates are provided for months when MCC do not meet, to provide a continuous record of activities.

Ms C Bates/Ms B Harvey-Larsen. Carried

8 Reports for Information

8.1 Small Projects Fund Update - August 2021

The Committee wish to thank Council for their agreement to carrying forward the total fund available at the end of June 2021, to the 2021-2022 year, due to the cancellation of the MCC meeting scheduled for 9 June 2020.

Resolved minute number **21/MCC/015**

That the 'Small Projects Fund Update – August 2021' report provided by Council Staff be received.

Ms C Bates/Ms J Greener. Carried

Funding Requests

Ms Bates tabled a document detailing "Funding Requests received as at 10 August 2021".

The Committee discussed the following requests:

- **Wilson Park Development Group:** \$1,000.00 for Signage / Advertising / Set Up Costs – which had been approved on behalf of MCC by RDC at their meeting on 24 June 2021 and had already been paid on 22 July 2021.

Resolved minute number 21/MCC/016

- **Friendship Club:** \$3,765.75 for a Defibrillator to be installed on the exterior of Friendship Hall, 7 Morris Street, Marton.

The Committee agreed to supporting the purchase and installation of a Defibrillator with up to \$1,000, conditional upon Friendship Club obtaining alternative funding to cover the balance of the project cost, therefore MCC will be the final funder for this project.

Cr D Wilson/Ms L Duncan. Carried

Resolved minute number 21/MCC/017

- **Marton Bowling Club:** \$690 for Have a Go Day Advertising (2 x \$345).

The Committee agreed to contribute \$690 to help the Bowling Club promote their "Have a Go Day".

Ms L Duncan/Ms P Hancock. Carried

Resolved minute number 21/MCC/018

- **Marton Pipe Band:** \$670 for Tables for Scottish Hall.

The Committee agreed to contribute \$670 for replacement tables at Scottish Hall.

Ms S Moore/Cr D Wilson. Carried

Resolved minute number 21/MCC/019

- **Creative Courtyard:** \$225.40 for Signage for "Can Cages" at Centennial Mall and opposite New World.

The Committee agreed to contribute \$225.40 for Signage for "Can Cages" as requested.

Ms C Bates/Ms J Greener. Carried

Resolved minute number 21/MCC/020

- **Marton Junction Community Preschool:** \$686.35 for a Water Tank and Gardening Equipment at the Preschool's Community Garden.

The Committee noted the presenter - Sally Moore's declaration of interest.

The Committee agreed to up to \$686.35 for a Water Tank Gardening Equipment to support their Community Garden.

Ms J Greener/Ms C Bates. Carried

On the assumption that the allocation of funds detailed above are all utilised, the balance of the Small Grants Fund will be \$5,873.75.

9 Discussion Items

9.1 Do Good Jobs Website

Ms Bates explained the website and associated database is a means for sourcing opportunities to volunteer, be involved with organisations which utilise volunteers, or source volunteers.

9.2 Wilson Park Development Group

The Committee were made aware that, as part of the LTP process, \$25,000 had been “earmarked” from Parks Fund to support the plans of Wilson Park Development Group.

Pip gave an overview for new members, regarding their staged plans for the installation of a Limestone Path, Fitness Equipment, a BBQ, Dog Exercise Area and Rubbish Bins.

Lyn asked about Drainage.

Nigel and Dave talked about someone on RDC Staff is looking out drainage plans – it is still working progress.

Peter Farrell – stated that he is aware that the Velodrome needs attention / resurfacing.

Nigel said Marton Development Group (MDG) are having an AGM, he is aware they have the Velodrome on their to do list.

9.3 Communication with Council

Ms Bates raised that there had been several occasions in the last year or so, when information had not been conveyed in a considerate manner on topics which affect members of the committee and wider community.

Both Cr Wilson and Cr Belsham committed to being more mindful to alert MCC of relevant topics. The Committee were asked to alert either of them if there was any cause for concern in the future. It was agreed that, that would be a productive way ahead.

9.4 Communication between Committee Members

Ms Bates will compile a contact list and circulate it to all members.

The meeting closed at 7.50pm.

The minutes of this meeting were confirmed at the Marton Community Committee held on 13 October 2021.

.....
Chairperson

ITEM 6.1 ATTACHMENT 1

UNCONFIRMED

7 Chair's Report

7.1 Chair's Report - October 2021

Author: Carolyn Bates, Chair

1. Reason for Report

- 1.1 The Chair's report is attached.

Attachments

1. Chair's Report - October 2021

Recommendation

That the Chair's Report – October 2021 be received.

Marton Community Committee (MCC) Chair's Update - 13 Oct 21

Since our last meeting on 14 Aug 21, I have (in no specific order):

- Been in touch with current MCC members to compile a contact list, once complete it was circulated.
- Spoken to all Small Grants Fund Applicants regarding their success with their submissions to the Fund - I also wrote to all to confirm our decisions.

Updates I am aware of so far are:

- o Creative Courtyard have already completed their project, which is good to know.
- o The Defibrillator project at Friendship Hall is still being worked on (slowly thanks to lockdown).

I have had conversations with a variety of people relating to:

- Plans for changes to the Water System (known as 3 Waters) nationwide.
- Completing RDCs Survey regarding Three Waters.
- The state of Water in Marton.
- How to have facebook posts shared on the RangitikeiDC facebook page.
- Wilson Park Developments including potential work at the Velodrome.
- MCC Meeting dates.
- Developments and House Sales at Hereford Heights.
- Ability to contact Clubs and Groups locally and the plan for updating the rangitikei.com website.
- Civil Defence.

As at the time of writing this, I'm scheduled to attend a meeting (Mon 11 Oct 21) at RDC regarding ways to improve communication between RDC and Community Committee's and Boards. I'll provide an update at our meeting.

Items to be discussed are:

- Council support for Community Committees
- Council support for Community Boards
- Requests from Committees
- Process for Recommendations from Community Boards to Council
- Discretionary Funds
- 2022 Meeting Schedule
- Electronic signatures on minutes documents
- Frequency of meetings
- Any other matters each Chair would like to discuss

7.2 Queries for Council Response

Author: Carolyn Bates, Chair

1. Reason for Report

- 1.1 The Chair has raised several queries for Council response, as below. The elected member/s in attendance will provide responses if able.

2. Queries

- 2.1 Three Waters – any update since RDCs letter was sent to Parliament?
- 2.2 Civil Defence Plan – there appears to have been little progress.
- 2.3 List of Street Names – we consider recommending RDC have a list for developers to utilise.
- 2.4 List of Community Groups – the lack of this information being easily accessible.
- 2.5 Civic Centre Development.
- 2.6 Representation Review.

Recommendation

That the report 'Queries for Council Response' be received.

8 Mayoral Update

8.1 Mayoral Update - September 2021

Author: Andy Watson, His Worship the Mayor

- 1.1 Finally we have moved down the dreaded Covid levels which I am sure is a huge relief to most of Auckland and everyone else too. The communities are crying out for a resumption of life as normal however to maintain a drop in levels we need to do the fundamentals well. Please follow the rules and make sure that you scan in, wear a mask in public spaces and if you are feeling even the suggestion that you could be affected by Covid please self-isolate and get tested. I would like to thank the number of people turning out for covid vaccinations and for the support that Iwi have provided along with the DHB's in making this possible in our communities. Because I haven't been able to get to Taihape first-hand, I don't fully understand the process there but certainly Ngā Wairiki Ngāti Apa have provided an incredible service in terms of the vaccination process here in Marton. There are still some people in our communities who haven't been vaccinated and while I understand some of their concerns around reactions, I think in the future there is quite likely to be a limitation on who can do what and go where and travel without effectively having some form of "vaccination passport". I would encourage people to consider this in their decision making.
- 1.2 Now that we have dropped in levels I am able for the first time really to go back into communities to meet with ratepayers, as are our Councillors. I have started that process by resuming spending time in Taihape and I will continue to do so in Bulls and other community spaces. Many thanks to Councillors for attending the numerous Zoom meetings over lockdown as we worked on rescheduling the many in-person meetings to online versions. There is now a thing known as "Zoom fatigue" and I recognise that the demand was quite onerous some days with back to back meetings. However, it has demonstrated that we can actually continue to operate quite efficiently this way and continue to do so in some cases where we are limited by numbers of attendees permitted on-site under Level 2.
- 1.3 We know that there are very serious community concerns around principal issues especially the Three Waters. Councillors and myself are only too happy to engage with you – we have asked that people fill out survey forms (we have had a good response to this so far) and we have said that as soon as we are able to, from the end of September onwards, we will be engaging in some form of letter drops with more information. We are still unsure of Government's position with regard Three Waters – I have publicly said that I suspect Government will mandate this and by mandate I mean that Government will make law to say these entities will come into force. Without all of the Councils being involved one would have to question the model seriously as to whether it could gain the efficiencies that are proposed. Sorry guys it's a case of watching this space while more continues to unravel in front of us.
- 1.4 Hopefully in the next fortnight we will be able to talk about such things as Bio Forestry Boards. With regards that we are awaiting a final decision to come out of mediation.

- 1.5 One of the items before Council today is an update on the Pae Tawhiti Rangitīkei Beyond spatial planning project. The Advisory Group is meeting monthly and there have been two meetings so far. I am enjoying being part of the development of this project and support the Chair of our Policy/Planning Committee, Councillor Gordon to be the Elected Member Project Lead. The initial Advisory Group meetings have been focused on the purpose, vision, values and the outcomes. It has been great to see the passion of the Advisory Group members who have the wellbeing of our people and communities at heart. While the project is currently in the background research and development phase, a key part of this project will be ensuring we understand the future land use and growth aspirations of our communities. The community engagement phase will begin in early 2022. The development of the Pae Tawhiti Rangitīkei Beyond project shows the proactive approach Council is taking in response to the recent (and projected future) growth our district has experienced or will experience. Our communities will continue to change, and as Council, we will have to be courageous in our decision-making.
- 1.6 As part of the being able to get back out into the community I have been able to attend the next cycle of Junior Neighbourhood Support Awards amongst the local schools. I recently attended the Marton Junction School awards yesterday and will attend other local schools and kura during Term 4. The Junior Neighbourhood Support Program is about keeping our children safe and empowering them with some basic tools to help them stay safe at home, school and in the community. Students whose activities support community spirit and safety are recognised by receiving awards.
- 1.7 I have received a joint letter from Wairoa District Council and Tararua District Council (see Attachment 1) that has gone to all Rural Provincial Councils around the increase of forestry planting and the desire to develop a collaborative approach to the impact of those plantings on communities. Consultants have commenced work and this will be funded through a contribution of \$5,000 per Council. LGNZ has also committed to funding the project and will be a partner in this process. My recommendation is that Rangitikei District Council needs to be part of this work, noting our contribution will be \$5,000. Officers will look to see what democracy budget could be repurposed for this or it will show as an unbudgeted expense.

Attachments

1. **Forestry Letter to all Rural Provincial Councils**

Recommendation

That the Mayoral Update – September 2021 be received.

Mayors Engagement - September 2021

ITEM 8.1

1	<p>Attended monthly ELT meeting for Mayoral Q&A session (Zoom)</p> <p>Attended Regional Leadership Group Zoom Meeting</p> <p>Attended online Hui regarding landlocked land in Te Tai Hauauro</p> <p>Attended MTFJ-MSD Community Recovery Programme Zoom Meeting</p>
2	<p>Attended Ngā Wairiki - Ngāti Apa Covid Vaccination Clinic to assist</p> <p>Attended MTFJ Core Group Zoom Meeting</p>
3	<p>Attended Three Waters Entity B Working Group Zoom Hui</p>
6	<p>Attended Pae Tawihiti Rangitikei Beyond Advisory Group Zoom Meeting</p> <p>Attended Regional Leadership Group Zoom Meeting</p> <p>Attended Three Waters Entity B Working Group Zoom Hui</p> <p>Attended Regional Chief's Zoom Meeting</p> <p>Attended Taihape Amenities Building User Group Project Zoom Meeting</p>
7	<p>Attended EM Joint Standing Committee Zoom Meeting</p> <p>Attended Regional Transport Committee Zoom Meeting</p> <p>Attended Microsoft Teams Online Training</p> <p>Attended weekly meeting with Deputy Mayor</p>
8	<p>Attended fortnightly discussion on Economic Development</p> <p>Attended fortnightly discussion – Pae Tawhiti Rangitikei Beyond 2050</p> <p>Attended Three Waters Survey Questions meeting with Chief Executive</p> <p>Attended 4 Weekly RDC/Police Zoom meeting</p> <p>Attended Centennial Hall Covid Vaccination Clinic to assist</p>
9	<p>Attended Audit & Risk Committee Meeting</p> <p>Attended Te Roopuu Ahi Kaa Three Waters Workshop</p> <p>Attended Council Meeting</p> <p>Attended Council Destination Management Plan Workshop</p> <p>Attended Council Rates Remission Workshop</p>
10	<p>Attended Regional Leadership Group Zoom Meeting</p> <p>Attended Whangaehu Marae – Turia Bereavement</p> <p>Attended Te Runanga o Ngati Hinemanu Me Ngati Paki Ki Mokai Patea Hui</p>
12	<p>Attended Ngā Wairiki - Ngāti Apa Covid Vaccination Clinic to assist</p>
13	<p>Attended Three Waters Entity B Working Group Zoom Hui</p>
14	<p>Attended Bulls Covid Vaccination Clinic to assist</p> <p>Attended Three Waters Reform Proposals Refresher and Q&A Webinar</p>

	Attended weekly meeting with Deputy Mayor
15	Attended Better Business Case Meeting with CE and PMO Attended Three Waters meeting with Cr Duncan and CE Attended Destination Management Stakeholder Engagement Meeting
16	Worked from Taihape office Attended Three Waters Zoom Update for Mayors, Chairs & CEs Attended Destination Management Plan engagement meeting with Iwi
17	Attended Three Waters Facebook Live Session with Chief Executive
20	Attended Breakfast Meeting with Mayor Helen Worboys Attended weekly catchup with Chief Executive Attended Junior Neighbourhood Support Awards – Marton Junction School Attended Three Waters – Entity B Working Group Zoom Hui Attended Hunterville Rural Water Supply Management Committee Meeting Attended Marton Historical Society Meeting
21	Attended Regional Transport Matters/Regional Chiefs Fortnightly Zoom Meeting Attended Marton Rail Hub Project Board Meeting #9
22	Attended Three Waters Entity B Hui in Taupo
23	Attended Whanganui Community Foundation Annual Public Zoom Meeting
27	To attend Three Waters Entity B Working Group Zoom Meeting To attend Marton Christian Welfare Council AGM
28	To attend CEO Performance Assessment with Deputy Mayor To attend Cultural Popup – Marae/Hapu/Iwi boundaries and locations To attend weekly meeting with Deputy Mayor To attend Bonny Glenn Community Trust Meeting
29	To attend Junior Neighbourhood Support Awards – Ratana School To attend Erewhon Rural Water Supply Management Committee
30	To attend Finance & Performance Committee Meeting To attend Councillor Only Session prior to Council Meeting To attend Council Meeting To attend Three Waters Zoom Update – Mayors, Chairs & CEs



2 September 2021

To Our Fellow Mayors

At the last Rural Provincial meeting a discussion was initiated by Tracey Collis, Mayor of the Tararua District Council and Mayor of the Wairoa District Council, Craig Little around the increase of forestry planting throughout New Zealand and the impacts on communities.

This discussion resulted in a letter being sent by the two of us to Rural Provincial Councils regarding developing a collaborative approach to the impact of forestry plantings.

Please accept our apologies as this letter was not in fact sent out as advised.

As a result, a group of likeminded Councils committed to work collaboratively on the similar issues we are facing around increased planting of forestry and wanting to ensure future sustainable land use in their districts.

Following our initial discussion, more Councils have indicated they would like to be involved and it has become apparent there is a need to offer the opportunity to other likeminded Councils in New Zealand.

Councils are currently doing a lot of good work individually, but we need to work together for the greater good of future land use. Forming a collaborative group gives us a strong voice to present a high-level document that the Government can use moving forward.

We already have Councils that have committed to this approach, and the two of us recognised the need to begin the process and have made a financial commitment by engaging Lawrence Yule and Malcolm Alexander of Yule Alexander. By starting the necessary work now, we hope to have the study complete by the end of the year which will fit in with the timing of the Government's legislation. LGNZ has also committed funding to this project and will be a partner in this process.

Key points and topics we need to work on collaboratively are:

- That the National Environmental Standards for Plantation Forestry (NESPf) regulations override powers district councils have.
- The work promised by the government around NESPf (pre-election) regarding classes of land use has not been carried out
- The negative impact of forestry plantations on our rural communities



- The impact of forestry on the four wellbeing's – social, cultural, economic, and environmental
- We need to be able to compare our current rating models in relation to different land uses
- The effects of forestry on soil quality, especially after forestry rotations
- The short-sighted vision around planting land in trees with no long-term plan.
- The future of carbon farming, especially once the carbon has been absorbed - what will happen to the land and trees - who will be responsible for the payment of rates?
- The environmental damage caused by forestry blocks, eg: waterways and water quality, slash, silting and pollen, pest control, fire risk
- The damage caused to our roading network
- The fact the Overseas Investment Office streamlines processes which make it easy for overseas investors to buy land in New Zealand to plant in forestry
- Impacts to other industries
- Looking at Capital Valuation on Forestry, i.e. trees aren't included in capital valuation, where orchard's trees are part of their capital valuation

It is reassuring to know we can work collaboratively on these land use issues to lobby the government and hopefully make change.

The commencement of this work has already been started by Yule Alexander Consulting and is being presently funded through a contribution of \$5000 per Council paid by the Councils which have already committed to this collaborative approach.

The Wairoa District Council is collating the data base for Councils involved and will be responsible for the administration of this group. All Councils involved in this initiative will receive regular reporting on how the funds are being spent.

If you would like to be part of this work that is being carried out, please contact Makere Jones on 027 349 0861 or by return email with your details and we will issue an invoice.

Yours sincerely

Craig Little
Mayor Wairoa District Council

Tracey Collis
Mayor Tararua District Council

8.2 Mayoral Update - August 2021**Author: Andy Watson, His Worship the Mayor**

On the 18th of this month Covid returned to our shores. I suspect that the short lockdown for our region of three days is likely to be extended as the Delta variant is a much greater challenge. I urge people to follow the rules, use facemasks and take the earliest opportunity to get vaccinated. We have learnt some lessons from the first lockdowns in making sure that we engage earlier with Iwi and use their resources and skills together with the northern response teams. Please refer to our website for information on all services. Council will use zoom calls to progress the work programmes wherever possible.

The new rate instalment payments are due on the 20th, however if that is a challenge with Covid restrictions in place please contact us. Some properties have been hit with substantial rate rises as a consequence of the revaluations of the district and we realise that having a property that has increased in value means very little when it comes to paying accounts. This situation is because some properties have increased in value dramatically compared to the rest of the district. The process is a Central Government procedure independent of Council and we have only a limited ability to offset it. I am happy to see any person or group to explain this and what our options are in the future.

Last week I attended the Marton Fire Brigade Honours Night. This is where long service medals are given to our volunteer firefighters. We have a proud history of service in Marton - there are many people who have been awarded a "gold star" recognizing 25 years of service and we have a couple of people who have done an incredible 50+ years of service. The highlight of the night was Paul Whitehead being recognised for 40 years' service.

On the 3rd of August I went to Wellington with Alan Buckendahl the President of the RSA and Barry Rankin an RSA member, to meet with Martin Eller the Head of Veterans Affairs New Zealand Defence. Barry has worked virtually full time over the last few years to identify grave sites at Mt View Cemetery. There were many vets who were patients at Lake Alice Hospital post WW1 who were interred at Mt View with very few records kept. Barry has been able to identify some of those graves and help give closure to families. I am sure that Barry will be able to tell the whole story later at an appropriate service. I am in awe of the work that he has done.

By now it is public knowledge that Richard and Jo Coxon have purchased the Gallagher's business in Marton from the Gallagher group. Richard and Jo have taken an incredibly brave step and I am sure a very expensive one. At the celebratory function last week I thanked Gallagher's for keeping the company in Marton when it would have been too easy to relocate it to Hamilton. They have been our principal employer in Marton and Richard as CE of the company in Marton has been the person to make sure that the company supported the town in many ways financially and in particular with the sponsorship of swim programs at the Marton Pools. Richard sees an incredible future for the company in new directions with the advent of alternative fuels. Council has a history of trying to support the company and retain them in our district, something that we will continue to do.

On the 7th of August I attended a native planting day at the Hautapu River Park in Taihape along with about 70 other people. This planting of 2000 plants was funded by MPI (Ministry of Primary Industries) and an initiative of the Hautapu River Park Collective - a group made up of Ngāti Tamakōpiri and the Friends of Taihape. Many people have made this possible on the day and I will not name them all but I would like to acknowledge Joe Byford for not only the weeks of prep work

that made the event possible but for the maintenance work that he does, not only here but also on Mt Stewart. The highlight of the day for me followed the planting when I had the chance to walk through the reserves with Joe to learn about the history of the power scheme and to have a lesson in recognising our native trees.

On 12 August I attended the 16th week of the Treaty Settlement process for Mokai Patea. The Hearing was held at Ngāti Hauti at Rata Marae. These hearings are something that I go to whenever I possibly can however there was a clash with full Council on Thursday so I could only attend half of that day. There are several acknowledgements that I would like to make and I apologise to Mokai Patea for not making these acknowledgements in public on the marae. The first acknowledgement I would like to make is to Ngāti Hauti and Mokai Patea for not only hosting us incredibly well but also for the way that they have received me on various marae as a friend. Their hospitality is always wonderful with the respect that is given to both myself personally and the Office of the Mayor. Secondly, I acknowledge the Tribunal, under Judge Harvey, for the difficult job that they have to do. The Treaty Settlement process in our rohe is made more difficult with the landlocked land issue that is front and centre of the claim process. I also acknowledge the searching questions that the Tribunal have put to the submission process and to the Crown response. Whether or not Government will accept all of the findings of the Tribunal, it is clear to me that they are prepared to deal with the landlocked land issues. My greatest acknowledgement is to the various parties that have researched extensively the claims that they have put under the Tribunal process. It takes a certain amount of courage to be able to front an exhaustive hearing process and the research that is needed to back up the oral history of claims is extremely demanding. Mokai Patea can be thanked for putting a remarkable process to the Tribunal and Government.

The last few days of the Hearings was about Crown's response to the submissions. The Crown graciously acknowledged a number of failings of the Crown in the past and our Council should do the same. The failings of the Borough Councils and County Councils of the day were illustrated on several occasions during the Tribunal process. Roads were constructed to service largely pakeha settlers and where land was needed for roading, if it was taken from Iwi no compensation was made. This is a situation that we can own up to and apologise for - so I therefore give my unreserved apology for the actions of past Councils.

Mayor Andy Watson

Mayors Engagement

August 2021

2	Attended Policy Advisory Group and Governance and Strategy Advisory Group Zoom Meeting Attended weekly meeting with Chief Executive
3	Attended meeting with Martin Eller (Dep Head Veterans Affairs) and Elaine Myers-Davies (Mgr Ceremonial Projects NZDF with Barry Rankin

ITEM 8.2

	<p>Attended Taihape AGM Rangitikei Rivers Catchment Group</p> <p>Attended weekly meeting with Deputy Mayor</p>
4	<p>Attended Executive Leadership Team meeting for Health & Safety and Mayoral Q&A session</p> <p>Worked from Taihape Council Chambers for morning and met with constituents</p> <p>Attended Santoft Domain Management Committee Meeting</p>
5	<p>Attended Three Waters Entity B Hui in Taupo</p> <p>Attended Turakina Community Committee Meeting</p>
6	<p>Attended Accessing Central NZ Governance Group Zoom Meeting</p> <p>Attended MBIE/RDC Marton Rail Hub meeting</p> <p>Attended Coxon purchase celebration at Gallaghers</p>
7	Attended Papakai Planting Day at Taihape
9	Attended Three Waters Webinar for Elected Members
10	<p>Attended Te Roopuu Ahi Kaa Meeting</p> <p>Attended Rangitikei Beyond 2050 Advisory Group Meeting</p> <p>Attended Official P8 Programme Update at Base Ohakea</p>
11	<p>Attended 16th week of Treaty Settlement hearings for Mokai Patea at Ngati Hauiti Rata Marae</p> <p>Attended weekly meeting with Deputy Mayor</p> <p>Attended Bulls Community Committee Meeting</p> <p>Attended Marton Development Group AGM</p>
12	<p>Attended 16th week of Treaty Settlement hearings for Mokai Patea at Ngati Hauiti Rata Marae</p> <p>Attended Policy & Planning Committee Meeting</p>
13	<p>Attended Hunterville Housing Development Meeting</p> <p>Attended Community Housing Zoom Meeting with RDC/Ngati Apa/Alvarium Investments</p>
16	<p>Worked at Te Matapihi for morning</p> <p>Attended Marton Historical Society Meeting</p>
17	Attended weekly meeting with Deputy Mayor
18	<p>LEVEL 4 LOCKDOWN</p> <p>CANCELLED: Attended monthly meeting with Mayor Helen Worboys</p> <p>CANCELLED: Attended St Matthews School Marton for Mayoral Visit with staff and students</p> <p>CANCELLED: Attended Taihape Community Board Meeting</p>

19	POSTPONED: Attended Strengthening Earthquake Prone Buildings Rangitikei Presentation Attended Council Zoom Workshop on Representation Review CANCELLED Attended CouncilMARK briefing Attended Three Waters Zoom Update from DIA
23	To attend CouncilMARK assessment meetings with Elected Members To attend Public Meeting in Taihape to discuss NZ Healthcare's restructuring
24	To attend fortnightly Regional Chiefs Regional Transport Matters teleconference To attend CouncilMARK assessment call-back meetings if required To attend weekly briefing with Deputy Mayor
25	To attend Three Waters Workshop with Elected Members To attend National Driver Training Launch at Manfeild To attend Bonny Glenn Community Meeting
26	To attend Finance & Performance Committee Meeting To attend Councillor only session prior to Council Meeting To attend Council Meeting
27	To attend Citizenship Ceremony
30	To attend weekly update with Chief Executive To attend Lake Waipu / Ratana FIF meeting
31	To attend weekly briefing with Deputy Mayor

Recommendation

That the Mayoral Update – August 2021 be received.

9 Reports for Decision

9.1 Road Naming - Bredins Line subdivision

Author: Katrina Gray, Senior Strategic Planner

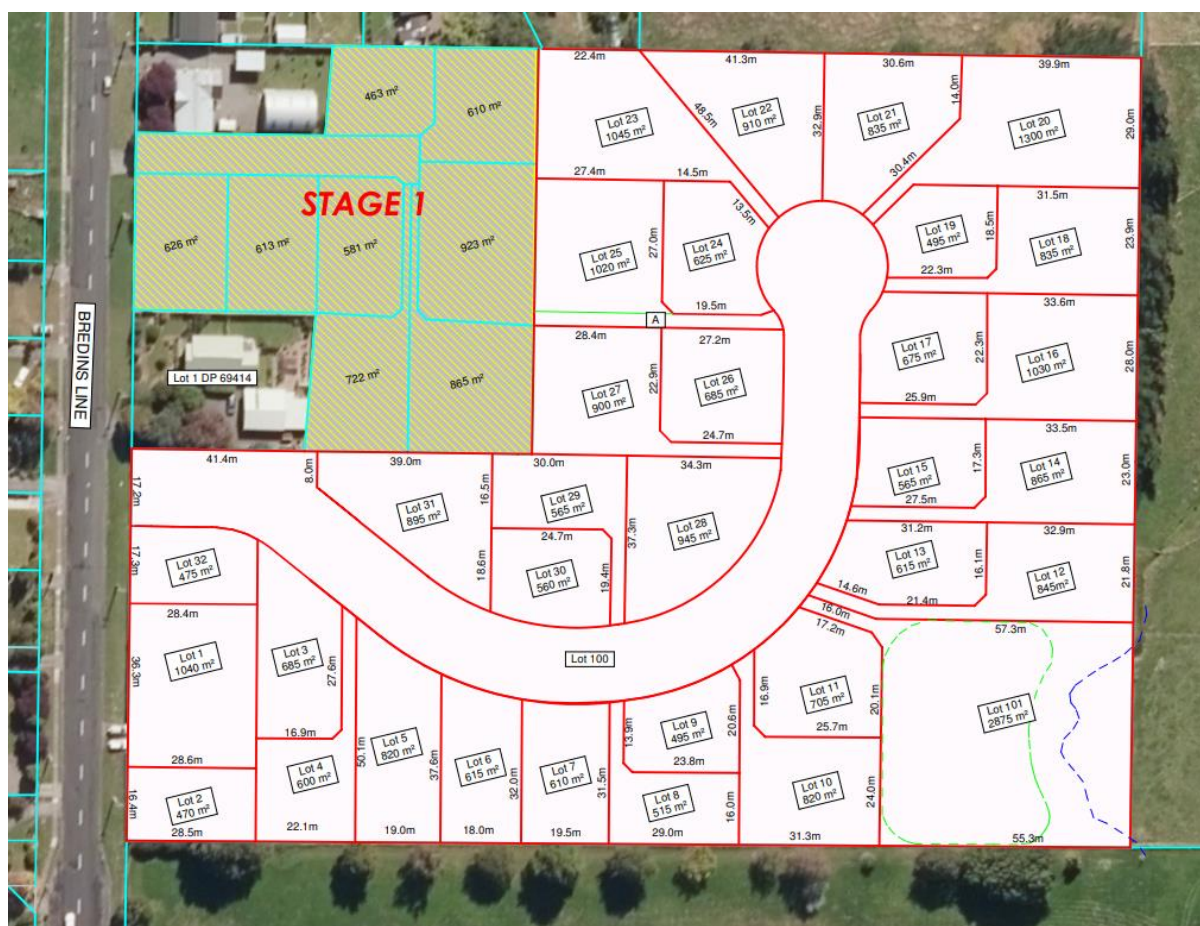
Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 For the Marton Community Committee to provide a recommendation to Council on the naming of a new road along Bredins Line, Marton.

2. Background

- 2.1 In August 2019 the Marton Community Committee provided a recommendation on road naming for Stage 1 of the development along Bredins Line - Henty Lane.
- 2.2 The developer has now applied for Stage 2 of the development, a 32 lot subdivision and is seeking approval of a road name.



3. Road Naming

3.1 Council has the following criteria to guide the naming of streets and roads.

Naming of Streets and Roads

In naming streets or roads, the following criteria apply:

- *The name be consistent with the naming pattern of other street or road names in the locality.*
- *That the name avoid duplication or similarity with other street or road names in the District.*
- *That there is no obvious consistency in street naming patterns, consideration shall be given to the history or unique characteristics of the road or street locality.*
- *That the terms place, crescent, court, street, lane or road shall reflect the physical characteristics of the road or street.*
- *Developers of roads may be asked to submit names for roads or streets. The Council may consider any submission when selecting names for streets or roads.*

Explanatory note: The patterns for naming of streets and roads in the District have been varied however some consistency in the towns can be noted such as the name of streets in Taihape after birds; the “airforce block” in Bulls taking aircraft names; in Marton, the naming of streets after Mayors and in the Marton Junction, after notable Māori.

Street names have also been given after prominent citizens and land developers, and as a result of local choice or the choice of street residents.

4. Proposed name

- 4.1 The developer has proposed the name ‘Campbell Drive’. A letter from the developer outlining the rationale for the proposed name is attached.
- 4.2 Officers have discussed the appropriate Road Type with the developer. Generally, a ‘Drive’ is used for a wide, main through road. The developer has agreed with the use of ‘Place’ instead which is a term generally used for short road, including a cul-de-sac. Therefore, the proposed name has been amended to be ‘Campbell Place’.

5. Process

- 5.1 Council has delegation for the naming of roads in Marton. The Committee is asked to make a recommendation to Council on the naming of this road.

Attachments

1. Letter from the developer

Recommendation 1

That the report ‘Road Naming – Bredins Line subdivision’ be received.

ITEM 9.1

Recommendation 2

That the Marton Community Committee recommend to Council the new road associated with RM210030, the 32 lot subdivision along Bredins Line, be named _____.

29th September 2021

To whom it may concern,

The proposed name for our subdivision off Bredins Line is Campbell Drive.

Campbell is the family name of one of the developer's mothers. Henty Lane being stage 1 of the development was also chosen based on the family connection to the developer. Campbells lived in the Rangitikei District at Omatane from 1946 to the early 70's where they farmed. Earlier ancestors of the Campbell's lived in other parts of the district including Marton.

Campbell is a name that the developers believe is not used for any other street/road in the Rangitikei District.

We the developers have lived in Marton at the site of the development for 13 years and plan on continuing to live in Marton for the foreseeable future. We both work in Marton and play an active part in the community. Our kids were born here and have started school here. We plan on our kids continuing to be educated locally at the excellent schools that are Marton Primary and Rangitikei College. We try and support local businesses wherever possible.

Prior to us owning this block it had been in the Coleman family for several decades. We considered this as a name option, however, there is already a Colemans Road in the immediate area.

We are hopeful that you will also consider Campbell Drive an appropriate name for this new road.

Yours Sincerely

Mike & Rachel Maher

52 Bredins Line

Marton

10 Reports for Information

10.1 Council's Social Media Policy - Provided for Information

Author: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 To provide the Marton Community Committee with a copy of Council's adopted Social Media Policy.

2. Context

- 2.1 The Social Media Policy (Attachment 1) has been revised and developed to provide:
 - Clear requirements and guidelines for the management of Council's social media accounts.
 - Clarity about expectations and rules that govern the Council's social media pages.
 - Understanding of Council's expectations when using social media.
- 2.2 The policy was adopted by Council in August and is available on Council's website. It will be used as an internal policy to guide Council staff.
- 2.3 The Council requested that a copy of the policy be provided to Community Committees, Community Groups and Council's Memorandum of Understanding (MoU) Partners.

Attachments

1. Rangitikei District Council - Social Media Policy

Recommendation

That the report 'Council's Social Media Policy – Provided for Information' be received.

RANGITĪKEI DISTRICT COUNCIL

SOCIAL MEDIA POLICY

Date of adoption: August 2021

**Date by which review
must be completed:** August 2023

Version number: 1.0

Social Media Policy

PURPOSE

This document has been created to provide clear requirements, guidance and rules to:

- the public who use social media platforms managed by the Council
- officers of the Council who have social media responsibilities as part of their role.
- all officers of the Council when using social media in a personal capacity.

CONTEXT

Social media platforms:

- enable two-way communication – the public can comment and connect with the Council, and the Council can broadcast its messages out into the community
- increasingly require paid-for advertising
- are part of the Council's communication toolkit.

1. THE POLICY

1.1. Relevant Acts of Parliament

The Public Records Act 2005 requires officers to maintain records, this includes online social media activities. Posts and conversation strings should be recorded and saved. While the public can access all online conversations on social media it could be that a request regarding the Council's social media activities is made through the Local Government Official Information and Meetings Act (1987).

1.2. Social media platform requirements

All of the Council related social media accounts must include:

- The correct logo and spelling of the organisation
- A brief descriptor of the organisation
- State its relationship to Rangitikei District Council
- Public Conditions of Use linked to the Council's website where the Social Media Policy is.

1.3. What is not permitted?

The Council does not permit the publishing of the following information:

- a) Intellectual property, confidential information, or customer data
- b) Company sensitive matters such as employment issues, In-Committee information, draft documents (strategies, policies, plans and publications) and embargoed announcements
- c) Information regarding candidates during an election period.

1.4. Requests for Service made via Messenger receive an automated response directing the person to the Council's online Fix It Form.

1.5. Civil Defence

During an emergency event, the Council's social media content is the responsibility of the Civil Defence Public Information Manager. Social media channel activity increases significantly during an event, so other officers will help respond to requests.

1.6. Council Officer's personal use of their own social media

The lines between personal and professional are easily blurred. What is said online is public, therefore, it has the potential to have consequences. The Council considers you to be using social media in a professional capacity if you are:

- discussing the business of Council via a Council-managed social media platform
- sharing professional opinions or discussing the business of Council via a personal social media where you have stated or could reasonably be known to be an officer of the Council.

Please refer to Appendix II which was created to help officers navigate social media.

1.7. References and Resources

- Local Government information:
https://taituara.org.nz/Attachment?Action=Download&Attachment_id=1596
- Government Information Services
Office of the Privacy Commissioner | Home
<https://www.publicservice.govt.nz/resources/social-media-guidance/>
<https://www.dia.govt.nz/Social-media-platforms>
<https://www.legislation.govt.nz/act/public/2015/0063/latest/whole.html>
[Requests made online: A guide to requests made through fyi.org.nz and social media | Ombudsman New Zealand](#)

2. GUIDING PRINCIPLES

The following principles were created to guide officers of the Council who have delegation to post and respond on social media:

- Be credible – accurate, fair, thorough and transparent
- Be consistent – encourage constructive criticism, be cordial, courteous and professional
- Be responsive – respond to posts, questions and issues within a timely manner (even if it is just an acknowledgement). For specific issues in isolated cases, consider asking them to direct message the Council so that the matter can be dealt with one-to-one
- Be integrated – align online activities with offline communication activities
- Be an Officer of the Council – maintain professionalism, be transparent and refer those who post political questions to elected representatives
- Be a good custodian – monitor social media activity regularly and consistently
- Tone – respond in a casual yet professional tone of voice, the use of Te Reo is encouraged as are colloquialisms and word contractions
- Sharing – sharing of content from the Council social media accounts is encouraged
- Sourcing – Provide sources by including hyperlinks, video, images, or other references.

Please refer to Appendix I to for the full guide.

3. PROCEDURE

3.1. Offences and repercussions

The Council's social media channels are a safe place where users are encouraged to communicate respectfully. Those who participate in engaging through the Council's social media channels are asked to be respectful of each other, officers and Elected Members. All users should be aware that officers monitor all social media activity associated with the Council. The Council will comply with the Harmful Digital Communications Act 2015. Council has three categories regarding inappropriate commentary and repercussions. They are:

1. **Minor Level** – general name-calling – Repercussion: The comment will be hidden
2. **Major Level** – unacceptable language, inappropriate imagery or repeated breaches of Level 1 – Repercussion: the comment is deleted, and a direct message is sent to advise:
The comment has been deleted per the Council's Social Media Policy
That a condition of use of Council's social media platforms is that users are respectful to each other, officers and Elected Members
That a further breach may lead them to be banned from the social media channel
3. **Extreme Level** – threatening or explicit commentary and/or images, or repeated breaches of Level 2 – Repercussion: The post is deleted, a direct message is sent to the person advising they will be banned from the page for no less than 3 years. Consideration will be given to alerting the appropriate authorities:
 - illegal activities to the New Zealand Police
 - racism to the Race Relations Commissioner
 - privacy breaches of an individual to the Office of the Privacy Commissioner
 - sexism or homophobic to the Human Rights Commissioner.

Pseudonyms – the Council does not have to actively engage with accounts where a pseudonym is used – Repercussion: the account is either blocked or the post is ignored.

Trolls – The term Troll relates to social media account users who regularly instigate conflict, hostility, or arguments in an online platform – Repercussion: If troll-like behaviour is observed then the account user is banned from the social media account for a period no longer than three years.

3.2. Local Government Election Campaign rules regarding social media:

During the four months leading up to any Local Government Election, the Council will remove any post, statement or image in a comment that relates to a candidate whether they are a current Elected Member or not. Please refer to Appendix III for Elected Member social media guidelines.

4. ROLES AND RESPONSIBILITIES

The Group Manager Democracy and Planning is responsible for all of the Council social media accounts and activities. The activation of the Council's social media accounts is carried out by officers of the Council both within the Democracy and Planning Team and Libraries.

5. BREACH OF SOCIAL MEDIA POLICY

Breach of this policy by officers of the Council may be addressed as a disciplinary matter.

APPENDICES

Appendix I: The Council's social media management guide

The following is a guide for officers with social media responsibilities as to how to post on behalf of, and represent the views of Rangitikei District Council:

- All social media posts that officially represent the Council, come through those who manage the Council's social media platforms to ensure a consistent voice. Other officers are encouraged to suggest content – for example, project updates, interesting facts about something they are working on, or an interesting photo they have taken during the day
- As a representative of the Council, you must act with honesty and integrity in all matters. In addition, those who manage the Council's platforms must be aware of the Electronic Communications Policy which defines acceptable use of the internet, the Privacy Act, the Public Records Act 2005 and Local Government Official Information and Meetings Act
- Remember you are here to help our customers
- Be respectful of all individuals, races, religions and cultures
- Keep records of posts and conversation strings
- Use sound judgement and common sense, and if there is any doubt, do not post it. If you ever feel unsure about how to respond to a post seek advice from your manager
- If you are using another party's content, make certain that they are credited for it. Do not use the copyrights, trademarks, publicity rights, or other rights of others without permission
- Once information is published online, it is essentially a permanent record, even if you "remove/delete" it later or attempt to make it anonymous
- Provide links to our website when more information is available there.

Appendix II: Guidelines for personal use of social media by officers of the Council

- All officers are subject to the Council's policies. In addition, legislation such as the Privacy Act and Local Government Official Information and Meetings Act (LGOIMA) govern the disclosure of information
- Anything you post on a personal account that can potentially damage the Council's image will ultimately be your responsibility. We do encourage you to participate in the social media space but urge you to do so properly, exercising sound judgement and common sense
- Officers are personally responsible for their words and actions, wherever they are. It is your responsibility to ensure that your posts are accurate, do not mislead, or reveal sensitive or confidential information about the Council, our ratepayers/residents or officers. If you ever feel unsure about how to respond to a post, seek advice from your manager
- If you come across positive or negative remarks about the Council, please share them with those who manage our social media platforms
- The Council respects the free speech rights of its officers, key partners and representatives, but you must remember that customers, colleagues and managers often have access to online content you post. In personal posts, titles and logos of the Council must not be used – unless you are sharing a story from a social media platform managed by the Council platform that includes these
- We encourage everyone to exercise sound judgement and common sense to prevent online social media sites from becoming a distraction at work
- Do not post about sensitive or confidential information such as public excluded reports, contract agreements and/or commercially sensitive information
- Be aware that taking public positions online that are contrary to the Rangitikei District Council's interests may lead to a disciplinary process
- Keep use of social media platforms at work to a minimum.

Appendix III: Rangitikei District Council's Social Media Guidelines for Candidates

Candidates must comply with the following guidelines for social media use and presence related to campaigning:

- Election advertising, using any media, including social media, must identify the person under whose authority they have been produced - as is the case with all election advertising
- Social media accounts managed by the Council and Libraries, including but not limited to Facebook, Twitter, Instagram and LinkedIn, are not permitted to be used as a communications channel by anyone (candidates or members of the public) for promotion, electioneering or campaigning. It is the responsibility of candidates to check if a social media account is one of the Councils
- Any campaign-related or electioneering content posted to the Council's platforms will be removed
- Rangitikei District Council will unfollow all candidate social media profiles three months before the election date. This protocol is in line with the Local Electoral Act 2001
- Candidates cannot rate, review, check-in or tag the Council's social media channels

The Council's social media accounts will remain neutral. However, the Council will promote nominations, enrolments and the elections.

10.2 Community-led Development of Council Owned Facility Guide**Author:** Nardia Gower, Manager - Community Development**Authoriser:** Gaylene Prince, Group Manager - Community Services**1. Reason for Report**

- 1.1 The purpose of the report is to inform the Marton Community Committee of the attached 'Community-led Development of Council Owned Facility Guide', who in turn can inform Rātana community groups that may wish to engage with Council in developing Council owned facilities.

2. Context

- 2.1 A guide for facilitating and supporting community groups in their aspirations to lead development of Council owned facilities, while considering the impact such development has on Council resources and the wider district, is attached.
- 2.2 This will eventually be supported by strategies, policy and measures in which Council can analyse and prioritise projects.
- 2.3 Through the Long Term Plan 2021-2031 deliberations Council endorsed the development of a 'Parks, Open Spaces and Sporting Facilities Strategy' that would assist council and the community to plan and prioritise future locations, quantity, and investment in such assets. It is the advice of the Chief Operating Officer, Arno Benadie, that any upcoming development of Council owned parks, open spaces and sporting facilities wait until the completion of the strategy, due the end of this financial year, to facilitate better investment decisions and better community outcomes.
- 2.4 This guide is a writable PDF and is available on Council's website or by contacting the main office.

3. Current and forecast community projects

- 3.1 The following list are current projects the community have raised with Council or council staff as being of interest for development:
 - Continued development of Taihape Memorial Park
 - Ratana Playground
 - Sir James Wilson Park Velodrome, Marton
 - Sir James Wilson Park Development, Marton
 - Continued development of Centennial Park, Marton
 - Tūtaeporoporo Action Trail, Marton
 - Bulls Domain development
 - Hautapu River Park, Taihape
 - McIntyre Reserve, Ohingaiti
 - Santoft Domain, Santoft

The last two have their own Management Committee with delegated authority and reserve account.

3.2 Two other Leisure Facility projects that are in the planning stage are:

- Taihape Squash Club building extension including an additional court. Council has approved a variation to their Lease Deed for additional land from some of the land formerly used by the (defunct) Taihape Bowling Club
- Hunterville Squash Club building extension including an additional court.

Both are club owned and managed facilities on land leased from Council.

Attachments

1. **Rangitikei District Council Community-led Development of Council Owned Facilities Guide**

Recommendation

That the report 'Community-Led Development of Council Owned Facilities Guide', including the attachment, to the Marton Community Committee 13 October 2021 meeting be received.

Community-Led Development of Council owned Facilities



making this place home

SEPTEMBER 2021





So, you have an idea on how you would like to develop an area in your town!

There is lots to consider and we have written this guide and project application to help you, and guide us, as we explore your idea together.



Council understands the importance and positive well-being impact of having community spaces and facilities where people feel they belong and can connect to one another. Community facilities contribute to building strong, healthy and vibrant communities and foster resilience, belonging and pride. They bring a wide range of social, cultural, environmental and economic benefits for Rangitikei and residents and are an important part of realising Councils 2020 Strategic Vision

Council values working with community in developing community facilities and spaces to be what the community want and need, after all these are community assets. Bringing resources, knowledge and passion together in partnerships can result in multiple sources of investment, effort and expertise to deliver community outcomes. This is even more important in a context of financial constraints, growing demand and increasing diversity in our district. Giving our communities a lead role in these projects can empower and enable communities, building community capacity and resilience. Such projects also provide platforms to honour our commitment to work with Mana Whenua.

We embrace our responsibilities under Te Tiriti o Waitangi and understand that Mana Whenua hold special cultural and spiritual connections with the land and environment. This includes wahi tapu (sacred sites), taonga (treasures), water and ancestral lands. When we look to undertake new developments, it is good practice to connect with Mana Whenua. There are many benefits in looking for opportunities to learn from and engage with mana whenua including learning about local history, understanding traditional views and practices, and bringing the culture to life. If you would like help to identify and contact Mana Whenua in your project area, our Strategic Advisor for Mana Whenua can assist you.

Mana Whenua means people of Māori descent who have historical and territorial rights over an area.

Community Committees and Community Boards are elected groups of residents that help Council understand the community's view and it is important to consider their feedback on your project. Council staff can help arrange your presentation to your respective committee or board at the right time in the project planning phase.

Council seeks to optimise our existing facility network, and invest in places where people already are, and by working alongside the community Council can be faster and more flexible in meeting needs.

However, Council must be fiscally responsible and before agreeing to any new development must consider; staff capacity to support the project, the rating impact of ongoing maintenance, replacement cost, and depreciation value. There are a number of community groups activating to develop spaces in their part of the district, Council may need to consider prioritisation of developments to address the greatest needs and gaps first, leaning on reserve management plans and strategic asset planning documents that look at the district as a whole.

We are excited to hear about your idea and help you navigate the first steps.

The following pages contain:

- Initial Project Check List
- A flow chart of different stages that make up the full Community-led Development journey
- Blank pages with key questions that will guide our discussions.
- The contact details of your Council Support Team
- Next Steps
- Potential funders for your project

Initial Project Checklist

Here's the first check list: Your Council Project Advisor can help you answer some of these questions. At the bottom of this page is an area to jot down any questions or notes.



Is this area you want to develop public land that is owned or controlled by Council?

That means it's not privately owned or owned by a government agency.



Are there any other Community Groups already working on developing this area?

If yes, have you discussed your plans with them? You might be able to join forces and work together if there is.



Do you have support of the wider community?



Council has limited finance to support developments, are you prepared to do the work to fundraise, write grant applications and/or secure in-kind support such as materials and labour?

If you answered yes to these questions you are off to a great start, lets dive deeper!

Notes:

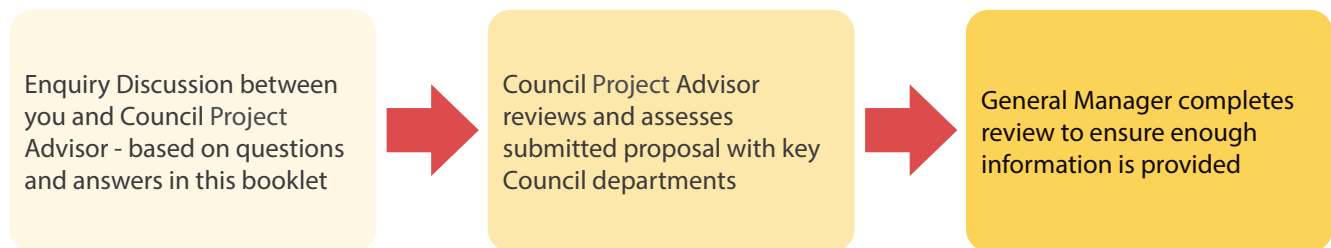
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Your **Rangitikei District Council Project Advisor** is your first contact with Council and can help you navigate this **Project Guide and Application**:

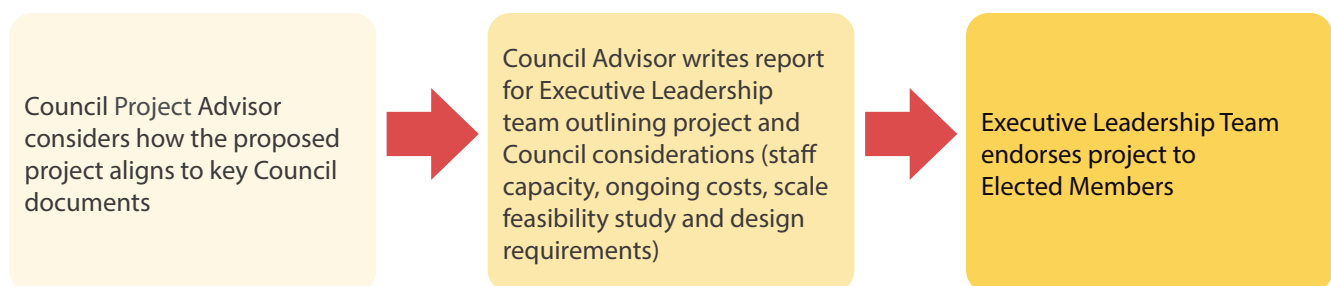
Name:	
Position:	
Phone:	
Email:	

Flow Chart of Stages for your Community-Led Development Project

Stage One - Introduction & initial exploration



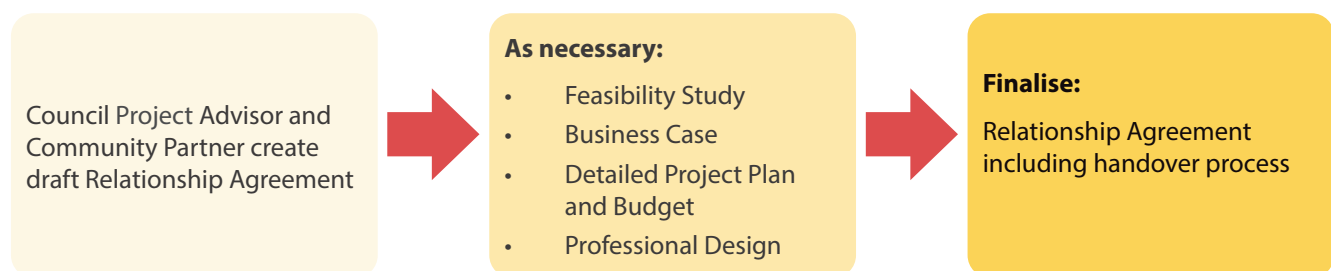
Stage Two - Strategic Assessment



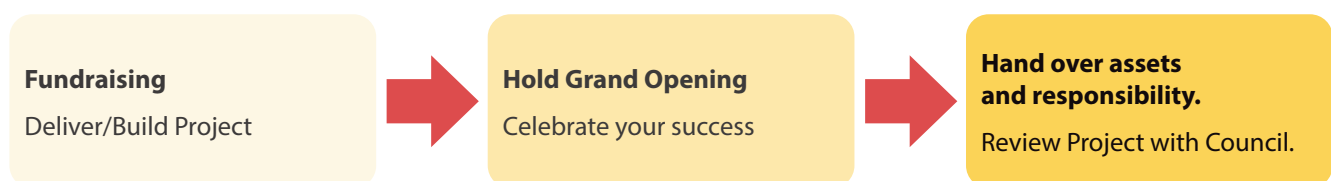
You may be asked to present your idea to Councillors in a public meeting.

Your Council Project Advisor can guide you on what you might want to include. Councillors will be provided with a corresponding report that informs Council of staff recommendations for the project, including ongoing maintenance cost and depreciation considerations. These both have a rate impact.

Stage Three - Scope and Plan If Elected Members approve project



Stage Four - Execution, Review, Handover



Project Contact Details

Project Name:		
Project Location:		
Name (Individual or Group)		
Lead Person		
Email		
Phone		
Legal Status	<i>(if any ie: Incorporated Society, Trust)</i>	
Committee Members <i>List any specific skills or affiliations</i>	Name	Skills or affiliations
Key Stakeholders	<i>Mana whenua, Users and user groups, cultural groups, different age demographics, local residents, Ward councillor/s, Local Community Committee/Board</i>	

Project Vision

What do you want to do, how did you identify the need and come up with the solution, what community support do you have, who has been engaged with to date, how will the development benefit the community, have you consulted with mana whenua, does it fit with Council's strategies, plans and policies including: Council's 2020 Strategic Vision and the four well-being aspirations, Parks, Opens Spaces and Sports Facilities Strategy, District Plan, Reserve Management Plan, Play and Active Recreation Plan, Regional Sport Facility Plan



Project Vision

Project Scale - size, cost, time

What is the overall budget, what are your funding options, can you source in-kind material and/or labour, are you better to do the project in one go or stage the development, what is your time frame, does it need require a feasibility study, does it trigger Councils requirement to have a professional designer?



Project Size

Project cost

Project time

Project Site - impact on site, infrastructure, consents



*What is underground, is the drainage adequate, does it flood, is it an historical dump site, is it wahi tapu.
Do you need building or resource consents?*

Council staff will help you with this section.

Project Site

Project Team - Council Staff

Who from Council will help you complete and assess your application?

We will help you complete this section



Role	
Project Manager	
Project Advisor	
Parks & Reserves	

What support do you want from Council?

Project management, funding, planning.

Support required	

Council may insist on level or type of support to ensure quality assurance

Project - Next Steps

You've completed the questions and have a clear path forward, what's the next steps?

Council staff will help you with this section.



Next Steps

Potential Funders

Fund	Applied for ✓
Council - Parks Partnership Upgrade Fund	
Whanganui Community Foundation	
Duddings Trust	
Sport NZ	
<i>more to add</i>	



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Making this place home.

10.3 Small Projects Fund Update - October 2021**Author: Ash Garstang, Governance Administrator****1. Allocation**

- 1.1 The yearly allocation of the 2021/22 Small Projects Fund for the Marton Community Committee is \$3,422.
- 1.2 The yearly allocation aligns with the financial year, from 01 July to 30 June. In February 2016 Council resolved to allow a carry-forward from one financial year to the next, of up to 100% of the annual allocation for any Committee or Board's Small Projects Fund², with the proviso that this be a specific resolution from the Committee.
- 1.3 At its meeting 24 June 2021, Council resolved to carry-forward the full amount of unspent funds from the 2020/21 year of \$6,723.50 to the 2021/22 year³, while acknowledging that this was inconsistent with its resolution made on 29 February 2016.
- 1.4 The total allocation of the 2021/22 Small Projects Fund for the Marton Community Committee is now \$10,145.50.

2. Breakdown

- 2.1 The below payments have been **processed** for the 2021/22 year.
 - \$1,000 to the Wilson Park Development Group, to go towards signage, advertising and other set up costs. This donation request was considered by Council at its meeting held 24 June 2021⁴ and approved on behalf of the Marton Community Committee. *Paid 22 July 2021.*
 - \$225.40 to the Creative Courtyard, for signage. *Paid 30 September 2021.*
 - \$686.35 to the Marton Junction Community Preschool. *Paid 07 October 2021.*
- 2.2 The below payments have been **earmarked** by the Committee but not yet paid, as no invoice and/or bank details have been received from the funding recipients:
 - \$1,000 to the Friendship Club, for a defibrillator.
 - \$690 to the Marton Bowling Club, for 'Have a Go Day' advertising.
 - \$670 to the Marton Pipe Band, for tables at Scottish Hall.

3. Remaining Budget

- 3.1 This leaves a remaining budget for the 2021/22 financial year (not accounting for earmarked payments) of **\$8,233.75**.

² 16/FPE/010³ 21/RDC/173⁴ 21/RDC/174

Recommendation

That the 'Small Projects Fund Update – October 2021' report be received.

10.4 Funding Schemes Update - October 2021**Author: Ash Garstang, Governance Administrator****1. Overview**

- 1.1 Council currently administers five funding schemes for the Rangitikei District:
 - a. Community Initiatives Fund
 - b. Events Sponsorship Scheme
 - c. Parks Upgrades Partnership Fund
 - d. Creative Communities Scheme
 - e. Sport NZ Rural Travel Fund

2. Community Initiatives Fund

- 2.1 This is a Council fund intended to support community-based projects in the Rangitikei District that develop community cohesion and community resilience.
- 2.2 Council allocates \$30,000 to this fund annually, to be distributed across two separate funding rounds.
- 2.3 The current funding round (Round 1, 2021/22) is OPEN for applications and closes 31 October 2021. The Finance/Performance Committee will meet to consider funding applications on 24 November 2021.

3. Events Sponsorship Scheme

- 3.1 This is a Council fund intended to support events in the district that help to develop community cohesion and reinforce economic growth.
- 3.2 Council allocates \$50,000 to this fund annually, to be distributed across two separate funding rounds.
- 3.3 The current funding round (Round 2, 2021/22) is OPEN for applications. The closing date is yet to be determined, but is likely to be in February/March 2022.

4. Parks Upgrades Partnership Fund

- 4.1 This is a Council fund and is the only one available for capital purchases. The Council provides up to 33% in cash of the value – in cash or in kind - of the contribution from the community for small-scale, community-led, capital projects.
- 4.2 Applications may be submitted at any time and will be considered at the next available Assets/Infrastructure Committee meeting.

5. Creative Communities Scheme

- 5.1 This fund is supplied by Creative NZ and administered by Council. Applications are encouraged from community groups and individuals whose projects:
- Demonstrate growth over time
 - Develop and support local artistic communities
 - Encourage a transfer of artistic skills
 - Diversity, inclusion, and projects with a youth focus are also encouraged
- 5.2 Creative NZ has allocated \$38,615.63 to the Rangitikei District Council for 2021/22, to be distributed across two separate funding rounds.
- 5.3 The current funding round (Round 1, 2021/22) is OPEN for applications and closes 11 October 2021. The Creative NZ Committee will meet to consider funding applications on 15 November 2021.

6. Sport NZ Rural Travel Fund

- 6.1 This fund is supplied by Sport NZ and administered by Council. The fund is targeted at young people aged between 5 and 19 years, and is open to rural sport club teams and rural school club teams with eligible members who require subsidies to assist with transport expenses to local sporting competitions.
- 6.2 Sport NZ has allocated \$9,500 to the Rangitikei District Council for 2021/22. There is one funding round per year.
- 6.3 This funding round opens for applications 09 February 2022 and closes 18 March 2022. The Sport NZ Rural Travel Fund Committee will meet to consider applications in April 2022.

7. Further Information

- 7.1 More details about these funding opportunities can be found on the Council website (link below) and this is also where applications can be submitted:

<https://www.rangitikei.govt.nz/district/community/grants-funding>

Recommendation

That the Funding Schemes Update – October 2021 be received.

10.5 Rangitikei Destination Management Plan 2050

Author: Jen Britton, Community Projects Officer

Authoriser: Gaylene Prince, Group Manager - Community Services

1. Reason for Report

- 1.1 To provide a Project brief for the Destination Management Plan 2050 and seek guidance on Iwi engagement.

2. Context

- 2.1 A Destination Management Plan (DMP) will help us to shape and grow the visitor economy within our district, identify business opportunities, explore what barriers might exist for this growth, and put a plan together for our district to be sustainable and resilient into the future while keeping our community at heart.

- 2.2 This Project is a key action from the 2021-31 Long Term Plan and will uncover three key components in the development of the plan:

- Understanding of the Rangitikei experience – our ‘DNA’, future aspirations, and expectations of the visitor sector in the district, how we facilitate sustainable growth while understanding the infrastructure impacts of increased visitor growth and offer solutions to maintaining infrastructure, minimise negative impact to the community, and share our story with the visitor.
- Determine who our ideal visitor might be, what target segments resonate most with our district and how we attract the right visitor base while being aware of and protecting the interests of our residents.
- Identify business and experience opportunities that might exist in growing the visitor economy in our district to facilitate sustainable growth while considering urban and rural development, spatial planning, and key environmental factors.

2.3 Objectives

- **To deliver a Destination Management plan that:**
 - provides an integrated and achievable plan for Council to facilitate and encourage sector growth, sustainable and environmental tourism, and develop pride of place in our communities
 - provides a relatable plan for across Council and external stake holders can take ownership of
 - Identifies barriers for growth in the public/private sector.

ITEM 10.5

- **Run a process that:**
 - aids in improving relationships between Council, its stakeholders, and the community
 - gives Council a better understanding of aspirations in the community in relation to destination management
 - will be delivered within budget and on time.

Milestone	Timeframe/Deadline
Stakeholder Community/iwi Engagement	September – October 2021
Completion of draft Destination Management plan	December 2021
Review of draft Destination Management plan	January – March 2022
Adoption of Destination Management plan	April – May 2022

- 4.1 We have engaged TRC Tourism to co-create this work with us. Lead consultant Kylie Ruwhiu-Karawana is a tourism marketing specialist and has passion and expertise in values-based tourism, specifically Māori and Indigenous tourism experiences. She is also the lead consultant developing the Whanganui Destination Management Plan and the Ruapehu Destination Management Plan which offers the benefit of understanding the wider strategic context.
- 4.2 Staff will be present at the meeting ask for feedback on a few key questions and to talk about the pending engagement process.
- 4.3 Stake holder, community and Iwi engagement is scheduled to begin in September. Engagement is the first step in the development of the destination management and will be used as part of the development of the draft document.
- 4.4 Things we ask is:
- What are your aspirations for the Rangitikei?
 - What do you value the most about the Rangitikei?
 - What makes Rangitikei unique?
 - Do you see and experience opportunities for the Rangitikei
 - What are the barriers/challenges?
- 4.5 At its core the Destination Management plan is about people and place, it is a document for the district rather than just a strategy for council. Council wants to engage and have conversations with as much of the community as is willing to capture aspirations that reflect the people.

Recommendation

That the report 'Rangitīkei Destination Management Plan 2050' be received.

ITEM 10.5

11 Discussion Items

11.1 Pae Tawhiti Rangitikei Beyond

Author: Katrina Gray, Senior Strategic Planner

Authoriser: Carol Gordon, Group Manager - Democracy & Planning

1. Reason for Report

- 1.1 To provide an overview of the Pae Tawhiti Rangitikei Beyond project and seek feedback from Committee members about the key issues currently facing the Marton area.

2. Project Overview

- 2.1 The Pae Tawhiti Rangitikei Beyond project is the development of a spatial plan for the district. It will provide a spatial roadmap for how the Rangitikei will prosper to 2050 and beyond by:
- Providing clear objectives/outcomes for future land use and growth.
 - Guiding infrastructure investment decisions and enable targeted future proofing.
 - Reflecting community cultural, economic, environmental and social values and priorities.
 - Informing and shaping the District Plan Review and Council's other plans and strategies.
 - Building confidence and identifying potential for industrial, commercial, and residential development.
 - Achieving intergenerational equity and sustainable environmental development.
- 2.2 The development of a spatial plan is important for taking a strategic approach to the future and supporting informed long-term decision making. The project will include the development of outcomes/objectives for the district and settlements, and actions to achieve those objectives and includes consideration of residential, commercial and industrial development.

3. Project Schedule

Project Stage / Phase	Timeline
Background research / technical assessment	Now – December 2021
Develop Discussion Document	August 2021 – January 2022
Community Engagement	February – March 2022
Develop Draft Spatial Plan	April – May 2022
Community Consultation	June 2022
Adoption	August 2022

4. Project Status

- 4.1 The project is currently in Phase 1 – background research / technical assessment. An Advisory Group has been established. Background research into housing, residential land availability, business land supply and climate change has commenced.

5. Discussion Questions

- 5.1 Staff will be present at the meeting to ask for feedback on current issues and future goals for land use in the area.
- 5.2 It would be useful for Committee members to think about the following questions prior to the meeting:
- What are the issues facing the area now, and into the future?
 - What has been happening with demand and supply of housing?
 - What has changed for commercial development?
 - What are the opportunities for the future?
 - What is important that should be protected?
 - Thinking about 2050, what would a successful community look like?

Recommendation

That the report 'Pae Tawhiti Rangitikei Beyond' be received.

11.2 Wilson Park Development Group

1. Reason for Report

- 1.1 This is a discussion item.

12 Next Meeting

The next meeting is scheduled for Wednesday, 08 December 2021 at 6.00 pm.

13 Meeting Closed