



RANGITIKEI
DISTRICT COUNCIL

Making this place home.

Omatane Rural Water Supply Sub-Committee

Order Paper

**Wednesday 14 November 2018
3.00pm**

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Chair
A McKay

Membership
L Bird, N Gregory, R Law, A Ramsay, D Tweeddale, L Kelly

Councillor R Rainey

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed.



Rangitikei District Council

Omatane Rural Water Supply Sub-Committee Meeting

Agenda – Wednesday 14 November 2018 – 3:00 pm

Contents

1	Welcome	2	
2	Apologies.....	2	<i>Agenda note</i>
3	Members' conflict of interest	2	<i>Agenda note</i>
4	Confirmation of order of business	2	<i>Agenda note</i>
5	Confirmation of Minutes.....	2	Attachment 1, pages 5-8
6	Water Managers Report	2	Attachment 2, pages 9-10
7	Financial Report	2	Attachment 3, pages 11-17
8	Proposed rate for 2019/20	3	<i>Agenda note</i>
9	Members/Questions	3	<i>Discussion item</i>
10	Date of Next Meeting.....	3	
11	Meeting Closed	3	

The quorum for the Omatane Rural Water Supply Management Sub-committee is 3.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, ie half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Apologies

3 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

5 Confirmation of Minutes

The Minutes from the meeting held on 8 November 2017 are attached.

File ref: 3-CT-3-2

Recommendation

That the Minutes of the Hunterville Rural Water Supply Sub-Committee meeting held on 8 November 2017 be taken as read and verified as an accurate and correct record of the meeting.

6 Water Managers Report

A report for 2018 is attached.

File ref: 6-WS-3-8

Recommendation:

That the 'Omatane Rural Water Supply – Water Managers Report' dated 5 November 2018 be received.

7 Financial Report

A report is attached.

File ref: 3-CT-3-1

Recommendation:

That the 'Omatane Rural Water Supply – Financial report' dated November 2018' be received.

8 Proposed rate for 2019/20

A verbal update will be provided at the meeting.

9 Members/Questions

10 Date of Next Meeting

13 November 2019 3.00 PM

11 Meeting Closed

Attachment 1

Rangitikei District Council

Omatane Rural Water Supply Sub-Committee Meeting
Minutes – Wednesday 8 November 2017 – 3:05 p.m.



Contents

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1	Apologies.....	2
2	Confirmation of Minutes.....	2
3	Matters Arising.....	2
4	Water Managers Report	2
5	Scheme Overseers Report.....	3
6	Financial Report	3
7	Meeting Closed	3

Present: Mr A McKay, Chairperson
Mr L Bird
Mr N Gregory
Mr M Thomas
Mr D Tweedale

In Attendance: Mr D Miller, Asset Engineer – Roading and Utilities
Mr A Sargent, Management and Project Accountant
Cr R Rainey
Ms R Baird, Administration

Tabled Documents: **Item 4 Water Managers Report** – Compliance Report Horizons
Item 6 Financial Report – Financial Statement ending 30 September 2017

1 Apologies

Resolved minute number **17/ORWS/27** **File Ref**

That the apologies from Mr L Kelly for absence be received.

Mr N Gregory/Mr M Thomas. Carried.

2 Confirmation of Minutes

Resolved minute number **17/ORWS/28** **File Ref**

That the minutes of the Omatane Rural Water Supply Sub-Committee meeting held on 10 May 2017 be taken as read and verified as an accurate record of the meeting.

Mr M Thomas/Mr N Gregory

3 Matters Arising

Mr Gregory asked if the size of the original Orpheus valves had been found yet, Mr Miller said he was still to look into it.

Mr McKay would like it noted that, all members maps are to be handed into Mr Thomas so that they can be copied.

Mr McKay asked if Mr Sargent had found the invoice for the queried figure of \$3905 from the previous financials. Mr Sargent said he had emailed his findings to Mr Thomas. Mr Thomas had forwarded the email to Mr McKay's email address and that the figure was for a flow meter.

Mr Bird asked why he no longer had access to his report online from Horizons. Mr Miller said he could add Mr Bird to his email contacts and send out a weekly report. Mr Miller contacted Horizons and was advised that they no longer put that information on the website due to privacy issues. Cr Rainey would look into it.

4 Water Managers Report

Mr Miller advised that the changes to the Rural Water Supply Policy would be going to the next council meeting. He also tabled a compliance report from Horizons and told the committee that the scheme is fully compliant.

Mr Miller told the committee that this would be his last meeting as he is leaving and thanked the committee. He said he had spoken with Mr van Bussel and the committee could decide if they still need a council representative present at their meetings. Mr Gregory suggested they ask for a representative if they needed one. Mr McKay thanked Mr Miller for his contribution.

Resolved minute number **17/ORWS/29** **File Ref**
That the Water Managers Report, be received.

Mr L Bird/Mr N Gregory. Carried

5 Scheme Overseers Report

There was no report given.

Mr Gregory said he would like Mike and Joel to be compensated for their work done on the scheme. Mr McKay said he would look into it.

6 Financial Report

Mr Sargent spoke to the report starting with the financial report ending 30 June 2017. He asked the committee if the report of water usage supplied was of any interest to the members. The general consensus was the report was not needed. Mr Sargent pointed out that there was a mistake on page 9, the date should read 30/06/2017 not 31/03/2017.

Mr Sargent spoke to the report ending 30 September 2017 and stated that there was no outstanding debtors to date. Mr McKay asked if it was necessary for them to set a new amount for the unit rate for next year.

Resolved minute number **17/ORWS/30** **File Ref**
That the unit rate remains status quo.

Mr L Bird/Mr N Gregory. Carried.

Resolved minute number **17/ORWS/31** **File Ref**
That the statement of operations Period ending June 2017 and period ending September 2017, as amended, be received.

Mr N Gregory/Mr L Bird. Carried

7 Meeting Closed

3:40 pm

Confirmed/Chair: _____

Date:

Attachment 2

Report

Subject: Water Manager's Report

To: Omatane Rural Water Supply Committee

From: Andrew van Bussell

Date: 5 November 2018

File: 6-WS-3-8

1 General

1.1 Day to day operation of the scheme is carried out by members.

2 Consent Compliance

2.1 Rangitikei District Council complied fully with the abstraction consent during this assessment period (1 April 2017 to 31 March 2018).

2.2 The consent limit of 300 m³/day at a maximum abstraction rate of 3.5L/s was not exceeded during this assessment period (264m³/day and 3.0l/s respectively).

3 Flow Meter Verification

3.1 The last flow meter verification was undertaken on 14 January 2016. Water abstraction flow meters are required to be verified at least every five years. Therefore, the next verification needs to be completed prior to 14 January 2021.

4 Recommendation

4.1 That the 'Omatane Rural Water Supply – Water Managers Report' dated 5 November 2018 be received.

Andrew van Bussel
Operations Manager

Attachment 3

Report

Subject: **Omatane Rural Water Supply Finance Report**

To: Omatane Rural Water Supply Committee

From: Andy Sargent

Date: 6 November 2018

File: 3-CT-3-1

OMATANE RURAL WATER SUPPLY FINANCIAL STATEMENTS and COMMENTARY for the 3 MONTHS ENDING: 30th September 2018

The commentary supporting the performance to date and as presented is as follows:

Performance:

OMATANE RURAL WATER SUPPLY FINANCIAL STATEMENTS STATEMENT OF FINANCIAL PERFORMANCE SUMMARY As at 30th September 2018

Performance Summary

	Actual YTD	Budget YTD	Variance to YTD Budget	Budget Full Yr	Actual LYR 2017/18
Revenue	0	1,452	-1,452	5,803	13,467
General Rates	880	0	880	0	3,521
Interest Charged	-492	-24	-468	-93	-590
Total Revenue	388	1,428	-1,040	5,710	16,398
Expenditure	2,644	6,525	-3,881	26,093	21,098
Overheads	1,070	1,047	23	4,186	3,781
Net Surplus / (-Deficit)	-3,325	-6,144	2,819	-24,569	-8,481

- **Metered Revenue against budget**
Is Unfavourable at \$1,452 and reflects the timing of the current year's billing period
- **General Rates**
At \$880 is the same as last year, with the current year's budget being \$nil
Last year's budget for the same period was \$939
- **Interest Charged**
At \$492 is \$468 higher than this year's budget
Last year's budget for the same period was \$nil
- **Total Revenue**
At \$388 is lower than budget by \$1,040
- **Expenditure against budget**
At \$2,644 is lower than budget by \$3,881 and is favourable

Activities contributing to the decrease were;

	Expense Comparison YTD	FYR Actual 2018/19	Ytd Budget 2018/19	Actual Less Budget
i.	Depreciation infrastructure	2,389	4,155	-1,766
ii.	Insurance	181	189	-8
iii.	Materials	73	0	73
iv.	MDC Charges - PSU	0	0	0
v.	Principal Contractor	0	0	0
vi.	Professional Services - MDC	0	1,251	-1,251
vii.	Rates	0	393	-393
viii.	Resource Consents	0	537	-537
ix.	Telephone Costs	0	0	0
	Totals	2,644	6,525	-3,881

For additional details relating to the expenditure please refer to the transaction details as [Provided on page 5](#)

➤ **Overheads**

At \$1,070 are on a par with budget at \$1,047

➤ **Net Surplus / (- Deficit)**

At **(-\$3,325)** is lower than the budgeted deficit for the period by \$2,819

Capital Renewals Infrastructure:

- Spend to date is "Nil"

Capital Projects:

- Spend to date is "Nil"

Debtors:

- An update will be provided at the meeting

Working Capital Requirements:

- Has increased by **(-\$42,384)** over the June 2018 year-end balance of **(-\$17,699)** to **(-\$60,083)**

Water Usage / Supplied Statistics

This report covers the "Water Statistics" from September 2016 through to September 2018 and; in summary shows;

- Water usage/supplied for the 3 months to September 2018 was 18,750 m3
Consented value for the period was 27,600 m3 being 67.9% usage of consented water
Last year for the same period was 20,162 m3 or 73.1% usage of consented water
- Water usage/supplied for the 12 months to June 2018 was 71,122 m3
Consented value for the period was 109,500 m3 being 65.0% usage of consented water

For additional details please refer to the details as [Provided on page 6](#)

Andrew Sargent
Project Accountant

OMATANE RURAL WATER SUPPLY FINANCIAL STATEMENTS
STATEMENT OF FINANCIAL PERFORMANCE
As at 30th September 2018

Revenue

Account	Detail	FYR Actual 2018/19	Ytd Budget 2018/19	FYR Budget 2018/19	Actual LYR 2017/18
60618142	Metered Supply Charges	0	1,452	5,803	13,467
	Total Rates	0	1,452	5,803	13,467
Apportioned Rates Revenue					
6061880801	General Rates	880	0	0	3,521
60618809	Internal Interest Paid	0	-24	-93	-98
6061880901	Interest Charged Rate A/c	0	0	0	0
6061880903	Treasury Int Charged Loan A/c	0	0	0	0
60618810	Treasury Int Rec d/Tsf to Reserves	-492	0	0	-492
	Total Apportioned Rates Revenue	388	-24	-93	2,931
Internal Charges					
606181791100	Allocated o/heads CEO	366	324	1,291	1,247
606181792100	Allocated o/heads Fin Services	218	228	908	882
606181792500	Allocated o/heads Stat Plannin	354	357	1,431	1,111
606181794100	Allocated o/heads Cust Service	43	45	182	179
606181795100	Allocated o/heads Assets	89	93	374	363
	Total Internal Charges	1,070	1,047	4,186	3,781
Expenditure					
6061834301	Telephone Costs	0	0	0	0
6061856208	Depreciation infrastructure	2,389	4,155	16,621	16,621
60618565	Insurance	181	189	753	768
6061856702	Rates	0	393	1,566	1,396
6061863001	Professional Services - MDC	0	1,251	5,000	0
6061863003	MDC Charges - PSU	0	0	0	0
60618691	Principal Contractor	0	0	0	0
60618697	Resource Consents	0	537	2,153	499
60618699	Materials	73	0	0	1,814
	Total Expenditure	2,644	6,525	26,093	21,098
	Net Surplus / (-Deficit)	-3,325	-6,144	-24,569	-8,481

OMATANE RURAL WATER SUPPLY FINANCIAL STATEMENTS
STATEMENT OF FINANCIAL POSITION
As at 30th September 2018

		FYR Actual 2018/19	Ytd Budget 2018/19	FYR Budget 2018/19	Actual LYR 2017/18
Capital - Renewals Infrastructure					
60618721	Treasury Loans Repaid	0	0	0	0
6061876201	Omatane Reticulation Contractor	0	0	0	0
	Total Capital - Renewals Infra	0	0	0	0
Capital - Projects					
	Net Projects	0	0	0	0
Equity					
60618966	Public Equity Omatane Rural Wa	470,482	0	0	470,482
60618990	Public Equity Omatane Rural Wa	450,685	0	0	415,846
6061899401	Water Supply Omatane Surp/Def Reserve	0	0	0	0
	Net Surplus / (-Deficit)	-3,325	-6,144	-24,569	-8,481
	Working Capital	-60,083	6,144	24,569	-17,699
	Total Equity	857,759	0	0	860,149
Non Current Assets					
60618878	Infrastructure	-2,389	0	0	0
60618886	Water Supply Schemes	895,075	0	0	895,075
6061888601	Depreciation Infrastructure	-33,242	0	0	-33,242
	Net Projects	0	0	0	0
	Total Non Current Assets	859,444	0	0	861,833
Non Current Liabilities					
60618950	Internal Loan	1,684	0	0	1,684
	Total Non Current Liabilities	1,684	0	0	1,684
	Net Assets	857,759	0	0	860,149

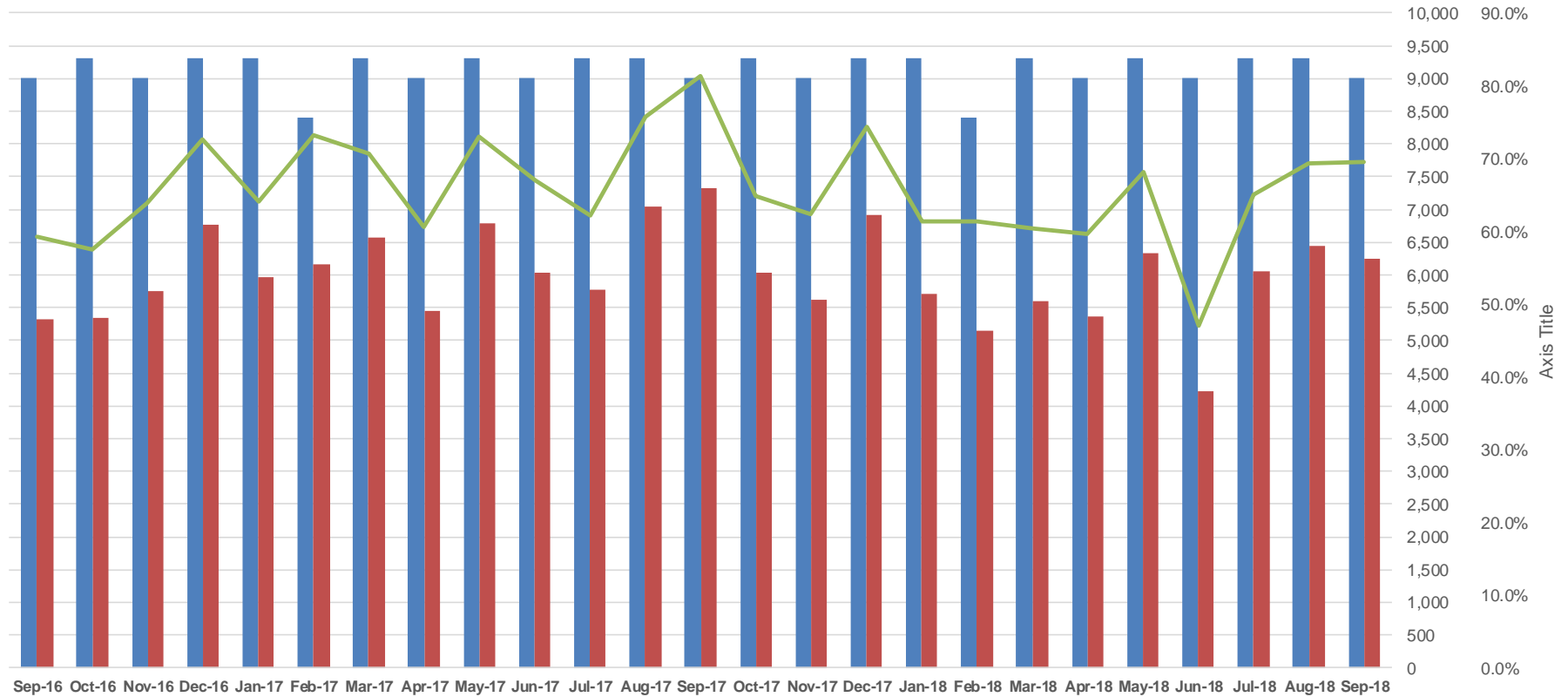
OMATANE RURAL WATER SUPPLY FINANCIAL STATEMENTS
Operational Expenditure Transaction Summary
As at 30th September 2018

Account Description	Account code	Month	Transaction description	Sum of Value
Depreciation infrastructure				2,389
Insurance	60618565	31/07/2018	Aon Insurance Prepayment Broker Fee	3
			Aon Jul 18 Insurance Prepayment(2)	5
			Aon Jul 18 Insurance Prepayment	53
		31/08/2018	Aon Insurance Prepayment Broker Fee	3
			Aon Aug 18 Insurance Prepayment	53
			Aon Aug 18 Insurance Prepayment(2)	5
		30/09/2018	Aon Insurance Prepayment Broker Fee	3
			Aon Sept 18 Insurance Prepayment	53
			Aon Sept 18 Insurance Prepayment(2)	5
Insurance Total				181
(blank)				
Materials	60618699	31/07/2018	AP DK Plumbing Ltd 119388/01 Omatane Water supply - pipes, solvent, socket	73
Materials Total				73
Grand Total				2,644

Account Description	Per Transactions	Per P & L	Difference
Depreciation infrastructure	2,389	2,389	0
Insurance	181	181	0
Rates	0	0	0
MDC Charges - Retic	0	0	0
Principal Contractor	0	0	0
Resource Consents	0	0	0
Materials	73	73	0
Total	2,644	2,644	0

Omatane RWS via Makino Stream Trib. Water Usage / Supplied from September 2016 to September 2018

N.B. July & August 2016 has No recorded data in "Water Outlook"



	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	
Series1	9,300	9,000	9,300	9,000	9,300	9,300	8,400	9,300	9,000	9,300	9,000	9,300	9,300	9,000	9,300	9,000	9,300	9,300	8,400	9,300	9,000	9,300	9,000	9,300	9,000	9,300	9,000
Series2	0	5,323	5,348	5,755	6,756	5,966	6,153	6,580	5,454	6,781	6,024	5,783	7,050	7,329	6,031	5,616	6,912	5,703	5,153	5,609	5,367	6,341	4,228	6,057	6,444	6,249	
Series3		59.1%	57.5%	63.9%	72.6%	64.2%	73.3%	70.8%	60.6%	72.9%	66.9%	62.2%	75.8%	81.4%	64.8%	62.4%	74.3%	61.3%	61.3%	60.3%	59.6%	68.2%	47.0%	65.1%	69.3%	69.4%	