



Rangitikei District Council

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**Rangitikei**  
UNSPOILT...

# Policy/Planning Committee Meeting

## Order Paper

**Thursday, 13 November 2014,  
1.00 pm**

**Council Chamber, Rangitikei District Council  
46 High Street, Marton**

**Website: [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)**

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**Chair**  
Cr Lynne Sheridan

**Deputy Chair**  
Cr Richard Aslett

### **Membership**

Councillors Cath Ash, Angus Gordon, Rebecca McNeil, Soraya Peke-Mason  
His Worship the Mayor, Andy Watson (ex officio)

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed



# Rangitikei District Council

## Policy and Planning Committee Meeting

Order Paper – Thursday 13 November 2014 – 1:00 p.m.

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### The quorum for the Policy/Planning Committee is 4

At its meeting of 28 October 2010 Council resolved that ‘The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.’

**1 Welcome**

**2 Apologies/Leave of absence**

**3 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

**4 Confirmation of minutes**

**Recommendation**

That the Minutes of the Policy/Planning Committee meeting held on 16 October 2014 be taken as read and verified as an accurate and correct record of the meeting.

**5 Chair's report**

A report is attached.

File ref: 3-CT-15-1

**Recommendation**

That the Chair's report to the Policy/Planning Committee's meeting on 13 November 2014 be received.

**6 Proposed District Plan Change – Overview and Issues in the Commercial Zone**

A discussion document is attached.

File ref: 1-PL-2-4

**Recommendation**

That the discussion document 'Proposed District Plan Change – Overview and Issues in the Commercial Zone' be received.

**7 Activity management**

The Activity Management Templates for Community Leadership, Environmental & Regulatory Services and Community Well-Being are attached

**Recommendation**

That the Activity Management Templates for Community Leadership, Environmental & Regulatory Services and Community Well-Being for October 2014 be received.

## **8 Update on Legislation and Governance Issues**

A report is attached.

File ref: 3-OR-3-5

### **Recommendation**

That the report 'Update on legislation and governance issues' to the Policy/Planning Committee's meeting of 13 November 2014 be received.

## **9 Partnership between the Local Authority and the Private Sector - revised policy**

Following the discussion item at the Committee's 13 October 2014 meeting, a revised policy on Partnership between the Local Authority and the Private Sector has been drafted. This is attached for the Committee's consideration.

### **Recommendation**

That the Policy/Planning Committee adopts the Partnership between the Local Authority and the Private Sector [as amended] for inclusion in the Community Leadership Group of Activities Operational Policies.

## **10 Preliminary considerations of submissions to the draft Significance and Engagement Policy**

A total of three submissions were received by the deadline, 12 pm (noon) Friday 7 November 2014. These are attached for deliberation.

## **11 Operational Policies - Roading and Footpaths Group of Activities**

During the review of the Policy Manual in 2012/13, two roading operational policies were identified for review.

The first is Unformed Legal Roads Policy; the review of this policy specifically needed to ensure that the Walking Access Commission is involved in Council decisions to stop or re-route any unformed legal roads. Council staff are meeting with staff from the Department of Conservation and the Walking Access Commission on 10 November: feedback on this draft policy from that meeting will be conveyed to the Committee.

The second is the Footpaths and Vehicle Crossings Policy; the review was particularly instigated to ensure that Council has a provision to charge for reinstatement of footpaths and vehicle crossings following damage from development or inappropriate use.

These draft policies are on the agenda for Assets/Infrastructure and Policy/Planning Committees.

### **Recommendations:**

That the Policy/Planning Committee adopts the Unformed Legal Roads Policy [as amended] and Footpaths and Vehicle Crossings Policy [as amended] for inclusion in the Roding and Footpaths Group of Activities Operational Policies.

## **12 Presentation: Enviroschools**

A presentation will be made by Helen Thomas (Horizons Regional Council) at the meeting.

A memorandum is attached.

File ref: 1-CO-4-6

### **Recommendation**

- 1 That the memorandum 'Enviroschools' be received.
- 2 That the Policy/Planning Committee recommends to Council that the Enviroschools programme is made available to schools in the District, funded as a the top priority from the Waste Minimisation Levy, and included in the draft Long Term Plan

## **13 Annual progress report for Bulls and District Community Trust, Project Marton, Rangitikei Tourism and Taihape Community Development Trust 2013/14**

A report is attached.

File ref: 3-GF-10

### **Recommendation**

- 1 That the report on "Annual progress report for Bulls and District Community Trust, Project Marton, Rangitikei Tourism and Taihape Community Development Trust 2013/14" be received.
- 2 That the Committee thanks the Trustees, Committee members, staff and volunteers of Bulls and District Community Trust, Project Marton, Rangitikei Tourism and Taihape Community Development Trust, acknowledging the value of their contribution towards Councils agreed Levels of Service in the Community Well-Being group of activities.

## **14 Update on the 2015/25 Long Term Plan**

A report is attached.

File ref: 1-LTP2014-2

**Recommendation**

That the report 'Update on 2015 -25 Long Term Plan (November 2014)' be received.

**15 Update on the Town Centre Plans for Marton, Taihape, Bulls and Hunterville - November 2014**

A report is attached.

File ref: 1-CP-7-4

**Recommendation**

That the memorandum 'Update on the Town Centre Plans for Marton, Taihape, Bulls and Hunterville – November 2014' be received.

**16 Update on the Communications Strategy**

A report is attached.

File ref: 3-CT-15-1

**Recommendation**

That the report 'Update on the Communications Strategy' to the Policy/Planning Committee's meeting on 13 November 2014 be received.

**17 Update on the Path to Well-being Initiatives and other Community Development Programmes – November 2014**

A report is attached.

File ref: 1-CO-4

**Recommendation**

- 1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – November 2014' be received.
- 2 That the Committee approves the submission of funding applications to Whanganui Community Foundation, Kiwi Sport and Lottery Community Committee (Manawatu/Whanganui) for the Swim 4 All programme 2015 and to the Tindall Foundation for operating costs for the Marton and Taihape Youth Clubs.

**18 Late items**

**19 Future items for the agenda**

**20 Next meeting**

Thursday 13 November 2014, 1.00 pm

**21 Meeting closed**

# Attachment 1





**Rangitikei**  
UNPOSSIBLY...

# Rangitikei District Council

## Policy and Planning Committee Meeting

Minutes – Thursday 16 October 2014 – 1:07 p.m.

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**Present:** Cr Lynne Sheridan (Chair)  
Cr Richard Aslett  
Cr Cath Ash  
Cr Angus Gordon  
Cr Rebecca McNeil  
Cr Soraya Peke-Mason  
His Worship the Mayor, Andy Watson

**In attendance:** Mr Michael Hodder, Community & Regulatory Services Group Manager  
Ms Denise Servante, Senior Policy Analyst  
Ms Katrina Gray, Policy Analyst  
Mr Kevin Morris, Policy Analyst  
Ms Samantha Whitcombe, Governance Administrator

**Tabled documents:** **Item 17** Draft Coastal Hazards Assessment Koitiata and Castlecliff  
Beaches: Rangitikei & Wanganui Districts (Map)

Unconfirmed

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Apologies/Leave of absence

That the apologies for lateness from Cr Ash and His Worship the Mayor be received.

Cr Aslett / Cr Peke-Mason. Carried

## 3 Confirmation of order of business

The Chair informed the Committee that there would be no change to the order of business from that shown in the agenda.

## 4 Confirmation of minutes

**Resolved minute number** 14/PPL/111 **File Ref**

That the Minutes of the Policy/Planning Committee meeting held on 11 September 2014 be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / Cr Peke-Mason. Carried

## 5 Chair's report

The Chair spoke briefly to the report. She suggested that contact names be included in the Bulletin when noting local works or topics for consultation.

**Resolved minute number** 14/PPL/112 **File Ref** 3-CT-15-1

That the Chair's report to the Policy/Planning Committee's meeting on 16 October 2014 be received.

Cr Sheridan / Cr Peke-Mason. Carried

## 6 Discussion Paper: Review of the Partnership between Local Authority and the Private Sector Policy

Ms Servante spoke to the discussion paper, giving a brief overview of the review process for the Policy. During discussion, the following points were noted for inclusion in a revised policy:

- the purpose/intent of the policy could be linked to the Council's outcomes;
- the policy had potential to be used as a pre-cursor to a permanent contract and to encourage small contractors to bid for council work; however, while it was a

transparent way of exploring the viability of a longer-term procurement arrangement, the policy could not be used as a way of avoiding the formal tender process;

- exclusions from the policy were sufficient;
- risk should be identified and minimised before being shared;
- clarify what will happen when the partnership ends.

A revised draft would be prepared for a subsequent meeting of the Committee.

## 7 Activity management

Mr Hodder and Ms Servante spoke to the Activity Management Templates.

**Resolved minute number**                      **14/PPL/113**                      **File Ref**

That the Activity Management Templates for Community Leadership, Environmental & Regulatory Services and Community Well-Being for September 2014 be received.

Cr Peke-Mason / Cr Ash. Carried

## 8 Legislation and governance

The Committee noted that with Parliament not yet in session, there were no legislative proposals or enactments to consider.

## 9 Draft Policy for the Sale of Surplus Lands and Buildings

Ms Gray spoke to the report, giving background to the Policy and reminding the Committee of the process the Policy has been through so far, including discussion at Te Roopu Ahi Kaa on 14 October 2014.

**Resolved minute number**                      **14/PPL/114**                      **File Ref**                      **3-PY-1-13**

That the memorandum 'Draft Policy on the Sale of Surplus Lands and Buildings' be received.

Cr Aslett / Cr Gordon. Carried

**Resolved minute number**                      **14/PPL/115**                      **File Ref**                      **3-PY-1-13**

That the Policy/Planning Committee recommends to Council, that the draft policy on the Sale of Surplus Lands and Buildings be adopted for public consultation.

Cr Sheridan / Cr Ash. Carried

## 10 Proposed District Plan Changes

Ms Gray spoke to the report, highlighting the issues that have arisen from the operative District Plan. The Committee considered that closer analysis was now needed (for example, on the science behind the proposal to encourage forestry harvesting during summer).

**Resolved minute number**                      **14/PPL/116**                      **File Ref**                      **1-PL-1-1**

That the report 'Proposed District Plan Changes' be received.

Cr Peke-Mason / Cr Aslett. Carried

**Resolved minute number**                      **14/PPL/117**                      **File Ref**

That the Policy/Planning Committee agrees to a series of workshops to address the proposed changes to the District Plan.

Cr Sheridan / Cr Ash. Carried

## 11 Discussion Paper: Enviroschools

Ms Gray spoke to the discussion paper, giving a brief overview of the paper and the workshop that was run by Helen Thomas (Horizons Regional Council). The Committee agreed to have a presentation (and report) on the matter at its next meeting.

Afternoon tea 3.01 pm / 3.19 pm

## 12 Quarterly reports from MOU Agencies

Ms Servante spoke briefly to the quarterly reports from Rangitikei Tourism, Bulls and District Community Trust, Project Marton and Taihape Community Development Trust.

The Committee asked for a report to be provided to the next meeting showing the outcomes that were agreed for the 2013/14 year and whether or not these had been achieved. There was a desire to see district events all visible through the Rangitikei Tourism website.

**Resolved minute number**                      **14/PPL/118**                      **File Ref**

That the quarterly reports from Bulls and District Community Trust, Project Marton, Rangitikei Tourism and Taihape Community Development Trust be received.

Cr Peke-Mason / His Worship the Mayor. Carried

## 13 Update on the 2015/25 Long Term Plan (October 2014)

Mr Hodder and Ms Servante spoke briefly to the update.

**Resolved minute number**                      **14/PPL/119**                      **File Ref**                      **1-LTP2014-2**

That the report 'Update on 2015 -25 Long Term Plan (October 2014)' be received.

Cr Gordon / Cr Peke-Mason. Carried

#### **14 Update on the Town Centre Plans for Marton, Taihape, Hunterville and Bulls- September/October 2014**

Mr Morris spoke to the report, giving a brief overview of what has been happening with the Town Centre Plans.

**Resolved minute number**                      **14/PPL/120**                      **File Ref**                      **1-CP-7-4**

That the memorandum 'Update on the Town Centre Plans for Marton, Taihape, Hunterville and Bulls – September/October 2014' be received.

Cr Aslett / Cr Peke-Mason. Carried

#### **15 Update on the Communications Strategy**

The Committee asked that, where the Community is being asked for their views, the name of a contact person be included in any advertising.

**Resolved minute number**                      **14/PPL/121**                      **File Ref**                      **3-CT-15-1**

That the report 'Update on the Communications Strategy' to the Policy/Planning Committee's meeting on 16 October 2014 be received.

Cr Ash / Cr Aslett. Carried

#### **16 Update on the Path to Well-being Initiatives and other Community Development Programmes – October 2014**

Ms Servante spoke briefly to the memorandum, giving the Committee a further update on the Path to Well-Being Conference 2014.

**Resolved minute number**                      **14/PPL/122**                      **File Ref**                      **1-CO-4**

That the memorandum 'Update on the Path to Well-Being initiatives and other community development programmes – October 2014' to the Policy/Planning Committee's meeting on 16 October 2014 be received.

Cr Peke-Mason / Cr McNeil. Carried

**17 Draft Coastal Hazards Assessment Koitiata and Castlecliff Beaches:  
Rangitikei & Wanganui Districts**

Mr Hodder spoke briefly to the item. He undertook to find out whether a similar assessment had been (or was planned) for Scotts Ferry.

**18 Late items**

There were no late items.

**19 Future items for the agenda**

None (apart from those noted above).

**20 Next meeting**

Thursday 13 November 2014, 1.00 pm

**21 Meeting closed – 4.47 pm**

Confirmed/Chair: \_\_\_\_\_

Date: \_\_\_\_\_

# Attachment 2



## Policy /Planning Committee – Chairperson’s Report

November, 2014

With the year drawing to an end all too quickly again, there has been a considerable amount of ground we have covered during the year. The preparations for compiling the Long Term Plan, Town Centre Plans being developed, the introduction of several new policies;

- Local Approved Products Policy
- Significance and Engagement Policy,
- Draft Policy on the Disposal of surplus Lands and Buildings
- Draft Food Business Grading Bylaw
- Along with several amendments to the Speed Limit Bylaw

One key success for me this year has been the provision of a Councillors’ Street Table every month near a local retail business. I should thank Leader and Watt, Countdown, Marton Pharmacy and New World for allowing us to set the table up beside their business. I acknowledge the support and thank the Mayor, Marton Ward Councilors and Marton Community Committee member Carolyn Bates for their attendance. At every occasion the public appreciated the opportunity to talk with us and learn more about the work THEIR Council does. The mini surveys that we carried out have also provided useful information. The October mini survey asked, **Which would be the best way RDC could contact you ([if more information was needed] if RDC wanted to share information or ask your views on a particular topic)?**

### Survey audience

- 15 Male / 21 Female
- 35 Adults / 1 Child

### Method of communication

- 20 preferred a telephone call (landline)
- 6 specified cell phone (4 stating this due to travelling for work).
- 2 of the landline respondents also said they would be equally happy with a letter.
- 5 wanted an email (all were already signed up to receive the Rangitikei Line).
- 3 preferred personal contact (2 stating they had poor hearing and struggled with a telephone).

The survey results not only identify a preferred method, but it also highlights the issue of people with hearing disabilities. We were able to use the occasions to promote the Annual Plan, Long Term Plan feedback, various bylaws / policies that were out for consultation and more recently the Marton Town Centre Plan process.

It is my intention to continue with the Street Table concept next year; however in the meantime our next Street Table is planned for Marton Market Day on the 22<sup>nd</sup> November.

Councillor Lynne Sheridan

# Attachment 3



## DISCUSSION ITEM

SUBJECT: **Proposed District Plan Changes – Overview and Issues in the Commercial Zone**

TO: Policy/Planning Committee

FROM: Katrina Gray, Policy Analyst

DATE: 6 November 2014

FILE: 1-PL-2-4

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### **1 Executive Summary**

- 1.1 This discussion document provides a brief overview of the District Plan change Evaluation Report under section 32 of the Resource Management Act 1991 (RMA), the hierarchy of provisions under the District Plan, the proposed plan for discussing the issues, dates for discussion of specific items, as well as, a discussion on key issues identified in the Commercial Zone.
- 1.2 The key issues addressed are; manufacturing and residential setback, landscape setback, verandas and car parking.

### **2 Background**

- 2.1 The District Plan was reviewed from 2010 and became fully operative in October 2013. Since this time staff have been working under the Plan and have been keeping a record of issues with its implementation. Council staff have presented previous reports to the Policy/Planning Committee which outline the key issues. The most significant issue to be addressed are the liquefaction provisions, however, there are a number of other provisions which need further consideration.
- 2.2 At its October 2014 meeting it was suggested that the key issues identified by staff would be considered by the Committee over its next few meetings, to provide sufficient opportunity to discuss the issues in depth and provide initial guidance on the direction they would like staff to take in addressing the issues.

### **3 Evaluation Report (Section 32 of the RMA)**

- 3.1 The Rangitikei District Plan has been developed under the requirements of the RMA. Likewise, any plan change must also be developed under this legislation.
- 3.2 An important part of the plan change process is the preparation of an evaluation report under section 32 of the RMA. This report must be provided with the proposed

plan change at the time of public notification. Evaluation reports are an important part in ensuring robust decision-making when undertaking district plan changes.

- 3.3 The evaluation report must examine the appropriateness of objectives in achieving the purpose of the RMA, assess the efficiency and effectiveness of the proposed provisions (policies and methods/rules). It must also assess the risks, costs and benefits, as well as the environmental, social, cultural and economic effects. The level of detail provided in the evaluation report must be in accordance with the scale and significance of the likely effects anticipated from the proposed changes.
- 3.4 When making decisions, decision-makers must have particular regard to the section 32 evaluation. Evaluation reports under section 32 may be challenged by any person through the public submission process on the grounds that the report is inadequate.

#### **4 District Plan Hierarchy**

- 4.1 The Rangitikei District Plan contains a number of issues, objectives, policies and rules, which work together to manage development throughout the District and give effect to the purpose of the RMA (sustainable management). Issues are not mandatory, however, they provide significant insight into the challenges associated with specific areas or topics. Objectives are mandatory and set the direction or vision for what is hoped to be achieved. Policies provide more specific detail of the vision and flow from the objectives. Rules are the method through which the objectives are implemented and land use regulated.
- 4.2 Therefore, it is important that when considering a plan change, that the objectives and policies them are considered in conjunction with the rules, and that proposed changes to rules are consistent and implement the objectives.

#### **5 How the District Plan works in practice**

- 5.1 In practice, the District Plan has a number of permitted activities for each zone, and associated permitted activity standards. These are the rules of the District Plan and dictate whether someone can undertake an activity without permission, or whether they need resource consent.
- 5.2 If the permitted activity standards are breached or the proposed activity is not a listed permitted activity then resource consent is required. When considering the resource consent, the objectives and policies help to guide the planner in their decision. Therefore, it is important that the objectives and policies provide a guide of what for what is intended in each zone.
- 5.3 It is also important that the rules are suitable to ensure that activities are not permitted which could create significant adverse effects, but likewise, that activities which are not likely to create adverse effects are not caught up in the regulatory process.

## **6 Plan for Considering the Issues**

- 6.1 It is proposed that the discussion items presented to the Committee will help to inform the section 32 evaluation report, with a first draft of the evaluation report (being split into topics) being presented to the following Policy/Planning Committee meeting for comment/consideration.
- 6.2 Tararua District Plan 2012 is used as a comparison, as it is a District that faces similar issues to the Rangitikei.

## **7 Proposed date of discussion of key items**

### **7.1 13 November 2014**

*Discussion items:* Commercial Zone – manufacturing setback, planting setback, verandas, car parking.

### **7.2 February 2015**

*Draft Evaluation Report:* Commercial Zone.

*Discussion item:* Rural and Rural Living Zone - forestry harvesting, shelterbelts/ General Rules - signs, exterior storage, removal of buildings.

### **7.3 March 2015**

*Draft evaluation report:* Rural Zone.

*Discussion item:* Residential and Education Zone/Subdivision and Development provisions.

### **7.4 April 2015**

*Draft evaluation report:* Residential and Education Zone/Subdivision and Development provisions.

*Discussion item:* Liquefaction/Natural Hazards and zoning.

### **7.5 May/June 2015**

*Final evaluation report completed and ready for notification of proposed plan changes.*

## **8 Commercial Zone**

- 8.1 The three key issues identified by staff in relation to the commercial zone rules are; Activity Setback and Pedestrian Verandas. Cr Sheridan has also asked staff to examine the rules surrounding the location of car parking in the Commercial Zone.

8.2 The guiding objectives can be found in Part A of the District Plan, Built Environment. The key areas are Urban Amenity and the Commercial Zone<sup>1</sup>. The overall intention of these areas is to:

- Promote urban areas which have high amenity values and provide nice places to live.
- Enable a wide range of activities to occur within the Commercial Zone and encourage re-use of existing buildings.

8.3 The underlying policies which are relevant to the issues discussed in this report (activity setback, verandas and parking) seek to:

- Require on-site car parking to meet the predicted demand for the activity. However, ensure flexibility where sufficient parking exists in the vicinity of the site, especially where adaptive reuse of an existing building has potential to occur.
- Set acceptable noise limits.
- Efficient use of infrastructure by concentrating commercial activities in the Commercial Zone.

8.4 To assist with the following discussion, knowledge of where the retail shopping core encompasses is necessary. The figures below outline the retail shopping core in Bulls, Marton, Hunterville and Taihape. No other towns have an identified retail shopping core. This area is shown as the thatched red lines shown along the roads.



*Retail Shopping Core in Bulls*



*Retail Shopping Core in Marton*

<sup>1</sup> See page 18 and 19 of the Rangitikei District Plan 2013.



Retail Shopping Core in Hunterville



Retail Shopping Core in Taihape

## 9 Consideration of Issues

### Issue 1: Activity Setback – manufacturing and residential activities

Rule	Current Wording	Proposed Options
<b>Activity Setback</b>  Rule B4.2-1	Residential or manufacturing activities* located within the retail shopping core* must not be located within 10 metres of the front boundary* at ground floor level*.	Remove the rule  Amend the rule (3 metre setback)  Status Quo

- 9.1 The intent of this rule to protect the integrity of the retail area of the CBD. However, the occupation pressures within the District do not create the circumstances that this rule is intended to prevent. An example of this is a clothing store which also does a little bit of dressmaking (an activity which would be classified as manufacturing). The effect would be that the clothing store would need resource consent to enable the dressmaking activity to occur within 10 metres of the front boundary.
- 9.2 It is considered that the current rule does not adequately reflect the objectives of the Commercial Zone, as it reduces the ability for the adaptive reuse of existing buildings.

9.3 Options to consider:

Remove rule	Reduce the distance (e.g. to 3 metres)	Status quo
There is the potential for a manufacturing business or residential activity to occupy a ground level, commercial space in the CBD which could otherwise be occupied by a retail activity.	This would enable operators to establish, such as clothing repair shops, which have retail in the front and manufacturing (clothes alterations) occurring at the rear of the store.	Small business operators may need resource consent to operate their manufacturing activities within 10 metres of the front boundary.

9.4 Tararua District Plan 2012 - There is no corresponding rule in the Tararua District Plan.

9.5 *Feedback sought*

- *Which approach do you consider would be most appropriate? (remove rule, amend to reduce the distance, status quo, other).*
- *Do you think that having a setback for residential or manufacturing activities in the retail shopping core is appropriate?*
- *If so, what distance should the manufacturing/residential activities be setback?*

Issue 2: Activity Setback – landscaping setbacks

Rule	Current Wording	Proposed Options
<b>Activity Setback</b> B4.2-2	Where any site* adjoins a Residential Zone, a 3 metre landscaped setback from the adjoining boundary* is required.	Remove the rule Amend the rule Status Quo

9.6 The rule seeks to enhance amenity values between commercial areas and residential areas. However, there are significant areas where the Commercial Zone adjoins the Residential Zone, and no landscaping between the zones has been provided. These areas in effect would have existing use rights and would not need to provide a landscaped setback from the adjoining boundary.

9.7 The rule would only come into effect for new development on a commercial site. Where a site has not been developed for commercial use before, and is adjoining the residential zone this rule could be useful in preserving the amenity (visually and for noise pollution) of the surrounding residential neighbours. It could be that the rule is amended to reduce the width of the required planting strip.

9.8 It is considered that the current rule is consistent with the objectives of the Built Environment. This rule quite clearly seeks to maintain and enhance amenity values



for residents who may live near commercially zoned areas which are yet to be developed.

9.9 Options to consider:

Remove the rule	Amend the rule	Status Quo
There would be no requirement for a landscaped setback between commercial and residential zoned land for new commercial developments.	The landscaped setback could be reduced to, (for example 1.5 metres wide), to reduce the space occupied on the commercial land for landscaping, but still provide a buffer between the residential area.	Keep the required landscape setback, so in the event where there is a new commercial development adjoining residential zoned land, the amenity of the adjoining residents may be enhanced.

9.10 Tararua District Plan 2012 – this Plan considers that landscape treatment/screening is a requirement in Industrial and Commercial areas where the activity is located within 20 metres of a Residential, Settlement or Rural areas<sup>2</sup>. The purpose of the landscaping is to provide a visual barrier to reduce potential effects<sup>3</sup> of the activity on the amenity of the surrounding area. Interestingly, the standards provide for a minimum height (1.8 meters), but do not specifically provide for a set width.

9.11 *Feedback sought*

- *Is it necessary to provide a 3 metre landscaped setback for new commercial developments which adjoin a residential zone?*
- *Is 3 metres is too large?*
- *Is this rule is fair, considering there is a significant number of commercial sites that adjoin residential sites which do not have a landscaped setback?*
- *If it is considered this rule should be kept, is it appropriate to include a minimum required height?*

<sup>2</sup> See Page 5-90 Tararua District Plan

<sup>3</sup> Filtering wind-blown debris, screening unsightly buildings, storage areas or parking areas.

Issue 3: Pedestrian Verandas

Rule	Current Wording	Proposed Wording
<p><b>Pedestrian Verandas within the Retail Shopping Core</b></p> <p>B4.4-3</p>	<p>In the case of retail activities within the retail shopping core which may be set back from the road^ frontage, a veranda must be provided along the main frontage of the building where pedestrians gain entry to the building*, or where practicable, in any other case.</p>	<p>In the case of <u>all activities</u> within the retail shopping core which may be set back from the road^ frontage, a veranda must be provided along the main frontage of the building where pedestrians gain entry to the building* and <u>provide continuity of shelter between the verandas of adjoining buildings in accordance with rule B4.4-2.</u></p>

9.12 The rule which precedes this rule (B4.4-2) requires verandas to provide "continuity" of shelter. However, the rule above allows non-retail activities to not provide a veranda if they are set back from the road. This would interrupt the continuity of shelter envisaged.

9.13 This rule is considered to be consistent with the objective of ensuring urban areas have high amenity values. Providing verandas for shoppers can increase the amenity of the experience.

9.14 Options to consider:

Remove the rule	Amend the rule	Status quo
<p>All buildings which are setback are not required to provide a veranda.</p>	<p>All activities must provide a veranda.</p>	<p>Only buildings which have retail activities are required to have a veranda if the building is set back.</p>

9.15 It is recommended that the rule is amended to include all activities within the retail shopping core and reinforce the importance of verandas providing for continuity of shelter.

9.16 Tararua District Plan 2012 – This plan highlights the importance of verandas in providing part of the streetscape along main streets, as well as, providing shelter for shoppers and pedestrians. There is a requirement for any new building in the Commercial Area to provide a veranda along the street frontage, unless buildings on both sides do not have verandas. The verandas are required to be consistent with adjacent verandas.

9.17 *Feedback Sought*

- *Do you think it is appropriate for veranda's to be required on buildings within the retail shopping core which are setback from the road?*

- *Should buildings which are setback from the road and provide for non-retail activities be exempt from providing a veranda?*
- *Should buildings be exempt from providing a veranda where the buildings on either side do not have one?*

Issue 4: Car parking

Rule	Current Wording	Proposed Options
<b>Number of On Site Vehicle Parking Spaces Required</b>  B9.6-1	Where a building is constructed, reconstructed, altered or added to, or any activity is established on a site or in a building or other structure, the parking provisions and standards in Table B9.7 apply.	Introduction of a new rule  Amend the rule  Status quo

9.18 Concern has been raised about the main streets of the District's towns, and what the requirements are when a building is demolished and a new building erected. Concern has been expressed that car parking may be placed at the front of the site, with the building set back. There is currently no requirement for new buildings in the main streets to be located at the front of the site.

9.19 The requirement for car parking has come from the objective under Built Environment to ensure amenity values are maintained. However, the rules for car parking in all zones are found in the transportation section of the Plan.

9.20 It is considered that the availability of off-road Council-managed parking areas is a valid consideration when determining what additional parking is to be required at a particular site. This is reflected in the existing policy A1-4.3 which identifies that in the Commercial Zone parking may not be required where there is sufficient parking in the vicinity and where this may enable the reuse of an existing building.

9.21 Options to consider

Introduction of a new rule	Amend the rule	Status quo
Require new buildings on main streets/retail shopping core to be built within 1 metre of the boundary adjoining the street.	To exempt sites on main streets or the retail shopping core from providing parking.	New buildings must meet minimum parking requirements or gain resource consent not to.

9.22 Tararua District Plan 2012 – the Plan recognises that convenient parking spaces are valued by the community and that in many situations parking spaces can be provided on the side of the road. However, in situations where there are roads with high

volumes of traffic that travel will be impeded. To avoid this, car parking spaces are required when establishing a new activity.

#### 9.23 *Feedback sought*

- *Is it appropriate to require new buildings on the main street to be constructed at the front of the site?*
- *If so, would this requirement be limited just to the main street, or the whole retail shopping core?*
- *What about if the site is such a shape that it is not practical to situate parking at the back of the site?*
- *In the main streets throughout the District are there sufficient alternatives for parking, that parking requirements should not apply to new buildings in these areas?*
- *If there are no sufficient alternatives, would it be appropriate to consider where these could possibly be located?*

### **10 Recommendation**

- 10.1 That the discussion document 'Proposed District Plan Changes – Overview and Issues in the Commercial Zone' be received.

# Attachment 4

COMMUNITY WELL-BEING GROUP OF ACTIVITIES 201/15			Oct-14
<b>Performance measures in LTP/Annual Plan</b>			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Provide opportunities to be actively involved in partnerships that provide community and ratepayer wins	A greater proportion (than in the previous year) of the sample believe that Council's service is getting better: 37% in 2012, 30% in 2013, 16% in 2014	Nothing to report	Not due until March 2015.
<b>Requests for Service</b>			
What are they:	Completed on time	Completed late	Overdue
None			
<b>Other Levels of Service</b>			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Maintain information centres in Taihape and Bulls, the gateways to the District	Develop a one-stop shop in Bulls through colocation of Library and information centre.	On track - see regular reports prepared for Policy/Planning Committee, Council and Bulls Community Committee as necessary.	Maintain momentum
	Commission earned - aggregated across Bulls and Taihape - information only	July 2014 \$818.34 (\$904.16 2013) August 698.65 (581.94) Sept \$663.01 (895.86) Oct \$1023.61 (869.73)	Business as usual
	Visitor contacts recorded monthly for Bulls and Taihape - information only	Bulls October 2014, 603 (337, October 13), Taihape October 2014, 489 (501, October 13)	Business as usual
Contract with local organisations to provide a range of information, such as community newsletters, for local distribution	Through MOU arrangements and work plan	Report prepared to identify progress against specific targets supported by Council - elsewhere on the agenda	Business as usual
Maintain a website that provides information about Council and community services and activities	<a href="http://www.rangitikei.govt.nz">www.rangitikei.govt.nz</a>	Nothing to report	Focus for coming months
Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and social media opportunities.	MOU with Rangitikei Tourism to maintain <a href="http://www.rangitikei.com">www.rangitikei.com</a>	Report prepared to identify progress against specific targets supported by Council - elsewhere on the agenda	Business as usual
Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District	Through MOU arrangements and work plan	As above	Business as usual

Contract with local organisations to support, encourage and facilitate business investment within the towns and District	Through MOU arrangements and work plan	As above	Business as usual
Facilitate at least an annual opportunity for community organisations to apply for funding under the various grant schemes administered by the Council	Through the Community Initiatives Fund, Creative Community Funding Scheme and Sport New Zealand Rural Travel Fund	The first funding round of the Creative Communities Scheme for 2014/15 opened at the end of September and closed at the end of October.	Applications will be considered by the Creative Communities Assessment Committee in November.
	Publish the results of grant application process to a Council-run forum show-casing the results of grant application processes where successful applicants provide brief presentations and are open to questions	Nothing further to report at this stage	As above
<b>Major programmes of work outlined in the LTP/Annual Plan</b>			
<b>What are they:</b>	<b>Targets</b>	<b>Progress for this reporting period</b>	<b>Planned for the next two months</b>
Appropriate range of well-used Council and community facilities and services	Proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver more services in the community	On track - see regular reports prepared for Policy/Planning Committee, Council, Taihape Community Board and Marton Community Committee as necessary.	Continue with Town Centre plan process in Taihape and Marton.
Contract with Horizons to provide access to a full-time Emergency Management Officer	Maintain contract with Horizons and meet agreed level of service as defined in the triennial work plan	On track	Business as usual
Arrange regular planning and operational activities	Participate in group and national exercises to test and develop readiness	No activities during this period	No activities planned for next two months
Host and chair bi-monthly meetings of Rangitikei Emergency Management Committee	6 meetings held per year	Meeting held in September 2014	Next meeting scheduled for November.
Provide fully trained and adequately resourced volunteer personnel who are in a position to respond to rural fire call-out with the minimum of delay	At least two crews (8 people) at all times	No new recruits	Business as usual
Community Partnership Activity	Delivery of Partnership Board Action Plan	Community Partnerships activity plan drafted. Consideration internally during November.	Report on progress to Policy/Planning Committee in November.
	Delivery of agreed work programme with MOU agencies	An application was considered at TRAK in October and further work will be undertaken to develop a proposal for the December meeting cycle.	Establish MOU arrangements for successful applicants to the Maori Community Development Programme (to be considered at TRAK in October).

Other programmes of work identified in e.g. activity management plan / major contracts			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Facilitation of Path to well-being theme groups	Marton and Taihape Connections	Survey and focus group outcomes to be written up with recommendations for actions.	Maintain momentum. Aim to deliver long-term partnership with funding agencies for local services to be strengthened especially Youth
	Community database of contacts available on-line	Database training for Information Centre staff is ongoing.	Data transfer completed
	Youth Action Plan	On going involvement of the young people in projects in Marton and Taihape as part of the town centre planning process. Project initiated with youth in Bulls via Bulls and District Community Trust.	Confirm delivery mechanisms with stakeholder agencies (Youth Club, Bulls and District Community Trust).
	Positive Ageing Strategy	Programme underway in Bulls, monitoring report drafted.	Seek extension to the secondment for a second year of projects to deliver health promotion activities in the District.
	Treasured Natural Environment Theme Group	The Theme Group is working on developing the River Accord.	Assist REG with administration and/or roadside spraying (as part of its Old Man's Beard/Biodiversity project). Work as a partner in developing a River Accord.
	Bouyant District Economy	The draft economic development strategy has been presented to Finance/Performance Committee for comment in October. A further draft will be presented the Committee in November.	Operational guidelines for Economic Development and District Promotion activity and the Community Partnerships Activity
Strategic Water Assessment	Further investigations as a result of stage 1	On track	
Kensington Road	Review options for full use of site as a transport hub, aim to sell completely.	No progress	



COMMUNITY LEADERSHIP GROUP OF ACTIVITIES 2014/15			Oct-14
Performance measures in LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
The Council to provide leadership to the District and make sensible and prudent decisions	Completion of annual plan actions on time: 92% of Annual Plan actions substantially undertaken or completed during the year, all groups of activities to achieve at least 80% of identified actions	Nothing to report this month	Business as usual
	Completion of capital programme: 90% of planned capital programme expended, all network utilities groups of activities to achieve at least 80% of planned capital expenditure	Nothing to report this month	Business as usual
Requests for Service			
What are they:	Completed on time	Completed late	Overdue
<b>General enquiry</b>	None		
Row Labels	Email/Telephone	In Person	Not Provided
Animal Control	7	14	1
Building Control	0	0	0
Council Housing/Property	0	0	0
Culverts/Drainage	2	1	0
Environmental Health	2	0	4
Footpaths	1	0	1
General enquiry	2	0	1
Halls	0	0	0
Parks and Reserves	3	0	0
Public Toilets	0	0	1
Road signs	0	0	0
Roads	3	0	3
Roadside Vegetation/Trees	2	0	1
Stormwater	1	0	0
Street Cleaning	0	0	0
Street Lighting	0	0	0
Vehicle Crossings	1	0	0
Waste	0	1	0
Water	6	5	1
<b>Grand Total</b>	<b>30</b>	<b>21</b>	<b>13</b>

Other Levels of Service			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Assurance that Council has sound planning for a positive future for the District, taking into account all reasonable and realistic projections	Follow its Public Participation (Consultation) Policy in assessing the impact of its decision-making and involving affected parties appropriately	Reports prepared during October and not reported elsewhere: Policy/Planning; Review of the Partnership between Local Authority and the Private Sector Policy, Draft Coastal Hazards Assessment Koitiata and Castlecliff Beaches: Rangitikei & Wanganui Districts	Council, its Committees and the Community Boards will receive timely reports and advice for their meetings.
The Council to be a strong and successful advocate for the District's interests	Be an obvious participant in discussions within the sector and central government on key matters affecting the Rangitikei	A submission was submitted during October for the Emergency Works Policy review by NZTA	Business as usual
Community Boards which are responsive to local needs and improve the nature of Council's local facilities and service delivery	Provide full administrative support for Community Boards for bi-monthly meetings, with officer reports when appropriate, and opportunities to participate in strategic workshops	The Taihape Community Board met on 1 October and the Ratana Community Board met on 7 October. Order Papers were prepared and circulated.	The Ratana Community Board is due to meet in December. The Taihape Community Board is now meeting monthly.
Community Committees which are responsive to local needs and able to liaise successfully with the Council	Provide secretarial assistance for Community Committees' bi-monthly meetings and opportunities for members to participate in strategic workshops	The Turakina Community Committee met on 2 October, the Marton Community Committee on 8 October, the Bulls Community Committee met on 14 October and the Hunterville Community	Business as usual
Collaborative and productive relationship between Council and tangata whenua	Develop well-serviced and functional relationship with Te Roopu Ahi Kaa and in addition, develop relationships with individual Iwi, hapu and the Ratana community	Te Roopu Ahi Kaa met on 14 October. An order paper was prepared and circulated.	Reports will be prepared as requested/required.

Major programmes of work outlined in the LTP/Annual Plan

What are they:	Targets	Progress for this reporting period	Planned for the next two months
Strategic Planning Activity	Annual Report 2013/14	The Annual Report was adopted on 2 October 2014.	Completed
	2015-25 Long Term Plan	The Project Team met during October. The meeting focussed on the Infrastructure Strategy.	Continue developing momentum.
	Policy and Bylaw review (as per Policy work schedule)	On track	As per the Policy Work Schedule
	Review Governance arrangements for shared services	No progress as yet	
	Comprehensive review of Council's reserve funds	A scoping presentation was given to Finance/performance Committee during September	Further report to a F/P Committee meeting.

Other programmes of work identified in e.g. activity management plan / major contracts			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Statutory Policy review	Development of recreational parks and reserve management plans	No further progress	Management Plan for Marton Park is outstanding.
	Review Schedule of Fees and Charges	Due again in May 2015	
	Review statutory policies for LTP	Draft Significance and Engagement Policy was adopted by Council for SCP during October/November.	Completion of SCP and adoption by 1 December 2014
	Develop Local Approved Products Policy	Draft Local Approved Products Policy was adopted by Council for SCP during October/November.	Completion of SCP and adoption of policy
	Review Dangerous and Insanitary Buildings Policy	Policy review initiated	To be brought before Committee in November 2014.
Non-statutory Policy Review	Contaminated land (initially to analyse how the current budget is used, followed by discussion paper on contaminated land in the district and issues needing consideration)	Scheduled as part of the shared service contract with Wanganui District Council.	To be confirmed
	Reviews of the operational policies for Roading specifically: Footpaths and Vehicle Crossings policy, Unformed Roads policy, and the development of policies to address the standard of access to the last property on any road, to guide the removal and replacement of street trees and to recover costs towards renewal of the roading network from heavy users	Draft policies on Footpaths and Vehicle Crossings and Unformed Roads agreed by staff to be taken to Committee during November.	First reports scheduled for November 2014 Policy/Planning Committee
	Review the Heritage Strategy	No further progress.	To be brought before Committee in early 2015
	Develop and implement Community Housing strategy for inclusion in 2015-25 LTP	Manawatu Housing Trust have presented to Council and agreement is being pursued.	To be brought before Committee in early 2015
	Develop an Arts Strategy and an Iconic Events Strategy	No further progress	To be brought before Committee in early 2015
	Earthquake prone building policy review	Nothing to report.	In the light of government's decisions and regulations (yet to be announced).

	Dog Owner Policy	Draft Dog Control and Owner Responsibility Policy was adopted by Council for SCP during October/November.	Completion of SCP and adoption by Council
	Noxious weeds (analysis of problems on Council land including road reserves - background for deciding the long-term operational programme with Horizons and REG)	No further progress. Likely that this piece of work will be undertaken by the treasured natural Environment group "in passing" as it develops the Rangitiikei River Accord.	This project needs to be properly scoped and prioritised - it is likely to require a particular expertise. Submissions to the draft Annual Plan were made by several submitters relating to Old man's beard and other pest-weed species. The Treasured Natural Environment Theme Group is intending to step up its activity in this area and Council will request that it also consider the long term programme with REG and Horizons.
Bylaw Review	Dog Control Bylaw	Draft Dog Control Bylaw was adopted by Council for SCP during October/November.	Completion of SCP and adoption by Council
	Water Services bylaw	This piece of work has been postponed. It is not expected to be completed this financial year.	
Communications	Develop and implement communications strategy	Monthly update provided to Policy/Planning Committee	Further updates to be provided

ENVIRONMENTAL AND REGULATORY SERVICES GROUP OF ACTIVITIES 2014/15

Oct-14

Performance measures in LTP/Annual Plan

What are they:	Targets	Progress for this reporting period	Planned for the next two months
Provide a legally compliant service	At least 92% of the processing of documentation for each of Council's regulatory and enforcement services is completed within the prescribed times	Consent processing times for the reporting period 100% . A breakdown is as follows: BC 12 out of 12 within time frame, 1 Subdivision and 1	Ongoing system improvements
	Accreditation as a building consent authority	Maintained	Audit due in February
Provide responsive compliance officers	Improvement in timeliness reported in 2013/14 (88% completed, 77% completed in time) NB for 2012/13: 99% were completed and 64% were	84 RFS received.78 completed and 76 (97%) completed within time.	Ongoing system improvements

Requests for Service

What are they:	Completed on time	Completed late	Overdue
<b>Animal Control</b>	<b>81</b>	<b>8</b>	<b>1</b>
Animal welfare	5	1	0
Attacks on animal	0	1	0
Attacks on humans	0	0	0
Barking dog	12	2	0
Dog Property Inspection (for Good Dog Owner)	10	0	0
Found dog	7	1	0
Lost Animal	9	0	0
Microchip dog	0	0	0
Property Inspection - Animal Control Problem	0	0	0
Rushing at human	1	0	1
Rushing at animal	1	0	0
Stock worrying	0	0	0
Wandering stock	12	3	0
Wandering/stray dog	24	0	0
<b>Building Control</b>	<b>0</b>	<b>0</b>	<b>0</b>
BCA Complaint	0	0	0
Dangerous or unsanitary building	0	0	0
Property inspection	0	0	0
<b>Environmental Health</b>	<b>30</b>	<b>1</b>	<b>0</b>
Abandoned Vehicle	2	0	0
Dead animal	3	1	0
Dumped rubbish (Outside town boundary)	0	0	0
Dumped rubbish (within town boundary)	8	0	0
Food premises health issue	0	0	0
Livestock issues (non-impound)	0	0	0
Noise - day and night	17	0	0
Pest Problem	0	0	0

Recycle Bins	0	0	0
Request Fire Permit	0	0	0
Smell or Smoke	0	0	0
Untidy/overgrown section	0	0	0
Vermin	0	0	0
Totals for group	111	9	1
Other Levels of Service			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Minimal regulatory control	Allow maximum level of exemption where	1 Granted, 0 Declined	Business as usual
District Plan (and other) review processes conducted frugally	Give effect to the reviewed District Plan and monitor any issues potentially resolved through a	Items and issues relating to the District Plan are being recorded for a future plan change.	Business as usual
Major programmes of work outlined in the LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Other regulatory functions	Give effect to provisions of enacted Sale and Supply of Alcohol Act		
	Give effect to the provisions of the Food Bill,		
Major programmes of work outlined in the LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Building Consents	Report on number of building consents processed, the timeliness and the value of	17 processed for August, 17 completed on time, 100%. Value of work \$1,249,240	Business as usual
	Code of compliance certificates, notices to fix and	CCC issues 18 , NTFs 0, Infringements 2	Business as usual
Resource Consents	Report on number of land use consents issued and timeliness, and for subdivision consents and timeliness, and for section 223 and 224 certification and timeliness, abatement and	s221 - 0, s223 - 1 issued 100%; s224 - 1 issued 100% ; 1 Landuse and 1 Subdivision consent issued this month 100%; Infringement Notices 0	Business as usual
Dog Control	Report on number of new registrations issued, dogs impounded, dogs destroyed and	160 new registrations; 15 dogs impounded; 4 dogs destroyed; 2 infringements issued	Business as usual.
Bylaw enforcement	Narrative on enforcement action taken	Litter infringements - 0 -	Business as usual
Liquor Licensing	Report on number and type of licences issued and timeliness of process.	5 Managers certificates issued; 1 Temporary Authority issued; 4 Specials issued; 0 off licence issued; 1 on licence's issued	Business as usual

# Attachment 5



**Rangitikei**  
UNSPOILT...

# REPORT

**SUBJECT:** Update on Legislation and Governance Issues

**TO:** Policy/Planning Committee

**FROM:** Michael Hodder, Community & Regulatory Services Group Manager

**DATE:** 4 November 2014

**FILE:** 3-OR-3-5

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## **1 Executive summary**

- 1.1 This update notes legislative and regulatory changes in the past two months which impact on the Council's operations.
- 1.2 Parliament resumed on 20 October 2014, and all pending legislation has been reinstated. Further reform of the Resource Management Act has been signalled.
- 1.3 The Psychoactive Substances Regulatory Authority has confirmed that no licences are being issued for wholesale or retail of local approved products.

## **2 Reinstated legislation**

- 2.1 All the legislation before the previous Parliament, in theory, ceases to exist, and a Government gets to choose, when it is re-elected or elected, which should carry over. On the second sitting day of the new Parliament, the National-led Government indicated its wish to reinstate all the outstanding business, and that motion was agreed to.
- 2.2 Of particular interest to the Council is the Buildings (Earthquake-prone Buildings) Amendment Bill. The report from the Local Government and Environment Committee was originally due on 5 September 2014; this has been extended to 30 March 2015.

## **3 Further amendment to the Resource Management Act**

- 3.1 The Minister for the Environment has reaffirmed the Government's intention for further reform of the Resource Management Act, so that there is a balance between environmental protection and growth and development – including a strong housing supply.



3.2 In an address to the Property Council's New Zealand Residential Development Summit on 15 October 2014, the Minister said:

"It is the price of land and sections that has gone up so rapidly in unaffordable housing markets like Auckland, and it is the Resource Management Act and how it is implemented that is largely responsible for this cost escalation. The new law allowing Special Housing Areas is a short-term fix but we must address the fundamental problem with the Resource Management Act if we are serious about long-term housing affordability. The vast bulk of consent processes under the Resource Management Act are about urban development, yet they barely rate a mention in the purposes and principles of the Act. This is why the Government is determined to make changes. We need to get everybody working in the resource management area from a policy, planning and consent perspective to understand how their decisions impact on young Kiwi families who aspire to own their own home."

3.3 Commentators expect a Bill to be introduced during March 2015. It is likely to pick up the changes proposed in the February 2013 discussion document *Improving our Resource Management System*. These include:

- Changes the principles stated in sections 6 and 7, so that there is no hierarchy and that there is specific mention of matters such as efficient provision of infrastructure, the benefits of the efficient use and development of natural and physical resources, the risk and impacts of natural hazards, and the effective functioning of the built environment including the availability of land for urban expansion, use and development. The overall purpose of the Act will not be changed.
- A national resource management plan using a national template with standardised terms and conditions, with councils expected to ensure there is adequate land supply to provide for at least ten years' projected demand for residential land – this approach making it easier for regional councils and territorial authorities to develop integrated plans.
- A more effective and efficient consenting system, including a ten-day turnaround for simple consent applications, the ability to grant an exemption for very minor breaches ('deemed permitted'), regulations requiring certain consent applications not to be notified, requirement for fixed fees for specified types of resource consents, limiting the scope of condition on consents and the scope of participation in consent submissions and appeals, and implementing a tribunal style resolution process for minor matters.

#### **4 Current status of psychoactive product approvals**

4.1 Regulations allowing for product approvals and licensing for import, research, manufacturing, sale of unapproved psychoactive substances and product approvals will be in force on 3 November 2014.

- 4.2 Any existing interim licences will not automatically be renewed and will lapse 28 days after the Regulations come into force. All licences and approvals must have new applications and go through the new approval and licensing process before being able to legally import, research, manufacture, supply, and sell psychoactive substances in New Zealand.
- 4.3 Applications have been accepted since 3 November 2014. However, the Psychoactive Substances Regulatory Authority has stated that licences for wholesale and retail are not able to be granted at this time.

## **5 Recommendation**

- 5.1 That the report 'Update on legislation and governance issues' to the Policy/Planning Committee's meeting of 13 November 2014 be received.

Michael Hodder  
Community & Regulatory Services Group Manager

# Attachment 6

## **Partnership between the local authority and the private sector policy**

### **Purpose**

The objective of this policy is to enable the Council to enter into partnerships with the private sector where there is a potential benefit for the present and future well-being of the community in the Rangitikei District.

### **Preamble**

This policy is intended as a guide Council's decision-making to enable the purpose of the policy but not to be the definitive description of the partnerships that Council will enter into. Rather, it is intended that each partnership proposal is considered on a case-by-case basis on its merits. Equally it is not intended to circumvent due process, so

- the decision to enter into a partnership with a "private sector" organisation will be subject to consideration under the Council's Significance and Engagement Policy, with an emphasis on transparency and disclosure of processes and outcomes, acknowledging the need to protect commercial confidentiality where appropriate;
- private sector participation will be subject to approved procurement processes, with an emphasis on transparency and disclosure of processes and outcomes, acknowledging the need to protect commercial confidentiality where appropriate; and
- the partnership reporting will be managed in the same fashion as all other Council activities and will meet the requirements of all other Local Government reporting.

### **Definitions**

In terms of this policy, "private sector" means any company either privately or publicly owned or any other entity that engages in business for profit.

Community Trusts, Charitable Trusts, Not-for-profit Incorporated Societies and other not-for-profit community groups (clubs and associations), government departments, other local authorities and council controlled organisations are not regarded as private sector organisations for the purposes of this policy.

### **Scope of the Policy**

The policy shall apply to:

- arrangements or agreements between the Council and a private sector organisation for provision of grants, loans, guarantees, or investments, and
- agreements between the Council and a private sector organisation for a venture with a joint objective.

but shall NOT apply to:

- any arrangement between the Council and a private sector organisation for the supply of goods and services that is covered by the Council's Procurement Policy; or
- any arrangement by the Council to sell a Council-owned property to a "private sector" organisation made in accordance with the Council's Disposal of Surplus Assets Policy; or
- borrowing by the Council and the investment of the Council's funds purely for financial gain which are made in accordance with the Liability Management and Investment Policies respectively; or
- Memorandums of Understanding or Heads of Agreement where the Council is not providing any funding or other significant resources to the other party.

**Circumstances under which the Council may consider a partnership with the private sector**

Council may consider a partnership with the private sector where Council believes a particular project is of significant community benefit (assessed against the Council's policies, plans, strategic goals and community outcomes) but where:

- Council may be unwilling or unable to bear all of the risk (usually, though not always defined in terms of financial risks) of a particular project itself; or
- Council may have legal restrictions on its power to participate fully in that project; or
- neither Council nor a private provider would otherwise provide the services or activity without the partnership; or
- there are identifiable advantages in the project or activity being undertaken as a public private sector partnership rather than by either of the parties separately.

In all cases, the benefits for the present and future well-being of the community in the District of such a partnership must exceed the costs. It is Council's ultimate discretion as to whether to enter into a partnership with the private sector.

# Attachment 7

RECEIVED

21 OCT 2014

To: SW  
File: 3-PY-1-22  
Doc: 14 0833



Rangitikei  
RESPONSIBLY...

# SUBMISSION FORM

## Draft Significance and Engagement Policy 2014

Please print clearly

**Submissions close 12 noon  
on 7 November 2014.**

**Return this form, or send your  
written submission to:**

Significance and Engagement Policy  
Submission  
Rangitikei District Council  
Private Bag 1102  
Marton 4741

**Email: [info@rangitikei.govt.nz](mailto:info@rangitikei.govt.nz)**

### Oral submissions

You may wish to speak in support of  
your written submission.

If you wish to speak to your  
submission, please tick the box  
below.

I wish to speak at:

Marton Council Chambers  
27 November 2014

Ten minutes are allowed for you to  
discuss your views with Elected  
Members and to allow them to ask  
questions. If you have any special  
requirements, or visual or hearing  
impairments, please note them here:

Name: HUNTERVILLE COMMUNITY COMMITTEE

Organisation: (if applicable) \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (business) \_\_\_\_\_ (home) \_\_\_\_\_

Email: \_\_\_\_\_

Do you think that the draft policy is clear, unambiguous  
and easy to understand?

YES  NO

Do you think that the process for determining  
significance of an issue or decision is adequate?

YES  NO

CONSULTATION

Do you think that the principles of engagement will  
enable Council to engage with the community as it  
would wish?

YES  NO

What, if any, changes would you like Council to consider  
before the draft policy is adopted?

YES  NO

Attach additional information or pages if necessary

Signed: \_\_\_\_\_ Date: 20.10.14

Thank you for submitting on this proposed policy  
and telling us your views.

*ce Lewis (Chris)*

**Privacy Act disclosure:** Please be aware when providing personal information that this  
submission form is part of the public consultation process. As such, this document will be  
copied and made publicly available.

## Taihape Community Board Submissions due November 7 2014

### **Significance and Engagement Policy:**

Taihape Community Board supports the engagement principal's outline in this policy and the use of IAP2 Spectrum of public participation. The Board would be disappointed if the principles of this policy are not adhered to in practise.

Regards

Taihape Community Board – Peter Oliver, Gail Larsen.

Michelle Fannin

Chair



Name	Carolyn Bates
Organisation if applicable	Marton Community Committee
Address	C/o 7 Dalrymple Place Marton 4710
Phone Number Evening	(06) 327-8088
Email	martoncc.cab@gmail.com
Do you think that the draft policy is clear, unambiguous and easy to understand?	Yes
Do you think that the process for determining significance of an issue or decision is adequate?	Yes
Do you think that the principles of engagement will enable Council to engage with the community as it would wish?	Yes
What, if any, changes would you like Council to consider before the draft policy is adopted?	No
Comments copy	It would be helpful for "plain English" documentation to be available to the general public - relevant explanation(s) as to what is to be provided (or required) without reference to sections of legislation. A simple explanation would be advantageous to the reader, for example - instead of: "Disability Assist Dog" has the same meaning as defined under the Act have (something similar to): "Disability Assist Dog" a dog which is certified to provide assistance to a disabled person.

# Attachment 8

## Unformed Legal Roads (often colloquially known as ‘paper roads’)

This policy guideline is intended to -

- Instruct the formation, management and stopping of unformed legal roads
- Ensure that unformed legal roads are available for public thoroughfare whilst enabling adjacent landowners to graze or farm an unformed legal road to its best use and to keep it free from noxious plants
- Protect Council’s assets on unformed legal roads

### Managing Unformed Legal Roads

Council recognises that unformed legal roads -

- are roads that have not been constructed or formed as recognisable, surfaced road, and
- have the same legal status as any other public road and should be available for public thoroughfare at all times.

Council acknowledges that adjacent landowners of unformed legal roads may wish to graze, use or fence part of the unformed legal road under certain circumstances. This will require the agreement of neighbours and be conditional on the unformed legal road being kept free and useable for access purposes, albeit using a gate or stile. Council accepts no liability or responsibility for fences or other forms of construction on unformed legal roads. Council may at any time instruct the removal of any such fences, gates or stiles so that there is unencumbered access to the road.

Where such gates or stiles are put in place, Council may require signs to be placed close by making explicit the right of public access. Council must be made aware of any locked gate across an unformed legal road.

Where the use of unformed legal roads by adjoining owners is found to be unsafe, causing a nuisance or restricting public access; Council reserves the right to withdraw any approval or privileges and make the unformed legal road safe for access purposes.

Where disputes arise around unformed legal roads Council will initiate discussions with affected property owners to find solutions, making use of the New Zealand Walking Access Commission resources and advice including their *“Guidelines for the management of unformed legal roads best practice document”*.

### Formation of Unformed Legal Roads

Formation of unformed roads where subsequent maintenance will be accepted by Council as part of the District roading network shall be to Council standards. The cost of construction need not be borne by Council. In certain cases (such as subdivision), the person or organisation seeking the road to be formed normally will be liable for the cost of construction.

Where a subdivision is proposed bordering on unformed road, the developer will be liable for the full costs of bringing the road up to Council’s standard for a formed road in that location having regard for the operative Rangitikei District Plan. The resource consent process will reflect this requirement.

### **Stopping of Unformed Legal Roads**

Stopping of unformed roads will only be considered where Council is satisfied that the road is not needed for use as a road by the public now or into the foreseeable future; or for access, for example to riparian, river and coastal marine areas.

When stopping a road Council will use the procedure set out in Schedule 10 of the Local Government Act 1974. Before formally resolving to stop an unformed legal road, Council will consult with –

- Adjoining property owners,
- Department of Conservation,
- New Zealand Walking Access Commission

Council will not stop an unformed legal road where any of these parties object.

Any party requesting Council to undertake the stopping of an unformed legal road or part of an unformed legal road shall pay to Council the estimated cost of Council's legal, survey, and other expenses involved in the stopping before any work is undertaken. Council will consider an alternative route for an unformed legal road where this is agreed to by the adjoining property owner(s), the Department of Conservation and the New Zealand Walking Access Commission.

Any unformed legal road, no longer required by the Council (and not objected to by the adjoining property owners, the Department of Conservation or the Walking Access Commission), may be transferred to another party, subject to that party meeting all legal and survey costs involved. Its status will change to a private road.

## Footpaths and Vehicle Crossings

### *Objective*

To ensure that footpaths and vehicle crossings are constructed and maintained in a manner that is fit for purpose.

### *Definitions*

#### Footpath

A footpath is a formed strip constructed in the roadside berm, nominally parallel to the road and 1.4m in width constructed specifically for the purpose of facilitating a safe and convenient route for pedestrians.

#### Vehicle Crossing.

A vehicle crossing is a formed area nominally at right angles to the road edge, between 2.5 and 3.5m in width (for residential properties and larger for commercial and industrial properties) and extending from the edge of the road to the property boundary, constructed specifically for the purpose of allowing vehicles to access and egress the property without damaging the footpath or berm.

**Note:** Where a vehicle crossing crosses a footpath, for the purposes of this policy, that part of what would have been footpath that is replaced by the vehicle crossing shall be considered to be a vehicle crossing.

### *Responsibilities*

#### New Footpaths on Existing Roads.

Except in the case of a subdivision on an existing road frontage, or in the case where the owners of properties fronting on to an existing road request that the Council construct a footpath across the frontage of their properties, the Council will fund the full cost of the construction of all new footpaths on existing roads.

Where a subdivision of a property on an existing road is deemed to require the construction of a new footpath or the modification of an existing footpath on the road frontage of the subdivision and/or of any adjoining property the cost of the construction or modification of the footpath shall be met by the subdividing property owner.

Where the owners of properties fronting onto an existing road request that the Council construct a footpath across the frontage of their properties, Council may agree to their request subject to all of the owners of the said properties first providing or undertaking to provide no less than half<sup>1</sup> of the full cost of any such footpath.

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<sup>1</sup>Local Government Act 1974 Section 331(1)

#### New Footpaths on New Roads.

Where any new road is to be developed within the District the subdividing owner of the property giving rise to this new road will be required to meet the full cost of providing whatever footpaths are deemed to be necessary adjacent to this new road. This shall not be less than a footpath down one side of the road for its full length.

#### Existing Footpaths.

Where any existing footpath is deemed to require repair or replacement due to normal wear and tear the Council will meet the full cost of the construction or repair of the footpath concerned unless the reason for repair/replacement can be traced specifically to any person or agency that may have damaged the footpath either through improper use or as a result of the installation or inspection of a below ground service for any other reason.

In this case the Council will endeavour to have the person or agency found to be responsible for the damage to the footpath carry whatever repair replacement work is deemed to be necessary or, failing this, the Council will execute the necessary works and will use all available legal remedies to recover the cost of carrying out such repairs along with any associated overhead costs from the person or agency responsible.

#### New Vehicle crossings on Existing Roads.

Except in the case of a subdivision on an existing road frontage, the owner of the property to be serviced by the vehicle crossing will be required to fund the full cost of the construction of all new vehicle crossings on existing roads.

Where a subdivision of a property on an existing road is deemed to require the construction of a new vehicle crossing or the modification of an existing vehicle crossing on the road frontage of the subdivision the cost of the construction or modification of the vehicle crossing shall be met by the subdividing property owner.

*This may either be achieved by the subdividing owner paying a capital contribution to the Council equalling the Council's estimated cost of constructing any such vehicle crossing or by the subdividing owner completing the work to the Council's satisfaction.*

Where vehicles are being taken or, in the opinion of Council, are likely to be taken, on to or from any land across any footpath on any road or any water channel on or adjoining any road otherwise than by means of a properly constructed crossing, Council may in accordance with the provisions of Section 335 of the Local Government Act 1974 require the occupier or owner of the land to pay Council for the construction of a crossing.

### New Vehicle crossings on New Roads.

Where any new road is to be developed within the District the subdividing owner of the property giving rise to this new road will be required to meet the full cost of providing whatever vehicle crossings are deemed to be necessary adjacent to this new road. This shall not be less than one vehicle crossing per title.

*This may either be achieved by the subdividing owner paying a capital contribution to the Council equalling the Council's estimated cost of constructing any such vehicle crossing or by the subdividing owner completing the work to the Council's satisfaction.*

### Existing Vehicle crossings

Where any existing vehicle crossing is deemed by the Council to require repair or replacement due to normal wear and tear the property owner whose property is served by this vehicle crossing will be required to meet the full cost of the construction or repair of the vehicle crossing concerned unless:

*The reason for repair/replacement can be traced specifically to any person or agency (including the Council) that may have damaged the vehicle crossing either through improper use or as a result of the installation or inspection of a below ground service or for any other reason. In this case the Council will endeavour to have the person or agency found to be responsible for the damage to the vehicle crossing carry whatever repair replacement work is deemed to be necessary or, failing this, the Council will execute the necessary works and will use all available legal remedies to recover the cost of carrying out such repairs along with any associated overhead costs from the person or agency responsible.*

Where an existing vehicle crossing is deemed by the Council to require upgrading to match the condition of new or upgraded footpaths the Council will be required to meet the full cost of the upgrading of the part of the vehicle crossing that is also used as a footpath. Resealing of vehicle crossings that are outside of the footpath area should remain the responsibility of the property owner. Examples where this would apply include the case where a metalled vehicle crossing is deemed to need to be formed and sealed to match the condition of new or upgraded footpaths adjacent to it and/or the case where a partially failed vehicle crossing is deemed to need upgrading to match the condition of new or upgraded footpaths adjacent to it.

Where existing vehicle crossings is deemed by the Council to need to be constructed to new levels or profiles to allow the safe and convenient access/egress to the property following changes the Council has made to either the road or the footpath adjacent to it the Council shall meet the full cost of the works required to be carried out to the vehicle crossing.

### *Standards*

#### Footpaths.

The Council aims for a minimum of one footpath along one side of the road in each residential street within the District. Such footpath shall be designed and constructed in accordance with the dimensions, materials, and standards set out in NZS 4404, Code of Practice for Urban Land Subdivision.

### Vehicle crossings.

The Council will require one vehicle crossing to each property within the District. For urban areas, vehicle crossings shall be designed and constructed in accordance with the dimensions, materials, and standards set out in NZS 4404, Code of Practice for Urban Land Subdivision.

For rural areas, vehicle crossings shall be designed and constructed to the satisfaction of the Council's roading network manager and may include a culvert of sufficient capacity to pass a stormwater flow of not less than the adjacent roadside drains

Any person may apply to the Council for permission to install a second or subsequent vehicle crossing to service their property. The approval for any such additional vehicle crossing shall be at the Council's sole discretion and shall be considered on a case-by-case basis.



# Attachment 9



# MEMORANDUM

TO: Policy/Planning Committee

FROM: Katrina Gray

DATE: 6 November 2014

SUBJECT: **Enviroschools**

FILE: 1-CO-4-6

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## 1 Background

- 1.1 During consideration of submissions to the draft 2014/15 Annual Plan, Council agreed that there be further discussion with Horizons Regional Council's Enviroschools Co-ordinator regarding the Enviroschools programme.
- 1.2 An outcome of those discussions was to hold a workshop with the schools from around the District, which provided an introduction to the programme and gave an indication of the number of schools who would be interested in being involved. The workshop was held in the Council Chamber run by Helen Thomas, the Enviroschools Co-ordinator. A commentary on this was provided to the Committee's last meeting; the Committee expressed interest in having the Co-ordinator present to a subsequent meeting and this has been arranged for 13 November 2014.

## 2 Comment

- 2.1 The cost per school of being an Enviroschool is \$1,000, which can be funded from the Waste Minimisation Levy. From the 2015/16 year there will be sufficient funds from the levy to do so even if all schools in the District took up the opportunity to be an enviroschool.
- 2.2 David McMillan, Solid Waste and Recycling Officer, is supportive of spending the Levy on implementing the Enviroschools programme throughout the District. The programme can help Council achieving the goals of the Waste Minimisation Plan, of which has education is a key aspect.
- 2.3 The Enviroschools programme is also supported by David Miller, Asset Engineer – Utilities. Mr Miller's experiences with water conservation at South Taranaki District Council reinforced that children can be great advocates for sustainable practices in their homes and schools. Mr Miller received feedback that children were being proactive and communicating water conservation messages to their families at home, achieving real change. The Council staff worked with the Taranaki Enviroschools coordinator on developing their resources, and saw first-hand how good the Enviroschools programme is.

- 2.4 From a water conservation perspective, the Enviroschools programme promotes sustainable use of resources, which helps to manage demand for water. It was felt that public education was one of the major reasons South Taranaki District Council got through both the 2012-2013 drought and the dry 2013-2014 summer without needing to introduce water restrictions.
- 2.5 Enviroschools has the resources to deliver a holistic programme that is embedded in the school curriculum and promotes a wide range of sustainable outcomes.

### **3 Recommendation**

- 3.1 That the memorandum 'Enviroschools' be received.
- 3.2 That the Policy/Planning Committee recommends to Council that the Enviroschools programme is made available to schools in the District, funded as a the top priority from the Waste Minimisation Levy, and included in the draft Long Term Plan.

# Attachment 10



**Rangitikei**  
UNUSUALLY...

# REPORT

**SUBJECT:** Annual progress report for Bulls and District Community Trust, Project Marton, Rangitikei Tourism and Taihape Community Development Trust 2013/14

**TO:** Council

**FROM:** Denise Servante, Strategy and Community Planning Manager

**DATE:** 7 November 2014

**FILE:** 3-GF-10

## 1 Executive Summary

- 1.1 Council's Memorandum of Understanding with four key agencies in the District (Bulls and District Community Trust, Project Marton, Rangitikei Tourism and Taihape Community Development Trust) provides for a part-funded work programme that aligns with Council's Levels of Service in the Community Well-being group of activities.
- 1.2 Council has a budget of \$100,000 set aside to contribute towards the work programmes with its MOU partners. Council's funding constitutes approximately 32% (see table below) of the funding that these MOU partners bring into the District to deliver the work programme. This report summarises the highlights for 2014/15 extracted from the quarterly reports provided by the MOU agencies.

	Total Income	Council MOU contribution	% of total income	Amount Leveraged
Bulls and District Community Trust (to 31 March 2014)	\$100,677	\$27,250	27%	\$73,427
Project Marton (to 30 June 2014)	\$99,269	\$27,750	28%	\$71,519
Rangitikei Tourism (to 31 March 2013)	\$27,231	\$16,000	59%	\$11,231
Taihape Community Development Trust (to 30 June 2014) excluding the Swim Centre account	\$80,849	\$27,000	33%	\$53,849
<b>Total</b>	<b>\$308,026</b>	<b>\$98,000</b>	<b>32%</b>	<b>\$210,026</b>

## 2 Background

2.1 Council has had a Memorandum of Understanding with four key stakeholder organisations (Bulls and District Community Trust. Project Marton, Rangitikei Tourism and Taihape Community Development Trust) since 2009. This MOU confirms an allocation of \$100,000 per annum to be distributed between the four agencies.

2.2 The distribution is based upon a work programme that delivers to Council's Level of Service commitment in the Community Well-being group of activities. The pertinent levels of service proposed in the 2012-22 draft LTP<sup>1</sup> are:

What people want	Council's intended level of Service is to:
Up to date and relevant information for visitors and residents on a range of services, activities and attractions	Contract with local organisations to provide a range of information, such as community newsletters, for local distribution
An up to date, relevant and vibrant <b>on line</b> presence with information about services, activities and attractions, the District lifestyle, job opportunities and social media contacts	Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and social media opportunities
Attractive and vibrant towns that attract business and residents	Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District Contract with local organisations to support, encourage and facilitate business investment within the towns and District
Appropriate range of well-used Council and community facilities and services	Proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver more services in the community
Increased social capital/cohesion/resilience	Provide opportunities to be actively involved in partnerships that provide community and ratepayer wins

2.3 The MOU agencies report quarterly against their entire work programme. The most recent reports represented the accumulated progress for the financial year 2013/14. These were circulated to the Policy/Planning Committee at its meeting on 16 October. The Committee requested that a report be prepared which showed only those elements that Council specifically funds.

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<sup>1</sup> 2012-22 draft LTP page 105/6

- 2.4 This is not without problems since Council does not fully fund the work programmes, or any single element of it. Rather it anticipates that the agencies will attract further funding to complete the work programme. During 2013/14 Council's contribution was about 32% of the total funding secured by these agencies. Therefore, summaries of each work programme highlighting those areas of work that relate directly to Council's Levels of Service and that contributed to the allocation of the \$100,000 are attached as Appendix 1.

### **3 Comment**

- 3.1 As in previous years, it is clear from the extensive work programmes provided by the MOU organisations that all are delivering above and beyond the contribution that Council provides for.
- 3.2 The MOU agencies have been considering key elements for their work programme from 2015 onwards for input into the 2015-25 Long Term Plan. The new framework should enable reporting to be simpler and progress/outcomes to be more easily monitored and measured.

### **4 Recommendations**

- 4.1 That the report on "Annual progress report for Bulls and District Community Trust, Project Marton, Rangitikei Tourism and Taihape Community Development Trust 2013/14" be received.
- 4.2 That the Committee thanks the Trustees, Committee members, staff and volunteers of Bulls and District Community Trust, Project Marton, Rangitikei Tourism and Taihape Community Development Trust, acknowledging the value of their contribution towards Councils agreed Levels of Service in the Community Well-being group of activities.

# *Appendix 1*



Table 1: Summary of Bulls and District Community Trust report on progress against the annual work plan

Council's intended Level of Service is to:	Workplan agreed for 2013/14	During July 2013 – June 2014, Bulls and District Community Trust has:
<p>Contract with local organisations to provide a range of information, such as community newsletters, for local distribution</p>	<p>Produce</p> <ul style="list-style-type: none"> <li>* Bulls to Scott's Ferry Bull-e-tin</li> <li>* Bulls and Rangitikei Welcome Packs</li> </ul> <p>Promote</p> <ul style="list-style-type: none"> <li>* Events (own and others)</li> <li>* Rangitikei brochure/map</li> </ul> <p>Maintain</p> <ul style="list-style-type: none"> <li>* Bulls brochure</li> </ul>	<p>1050 Bulls to Scotts Ferry Newsletter delivered monthly</p> <p>13 Welcome to Bulls packs distributed</p> <p>Promoted events at Bulls Golf Club and Bulls Tennis Club.</p> <p>Stock of brochures maintained. New town map progressing following development at Rangitikei Junction.</p>
<p>Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and social media opportunities</p>	<ul style="list-style-type: none"> <li>* Liaise with Bulls and District Enterprises to update <a href="http://www.unforgetabull.co.nz">www.unforgetabull.co.nz</a> website</li> <li>* Link to <a href="http://www.rangitikei.com">www.rangitikei.com</a></li> <li>* Maintain Bulls NZ Facebook page</li> </ul>	<p>Bulls Enterprise handed management of the website and a-bull register to The Trust. Monthly bullitinn and events are shown on <a href="http://www.unforgetabull.co.nz">www.unforgetabull.co.nz</a>, with essential updates begun.</p> <p>Managed websites for Rangitikei Golf Club, Small Town NZ.</p> <p>Bulls NZ FaceBook page maintained – 1246 likes (cf &lt;1000 in June 2013). New information reaches at least 100 fans, with interactive posts at least once a week.</p>

Council's intended Level of Service is to:	Workplan agreed for 2013/14	During July 2013 – June 2014, Bulls and District Community Trust has:
Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District	<ul style="list-style-type: none"> <li>* Organise six town events<sup>3</sup></li> <li>* Use wooden bull to promote town</li> <li>* Promote available business assistance/training opportunities (Vision Manawatu)</li> <li>* Promote opportunities for business ventures as appropriate</li> </ul>	<p>Organised all events as planned except Matariki event not held due to change in staff and marae commitments.</p> <p>Contributed to Rangitikei's Got Talent (District-wide event).</p> <p>Breakfast at Town Hall with David Engwicht of Creative Communities.</p>
Contract with local organisations to support, encourage and facilitate business investment within the towns and District	<ul style="list-style-type: none"> <li>* Promote opportunities for business ventures as appropriate</li> <li>* Support new businesses and help to retain existing, such as organising Late Night Shopping events</li> <li>* Provide links with employment</li> </ul>	<p>3 late Night Shopping events in November, December and July. All businesses that participated were happy with the outcomes.</p> <p>Helped to promote Wallace development within the town.</p>

<sup>3</sup> Bulls Christmas Parade , Matariki, Wearabull Arts, free outdoor concert, Youth Leadership Forum, contribute to a district-wide event

Council's intended Level of Service is to:	Workplan agreed for 2013/14	During July 2013 – June 2014, Bulls and District Community Trust has:
Proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver more services in the community	<ul style="list-style-type: none"> <li>* Direct input into management of Domain, Bulls Town Hall, Walker Park/Haylock Park</li> <li>* Participation in work programme of Enjoying Life in the Rangitikei, Safe and Caring and Treasured Natural Environment theme groups</li> <li>* Representative from Bulls on e.g. CCTV Steering Group</li> <li>* Work with the Town Centre Plan Steering Group to implement the Town Centre Plan</li> </ul>	<p>Contributed to Domain Management Plan development. Bulls Town Hall user group meetings organised. Arranged for upgrading of lighting with funding of \$20K from Whanganui PowerCo.</p> <p>Chaired the Enjoying Life in the Rangitikei theme group (until March 2014), contributed to work programme (events and District Promotion). Participant in Opportunities of Ageing conference in Taihape in November 2013. The Chair of the Trust participates in the Good Access to Health Services theme group, and the Southern Rangitikei Health and Social Services network meetings.</p> <p>Represented Bulls on CCTV Steering Group. Participated in the Bulls Town Centre Plan Steering Group. The Trust acted as fundholder for applications for place-making initiatives</p>
Provide opportunities to be actively involved in partnerships that provide community and ratepayer wins	<ul style="list-style-type: none"> <li>* Support and value volunteer input</li> <li>* Support Rangitikei River Users Group</li> <li>* Ongoing liaison with community groups and key individuals</li> </ul>	<p>Volunteers acknowledged for major volunteer programme (Wear-a-bull Arts).</p> <p>Coordinated two programmes of work by PD workers.</p>

Table 2: Summary of Project Marton report on progress against the annual work plan

Council's intended Level of Service is to:	During 2013/14, Project Marton intends to:	During July 2013 – June 2014, Project Marton has:
Contract with local organisations to provide a range of information, such as community newsletters, for local distribution	Produce * Monthly newsletter * Marton Information Packs Promote * Events (own and others) Maintain * Discover Marton brochure	72 newsletter and information packs produced and distributed through Real Estate Agents. E-Newsletter is distributed to 722 and 70 hardcopies per month (c.f. 630 and 60 in July 2013). E-network is used effectively to promote events and services/agencies (120 during the year) Discover Marton brochure redesigned and 1,500 copies printed, distribution ongoing
Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and social media opportunities	* Develop and maintain Marton website * Link to <a href="http://www.rangitikei.com">www.rangitikei.com</a> * Develop social networking pages	Town pages on <a href="http://www.rangitikei.com">www.rangitikei.com</a> established and maintained. Facebook maintained – 474 likes (c.f. 302 in July 2013) and up to 18,000 reach per quarter.
Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District Contract with local organisations to support, encourage and facilitate business investment within the towns and District	* Organise a programme of events <sup>4</sup> * Promote Service Excellence Awards in Marton * Develop After 5 Network for local businesses * Security cameras; source funding and implement * Hanging baskets for Broadway	All events except Festival of Cultures delivered. Local market at Player's Theatre supported. Rangitikei's Got Talent supported. Feasibility of a District-wide Eco-fest carried out – put on hold until resources are available. Hanging baskets secured via Lions After 5 Network regularly facilitated and Service Excellence Awards managed Funding sourced for security cameras

<sup>4</sup> Christmas Giving Tree, Marton Harvest festival, includes Craft Fair, scarecrow competition and Harvest party, Festival of Cultures, Rangitikei's Got Talent, Lead agency for District-wide event

Council's intended Level of Service is to:	During 2013/14, Project Marton intends to:	During July 2013 – June 2014, Project Marton has:
Proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver more services in the community	<ul style="list-style-type: none"> <li>* Direct input into work programme for Marton Connections project to coordinate delivery of services and information about services in Marton/southern Rangitikei</li> <li>* Supporting Time Bank initiatives in Marton and other towns</li> <li>* Participation in work programme of Enjoying Life in the Rangitikei (leading on Art sub-group), Good Access to Health Services and Buoyant Economy theme groups</li> </ul>	<p>Progressed Marton Connections project (database completed, networking group facilitated, Marton Community Charter document produced)</p> <p>Timebank - ongoing</p> <p>Attendance and participation in Path to Well-being theme groups as described. Arts brochure update being produced.</p>
Provide opportunities to be actively involved in partnerships that provide community and ratepayer wins	<ul style="list-style-type: none"> <li>* Organise annual Meet and Greet Community Days</li> <li>* Community Cooking Classes at Memorial Hall</li> <li>* Ongoing liaison between community groups and key individuals</li> </ul>	<p>Meet and Greet used to support Safe and Sound concert</p> <p>Cooking classes delivered with SuperGrans</p>

Table 3: Summary of Rangitikei Tourism report on progress against the annual work plan

Council's intended Level of Service is to:	During 2013/14, Rangitikei Tourism intends to:	During July 2013 – June 2014, Rangitikei Tourism has:
<p>Contract with local organisations to provide a range of information, such as community newsletters, for local distribution</p>	<p>Promote                      * Events (own and others)                      * Rangitikei brochure/map</p> <p>Maintain                      * Rangitikei brochure/map</p>	<p>Iconic and community events are promoted through the website, including for the first time Mud Muster hosted by Rangitikei Farmstay, Rhythm in Bulls and the Gentle Annie bike ride.                      Introduction of a bi-monthly newsletter                      The Rangitikei Cycle Trail map and the Rangitikei District Visitor's Map have been distributed.                      New sign have been erected at Ohakea (to promote Turakina Highland Games) and a new site is available at Hunterville. Plans in place to replace the highways signs.                      Rangitikei lifestyle pack produced on behalf of Green Plum group.</p>
<p>Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and social media opportunities</p>	<p>* Maintain <a href="http://www.rangitikei.com">www.rangitikei.com</a>, including District-wide events and attractions pages                      *Facilitate town-based web pages and links to town specific websites                      * Maintain Facebook and Twitter pages associated with <a href="http://www.rangitikei.com">www.rangitikei.com</a></p>	<p>The website <a href="http://www.rangitikei.com">www.rangitikei.com</a> increased stats by 25% over the year. Similar for Twitter and Facebook sites.                      Experience Rangitikei Events page has been added and is regularly updated                      Coordinators trained to update town pages on the website. Provision of graphic design support to town coordinators and events.                      The website is linked through to national and international visitor sites.</p>

Council's intended Level of Service is to:	During 2013/14, Rangitikei Tourism intends to:	During July 2013 – June 2014, Rangitikei Tourism has:
Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District Contract with local organisations to support, encourage and facilitate business investment within the towns and District	<ul style="list-style-type: none"> <li>* Organise 2/3 Corridor Connection Events</li> <li>* Register new cycle trail from Wanganui to Hunterville with NZ Cycle Trails</li> <li>* Launch Gentle Annie and new Wanganui/Rangitikei Cycle Trail</li> </ul>	The AGM and a Corridor Connection event have been held. Continuing liaison with Destination Manawatu, Discover Wanganui and Ruapehu District on The Country Road promotion.
Proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver more services in the community	<ul style="list-style-type: none"> <li>* Develop sector specific support with neighbouring districts across lower North Island to ensuring District interests are fed into regional and national networks</li> <li>* Participation in work programme of Enjoying Life in the Rangitikei and Buoyant Economy theme groups</li> </ul>	Participant in the Green Plum Group and Enjoying Life in the Rangitikei theme group Signage for the Three Rivers cycleway ready to be put up. Vision Manawatu have committed to providing training locally for tourism operators.
Provide opportunities to be actively involved in partnerships that provide community and ratepayer wins	N/A	N/A

Table 4: Summary of Taihape Community Development Trust report on progress against the annual work plan

Council's intended Level of Service is to:	During 2013/14, Taihape Community Development Trust intends to:	During July 2013 – June 2014, Taihape Community Development Trust has:
Contract with local organisations to provide a range of information, such as community newsletters, for local distribution	<p>Produce</p> <ul style="list-style-type: none"> <li>* Talk Up Taihape e-newsletters</li> </ul> <p>Promote</p> <ul style="list-style-type: none"> <li>* Events (own and others)</li> <li>* Rangitikei brochure/map</li> </ul> <p>Maintain</p> <ul style="list-style-type: none"> <li>* Taihape Brochure and Taihape pages in Rangitikei Welcome Pack</li> </ul>	<ul style="list-style-type: none"> <li>* 11 Talk Up Taihape e-newsletters were produced and circulated to 216 people including 40 people out of town (cf 211 in July 2013). Used to promote events and services through town.</li> <li>* Taihape input into Rangitikei brochure/map</li> </ul>
Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and social media opportunities	<ul style="list-style-type: none"> <li>* Maintain <a href="http://www.taihape.co.nz">www.taihape.co.nz</a> website</li> <li>* Link to <a href="http://www.rangitikei.com">www.rangitikei.com</a></li> <li>* Maintain Taihape NZ and NZ Gumboot Day Facebook pages</li> </ul>	<ul style="list-style-type: none"> <li>* website <a href="http://www.taihape.co.nz">www.taihape.co.nz</a> maintained, link to <a href="http://www.rangitikei.com">www.rangitikei.com</a> established.</li> <li>Taihape NZ facebook page maintained (708 likes c.f. 480 in July 2013). 1,300 people looked at photo of service excellence award winner in September 2013.</li> <li>NZ Gumboot Day Facebook page maintained (551 likes c.f. 510 in July 2013)</li> </ul>
<p>Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District</p> <p>Contract with local organisations to support, encourage and facilitate business investment within the towns and District</p>	<ul style="list-style-type: none"> <li>* Organise 7 town events<sup>5</sup></li> <li>* Monthly Tai-happy Hour Business Forum</li> <li>* Promote available business assistance/ training opportunities (Vision Manawatu, Ruapehu REAP)</li> <li>* Promote opportunities for business ventures as appropriate</li> </ul>	<p>7 town events organised and in addition the failed but fun Guinness Book of Records Mass Gumboot Throwing attempt</p> <p>8 Tai-happy Hour Business Forum meetings held</p> <p>Service excellence awards established and maintained</p>

<sup>5</sup> E.g. Gumboot Day, Christmas Parade (bi-annually), Producers Market, International Women's Day, Spring Fling Promotion, Taihape's Got Talent, White Ribbon Day Event



Council's intended Level of Service is to:	During 2013/14, Taihape Community Development Trust intends to:	During July 2013 – June 2014, Taihape Community Development Trust has:
Proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver more services in the community	<ul style="list-style-type: none"> <li>* Direct input into work programme for Taihape Community Network project to coordinate delivery of services and information about services in Taihape/northern Rangitikei</li> <li>* Encourage use of Taihape Town Hall</li> <li>* Participation in work programme of Enjoying Life in the Rangitikei and Good Access to Health Services theme groups</li> </ul>	<p>Progress on Taihape Community network project: database completed, established Rangitikei Housing Action Group, developed MOU to agree safe houses in Taihape, and youth facilities, recruited and trained volunteers for Welfare Committee of EM. Facilitated monthly Health Network meetings.</p> <p>Participated in work programme of Enjoying Life in the Rangitikei (events, District Promotion and Swim-4-All), taking over as Chair when Bronwyn left, and Safe and Caring Community Theme Group (via Taihape Community Network project).</p>
Provide opportunities to be actively involved in partnerships that provide community and ratepayer wins	<ul style="list-style-type: none"> <li>* Liaise with Library over volunteer event</li> <li>* Support White Ribbon Day event</li> <li>* Ongoing liaison between community groups and key individuals</li> <li>* Direct input into Memorial Park Users group</li> <li>* Promote Otaihape Māori Komiti and Older &amp; Bolder community/social services</li> </ul>	<p>Organised White Ribbon Day event, guest speaker at Library volunteers day morning tea.</p> <p>Promoted Ruapehu REAP, Mokai Patea Services, Older &amp; Bolder community/social services, Korowai Ball and Taihape Drama Group including through Talk Up Taihape and website (see above).</p> <p>Undertook a survey of local businesses to input into CCTV project</p>

# Attachment 11

# REPORT

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TO: Policy/Planning Committee

FROM: LTP Project Team

DATE: 7 November 2014

SUBJECT: **Update on 2015-25 Long Term Plan (November 2014)**

FILE: 1-LTP2015-2

---

## **1 Executive Summary**

1.1 This report is to provide an update to the Committee on progress with the 2015-25 Long Term Plan (LTP) project.

## **2 Background**

2.1 Councils are required by the Local Government Act 2002 to prepare a Long Term Plan (LTP) and to review this every three years.

2.2 The Project Team held one meeting in October where the focus of the meeting was on the Infrastructure Strategy; feedback from the early engagement public meetings held across the district; and finalising the look, proposed content and layout for the Consultation Document.

2.3 A further meeting was held with Mayor Watson, Councillors McManaway and Sheridan and some members of the project team to review, outline the key issues and content and seek their input into the Consultation Document (CD).

## **3 Consultation Document**

3.1 It has been agreed that the Consultation Document will be titled *“What’s the Plan Rangitikei ...?”*. The idea behind the title is that while there are connotations of a question, it also is a statement and uses the word “Plan” for consistency. It helps to show that Council is serious about seeking the views and input from the community. The use of the words in the title can then be carried through the document, for example “What’s the plan for roading?”; “What’s the plan for our parks”, etc.

3.2 The document will be divided into sections, again using the wording that ties in with the title of the consultation document:

- Why we are doing this
- Who we are
- What we do

- What you should know
- Key choices
- How to have your say

3.3 A draft of *“What’s the Plan Rangitikei ...?”* will be presented to Council at their December meeting.

3.4 Alongside the development of the consultation document the draft Long Term Plan is also being compiled.

3.5 The updated schedule of Elected Member engagement is provided as Appendix 1.

3.6 The high level work-streams with progress noted against each item is provided as Appendix 2. The Strategic Planning Process diagram is provided as Appendix 3.

#### **4 Revenue and Financing Policy**

4.1 At its meeting on 2 October 2014, the Finance/Performance Committee approved a draft policy to be used as the basis for calculating the funding implications of the 2015/16 budgets. It will be reviewed early next year with particular consideration to affordability and the review of fees and charges.

4.2 The draft policy retains the ‘public good’ mechanism for water, wastewater and stormwater, but reverts to the rate being a fixed charge as introduced in the 2012/22 Long Term Plan.

#### **5 Infrastructure Strategy and Financial Strategy**

5.1 The key issues for the financial strategy were discussed with the Finance/Performance Committee at its meeting on 30 October 2014. The presentation used for that is attached as Appendix 4.

5.2 Work in finalising these two key (and inter-related) documents is in progress.

#### **6 Audit**

6.1 Audit NZ have made contact with project staff and advised they will begin their review of the consultation document, Infrastructure Strategy, Financial Strategy and Asset Management Plans in December. There will also be a brief self-assessment provided at that time.

#### **7 Next Stages**

7.1 The performance framework for all groups of activities will be finalised.

7.2 Draft budgets are being finalised, from which a financial impact of the provisional revenue and financing policy will be modelled. These budgets will also be fed into the draft infrastructure strategy.

7.3 The full LTP document is being compiled. It is the key supporting documentation for the 'What's the Plan Rangitikei?...' document

**8 Recommendation**

8.1 That the report "Update on 2015 -25 Long Term Plan (November 2014)" be received.

Carol Downs  
LTP Project Team Coordinator

# *Appendix 1*

**Appendix 1: Schedule of Elected member engagement; as at 6 November 2014**

	Community Committees/Boards	Te Roopu Ahi Kaa	Finance and Performance	Policy/Planning	Assets/Infrastructure	Council
Jul-14			Councillor workshop on financial forecasts, rating scenarios, etc.	Review of Levels of Service	Review of Levels of Service	
Aug-14	Levels of Service	Levels of Service and relevant Policy Review (e.g. Policy on Māori capability to contribute to decision-making)	Review R and F Policy	Policy review complete		Early community engagement (public meetings)
Sep-14			Activity level budgets	Draft of key choices/'consultation document' outline	Draft AMPs	Early community engagement (public meetings)
Oct-14	Key choices/right debate	Key choices/right debate				
Nov-14			First cut of financial forecasts	Finalise key choices for 'consultation document' and forecasting assumptions	Final AMPs	
Dec-14						Pre-exposure draft of Consultation Document (CD) and LTP available to Councillors
Jan-15						Walkthrough of exposure draft of CD and LTP
Feb-15	Prepare to make submission	Prepare to make submission				Council adopts CD and draft LTP
Mar-15						
Apr-15	Make submission	Make submission				Council considers submissions on CD
May-15						Council adopts final 2015/25 LTP
Jun-15						
Jul-15						

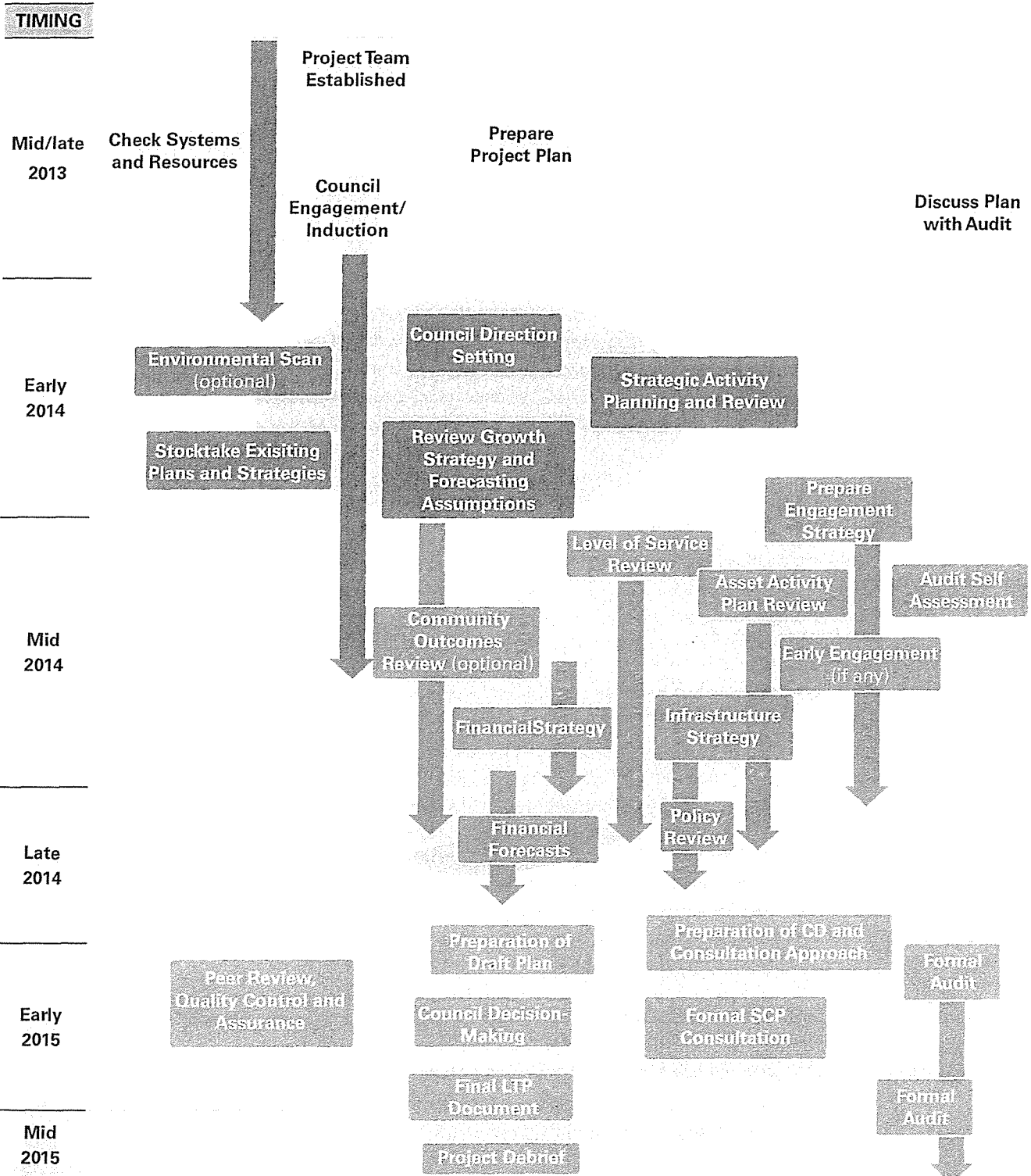
# *Appendix 2*



# Tool B: The Three-Year Process Map

## A Typical LTP Process Map

The process described here shows one way of structuring the process into tasks. Feel free to adapt it as best suits your local authority's needs.



When	Workstream	Task	Done
<b>Mid-late 2013</b>	Project Management	Project team established	√
	Project Management	Check systems and resources	√
	Project Management	Prepare project plan	√
	Project Management	Discuss plan with Audit	
	Council/Committees/Boards engagement	Council engagement / induction	√
<b>Early 2014</b>	Strategic Review	Environmental scan	√
	Strategic Review	Strategic Activity planning and review	√
	Council/Committees/Boards engagement	Council direction setting	√
	Council/Committees/Boards engagement	Stocktake of Existing Strategy, Policy and Plans	√
	Council/Committees/Boards engagement	Review of Growth Strategy & other forecasting assumptions	√
<b>Mid 2014</b>	Public/community engagement	Prepare engagement strategy	√
	Strategic Review	Levels of Service Review	√
	Asset or Activity Management Plans	Asset Activity Plan review	√
	Project Management	SOLGM self-assessment ('health check')	√
	Council/Committees/Boards engagement	Community outcomes review	√
	Public/community engagement	Early engagement (if any)	√
	Council/Committees/Boards engagement	Infrastructure strategy	√/X
	Council/Committees/Boards engagement	Financial Strategy	√/X
<b>Late 2014</b>	Council/Committees/Boards engagement	Policy review	√/X
	Project Management	Initial discussions with audit	
	Preparation of Financial Forecasts	Financial forecasts	
	Project Management	Preparation of draft Plan	
	Public/community engagement	Preparation of CD and consultation approach	
<b>Early 2015</b>	Project Management	Formal audit	
	Project Management	Peer review, quality control and assurance	
	Council/Committees/Boards engagement	Council decision-making	
	Public/community engagement	Formal SCP consultation	
<b>Mid 2015</b>	Project Management	Final LTP document	
	Project Management	Formal audit	
	Project Management	Project debrief	

# *Appendix 3*

## Strategic Planning Processes for the 'LONG TERM PLAN'

We first need to establish:

STRATEGIC ENVIRONMENT

STRATEGIC ASSUMPTIONS

CORPORATE ASSUMPTIONS

STATUTORY POLICIES

ACTIVITY AND ASSET MANAGEMENT  
PLANNING POLICIES (combining all  
INTERNAL POLICIES and  
OPERATIONAL GUIDELINES AND  
PROCEDURES)

Supporting information;

LOCAL GOVERNMENT ACT 2002

RELEVANT LEGISLATION AND  
BYLAWS

Then we can compile:

LONG TERM PLAN

Contained within the LTP are the

STRATEGIC PRIORITIES

LEVELS OF SERVICE

MAJOR PROGRAMMES OF WORK

BUDGETS

SUMMARY OF ACTIVITY AND ASSET MANAGEMENT PLANS

Supporting information;

ACTIVITY AND ASSET MANAGEMENT PLANS.

ACTIVITY LEVEL PRIORITIES.

# *Appendix 4*



# Financial Strategy



# Financial Strategy

- Background and Some context
- Key LTP decision
- Reminder of current benchmarks and where we might take these.



# Sustainable Finances

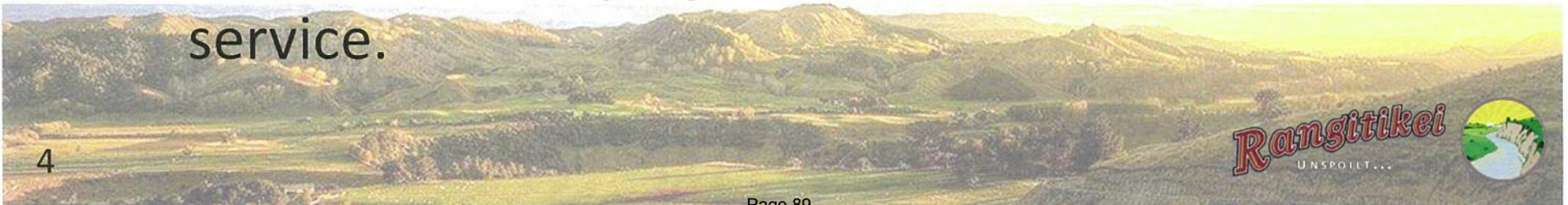
- Local government must be financially sustainable to continue delivering services to its communities. Not for profit is also not for loss.
- This involves a balancing act of keeping the services it delivers affordable by getting the best value, ensuring equity between current and future generations, fairly sharing the costs of delivering the services across different users and
- maintaining a strong balance sheet that can take climatic and financial shocks,
- which means ensuring it does not have too much debt.





# Complicated

- In addition to these challenges, local government is a large and quite complicated business,
- It provides many different services, for its communities now,
- But also into the long-term future.
- Further, some members of our community have an expectation that the Council will continue to undertake new projects and increase levels of service.



# Financial Context

- As a result of this environment:
- Overall expenditure is not forecast to decrease in the foreseeable future despite best efforts to hold the “line.”
- Council has adopted a conservative approach to its borrowings with relatively low levels of borrowing consistent with rural councils
- Council has focussed on delivering the ‘must haves’ ‘just in time’ in order to minimise rates increases, and acknowledges these decisions are not always easy or popular
- Trade-off decisions will continue to be required in the future given the Council’s forecast expenditure and affordability of rates.



# Challenges

- The Financial Strategy sets out how Rangitikei District Council plans to manage its financial performance over the next 10 years.
- It provides a guide as to how the Council will consider and approach funding and expenditure proposals when undertaking activities and determining which activities it should undertake
- With this geographical spread of our District and like many other rural council's there are some significant challenges for Rangitikei District Council to manage. These include:



# Challenges continued

- having many small, sometimes relatively isolated communities that are dispersed across a geographically challenging district
- significant income and wealth disparity among members of our community, where some earn and own much more than others
- members of our communities having different needs and wants and ability to pay for services, which reflects the geography and disparity in disposable income amongst our community
- our geography making us different with services having to be provided separately to different communities across a large geographical area of land (a number of towns such as Marton, Bulls and Taihape are serviced by separate reticulated sewerage and water schemes instead of one centralised scheme) making these services more expensive to deliver than if we could build one system.
- Some small communities with separate schemes may have to look at the affordability of maintaining these in the future



# Challenges continued

- being susceptible to frequent extreme weather events which often come at a significant costs to roading networks and stormwater systems.
- the population growth forecast for the District are variable between different towns; some, like Bulls being forecast to grow slightly while others have static or declining population forecasts in the North of the District
- the cost of providing local government services (the local government cost index “LGCI”) continuing to increase at a higher rate than the consumer price index often as result of increased compliance costs (CPI”)
- subsidies, such as Ministry of Health subsidies for sewerage schemes not continuing
- the devolution of responsibilities from central government such as alcohol and gambling regulation) and increased standards (such as building codes) placing more mandatory requirements onto the Council, which ultimately come at a cost and with changes in central government policy or to legislation affecting the funding we receive, such as the funding central government provides for our roading network which seems likely to decrease substantially.



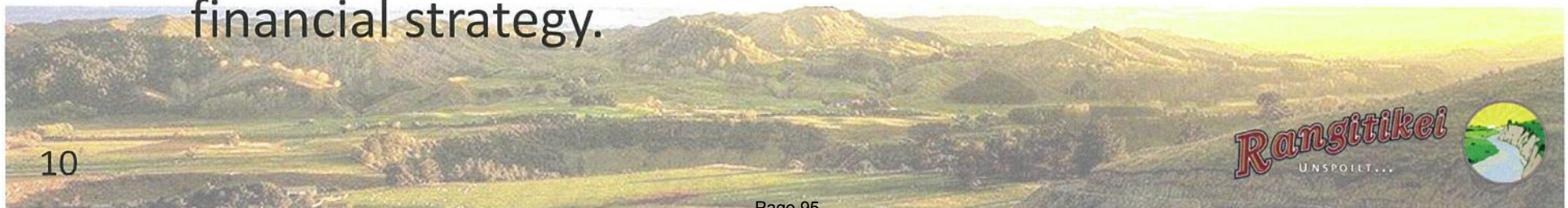
# Some good news

- Historically and in line with many rural types of council in New Zealand Rangitikei District Council has traditionally carried low or no debt on their balance sheets.
- This implies that current rates payers have funded future ratepayer's benefits. In the 2012 LTP there was a signal to move away from that with the level of borrowing anticipated in that plan which for the current year (2015 year) was anticipated by Council and forecasted to be in the region of \$13M and was scheduled to peak at around \$32M in 2022 or around \$1.8M in interest annually at current rates.
- Many of the assets that the Rangitikei District Council own and operate provide benefits to their respective communities over long period of time. Assets have been in the past and are currently often constructed before future ratepayers consume the services provided by those assets.
- Setting the appropriate rates levels for Council requires balancing how much expenditure should be funded by current rate payers (through rates and charges) and how much by future ratepayers (by borrowing).
- In recent benchmarking exercises and a review of Rural Councils financial statements this trend is consistent with other rural Councils in New Zealand who have adopted conservative funding strategies' for funding their assets. I.E., low or no debt and fully or partially fund depreciation.



# Current situation

- Rangitikei District Council unlike some rural councils funds its depreciation for most of its assets.
- The exceptions are for roading (due to Government funding over 50%), Community Housing and Pools, Toilets, Parks, Halls at 50%, and the Rural Water Schemes where the participants pay for all the maintenance.
- This had the effect of collecting funds from current ratepayers to be invested in the District infrastructure for the future which is a low risk conservative financial strategy.



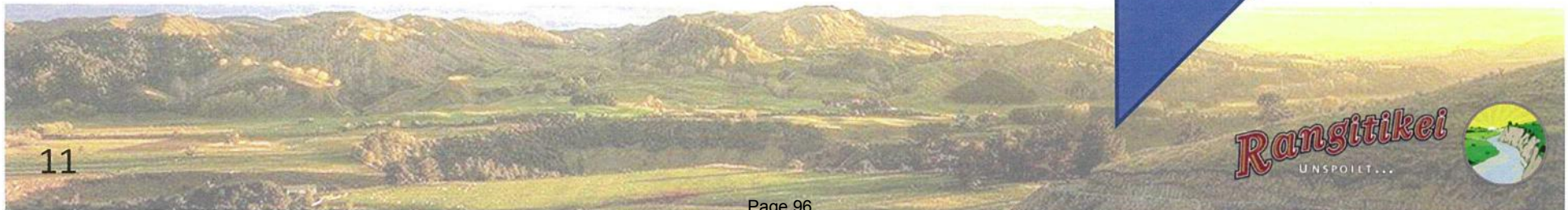
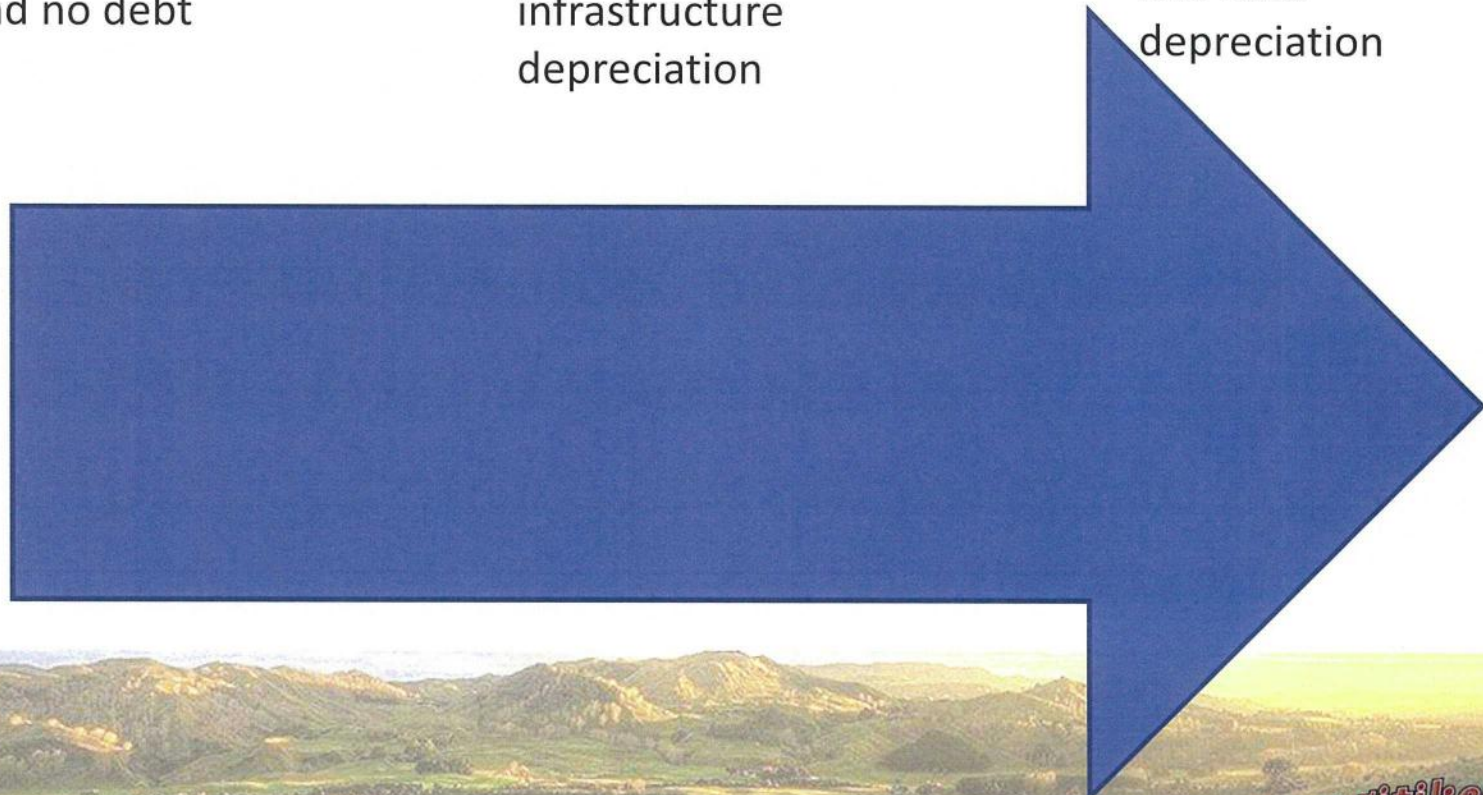
# LTP strategy decision

## ➤ Where on the spectrum of financial risk

Fully fund depreciation  
and no debt

Partially fund  
infrastructure  
depreciation

Borrow and/or do  
not fund  
depreciation





# LTP financial strategy

- For the LTP Council has depreciation charges, and Depreciation Reserves (DISP) to fund the renewals programme plus the inflation in costs to today's costs for the renewal.
- Previous LTP's have looked to fund capital from Depreciation and Loans.
- Likely approach for the next LTP



# Benchmarks

- Council has set itself benchmarks reported in the annual report for its debt levels, affordability of rates both in total and increases.
- Depending on where council sits on the spectrum of



# Local Government (Financial Reporting and Prudence) Regulations 2014

- **Part 2 – Financial Prudence**
- Interpretation and approach to providing benchmark information required by the Regulations.
- NOTE: All benchmarks are to be reported on over a five year period. This means for the annual report for 2104, the first year of comparison will be the 2009-10 year.

# Rates (income) affordability

- This consists of measuring actual rates income to, and comparing it with, the quantified limit set on rates in the financial strategy in the long-term plan.
- Unfortunately, there was no quantified limit in dollar terms on rates income set, but there was a limit on increases as noted below in the next benchmark.  
(note in LTP 0-10 strategy)
- To provide a base upon which to compare the actual, the actual rates collected for each prior year will be inflated by the quantified limit on increases.



# Rates (increases) affordability

- This consists of measuring actual rates increases with the quantified limit set in the financial strategy in the long-term plan. In the 2012-22 long-term plan this was set at a maximum annual increase of “10% (excluding inflation) over the initial three years of the plan (see graph 1).
- As there is no easy way to calculate and exclude inflation from the increase, it is proposed to use the base figure of 10%.
- A problem arises for the years 2010, 2011, and 2012 because the 2009-19 long-term council community plan, makes no mention of a maximum annual increase.
- However, in the introductory message from the Mayor, it is stated that rates increases in 2009-10 will be in the order of 7.4%, for 2010-11, 8.7%, and for 2011-12, 15% (see graph 2). These three amounts have been used as the base figure to compare actuals with.

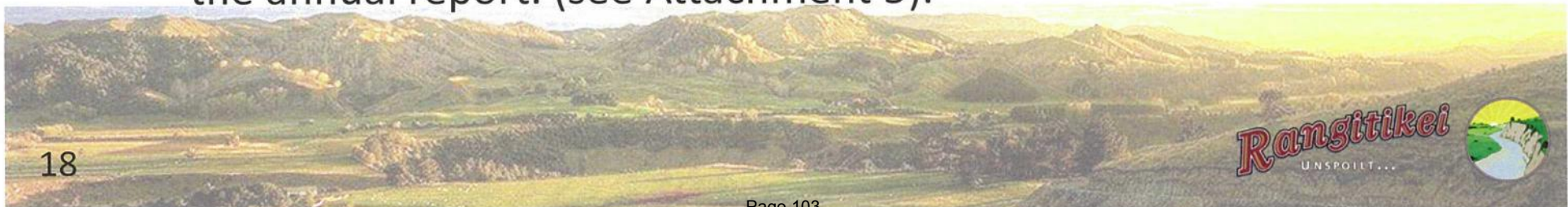
# Debt affordability

- This requires comparing actual borrowing with quantified limits set out in the financial strategy in the long term plan.
- If there is more than one quantified limit, then a graph needs to be included for each category of limit.
- The first two quantified limits set out in the financial strategy (see graph 1), replicate the limits set in the liability management policy in the 2009-19 long-term council community plan (see graph 2), so they are consistent across the five years under review.
- The third, however, varies between the two documents.
- The limits are:
- 



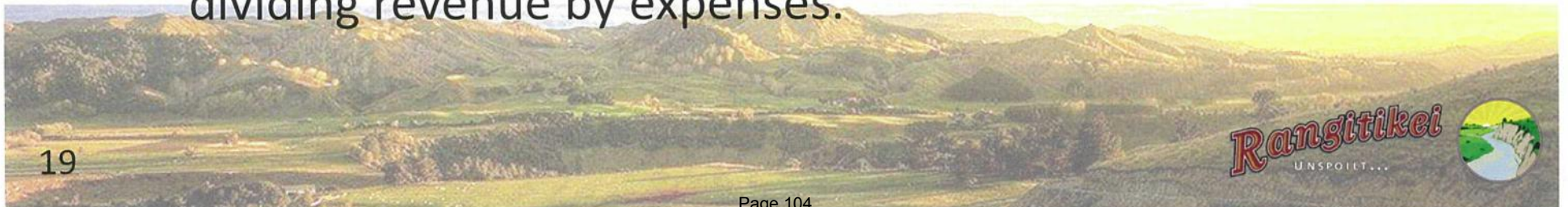
# Limits

- Total interest expense on net external debt will not exceed 15% of total rates income.
- The ratio of net external debt to annual rates income will not exceed 150%.
- Net external debt per capita will not exceed \$1,400 (in liability management policy ) and \$2,500 (in the financial strategy).
- The tem “net external debt” is not defined in the policy so the definition used in the debt control benchmark is used which is: “net debt means financial liabilities less financial assets excluding trade and other receivables”.
- The per capita figure used is taken from the Department of Statistics population figures, which may have to be extrapolated for 2014 if new estimates are not out by the time of completing the annual report. (see Attachment 5).



# Balanced budget benchmark

- This benchmark is met if Council's revenue for the year exceeds its operating expenses.
- Revenue excludes development contributions, financial contributions, vested assets, gains on derivative financial instruments, and revaluations of property, plant and equipment. Expenses exclude losses on derivative financial instruments and revaluations of property, plant and equipment. No mention is made in the regulations of revaluations of forestry so these will be left in either the revenue or expense as appropriate. In any event, for this Council the movement in valuation of forestry assets is minor.
- The benchmark is displayed as a percentage calculated by dividing revenue by expenses.





# Essential services benchmark

- This benchmark is met if Council's capital expenditure (whether renewals or new capital) is equal to, or greater than, its depreciation charge for that year. The benchmark only applies to its network services which are defined in the regulations as water, sewerage, storm water, road and footpaths, and flood protection and control. The last stated is not relevant to this Council.
- The benchmark is displayed as a percentage calculated by dividing capital expenditure by depreciation.

# Debt servicing benchmark

- This benchmark is met if Council's borrowing costs for the year are equal to, or less than, 10% of its revenue. Revenue excludes contributions, vested assets, gains on derivatives of revaluation of property, plant and equipment.
- The benchmark is displayed as a percentage calculated by dividing borrowing costs by revenue.



# Debt control benchmark

- This is met if actual net debt at the end of the year is less than, or equal to, the net debt planned for the end of the year in its long-term plan. This tends to emphasise the need to get it right in the long-term plan! There is no opportunity to use revised figures from annual plans in the intervening years.
- The benchmark is displayed as a percentage calculated by dividing actual net debt by planned net debt.
- There was initially some confusion over the meaning of net debt a subsequent explanation was issued by the DIA (dated April 2014) which assisted in clarifying this issue (see Attachment 6).



# Operations control benchmark

- This benchmark is met if the actual net cash flow from operations for the year equals, or is greater than, the planned operations for the year.
- The regulations do not state where the planned cash flow should come from. Is it the long-term plan as is the case with the debt control benchmark, or can the annual plan be used?
- As the rates affordability, the debt affordability, and debt control benchmarks all relate to the long-term plan, it is likely that the same was the intention with this benchmark. This is the approach taken.
- This benchmark is displayed as a percentage calculated by dividing actual net cashflow from operations by the planned net cash flow from operations



# Attachment 12



# MEMORANDUM

TO: Policy/Planning Committee

FROM: Kevin Morris

DATE: 7 November 2014

SUBJECT: Update on the Town Centre Plans for Marton, Taihape, Bulls and Hunterville – November 2014

FILE: 1-CP-7-5

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This memorandum provides an update on the development of Town Centre Plans for Marton, Taihape, Hunterville and the implementation of the Bulls Town Centre Plan.

## 1 Background

1.1 Council has engaged Creative Communities International to facilitate the process to develop the Marton Town Centre Plan. Creative Communities is an urban design company that uses a place-based approach to urban planning. They worked successfully in Bulls with a community based Steering Group to guide the development of the Bulls Town Centre Plan which Council adopted in late June.

## 2 Marton

- 2.1 Since the last update The Marton Town Centre Plan Steering Group has met on six occasions.
- 2.2 At the meeting held on 7 October the Steering Group ran through with David Engwicht the Discussion Document and feedback forms prepared by Creative Communities to go out for public consultation. The Group suggested a number of amendments to the document.
- 2.3 Steering Group members reported that there had been negative feedback to the proposal to upgrade the Civic Square space. The Group decided that it would be best to meet directly with the local clubs involved in the work undertaken on the Square in 2000 and explain their proposed changes.
- 2.4 A sub group of the Steering Group along with David Engwicht met with the service clubs on 13 October and ran through the proposal for the Civic Square space. The Rotary Club offered its support; however, several other clubs were reluctant to do this.
- 2.5 The Steering Group met again on Wednesday 16 October to discuss the feedback from the meeting with the service clubs. It was decided to offer the community one last chance to provide feedback on the proposal and a public meeting was advertised

in the Civic Square on 21 October starting 5.00 pm. Following that meeting, the Steering Group made the decision under advice from Council to put the Civic Square project on hold and consider opportunities at Centennial Park. .

- 2.6 On Thursday 23 October the Steering Group held a public meeting to launch Creative Communities discussion document and ideas for revitalising the town centre.
- 2.7 At its meeting on 30 October the Steering Group held a walk around of the CBD up to Centennial Park to develop ideas for a prototyping project for the town. The discussion document and feedback forms have been distributed widely in the community to be returned to Council (or in the drop box at the Library) by 7 November.
- 2.8 The Steering Group next met on 6 November and agreed to three initial projects:
  - a) A project run through Rangitikei College to paint the toilet block on High Street
  - b) The Steering Group will clean, paint and stencil the wall at centennial Park and add some town entrance signage
  - c) A “coalition of the willing” with building owners on Broadway to develop their shops as identified ni the Boutique Town vision.

### **3 Taihape**

- 3.1 Since the last update the Taihape Town Centre Plan Steering Group has meet on three occasions in October.
- 3.2 Following the Steering Group’s on-site audit of clubs and venues in late September, David Engwicht provided a report on the audit and made several recommendations to strengthen and adapt a number of the facilities<sup>1</sup> to maximise their potential. There is a considerable amount of duplication of facilities in the town and clever use of them presents opportunity to rationalise the Council-owned facilities.
- 3.3 At the meeting held on 6 October, David Engwicht provided the Steering Group with a discussion document outlining the drivers for change and the two key moves the town should focus on in the Draft Town Centre Plan:
  - Delivering a Destination Town through a process of allocating funding to do a number of small projects in the town that will help transform the town into a destination town.
  - Develop a facilities package for the town that reduces duplication, maximises the usefulness of existing facilities including colocation of compatible facilities into a flexible community space.

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<sup>1</sup> Building/facility owners were contacted prior to any public statements about the use of their buildings

- 3.4 The Steering Group provided feedback to Creative Communities prior to the distribution of the document and questionnaire for public comment in late October.
- 3.5 The decking for the library was started on Friday 10 October with the laying of foundations. Unfortunately, the large maple tree in the centre of the deck was removed in error. Deviation from the agreed design has necessitated a change in the team involved. The deck has now been brought back to the agreed specification. The project includes an illustrative example of the way-finding that is being suggested for the town.
- 3.6 The document put out to the public on 28 October has been compiled by Creative Communities to promote conversations in the community about possible packages through multi-use of existing facilities. Initial feedback will be used to refine the options for a second round of consultation over the summer.
- 3.7 To enable this, the timeline for the draft Town Centre Plan has been extended to February 2015. This still enables the draft to be consulted upon alongside the draft 2015-25 Long Term Plan.

#### **4 Bulls**

- 4.1 The Steering Group, established by the Bulls Community Committee to oversee the development of the Town Centre Plan and then re-established to implement the Plan, has been meeting monthly. The last meeting was on 13 October.
- 4.2 At that meeting the Group received an update on the multi-purpose centre project. It was reported that Creative Communities and Architecture Workshop had been awarded the contract to deliver to the design brief. The Chair of the Steering Group and the Chair of the Community Committee have been asked to take part in a project advisory group and an inaugural meeting of this group has been held.
- 4.3 The Steering Group further agreed five proto-typing projects to be put out to the Bulls community to seek their preference for the first project to be implemented. The Group also noted that one of these projects would be delivered by a youth group being facilitated by Jayme Anderson through the Bulls and District Community Trust.
- 4.4 Finally, the Group considered a proposal from Scott's Ferry Rural Women for a makeover of the courtyard outside the Supper Rooms. This was enthusiastically endorsed.
- 4.5 A flyer was prepared and delivered to all households in the Bulls ward during the weekend of 1-2 November.
- 4.6 The Bulls Community multipurpose facility advisory group met for the first time on 30 October, with David Engwicht from Creative Communities and Christopher Kelly from Architecture Workshop. The Advisory Group will meet again on the 19 November
- 4.7 The Creative Communities/Architecture Workshop team then held a series of one-to-one workshop sessions with prospective users of the facility. This was to enable a complete understanding of the requirements of the facility by the design team.



**5     **Huntermville****

5.1    At time of writing no further updates were available for Huntermville.

**6     **Recommendation****

6.1    That the memorandum 'Update on the Town Centre Plans for Marton, Taihape, Bulls and Huntermville - November 2014 be received.

Kevin Morris  
Policy Team

# Attachment 13

## Update on Communications Strategy

This regular report will provide the Committee with an update with progress on the Council's Communications Strategy and media activity, adopted in February 2014.

### Update on Action Plan – January to 31 October 2014

<i>Action Description</i>	<i>Expected Completion</i>	<i>Lead Responsibility</i>	<i>Status</i>
Review and update service information	June 2014	Executive Officer (Carol Downs)	<ul style="list-style-type: none"> <li>• <i>Included as part of an IT/IS review undertaken in July, awaiting the final recommendations and agreed actions from that report.</i></li> </ul>
Investigate the potential use of social media for the dissemination of information	August 2014	Executive Officer (Carol Downs)	<ul style="list-style-type: none"> <li>• <i>Potential social media channels are currently being considered ; neighbourly.co.nz and Facebook.</i></li> </ul>
Develop the Council intranet as the primary internal business support tool	Ongoing	Information Management Officer (TBC)	<ul style="list-style-type: none"> <li>• <i>Work is being done to re-design an appropriate intranet page.</i></li> </ul>
Develop and implement Corporate Identity guidelines to reinforce our professionalism	September 2014	Executive Officer (Carol Downs)	<ul style="list-style-type: none"> <li>• <i>A Uniform Policy was introduced earlier this year, and most key frontline staff and those working "in the field" now wear corporate uniforms.</i></li> </ul>
Develop the Council website as the primary customer/resident self-help tool	Ongoing	Information Management Officer (TBC)	<ul style="list-style-type: none"> <li>• <i>The project team are working on identifying key content, design and functionality for the revised website.</i></li> </ul>
Review Communications Strategy once changes to the Local Government Act 2002 have been confirmed	October 2014	Executive Officer (Carol Downs)	<ul style="list-style-type: none"> <li>• <i>Commenced – changes to the consultation for the LTP are being taken into account and actioned.</i></li> </ul>
Provide Elected members and staff with training to ensure appropriate standards are maintained	Ongoing	Executive Officer (Carol Downs)	
Key staff to have undertaken appropriate communications training	November 2014	Executive Officer (Carol Downs)	

<i>Action Description</i>	<i>Expected Completion</i>	<i>Lead Responsibility</i>	<i>Status</i>
Investigate and implement (where appropriate) the most effective ways of communicating within and beyond Council	Ongoing	Executive Officer (Carol Downs)	

### **Coming Up During November**

- Further initiatives to promote the Rangitikei Line e-newsletter and encourage subscriptions
- Distribution of Rangitikei Line e-newsletter
- Rangitikei Bulletin published following November Council meeting

## October Media Activity

The table below outlines the media activity during October, including printed media articles and website activity:

- Rangitikei Line e-newsletter and hardcopy distributed
- Rangitikei Bulletin – published at the end of October in Rangitikei Mail, Central District Times and District Monitor
- 38 articles relating to Council appeared in local papers, during October, as outlined in the table below. Of these 8 were positive, 2 were negative and 28 were neutral.

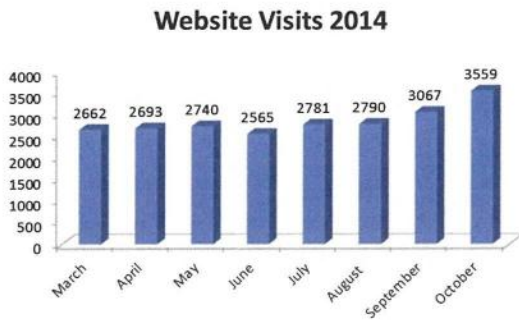
Date	Media Channel	Article Heading and Topic
2/10/14	District Monitor Manawatu Standard	Students ready to bring new ideas to civic square (Rangitikei College students and members of the Marton Town Centre plan steering group, come together to make changes to the Marton Civic Square)  Marton chalks one up for community Spirit (a community blackboard has been installed on Broadway, as part of the Marton town centre spruce-up)
3/10/14	Wanganui Chronicle x 2 Manawatu Standard	Town centrepiece step closer (Consents have been lodged with RDC for the destruction of three building on the corner of high street and Broadway)  Little reaction to rates-break plan (only two submissions have been received on RDCs proposal to give rate brakes to building owners who carry out earthquake prone strengthening or rebuilding)  Local policy for legal highs (RDC looks to adopt a policy to determine where legal highs are sold)
4/10/14	Wanganui Chronicle	Dog control checks pay dividends (a pro-active approach to dog control in Rangitikei has led to a drop in roaming and menacing dogs)
6/10/14	Wanganui Chronicle	Accord to keep river safe (Treasured natural Environment group, which involves RDC and other community organisations, has begun discussions around setting up a Rangitikei River accord)
7/10/2014	Central District Times x7	Rates relief lambasted (Turakina beach resident Peter Fraser spoke at council 2/10/14 re rates remission policy)  Legal highs back under discussion (Council determining where Legal highs should be sold)
8/10/2014	Wanganui Chronicle	Dog control (Janis Cusack of Wanganui wishes to congratulate RDC ACOs for the article in the paper dated 4/10/2014)
9/10/2014	Rangitikei Mail	Valuations take heat off rates for homeowners (for homeowners hoping for a drop in Rangitikei residential property values will come as welcome news)
9/10/2014	Rangitikei Mail	Money on offer for arts (a total of \$8,000 is available for community based arts activities)
9/10/2014	Rangitikei Mail	Accord on river in the planning (an accord to protect the Rangitikei River is being considered as a means of guarding the future health and use of the waterway)

Date	Media Channel	Article Heading and Topic
9/10/2014	Wanganui Chronicle District Monitor	Square makeover first Marton project (RDCs Marton Steering groups first project is to makeover the square on the corner of Lower High street and Wellington Road )  Civic Square makeover date change (the makeover change from the weekend of the 18 and 19 of October to 1 and 2 November)
10/10/2014	Wanganui Chronicle x2	Testing under way for Ratana water bore (A new water bore to supply Ratana has been drilled and is undergoing testing)  Taihape values hit harder (Taihape ratepayers starting receiving new values this week, residents properties were decreased by 9.5 per cent)
13/10/2014	Wanganui Chronicle	Town promoters take stock (Project Marton held its annual meeting at Duddings Lake)
16/10/2014	District Monitor	The first step – a walk through (Youth Representatives of the Marton Town Centre steering group invite Marton residents and business owners to join them on Tuesday night (21.10.2014) to share ideas for a makeover of this community space (Civic Square))
16/10/2014	Rangitikei Mail	Town plan to be defined (Marton community is being encourages to play their part. The public consultation period gets underway next Thursday with a launch at Marton Friendship Hall).
16/10/2014	Rangitikei Mail	CCTV cameras now in action in Bulls (Installation and upgrade of cameras have now been completed. Taihape will be the next focus, followed by Hunterville)
16/10/2014	Rangitikei Mail	Council row over boards (Residents of Taihape and Ratana may have to pay to retain their Community Boards)
17/10/2014	Manawatu Standard	Council to explore housing trust (The Rangitikei District Council is looking to copy its Manawatu neighbours and housing through a trust).
17/10/2014	Manawatu Standard	Rangitikei farmers to decide on water storage-usage (Greg Carlyon, The Catalyst Group and the Rangitikei Strategic Water Assessment project)
17/10/2014	Wanganui Chronicle	Potential seen in smarter use of Rangitikei Water (Greg Carlyon, The Catalyst Group and the Rangitikei Strategic Water Assessment project)
21/10/2014	Wanganui Chronicle	Council looks at input in Enviroschools (Rangitikei District Council is considering funding schools to join Enviroschools. Horizons Regional Council has approached RDC about supporting it within the district.
21/10/2014	Wanganui Chronicle	Council probes stream health (Report considering leachate levels in water from expanding landfill. Leachate from the Bonny Glen landfill is probably harming the health of the Tutaenui Stream)
22/10/2014	Wanganui Chronicle	Community keeping two college buildings (The Taihape community has won their bid to retain two buildings from the old Taihape College in Rauma Road)
22/10/2014	Wanganui Chronicle	Third part trust may look after housing (Mayor Andy Watson

Date	Media Channel	Article Heading and Topic
		has asked for a report about whether social housing could come under the control of a third party trust as the Rangitikei District Council looks at handing over the running of the community asset)
23/10/2014	District Monitor	Marton town centre plan launched tonight, Rotary learns about town plan
23/10/2014	District Monitor	Duddings Lake project explained at AGM (Marton lawyer David Woodbridge was guest speaker at the Project Marton AGM. They also voted on the committee membership with Angela Coleman voted in as Chair)
23/10/2014	Rangitikei Mail	Mayor likes housing plan – Manawatu model appeals (The Rangitikei District Council is looking to copy its Manawatu neighbours and housing through a trust).
24/10/2014	Wanganui Chronicle	Conference speakers lined up (List of who is to speak at the 12 December 2014, Path to Well-Being Conference in Bulls)
30/10/2014	Wanganui Chronicle	Bonnie’s odd injury has officials seeking help (Bonnie, a 6 year old heading dog was found with a mysterious cut on her back. As it is an odd injury RDC Animal Control is asking the public for any information about the dog)
30/10/2014	Wanganui Chronicle	Economist to work on export strategy (Economist Shamubeel Eaquab will be working in the Regional Growth Study. It is a joint venture between Horizons Regional Council and the seven district councils in its area)
30/10/2014	District Monitor	Feedback wanted on the Marton town centre plan (About 45 people attended a meeting at the Marton Friendship Hall last Thursday night, designed to start the process of developing a new Marton town centre plan with the help of plenty of feedback on ideas from locals.
30/10/2014	District Monitor	Third graduation for Computers in Homes (Mayor Andy Watson is pictured with the graduates of the latest Computer in Homes programme)
30/10/2014	Rangitikei Mail	Rangitikei considers irrigation (The first farmer field day was held at Brendan and Rachel Williams’ Pencoeed farm north of Marton)

## Website Statistics

Activity on Council's website for October:



In October 51% of those who visited Council's website were new visitors to the site.

### Top Council Webpages Visited (October)

1. Home page
2. Rates
3. Cemeteries
4. Solid waste

### Top Six Geographical Locations Visiting the Website (October)

1. Palmerston North area
2. \*Auckland
3. \*Wellington
4. Christchurch
5. Whanganui
6. Hamilton

\* note smaller areas can be recorded as Auckland or Wellington

Carol Downs  
Executive Officer



# Attachment 14



**Rangitikei**  
UNspoilt...

# MEMORANDUM

TO: Policy/Planning Committee

FROM: Samantha Whitcombe

DATE: 7 November 2014

SUBJECT: **Update on the Path to Well-Being initiative and other community development programmes – November 2014**

FILE: 1-CO-4

## 1 Background

- 1.1 In consultation with the Chair of the Policy/Planning Committee, this report identifies meetings that have taken place involving members of the Policy Team through the Community Partnerships activity, focussing on the Path to Well-being initiatives. Added commentary is provided where necessary.
- 1.2 This report also covers applications for external funding as required by the Policy on external grant applications made by Council.

## 2 Meetings

What?	When/Where?	Why?
Taihape Network Meeting	1 October Taihape	Monthly meeting: presented draft LAPP and submission process
Rangitikei Housing Action Group Focus Group	1 October Taihape	Policy Team facilitated a Focus Group of survey respondents who wished to retire in Taihape
Whanganui/Taranaki Community Response Model Forum	3 October Wanganui	Regular meeting of the Forum. Discussion around response from the Ministry to Mayor's letter regarding the Marton Community Charter
Rangitikei Heritage	7 October Huntermville	Bi-monthly meeting with the Committee. Discussions regarding the initial showing of the DVD.
Taihape Community Development Trust Board meeting	7 October Taihape	Annual attendance at Board meeting of MOU agency
Bulls and District Community Trust	9 October	Discussion regarding youth project and community gardens. Looked at potential

coordinator	Bulls	sites for community gardens in Bulls
Meeting with Ian McKelvie and Charter Community partners	13 October Feilding	Opportunity to look at response to Ministry and follow up from the MPs office
Regional Collaboration Meeting, Vision Manawatu	14 October Palmerston North	Council economic development staff met with consultants undertaking regional growth study
Iani Nemani, MBIE Relationship Manager - Pacific Skills	17 October Marton	Networking meeting between Policy Team and MBIE Dept. of Immigration representative
Children's Teams Information Session	20 October Wanganui	Introductory seminar into the planned development of Children's Teams in the wider Whanganui area.
Southern Rangitikei Health and Social Service Issues Network	20 October Marton	Regular networking meeting; presentation from Nancy Tuaine, of Te Oranganui re. Healthy Families
Marton Community Charter Steering Group	28 October Marton	Reconvening of this group following the negative response from the Minister's office. Future steps planned.

### **3 Comment**

Path to Well-being Conference 2014

- 3.1 Outside of the activities associated with the meetings listed, the main focus for activity has been to finalise the programme for the Path to Well-being conference on 12 December 2014. The programme is provided below.
- 3.2 Advance publicity has been circulated through all networks and registration forms will follow shortly.

### **4 External Funding Applications**

- 4.1 Funding applications for the Swim 4 All programme for the 2015-16 season will be made to the following granting bodies:
- Whanganui Community Foundation
  - Pub Charity
  - Pelorus Trust
  - New Zealand Community Trust
  - KiwiSport
  - Lottery Community Committee (Manawatu/Whanganui)

- 4.2 The applications to Whanganui Community Foundation, Lottery Community Committee (Manawatu/Wanganui) and KiwiSport will be made by Council (through the Enjoying Life in the Rangitikei theme group). The Applications to the Pelorus Trust, New Zealand Community Trust and Pub Charity will be compiled by staff but the applicant will be the Cluster School Group.
- 4.3 A funding application will be prepared from Council for the Tindall Foundation for the Marton and Taihape Youth Clubs. Existing funding for these facilities will be finished at the end of the summer school holidays. The application will be for running costs and Council's role will be as applicant, fundholder and reporting requirements. Council will also provide premises and associated costs for the services. Further funding opportunities will be identified.

Path to Well-being Conference Programme		
8.30	Registration	
9.00	Whakatau	
9.10	Welcome	The Mayor
9.15	Introductory comments	Michelle A'Court
9.30	Keynote 1	Pahia Turia
10.15	Keynote 2	Shamubeel Equb
11.00	Morning Tea	
11.15	Workshop 1	Choice of 2: based on keynote speeches
12.15	Lunch	
1.15	Welcome back	Ian McKelvie MP
1.20	Introductory Comments	Michelle A'Court
1.30	Keynote 3	Annette Kendall – Small town revivals
1.40	Presentation	David Engwicht – Town Centre Plans in Rangitikei
2.20	Workshop 2	Choice of 2: one facilitated by David and one by Annette PLUS Youth workshop: facilitated by Jayme Anderson
3.20	Afternoon Tea	
3.30	Panel discussion	Chaired by Ian McKelvie MP
		Pahia Turia, David Engwicht, Shamubeel Equb, Mayor Andy Watson, Annette Kendall, Richard Coxon
4.15	Closing comments	Michelle A'Court
4.30	Karakia and close	

## **5 Recommendations**

- 5.1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – November 2014' be received.
- 5.2 That the Committee approves the submission of funding applications to Whanganui Community Foundation, Kiwi Sport and Lottery Community Committee (Manawatu/Whanganui) for the Swim 4 All programme 2015 and to the Tindall Foundation for operating costs for the Marton Youth Club.

Samantha Whitcombe  
Governance Administrator

# *Appendix 1*

## Appendix 1

Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
Environment, heritage and WWI commemorative projects Lottery Fund	Digitisation of the WWI memorabilia of the five settlers museums and Turakina Historic Society.	\$11,955	DVD	Rangitikei Heritage	Support Agency, Fundholder	Prepared application, holds funds, administers funding, reports to funder	Apr-15
RDC Community Initiatives Fund	Digitisation of the WWI memorabilia of the five settlers museums and Turakina Historic Society.	\$2,500	DVD	Rangitikei Heritage	Support Agency, Fundholder	Prepared application, holds funds, administers funding, reports to funder	Apr-15
Te Papa Helping Hand grant	Digitisation of the WWI memorabilia of the five settlers museums and Turakina Historic Society.	\$1,000	DVD	Taihape and Districts Historical Society	Partner Agency	Prepared application, administers funding, reports to funder	Apr-15
MSD - Quality Services and Innovation Fund	Taihape Community Connections; to develop better collaborative and referral practices amongst local health and social service providers, collation and provision of information about services within Marton.	\$120,000	Central information resource, improved access to services	Taihape Community Development Trust	Support Agency	Prepared application, project steering group: no reporting responsibilities	Dec-13
Environment, heritage and WWI commemorative projects Lottery Fund	Repair and renewal of WWI memorials across the District	\$16,333	Completion of restoration of memorials	Marton RSA	Project Manager	Prepared application, project management, will support RSA to report back to funder	Confirmed May 2014

Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
MYD - Youth Development Fund	Youth Action Plan	\$24,000	Delivery of four youth-led civic projects: one each in Marton, Bulls, Taihape and District-wide	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, employment of youth development officer (possibly contracted out), reports to funder. In kind support from Council. Cash support from Council Youth Strategy: \$9,000.	Jun-15
Lottery Community Facilities Fund	Renewal of Shelton Pavilion in Centennial Park	\$100,856	Refurbishment of Shelton Pavilion in line with Park Management Plan	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	To be confirmed November 2014
PowerCo Trust Whanganui	Renewal of Shelton Pavilion in Centennial Park	\$21,000	Refurbishment of Shelton Pavilion in line with Park Management Plan	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	To be confirmed November 2015
Whanganui Community Foundation	Renewal of Shelton Pavilion in Centennial Park	\$10,000	Refurbishment of Shelton Pavilion in line with Park Management Plan	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	To be considered (Feb 2015)
Pub Charity	Swim 4 All	\$10,000	Swimming lessons for Primary School aged children in the Rangitikei District	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	Submitted for consideration (Dec 2014)
Whanganui Community Foundation	Swim 4 All	\$10,000	Swimming lessons for Primary School aged children in the Rangitikei District	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	Submitted for consideration (Dec 2014)



Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
Pelorus Trust	Swim 4 All	\$10,000	Swimming lessons for Primary School aged children in the Rangitikei District	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	Submitted for consideration (Dec 2014)
Lottery Community Committee	Swim 4 All	\$10,000	Swimming lessons for Primary School aged children in the Rangitikei District	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	Submitted for consideration (Dec 2014)
KiwiSport	Swim 4 All	\$5,000	Swimming lessons for Primary School aged children in the Rangitikei District	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	Submitted for consideration (Dec 2014)
NZ Community Trust	Swim 4 All	\$10,000	Swimming lessons for Primary School aged children in the Rangitikei District	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	Submitted for consideration (Dec 2014)
Tindall Foundation	Marion Youth Club	\$15,000	To prepare the Youth Club to take part in the Marion Community Charter	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	Submitted for consideration (Feb 2015)
as at 04/09/2014	Confirmed	\$317,644.00					