



Rangitikei
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Rangitikei District Council

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Policy/Planning Committee Meeting

Order Paper

**Thursday, 9 April 2015,
1.00 pm**

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

Website: www.rangitikei.govt.nz

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Chair

Cr Lynne Sheridan

Deputy Chair

Cr Richard Aslett

Membership

Councillors Cath Ash, Angus Gordon, Rebecca McNeil, Soraya Peke-Mason
His Worship the Mayor, Andy Watson (ex officio)

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed



Rangitikei District Council

Policy and Planning Committee Meeting

Order Paper – Thursday 9 April 2015 – 1:00 p.m.

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The quorum for the Policy/Planning Committee is 4

At its meeting of 28 October 2010 Council resolved that 'The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.'

1 Welcome

2 Apologies/leave of absence

3 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

4 Confirmation of minutes

Recommendation

That the Minutes of the Policy/Planning Committee meeting held on 12 March 2015 be taken as read and verified as an accurate and correct record of the meeting.

5 Chair's report

A report is attached.

File ref: 3-CT-15-1

Recommendation

That the Chair's report to the Policy/Planning Committee meeting on 9 April 2015 be received.

6 Heritage Update from the Deputy Chair

A report will be presented to the meeting.

7 Proposed District Plan Changes – Overview and Issues in the Residential Zone

A discussion item is attached.

File ref: 1-PL-2-4

8 Rules Reduction Feedback

A report is attached.

File ref: 3-OR-3-5

Recommendation

That the report 'Rules Reduction Feedback' be received.

9 Activity management templates

The activity management templates for Community Well-Being, Community Leadership and Environmental & Regulatory Services for March 2015 are attached. The Request for Service details will be tabled at the meeting and circulated electronically before the meeting.

File ref: 5-EX-4

Recommendation

That the activity management templates for Community Well-Being, Community Leadership and Environmental & Regulatory Services for March 2015 be received.

10 Update on Legislation and Governance issues

A report is attached.

File ref: 3-OR-3-5

Recommendations

That the report 'Update on legislation and governance issues' to the Policy/Planning Committee's meeting of 9 April 2015 be received.

11 Quarterly reports from Bulls and District Community Trust, Project Marton, Rangitikei Tourism and Taihape Community Development Trust (December 2014)

A memorandum is attached.

File ref: 3-GF-10

Recommendation

That the memorandum "Quarterly reports from Bulls and District Community Trust, Project Marton, Rangitikei Tourism and Taihape Community Development Trust (December 2014)" be received.

12 Review of recent to the Building Act: Schedule 1 exemptions

A report is attached.

File ref: 2-BC-3

Recommendations

- 1 That the report on update to changes of the Building Act 2004 Schedule 1 be received.

- 2 That the Policy/Review Committee recommend to Council that, with respect to the discretion available under Schedule 1(2) of the Building Act 2004,
- EITHER
- 2.1 the policy position adopted in April 2010 continues;
- OR
- 2.2 the policy position adopted in April 2010 continues but is associated with a protocol requiring on-site confirmation of the location of all such structures location and written verification that such structures are erected by authorised agents of the manufacturers;
- OR
- 2.3 all discretionary exemptions are withdrawn but delegated authority is granted to the Environmental And Regulatory Services Team Leader to allow exemptions for temporary structures and engineer-reviewed solutions;
- OR
- 2.4 All discretionary exemptions are withdrawn.

13 Walking / Cycleway along the Rangitikei River

A memorandum is attached.

File Ref: 1-CO-4-6

Recommendation

That the memorandum 'Walking/Cycleway along the Rangitikei River' be received.

14 Review of Heritage Protection Strategy

A report is attached.

File ref: 1-CP-5-1

Recommendation

That the report 'Review of Heritage Protection Strategy' be received.

15 Review of scope of Council's Rates Remission Policy

A report will be tabled.

File ref: 3-PY-1-18

Recommendation

- 1 That the report 'Review of scope of Council's Rates Remission Policy' be received.
- 2 That...

16 Update on the 2015-25 Long Term Plan (April 2015)

At its meeting on 30 March 2015, Council adopted "What's the Plan Rangitikei...?", the consultation document for the 2015-25 Long Term Plan, together with the supporting documents and the associated consultations on the Revenue and Financing Policy, the Policy on Development Contributions and the proposed Schedule of Fees and Charges 2015/16.

Consultation is between 1 April and 4 May 2015.

17 Update on Communications Strategy

A report will be tabled at the meeting.

File ref: 3-CTY-15-1

Recommendation

That the update on the Communications Strategy to the Policy/Planning Committee's meeting on 9 April 2015 be received.

18 Update on the Path to Well-Being Initiative and other community development programmes – April 2015

A memorandum is attached.

File ref: 1-CO-4

Recommendation

That the memorandum 'Update on the Path to Well-Being Initiative and other community development programmes – April 2015' be received.

19 Late items

20 Future items for the agenda

21 Next meeting

Thursday 14 May 2015, 1.00 pm

22 Meeting closed

Attachment 1

Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 12 March 2015 – 1:02 p.m.

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Present: Cr Lynne Sheridan (Chair)
Cr Richard Aslett
Cr Cath Ash
Cr Angus Gordon
Cr Rebecca McNeil

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr George McIrvine, Finance & Business Support Group Manager
Ms Denise Servante, Strategy and Community Planning Manager
Mr Johan Cullis, Environmental Services Team Leader
Ms Katrina Gray, Policy Analyst
Ms Carol Downs, Executive Officer
Mr Kevin Morris, Policy Analyst
Ms Samantha Whitcombe, Governance Administrator

Unconfirmed

1 Welcome

The Chair welcomed everyone to the meeting

2 Apologies/Leave of absence

That the apologies for absence from His Worship the Mayor and Cr Peke-Mason be received.

Cr Aslett / Cr Ash. Carried

3 Confirmation of order of business

The Chair informed the Committee that there would be no change to the order of business from that set out in the agenda.¹

4 Confirmation of minutes

Recommendation

That the Minutes of the Policy/Planning Committee meeting held on 12 February 2015 be taken as read and verified as an accurate and correct record of the meeting.

CA / AG. Carried

5 Chair's report

Resolved minute number	15/PPL/010	File Ref	3-CT-15-1
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That the Chair's report to the Policy/Planning Committee's meeting on 12 March 2015 be received.

Cr Sheridan / Cr Aslett. Carried

6 Issues proposed for Council-initiated District Plan Change

Ms Gray spoke to the report, providing the Committee with a brief overview of the outcomes of the previous workshop session. It was agreed that there would further research into policies adopted by other councils on dwelling separation and shelterbelts with a report back to the Committee's next meeting.

¹ The order of business was subsequently change to allow for staff availability.

Resolved minute number **15/PPL/011** **File Ref** **1-PL-2-4**

That the memorandum 'Rural/Rural Living Zone Feedback and section 32 Report' be received'.

Cr McNeil / Cr Gordon. Carried

Resolved minute number **15/PPL/012** **File Ref** **1-PL-2-4**

That the Policy/Planning Committee endorses the proposed rule changes for the District Plan as outlined in the Section 32 Report without amendment, presented to the meeting on 12 March 2015 and attached to the minutes of the meeting.

Cr Aslett / Cr McNeil. Carried

7 Workshop session – Rules Reduction

Mr Cullis and Ms Gray facilitated a workshop session on the Rules Reduction Taskforce, considering issues in building control, animal control, liquor control and resource consents. Consideration was also given to the consequences of splitting responsibilities over creating and enforcing regulations.

The written comments on the worksheets would be collated, together with points made in discussion, for further consideration at the Committee's next meeting.

8 Activity management templates

Ms Servante and Mr Cullis spoke to the activity management templates for Community Well-being, Community Leadership and Environmental & Regulatory Services.

The main points raised during discussion were:

- With a new MSD Community Investment Regional Manager, it would soon be evident whether the Marton Community Charter would be implemented;
- Progress with the Treasured Natural Environment Theme Group had a high dependency on the representatives from Horizons and Ngati Apa;
- The Buoyant Economy Theme Group could secure a pan-region perspective by tapping into broader networks such as Beef & Lamb and Massey;
- More promotion needed to be done around the Request for Service (RFS) system as the place for residents to go if they had a complaint or noticed an issue within the District that needed rectifying – perhaps using a cartoon

Afternoon tea 3.07 pm / reconvened 3.22 pm

Resolved minute number **15/PPL/013** **File Ref** **5-EX-4**

That the Activity Management Templates for Community Well-Being, Community Leadership and Environmental & Regulatory Services for February 2015 be received.

Cr Sheridan / Cr Aslett. Carried

12 Update on the 2015-25 Long Term Plan (March 2015)

Ms Downs spoke to the report, giving the Committee a brief overview of the proposed schedule for the consultation meetings for the 2015-25 Long Term Plan.

Resolved minute number **15/PPL/014** **File Ref** **1-LTP2015-2**

That the report "Update on 2015 -25 Long Term Plan (March 2015)" be received.

That the Policy/Planning Committee endorses the Engagement Plan for the 2015-25 Long Term Plan.

Cr Gordon / Cr McNeil. Carried

14 Update on Communications Strategy

Ms Downs spoke briefly to the update on the Communications Strategy, providing additional information on Council's new website.

Resolved minute number **15/PPL/015** **File Ref** **3-CT-15-1**

That the report 'Update on the Communications Strategy' to the Policy/Planning Committee's meeting on 12 March 2015 be received.

Cr Aslett / Cr Ash. Carried

9 Review of Policy on Development Contributions

Mr Hodder spoke briefly to the memorandum, providing the Committee with further background to the Policy.

Resolved minute number **15/PPL/016** **File Ref** **3-PY-1-4**

That the memorandum 'Review of policy on development contributions' be received.

Cr Ash / Cr Gordon. Carried

Resolved minute number **15/PPL/017** **File Ref** **3-PY-1-4**

That the Policy/Planning Committee recommends to Council that the current policy on development contributions continue unchanged and that consultation occur simultaneously with the Consultation Document for the 2015/25 Long Term Plan

Cr Sheridan / Cr McNeil. Carried

10 Update on legislation and governance issues

Mr Hodder spoke to the report and narrated a PowerPoint presentation on the proposed regulations under the Food Act 2014.

Mr Cullis provided the Committee with further detail on how the new system will work under the Food Act 2014 and how much onus will be placed on Council.

A draft submission would be included in Council's meeting agenda for 26 March 2015.

Resolved minute number **15/PPL/018** **File Ref** **3-OR-3-5**

That the report 'Update on legislation and governance issues' to the Policy/Planning Committee's meeting of 12 March 2015 be received.

Cr Aslett / Cr Gordon. Carried

15 Update on the Path to Well-Being Initiative and other community development programmes – March 2015

Ms Servante spoke briefly to the memorandum, highlighting the points on the Marton Community Charter, the Healthy Families initiative and the Swim 4 All programme.

Resolved minute number **15/PPL/019** **File Ref** **1-CO-4**

That the memorandum 'Update on the Path to Well-Being Initiative and other community development programmes – March 2015' be received.

C r Ash / Cr Aslett. Carried

11 Draft regional passenger transport plan

Mr Hodder narrated a PowerPoint presentation on the Regional Passenger Transport Plan, which included suggested issues for inclusion in the Council's submission. The presentation would be made available online and copies of submissions to earlier regional passenger transport plans would be emailed to Elected Members.

A draft submission would be included in Council's meeting agenda for 26 March 2015.

13 Updates on the Town Centre Plans for Marton, Taihape, Hunterville and the Implementation of the Bulls Town Centre Plan

Mr Morris spoke briefly to the memorandum, noting that, since he had compiled the report, a facilitator had been appointed to assist with the next stage of the Taihape town centre plan. He undertook to clarify when the traffic crossing in Bridge Street (Bulls) would be made.

Members suggested sending out blank images of the various buildings featured in the Marton competition to make it easier for people to suggest designs.

Resolved minute number	15/PPL/020	File Ref	1-CP-7-5
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That the memorandum 'Update On The Town Centre Plans for Marton, Taihape, Hunterville and the implementation of Bulls Town Centre Plan - March 2015' be received.

Cr Gordon / Cr Ash. Carried

16 Walking/Cycleway along the Rangitikei River – a possible WW1 commemoration project?

The Chair discussed a potential walkway/cycleway along the Rangitikei River as a possible WW1 commemoration project. The following points were discussed:

- Potentially a regional project with collaboration with several neighbouring groups.
- The use of plaques along the trail to tell the stories of WW1 soldiers.
- Potential link to the disused rail tunnels by Mangaweka
- Volunteer groups to complete/provide plantings.
- The project could be on a similar scale and provide similar impact as the Otago Rail Trails.

It was agreed that further research be done into this proposal and a report be brought back to the next Committee meeting.

17 Late items

Nil

18 Future items for the agenda

Walking/Cycleway along the Rangitikei River – a possible WW1 commemoration project

19 Next meeting

Thursday 9 April 2015, 1.00 pm

20 Meeting closed – 5.52 pm

Confirmed/Chair: _____

Date: _____

Unconfirmed

Attachment 2

Policy /Planning Committee – Chairperson’s Report

April, 2015

With the start of the consultation on our Long Term Plan now in progress, it will be necessary for us to make ourselves available for the ensuing meetings with ratepayers.

There are always future issues ahead of us, whether it be in the form of new or changed legislation or submissions to the plans of others. Council recently (31 March) hosted a meeting with rural ratepayers in the Tutaenui area to discuss what their needs are concerning access to water, whether for stock water or irrigation. About 30 folk attended and the feeling was good for doing further investigation as to what quantity of water might be available. Council has the A dam, the Tutaenui bore, Calico Bore, and the B / C dams. Now that Marton has sufficient emergency storage it is time to look at any surplus water resource we might have and ensure that it is used for the benefit of the district.

The government’s desire to double agricultural exports by 2025, creates a further opportunity for us to build on the work undertaken in the Strategic Water Resources Assessment, completed late last year. The central government has invested in the Regional Growth Study (due to be completed in May) this means a collaborative [Manawatu / Wanganui (Horizons)] approach to future economic development strategies. I look forward to seeing the results of this study.

The next **Councillor Street Table** will be held on 16 May. This initiative definitely enables ratepayers to find out what is going on at Council and we are always received positively. Thanks must go to Countdown, for allowing a table outside their shop.

Councillor Lynne Sheridan

Attachment 3

DISCUSSION ITEM

SUBJECT: **Proposed District Plan Changes – Overview and Issues in the Residential Zone**

TO: Policy/Planning Committee

FROM: Katrina Gray, Policy Analyst

DATE: 5 April 2015

FILE: 1-PL-2-4

RESIDENTIAL ZONE

1 Introduction

- 1.1 The key issues identified by staff in relation to the Residential Zone are: daylight setback, building setback and motorhomes.
- 1.2 The guiding objectives can be found in Part A of the District Plan, Built Environment. The key areas are Urban Amenity and the Residential Zone¹. The overall objectives for these areas is to:
- Promote urban areas which have high urban amenity and provide nice places to live.
 - Enable a variety of housing, while achieving high amenity.
- 1.3 The underlying policies which are relevant to the issues discussed in this report seek to:
- Enable a wide range of activities to occur which are appropriate with the existing neighbourhood.
 - Ensure that adverse effects associated with noise, lighting, parking, storage and signage are managed so they do not affect amenity values.
 - Contain residential activities within the residential zone.
 - Control the height and location of buildings to maintain amenity.
 - Minimise signage.
 - Enable a range of housing densities.
- 1.4 The overall intention of the objectives and policies is to ensure the Residential Zone provides a nice place to live.

¹ See page 18 of the Rangitikei District Plan 2013.

2 DAYLIGHT SETBACK

Rule	Current Wording	Proposed Options
B2.1-1	Buildings, parts of buildings and structures (excluding chimneys, antennae and support structures of less than 8 metres height above ground level) must be contained within a recession plane starting 2 metres above the existing ground floor level at each site boundary and projecting inwards at a 45 degree angle. This rule does not apply to accessory buildings and network utilities having a wall height of 2.4 metres and/or a maximum overall height of 3.5 metres and a maximum building length of 9 metres.	Amend rule Status quo

2.1 The intent of the rule is to provide for residential amenity by reducing the potential for shading of adjacent properties to occur.

2.2 The main issues with this rule are:

- Accessory buildings can still create shading for adjacent properties.
- The size of the accessory building to be exempt is very large.

2.3 Options to consider:

Amend the rule	Status quo
Amend the rule to remove the exemption of accessory buildings.	Keep the existing rules. This will keep the recession plane and exempt accessory buildings from complying with the rules.

2.4 It is suggested that the exemption for accessory buildings is removed because garages and other accessory buildings can still create shading and impede on the privacy and amenity of neighbouring properties.

2.5 Taranaki District Plan – has a recession plane requirement for all new buildings, structures and additions to buildings. However, exemptions are provided for garages, carports and accessory buildings where the adjacent owner and occupier have given their written approval.

2.6 Wanganui District Plan – require a recession plane, however allow one breach of no greater than 3.5 metres in height and no more than 6 metres in length.

2.7 Grey District Plan – Requires a recession plane and does not exempt accessory buildings from complying with this requirement.

2.8 Manawatu District Plan – Requires a recession plane and does not exempt accessory buildings from complying with this requirement.

2.9 Feedback Sought

Do you think accessory buildings should have to comply with the recession plane requirements?

Do you think that an accessory building with dimensions 2.4 metre wall height, 3.5 metre overall height and maximum length of 9 metres is too large to be exempt from complying with daylight setback requirements?

Do you think a smaller accessory building should be exempt from complying with the daylight setback rules?

3 BUILDING SETBACK – Accessory buildings

Rule	Current Wording	Proposed Options
Building Setback 2.2-1b)	1 metre from any other site boundary, or 3 metres where the site adjoins any Commercial Zone or Industrial Zone boundary. Note accessory buildings are excluded from this rule.	Remove rule Status quo

3.1 The intent of this rule is to ensure dwellings are setback, but allows for accessory buildings to be built to the boundary.

3.2 The main issue with this rule is that accessory buildings can create issues with shading, privacy, noise and general urban amenity. Accessory buildings can often be used for activities which can create adverse effects for neighbours; e.g. hobbies such as fixing a car, undertaking DIY projects, home gyms etc. In addition, they are often used or converted to sleep outs.

3.3 Options to consider:

Remove the rule	Status quo
This would mean that accessory buildings would need to be setback 1 metre from side/rear site boundaries.	Accessory buildings would be able to continue to be built up to the boundary. Note: also see discussion on daylight setback rules.

3.4 It is proposed that this exemption is removed to ensure separation between buildings in the residential zone.

3.5 Tararua District Plan – No specific setbacks for dwellings or accessory buildings. Reliance is on the recession plane requirements.

3.6 Wanganui District Plan – No specific setback requirements for dwellings or accessory buildings. Reliance is on the recession plane requirements.

- 3.7 Grey District Plan – No specific setback requirements for dwellings or accessory buildings associated with residential use. Reliance on the recession plane requirements.
- 3.8 Manawatu District Plan – requires accessory buildings to be 1 metre from side/rear boundaries.
- 3.9 Hauraki District Plan – A general provision for a 1.5 metre boundary setback.
- 3.10 South Taranaki District Plan – A 1 metre side/rear boundary setback for accessory buildings.
- 3.11 Feedback sought

Do you think accessory buildings need to be setback from site boundaries?

Do you think that a 1 metre setback is necessary or should accessory building setback be reliant on recession plane requirements?

4 **BUILDING SETBACK – Setback from the Rural Zone**

Rule	Current Wording	Proposed Options
Building Setback 2.2-1e)	20 metres of a Rural Zone boundary, where the Rural Zoned land is in separate ownership.	Amend rule Status quo

- 4.1 The intention of this rule is to require separation between residential and rural activities.
- 4.2 The reality is that residential lots adjoining the Rural Zone are not large enough to meet this setback requirement. The 20 metre setback is a large setback to place on most residential sections, and may result in residential sections adjoining the Rural Zone to require resource consent to develop the site.
- 4.3 Options to consider:

Remove rule	Status quo
Remove rule The usual side/rear boundary setbacks would apply (3 metres for a dwelling with windows to a habitable room).	Keep the current rule New buildings will need consent to be placed within 20 metres of the Rural Zone boundary.

- 4.4 Tararua District Plan – no specific boundary setback requirements at all. Rely on recession plane only.

- 4.5 Manawatu District Plan – no specific boundary setbacks where sites adjoin the Rural Zone. Usual setbacks apply. There are range of yard requirements, with the most common being 3 metres for dwellings.
- 4.6 Wanganui District Plan – no specific boundary setbacks where sites adjoin the Rural Zone. Usual setbacks apply.
- 4.7 Grey District Plan – no specific boundary setbacks where sites adjoin the Rural Zone. Usual setbacks apply.
- 4.8 Feedback sought

Do you think it is fair for a site which adjoins a Rural Zone to require consent to construct any building?

Do you think future subdivisions should be designed so sites which adjoin the Rural Zone are able to provide a 20 metre building setback? Is this too large?

5 MOTORHOMES

- 5.1 Recently, there has been an increase in residents enquiring about purchasing a vacant section and wishing to permanently live in a motorhome as their main residence. There are a few examples of this practice occurring in the south-eastern side of Marton.
- 5.2 A self-contained motorhome is considered as a dwelling under the definition in the District Plan. Therefore, it is a permitted activity to live in a motorhome on a site in the Residential Zone. The only requirement is for the motorhome to connect to the reticulated waste and water services.
- 5.3 Options to consider

Add in provisions	Status quo
Add provisions into the District Plan which restrict people living in self-contained motorhomes.	Keep the current rule Self-contained motorhomes will be a permitted activity in the residential zone, provided they can meet the permitted activity standards (boundary setbacks etc.) and are connected to water/waste services ² .

- 5.4 The key question is whether this is a practice which should be allowed or discouraged/managed through a resource consent process.

² Building consent is required for connection to waste/water services.

- 5.5 The option of living in motorhomes may provide for more affordable housing, allow younger residents to experience 'home ownership', and increase the diversity of housing choices available.
- 5.6 Alternatively, the presence of motorhomes in an area may detract from the amenity of the area. Often residents who choose to live in such circumstances create issues, such as untidy rubbish and anti-social behaviours. Placing a motorhome on a site does not count as a capital improvement; therefore, the residents may not be paying their fair rates share. It is also difficult to know when motorhomes are placed on a site. Usually staff will only find out if a complaint is made.
- 5.7 Further to these concerns, the affordability of motor homes is also questionable. The most cost effective self-contained motorhomes on trademe started from around \$10,000. However, the condition of these vehicles was poor. For a high standard motorhome, costs can be the same as a relocatable dwelling. If consent is required to live in a motorhome on a site, then the quality of the motorhome and the view of neighbours could be considered as part of the process.
- 5.8 It may be appropriate for this type of development in the coastal settlements, such as Koitiata and Scotts Ferry, however, is not considered to be appropriate in our District's urban areas due the negative effects on the amenity of the surrounding environment, which may discourage further housing development in that area.
- 5.9 Where motorhomes are allowed under the District Plan, the Health Act, Transport Act and Building Act still need to be complied with.
- 5.10 Wanganui District Plan – No specific restrictions on motorhomes.
- 5.11 Thames-Coromandel District Plan – define temporary living places, to allow for residents to use sections over the summer period for motorhomes/tents. However, do not allow this practice on a permanent basis.
- 5.12 South Waikato District Council – If the motorhome is motorised, they are not defined as a dwelling and are only allowed on the site for a month. If the motorhome is on permanent foundations, then it must be connected to services.
- 5.13 Feedback sought

Do you think people should be able to live in self-contained motorhomes in the Residential Zone?

Should there be controls?

Attachment 4

REPORT

SUBJECT: **Rules Reduction Feedback**

TO: Policy and Planning Committee

FROM: Johan Cullis, Environmental & Regulatory Services Team Leader

DATE: 31 March 2015

FILE: 3-OR-3-5

1 Introduction

- 1.1 At the Committee's 12 March 2015 meeting, a workshop session on rules reduction was held. Local Government New Zealand is preparing a submission and has invited local authorities to contribute and make their own submission to the Rules Reduction Taskforce. Regulations were discussed which staff considered could be altered or abolished.

2 Building

Issue: Council undertakes a large number of inspections to ensure the Building Code is complied with (up to 10 inspections for a new dwelling).

- 2.1 The Committee agreed that it is a good idea to amend building legislation to streamline inspection process for 'low risk' buildings. A higher proportion of risk and accountability would be placed on builders and the industry to protect the consumer and reduce Council liability.

3 Animal Control

Issue: Under the current legislation, theoretically, there should be no dogs left which are classified as 'menacing' because if they belong to the breed type described under schedule 4 in the Dog Control Act 1996, they need to be neutered. But this is not the case.

- 3.1 Significant discussion focused on the issue of the ability of the dog owner. It was agreed that a more robust system needs to be implemented for the suitability of a person who owns a dog, mandatory training/screening as dictated in other legislation such as Sale and supply of Alcohol Act, Firearms Act and Road Transport Act. It was also agreed that the legislation needs to be strengthened, breeds in schedule 4 should be made illegal to own.

4 Bylaws

Issue: Some of the bylaws/plans/policies Council is empowered to create can only be enforced by other agencies (e.g. police).

- 4.1 The Committee agreed that local authorities need to be empowered to issue infringement fees for all legislative functions they undertake, in particular bylaws. The current situation only allows Council to prosecute for bylaws made under the Local Government Act. The only exception is the Dog Control Bylaw which the Dog Act 1996, which specifically make provision for infringements. Prosecution is very costly and is not always the best tool to solve a problem but in many cases Council's only option to address non-compliance.

5 Alcohol

Issue: The Sale and Supply of Alcohol Act has requirements where liquor shops are not permitted to be on the same site as a petrol station, however, it may be okay if they are on the adjacent site

- 5.1 While the Committee agreed that alcohol shops should be able to establish near petrol stations, members did not consider it was appropriate for petrol stations to sell alcohol. The Sale and Supply of Alcohol Act 2012 seems to have inherited parts of the old Sale of Liquor Act 1989 and requires clarification and or review with regard to premises where an off licence can be issued. Currently no off-licence should be issued for petrol stations, certain garages, dairies, convenience stores, conveyances, shops within shops if the public can reach them directly from a shop, or directly from premises where the principal business carried on the site is the sale of automotive fuel.
- 5.1 The legislation restricts commercial freedom for certain businesses on the same premises or adjacent to each other. It may be workable for larger cities but in smaller communities this limits commercial growth and options.

6 Planning

Issue: Everyday people trying to put in a simple resource consent application. The new requirements under Schedule 4 of the RMA now require more information to be included in resource consent applications (e.g. an assessment against Part 2 of the Act).

- 6.1 The Committee agreed that guidance material should be provided to the public to help them with the resource consent process. More guidance from Government needs to be provided to help the public lodge simple resource consent applications. Too often law reforms are made and local government is required to use already

stretched resources to not only implement the changes, but also to develop and provide guidance to the public. Further guidance aimed at the public will also help provide a consistent approach across territorial authorities (there are often different ways Councils implement legislation).

7 Recommendation

7.1 That the report 'Rules Reduction Feedback' be received

Johan Cullis
Environmental & Regulatory Services Team Leader

Attachment 5

COMMUNITY WELL-BEING GROUP OF ACTIVITIES 2014/15			Mar-15
Performance measures in LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Provide opportunities to be actively involved in partnerships that provide community and ratepayer wins	A greater proportion (than in the previous year) of the sample believe that Council's service is getting better: 37% in 2012, 30% in 2013, 16% in 2014	Survey has been posted out. Returned surveys in process of being inputted.	Results to be analysed and reported upon during April.
Requests for Service			
What are they:	Completed on time	Completed late	Overdue
None			
Other Levels of Service			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Maintain information centres in Taihape and Bulls, the gateways to the District	Develop a one-stop shop in Bulls through colocation of Library and information centre.	Concept designs due to be completed and signed off by Council for inclusion in the draft LTP	
	Commission earned - aggregated across Bulls and Taihape - information only	December 2014 \$880.69 (\$819.94 2013) January 2015 \$630.25 (\$1639.82 2014) February 2015 \$1149.32 (\$1367.16, 2014) March 2015 \$941.35 (\$1229.97, 2014)	
	Visitor contacts recorded monthly for Bulls and Taihape - information only	Bulls March 2015, 428 (603, March 14), Taihape March 2015, 458 (628, March 14)	
Contract with local organisations to provide a range of information, such as community newsletters, for local distribution	Through MOU arrangements and work plan	Outline of work programme included in draft LTP. MOU agencies currently preparing more detailed work programmes.Quarterly reports to end of December 2014 presented elsewhere on the agenda.	Agree detailed work programmes and funding allocation through LTP deliberations.
Maintain a website that provides information about Council and community services and activities	www.rangitikei.govt.nz	Final touches to Council's website in process.	Website to be live
Contract with local organisations to provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and social media opportunities.	MOU with Rangitikei Tourism to maintain www.rangitikei.com	As above	Agree detailed work programmes and funding allocation through LTP deliberations.
Contract with local organisations to develop and deliver events, activities and projects to enliven the towns and District	Through MOU arrangements and work plan	As above	Agree detailed work programmes and funding allocation through LTP deliberations.
Contract with local organisations to support, encourage and facilitate business investment within the towns and District	Through MOU arrangements and work plan	As above	Agree detailed work programmes and funding allocation through LTP deliberations.
Facilitate at least an annual opportunity for community organisations to apply for funding under the various grant schemes administered by the Council	Through the Community Initiatives Fund, Creative Community Funding Scheme and Sport New Zealand Rural Travel Fund	Report prepared for F/P committee to review the criteria for the Community Initiatives Fund. Creative Communities round 2 is open.	Creative Communities round to be processed.Community Initiatives criteria to be reviewed.
	Publish the results of grant application process to a Council-run forum show-casing the results of grant application processes where successful applicants provide brief presentations and are open to questions	Nothing further to report at this stage	Business as usual

Major programmes of work outlined in the LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Appropriate range of well-used Council and community facilities and services	Proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver more services in the community	On track - see regular reports prepared for Policy/Planning Committee, Council, Community Boards and Community Committees as necessary.	Ongoing
Contract with Horizons to provide access to a full-time Emergency Management Officer	Maintain contract with Horizons and meet agreed level of service as defined in the triennial work plan	On track	
Arrange regular planning and operational activities	Participate in group and national exercises to test and develop readiness	No activities during this period	An activity has been scheduled for May
Host and chair bi-monthly meetings of Rangitikei Emergency Management Committee	6 meetings held per year	Meeting held on Tuesday 31 March 2015	
Provide fully trained and adequately resourced volunteer personnel who are in a position to respond to rural fire call-out with the minimum of delay	At least two crews (8 people) at all times	No new recruits	
Community Partnership Activity	Delivery of Partnership Board Action Plan	Nothing further to report at this stage	Ongoing
	Delivery of agreed work programme with MOU agencies	Quarterly reports due in February for first six months of 2014/15 presented elsewhere on the agenda	Quarterly reports due 22 May for first nine months of 2014/15
Other programmes of work identified in e.g. activity management plan / major contracts			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Facilitation of Path to well-being theme groups	Marton and Taihape Connections	Marton Community Charter Board meeting held on 10 March.	Marton Community Charter to be progressed
	Community database of contacts available on-line	Database training for Information Centre staff is ongoing.	
	Youth Action Plan	On going	Completion of MSD projects. Work on sustainable funding for youth activities in Marton and Taihape. Prepare application for MYD funding 2015/16.
	Positive Ageing Strategy	On going	Agree and implement follow-on proposal.
	Treasured Natural Environment Theme Group	Nothing further to report at this stage	Smaller projects progressed pending Rangitikei River Accord
	Buoyant District Economy	Inaugural meeting of Theme Group (March 24)	Achieve some consensus for Rangitikei Growth Strategy
Strategic Water Assessment	Further investigations as a result of stage 1	On track	Develop stage 2 projects for inclusion in Rangitikei Growth Strategy
Kensington Road	Review options for full use of site as a transport hub, aim to sell completely.	Nothing to report	

COMMUNITY LEADERSHIP GROUP OF ACTIVITIES 2014/15			Mar-15
Performance measures in LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
The Council to provide leadership to the District and make sensible and prudent decisions	Completion of annual plan actions on time: 92% of Annual Plan actions substantially undertaken or completed during the year, all groups of activities to achieve at least 80% of identified actions	Nothing to report this period	
	Completion of capital programme: 90% of planned capital programme expended, all network utilities groups of activities to achieve at least 80% of planned capital expenditure	Nothing to report this period	
Requests for Service			
What are they:	Completed on time	Completed late	Overdue
General enquiry	None		
Row Labels	Email/Telephone	In Person	Not Provided
Animal Control			
Building Control			
Council Housing/Property			
Culverts/Drainage			
Environmental Health			
Footpaths			
General enquiry			
Halls			
Parks and Reserves			
Public Toilets			
Road signs			
Roads			
Roadside Vegetation/Trees			
Stormwater			
Street Cleaning			
Street Lighting			
Swimming Pools			
Vehicle Crossings			
Waste			
Water			
Grand Total	0	0	0
Other Levels of Service			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Assurance that Council has sound planning for a positive future for the District, taking into account all reasonable and realistic projections	Follow its Public Participation (Consultation) Policy in assessing the impact of its decision-making and involving affected parties appropriately	No reports have been prepared for Council, Committees and Boards that are not reported upon elsewhere.	Ongoing
The Council to be a strong and successful advocate for the District's interests	Be an obvious participant in discussions within the sector and central government on key matters affecting the Rangitikei	Submissions were preapred and approved though F/P, P/PI and Council for the following consultations: Regulations for the Food Act 2014, Horizon's draft Regional Passenger Transport Plan and LGNZ discussion document funding sources for Local Government.	Submission to be made. Watching brief on likely submission to regional LTPs.
Community Boards which are responsive to local needs and improve the nature of Council's local facilities and service delivery	Provide full administrative support for Community Boards for bi-monthly meetings, with officer reports when appropriate, and opportunities to participate in strategic workshops	Neither Taihape nor Ratana Community Boards met during March.	Ongoing

Community Committees which are responsive to local needs and able to liaise successfully with the Council	Provide secretarial assistance for Community Committees' bi-monthly meetings and opportunities for members to participate in strategic workshops	Bulls and Marton community committees met during March.	Ongoing
Collaborative and productive relationship between Council and tangata whenua	Develop well-served and functional relationship with Te Roopu Ahi Kaa and in addition, develop relationships with individual Iwi, hapu and the Ratana community	No meeting this month	Ongoing
Major programmes of work outlined in the LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Strategic Planning Activity	Annual Report 2013/14	Completed.	
	2015-25 Long Term Plan	CD and draft LTP have been subject to Audit during this month.	Aim to have CD and draft LTP adopted for consultation by end March.
	Policy and Bylaw review (as per Policy work schedule)	On track	Ongoing
	Review Governance arrangements for shared services	Nothing further to report	Ongoing
	Comprehensive review of Council's reserve funds		
Other programmes of work identified in e.g. activity management plan / major contracts			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Statutory Policy review	Development of recreational parks and reserve management plans	Centennial Park users group has met to discuss the phasing of the refurbishment project which is due to start in late April.	Ensure actions have been undertaken where appropriate.
	Review Schedule of Fees and Charges	The draft Schedule of Fees and Charges were prepared to be adopted alongside the draft LTP and the Consultation Document.	Need to be finalised by 30 June 2015
	Review statutory policies for LTP	The Development Contributions policy was reviewed at P/PI in March and consultation documents for this and the Revenue and Financing Policy were prepared to be adopted alongside the draft LTP and the Consultation Document.	Consultation process to take place concurrent with the CD/draft LTP.
	Develop Local Approved Products Policy	Completed	
	Review Dangerous and Insanitary Buildings Policy	Consultation during March.	Oral submissions scheduled 30 April 2015

Non-statutory Policy Review	Contaminated land (initially to analyse how the current budget is used, followed by discussion paper on contaminated land in the district and issues needing consideration)	Nothing to report this month	Ongoing
	Reviews of the operational policies for Roading specifically: Footpaths and Vehicle Crossings policy, Unformed Roads policy, and the development of policies to address the standard of access to the last property on any road, to guide the removal and replacement of street trees and to recover costs towards renewal of the roading network from heavy users	Nothing further to report	Oustanding review on policy of standard of access to last property on a road.
	Review the Heritage Strategy	No further progress.	Make a start on this through Wanganui District Council contract.
	Develop and implement Community Housing strategy for inclusion in 2015-25 LTP	Preferred option included in draft LTP and associated budgets.	Consultation process to take place concurrent with the CD/draft LTP.
	Develop an Arts Strategy and an Events Strategy	Enjoying Life in the Rangitikei Theme Group met and considered a draft Events Strategy for inclusion in the draft Rangitikei Growth Strategy	Ongoing
	Earthquake prone building policy review	Nothing to report.	Unlikely to be reviewed this financial year.
	Dog Owner Policy	Completed	
	Noxious weeds (analysis of problems on Council land including road reserves - background for deciding the long-term operational programme with Horizons and REG)	Nothing to report this month	Budgetary provision is included in the LTP for an ongoing programme with REG in line with the proposals received by Council during a presentation from the Horizons team (October 2014).
Bylaw Review	Dog Control Bylaw	Completed	
	Water Services bylaw	This piece of work has been postponed. It is not expected to be completed this financial year.	
Communications	Develop and implement communications strategy	Monthly update provided to Policy/Planning Committee	

ENVIRONMENTAL AND REGULATORY SERVICES GROUP OF ACTIVITIES 2014/15			Mar-15
Performance measures in LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Provide a legally compliant service	At least 92% of the processing of documentation for each of Council’s regulatory and enforcement services is completed within the prescribed times	Consent processing times for the reporting period 100% . A breakdown is as follows: BC 22 out of 22 within time frame, 3 Subdivision and 3 Land use consent granted this month.	Business as usual
	Accreditation as a building consent authority maintained	Maintained	Business as usual
Provide responsive compliance officers	Improvement in timeliness reported in 2013/14 (88% completed, 77% completed in time) NB for 2012/13: 99% were completed and 64% were completed in time	84 RFS received.78 completed and 76 (97%) completed within time.	Business as usual
Requests for Service			
What are they:	Completed on time	Completed late	Overdue
Animal Control	0	0	0
Animal Control Bylaw matter	0	0	0
Animal welfare	0	0	0
Attacks on animal	0	0	0
Attacks on humans	0	0	0
Barking dog	0	0	0
Dog Property Inspection (for Good Dog Owner)	0	0	0
Found dog	0	0	0
Lost Animal	0	0	0
Microchip dog	0	0	0
Property Inspection - Animal Control Problem	0	0	0
Rushing at human	0	0	0
Rushing at animal	0	0	0
Stock worrying	0	0	0
Wandering stock	0	0	0
Wandering/stray dog	0	0	0
Building Control	0	0	0
BCA Complaint	0	0	0
Dangerous or unsanitary building	0	0	0
Property inspection	0	0	0
Environmental Health	0	0	0
Abandoned Vehicle	0	0	0
Dead animal	0	0	0
Dumped rubbish (Outside town boundary)	0	0	0
Dumped rubbish (within town boundary)	0	0	0
Fire Permit - urban (restricted fire season only)	0	0	0
Fire Permit - rural	0	0	0
Food premises health issue	0	0	0
Livestock issues (non-impound)	0	0	0
Noise - day and night	0	0	0
Pest Problem	0	0	0
Recycle Bins	0	0	0
Smell or Smoke	0	0	0
Untidy/overgrown section	0	0	0
Vermin	0	0	0
Totals for group	0	0	0

Other Levels of Service			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Minimal regulatory control	Allow maximum level of exemption where	1 Granted, 0 Declined	Business as usual
District Plan (and other) review processes conducted frugally	Give effect to the reviewed District Plan and monitor any issues potentially resolved through a Council-initiated plan change	P/PL committee have discussed potential plan change required for issues on commercial and rural/rural living zoning	Business as usual
Major programmes of work outlined in the LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Other regulatory functions	Give effect to provisions of enacted Sale and Supply of Alcohol Act		Business as usual
	Give effect to the provisions of the Food Bill,		Business as usual
Major programmes of work outlined in the LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Building Consents	Report on number of building consents processed, the timeliness and the value of consented work	22 processed for January, 22 completed on time, 100%. Value of work \$1,173,674	Business as usual
	Code of compliance certificates, notices to fix and infringements issued.	CCC issues 23 , NTFs 0, Infringements 0	Business as usual
Resource Consents	Report on number of land use consents issued and timeliness, and for subdivision consents and timeliness, and for section 223 and 224 certification and timeliness, abatement and infringements issued.	s221 - 0, s223 - 1 issued 100%; s224 - 1 issued 100% ; 3 Land use and 3 Subdivision consent issued this month 100%; Infringement Notices 0	Business as usual
Dog Control	Report on number of new registrations issued, dogs impounded, dogs destroyed and infringements issued.	0 New Dog Registration, 0 Dog Impounded, 0 Dogs Destroyed, 0 Infringements Issued	Business as usual
Bylaw enforcement	Narrative on enforcement action taken	Litter infringements - 6 -	Business as usual
Liquor Licensing	Report on number and type of licences issued and timeliness of process.	1 Renewal Off Licence, 4 Renewal Manager Certs, 5 Special Licences issued, 1 Club Licence issued	Business as usual

Attachment 6



Rangitikei
UNDISPOIL...

REPORT

SUBJECT: **Update on Legislation and Governance Issues**

TO: Policy/Planning Committee

FROM: Michael Hodder, Community & Regulatory Services Group Manager

DATE: 1 April 2015

FILE: 3-OR-3-5

1 Executive summary

- 1.1 This update notes legislative and regulatory changes in the past month which impact on the Council's operations.
- 1.2 The scope of amendments to the Resource Management Act is being reviewed.
- 1.3 The Ministry for the Environment and Statistics New Zealand will publish Environment Aotearoa 2015 and Environmental indicators Te taiao Aotearoa in mid-2015. The report and indicator web pages will be the first synthesis reports covering all domains (air, atmosphere and climate, fresh water, land, and marine) using the new environmental reporting framework set out in the Environmental Reporting Bill.
- 1.4 The report from the Local Government and Environment Committee on the Buildings (Earthquake-prone Buildings) has been postponed until 30 July 2015.
- 1.5 The Consultation Document for Horizons Regional Council's Long Term Plan 2015/25 will be issued on 2 April 2015.

2 Resource Management Act

- 2.1 Following the results of the Northland by-election, the Prime Minister has stated that the Government would "go back to the drawing board" on the proposed amendments to the Resource Management Act's principles (sections 6 and 7). It is not yet clear whether this means looking for other party support for the original proposals or a focus on other process changes.
- 2.2 Timing for the introduction of an amendment Bill is uncertain, especially since the Minister has indicated that it has yet to be drafted.

3 National Environmental Report

- 3.1 The Secretary for the Environment and the Government Statistician have announced the topics that will be the focus of the Environment Aotearoa 2015 and Environmental indicators Te taiao Aotearoa reports. They include river quality, native plants and animals, ocean acidity, and impacts on human health.
- 3.2 To determine the topics officials assessed existing data available from a list of potential topics to include in the reports. Experts from many sectors provided advice. The Ministers of Statistics and the Environment approved the topics, but the public will be consulted about topics for future reports.
- 3.3 Data to measure the topics come from existing datasets so that councils will not face additional costs. There appears to be considerable dependency on the data gathered for www.lawa.org.nz. For some topics, data of sufficient quality are not yet available. The list of measures, or statistics are still provisional as the assessment process has not been completed and the full set of national indicators, case studies, and supplementary information has not been signed off by the Government Statistician.
- 3.4 Central and local government are working together to improve the representativeness, consistency, and quality of future environmental data and reporting.
- 3.5 The Environmental Reporting Bill is before Parliament and is expected to be passed in the next couple of months. The Local Government and Environment Committee reported back on 30 March 2015.

4 Building (Earthquake-prone Buildings) Amendment Bill

- 4.1 The Local Government and Environment Committee is now not due to report back to Parliament until 30 July 2015. It had been due on 30 March 2015.
- 4.2 Local Government New Zealand has advised that the Minister has signalled there will be changes to proposals in the Bill to align policy with seismic risk and to address concerns regarding engineering capacity – and that these changes are expected to be incorporated in the Select Committee report.
- 4.3 Shortly after the Bill has been re-introduced to Parliament, the Ministry of Business, Innovation and Employment (MBIE) will consult on regulations to support the Bill. These will cover matters such as assessment methodology and prescribed forms (and address the status of existing assessments and criteria for exemptions). MBIE has been working with local government representatives on the development of these regulations and associated guidance.

5 Horizons Regional Council Long Term Plan for 2015/15

- 5.1 Horizons is releasing its Consultative Document for public submission over the period 2 April to 4 May 2015. The key issues noted in the Council's media release are weed harvesting of Lake Horowhenua, the Palmerston North Bus Network Review, exiting of the Road Safety Activity, changes in how the Animal Health Board is funded, consideration of increased SLUI funding and information on guiding land use decisions.
- 5.2 A draft submission will be prepared for Council's consideration at its meeting on 30 April 2015.

6 Recommendation

- 6.1 That the report 'Update on legislation and governance issues' to the Policy/Planning Committee's meeting of 9 April 2015 be received.

Michael Hodder
Community & Regulatory Services Group Manager

Attachment 7



Rangitikei
UNUSPILY...

MEMORANDUM

TO: Policy/Planning Committee

FROM: Denise Servante, Strategy and Community Planning Manager

DATE: 26 March 2015

SUBJECT: **Quarterly reports from Bulls and District Community Trust, Project Marton, Rangitikei Tourism and Taihape Community Development Trust (December 2014)**

FILE: 3-GF-10

1 Background

- 1.1 Rangitikei District Council has developed a Memorandum of Understanding with four key stakeholder agencies - Bulls and District Community Trust, Project Marton, Rangitikei Tourism and Taihape Community Development Trust. An annual sum of \$100,000 is available to be allocated amongst the groups as a contribution towards their agreed work plan. The Memorandum of Understanding sets out the expectations of each party in relation to the partnering arrangements, reporting and monitoring.
- 1.2 As part of the MOU, each agency submits a report quarterly to the Chief Executive. These reports are due on 20th of May, August, November and February.
- 1.3 Attached are the most recent reports submitted to the Chief Executive during February 2015. They cover the 6 months to end of December 2014.
- 1.4 The quarterly reports are circulated to elected members for information. Generally commentary is provided formally in February/March (in anticipation of the coming years' work programme) and September/October (once final reports are received relating to the full financial year). Council has already considered the framework for the work programme for 2015-18 in preparation for the Long-Term Plan.
- 1.5 This memorandum, therefore, provides the most recent reports for information with limited commentary on the highlights of the first six months.

2 Bulls and District Community Trust

- 2.1 These six months have seen the newly appointed Community Development Manager, Jayme Anderson, getting to grips with her role. Highlights include the successful Wearabull Arts and Bulls' Got Talent event in August and the District final, Rangitikei's Got Talent in September.

- 2.2 The Community Development Manager has also undertaken to facilitate the Bulls Youth Development Project funded through the Ministry for Youth Development.

3 Project Marton

- 3.1 Marton Market Day was held in November and, despite the weather, attracted up to 3,500 visitors. The Marton's Got Talent was also successful, particularly in engaging with the Samoan community. The Christmas Giving Tree produced "the best result to date" and a new initiative, the Community Cooking Classes was a sell-out.

4 Rangitikei Tourism

- 4.1 Some rebranding is taking place, promoting the agency as rangitikei.com to align with the website. The website continues to grow and secure increasing traffic. District brochures and Cycle maps have been produced and distributed at significant events in the District.

5 Taihape Community Development Trust

- 5.1 The Trust has been fortunate to receive an influx of new Trustees which has ensured that it is functioning in accordance with its Trust Deed. Highlights for this period include the Christmas Parade and the Community Christmas Dinner, and, of course, the very popular Taihape's Got Talent. In addition, the Trust Manager completed a survey and focus group research on housing (and other) needs for those planning to retire in Taihape.

6 Recommendation

- 6.1 That the memorandum, "Quarterly reports from Bulls and District Community Trust, Project Marton, Rangitikei Tourism and Taihape Community Development Trust (December 2014)" be received.

Denise Servante
Strategy and Community Planning Manager

Appendix 1

STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS: BULLS AND DISTRICT COMMUNITY TRUST

July 2014 – Dec 2014

Group of Activities: Community Well-being

Activity: Economic development and District Promotion

Activity goals:

To promote the District as a place to visit and to live
Attractive and vibrant towns which are sustainable

Contribution to four well-beings: Cultural well-being; Economic Well-being

Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

Goal 1:	Promotion of the District as a place to visit and to live	
Outcome:	Up to date and relevant information for visitors and residents on a range of services, activities and attractions	
	Outputs and Milestones	Progress to date
Project 1:		
Producing and disseminating information via newsletters and/or websites	Promote Rangitikei brochure/map Bulls and Rangitikei Welcome Packs Brochures Website Facebook Link to Rangitikei.com Raid on Wellington Bulls to Scotts Ferry Newsletter	<p>1 Welcome to Bulls Pack issued during this time to new residents. Influx of 38 Samoan families into Bulls November and January, packs to be distributed.</p> <p>Bulls Enterprise handed management of the website and abull register to The Trust. Monthly bullitinn and events are shown on www.unforgetabull.co.nz, with essential updates begun. Manage Facebook pages Bulls NZ (1315 likes). New information on community groups, events and happenings reaches at least 100 fans, with interactive posts at least once a week. With new business in Bulls and changes at Wallace imminent, a new business map is under production. This is an initiative to promote business, provide information to visitors, and raise some additional funds for the Trust. Completion is due by Christmas. Bulls to Scotts Ferry Newsletter continues strongly with funding from Dudding Trust. 1050 delivered by local volunteers. Printed by local business, and folded by local rest home residents which has made them feel connected with the community.</p>

Project 2:		
Assist with Bulls website www.unforgetabull.co.nz	Maintain www.unforgetabull.co.nz website Link to www.Rangitikei.com Promote to local businesses to increase listings	Assist with queries from www.unforgetabull.co.nz website. 4 new businesses are to be listed on the website.
Project 3:		
Manage social media sites	Maintain Bulls NZ FaceBook page	Increase of facebook fans, we now have 1315 likes, an increase of 44 since last period.
Project 4:		
Promote ad hoc events/activities	Bulls School held their annual cross country at Rangitikei Golf Club. Late Night Shopping in Bulls – new initiative	A very successful cross country event with families and teachers praising the venue and the organisation of the event. This was held on 2 September 2014, and was a very successful and engaging event. Bulls School says this aligns with their community goals. Bulls businesses held a mid-winter late night shopping event on 9 July 4-8pm. This was a trial due to the cold weather, however was very successful with most of the 8 businesses making high sales. Some of the businesses noted that they had more sale in the 2 and a half hours than they did in the whole week. Other had more sales than what they had done in a day. All businesses that participated were happy with the outcomes. In the lead up to Christmas, we had two late night shopping events planned for Thursday 27 November and Friday 12 December 4-8pm. These were well supported by the locals and out of town stalls attended to support the event. Cr McNeil worked hard to ensure a successful event.
Project 5:		
Media	Regular articles in the local newspapers promoting events. Articles/adverts in other regional/national papers, as appropriate. Radio promotion as required and if funding available	Articles/adverts in other regional papers, as appropriate. Positive article on events held in Bulls. A large weekend write up was in the Wanganui Chronicle about Bulls, as well as a positive write up about the Rangitikei's Got Talent. As well as numerous regional articles surrounding the appointment of the new Community Development Manager.
Project 6:		
Brochure	Maintain Bulls brochure.	Developing new business map as above. We have 8,000 in production. We have a good stock of brochures which won't require reprinting for at least a year. Currently exploring options with the aim for it to be finished following the Wallace Developments completion.

Project 7:		
Women's Lifestyle Expo	Organise and coordinate promotion regionally to promote the district with activities and events.	Rangitikei Tourism and the Trust have rebooked a site at the expo to be held 10 th and 11 th of May, planning is taking place for this now.
Project 8:		
Promote available assistance/advice services	Vision Manawatu/ Destination Manawatu Promote Business assistance/training opportunities	Rangitikei Tourism has taken the lead role building a relationship with these two organisations.

Outcome:	Active promotion of the District nationally and internationally as a lifestyle destination	
	Outputs and Milestones	Progress to date
Project 1:		
Producing and disseminating information via newsletters	Bulls to Scotts Ferry Bullitinn distributed to 1050 people in Bulls, Rural, Scotts Ferry and Ohakea.	Bulls to Scotts Ferry Bullitinn distributed to 1050 people in Bulls, Rural, Scotts Ferry and Ohakea. It is delivered monthly, 11 times a year. It is full of local news, and its popularity is always growing. We are having increased enquiries surrounding listings community groups and new businesses, as well as success stories of our Youth.
Project 2:		
Producing and disseminating information via websites and social media	Provide up to date information about projects, events, activities and community organisations.	Provide up to date information about projects, events, activities and community organisations on Bulls website and Facebook. This encourages the community to engage with local groups and events.
Goal 2:	Attractive and vibrant towns which are sustainable	Attractive and vibrant towns which are sustainable
Outcome:	The development of events, activities and projects to enliven the towns and District	The development of events, activities and projects to enliven the towns and District.
	Outputs and Milestones	Outputs and Milestones
Project 1:		
Matariki	Organise and coordinate	2014 Matariki did not eventuate due to the Marae's commitments. Planning to have an evening concert for the children in 2015. The Community Development Manager is planning with Parewahawaha Marae, and Bulls School.
Project 2:		
Rangitikei Wearabull Arts	Organise and coordinate	Wearabull Arts was held on August 30 th at the Bulls Town Hall. Last year was a record 35 entries, with this year's entries reaching 24. Although this was lower than hoped, we attained 11 entries from local primary schools, and a record 9 entries for Bulls Got Talent. This is more than double last year's entrants. The level of creativity and skill was noticeably higher in the Wearabull Arts, whereby the combined Got Talent show exhibited the wonderful range of talents through and varying cultures participating to such a high standard.
Project 3:		
Bulls Got Talent	Organise and coordinate	Show was held in conjunction with Wearabull Arts. We exceeded our aim of 8 entries for this show, and hope to expand in order to strengthen the event.
Project 4:	Promote, and encourage	Thanks to funding from RDC Community Initiatives and Lions

Rangitikei's Got Talent		foundation, Rangitikei's Got Talent was held at the Bulls Town Hall on 20 September. This was the first year that Bulls hosted the event, with an impressive turnout of 200 – especially on election day! There were great levels of talent, from young and mature, as well as local Samoan groups and locals. We attained great volunteer support for the event. Final cost to Trust was \$462.00.
Project 5: Free outdoor concert	Organise and coordinate an event for February 2014	The Rhythm in Bulls summer concert was on February 22 nd 2014. A time change of 4pm – 8pm meant that this was an ideal time for families (the target audience). Local Bulls Got Talent winner Anna Hartley also performed. 2015 event is planned for Saturday 28 February 4-7pm again with local talent performing.
Project 6: Bulls Christmas Parade and Family Fun Day	Facilitating, organising/encouraging and finding appropriate volunteers to assist.	The event held 8 th December 2014. Local volunteers helped out with the event, and we had 100 children through the cave on Saturday. Helen Cooper and James O'Regan worked hard to ensure a successful event. Collaboration with the Bulls School in running the Free Family Fun afternoon and Gala day, which was highly successful with the school raising \$20,000 and participation by many families.
Project 7: Youth Project	Work with youth – facilitate	Thanks to the support of council, I attended the Masterton Youth Conference in July. This was a hugely inspiring conference demonstrating the massive potential that we have with our youth in the district. I am looking to begin a district wide Youth Ambassadors group in future. New initiative: An agreement has been made with council regarding a Bulls Youth Project, contributing to the Town Centre Plan. The Community Development Manager has undertaken a Bulls Youth Project, with planning through October and the initial meetings with 12-24 year olds in November and December.
Project 8: Rangitikei event(s)	Work with other Town Coordinators on a Rangitikei's got talent.	Plans for towns to hold their own Talent shows with finale in September completed successfully here in Bulls. Marton to host 2015 finale show on 5 September.
Outcome:	Support, encourage and facilitate business investment within the towns and District	

	Outputs and Milestones	Progress to date
Project 1:		
Wallace Development	Support, encourage, and liaise to provide links and information that if helpful to this new large development which will benefit our community.	Development is almost completed. BP together with Wild Bean Café has opened, as well as Jabies Doner Kebab and Feastabull, Mint Café, Four Square and Bar and the new 24 hour toilets. Thai House opened in November. Planning for Westpac ATM to be located on Development site following Bank closure in February. This type of investment is great for the town and we welcome new business.
Project 2:		
Encourage business opportunities	Encourage opportunities for business ventures as appropriate. Look at opportunities now and when they come along and report on them.	New business is opening up all over Bulls. We have a Barber shop opening where Posh Comfort used to be, Pritchards Kitchens has been bought and will be a new Aluminium Joinery company. Your Top Draw has expanded into Feilding, reopening as Coffee on the MOOve. Fashion-A-Bull outlet store has opened. LaBulls has relocated into Palmerston North, however Bali and Teek remains in Bulls. A pet lodge has also moved to Bulls. This movement is all great for the town, and maintains that most of the shops are tenanted.
Project 3:		
Promote businesses to start up and/or relocate to Bulls or Rangitikei	Provide information and show enthusiasm to those who show interest!	See Late Night Shopping initiative above. Three businesses have collaborated to produce a radio advertisement, as well as social media interactions and competitions to entice travel to Bulls, as well as raise engagement on social media. Businesses are beginning to prepare for the busy season, with lots of travellers around the town.

Group of Activities: Community Well-being

Activity: Community partnerships

Activity goals:

To proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver across the community outcomes.

Contribution to four well-beings: Economic Well-being

Contribution to community outcomes; Access to health services, A safe and caring community, Lifelong educational opportunities, A buoyant District economy, A treasured natural environment, Enjoying life in the Rangitikei

Goal 1:		To proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver across the community outcomes.
Outcome	Effective programme of work through the Path to Well-being Initiative	
	Outputs and Milestones	Progress to date
Project 1:		
Access to health services	Liaise with theme group.	The Chair of the Trust continues to actively participate in this group, and the Southern Rangitikei Health and Social Services network meetings. A Fall Prevention Programme has been in Bulls since Sept, planned with Te Ora of the DHB, this concluded in November and has been aimed at older community residents, with evaluation results concluding this was a valuable course with increased awareness of services available.
Project 2:		
Safe and caring communities	Liaise with theme group. Continue education and get updates on installed CCTV cameras.	Will assist with information and links to groups in Bulls. Work with local Police and Community group in regards to the cameras. Coordinator has joined the CCTV working group which is facilitated by Council.
Project 3:		
Lifelong Educational Opportunities	Liaise with theme group, schools, early childhood centres	New Kindy to potentially open here in Bulls due to the inundation on waiting lists. This is great to support our future generations from a young age, and support families to stay in the area. Porse carers looking at working in the area.
Project 4:		
A buoyant District economy	Liaise with theme group	
Project 5:		
A treasured natural	Liaise with theme group, Rangitikei Environment	Rangitikei River meeting held in August, the volunteer work to

environment	Group/Friends of Mt Stewart/Rangitikei River Forum	remove Old Man's Beard is much appreciated. River users meeting postponed til March.
Outcome	Increased social capital/cohesion/resilience	Increased social capital/cohesion/resilience
	Outputs and Milestones	Outputs and Milestones
Project 1:		
Acknowledging, thanking and rewarding volunteers	Thank you cards sent and acknowledgements to volunteers who helped with the What A Load Of Bulls Wearabull Arts	
Project 2:		
Collaboration and networking	Liaise with community groups and key individuals. Build/maintain relationships with the various communities within our community, eg Maori, seniors, sports clubs, Museum, etc	The Trust has supported the Steering Group in applying for funding to Pub Charity for a community initiatives project.
Project 3: Community High Tea	Organise and Coordinate	This is planned for 8 March 2015, to collaborate with International Women's Day and Wanganui Women's Network. This will also aid in providing info for the Rural residents of the support services Wanganui and the Women's Network has to offer.
Project 4: Town Centre Plan	All Steering Group meetings attended	Work with Steering Group, plan has been produced and presented to Council.
Project 5: Small Town Conference 2013	Liaise with Event Manager in Balclutha	The 2014 event was cancelled in Petone. Awaiting information for 2015.
Outcome:	Appropriate range of well-used Council and community facilities (ranging from active development of new facilities to ensuring the community gets good use out of what it has already)	
	Outputs and Milestones	Progress to date
Project 1:		
Community leisure facilities	Domain – encourage more use, work with clubs to unite, support affiliation with Rugby and Sports Club. Encourage and work with Rangitikei Golf Club as they are at risk.	The Rangitikei Golf Club continues to be a benefit to the community and recognised by overseas players. Reports are published in the Bullitinn. The Bulls Tennis Club continues to be used to a high level and is a great benefit to the community. Monthly updated are published in the Bullitinn.
Project 2:		
Golf Course Programme	Work on beautification in town, this includes town hall, museum, domain and golf club	PD workers have been out regularly. The coordinator managed 2 community workers, who undertook several duties which included

		assisting at the Bulls Rose Show, Golf Club, Painting of the Bull, assisting with Bulls Christmas Parade.
Project 3:		
Bulls Town Hall	Meet with users twice a year to establish any maintenance, new requirements	The installed lights continue to be of high benefit to the community, are used well and immensely appreciated. Meeting of users planned for May.
Project 4:		
Walker Park/Haylock Park	Ensure that facilities are clean, mown, cared for, and promoted well for people to use both local and travelling public	The parks are well used. The daffodils are currently coming through. Community garden is being explored for Haylock Park.

Appendix 2

2nd Quarter 2014/2015: July-Dec 2014

Project Marton

Group of Activities: Community Well-being

Activity: Economic development and District Promotion

Strategic Priorities:

- Attracting (and retaining) sustainable businesses in the District
- Attracting people to the Rangitikei to live (or to stay living here)

Contribution to four well-beings: Cultural well-being, Economic Well-being

Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei



Key Strategic Priority:	Promotion of the District as a place to visit and to live.	
Goal 1:	To coordinate and support greater activity and community cohesion in the Marton and District areas.	
Outcome 1:	Up to date and relevant information for visitors and residents on a range of service, activities and attractions.	
	Outputs and Milestones	
Project 1: (1.1.1)		
Monthly newsletter	Project Marton will continue to produce a monthly community newsletter. This cements connectivity between residents, clubs, organisations, churches and businesses, effectively communicating information to the wider community.	Achieved & Ongoing: 70 per month hard copies, delivered to public spaces. 780 monthly emailed. 48 Services supported with information disseminated and 90 Community Clubs/events promoted.
Project 2: (1.1.2)		
New Marton brochure:	Project Marton has developed the Discover Marton brochure, with ambient and captivating graphics this is a great brochure for visitors and is to be kept up-to date and in line with our new branding.	Achieved: 2000. Disseminated through info sites and cafes. A design that is easy to amend for reprints as change requires.
Project 3: (1.1.3)		
Information Packs	Produce Information Packs for new and potential residents. Include a wide range of information from schools to recreational opportunities and general useful information. Work with local real estate agents and property managers to disseminate.	Achieved & Ongoing: 72 Distributed over this period.
Project 4: (1.1.4)		
Promotion of Ad hoc events	Promotion of events for other local organisations through FB, email, newsletter, community board. Encourage community	Achieved & Ongoing: This is a popular service, received well. Events and activities promoted. 73 Social club, 51 Social services, 38

	support for local events.	events.
Project 5: (1.1.5)		
Rangitikei District Pack	Support town coordinators and Rangitikei Tourism to produce and disseminate promotional pack.	Achieved: Hard copies printed and PDF now available on line at rangitikei.com
Project 6: (1.1.6)		
Womens Expo	Support town coordinators and Rangitikei Tourism with the promotion of District at the Womens Expo.	Achieved: In collaboration with information centres and other town coordinators. Successfully raising awareness of Rangitikei and the facilities and events. Much interest in the heritage weekend and cycle trails.

Outcome:2	An up to date, relevant and vibrant on-line presence with information about services, activities and attractions, the District lifestyle & job opportunities.	
	Outputs and Milestones	
Project 1 (1.2.1)		
Social Networking	Establish interactive and up-to-date presence on Facebook. Help local businesses get their information on a collaborative platform. Use email e-newsletter to effectively get information of events, businesses, clubs and initiatives out to the public.	Achieved & Ongoing: Further. Likes this quarter to 576. (20% increase in the 6months) Facebook regularly updated. Community updates emailed every week with all upcoming information for the community. Reach averaging 1500 per week.
Project 2: (1.2.2)		
Website	Work collaboratively with the Rangitikei-based Coordinators and District Council to support promotion of Rangitikei.com, including our own Marton page. www.MartonNZ.com This will create a strong and continuous front of mind marketing for Marton, and the entire Rangitikei District, including information for both local residents and visitors.	Achieved & Ongoing: Regular updates to website including the Marton calendar and newsletter. Website is constantly promoted through email signatures, Facebook, newsletter.

Key Strategic Priority:	Attractive and vibrant towns that attract business and residents	
Goal 2:	To enhance visitor experience and economic potential	
Outcome 1:	The development of events, activities and projects to enliven the towns and District	
	Outputs and Milestones	
Project 1: (2.1.1)		
Market Day:	Deliver successful Marton Market Day to encourage diversity and create a platform to build on community connection and cohesion. The day is also significant for both established businesses and	Achieved: Despite poor weather forecasts it produced a very good day, with over 200 stall sites allocated, entertainment covering 2 stages. Visitor number approx. 3.5k.

	individuals looking for an opportunity to build new business.	
Project 2: (2.1.2)		
Branding	Project Marton will further develop the Marton brand to support pride in our own unique identity.	Achieved & Ongoing: Project Marton continues to sell the tee shirts and other merchandise. No further branding set yet for this year, however there remains strong interest in establishing more informative signs on SH1 and SH3.
Project 3: (2.1.3)		
Marton Harvest Festival	A month long Festival celebrating our identity, culture and history, including the much enjoyed Scarecrow competition. Promote the events on four successive Saturdays – culminating with the Project Marton Harvest Fair held at Marton Park. This all day event will include Craft Fair, a free outdoor concert, children's games and activities, the huge Giant Pumpkin Competition, and will feature celebrity chef demonstrating Harvest Fare. All events focus upon family-friendly days and activities for the whole community to come together and celebrate our history, culture and identity.	In progress: To be held on the 22 nd March in the Marton Park. Will include stalls, music, beer brewing competition, scarecrow competition, pumpkin competition, celebrity chef demonstration Mike Van de Elzen.
Project 4: (2.1.4)		
Hanging Baskets	Continue working with service groups to enhance street beautification with the use of floral hanging baskets.	Achieved & Ongoing: Working in conjunction with Lions these have to be installed for summer with impatiens as main floral. These have lasted well through the important visitor months of November, December and January.
Outcome 2:	Support, encourage and facilitate business investment within the towns and District	
	Outputs and Milestones	
Project 1: (2.2.1)		
Build and support strong networks and relationships with key business stakeholders, including the Youth Employment and Business Support Officer, Marton	<ul style="list-style-type: none"> *Attend required meetings *Disseminate information to stake holders *Attend and report to Marton Community Committee *Maintain awareness of opportunities to create sustainable economic growth. *Encourage healthy partnerships within the local community, district and neighbours, actively promoting Marton outside of Marton. *Keep up to date with current information locally, regionally and 	Achieved & Ongoing: Presented activity report at each MCC meeting. Facilitated Health Network meetings Attended Marton Town Centre planning meetings, supporting initiatives from this, and disseminated information to public through usual channels. Hosted 2 After 5 meetings. One at the budget centre, the other at Property Brokers

Ward Councillors, RDC staff and to assist in developing social activities during the year to enable local businesses to get to know each other share ideas and support.	nationally continually seeking out new possibilities and funding sources to enable community and economic development. *Identifying means through a collaborative framework to support council long term objectives to encourage sustainable economic development.	
Project 2: (2.2.2)		
Work with youth and business development co-ordinator.	Encourage business opportunities within Marton. Utilising the networking skills of a variety of resourceful people/organisations to encourage business to set up in Marton. This achieves more job opportunities, retain more residents, and encourage more people to come and live in Marton.	In Progress. Project Marton has been actively working within the parameters of the Steering committee to encourage new business and engage with the current ones through the initiatives created through the MTCP process.
Project 3: (2.2.3)		
Service Excellence Awards	Creating a culture of excellence throughout our businesses and community. Open for nomination from the public, a great opportunity for locals to connect with local business. Generate a high level of service, giving locals a town culture to be proud of.	Achieved & Ongoing: This continues to be held quarterly. Bill Mathews of McVerry Crawford was winner for this period.
Project 4: (2.2.4)		
After 5 Network	Work collaboratively with local business to establish a networking group to support local business, identify potential initiatives, and develop a supportive framework with which to support and nurture new business and maximise opportunities for new business.	Achieved & Ongoing: These continue to be bi-monthly. 2 events held in this period, Budget Centre and Property Brokers.
Project 5: (2.2.5)		
Security Cameras.	Continue to work with NZ Police, Rangitikei District Council and other town stakeholders towards successfully having CCTV cameras installed district wide.	In progress and ongoing: All funding was raised by Project Marton for the whole Rangitikei District. Work to be completed by end of February.

Goal 3:	Support greater community cohesion and engagement.	
Outcome 1:	Increased social capital/cohesion/resilience	
	Outputs and Milestones	
Project 1: (3.1.1)		
Timebank	<p>A community 'Bank' where participants give of their time, using their talents and skills, to help others. The hours can be accrued for personal use.</p> <p>Time banking is becoming a valuable tool within communities to effectively build community resilience. Marton will benefit by being able to engage members of the community, helping and supporting one another and bringing the community closer together. Time banking recognises the many hours that volunteers often put in, and helps to repay the favour...Often, due to lack of services or financial constraints people are unable to access the services they require. Timebanking is an effective method of filling that gap.</p>	<p>In progress and Ongoing: Regrouping, with support from coordinators nationwide. There remains strong interest in developing this to the level that would be truly comprehensive and supportive of members.</p>
Project 2: (3.1.2)		
Rangitikei's Got Talent	Project Marton will support town coordinators and service groups to promote an environment for locals including youth to develop the talent potential within a supportive districtwide arena.	<p>Achieved: Worked with both Taihape and Bulls to achieve this district-wide event. This year was held in Bulls. (Each year is held in different town)</p>
Project 3: (3.1.3)		
Marton's Got Talent	Project Marton will support Youth development officer, youth leaders and service groups to help promote an environment for people to develop their talent potential, including musical, dance, and cultural. This will help to engage our youth in a productive manner, while building confidence and self-esteem, meet new friends and open their minds to new potentials.	<p>Achieved: Very successful. Attended by 500. Presented the best opportunity so far for engagement with the Samoan community. Every category was won by members of our Samoan Community. Volunteer support was very diverse including churches, schools and sports clubs.</p>
Project 4: (3.1.4)		
Christmas Tree Giving	Project Marton will support Westpac bank to run the Christmas Giving Tree project. Gifts are distributed through Marton Christian Welfare and Te Kotuku Hauora social services to families in need.	<p>Achieved: <u>Best result to date</u>. Hundreds of gifts were delivered to families and children throughout the community, along with food parcels prepared by Marton Christian Welfare.</p>
Project 5: (3.1.5)		
Community Cooking Classes	Project Marton will facilitate community cooking classes by working collaboratively with groups in our area. This will empower	<p>Achieved: Full house, well received with participants all grading opportunity as "Very Valuable" Worked in conjunction with Budget</p>

	community members, especially the young, to be able to be self-sufficient, while being more informed about their food choices, and the effect on their budget/nutrition.	Service and Super Grans, holding the classes at the Rangitikei College cooking rooms.
Project 6: (3.1.6)		
Build and support strong networks and relationships with key community stakeholders, and to deal appropriately with or pass on concerns or issues raised.	Attend agreed local meetings, particularly those that are relevant to building community capacity and any required by key funding partners such as Rangitikei District Council. Promote the activities and facilities available to the local community through support by: Support the development of the Marton website Produce and distribute monthly newsletter Liaise with local media (to promote new ideas and events and report on current ones). Develop and build on local events, and activities to engage all members of the community.	Ongoing: Coordinator reports to the Marton Community Committee every month, raising awareness of activities being undertaken within the community. Regularly updates website with events and activities Produced newsletter July/Aug/Sept/Oct/Nov/Dec Regular communication with press. Work with schools, clubs and churches to promote and support their events.
Project 7: (3.1.7)		
Acknowledging, thanking and rewarding volunteers	Open Day: Meet & Greet: Creating an opportunity for all groups, clubs and organisations to come together to promote their respective organisations and actively seek new recruitments. This opportunity for the community bridges the difficulty of the initial contact with new recruits, allowing a no obligation introduction to everything Marton has to offer. It allows a comfortable setting in which all locals are welcome to explore the opportunities available to them.	Achieved: Rather than holding an open day Project Marton held an open "Thank you BBQ" for volunteers in December. Held at Arahina. This was an opportunity to celebrate the volunteers.
Outcome 2:	Appropriate range of well-used Council and community facilities and services	
	Outputs and Milestones	
Project 1: (3.2.1)		
Promote use of facilities and services.	Promote the use of halls, community kitchen and parks. Encourage community events that use these facilities	Ongoing: Project Marton continues to receive queries for venues and uses every occasion to promote the facilities within the district, including our own events.

Group of Activities: Community Well-being

Activity: Community partnerships

Activity goals:

- Developing, with partners, the right mix of service provision to complement the attractions of the natural landscape and vibrant communities
- To proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver across the community outcomes.

Contribution to four well-beings: Economic Well-being

Contribution to community outcomes; Access to health services, A safe and caring community, Lifelong educational opportunities, A buoyant District economy, A treasured natural environment, Enjoying life in the Rangitikei

Goal 4:		Effective programme of work through the Path to Well-being Initiative
Outcome 1:		Actively participate in the Path to Well-being programme of work
		Outputs and Milestones
Project 1: (4.1.1)		
Access to health services	<p>Through the Marton connections project we have identified the gaps and barriers to services within our area. Each one of these will be addressed.</p> <ul style="list-style-type: none"> • Lack of public awareness of services available • Services unavailable in Marton • Lack of viable transport • Wrong or unhelpful information at agencies. <p>Work with the steering committee to develop viable action plan for service delivery.</p>	<p>Ongoing:</p> <p>Project Marton continues to work with agencies to address these issues for the community and to champion the on-going services here and attracting/supporting other agencies to deliver services within the community.</p>
Project 2: (4.1.2)		
Safe and caring communities	Build relationship with the organisations that support this outcome.	Ongoing: Continuing support for the community through dissemination of information from these organisations.
Project 3: (4.1.3)		
Lifelong Educational Opportunities	Disseminate information as it comes to hand.	Ongoing: Dissemination of all information as it comes to hand.

Project 4: (4.1.4)		
A buoyant District economy	Investigate opportunities for economic growth. Support business leaders and contribute to discussions on growth and promotion of businesses.	Ongoing: Currently no further movement within this group, however Project Marton continues to facilitate After 5, supports further opportunities for businesses. In discussion as to how we can support new initiatives such as Pop-up shops.
Project 5: (4.1.5)		
A treasured natural environment	Dissemination of information to the wider community. Liaise with group about concerns within the community. Encourage community participation with any projects.	Ongoing: Dissemination of all information as it comes to hand.
Project 6: (4.1.6)		
Enjoying life in the Rangitikei	Encourage retailers/craftspeople/community groups to promote their art/business. Ongoing discussion about events and opportunities for promotion of district and district wide events to encourage participation.	Ongoing: Leading the reproduction of a new arts brochure in conjunction with artists district-wide. In collaboration with other town coordinators, to promote district wide events nationally.

Appendix 3

STRATEGIC PERFORMANCE FRAMEWORK MOU ORGANISATIONS:RANGITIKEI.COM

Group of Activities: Community Well-being

Activity: District and Business Promotion

Activity goals:

To promote the District as a place to visit and to live

Attractive and vibrant towns that attract growth

Contribution to four well-beings: Cultural well-being; Economic Well-being

Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

Goal 1:	Promotion of the District as a place to visit and to live	
Outcome:	Up to date and relevant information for visitors on a range of services, activities and attractions	
	Milestones	
Activity 1:		
Produce and/or disseminate information via newsletters and/or websites	<ul style="list-style-type: none"> • Maintain up to date district wide information on www.rangitikei.com • Quarterly e-newsletters to members and interested parties on district happenings via www.rangitikei.com • Maintain Social Media pages, promoting networking throughout Rangitikei Businesses and with other regional agencies • Website on mobile platform 	<ul style="list-style-type: none"> • Rangitikei.com have maintained event listings while working on finding and correcting inefficiencies in the website. • E-Newsletters are now more frequent, by monthly. Members also receive updates on training opportunities made available through Vision Manawatu. <ul style="list-style-type: none"> • Advice and quotes have been sought to seek funding for website upgrades and fix issues that have become present due to updates in technology. • Meet with Branding designer to work on creating a clear brand representation for rangitikei.com and the district. (Funding to be sought.) • New retail, service and produce businesses have joined the

		membership outside the scope of "Tourism".
Activity 2:		
Promote Rangitikei as a destination.	<ul style="list-style-type: none"> Promote Rangitikei Tourism product through regional visitor initiatives. 	<ul style="list-style-type: none"> 4945 District brochures were distributed this period. 82 District information packs have been distributed to real estate agents and Ohakea community coordinator. Also an edited version to assist the Samoan contingency arriving with extra, Medical and emergency information, Schools, childcare and immigration centre contacts. New Members approached ex. Village Milk to add a foodie trail to our district promotion showcasing local produce and products available from the farm gate. 150 District information packs have been distributed. Continued contract with Palmerston north International Airport. Large d district map image advertising. Continued contract with Jasons travel media ltd. Nationwide distribution of Rangitikei district map. With 18,000 left until reprint 5390 distributed. With great demand the district cycle way maps are out. With scarce

		financial support a reprint is in question.
Outcome:	Up to date and relevant information for residents on a range of services, activities and attractions	
	Milestones	
Activity 1:		

<p>Produce and/or disseminate information via newsletters and/or websites</p>	<ul style="list-style-type: none"> • Maintain events listings on rangitikei.com. • Facebook posts and Twitter tweets for iconic events. • Image/video galleries on rangitikei.com, Facebook, YouTube Channel 	 <ul style="list-style-type: none"> • QR code Product placement taster linking to Rangitikei.com. • Stickers have been placed in various locations through and around the district/country. • Regular tweets around event promotion and day to day random great finds or pics. • Use of online live chat system ha increased. • Website traffic has increased by 26% 900+ user on the same period last year. • Facebook likes keep growing and Rangitikei tourism also have control of the Bulls NZ, and Rangitira golf club pages • Drafting event policy to streamline the process, and collection of event information. Coming into line with neighbouring districts policies which will also enable Rangitikei.com to take advantage
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		<p>of their marketing media displays and big screens as well as increased promotion through the national event calendar. Connecting with Stuff, AA Travel, Time out, Yahoo NZ, MSN NZ, and the NZHerald.co.nz.</p> <ul style="list-style-type: none"> • Website traffic has increased this period compared to last year up 44% from 10,953 to 15,784 With a 4% rise in returning visitors. • Facebook has had steady organic growth with the Photo competition activity hitting 1200 views in 3 hours.
Outcome:	Active promotion of the District nationally and internationally as a lifestyle destination	

	Milestones	
Activity 1:		
Actively promote Rangitikei as a destination on the web	<ul style="list-style-type: none"> Collaborate with Green Plum Group to promote Rangitikei as a visitor/lifestyle destination. 	
Activity 2:		
District wide promotion through media & promotional imagery.	<ul style="list-style-type: none"> Collaborate with District groups on media promotions. Develop and keep up to date district promotional media aligned with rangitikei.com <ul style="list-style-type: none"> Promote Rangitikei 'Postcard' DVD on USB Flash drives. Update/cycle State Highway signs with new images promoting new strap line. 	<ul style="list-style-type: none"> Working through the design of a collaborated Cycleways map with destination Manawatu. Received funding from creative communities NZ towards the walking photographic gallery to be completed post competition. Investigating the scope for business and event billboard to be placed in or around district entry points. Worked with Rangitikei farm stay and Country calendar to provide a visitor package. In conjunction with show going to air featuring RT Farm stay. Rangitikei.com photo competition is up and running. Supported by RDC, Rathmoy lodge, Gravity Canyon, Mangaweka adventure company and creative communities NZ Rangitikei.com provided images to RDC for their marketing use.

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Goal 2:	Attractive and vibrant towns that attract growth	
Outcome:	The development of events, activities and projects to promote the towns and District as a great place to live and visit	
	Milestones	
Activity 1:		
Annual district wide promotion through supporting iconic events.	<ul style="list-style-type: none"> Promote all annual iconic events on rangitikei.com. Promote iconic events on Facebook and Twitter Follow up with post event information on Facebook & Twitter 	<ul style="list-style-type: none"> Promotion of the What a load of Bull Wear a Bull Arts and Bulls as got Talent on Facebook and Event finder as well as setting up and selling tickets to the event through the event finder ticket system. Rangitikei Farmstays Mud Muster set to become an iconic event for the district with double in numbers this year. We promoted through facebook, twitter, newsletters to our 700+ database and Newspapers. Carried out design and creation of the What a load of Bull Wear a Bull arts and Bull has got Talent. Theme, Tickets, Posters, Certificates, VIP packs and settings. Supported new coordinator through event organisation and running. Provide Information point at the Turakina highland games. 600 brochures into packs for the Marton country music festival.
Activity 2:		
District wide promotion	<ul style="list-style-type: none"> Register new Cycle Trail from Wanganui to Hunterville 	<ul style="list-style-type: none"> Signage plan for the three rivers

through newly developed Cycle Trails.	<p>with NZ Cycle Trails.</p> <ul style="list-style-type: none"> • Organise official launching of Gentle Annie and new Wanganui/Rangitikei Cycle Trail. • Follow up with post event information on Website and Social Media pages 	<p>cycleway is completed and application being prepared to add the ride to the NZ Cycleways touring circuit.</p> <ul style="list-style-type: none"> • 4500 Cycle maps have been distributed in the last 12 months, 500 left collaborating new map with Manawatu. • The Three rivers cycle way signage has been given to council for the roading team to erect. Sport Wanganui and crank it cycles have been approached to be involved in a cycle race on the trail.
Outcome:	Support, encourage and facilitate business investment within the towns and District	
	Milestones	
Activity 1:		
Corridor Connection Events	<ul style="list-style-type: none"> • Hold 2-3 Corridor Connection Events each year for all tourism operators, people interested in starting a tourism business, regional partners and other interested parties. Invite engaging speakers and provide support to businesses through education opportunities, media, networking and other opportunities for each event. 	<ul style="list-style-type: none"> • Held AGM with guest speaker Lance Bickford from Destination Manawatu discussing "The Country road NZ" brand and Andrew Watt from Horizons on keeping our water ways protected as tourism operators/river users, also supplying spray bottle and detergent packs to pass on to visitors and make available to recreational groups and information centres. John Key was invited but returned apologies due to his busy election campaign. However were joined by Ian Mckelvie, whom briefly shared a few words on his view on tourism in the district.

RT

Group of Activities: Community Well-being

Activity: Community partnerships

Activity goals:

To proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver across the community outcomes.

Contribution to four well-beings: Economic Well-being

Contribution to community outcomes; Access to health services, A safe and caring community, Lifelong educational opportunities, A buoyant District economy, A treasured natural environment, Enjoying life in the Rangitikei

Goal 1:	To proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver across the community outcomes.	
Activities	Programme of work through the Path to Well-being Initiative	
	Outcomes and Milestones	
Activity 1:		
Access to health services		
Activity 2:		
Safe and caring communities		
Activity 3:		
Lifelong Educational Opportunities		
Activity 4:		
A buoyant District economy	<ul style="list-style-type: none"> Collaborate with neighbouring District/Regional organisations to create partnerships with a focus on promoting the Rangitikei as a lifestyle/visitor destination ensuring the district interests are fed into regional and national networks. 	
Activity 5:		
A treasured natural environment		<ul style="list-style-type: none"> Distributed River user clean up kits to operators, community groups, scouts, hiking clubs.
Activity 6:		
Enjoying life in the Rangitikei		
Activities	Building social capital/cohesion/resilience	
Activity 1:	Outcomes and Milestones	
Acknowledging, thanking and	<ul style="list-style-type: none"> Recognition of local volunteer businesses and people 	

RT

rewarding volunteers	who donate information and imagery for promoting the District. <ul style="list-style-type: none"> Acknowledge all organisations who participate in the launch of the new Cycleways. 	
Activity 2:	Outcomes and Milestones	
Activity 3:	Outcomes and Milestones	
Activities:	Support, encourage and facilitate the use and development of Council and community facilities within each area (ranging from active development of new facilities, to ensuring the community gets good use out of what it has already)	
	Outcomes and Milestones	
Activity 1:		
Produce and/or disseminate information via newsletters and/or websites	<ul style="list-style-type: none"> Promote Council and community facilities on rangitikei.com Information in community newsletters as appropriate 	
Activity 2:		

District Promotion/Website (Approx 12 hours/week):

\$15,000 +GST

Continued development and maintenance of Rangitikei.com
 Develop rangitikei.com on a mobile platform
 Hosting fees, domain name registrations, email hosting
 Updating page information
 Uploading event information, image galleries, partnership links
 Website promotion – regional/national
 Corridor Connections/business support/training

NZ Cycle Trail Registrations / New Trail Launches:

\$7000 +GST

Complete NZ Cycle Trail application for Wanganui to Hunterville Cycle Trail
 Erect signage for Gentle Annie Trail and new Trail
 Coordinate official opening events for both trails

RT

Promotional material

Update State Highway Signs with new images:

\$8000 +GST

Run competition for residents and visitors to obtain new images

Design new imagery for signs promoting "Rangitikei – Live your city escape"

Produce and erect new signs

Produce set of temporary skins for iconic events based on website images

RT

Appendix 4

Group of Activities: Community Well-being

Activity: Economic development and District Promotion

Activity goals:

To promote the District as a place to visit and to live
Attractive and vibrant towns which are sustainable

Contribution to four well-beings: Cultural well-being; Economic Well-being

Contribution to community outcomes: A buoyant District economy, Enjoying life in the Rangitikei

Goal 1:	Promotion of the District as a place to visit and to live	To coordinate and support greater activity and community cohesion in the Taihape and district areas.
Outcome:	Up to date and relevant information for visitors and residents on a range of services, activities and attractions, promotions, residents and business	
	Outputs and Milestones	Progress to date
Project 1:		
Producing and disseminating information via newsletters and/or websites, face to face contact, email, all forms of telecommunication. Being accessible for all.	Promote Rangitikei brochure/map Promote the Rangitikei Information Pack Develop a '10 best things to see/do' in Taihape poster 11 <i>Talk Up Taihape</i> e-newsletters per year emailed to at least 200 people. Newspapers, radio	Achieved. <i>Talk Up Taihape</i> , Year 6 #6 was distributed on 25 June; #7 on 1 August, #8 on 1 September; #9 on 30 September, #10 on 3 November and #11 on 4 December. Achieved. '10 best things to see/do' posters are on back of public toilet doors. Hand out Information Packs as appropriate.
Project 2:		
Manage the Taihape website	Maintain www.taihape.co.nz website Link to www.Rangitikei.com Promote to local businesses to increase	Ongoing. Was advised that there was a problem with website so asked people to check and get back to us. 1,286 looked – 18 comments that the website "looks good – is fast – even from overseas." Achieved. Ongoing. New listings – Andrea Spicer Jeweller and

	listings. List Situations Vacant for the benefit of locals but also to attract people to live in Taihape.	Plateau Surveyors. ManaBus advertised for drivers in the region.
Project 3:		
Manage social media sites	Maintain Taihape NZ FaceBook page Maintain NZ Gumboot Day FaceBook page	Ongoing. Likes = 1,001.. Hits: 507 – Taihape Birthday; 559 – Taihape College demolition; 426 – Faith wins; 368 – Taihape gymnasts; 269 – ex-musicians on Good Morning show; Spring Fling = 802; TGT = 816; 266 - Evento TAS; 230 - Mayor's notices; 4,278 – new Taihape gumboot sign; 2,437 – SEA Oct; 2,371 – SEA Nov. Ongoing. Likes = 602.
Project 4:		
Promote ad hoc events/activities	Maintain relationship with KiwiRail to promote (steam) train visits to Taihape. White Ribbon event. TV filming. Guinness World Record attempt at mass gumboot throwing. As required.	Promoted 28 Sept train. Asked businesses to send 'blurb' to Jan, Rotary, to be promoted by train conductor – 5 responded. Steam Train planned for Gumboot Day 2015. Achieved. White Ribbon events with W&I and REAP for 22/11 - Vic Tamati , Gabe Quirk and local gym attendees (tug-of-war with Riders), 26 Nov with Vic Tamati, Gabe Quirk, local musicians and 27 Nov (TAS). Have funding ex Pub Charity to repair the big black gumboot –Waiouru Paint & Panel will do this in Jan. Community Christmas dinner – 72 people attended. Taihape New World donated much of the food, with sponsorship/help from Katrina O'Brien, Bennetts Funeral Services, Senior Citizens, Angela Oliver, TWMC, Alastair Maclean, Anglican Church, Mayor Watson, Dave and Sandra Spier, TCB, Tania Paikea, Alf Simi, Tanya Beatty, Witika family, Straggle Muster (band).
Project 5:		
Media	Regular articles in the local newspapers	CD Times: 22 July – Talent time again – Taihape's Got

	<p>promoting events. Articles/adverts in other regional/national papers, as appropriate. Radio promotion as required. Weekly radio interview with Ski FM to promote local events and activities.</p>	<p>Talent advert Wanganui Chronicle: 23 July – Ideas fest planned for town’s revamp Central District Times: 29 July – Walkabout for future – Have your say now on elderly housing 5 August – Taihape’s Got Talent – advert Wanganui Chronicle: 13 August – Taihape’s talent urged to enter CD Times: 5 August – Positive ideas to brighten town 19 August – Stamping around globe – Taihape’s Got Talent advert 26 August – Painting the town yellow – Blast from the past photo – Taihape’s Got Talent advert (thanks to sponsors/helpers) Wanganui Chronicle: 3 Sept – Home-school students take Taihape event Mountain Scene, Queenstown: 4 Sept – Queenstown hosting national gumboot throwing champs CD Times: 9 Sept – Taihape Birthday – advert; 1894-2014 Taihape Celebrates Rangitikei Mail: 11 Sept – RGT advert CD Times: 23 Sept – Community make most of birthday Chronicle: 24 Sept – A lot of talent on show in Rangitikei CD Times: Letter to Editor – Blooming good Nicola-Mary Geraghty, TAS student, has now finished her weekly What’s On In Taihape on Peak FM. Feed story ideas to CD Times/Chronicle reporters. 11 Nov – Taihape promised technology edge; Xmas Parade advert. 18 Nov – Gym members prepare for battle; Christmas dinner back on the menu. 25 Nov – Xmas Parade advert. 2 Dec – Christmas fun Saturday. Xmas Parade advert</p>
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		x 2. 9 Dec – Memorial park makeover; Tinsel in Taihape; Festivity in the sun.
Project 6:		
Brochure	Update Taihape brochure	Planning has started – getting quotes. Accepted Lianne Adam's quote – will print 5,000 copies. Will apply for funding to Pub Charity and/or other funders.
Project 7:		
Town/district promotion	Organise and coordinate promotion in Wellington (Raid on Wellington?) and regional towns (eg Women's Expo in Palmerston North in May/Man Show in Nov) to promote Taihape and/or Rangitikei activities and events.	Attended AGM of Rangitikei Tourism at Sugar Plum on 27 August. ELITR meeting decided it would be appropriate to attend Women's Expo and Man Show alternatively in future years.
Project 8:		
Promote available assistance/advice services	Vision Manawatu Training, eg Ruapehu REAP Mokai Patea Services Business assistance/training opportunities	Ongoing, as relevant. Promote REAP courses.

Outcome:	Active promotion of the District nationally and internationally as a lifestyle destination	
	Outputs and Milestones	Progress to date
Project 1:		
Regional/national promotion activities	Promote Gumboot Day regionally, nationally and internationally.	G Day tag is on email signature. Queenstown at Waitangi Weekend 2015 will be a major opportunity.
Project 2:		
Producing and disseminating information via newsletters	<i>Talk Up Taihape</i> e-newsletter distributed to at least 20 people living out of Taihape.	Achieved.
Project 3:		
Producing and disseminating information	As above. Provide up to date information about	Ongoing. Update Events Calendar weekly.

via websites and social media	projects, events, activities and community organisations on Taihape website. Provide up to date information for R/T website which is linked to Taihape website.	
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Goal 2:	Attractive and vibrant towns which are sustainable	
Outcome:	The development of events, activities and projects to enliven the towns and District	
	Outputs and Milestones	Progress to date
Project 1:		
Gumboot Day	Organise and coordinate Gumboot Day	Date has been set for Saturday 7 March 2015. Stall-holders are starting to register. Steve Hollander, Curring Edge Sport (Event Manager NZ Rural Games) has offered to be MC. Organising art workshops to encourage participation in Gumboot Day competitions – youth, W&I, seniors, schools/early childhood centres/ groups. The inaugural North Island Gumboot Throwing Champs will take place at 2.00pm on Gumboot Day.
Project 2:		
Spring Fling	Organise and coordinate a Spring promotion for local businesses	Achieved. Worked with Claybird Gallery & Garden Centre to distribute 130 pots of spring flowers – daffodils, ranunculus and anemones– along the main street for Sept. Spring Fling window display had 19 businesses enter. The winner was Taihape Engineering Ltd (CD Times advertising package). 2 nd was Producers Market/The Hair Shop (Peak FM advertising package). Highly commended were the Majestic Theatre and Pilgrim Threads. The People's Choice vote winner was the Triple Centre – a \$50 bouquet sponsored by Westpac. Worked with TCB to hold the Taihape 120 th birthday (since the settlers arrived) on Monday 15 Sept at Majestic Theatre – cutting the cake, signing the

		birthday book and viewing the doco "Turangaarere: the John Pohe story" – 44 attendees. Greenhaus sponsored red and white geraniums to put outside shops in December – a Xmas look!
Project 3:		
Christmas Parade	Organise and coordinate a 2014 Parade	The Christmas Parade was resoundingly successful – excellent positive feedback – 23 floats (30+ vehicles). Great to have carols playing in the street, and the ni-Vanuatu Singers dancing and singing in the street after the Parade – and to have locals dancing in the street too! New competition – best decorated bike/trike/scooter. Prizes from Property Brokers, Taihape Honda, Lianne Adams.
Project 4:	Complete NZBTA Constitution and apply for incorporation. Attend the World Boot Throwing Championships if funding can be obtained.	Achieved. Incorporated on 12 July 2014. IGM was held on 28 Sept in Taihape – 11 attendees, 22 apologies. 26 members to date, of which 13 are financial, 2 are honorary. The NZBTA Board met on 9 Oct – planning events in Queenstown for the inaugural Hilux NZ Rural Games and setting up a Taihape Gumboot-throwing Club. Skellerup is a major sponsor – for NZBTA admin, NI/SI champs, NZ Champs, Gumboot Day. It is planned to take 5 administrators/helpers, 4 men + 4 women throwers to the NZ Champs in Queenstown.
Project 5:		
International Women's Day	Organise and coordinate an event for 8 March	Planning is underway.
Project 6:		
Producers Market	Support and promote the Producers Market	Ongoing
Project 7:		
Taihape activity trail	Continue to develop a children's activity trail round Taihape town based on The Lost Gumboot book	
Project 8:		

Rangitikei event(s)	Work with Bulls and Marton Town Coordinators on Rangitikei's Got Talent. Work to support Ratana's Got Talent and Turakina's Got Talent for 2014. Work with Mangaweka organisers on Mangaweka Day + Fakes & Forgeries exhibition. Support the Rangitikei Youth Forum	Ratana, Turakina and Hunterville declined to be involved for 2014. There is interest by Hunterville for 2015. Final RGT held in Bulls on 20 Sept – Bulls Town Hall was packed! Organised a bus from Taihape to Bulls, via Marton, for supporters. Local band 'Faith' was runner-up in the Open section.
Project 9:		
Hanging baskets	Continue to work with businesses to reinstitute floral hanging baskets	Businesses are waiting until the CCTV cameras are installed.
Project 10:		
Taihape's Got Talent	Organise Taihape's Got Talent	Very successful TGT on 23 August – 8 entries/ 2 guest artists (Richard Aslett and John Seagar, violinist from Auckland) - enthusiastic interest in holding TGT 2015. TGT 2015 will be 22 August.
Project 11:		
Service Excellence Awards	Continue to promote our monthly SEA to develop a culture of excellence throughout our businesses and community.	July winner was Nicki Gray (Greenstone Insurance), August winner was Julie Gates, (Claybird Gallery & Garden Centre) – for her work with daffodils in pots, Sept winner was Sheryl Srhoj, (Information Centre (9 nominees)), Oct winners were Joseelleene Greenlees/ Emily Srhoj (Taihape Pharmacy), Nov winner was Jeffrey Wong (Alex Wong Ltd), Dec winner was Chris Bennett (Bennett Funeral Services/Bennetts Furnishers). McDonalds Taihape now sponsors this monthly Award - \$30 vouchers.

Outcome:	Support, encourage and facilitate business investment within the towns and District	
	Outputs and Milestones	Progress to date
Project 1:		
Support businesses to work together	Tai-Happy Hour Business Forum	Encouraged Arohanui Hospice to develop a brochure of all Opportunity shops in Taihape – to promote Taihape as an Op Shop destination.

		The 3 July Tai-Happy was hosted by Little Blue Lamb (8 people/7 businesses); 7 August by Just4You/Arohanui Hospice (11 people/8 businesses); 4 Sept by Event Safety Medics (Keith Rowland) – (6 people/5 businesses), 2 Oct by Selwyn Bethune, Fixer (13 people/11 businesses), 6 Nov by Greenhaus (2 people/2 businesses), 4 Dec was cancelled.
Project 2:		
Promote business opportunities	Promote opportunities for business ventures as appropriate.	Ongoing. Businesses did not want a Totally Terrific Taihape winter sale promo.
Project 3:		
Promote businesses to start up and/or relocate to Taihape or Rangitikei	Encourage anyone who shows some interest!	Supported Arohanui Hospice assess viability of setting up in Taihape – they are due to open 21 Nov. Promoted Selwyn's new business by inviting him to host Tai-Happy Hour. Three new businesses – PilgrimThreads, Fixer, Kingfisher Cafe. New mosque has set up.
Project 4:	Support new businesses and help to retain existing businesses. Give opportunities to business to showcase themselves in <i>Talk Up Taihape</i> and on the Taihape FaceBook pages.	Offer space for a Business Profile in each <i>Talk Up Taihape</i> . Share information on FaceBook. Provide copy of <i>Talk Up Taihape</i> at Info Centre counter.
Project 5:		
Encourage late night shopping opportunities, especially prior to Xmas.	Promote this at Tai-Happy Hour and among individual businesses.	Will do so from Oct Tai-Happy Hour. No interest by businesses.

Group of Activities: Community Well-being

Activity: Community partnerships

Activity goals:

To proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver across the community outcomes.

Contribution to four well-beings: Economic Well-being

Contribution to community outcomes; Access to health services, A safe and caring community, Lifelong educational opportunities, A buoyant District economy, A treasured natural environment, Enjoying life in the Rangitikei

Goal 1:	To proactively seek out opportunities for collaboration and support/facilitate inclusive partnerships to deliver across the community outcomes.	
Outcome	Effective programme of work through the Path to Well-being Initiative	
	Outputs and Milestones	Progress to date
Project 1:		
Access to health services	Liaise with health professionals. Promote different forms of exercise in Taihape. Promote Green Prescription opportunities.	Ongoing. Attended the first session of the Falls Prevention Programme at the Health Centre on 3 July. Promoted Green Prescription opportunity at Pool to a member at 1 Oct Focus Group.
Project 2:		
Safe and caring communities	Liaise with theme group and TCB. Continue to ensure Taihape receives sufficient CCTV cameras. Promote anti-violence in town, eg Police programmes/poster, White Ribbon, work with Taumarunui Women's Refuge to enhance services to battered women. Continue to work with RDC to develop youth services/Centre in Taihape.	Achieved. Cameras are still due to be installed. Signed an MOU with Refuge to provide crisis advocacy regarding safe housing requirements – and will start a group in Taihape to support battered women until Refuge workers can get down to Taihape. Achieved. Continue to support the work of The Hutt. Attended the opening on 1 July.
Project 3:		
Lifelong Educational Opportunities	Liaise with theme group, schools, early childhood centres, Te Kohango Reo, Ruapehu REAP	Regular liaison with REAP – promote REAP courses. Attended a REAP Board workshop on governance on 8 July.
Project 4:		
A buoyant District	Liaise with theme group. Support local	Encourage Buy Local in <i>Talk Up Taihape</i> .

economy	businesses.	
Project 5:		
A treasured natural environment	Liaise with theme group, Rangitikei Environment Group/Friends of Mt Stewart/Rangitikei River Forum	Ongoing. Attended AGM on Rangitikei Environment Group on 1 Sept.
Project 6:		
Enjoying life in the Rangitikei	Walk-tober Swim 4 Life Work with Coordinators to update Rangitikei Arts & Crafts brochure – liaise with local artists for up to date information	Cancelled ELITR is changing to a new swim lesson programme. Gathered info from local artists for new brochure. This is currently being put together in Marton. Chaired the ELITR meetings on 30 July and 3 Nov.
Project 7:		
TimeBank	Continue to develop the TimeBank project to recognise the many hours that volunteers often put in and to help support bringing the community closer together.	

Outcome	Increased social capital/cohesion/resilience	
	Outputs and Milestones	Progress to date
Project 1:		
Acknowledging, thanking and rewarding volunteers	Liaise/work with Library on their Volunteer event, promote this.	Achieved.
Project 2:		
Collaboration and networking	Liaise with community groups and key individuals. Build/maintain relationships with the various communities within our community, eg Maori, seniors, etc Become a face and vital link where the coordinator is accessible and approachable, and people feel listened to. Establish and promote Time-Banking.	Ongoing. Regular liaison with THL, O&B, MPS, W&I, RDC, Police, REAP, Heartlands, Project Marton, Rangitikei Tourism, Bulls & District Community Trust, Richard Aslett (Mangaweka), TAS, TCB, REG, Rotary, Clubs Taihape, NZBTA.
Project 3:		

Friends of Taihape	Develop a database of 'Friends' – primarily ex-Taihapeites. Seek support for local projects, events, activities.	
Project 4:		
Work with NGOs and government agencies	<p>Manage the MSD project, Taihape Connections, to meet the requirements of the funding. Liaise with Marton Connections. Promote the work/services of such agencies plus community groups.</p> <p>Develop the monthly Managers' Gatherings – TCDT, Police, THL, Mokai Patea Services, Raetihi Community Trust, W&I, TAS.</p> <p>Develop the monthly Taihape Networking Group meetings with all service/community providers.</p> <p>Develop plans for an improved skate-park.</p> <p>Establish and develop the Rangitikei Housing Advisory Group.</p> <p>Continue to organise Civil Defence training for volunteers.</p>	<p>Taihape Networking Group meetings held on 2 July, 6 August, 3 Sept, 1 Oct, 5 Nov and 3 Dec. Presentations were REAP, MPS budgeting services in Taihape, Community Dietician, MPS budget services/LAPP, CYF services, Youth Aid services. At present trying to change days to meet.</p> <p>Achieved. Ongoing.</p> <p>Waiting to hear back from RDC re re-siting memorial garden to extend the skate-park. Had this raised in Park Users mtg (+ mountain bike trail, fitness challenge)</p> <p>Achieved. 90 responses to survey. Held 2 x Focus Groups – Yes (will be retiring in Taihape) and No/ Undecided. Will collate this info and progress ideas for solutions to issues. Attended presentation by Ryman Retirement Villages on 3 Sept.</p> <p>Waiting to hear back from Paul Chaffe re training to develop a Community Response Plan – for those who have completed the first trainings.</p>
Project 5:		
Support community groups	Assist groups/act as an umbrella group for funding applications, eg Korowai Ball, Drama Club, Whanau Sports Day.	Achieved. Ongoing. Supported application by Birds on Signs group to Earle Creativity and Development Trust for signage – initially declined, but funded privately by the Earles.
Project 6:		
Project 7:		

Finances	<p>Ensure accurate financial records are kept.</p> <p>Change to xero.com accounting system.</p>	<p>Achieved. Financial Statements for Yr End 30 June 2014 have been approved.</p> <p>This has been slow progress, but is almost completed!</p>
Project 8:		
Funding	<p>Apply to Lottery Community, Lottery Community Facilities Fund, Whanganui Community Foundation, Dudding Trust, COGS, RDC Community Grants (Creative Communities etc), Pub Charity, local sponsors, WPI and other funding providers as relevant.</p> <p>Ensure accountability reports are submitted.</p>	<p>Received \$3,632.85 ex COGS towards assistant manager's wage.</p> <p>Completed Pub Charity accountability report for \$717.40 towards TGT costs.</p> <p>Received \$1,743.10 ex Pub Charity towards costs of repairing the big black gumboot. Waiouru Paint & Panel will do repairs in January.</p> <p>Received \$517.50 ex RDC – final payment towards TGT/MGT/RGT 2013.</p> <p>Completed Lottery Community accountability report for 2013/14 grant - \$8,000.</p> <p>Submitted Lottery Community funding application for 2014/15 - \$19,785.</p> <p>Received \$2,000 ex Creative NZ Communities for Taihape Grandstand mural project.</p> <p>Received \$1,779.79 ex Infinity Foundation Ltd towards Xmas Parade costs.</p> <p>Received ex Pub Charity \$843.51 for First Aid training for pool lifeguards.</p> <p>Applied to Pub Charity for \$560 for signage for White Ribbon Events Boards.</p> <p>Applied to Grassroots Trust Ltd for \$7,691.31 towards Gumboot Day costs.</p>
Project 9:		
Staff/volunteers	<p>Manage staff and volunteers appropriately.</p> <p>Ensure contracts are up to date for all staff.</p>	<p>Have 2 volunteers – Christina Meredith (cataloguing photos of decorated gumboots, A3 paper gumboots) and Viv Mortland (media file). Invited all volunteers to TCDT Xmas BBQ and/or gave chocolates/Farmlands vouchers.</p>

Outcome:	Appropriate range of well-used Council and community facilities (ranging from active development of new facilities to ensuring the community gets good use out of what it has already)	
	Outputs and Milestones	Progress to date
Project 1:		
Taihape Leisure Centre	Undertake the administration for Clubs Taihape Inc. of the development of Taihape Leisure Centre/Hub. Ensure the Business/Financial Plan is prepared for review by RDC.	Waiting on Gaylene for upgrade of lease of part of Memorial Park for the Hub. Les is on the Steering Group looking at town facilities/CBD upgrade – still waiting for result of this community consultation. Met with Danny Jonas, Sport Wanganui on 23 Sept – he is involved with district wide sport strategy. John B/Robert unable to attend. Received figures from RDC re costs of the Park maintenance contract (\$20,000pa). Met again with TCB and NZMCA re NZMCA using croquet grounds. C/T happy for casual camping but not for a formal lease with NZMCA.
Project 2:		
Hautapu hydro scheme	Coordinate the re-commissioning of the Hautapu hydro power scheme Ensure the RMA application is completed and submitted	Queries from peer feedback still need addressing to complete resource consent application. Plans are underway to do this.
Project 3:		
Taihape Swim Centre	Manage the Taihape Swim Centre.	Writing the annual Pool report for RDC. Pool Manager's updated employment contract has been signed. The Pool opened 3 Nov – will close on 29 March 2015.
Project 4:		
Taihape Town Hall	Encourage use of the Taihape Town Hall.	Ongoing.
Project 5:		
CCTV cameras	Help to ensure that Taihape has sufficient CCTV cameras to cover the need	Achieved.

Attachment 8



Rangitikei
UNAPOLOGETICALLY...

REPORT

TO: Policy/Planning Committee

FROM: Johan Cullis, Environmental & Regulatory Services Team Leader

DATE: 31 March 2015

SUBJECT: **Review of recent to the Building Act: Schedule 1 exemptions**

FILE: 2-BC-3

1 Executive Summary

Council last considered the question of exemptions under the Building Act five years ago. Since then the exemptions permitted by the Act have increased but the ability for a territorial authority to exercise discretion has continued.

There are issues of liability for the Council in exercising this statutory discretion, and it is recommended that a case-by-case approach is adopted rather than classifying certain types of structures as exempt.

2 Context

2.1 Background

2.2 The latest amendment to schedule 1 divides the exemption in three parts namely

- Part 1-Exempt building work general
- Part 2- Sanitary plumbing and drainlaying carried out by a person authorised under Plumbers, Gasfitters and Drainlayers Act 2006
- Part 3-Building work for which design is carried out or reviewed by a chartered professional engineer

2.3 Previously all exemptions were just listed in one long list which was not very user friendly. More exemptions have been added to the original list, for instance the whole of part three and the majority of part two, with further clarity created around general exemptions.

2.4 Schedule 1 however still recognises two types of exemptions: those that are specifically listed in the schedule and then also under Schedule 1 Part 1 clause 2 (previously 1(k)) –

- Territorial and regional authority discretionary exemptions
- Any building work in respect of which the territorial authority or regional authority considers that a building consent is not necessary for the purpose of this Act because the authority considers that-
 - the completed building work is likely to comply with the building code or
 - if the completed building work is not likely to comply with the building code, it is unlikely to endanger people or any building, whether on the same land or on other property.

2.5 At its meeting on 29 April 2010 Council considered a report on the then exemption under Schedule 1(k) and resolved (10/RDC/111)

That Council extends exemption under Schedule 1(k) of the Building Act 2004 to all garages and carports produced and erected by companies such as Versatile, Totalspan, etc providing:

- *Application for exemption is successfully made with assets and planning requirements adhered to, and*
- *The structures are erected by manufacturer's staff and/or authorised agents*

That Council extends exemption under Schedule 1(k) of the Building Act 2004 to pole sheds of less than 75m² and height of less than 3.6m erected in the Rural Zone providing successful application for exemption has been made.

That Council gives its support to the use of Schedule 1 (k) to allow a pragmatic and flexible approach to Building Code criteria where safety and quality of construction are not compromised.

2.6 Since then 165 exemptions have been granted under Schedule 1(k) and its successor Schedule 1(2). The revenue obtained from these is about \$21,450. Normal revenue for these types of buildings would be around \$110550.

2.7 Over time the exemptions criteria have slowly been increased or relaxed. For instance, a pole shed under 100m² and a height of less than 3.8m can be considered for exemption. It is evident that, in some cases, builders/owners who are neither employees nor authorised agents for companies such as Versatile and Totalspan have been granted exemption to build carports and garages.

3 Comment

- 3.1 In relation to some exemptions granted Council has received complaints or information that building work has not been carried out in accordance to the plans submitted. These mainly relate to boundary distances and/or plumbing and drainage work or change of use from the stated use during the application for exemption. These issues would typically be dealt with during inspections if a building consent were required.
- 3.2 In reality Council has no idea how many of these structures comply with the current and past District Plan boundary setback rules or to what extent they comply or do not comply with the Building Code. This is because there is no requirement for inspections of building work which has been exempted.
- 3.3 This raises the question as to Council's liability for exempt building work for which Council has exercised its discretion to grant an exemption under Schedule 1(2). Under a normal building consent when granting a Code Compliance Certificate, Council assumes liability, evident (in particular) in the weather tightness issue which created the initial changes from the 1991 Building Act to the current 2004 Act.
- 3.4 Whether granting an exemption or a Code Compliance Certificate, it is up to Council to ensure certain criteria are met. In the case of a building consent Council has the ability to decide whether or not to issue a Code Compliance Certificate, and only need do so when is satisfied that the building work meets the current building code and any other conditions of the consent. In the case of exempted work Council needs to consider that the building work is likely to meet the code or, if it is not likely to meet the code, that it will not endanger a person or other building.
- 3.5 The report considered by Council in 2010 noted that:
- "Exempt works does not carry Council liability and the responsibility for the structure rest with the owner and builder"*
- 3.6 This may not be the case. Since Council is exercising the discretion to grant an exemption, at least some liability (and thus risk) will attach to that. Building staff in Wanganui, Manawatu, Horowhenua and Tararua share that view. Rangitikei is the only Council in this region that has these specific exemptions for these types of buildings. Exemptions under schedule 1(2) are normally treated on a case by case basis and are mostly granted for temporary structures (i.e. marques) or engineer designed and engineer reviewed structures (such as bridges and wind farms).

4 Options

4.1 Status quo

This maintains Council's preferred 'light touch' approach to regulatory matters but is likely to leave unaddressed the issues and potential liabilities noted.

4.2 Withdraw all current exempt buildings as identified in Council's 2010 resolution

This would address the issue and potential liabilities, but is likely to be viewed as overly restrictive.

4.3 Withdraw all current exempt buildings as identified in Council's 2010 resolution but allow a case-by-case approach delegated to the Environmental & Regulatory Services Team Leader

This would align with practice in neighbouring authorities, so that temporary structures (i.e. marques) and engineer-reviewed structures (such as bridges or wind farms) could be granted exemption. New fees would be needed for garages/carports (\$500.00) and marques greater than 100 m² erected for longer than one month (\$200). This is the Building Team's preferred option.

4.4 Retain current exemptions but introduce a protocol requiring on-site confirmation of location of the building and written verification that the structures are erected by authorised agents of the manufacturers.

This would continue the current flexible approach, but provide stronger safeguards against incorrect location and lack of code compliance. However, there will be additional fees needed for this. In the case of pole sheds, there would normally be two inspections only if under a building consent process.

5 Recommendation

5.1 That the report on update to changes of the Building Act 2004 Schedule 1 be received.

5.2 That the Policy/Review Committee recommend to Council that, with respect to the discretion available under Schedule 1(2) of the Building Act 2004,

EITHER

a. the policy position adopted in April 2010 continues;

OR

b. the policy position adopted in April 2010 continues but is associated with a protocol requiring on-site confirmation of the location of all such structures location and written verification that such structures are erected by authorised agents of the manufacturers;

OR

- c. all discretionary exemptions are withdrawn but delegated authority is granted to the Environmental And Regulatory Services Team Leader to allow exemptions for temporary structures and engineer-reviewed solutions;

OR

- d. All discretionary exemptions are withdrawn.

Johan Cullis
Environmental & Regulatory Services Team Leader

Appendix 1

s 42(1)(b)

Schedule 1
Building work for which building consent
not required

Schedule 1: replaced, on 28 November 2013 (but building work for which a building consent was not required under old Schedule 1 but for which a building consent is required under new Schedule 1 does not require a building consent if the building work commenced before this date), by section 73(1) of the Building Amendment Act 2013 (2013 No 100).

Part 1
Exempted building work
General

- 1 General repair, maintenance, and replacement**
- (1) The repair and maintenance of any component or assembly incorporated in or associated with a building, provided that comparable materials are used.
- (2) Replacement of any component or assembly incorporated in or associated with a building, provided that—
- (a) a comparable component or assembly is used; and
 - (b) the replacement is in the same position.
- (3) However, subclauses (1) and (2) do not include the following building work:
- (a) complete or substantial replacement of a specified system; or
 - (b) complete or substantial replacement of any component or assembly contributing to the building's structural behaviour or fire-safety properties; or
 - (c) repair or replacement (other than maintenance) of any component or assembly that has failed to satisfy the provisions of the building code for durability, for example, through a failure to comply with the external moisture requirements of the building code; or
 - (d) sanitary plumbing or drainlaying under the Plumbers, Gasfitters, and Drainlayers Act 2006.

Part 1—*continued*

2 Territorial and regional authority discretionary exemptions

Any building work in respect of which the territorial authority or regional authority considers that a building consent is not necessary for the purposes of this Act because the authority considers that—

- (a) the completed building work is likely to comply with the building code; or
- (b) if the completed building work does not comply with the building code, it is unlikely to endanger people or any building, whether on the same land or on other property.

3 Single-storey detached buildings not exceeding 10 square metres in floor area

- (1) Building work in connection with any detached building that—
 - (a) is not more than 1 storey (being a floor level of up to 1 metre above the supporting ground and a height of up to 3.5 metres above the floor level); and
 - (b) does not exceed 10 square metres in floor area; and
 - (c) does not contain sanitary facilities or facilities for the storage of potable water; and
 - (d) does not include sleeping accommodation, unless the building is used in connection with a dwelling and does not contain any cooking facilities.
- (2) However, subclause (1) does not include building work in connection with a building that is closer than the measure of its own height to any residential building or to any legal boundary.

4 Unoccupied detached buildings

- (1) Building work in connection with any detached building that—
 - (a) houses fixed plant or machinery and under normal circumstances is entered only on intermittent occasions for

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Part 1—*continued*

- the routine inspection and maintenance of that plant or machinery; or
- (b) is a building, or is in a vicinity, that people cannot enter or do not normally enter; or
 - (c) is used only by people engaged in building work—
 - (i) in relation to another building; and
 - (ii) for which a building consent is required.
- (2) However, subclause (1) does not include building work in connection with a building that is closer than the measure of its own height to any residential building or to any legal boundary.
- 5 Tents, marquees, and similar lightweight structures**
Building work in connection with any tent or marquee, or any similar lightweight structure (for example, a stall, booth, or compartment used at fairs, exhibitions, or markets) that—
- (a) does not exceed 100 square metres in floor area; and
 - (b) is to be, or has been, used for a period of not more than 1 month.
- 6 Pergolas**
Building work in connection with a pergola.
- 7 Repair or replacement of outbuilding**
The repair or replacement of all or part of an outbuilding if—
- (a) the repair or replacement is made within the same footprint area that the outbuilding or the original outbuilding (as the case may be) occupied; and
 - (b) in the case of any replacement, the replacement is made with a comparable outbuilding or part of an outbuilding; and
 - (c) the outbuilding is a detached building that is not more than 1 storey; and
 - (d) the outbuilding is not intended to be open to, or used by, members of the public.

Part 1—*continued*

Existing buildings: additions and alterations

8 Windows and exterior doorways in existing dwellings and outbuildings

Building work in connection with a window (including a roof window) or an exterior doorway in an existing dwelling that is not more than 2 storeys or in an existing outbuilding that is not more than 2 storeys, except,—

- (a) in the case of replacement, if the window or doorway being replaced has failed to satisfy the provisions of the building code for durability, for example, through a failure to comply with the external moisture requirements of the building code; or
- (b) if the building work modifies or affects any specified system.

9 Alteration to existing entrance or internal doorway to facilitate access for persons with disabilities

Building work in connection with an existing entrance or internal doorway of a detached or semi-detached dwelling to improve access for persons with disabilities.

10 Interior alterations to existing non-residential building

Building work in connection with the interior of any existing non-residential building (for example, a shop, office, library, factory, warehouse, church, or school) if the building work—

- (a) does not modify or affect the primary structure of the building; and
- (b) does not modify or affect any specified system; and
- (c) does not relate to a wall that is—
 - (i) a fire separation wall (also known as a firewall); or
 - (ii) made of units of material (such as brick, burnt clay, concrete, or stone) laid to a bond in and joined together with mortar; and
- (d) does not include sanitary plumbing or drainlaying under the Plumbers, Gasfitters, and Drainlayers Act 2006.

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Part 1—*continued***11 Internal walls and doorways in existing building**

Building work in connection with an internal wall (including an internal doorway) in any existing building unless the wall is—

- (a) load-bearing; or
- (b) a bracing element; or
- (c) a fire separation wall (also known as a firewall); or
- (d) part of a specified system; or
- (e) made of units of material (such as brick, burnt clay, concrete, or stone) laid to a bond in and joined together with mortar.

12 Internal linings and finishes in existing dwelling

Building work in connection with any internal linings or finishes of any wall, ceiling, or floor of an existing dwelling.

13 Thermal insulation

Building work in connection with the installation of thermal insulation in an existing building other than in—

- (a) an external wall of the building; or
- (b) an internal wall of the building that is a fire separation wall (also known as a firewall).

14 Penetrations

- (1) Building work in connection with the making of a penetration not exceeding 300 millimetres in diameter to enable the passage of pipes, cables, ducts, wires, hoses, and the like through any existing dwelling or outbuilding and any associated building work, such as weatherproofing, fireproofing, or sealing, provided that—
 - (a) in the case of a dwelling, the dwelling is detached or in a building that is not more than 3 storeys; and
 - (b) in the case of an outbuilding, the outbuilding is detached and is not more than 3 storeys.
- (2) In the case of an existing building to which subclause (1) does not apply, building work in connection with the making of a

Part 1—*continued*

penetration not exceeding 300 millimetres in diameter to enable the passage of pipes, cables, ducts, wires, hoses, and the like through the building and any associated building work, such as weatherproofing, fireproofing, or sealing, provided that the penetration—

- (a) does not modify or affect the primary structure of the building; and
- (b) does not modify or affect any specified system.

15 Closing in existing veranda or patio

Building work in connection with the closing in of an existing veranda, patio, or the like so as to provide an enclosed porch, conservatory, or the like with a floor area not exceeding 5 square metres.

16 Awnings

Building work in connection with an awning that—

- (a) is on or attached to an existing building; and
- (b) is on the ground or first-storey level of the building; and
- (c) does not exceed 20 square metres in size; and
- (d) does not overhang any area accessible by the public, including private areas with limited public access, for example, restaurants and bars.

17 Porches and verandas

Building work in connection with a porch or a veranda that—

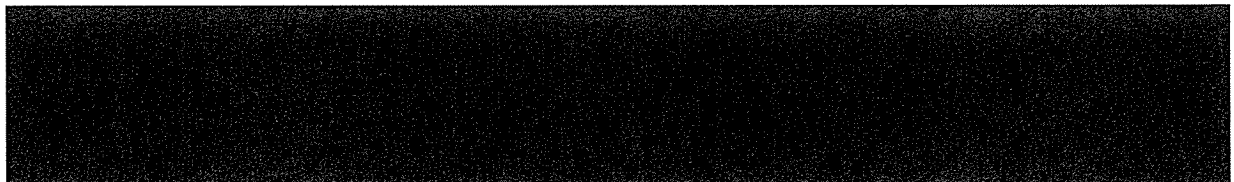
- (a) is on or attached to an existing building; and
- (b) is on the ground or first-storey level of the building; and
- (c) does not exceed 20 square metres in floor area; and
- (d) does not overhang any area accessible by the public, including private areas with limited public access, for example, restaurants and bars.

18 Carports

Building work in connection with a carport that—

- (a) is on or attached to an existing building; and
- (b) is on the ground level of the building; and

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Part 1—*continued*

- (c) does not exceed 20 square metres in floor area.

19 Shade sails

Building work in connection with a shade sail made of fabric or other similar lightweight material, and associated structural support, that—

- (a) does not exceed 50 square metres in size; and
- (b) is no closer than 1 metre to any legal boundary; and
- (c) is on the ground level, or, if on a building, on the ground or first-storey level of the building.

Other structures

20 Retaining walls

Building work in connection with a retaining wall that—

- (a) retains not more than 1.5 metres depth of ground; and
- (b) does not support any surcharge or any load additional to the load of that ground (for example, the load of vehicles).

21 Fences and hoardings

- (1) Building work in connection with a fence or hoarding in each case not exceeding 2.5 metres in height above the supporting ground.
- (2) Subclause (1) does not include a fence as defined in section 2 of the Fencing of Swimming Pools Act 1987.

22 Dams (excluding large dams)

Building work in connection with a dam that is not a large dam.

23 Tanks and pools (excluding swimming pools)

Building work in connection with a tank or pool and any structure in support of the tank or pool (except a swimming pool as defined in section 2 of the Fencing of Swimming Pools Act 1987), including any tank or pool that is part of any other building for which a building consent is required, that—

Part 1—*continued*

- (a) does not exceed 500 litres capacity and is supported not more than 4 metres above the supporting ground; or
- (b) does not exceed 1 000 litres capacity and is supported not more than 3 metres above the supporting ground; or
- (c) does not exceed 2 000 litres capacity and is supported not more than 2 metres above the supporting ground; or
- (d) does not exceed 4 000 litres capacity and is supported not more than 1 metre above the supporting ground; or
- (e) does not exceed 8 000 litres capacity and is supported not more than 0.5 metres above the supporting ground; or
- (f) does not exceed 16 000 litres capacity and is supported not more than 0.25 metres above the supporting ground; or
- (g) does not exceed 35 000 litres capacity and is supported directly by ground.

24 Decks, platforms, bridges, boardwalks, etc

Building work in connection with a deck, platform, bridge, boardwalk, or the like from which it is not possible to fall more than 1.5 metres even if it collapses.

25 Signs

Building work in connection with a sign (whether free-standing or attached to a structure) and any structural support of the sign if—

- (a) no face of the sign exceeds 6 square metres in surface area; and
- (b) the top of the sign does not exceed 3 metres in height above the supporting ground level.

26 Height-restriction gantries

Building work in connection with a height-restriction gantry.

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Part 1—*continued***27 Temporary storage stacks**

Building work in connection with a temporary storage stack of goods or materials.

28 Private household playground equipment

Building work in connection with playground equipment if—

- (a) the equipment is for use by a single private household; and
- (b) no part of the equipment exceeds 3 metres in height above the supporting ground level.

Network utility operators or other similar organisations

29 Certain structures owned or controlled by network utility operators or other similar organisations

Building work in connection with a motorway sign, stopbank, culvert for carrying water under or in association with a road, or other similar structure that is—

- (a) a simple structure; and
- (b) owned or controlled by a network utility operator or other similar organisation.

Demolition

30 Demolition of detached building

The complete demolition of a building that is detached and is not more than 3 storeys.

31 Removal of building element

The removal of a building element from a building that is not more than 3 storeys, provided that the removal does not affect—

- (a) the primary structure of the building; or
- (b) any specified system; or
- (c) any fire separation.

Part 2

Sanitary plumbing and drainlaying carried
out by person authorised under Plumbers,
Gasfitters, and Drainlayers Act 2006

Plumbing and drainage

32 Repair, maintenance, and replacement

- (1) The repair and maintenance of any sanitary plumbing and drainage in or associated with a building, provided that comparable materials are used.
- (2) Replacement of sanitary plumbing and drainage in or associated with a building, provided that—
 - (a) a comparable component or assembly is used; and
 - (b) the replacement is in the same position.
- (3) However, subclauses (1) and (2) do not include the following building work:
 - (a) complete or substantial replacement of a specified system; or
 - (b) repair or replacement (other than maintenance) of any component or assembly that has failed to satisfy the provisions of the building code for durability, for example, through a failure to comply with the external moisture requirements of the building code; or
 - (c) repair or replacement of any water heater (unless permitted under clauses 36 to 38).

33 Drainage access points

The opening and reinstatement of any purpose-made access point within a drainage system that is not a NUO system or part of a NUO system.

34 Minor alteration to drains

- (1) Alteration to drains for a dwelling if the alteration is of a minor nature, for example, shifting a gully trap.
- (2) Subclause (1) does not include making any new connection to a service provided by a network utility operator.

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Part 2—*continued*

- 35 Alteration to existing sanitary plumbing (excluding water heaters)**
- (1) Alteration to existing sanitary plumbing in a building, provided that—
- (a) the total number of sanitary fixtures in the building is not increased by the alteration; and
 - (b) the alteration does not modify or affect any specified system.
- (2) Subclause (1) does not include an alteration to a water heater.

Water heaters

- 36 Repair and maintenance of existing water heater**
The repair or maintenance of any existing water heater using comparable materials, comparable components, or a comparable assembly.
- 37 Replacement of open-vented water storage heater connected to supplementary heat exchanger**
The replacement of any water-storage heater connected to a solid-fuel heater or other supplementary heat exchanger if the replacement—
- (a) is a comparable open-vented water storage heater; and
 - (b) is fixed in the same position, and uses the same pipework, as the replaced water storage heater.
- 38 Replacement or repositioning of water heater that is connected to, or incorporates, controlled heat source**
The replacement of any water heater (including the repositioning of an existing water heater) if the replacement water heater is connected to, or incorporates, a controlled heat source or, if connected to or incorporating more than 1 heat source, 2 or more heat sources all of which are controlled.

Part 3

Building work for which design is carried
out or reviewed by chartered professional
engineer

39 Signs

Building work in connection with any sign (whether freestanding or attached to a structure) and any structural support of the sign.

40 Plinths

Building work in connection with any plinth or similar foundation if the plinth or foundation supports plant, a tank, equipment, machinery, or any similar item.

41 Retaining walls

(1) Building work in connection with a retaining wall in a rural zone, if—

(a) the wall retains not more than 3 metres depth of ground; and

(b) the distance between the wall and any legal boundary or existing building is at least the height of the wall.

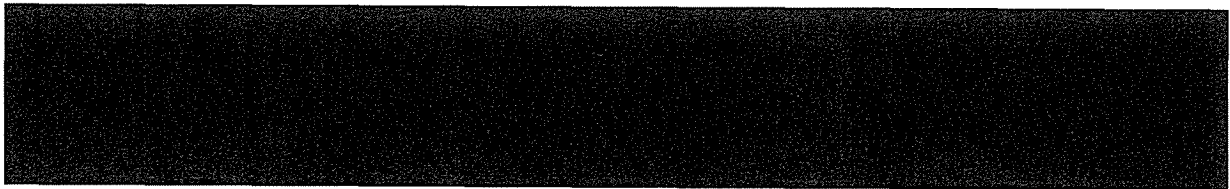
(2) In subclause (1), **rural zone** means any zone or area (other than a rural residential area) that, in the district plan of the territorial authority in whose district the building work is to be undertaken, is described as a rural zone, rural resource area, or rural environment, or by words of similar meaning.

42 Certain public playground equipment

Building work in connection with playground equipment if the work is for a government department, Crown entity, licensed early childhood centre, territorial or regional authority, or other similar public organisation.

Part 3—*continued***43 Removal of sign, plinth, retaining wall, or public
playground equipment**

The removal of any of the structures referred to in clauses 39 to 42, whether or not the design of the structure has been carried out or reviewed by a chartered professional engineer.



Attachment 9



MEMORANDUM

TO: Policy/Planning Committee

FROM: Katrina Gray

DATE: 31 March 2015

SUBJECT: **Walking/Cycleway along the Rangitikei River**

FILE: 1-CO-4-6

1 Introduction

- 1.1 At the 12 March 2015 Policy/Planning Committee meeting, the potential for a walking/cycleway along the Rangitikei River was discussed. Further information on the scope and potential funding sources was requested.
- 1.2 This memorandum presents further discussion regarding the idea.

2 Discussion

- 2.1 A walkway/cycleway has the scope to provide for a number of benefits for the District; recreation for locals and tourism opportunities. There would be the ability to incorporate a wide range of initiatives, from a WW1 heritage trail, pest control, planting, exercise facilities, to local artwork.
- 2.2 However, there are over 70 landholders adjacent to the Rangitikei River from Scotts Ferry to the north of the Rangitikei District. The area which has the best scope to create a walkway/cycleway is Scotts Ferry, where the topography is relatively flat and there is a large proportion of land owned by Horizons. The topography north of Rata has a number of challenges, it can become very steep, there are number of areas where the only logical walkway/cycleway is on private land on top of a steep cliff.
- 2.3 There is scope near Managaweka to develop DoC owned land further, locals have already been developing walking tracks in this area. There has also been an idea floated within the Hunterville community regarding a potential cycleway from Hunterville to the Rangitikei River (potentially along the Porewa Stream).
- 2.4 Nevertheless, there are a wide range of tourism and recreation opportunities along the Rangitikei River north from Mangaweka with Mangaweka Adventure Company, Mokai Gravity Canyon and River Valley to name a few. For example a wide range of activities for engaging with the river including; rafting, kayaking, swimming, bungee jumping, horse riding, walking and cycling.
- 2.5 Overall, there is scope for a walkway/cycleway to form part of a wider strategy of promotion of the Rangitikei River.

- 2.6 There are currently a number of advertised cycle trails through the Gorges to the Sea cycle trail as part of the New Zealand Cycle Trail project. There are 4 road-based cycle trails which span across the Manawatu and Rangitikei District Council areas.

3 Mangaweka-Utiku Rail tunnels

- 3.1 There are approximately five disused rail tunnels which run from Mangaweka to Utiku. There is scope to develop these tunnels into a heritage/recreation walking/cycle trail. The walks in between the tunnels have magnificent views of the Rangitikei River and across to the Ruahine Ranges. A map showing the route is shown as figure 1 below.

3.2

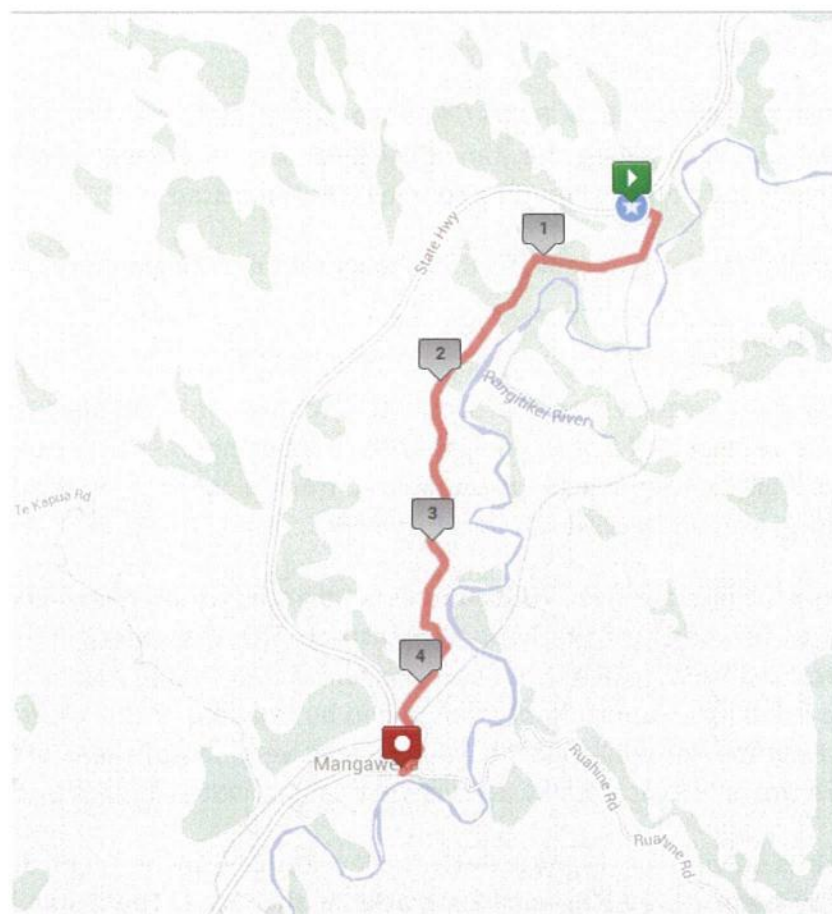


Figure 1. Route through the closed tunnels – 7.4km (source: map my ride¹)

- 3.3 The main disadvantage is that the corridor has already been transferred from Kiwirail into private ownership. There are three private landowners which permission needs to be sought to complete the route. Therefore, negotiation and agreement with the relevant landowners would be necessary before progress could be made.

¹ <http://www.mapmyride.com/routes/fullscreen/207562447/#expandable>

- 3.4 Cr Richard Aslett has been on this walk and sums up the experience in the following comments:

“All up, even in its current state, it is a great adventurous walk, that would please both rail enthusiasts, hardened trampers, nature lovers and photographers alike”.

- 3.5 His comments on the feasibility are below:

- The walk takes just over three hours one way.
- A reasonable level of fitness is required.
- In its current form (due to lack of fencing near the river/cliffs) it would not be suitable for children.
- You must be prepared to get wet to exit the northernmost tunnel.
- There is significant potential as a walkway, as the tunnels and track are in place. However, to turn it into a cycleway would cost.

4 Bulls-Scotts Ferry walkway

- 4.1 There are a number of existing walking tracks near Bulls along the Rangitikei River. There is a track on the Rangitikei District Council side of the River heading north for approximately 1-2 km. There is also a track on the Manawatu District Council side of the River heading north. The length of this track is unknown. In addition, there is a track on the Manawatu District Council side of the River heading south. Further ground truthing of these tracks would be required to gather more information.

5 Collaboration

- 5.1 There are a wide range of groups currently undertaking projects within the Rangitikei District and along the Rangitikei River. There are also a number of community members who would be interested in involvement in local projects. There is scope within the proposed project to ensure that interested parties are involved.

6 Central Otago Rail Trail

- 6.1 The Central Otago Rail Trail is a 152km cycle trail which was opened in 2000. The trail was previously a rail corridor and was purchased by the Department of Conservation as a recreational reserve.
- 6.2 Because the corridor had previously been established, issues with access to private land were not present. The track was built for steam trains, therefore, has a low gradient, ensuring all ages and abilities are able to participate.

7 Funding

- 7.1 There are a wide range of potential funding sources for different aspects of a trail development including; planting, access, signage and conservation. There is potentially scope within the WW1 funding to provide for a WW1 heritage trail.
- 7.2 Further advice on specific funding sources could only be confirmed when the project scope is refined.

8 Conclusion

- 8.1 There is potential to have a mix of on road/off road cycle trails from Scotts Ferry through to the Taihape-Napier Road. There is scope for off-road cycle trails from Scotts Ferry to Bulls, Onepuhi Road to Hunterville, around Mangaweka and from Mangaweka to Utiku. There are currently on road cycle trails, through the Gorges to the Sea Cycleway, which span the length of the District (although at times entering into the Manawatu District) from the coast to the Taihape-Napier Road.

9 Recommendation

- 9.1 That the memorandum 'Walking/Cycleway along the Rangitikei River' be received

Katrina Gray
Policy Analyst

Attachment 10

REPORT

SUBJECT: **Review of Heritage Protection Strategy**

TO: Policy/Planning Committee

FROM: Katrina Gray, Policy Analyst

DATE: 31 March 2015

FILE: 1-CP-5-1

1 Background

- 1.1 The Heritage Protection Strategy was confirmed in 2008 ([Appendix 1](#)). The strategy identifies that Council wants to provide for the protection of heritage resources in the District. The options available to Council identified in the strategy are: District Plan rules, Heritage Orders, Consent Notices, rates relief, waiving fees, heritage fund and services. The Strategy suggested the development of a working party to further develop the strategy.

2 Why do we need a Heritage Protection Strategy?

- 2.1 There is a range of legislation which seeks to protect heritage resources. Historic Places Act 1993, Resource Management Act 1991 and Building Act 2004. The Resource Management Act 1991 in particular seeks to ensure the 'sustainable management' of natural and physical resources, which includes historic sites. Additionally, the protection of historic heritage from inappropriate subdivision, use and development is considered as a matter of national importance.
- 2.2 The Rangitikei District has a significant number of heritage and it is important that the management of these resources occurs in a consistent manner in accordance with Council's strategy to provide socially, economically, culturally and environmentally for the District.

3 Current Strategy

- 3.1 The current strategy outlines that the main method for the management of heritage resources throughout the District is through the Rangitikei District Plan. However, since the strategy was completed the provisions from the District Plan have been reviewed and have changed significantly. Therefore, this part of the strategy is outdated. The main heritage objective between the two plans are compared below:

Previous District Plan	Current District Plan
Recognition and protection of the	Identify examples of historic, cultural and

heritage values of buildings, trees, objects, places or areas of historic or cultural significance, artefacts, archaeological and geological sites and waahi tapu; and protection of the from inappropriate subdivision, use and development.	other sites that reflect the District's heritage and cultural amenity, and provide for the management of those resources in a way that sustains the social, cultural and economic wellbeing of communities.
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

- 3.2 The previous objective seeks strongly to protect heritage items, while the amended objective takes a more holistic view of management of the heritage resources in accordance with the wellbeing of the community.
- 3.3 The current strategy contains a number of options for protecting heritage items (heritage orders, consent notices, heritage inventories, incentives, rates relief, waiving of fees, heritage fund and education), however, does not specifically signal which, if any should be used. The strategy merely states that Council will consider their use. Since the implementation of the Strategy in 2008, none of these options have been systematically assessed or considered by Council.
- 3.4 Council has provided support for the strategy through the Community Initiatives Fund, payment to museums for inventories and through an extension to the Rates Remission Policy.

4 Proposed Changes

- 4.1 The amended provisions of the District Plan need to be incorporated and filtered through the intent of the policy. It is recommended that the District Plan remain the main implementation method for the strategy, but the strategy is updated to reflect the altered intent of the District Plan provisions.
- 4.2 The strategy is focused on methods which could be used to protect heritage throughout the District. It is acknowledged that the heritage resources throughout the District are important, however, the wider context, economic and social considerations are missing. The strategy would be much more effective if the holistic view was taken.
- 4.3 It is also important to recognise the result use of the heritage item, in particular for heritage buildings. They may be situations where the protection of a heritage item from development may result in a situation where the building is not up to standard to cope with the proposed use.
- 4.4 Since the strategy was adopted, Council has amended the Rates Remission Policy. Rates remissions are now provided for earthquake prone buildings. There are remissions provided for up to six months during strengthening/construction, as well as, for up to three years upon completion of the building work. These changes to the Rates Remission Policy seek to encourage owners of earthquake prone buildings

(including heritage buildings) to strengthen or demolish, so that the buildings were actually used.

4.5 It is requested that the Committee consider if it is appropriate to implement any methods, other than the District Plan and Rates Remission Policy, to provide for heritage protection in the District. For example:

- A Heritage Fund – where owners undertaking work on heritage buildings to improve or maintain them can apply.
- Waiving of fees and charges – where resource/building consent work is being undertaken to maintain or improve a heritage item.

5 Recommendation

5.1 That the report 'Review of Heritage Protection Strategy' be received.

Katrina Gray
Policy Analyst

Appendix 1

Rangitikei District Council

Heritage Protection Strategy

2008

**Adopted 31 July 2008
Resolution 08/SPP/190**

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Executive Summary

The Council wishes to provide for the protection of heritage resources in the District. There are a number of heritage resources known in the District, and many more that are likely to exist but at this time are unknown. Many of these will relate to sites of significance to Maori, while others will have value to the wider Rangitikei community.

There are a number of options available to the Council to provide for heritage resources protection. The Council has identified some of these in the District Plan. Options include:

- Inventories of sites and items
- Regulation, including:
 - District Plan rules
 - heritage orders
 - Consent Notices
- Incentives, including:
 - rates relief
 - waiving of fees
 - establishment and management of a heritage fund
 - provisions of services
- Council ownership of heritage items
- Advocacy and education
- Co-ordination between the various agencies and interested individuals and groups

These options are discussed and a number of criteria suggested for applying particular methods.

The report recommends a working party be established to further develop the strategy. The working party would consist of representatives of the Council, Historic Places Trust, Department of Conservation, iwi and representatives of local heritage groups. This working group could carry out community consultation to confirm the strategy.

The first task of the strategy is likely to be the development of a heritage inventory, describing the heritage resources of the District. From there specific methods for protection can be further developed and confirmed.

1 Introduction

- 1.1 This report was first prepared in November 2001 by Jane Davis for the Rangitikei District Council. It was envisaged that a Heritage Advisory Committee would be established, as recommended in paragraph 7.1 of the 2001 Draft Report to progress the strategy. The Heritage Advisory Committee was formed in July 2005 and includes representatives from Council, NZHPT, tangata whenua, DOC, and community heritage organisations.
- 1.2 Since 2001, there have been a number of changes in heritage-related legislation including amendments to the RMA, Historic Places Act 1993, Building Act 2004, and the Local Government Act 2002. It was agreed, at the first meeting of the advisory group on 5 August 2005, to update the Heritage Strategy to recognise these changes.
- 1.3 The Strategy has been prepared for the Rangitikei District Council as a first step in developing a strategy for recognising and protecting heritage resources in the District. This draft strategy can be used as the basis for consultation with the community to determine a final strategy.
- 1.4 Council has an obligation to protect heritage resources. How protection is achieved is at the discretion of the Council. There are a number of sites, buildings and places within the District that have been identified as having heritage value. This draft strategy describes the known heritage resources and identifies options available to protect them. Criteria are suggested that could be applied to the District's heritage resources when applying protection mechanisms.

2 Council's Obligations to Provide for Heritage Items

- 2.1 The Rangitikei District Council, like all other territorial local authorities, is required to provide for heritage items. Five pieces of legislation are relevant: the Historic Places Act, the Building Act, the Local Government Act, the Local Government Rating Act and the Resource Management Act.

Historic Places Act 1993

- 2.2 The Historic Places Act 1993 requires the NZHPT to maintain and supply to every territorial authority a record of registered historic places, historic areas, wahi tapu, and wahi tapu areas and heritage covenants. The territorial authority must keep the record available for public inspection during its usual business hours.¹

Building Act 2004

- 2.3 The Building Act 2004 provides a regulatory regime with regard to building consents, PIMs, dangerous buildings, and dams. The Act has a number of heritage-related provisions and local authorities are required to develop strategic policies relating to

¹ Sec 34, Historic Places Act 1993

dangerous buildings and dams and these documents must have regard to heritage issues. Where a site or item is registered the Council is required to include the information about the site or item when issuing any Project Information Memoranda (PIM) under the Building Act, or Land Information memoranda (LIM) under the Local Government Official Information and Meetings Act.

- 2.4 Under the Building Act, Councils are required to notify the Historic Places Trust when a building consent is received relating to a registered site.

Local Government Act 2002

- 2.5 The Local Government Act 2002 promotes the economic, social, cultural, and environmental wellbeing of local and regional communities. The Act provides local government with powers of general competence with certain limitations including the need to prepare 10 year, long term council community plans and consultation on any 'significant' policy and action. The Act retains the annual plan process which can be adopted to enable the allocation of funds for the protection of historic sites and items.

Local Government Rating Act 2002

- 2.6 The Local Government Rating Act 2002 allows the Council to adopt a policy on the remission or postponement of rates land on which natural, historic or cultural features are voluntarily preserved or enhanced by the occupier and access is granted to the public. The land must not be used for private profit.

Resource Management Act 1991 (RMA)

- 2.7 The purpose of the RMA is to promote the sustainable management of natural and physical resources. Historic heritage is deemed to be a physical resource and is defined in the Act as meaning:

Those natural and physical resources that contribute to an understanding and appreciation of New Zealand's history and cultures, deriving from any of the following qualities:

- (i) archaeological:
- (ii) architectural:
- (iii) cultural:
- (iv) historic:
- (v) scientific:
- (vi) technological; and

(b) includes –

- (i) historic sites, structures, places, and areas; and
- (ii) archaeological sites; and
- (iii) sites of significance to Maori, including wahi tapu; and
- (iv) surroundings associated with the natural and physical resources:

- 2.8 Section 31 of the RMA requires the Council to establish, implement and review:

“objectives, policies and methods to achieve integrated management of the effects of the use, development or protection of land and associated natural and physical resources of the District”.

- 2.9 Section 6(f) of the Resource Management Act (RMA) places an obligation of the Council, when exercising its functions and powers under the Act, to recognise and provide for the protection of historic heritage from inappropriate subdivision, use, and development, as a matter of national importance.
- 2.10 Section 6(e) of the RMA also requires the Council to recognise and provide for the relationship of Maori and their culture and traditions with their ancestral lands, water, sites, waahi tapu and other taonga, as a matter of national importance.
- 2.11 These provisions apply to the Council when it is preparing and administering the District Plan and any changes to the Plan, and when it considers applications for land use or subdivision consents. The District Plan is the principal tool for providing policy and regulatory control on activities that may affect heritage items.
- 2.12 The RMA also provides for heritage orders to be included in District Plans. This mechanism will be discussed later in this report. The Council is a heritage protection authority under the RM Act and can impose heritage orders on sites or items.

3 Current Heritage Protection Policies

- 3.1 Council’s policy for the management and protection of heritage items is contained in the District Plan. The Plan recognises the importance of significant heritage resources, including buildings, significant trees, places or areas or cultural and historical significance, archaeological and geological sites, objects, heritage sites valued by Maori and waahi tapu as an issue in the District. It also recognises the importance of protecting these resources from any adverse effects of subdivision, use and development.
- 3.2 The objective the Council has adopted for the management and protection of heritage resources is:

Objective 18

Recognition and protection of the heritage values of buildings, trees, objects, places or areas of historic or cultural significance, artefacts, archaeological and geological sites and waahi tapu; and protection of them from inappropriate subdivision, use and development.

- 3.3 The policies the Council has adopted to achieve this objective are:

- Policy 18.1 Maintain records of the known heritage sites and resources of the District and continue to expand that database and overall understanding of heritage resources.*
- Policy 18.2 Ensure that the adverse effects of subdivision, use or development of land on special values of the heritage resources identified in the plan are avoided, remedied or mitigated.*
- Policy 18.3 Encourage public awareness of the value of heritage features in the development or use of land.*
- Policy 18.4 Ensure that the external design and appearance and significant fabric of heritage buildings and other structures are protected.*
- Policy 18.5 Work together with tangata whenua to protect any significant waahi tapu sites or values that are identified by tangata whenua as needing protection.*
- 3.4 In addition to the District Plan policies the Council has adopted a policy on the remission of rates in respect of Land Protected for Natural Conservation Purposes.
- 3.5 The objective of the policy is to provide rates relief to property owners who have voluntarily protected land for natural conservation purposes and to protect and promote significant areas. The policy supports the District Plan where a number of these features have been identified.
- 3.6 The criteria for assessing applications for rates remissions are described in the policy.
- 3.7 Council has adopted the following methods in the District Plan to implement its heritage protection policies:

Plan Rules

- The Plan identifies registered protected heritage items in Schedule 1. The Schedule will be revised on a regular basis by way of plan changes and variation to add any new items as they occur.*
- Certain activities within heritage buildings will be permitted provided certain base performance standards are met within each zone and there are no structural alterations which would damage heritage features.*
- Any alteration or modification of a significant heritage feature will be required to obtain a resource consent.*

Consultation

- The Council will work within iwi and hapu to determine whether any waahi tapu sites need Council protection and, if so, what type of protection might be appropriate.*

- *The Council will consult with iwi and hapu in respect of any building or resource consent proposal which may affect any waahi tapu that is known to Council.*
- *Project Information Memoranda (Building Act) and Land Information memoranda (Local Government Act) will be used to inform landowners of heritage features.*
- *Registers of heritage resources will be consulted when assessing applications for building consents and resource consents to determine whether the proposal would adversely affect any registered historic or archaeological site.*
- *Heritage protection orders will be considered to protect significant heritage items where necessary.*
- **LTCCP and Annual Plan** – *Council will consider the use of incentives such as rates relief for landowners who protect identified significant heritage features; and will consider making resources available to publicly acquire heritage features and develop criteria for purchase.*
- *Council will also consider requests from registered heritage groups for assistance with research or promotion or protection of heritage resources.*

Education

- *The Council will participate in programmes such as “Mainstreet” which encourage revitalisation of heritage areas.*
- *The Council will encourage use of voluntary covenants to protect heritage resources.*
- *As in-house technical expertise permits, the Council will provide professional advice on conservation to owners of heritage features.*
- *Council will promote the practice of developing a conservation plan for each heritage building and will consider as an incentive waiving fees for resource consents and heritage order requirements where a conservation plan is in place.*

4 Heritage Items in the District

- 4.1 Heritage places or objects have value to people for a number of reasons: they may provide a link with the past, they may provide a sense of identity for a community, or they may give people a sense of where they are in time. The elements that contribute to these values include both the physical attributes of the item (design, appearance, materials, quality of workmanship) and historical and cultural setting (history attached to the construction/creation of the item and its associated social history). By examining these various elements the significance of a particular place, structure or site can be, to at least some degree, determined.
- 4.2 According to the ICOMOS² New Zealand Charter for the Conservation of Places of Historic Value, places with heritage value:

² International Charter of the Conservation and Restoration of Monuments and Sites (1966), adopted by the New Zealand Committee of the ICOMOS in 1992

- have lasting values and can be appreciated in their own right;
 - teach us about the past and the culture of those that came before us;
 - provide the context for community identity whereby people relate to the land and to those who have gone before;
 - provide a variety and contrast in the modern world and a measure against which we can compare the achievements of today; and
 - provide visible evidence of the continuity between past, present and future.
- 4.3 The District Plan contains a list of sites and items in the District that are considered to have special heritage value. These are reproduced in Appendix One. They include a number of marae, buildings, structures and trees. With the exception of marae the buildings and structures listed in the Plan all have a Historic Places Trust classification.
- 4.4 The list of heritage sites included in the District Plan does not include a description of the state or particular values associated with the items and sites.
- 4.5 The places, sites and items included in the list contain a mix of elements that contribute to their heritage value. Some are more significant in heritage terms than others. For example the buildings with an Historic Places Trust classification of I have been identified by the Trust as having a higher value than those with a II classification.

5 Options for Protecting Heritage Items

- 5.1 The Council has a number of options available to it to protect heritage items in the District. Not all these options will be feasible or relevant, but they should all be considered as part of the Council's strategy for heritage protection. The Council has already adopted some of these options through the District Plan.

Heritage Inventories

- 5.2 Heritage inventories are a list of heritage items and would provide the basis for any protection strategy. It is the "*knowing what we've got*" part of the strategy.
- 5.3 An inventory for the Rangitikei District should include all known heritage resources throughout the District. It would be a continually evolving document, with new sites or items added as they are recognised. Each item in the inventory – should be described, including its state and its particular values identified. The degree of significance of the item, determined by a set of agreed and consistent criteria, would be stated. The known threats to any item should also be listed.
- 5.4 An inventory should be prepared by a suitably qualified person. This will give credibility to the inventory and provide a reliable basis for determining the appropriate method to apply to ensure protection. It will also ensure that accurate records are held about the resource, should it be lost or destroyed.

- 5.5 More than one inventory could be kept. For example, a separate inventory for Maori heritage sites may be appropriate. This could be kept as a confidential document if that was deemed to be necessary by Maori. The development of the Maori heritage sites inventory would need to be carried out alongside iwi and hapu. The Council has signalled this approach in the District Plan.
- 5.6 It is likely that the heritage items in the District are already identified and well known. It is also possible that further items exist and are not recorded. Finalising the information into an inventory will provide the basis for implementing protection policies and methods. The inventory could also be used as a basis for monitoring changes to heritage resources, or values associated with heritage resources.

Task 1

That an additional list of heritage assets that are not in the District Plan but that the community would like recognized/preserved, be compiled.

Task 2

That Iwi establish a set of processes for Iwi heritage features.

District Plan Rules

- 5.7 The District Plan is the principal mechanism for regulating the protection of heritage items. The Plan already contains a list of heritage items and there are rules associated with activities in the District that may impact on the identified heritage items. A condition of all permitted activities in the District is that:
- (a) *No activity or development shall result in any external modification, demolition or removal of any heritage item listed in Schedule 1, unless the work is in accordance with a conservation plan approved by the Council.*
 - (b) *No activity or development shall lead to the modification, demolition or removal of any site of significance to Maori where such site has been identified by Council prior to the time that any activity or development is proposed.*
- 5.8 These rules allow the Council to use the consent process to control effects on known heritage items. When considering applications that may adversely affect heritage resources it will be guided by its policies and objectives. These promote the protection of heritage resources.
- 5.9 On-going monitoring of the implementation of the rules and policies will be required to ensure the effectiveness of this regulatory option.

Heritage Orders

- 5.10 Heritage protection authorities may request that the Council includes in its District Plan provisions to give effect to a heritage order. The process for requiring heritage orders is set out in Sections 189-198 of the RMA. A heritage order can be required for the protection of any place of special interest, character, intrinsic or amenity value or visual appearance, or of special significance to the tangata whenua for spiritual, cultural or historical reasons.
- 5.11 Heritage orders applied to items in effect prohibit any changes to an item without the written consent of the Authority.
- 5.12 The Council has signalled it will consider the use of heritage orders in the District Plan. Unless the Council resolves to the contrary the Council will not exercise its status as a Heritage Protection Authority.

Consent Notices

- 5.13 The Council has the ability, under Section 221 of the Resource Management Act, to require consent notices to be lodged against a certificate of title as a condition of a subdivision consent. A consent notice has the effect of an on-going condition that the property owner must comply with. There are mechanisms under the Resource Management Act to vary or cancel consent notices.
- 5.14 Consent notices can require the on-going protection of a heritage site or item. It will bind all future owners of the property.

Incentives

- 5.15 Incentives can be one of the most successful ways to protect heritage resources. There are a number of forms of incentives that could be applied, depending on the state and relative value of a particular heritage resource. The Council has stated it will consider the use of incentives in the District Plan.

Rates relief

- 5.16 The Council could give consideration under Local Government Rating Act for rates relief where properties contain heritage items. The Council has signalled it will consider rates relief to protect heritage items in the District Plan and also in its rates remission policy (set out at paragraph 3.4).

Task 3

That Rates Relief (remission) be considered as a potential incentive with specific criteria to be further investigated. (*Refer para 6.2*)

- 5.17 There are a number of options for providing rates relief:

- a discount on a property's rates proportional to the on-going cost of protecting a heritage item
 - a rate discount on a property that is scaled over time, reflecting a decreasing or increasing cost associated with protecting an item
 - a rate "holiday"
 - a cap on rates so that a property is not subject to increases in rates over time.
- 5.18 Where rates relief is to be applied a set of criteria needs to be developed to ensure it is applied fairly, and that the items are in fact protected. The criteria should recognise the loss of development rights and should be accompanied by an agreement between the owner and the Council for the on-going preservation of the resource.
- 5.19 Rates relief could be offered as an incentive to protect an items using the following criteria:
- the item or site is listed in Schedule I of the District Plan as a Category A site
 - the owner makes the heritage item available to the public for viewing on a regular basis
 - the owner undertakes works on a heritage item that restores the values associated with the item
 - an agreement is entered into between the Council and owner to give effect to the protection of the site or item.

Waiving of Fees

- 5.20 The Council's policy is to not waive Resource Consent and Building Consent fees in respect of Heritage Buildings but to rather utilise other incentives identified in this strategy.

Heritage Fund

- 5.21 The Council could establish a heritage fund that could provide grants to assist in the protection of heritage items in the District. Applications for funding would include details of the item and works to be undertaken. Funding could be made available where the item has special importance to the District (for example it is a Category I heritage site) and the item is at high risk of damage from earthquake or other similar threats.
- 5.22 The heritage fund could also support research and promotion undertaken by heritage groups, as signalled in the District Plan. The fund could also be used to assist owners prepare conservation plans.
- 5.23 Specific criteria would need to be developed. See discussion below in Section 6.

Task 4

That a Heritage fund be considered as a potential incentive with specific criteria to be further investigated. (Refer paragraph 6)

Information and Education

5.24 Information and education are useful methods to increase awareness of heritage in the District and to foster respect for heritage resources. Information and education could take the following forms:

- support for heritage groups in the District through the provision of information about heritage resources, the provision of meeting facilities, promotion of activities, etc and Council assistance to heritage groups to disseminate information themselves and for Council to hold information for distribution.
- provision of information about various heritage resources in the District. Again, the inventory could form the basis of this information. This information would be supplied not only to owners, but to the community generally, through displays, information brochures, articles in the local newspapers, and through schools. The internet is also a key information dissemination tool. The Council's inventory (and heritage strategy) could be included on the Council's web site so that anyone can have easy access to that information.
- heritage trails form an integral part of Heritage Tourism.
- Relevant website links include www.historic.org.nz or www.doc.govt.nz

6 Criteria for Applying Protection Mechanisms

6.1 Deciding which method to apply to the various heritage items will depend on a number of factors. The key factors are likely to be:

- the value of the heritage item to the District; and
- the threats associated with the heritage item.

6.2 Before any criteria can be finally agreed, information about the heritage resources will be required. However, as a starting point the following criteria could be considered where Council is to consider/provide financial or services assistance:

- assistance (for example rates relief, grants or loans) will be limited to buildings or sites that are listed in the District Plan
- assistance for physical improvements to sites will be limited to those sites that are subject to high risks of damage or destruction from elements other than development (for example, earthquake or fire risk)
- assistance may be provided where upgrading works are necessary as part of a project to open the site or place up to the public (that is, to meet health and safety requirements)

- assistance will be provided only where the works are necessary to protect the heritage values associated with the site and described in the Council's heritage inventory
- assistance will not be provided for routine maintenance or repairs
- the provision of financial assistance will be conditional on the owner signing a legally binding agreement that requires that owner to retain the building or site for a minimum of, say, 15 years
- grants made for projects that meet to above criteria will be to a maximum of, say, \$10,000 per property
- loans may be made up to a maximum of, say, \$15,000 per property

7 Review

7.1 The Council will review this strategy as required.

Appendix One

Sites and items in the District with special heritage value

Marae	Location
Parewahawaha Marae	Domain Road, Bulls
Tini Waitara Marae	Turakina Beach Road
Whangaehu Marae	Whangaehu Beach Road
Otahuhu Marae	Te Houhou Road, Rata
Potaka Marae	Taraketi Road, Rata
Kauangaroa Marae	Kauangaroa Road, Kauangaroa
Kapua Marae	Kumuiti Road, Kauangaroa
Tautahi Marae	State Highway 1, Winiata
Rakatapuama Marae	Maukuku Road, Irirangi
Tamakopiri Marae	Spooners Hill Road, Opaia
Whitikaupeka Marae	Te Moehau Road, Moawhango
Oruamatua Marae	Wherewhere Road, Maowhango
Nga Hau E Wha Marae	Nga Tawa Road, Marton

Notable Tree	Location
Rata Tree	Corner High/Daniel Streets, Bulls
Common Elm	Marton Primary School, Marton
Common English Oaks (3)	Marton Park, Marton

Heritage Sites	Historic Places Trust Category	Location
Wheriko Church (Anglican)	I	Parewanui Road, Parewanui
Pukehou (dwelling)	II	Scotts Ferry Road, Parewanui, Bulls
Ex Bulls Information Centre	II	Bridge Street, Bulls
Lock-up (former)	II	107 Bridge Street, Bulls
St Andrews Church (Anglican)	II	198 Bridge Street and cnr Wilson St, Bulls
Lenthenty (dwelling)	II	25 Daniell Street, Bulls
Lenthenty Water Tower	II	25 Daniell Street, Bulls
War Memorial	II	1 Daniell Street, Bulls
House	II	15A Daniell St, Bulls
Public Library	II	High Street, Bulls
House	II	43 High Street, Bulls
Lancewood (dwelling)	II	170 High Street, Bulls
Beccles (dwelling)	II	19 High Street, Bulls
Rangiatea (dwelling)	II	Greatford Road, Bulls
Rangiatea Stables	II	Greatford Road, Bulls

Heritage Sites	Historic Places Trust Category	Location
Heaton Park Homestead	II	Off State Highway 3, Bulls
Pembroke Vale (dwelling)	II	Waimutu Road, Marton
St Martins Church (Anglican)	II	Willis Street, Greatford
Westoe (dwelling)	II	Westoe Farm, Kakariki Road, Kakariki
Crofton Store (former)	II	Makirikiri Road, Crofton, Marton
Rangitikei Floriste	II	212-214 Broadway, Marton
Post office	II	249-253 Broadway, Marton
Hannan's Marton Hotel	II	255-265 Broadway, Marton
JJ MacDonald Building	II	256-268 Broadway, Marton
Hilton's Building	II	286 Broadway, Marton
Sash and Door Building	II	296-302 Broadway, Marton
Abraham's & Williams Building	II	304-310 Broadway, Marton
Davenport Brothers Building	II	310-312 Broadway, Marton
Cobbler Building	II	314-318 Broadway, Marton
Nielsen's Engineering Works	II	8 Hammond Street, Marton
Bank of New Zealand Building	II	12-14 High Street, Marton
Club Hotel	II	17-19 High Street, Marton
Public Trust Office Building (former)	II	20 High Street, Marton
Marton Courthouse	I	23 High Street, Marton
Marton Rest Room	II	27 High Street, Marton
Advocate Building	II	28 High Street, Marton
Old Granary (Grapevine Café)	II	3 High Street, Marton
St Stephens Church (Anglican)	II	23-27 Maunders Street, Marton
Marton and District Historical Society Museum	II	399-407 Wellington Road, Marton
Puketutu Homestead (original Overton)	II	Overton Station, SH1, Marton
Overton (dwelling)	I	Overton Farm, SH1, Marton
Maungaraupi Homestead	I	Leedstown Road, RD1, Marton
Merchiston Station Homestead Fountain	I	Putorino Road, Rata
Merchiston Station Homestead	I	Putorino Road, Rata
Hunternville Post Office (former)	I	10 Bruce Street, Hunternville
Legal Chambers	II	12 Bruce Street, Hunternville
Church of St John the Baptist (Anglican)	II	41 Bruce Street, Hunternville
Church of the Sacred Heart (Catholic)	II	Gordon Terrace, Hunternville
Courthouse and Pickett Fence (former)	II	8-12 Milne Street, Hunternville
Makohine Railway Viaduct	I	Ironworks Road, Ohingaiti
Bank of New Zealand Building (former)	II	Kawakawa Street, Mangaweka
St Martins Church (Anglican)	II	Maungawharariki Road, Mangaweka
St Andrews Church (Presbyterian)	II	Maungawharariki Road, Mangaweka

Heritage Sites	Historic Places Trust Category	Location
St Patrick's Church	II	Maungawharariki Road, Mangaweka
St Margaret's Church	II	Huia Street, Taihape
Courthouse	II	10 Tui Street, Taihape
Batley Memorial Chapel	II	Wherewhere Road, Moawhango
Moawhango Maori Church	II	Wherewhere Road, Moawhango
Moawhango Gaol (lockup)	II	Wherewhere Road, Moawhango
Orumatua Clay House (Cob Cottage)	II	Erewhon Road, Moawhango
Erewhon Station Homestead	II	Erewhon Station, Erewhon Road, Moawhango

Attachment 11



Rangitikei
RESPOILY...

MEMORANDUM

TO: Policy/Planning Committee

FROM: Samantha Whitcombe

DATE: 2 April 2015

SUBJECT: **Update on the Path to Well-Being initiative and other community development programmes – April 2015**

FILE: 1-CO-4

1 Background

- 1.1 In consultation with the Chair of the Policy/Planning Committee, this report identifies meetings that have taken place involving members of the Policy Team through the Community Partnerships activity, focussing on the Path to Well-being initiatives. Added commentary is provided where necessary.
- 1.2 This report also covers applications for external funding as required by the Policy on external grant applications made by Council.

2 Meetings

What?	When/Where?	Why?
Marton Community Charter Board meeting	10 Marchy Marton	To establish Board, terms of reference and membership. To confirm Action Plan..
Safe and Caring Community Theme Group	16 March Marton	Regular 6 weekly meeting. Phase 2 project for implementation of Positive Ageing Strategy for 2015 agreed. Contact made with Healthy Families initiative: Theme Group to develop the links.
Enjoying Life in the Rangitikei Theme Group	16 March Ohingaiti	Focus on District Promotion and Events input in to draft Rangitikei Growth Strategy.
Regional Collaboration Meeting, Vision Manawatu	18 March Palmerston North	Regular networking meeting – TA economic development officers

3 Comment

Marton Youth Club/Taihape Youth Hutt

- 3.1 Funding for these initiatives has been confirmed to the end of April: this will bring both project funds into a small deficit which is not sustainable beyond this period.
- 3.2 Staff will prepare a report for Council's consideration at the end of April which will outline options available to the Council.

Swim-4-All

- 3.3 External funding is still being sought for the 2015 year. A meeting has been sought by principals from two Schools in the southern part of the District.

4 External Funding Applications

- 4.1 Youth Clubs: A funding application was prepared from Whanganui Community Law on Council's behalf for the Todd Foundation for the Marton and Taihape Youth Clubs. This has been declined.
- 4.2 Swim 4 All: The application to Lottery Community Committee is still pending. N application will be made to KiwiSport for costs associated with swimming in Term Four and the application to the New Zealand Community Trust will be re-submitted¹.

5 Recommendations

- 5.1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – April 2015' be received.

Samantha Whitcombe
Governance Administrator

¹ This application was declined on the basis that the round was over-subscribed.

Appendix 1

Appendix 1

Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
MSD - Quality Services and Innovation Fund	Taihape Community Connections; to develop better collaborative and referral practices amongst local health and social service providers, collation and provision of information about services within Marton.	\$120,000	Central information resource, improved access to services	Taihape Community Development Trust	Support Agency	Prepared application, project steering group: no reporting responsibilities	Dec-13
Environment, heritage and WWI commemorative projects Lottery Fund	Repair and renewal of WWI memorials across the District	\$16,333	Completion of restoration of memorials	Marton RSA	Project Manager	Prepared application, project management, will support RSA to report back to funder	Nov-15
MYD - Youth Development Fund	Youth Action Plan	\$24,000	Delivery of four youth-led civic projects: one each in Marton, Bulls, Taihape and District-wide	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, employment of youth development officer (possibly contracted out), reports to funder. In kind support from Council. Cash support from Council Youth Strategy: \$9,000.	Jun-15
Lottery Community Facilities Fund	Renewal of Shelton Pavilion in Centennial Park	\$100,856	Refurbishment of Shelton Pavilion in line with Park Management Plan	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	Jul-15
PowerCo Trust Whanganui	Renewal of Shelton Pavilion in Centennial Park	\$10,000	Refurbishment of Shelton Pavilion in line with Park Management Plan	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	Jul-15

Whanganui Community Foundation	Swim 4 All	\$10,000	Swimming lessons for Primary School aged children in the Rangitikei District	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	Jan-16
New Zealand Community Trust	Swim 4 All	\$15,000	Travel costs associated with swimming lessons in the Rangitikei District	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	To be submitted for consideration (April 2014)
KiwiSport	Swim 4 All	\$10,000	Swimming lessons for Primary School aged children in the Rangitikei District	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	To be submitted for consideration (April 2014)

NZ Community Trust	Repair and renewal of WWI memorials across the District: specifically Memorial Hall, Marton	\$16,333	Completion of restoration of memorials	Marton RSA	Project Manager	Prepared application, project management, will support RSA to report back to funder	Declined
Todd Foundation (and other potential funders to be identified)	Marton Youth Club	\$15,000	To prepare the Youth Club to take part in the Marton Community Charter	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	Declined
as at 02/04/2015	Confirmed	\$281,189					