



Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 10 September 2015 – 1:00 p.m.

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Present: Cr Lynne Sheridan (Chair)
Cr Cath Ash
Cr Richard Aslett
Cr Angus Gordon

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Ms Denise Servante, Strategy and Community Planning Manager
Mr Johan Cullis, Environmental and Regulatory Services Team Leader
Ms Gaylene Prince, Community Services Team leader

Tabled items: Item 8: An interim guideline on Flying drones on Council parks

1 Welcome

Cr Sheridan welcomed everyone to the meeting.

2 Apologies/leave of absence

That the apologies for from His Worship the Mayor, Cr Soraya Peke-Mason and Cr Rebecca McNeil be received

Cr Gordon / Cr Ash. Carried

3 Confirmation of order of business

The Chair informed the Committee that there would be no change to the order of business from that set out in the agenda.

4 Confirmation of minutes

Thanks to Cr Aslett for standing in as chair.

Resolved minute number	15/PPL/082	File Ref
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That the Minutes of the Policy/Planning Committee meeting held on 13 August 2015 be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / Cr Ash. Carried

5 Chair's report

Resolved minute number	15/PPL/083	File Ref	3-CT-15-1
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That the Chair's report to the Policy/Planning Committee meeting on 10 September 2015 be received.

Cr Gordon / Cr Ash. Carried

6 Digital Engagement Plan

Ms Servante gave a PowerPoint presentation to the meeting on the draft plan – 'Rapitdikei'. The final Plan was due with the Ministry of Business, Innovation and Employment no later than 18 September 2015. It represented the second requirement in responding to the Government's programme for improved broadband and mobile coverage throughout the country. The plan outlined eight projects related to either business growth or community enablement that can be progressed alongside the development of new broadband infrastructure.

There had been a series of meetings with groups of stakeholders in Taihape and Marton to develop this plan; Linda Holman, one of the members of the Marton group, spoke during Council's meeting on 27 August 2015.

7 Activity management templates

The Committee received and discussed the activity management reports for August 2015 covering the following groups of activities:

- Community Leadership
- Environmental and Regulatory Services
- Community Well-Being

Resolved minute number **15/PPL/084** **File Ref** **5-EX-4**

That the activity management templates for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Gordon / Cr Ash. Carried

8 Legislation and governance issues

Mr Cullis informed the Committee about the recently passed legislation which allowed pubs to be open during live broadcasts of the 2015 Rugby World Cup subject to provision of their noise management plans and notification to Council of their intention to be open during live games.

Mr Hodder spoke to other topics in his report. Most building owners had postponed steps to comply with the Council's earthquake-prone buildings policy because of the pending legislation – which, when enacted, meant the Council's policy lapsed. It was not known whether there would be any guidance on the size of pedestrian and/or vehicle movement to inform public consultation on identifying priority masonry buildings which could collapse onto streets.

The final gradings for food handling businesses were being issued. It was a requirement that they be visible at the entry. The two stage process had provided an opportunity for such businesses to improve their processes and this was evident in the final gradings issued

The Committee agreed with the proposed approach on flying drones on Council parks.

Resolved minute number **15/PPL/085** **File Ref** **3-OR-3-5**

That the report 'Update on legislation and governance issues' to the Policy/Planning Committee's meeting of 10 September 2015 be received.

Cr Gordon /Cr Ash. Carried

Resolved minute number **15/PPL/086** **File Ref** **3-OR-3-5**

That the Policy/Planning Committee recommends that Council approve the interim guideline for 'Flying drones on Council parks' pending the adoption of a formal policy on the matter

Cr Gordon / Cr Ash. Carried

9 Bulls Multi-purpose Community Centre – project update including progress with the fundraising plan for the Bulls Multi-purpose Community Centre

A high-level project plan has been developed and is under discussion with Horowhenua District Council which has recently implemented similar projects.

There was brief discussion around how much detail is required for the Lottery funding application. The timeframe for submitting that will be the deciding factor for the whole timeframe.

10 Proposed policy on remitting fees for exclusive use of community facilities or for building consents – further consideration

Mr Hodder spoke to his report.

Resolved minute number **15/PPL/087** **File Ref** **3-PY-1**

That the memorandum 'Proposed policy on remitting fees for exclusive use of community facilities or for building consents – further consideration' be received.

Cr Aslett / Cr Ash. Carried

The Committee wished the draft policy to reflect the comment in the memorandum about delegating the application of the policy to the Chief Executive with requests for greater reduction being referred to Council.

Resolved minute number **15/PPL/088** **File Ref** **3-PY-1**

That the Policy/Planning Committee recommends to Council the adoption of the Policy as amended on remitting fees for exclusive use of community facilities or for building consents

Cr Sheridan / Cr Ash. Carried

11 Final report from Bulls and District Community Trust, Project Marton, Rangitikei.com and Taihape Community Development Trust for 2014/15

There was discussion around the Events Calendar.

Resolved minute number **15/PPL/089** **File Ref** **3-GF-10**

That the report “Final report from Bulls and District Community Trust, Project Marton, Rangitikei.com and Taihape Community Development Trust for 2014/15” be received.

Cr Aslett / Cr Sheridan. Carried

Resolved minute number **15/PPL/090** **File Ref** **3-GF-10**

That the Committee acknowledges the contribution from the Memorandum of Understanding partner agencies to the following Levels of Service from the Community Well-being Group of Activities as outlined in the 2014/15 Annual Plan:

- Up-to-date and relevant information for visitors and residents on a range of services, activities and attractions
- An up-to-date, relevant and vibrant on line presence with information about services, activities and attractions, the District lifestyle, job opportunities and social media contacts
- Attractive and vibrant towns that attract business and residents
- Appropriate range of well-used Council and community facilities and services
- Increased social capital/cohesion/resilience

Cr Gordon / Cr Sheridan. Carried

12 Update on communications strategy

Resolved minute number **15/PPL/091** **File Ref** **3-CTY-15-1**

That the update on the Communication Strategy to the Policy/Planning Committee’s meeting of 10 September 2015 be received.

Cr Gordon / Cr Aslett. Carried

13 Update on the Path to Well-being Initiative

Resolved minute number **15/PPL/092** **File Ref** **1-CO-4**

That the memorandum ‘Update on the Path to Well-Being Initiative and other community development programmes – August 2015’ be received.

Cr Ash / Cr Gordon. Carried

14 Late Items

None

15 Future Items for the Agenda

None

16 Next meeting

Thursday 15 October 2015, 1.00pm

17 Meeting closed

4.18 pm

Confirmed/Chair: _____

Date: