



Rangitikei District Council

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Rangitikei
UNSPOILT...

Policy/Planning Committee Meeting

Order Paper

**Thursday, 14 April 2016,
1.00 pm**

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Chair

Cr Lynne Sheridan

Deputy Chair

Cr Richard Aslett

Membership

Councillors Cath Ash, Angus Gordon, Rebecca McNeil, Soraya Peke-Mason
His Worship the Mayor, Andy Watson (ex officio)

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed



Rangitikei District Council

Policy/Planning Committee Meeting

Order Paper – Thursday 14 April 2016 – 1:00 p.m.

Contents

1	Welcome.....	2	
2	Apologies/leave of absence.....	2	
3	Confirmation of minutes.....	2	Attachment 1, pages 6-15
4	Chair's report.....	2	Attachment 2, pages 16-18
5	Queries raised at previous meeting:.....	2	Attachment 3, pages 19-21
6	Council-initiated Plan change – update on process.....	3	Attachment 4, pages 22-28
7	Waste Minimisation – possible strategies for consideration.....	3	Attachment 5, pages 29-51
8	Activity management:.....	3	Attachment 6, pages 52-62
9	Update on communications strategy	3	Attachment 7, pages 63-68
10	Legislation and governance issues.....	4	Attachment 8, pages 69-76
11	Bulls Multi-purpose Community Centre – project update	4	Attachment 9, pages 77-89
12	Update on the Path to Well-being Initiative	4	Attachment 10, pages 90-96
13	Late items	4	
14	Future items for the agenda	4	
15	Next meeting	4	
16	Meeting closed	4	

The quorum for the Policy/Planning Committee is 4.

At its meeting of 28 October 2010, Council resolved that “The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.

1 Welcome

2 Apologies/leave of absence

3 Confirmation of minutes

Recommendation

That the Minutes of the Policy/Planning Committee meeting held on 17 March 2016 be taken as read and verified as an accurate and correct record of the meeting.

4 Chair's report

A report is attached

File: 3-CT-15-1

Recommendation

That the Chair's report to the meeting of the Policy/Planning Committee on 14 April 2016 be received.

5 Queries raised at previous meeting:

- Development of a Council mobile app promoting Council services and facilities and the wider Rangitikei District

A memorandum is attached

File ref: 1-CO-4

Recommendations

- 1 That the memorandum 'Development of a Council mobile app promoting Council services and facilities and the wider Rangitikei District' be received.

- 2 EITHER

That the Committee requests further, detailed project plans for developing a Council mobile app.

OR

That the Committee does not believe that the development of a mobile app warrants any further investigation at this point.

6 Council-initiated Plan change – update on process

A memorandum is attached

File: 1-PL-2-5

Recommendation

That the memorandum 'Council-initiated Plan change – update on process' be received

7 Waste Minimisation – possible strategies for consideration

The current Waste Management and Minimisation Plan (WMMP) is attached. The Solid Waste and Recycling Officer is seeking the Committee's views on further waste diversion initiatives that may form part of the next review.

File: 1-AS-1-5

Under the Waste Minimisation Act 2008, each territorial authority must promote effective and efficient waste management and minimisation within its district through developing and adopting WMMP. The first plan under the Act was required to be in place by June 2012. Council adopted a WMMP as part of the consultation for the 2012-22 Long Term Plan. The WMMP must be reviewed within 6 years and the review must be preceded by a waste assessment and followed by a special consultative procedure whether or not any changes are made to the WMMP.

A presentation will be provided to the meeting.

8 Activity management:

- Community leadership
- Environmental services
- Community well-being

Recommendation

That the activity management templates for Community Leadership, Environmental and Regulatory Services and Community Well-Being (March 2016) be received

9 Update on communications strategy

A memorandum is attached

File: 3-CT-15-1

Recommendation

That the Update on communications strategy to the Policy/Planning Committee meeting on 14 April 2016 be received.

10 Legislation and governance issues

A report is attached

File: 3-OR-3-5

Recommendation

That the report 'Update on legislation and governance issues' to the Policy/Planning Committee's meeting of 14 April 2016 be received.

11 Bulls Multi-purpose Community Centre – project update

The post-makeover report from the 7 Day Makeover held in early February is attached.

File: 1-CP-7-2

Since the makeovers, the group has continued to work on the spaces that have been made over – to secure shade for the area outside of the Burger bar and to continue with the seating/planter theme along Bridge Street to the river. Funding applications are in process to support this.

A further meeting between the Architects, the Mayor, Council staff and representatives from the Bulls Community Committee, the Bulls and District Community Trust and tangata whenua has taken place as part of the detailed design process for the multi-purpose community centre on Criterion Street.

12 Update on the Path to Well-being Initiative

A memorandum is attached

File ref: 1-CO-4

Recommendation

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – April 2016' be received.

13 Late items

14 Future items for the agenda

15 Next meeting

16 June 2016, 1.00 pm.

Council has scheduled Monday 16 May 2016 (replacing Thursday 12 May 2016) for oral hearings of submissions to the Consultation Document for the 2016/17 Annual Plan and other proposals being consulted on simultaneously.

16 Meeting closed

Attachment 1

Rangitikei District Council

Policy/Planning Committee Meeting

Minutes – Thursday 17 March 2016 – 1:00 p.m.

Contents

1	Welcome	3
2	Apologies/leave of absence	3
3	Confirmation of order of business	3
4	Confirmation of minutes	3
5	Chair's report	3
6	Queries raised at previous meeting	4
7	Risks to roading – flood damage	4
8	Proposed District Plan Change 2016 – update March 2016	4
9	Activity Management:	4
10	Update on communications strategy	5
11	Revised Rural Fire Plan	5
12	Review of Manawatu-Wanganui Group Civil Defence Emergency Management Plan, 2016-21	5
13	CDEM National Capability Assessment Report	6
14	Update on legislation and governance issues	6
15	Update of Local Governance Statement	6
16	Proposed speed-limit change on Parewanui Road	7
17	Dog Control and Responsibility Policy and Control of Dogs Bylaw Review	7
18	Review of TAB Venue and Gambling Venue (Class 4) Policies	8
19	Evaluating Horizons' One Plan implementation – part one: water quality	8
20	Bulls Multi-purpose Community Centre – project update including progress with the fundraising plan for the Bulls Multi-purpose Community Centre	8
21	Update on the Path to Well-Being initiative and other community development programmes – March 2016	9
22	Late items	9
23	Future items for the agenda	9
24	Next meeting	9
25	Meeting closed – 4.07 pm	9

- Present:** Cr Lynne Sheridan (Chair)
Cr Richard Aslett
Cr Cath Ash
Cr Angus Gordon
Cr Rebecca McNeil
His Worship the Mayor, Andy Watson
- In attendance:** Mr Michael Hodder, Community & Regulatory Services Group Manager
Mr John Jones, Asset Manager - Roading
Mr Johan Cullis, Environmental Services Team Leader
Ms Denise Servante, Strategy & Community Planning Manager
Mr Matthew Blythe, Senior Animal Control Officer
Mr Paul Chaffe, Principle Rural Fire Officer
Ms Carol Downs, Executive Officer
Ms Katrina Gray, Policy Analyst
Ms Samantha Whitcombe, Governance Administrator
- Tabled Documents:** **Item 14 Update on Legislation and Governance Issues – Better Local Services Summary**

1 Welcome

The Chair welcomed everyone to the meeting.

2 Apologies/leave of absence

That the apology for absence from Cr Peke-Mason be received.

Cr Gordon / Cr McNeil. Carried

3 Confirmation of order of business

The Chair informed the Committee that there would be no change to the order of business from that set out in the agenda.

4 Confirmation of minutes

Resolved minute number 16/PPL/010 **File Ref**

That the Minutes of the Policy/Planning Committee meeting held on 11 February 2016 be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / Cr Gordon. Carried

5 Chair's report

The Committee discussed in depth the potential to create an app for the Rangitikei District and requested that some work be done by staff to further investigate this potential.

Resolved minute number 16/PPL/011 **File Ref**

That the Policy Planning Committee requests that a report on the costs, and potential opportunities and partnerships around an app promoting the Rangitikei District and economic development within the District, be brought to a future meeting.

Cr Sheridan/ Cr McNeil. Carried

Resolved minute number 16/PPL/012 **File Ref**

That the Chair's report to the meeting of the Policy/Planning Committee on 17 March 2016 be received.

Cr Sheridan / Cr Aslett. Carried

6 Queries raised at previous meeting

The Committee noted the response provided to their queries raised at the previous meeting.

7 Risks to roading – flood damage

Mr Jones spoke briefly to the report. The Committee discussed the need for staff to be having conversations with local agencies around protecting Council's biggest asset.

Resolved minute number	16/PPL/013	File Ref	1-AS-1-4
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That the report 'Risk to roading – flood damage' be received.

Cr Gordon / Cr Ash. Carried

8 Proposed District Plan Change 2016 – update March 2016

Ms Gray spoke briefly to the memorandum.

Resolved minute number	16/PPL/014	File Ref	1-PL-1
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That the memorandum 'Proposed District Plan Change 2016 – update March 2016' be received.

Cr Ash / Cr Aslett. Carried

9 Activity Management:

Ms Servante and Mr Cullis spoke briefly to the Activity Management reports for Community Leadership, Environmental and Regulatory Services and Community Well-Being.

Resolved minute number	16/PPL/015	File Ref
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That the activity management templates for Community Leadership, Environmental and Regulatory Services and Community Well-Being (February 2016) be received

Cr Aslett / Cr McNeil. Carried

10 Update on communications strategy

Ms Downs spoke briefly to the update.

Resolved minute number	16/PPL/016	File Ref	3-CT-15-1
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That the Update on communications strategy to the Policy/Planning Committee meeting on 17 March 2016 be received.

His Worship the Mayor / Cr Ash. Carried

11 Revised Rural Fire Plan

Paul Chaffe, Principal Rural Fire Officer, spoke briefly to the proposed Rural Fire Plan. Council is unlikely to need this beyond 2017, when the new unified fire service is planned to be in place.

Resolved minute number	16/PPL/017	File Ref	1-ER-5-4
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That the revised Rural Fire Authority Plan 2016 be received.

Cr Gordon / Cr McNeil. Carried

Resolved minute number	16/PPL/018	File Ref
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That the Policy/Planning Committee recommend to the Council (as the Rural Fire Authority) to adopt without amendment the proposed revised Rural Fire Authority Plan 2016, and delegate the Chief Executive to sign it on behalf of the Council.

Cr Gordon / Cr Aslett. Carried

Cr Ash 2.13pm / 2.22pm

12 Review of Manawatu-Wanganui Group Civil Defence Emergency Management Plan, 2016-21

Mr Chaffe spoke briefly to the Plan and narrated a presentation on the revised Plan. The Committee was in agreement with the suggested points for including in the submission from Council:

- the importance of community resilience – the need to build up volunteer capacity and capability
- the need to gain wide community understanding that for the first 48 hours 'you could be on your own'.

13 CDEM National Capability Assessment Report

Mr Chaffe explained the report, noting there was a five-yearly cycle for such assessments.

14 Update on legislation and governance issues

Mr Hodder spoke briefly to the report, and outlined the thinking behind the proposed submission on the Civil Defence Emergency Management Amendment Bill. The Committee looked to strengthen the profile of reports from the recovery manager at the end of the transition period by requiring them to be on the Ministry's website as well as that of the relevant council.

Resolved minute number	16/PPL/019	File Ref	3-OR-3-5
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That the report 'Update on legislation and governance issues' to the Policy/Planning Committee's meeting of 17 March 2016 be received.

Cr Ash / Cr Sheridan. Carried

Resolved minute number	16/PPL/020	File Ref	3-OR-3-5
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That the draft submission as amended on the Civil Defence Emergency Management Bill be referred for final consideration to the Mayor, the Deputy Mayor and the Chief Executive and, subsequently, for the Mayor to sign on behalf of the Council, with a copy of the final submission being included with the Chief Executive's Administrative matters report to Council's meeting on 31 March 2016.

Cr Sheridan / His Worship the Mayor. Carried

15 Update of Local Governance Statement

Mr Hodder spoke briefly to the updated Local Governance Statement.

Resolved minute number	16/PL/021	File Ref	3-PY-1-2
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That the updated Local Governance Statement be received

Cr Gordon / Cr Aslett. Carried

Resolved minute number	16/PPL/022	File Ref	3-PY-1-2
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That the Policy/Planning Committee recommends to Council that it adopts the updated Local Governance Statement without amendment.

Cr Sheridan / Cr Ash. Carried

16 Proposed speed-limit change on Parewanui Road

Mr Hodder spoke briefly to the report. The Committee requested that thought be given to the possible need to amend the signage on the adjoining Ferry Road and Brandon Hall Road.

Resolved minute number	16/PPL/023	File Ref	1-DB-1-7
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|---|--|--|--|
| 1 | That the Speed Limit Development Rating survey on Parewanui Road prepared by GHD be received. | | |
| 2 | That a new speed limit of new 80 km/h speed limit is introduced on Parewanui Road from the existing 50/100 km/h speed limit signs to a position 50 metres south/west of Brandon Hall Road and that the Chief Executive prepares a proposed revision to the Speed Limit Bylaw and associated consultation documents to be considered for adoption at the Council meeting on 31 March 2016 | | |

His Worship the Mayor / Cr McNeil. Carried

Afternoon tea 3.04pm / 3.18pm

17 Dog Control and Responsibility Policy and Control of Dogs Bylaw Review

Ms Servante and Mr Blythe spoke briefly to the report, outlining the proposed changes to the Policy and Bylaw.

Resolved minute number	16/PPL/024	File Ref	3-PY-1-20
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That the report on "Dog Control and Owner Responsibility Policy and Control of Dogs Bylaw Review" be received.

Cr Gordon / Cr McNeil. Carried

Resolved minute number	16/PPL/025	File Ref	3-PY-1-20
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That the proposed draft Dog Control and Owner Responsibility Policy and draft Control of Dogs Bylaw, contained in Appendices 1 and 2 as amended with associated consultation documents be recommended to Council for adoption for a special consultative procedure at its meeting on 31 March 2016, and that the proposed Engagement Plan contained in Appendix 4 be recommended to Council for the special consultative procedure associated with these consultations.

Cr Ash / Cr Aslett. Carried

Resolved minute number **16/PPL/026** **File Ref** **3-PY-1-20**

That the proposed draft Animal Control Bylaw contained in Appendix 3 without amendment be recommended to Council for adoption, and that that no further consultation be undertaken.

Cr Sheridan / Cr Aslett. Carried

His Worship the Mayor 3.32pm / 3.34pm

18 Review of TAB Venue and Gambling Venue (Class 4) Policies

Ms Servante spoke briefly to the report.

Resolved minute number **16/PPL/027** **File Ref** **3-PY-1-5**

- 1 That the report 'Triennial review of the Class 4 Gambling policy and the TAB venue policy' be received.
- 2 That the Policy/Planning Committee recommends to Council that the Gambling Venue (Class 4) and TAB Venue policies are released for public consultation without amendment and that further information and community views on this decision are sought through a consultation process concurrent with the draft Annual Plan 2015/2016.

Cr Ash / Cr McNeil. Carried

19 Evaluating Horizons' One Plan implementation – part one: water quality

The Committee noted the invitation from Horizons for views on intensive land consenting and nutrient management and that there is no formal submission process.

20 Bulls Multi-purpose Community Centre – project update including progress with the fundraising plan for the Bulls Multi-purpose Community Centre

The Committee noted the update on progress with the Bulls Multi-purpose Community Centre.

21 Update on the Path to Well-Being initiative and other community development programmes – March 2016

Ms Servante spoke briefly to the report.

Resolved minute number

16/PPL/028

File Ref

1-CO-4

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – March 2016' be received.

Cr Sheridan / Cr Aslett. Carried

22 Late items

Nil

23 Future items for the agenda

Nil

24 Next meeting

Thursday 14 April 2016, 1.00 pm

25 Meeting closed – 4.07 pm

Confirmed/Chair: _____

Date: _____

Attachment 2

Policy /Planning Committee – Chairperson’s Report

April, 2016

It feels like we are in ‘Consultation Season’ full swing, from the 4th April 2016 to 6 May 2016 and onwards

1. The Consultation Document for the 2016/17 Annual Plan, “What’s new, What’s changed...?” *Supporting documents listed below:*
The draft 2016/17 Annual Plan
The adopted 2015/25 Long Term Plan
The position paper on Youth Development
The Marton Town Centre Plan
The Taihape Memorial Park- future developments
2. Draft Dog Control and Owner Responsibility Policy and Control of Dogs Bylaw *Supporting documents listed below:*
Summary of Information
Statement of Proposal
Draft Dog Control and Owner Responsibility Policy
Draft Control of Dogs Bylaw
Submission form
3. Draft Gambling Venue (Class 4) Policy
Draft TAB Venue Policy *Supporting documents listed below:*
Summary of Information
Statement of Proposal
Draft Gambling Venue (Class 4) Policy
Draft TAB Venue Policy
Submission form
4. Proposed Fees and Charges *Supporting documents listed below:*
Summary of Information
Schedule of fees and charges (Statement of Proposal)
Submission form
5. Proposed change to the Speed Limit Bylaw – Parewanui Road *Supporting documents listed below:*
Summary of Information
Statement of Proposal
Map showing proposed change
Submission form

And whilst this consultation is occurring, work is also being done on the proposed District Plan changes.

I would like to acknowledge the tremendous amount of work carried out by the Policy staff preparing these documents. My concern is that we could be overwhelming our communities, appreciating that the Local Government requires us to carry out this consultation.

Next Councillor Street Table; **23rd April** in the foyer of the New World Supermarket.

Councillor Lynne Sheridan

Attachment 3



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MEMORANDUM

TO: Policy/Planning Committee

FROM: Denise Servante

DATE: 5 April 2016

SUBJECT: **Development of a Council mobile app promoting Council services and facilities and the wider Rangitikei District**

FILE: 1-CO-4

- 1 At its last meeting, the Chairperson alerted the Committee to a request from a resident (through the Marton Street Table) for Council to consider developing a mobile app to promote the District, highlight places of interest, opening hours of e.g. Council swimming pools, events and points of interest in the District. The Committee requested further information on the potential for this.
- 2 Councillor McNeil followed up the query with a company than develops such products with whom she has had dealings through her role with rangitikei.com. The information provided is reproduced below.

"Mobile apps are great for repeatable actions. When we design and build a mobile app we are always looking and how we can make the app stay installed on the device (phone or tablet). There is such a demand for memory that people will quickly delete an app they have installed and used only once. We work with our clients to understand the business and how an app can improve customer service, increase efficiencies and drive out cost. The app has to be usable, functional, fast and provide a service.

For the likes of Rangitikei.com if you wanted an app that people were to download and use more than once, you would need to look at a way of keeping it on the device, or directing people to download it. It may be that you build an amazing app that has a game associated with it, that people will play and compete with others, while subtly promoting your region. Maybe a play on the shemozzle. You could have dog races or some type of game where people can win a free night's accommodation or a pass to one of the fun things to do.

When people are searching for information on a specific area, they are more likely to turn to google than an app store.

My suggestion is that you stick with Mobile web, this enables your website to be easily viewed on a mobile and can be downloaded to the home screen. It will never be the same experience as using an app but it will be functional.

If you were to look at an app, you need to decide whether you build Hybrid which is where you build once and push out to iOS and Android or build native

and build the app in both iOS and Android – which is the more desirable solution. For what you are after I would suggest the solution could start from at least \$40,000 for a bespoke Native build.

I have often thought there is a place for councils to use a mobile app though. It could have community notices, reminders of rates bills, dog licenses etc. It could tap into the phone camera to submit photos of graffiti or damage to council property.

Keeps people updated with events and meetings by sending them push notifications or text messages.

There could be a general chat function which allows people to “chat” about public services such as the library or footpaths and the council can keep an eye on what people are saying and provide feedback. It could help reduce the number of phone calls they might receive about a particular problem if people can see it has already been reported.”

- 3 The Committee noted the possibility of encouraging local companies and places of interest to register with existing mobile apps, for example, Google Maps, which will mark and highlight places of interest, including businesses such as cafes/restaurants. This issue has been raised in the Enjoying Life in the Rangitikei Theme Group and the potential to publicise these opportunities through business networks locally (including through #GetDigital via www.aboutus.co.nz) had been discussed.
- 4 There are clearly significant costs - both for set up and for maintenance – to developing such an app. There is no evidence that other Councils have proceeded down this path. The Committee will need consider whether further research and costings should be developed for further consideration.
- 5 Recommendation
- 5.1 That the memorandum ‘Development of a Council mobile app promoting Council services and facilities and the wider Rangitikei District’ be received.
- 5.2 That the Committee requests further, detailed project plans for developing a Council mobile app.
- OR
- 5.3 That the Committee does not believe that the development of a mobile app warrants any further investigation at this point.

Denise Servante
Strategy and Community Planning Manager

Attachment 4

Memorandum

To: Policy/Planning Committee

From: Katrina Gray

Date: 6 April 2016

Subject: Proposed District Plan Change 2016 - Update April 2016

File: 1-PL-2-6

1 Background

- 1.1 Council approved the proposed District Plan Change 2016 for public consultation at its meeting on 29 March 2016.
- 1.2 Public submissions were open from 4 March to 4 April 2016. The proposed changes were been advertised on the Rangitikei District Council website, facebook page, twitter page, and through local papers. A list of the advertisements in local papers is attached as Appendix 1.
- 1.3 During the consultation period a number of public meetings/drop in sessions were scheduled. The attendance at these meetings is shown in Appendix 2. Additionally, letters were sent to directly affected property owners and key stakeholder groups (e.g. NZTA and Heritage New Zealand).

2 Comment

- 2.1 A total of 22 submissions have been received from 20 different parties. The submissions will be summarised, along with the decisions requested and be publicly notified for the period of 10 working days between 9 April 2016 and 4pm 22 April 2016.
- 2.2 Pre-hearing meetings will be held where appropriate (where there is scope to resolve issues with parties before a hearing).
- 2.3 A commissioner will be appointed by the Chief Executive and the Mayor during April based on their expertise and experience on the issues raised in submissions. The hearing is likely to occur by the end of May 2016.

3 Recommendation

- 3.1 That the memorandum 'Proposed District Plan Change 2016 – Update April 2016' be received.

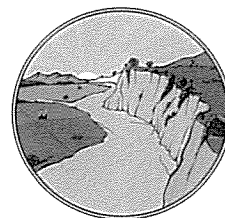
Katrina Gray
Policy Analyst/Planner

Appendix 1

Newspaper Publicity for Proposed District Plan Change 2016

Date	Publication	Notice type
3 March 2016	District Monitor	Bulletin – information about the DP Change.
4 March 2016	Wanganui Chronicle	Public notice/list of public meetings.
8 March	Central District Times	Public notice/list of public meetings. Bulletin – information about the DP Change.
10 March	District Monitor	Public notice/list of public meetings. Advertorial.
10 March	Wanganui Chronicle	Advertorial.

Appendix 2



Proposed District Plan Change 2016

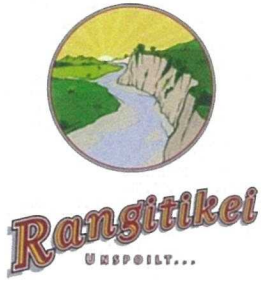
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List of public meetings/drop in sessions

Date	Meeting	Number of residents (not including staff or councillors)	Issues discussed
8 March	Bulls public meeting - 5.30pm Bulls Town Hall Supper Rooms <i>(as part of the Bulls Community Committee meeting)</i> .	3 – non-committee members 6 committee members	Flooding, liquefaction, approaches to consenting.
9 March	Marton public meeting - 7.00pm Youth Club, 18 Humphrey Street <i>(as part of the Marton Community Committee meeting)</i> .	3 non-committee members 8 committee members	Heritage, signage, commercial zone, flooding.
14 March	Turakina public meeting - 6.00pm Presbyterian Church Hall.	11	Zone changes, retail activities, liquefaction, setbacks, signage.
15 March	Marton drop in session - 5.30-7.00pm Council Chambers, Marton.	0	N/A
17 March	Huntermville public meeting – 6.00pm Huntermville Town Hall Board Room.	2	Flooding, landslide/liquefaction, setbacks, signage.
21 March	Taihapa public meeting - 6.00pm Council Chambers, Taihapa.	5	Liquefaction, Slip zone, commercial zone, rural setbacks, signage.
22 March	Bulls drop in session – 12.30 – 2.30pm Bulls Town Hall Supper Rooms.	0	N/A

22 March	Mangaweka public meeting – 6.00pm Mangaweka Village Hall	7	Zoning, liquefaction, retail as permitted, signs.
23 March	Marton drop in session – 9.00-11.30am Council Chambers, Marton.	1	Discussion of how proposed changes may affect their property.
30 March	Marton drop in session – 2.30-4.00pm Council Chambers, Marton.	1	Flooding

Attachment 5



Waste Management and Minimisation Plan

Rangitikei District Council

Adopted 28 June 2012¹

¹ 12/RDC/107

Rangitikei District Council

Waste Management and Minimisation Plan

CONTENTS

Foreword.....	1
Part A – Policy Statements and Strategy	2
Policy	2
Statement of Intent.....	2
Objectives:	2
Strategy	2
Legislative Framework.....	2
Current services	4
Waste Minimisation.....	4
Reuse, Recovery and Recycling.....	4
Treatment and Disposal of Residual Waste	5
Landfill sites	6
Illegal Dumping (Fly Tipping)	7
Waste in the Rangitikei District.....	8
Solid Waste Quantity	8
Solid Waste Composition.....	9
Existing costs of service delivery.....	10
Key Issues for Solid Waste in the Rangitikei.....	12
Part B: Options for future Waste Management and Minimisation Activities	13
Provider of services	13
Affordability of services.....	13
Performance measures	14
Preferred Options	17
Waste Reduction.....	17
Re-use and Recovery	17
Recycling.....	17
Waste Stream Composition	18
Illegal Dumping and Fly-tipping	18
Prioritised list of waste minimisation activities.....	19
Appendix One: MWH Waste Assessment – October 2009.....	20

Foreword

This draft Waste Management and Minimisation Plan (WMMP) sets out how the Rangitikei District Council (Council) intends to “promote efficient and effective waste management and minimisation within its district” as required by the Waste Minimisation Act 2008.

It has been prepared to fulfill the Council's obligations under section 43 of the Waste Minimisation Act, which requires Council to have adopted a WMMP by 1st July 2012, which:

- sets objectives and policies for achieving effective and efficient waste management and minimisation
- details the methods to be used for collection, recovery, recycling, treatment and disposal of solid waste as well as activities such as education and promotion and
- details how implementation of the draft Plan will be funded.

The draft Plan is required, under Section 50 of the Waste Minimisation Act 2008, to be reviewed at least every six years. The draft Plan is therefore required to be reviewed no later than June 2018.

This draft Plan covers all aspects of solid waste, including the solid components of the wastewater treatment process. It does not include liquid wastes conveyed via the Council's sewage system which are addressed under the Council's Wastewater Services Activity Management Plan.

Part A of this draft Plan sets out the Council's policy statement and strategy for waste management and minimisation. It provides background on the legislative framework within which Council is required to work and details of the current waste stream and how it is managed.

Part B of this draft Plan sets out options for Council's Waste Management and Waste Minimisation Activities. These options are focused on the Waste Hierarchy of reducing, reusing, recycling, recovering, treating and disposing of waste. Part B also provides an overview of the options available for Council to fund these activities and how their effectiveness may be monitored and reported.

The “Waste Assessment in terms of Waste Minimisation Act 2008” undertaken by MWH in October 2009 is attached as Appendix 1. This is the waste assessment required by section 51 of the Waste Minimisation Act 2008, which must be taken into account in preparing the WMMP. It is slightly dated and new figures from 2010/11 have been inputted into Part A.

Part A – Policy Statements and Strategy

Policy

Statement of Intent

The Council will ensure that all the community can access efficient, effective and affordable waste management and minimisation services that meet their needs, and that the environmental effects on the District are appropriately managed to minimise the harm caused by waste generation and disposal.

Objectives:

- To minimise the environmental impact of waste in the Rangitikei District
- To minimise the financial costs of waste to the community
- To reduce the quantity of waste disposed to landfill

Strategy

In order to achieve the desired objectives of the policy statements the Council will provide, or enable to be provided, a range of waste management and minimisation services according to the Waste Hierarchy of waste reduction, reuse, recycling and recovery before residual disposal. Preference is given to these services being provided by independent contract. The Council will only be involved when there is no alternative supplier/provider.

Legislative Framework

The Council has obligations in respect of managing solid waste activities under a wide variety of legislation. Obligations fall into the areas of public health, environmental protection, community services as well as more specific waste management and minimisation obligations.

The key legislation, and the features and obligations of Council under those pieces of legislation are summarised in Table 1. In short, Council must ensure public health and environmental protection by:

- Providing affordable and accessible solid waste receiving facilities across the district
- Licensing, monitoring and policing the provision of solid waste collection and disposal services within the district
- Providing public litter bin facilities in high use CBD and amenity areas of the District
- Management of receipt and disposal of hazardous waste
- Prosecuting unauthorised fly tipping within the District
- Compliance with resource consent conditions for existing facilities as well as closed landfills

Table 1: Legislation. Provisions and Council Obligations

Legislation	Key Provisions	Specific Council Obligations
Waste Minimisation Act 2008 (Act managing activities promoting waste reduction, re-use, recovery, re-cycling and disposal)	<ul style="list-style-type: none"> • Recognise and accredit product stewardship schemes • Apply \$10/tonne levy to fund waste minimisation activities (\$5/tonne to Council) • Require Councils to review and implement WMMPs • Regulate collection of solid waste information • Impose standards for waste minimisation 	<ul style="list-style-type: none"> • Review WMMP by 1 July 2012 • Account for expenditure of levy funds on waste minimisation activities • Collect robust information on solid waste volumes to disposal and diversion • Complete a waste assessment
New Zealand Waste Strategy 2010 (Government long-term priorities for waste minimisation and management)	<p>Strategy promotes a flexible approach to waste management and minimisation through:</p> <ul style="list-style-type: none"> • Reducing the harmful effects of waste • Improving the efficiency of resource use 	<ul style="list-style-type: none"> • Assess the risk of harm to the environment and human health from waste to identify and take action on those wastes of greatest concern • Improve the efficiency or resource use to reduce the impact on the environment and human health and capitalise on potential economic benefits
Local Government Act	<p>Requires Councils to produce a Long-Term Plan (LTP) with a 10 year planning horizon every three years which:</p> <ul style="list-style-type: none"> • Sets community outcomes and how Council will work to achieve these • describes the activities of Council • details Council's financial strategy 	<ul style="list-style-type: none"> • Ensure waste management minimisation activities as set out in WMMP are consistent with LTP.
Hazardous Substances and New Organisms Act 1996	<p>Act controls the import, manufacture, use and disposal of manufactured chemicals that have hazardous properties.</p>	<ul style="list-style-type: none"> • Ensure hazardous waste is appropriately diverted and disposed of to licensed facilities. • Restrict Council obligations for receipt and disposal of hazardous waste to small household quantities at selected facilities and items included in product stewardship schemes.
Climate Change Response Act 2002	<p>Provides framework for the New Zealand Emissions Trading Scheme which sets mandatory emissions reporting and charging obligations on waste disposal facilities from 2012.</p>	<ul style="list-style-type: none"> • Ensure fees, charges and rates can be adjusted with effect from 1 January 2013 to cover higher disposal charges.
Resource Management Act	<p>Controls the environmental impacts of transfer station and disposal facilities through resource consents and their conditions.</p>	<ul style="list-style-type: none"> • Ensure all transfer stations and closed landfills meet the conditions of their consents as issued by Horizons Regional Council and Rangitikei District Council.

Current services

The range of solid waste services and facilities provided in the district is summarised in Table 2. Council no longer funds any kerbside refuse collection services leaving these to be provided by private providers. Council however continues to own and operate (under contract) transfer stations in six (6) locations (Bulls, Marton, Ratana, Hunterville, Mangaweka and Taihape) as well as providing for public litter collection and litter bin services in major parks and town centres.

Table 2: Waste Services and Facilities Provided in the District

	Litter bins	Kerbside Refuse Collection	Recycling	Waste Transfer Station	Landfill	Clean fill	Closed Landfill
Marton		Private			Bonny Glen	Stubbs Pit	2
Bulls/Scotts Ferry		Private					1
Taihape		Private					3
Ratana		Private					1
Hunterville		Private					1
Mangaweka							1
Turakina/Koitiata		Private					1

Waste Minimisation

Waste minimisation is concerned with reducing the quantity of waste required to be treated or disposed of. Individuals have a key role to play in waste minimisation through the choices they make when purchasing and using products. While this is an area where the community has the greater opportunity to influence the generation of solid waste, Council undertakes a range of activities in support of waste reduction including:

- Contracting an education provider to provide waste minimisation focused education to district primary schools
- Encouraging waste minimisation by funding the majority of waste disposal costs via user pays charges, which are imposed as gate fees at all transfer stations. Over time Council has been increasing the proportion of the solid waste activity cost covered by transfer station fees in order to meet the Finance and Revenue Policy target of a near 50:50 split in costs between user charges and rates for the waste transfer station activity.

Reuse, Recovery and Recycling

Reuse/recovery is using items multiple times, rather than opting for new replacements. Recycling involves processing discarded materials to create new products. Council currently promotes and facilitates reuse, recovery and recycling of materials via:

- provision of recycling drop off centres at five transfer stations at Marton, Bulls, Taihape, Mangaweka and Ratana (Mangaweka provides only for glass)

- separation of glass, paper/cardboard, plastics, tin/aluminium cans, scrap metal (including whiteware), paint, gas cylinders, hazardous waste and tyres
- support of the annual e-day collection of electronic goods for reuse or recycling

The nature and location of existing facilities in the district are shown in Table 3.

Table 3: Drop-off Recycling Services Provided at District Transfer Stations

	Glass	Metal	Cans	Gas Cy	Paper	Plastic	Oils	Paint	Agr C
Mangaweka									
Ratana									
Hunternville									
Taihape									
Bulls									
Marton									

Council has approved a variation to the existing contract with McIntosh Excavators Ltd to allow for recovery and reuse of items retrieved at the transfer station, including furniture, household items and second hand goods. Under the current contract, it is envisaged that the recovered items will be offered for sale on site, the proceeds of which being shared evenly between the contractor and Council. The reuse of building and clean fill materials in other building and construction works and recycling of green waste are other options that are being considered.

Treatment and Disposal of Residual Waste²

The following services for collection of waste for disposal are available in the District:

- weekly refuse collection from the urban areas and some rural areas by private contractor on a user pays basis
- regular collection of litter from within the urban area and maintenance of rubbish bins in public places
- user pays transfer stations at Bulls, Marton, Ratana, Hunternville, Mangaweka and Taihape
- receiving facilities for small quantities <20kg of hazardous waste at the Bulls, Marton, Taihape and Ratana transfer stations.

These services are covered by a range of commercial contracts and providers as set out in Table 4.

² Residual waste refers to the material that remains after the process of waste treatment has taken place. It can be applied in a domestic sense, referring to the household rubbish not able to be recycled, re-used or composted.

Table 4: Commercial Contracts and Providers

Contract No.	Description	Contractor	Expiry Date
882	Waste transfer station operations and haulage of refuse to Bonny Glen Landfill	McIntosh Excavators Ltd.	30/11/15 + 3 years
907	Parks and Towns Maintenance	Fulton Hogan.	31/07/15 + 2 years
883	Mangaweka Transfer Station Operations	Paul Eames	30/11/15

Each transfer station provides for receipt of solid waste from both private individuals and commercial users. The majority of solid waste generated in the district is received by the Council transfer stations prior to transfer and disposal to the Bonny Glen landfill.

Landfill sites

The District has one privately owned and operated landfill site at Bonny Glen. This is a modern facility with engineered liners, surplus leachate collection (strictly monitored through resource consent conditions by Horizons Regional Council) and operational record keeping. The landfill is designed and operated in accordance with the Landfill Guidelines and is 100% funded by user charges.

The leachate retained at the landfill is re-circulated in order to accelerate waste settlement, stabilise the waste mass and induce gas production from the landfill. The current surplus leachate collected from Bonny Glen is treated at the Marton wastewater treatment plant, which is fully capable of treating this surplus leachate. Costs for this treatment of leachate are charged back to the Bonny Glen contractors.

Biosolids are a byproduct of wastewater treatment. The majority of the biosolids produced at the District's wastewater treatment plants are retained in waste stabilisation (or oxidation) ponds. When the influent (wastewater) is screened, some biosolids and inorganic material are extracted and taken to the landfill. These are called 'screenings' and they amount to approximately two cubic metres per week over the whole district (Marton, Ratana, Bulls and Hunterville). About 80 percent of these screenings are inorganic materials (such as gravel and feminine hygiene products) that have very limited compostable value.

At the current filling rate, the Bonny Glen facility has between 12 to 15 years life expectancy, although Council is aware that Midwest Disposal Ltd is preparing a consent application to extend the landfill which could then have a life of between 50 to 80 years. This consent application will be publically notifiable.

Council is in the process of designating 72 small historic closed landfills³. Council actively monitors five closed landfills in Marton, Bulls, Ratana, Hunterville and Taihape for compliance with current closed landfill consents.

³ These sites to be designated were used for a variety of purposes, including temporary storage of metal for roads. Designation as a landfill does not necessarily indicate disposal of household refuse on that site.

Illegal Dumping (Fly Tipping)

Council also follows up and responds to any reports of illegal dumping, with the dumped refuse being cleared and taken to landfill for disposal. Where possible, enforcement action is taken against persons dumping or disposing of refuse illegally.

Illegal dumping of both private and commercial refuse occurs in the Rangitikei District. Two significant 'hot spots' have been identified over the years:

- Rangitikei River – particularly below the road bridges in Bulls and Kakariki. A 3-4 km river access track is accessible from below the Bulls Bridge and is a particular 'favourite' for household refuse dumping.
- Turakina Valley Road – A number of instances of 'commercial type' refuse have been recorded – asbestos, building demolition material etc.

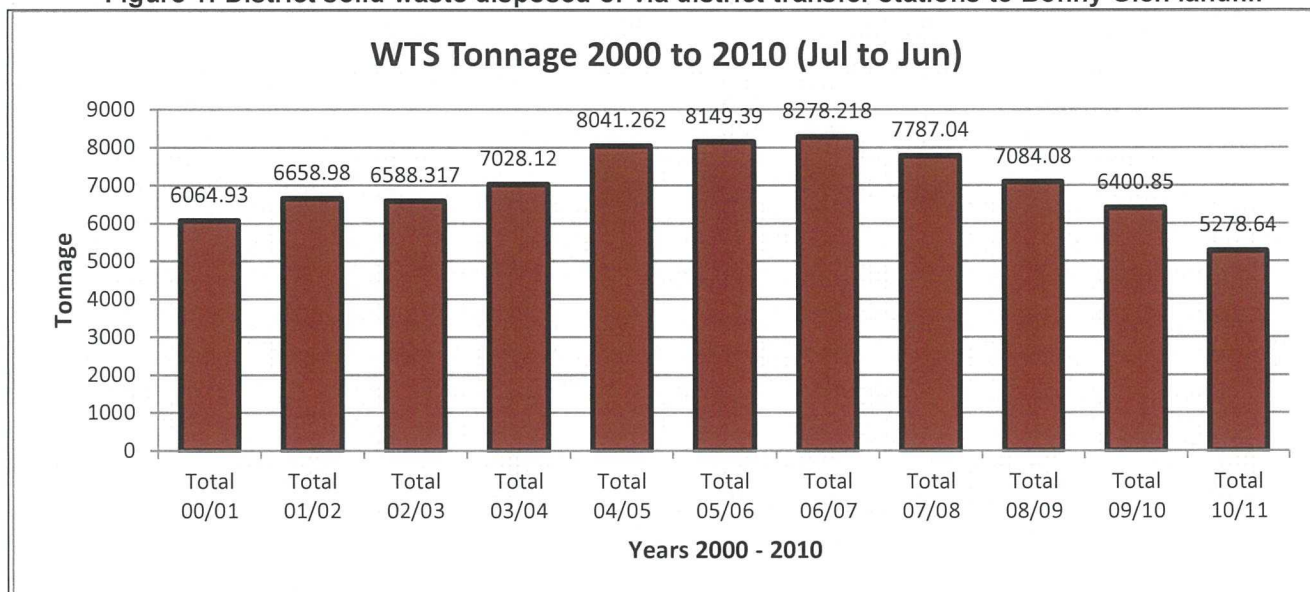
In 2010/11, the cost to the Rangitikei District Council was approximately \$3,000 for collection and disposal of illegally dumped refuse. In the first three months of 2011/12, the cost has been \$2,880. This indicates that the cost for the 2011/12 year in total will likely exceed \$3000, which suggests a rise in illegal dumping might possibly be linked to the increase in fees at waste transfer stations. There can be greater costs associated with 'one-off' dumping of large amounts of waste, particularly if the waste is hazardous. Although illegal dumping is a concerning issue for the District, the annual gate takings at waste transfer stations was \$386,406 in 2010/11. So the cost of collection and disposal of illegally dumped refuse is relatively minor. Council would prefer to address illegal dumping as an anti-social behaviour rather than change its approach to gate charges at District waste transfer stations.

Waste in the Rangitikei District

Solid Waste Quantity

Annual totals of solid waste disposed through the District Waste Transfer Stations to landfill over the last 11 years peaked at nearly 8,300 tonnes in 2006/2007 but have since steadily declined to a low of approximately 5,300 tonnes in 2010/11. The solid waste tonnage figures for 2000 to 2011 are shown below in Figure 1.

Figure 1: District solid waste disposed of via district transfer stations to Bonny Glen landfill



Since October 2009, Budget Waste Ltd has transported the Marton Thursday morning kerbside collected refuse directly to Bonny Glen landfill, rather than the Marton Waste Transfer Station. Budget Waste chose to use this procedure following the installation of the weigh bridge. Budget Waste's kerbside collected refuse average tonnage is 52 tonnes per month or 624 tonnes per year. This figure is included in the 09/10 and 10/11 calculations in Figure 1.

Recycling tonnage calculations since 2008 are shown in Figure 2. Glass recycling was introduced in July 2010, as demonstrated in Figure 4 below. For the first 12 month period 159 tonnes of glass was collected. These recycling figures do not include any private or business recycling, as Council does not have these figures.

Currently, relatively small volumes of solid waste are recycled or diverted from disposal to the landfill. In the year 2009/2010, recyclables accounted for approximately 3 percent of the total waste tonnage. Following the introduction of glass recycling in July 2010, the percentage of recyclables increased to approximately 6 percent of the total waste tonnage for 2010/2011.

Figure 2: Rangitikei District Recycling Tonnage for year ending 30 June

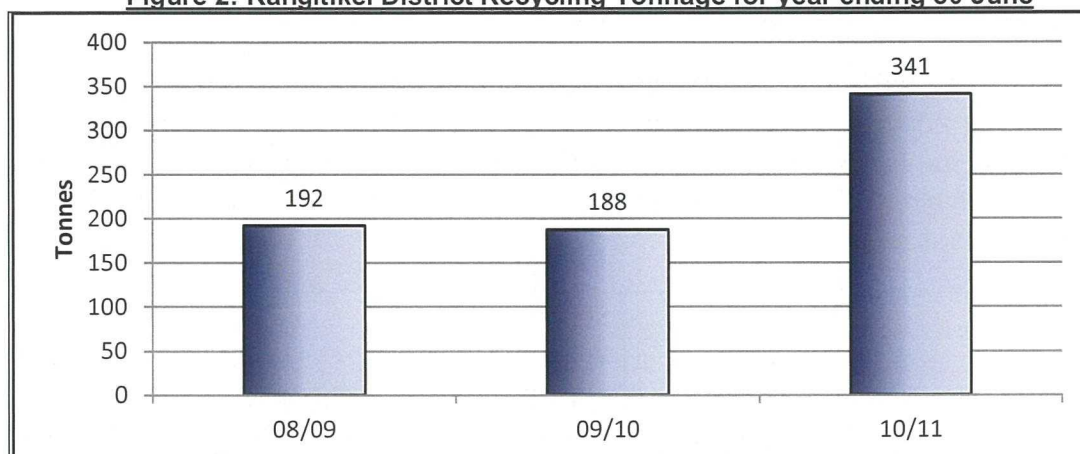


Figure 3: Recycling Composition Breakdown for 2009/10 (in tonnes)

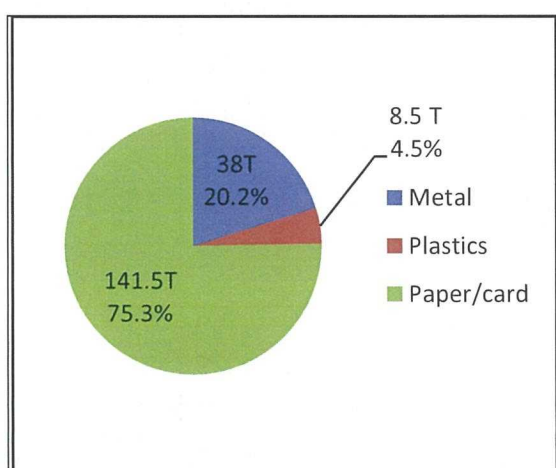
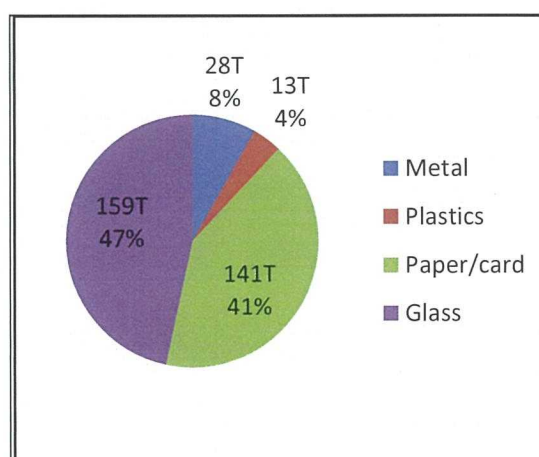


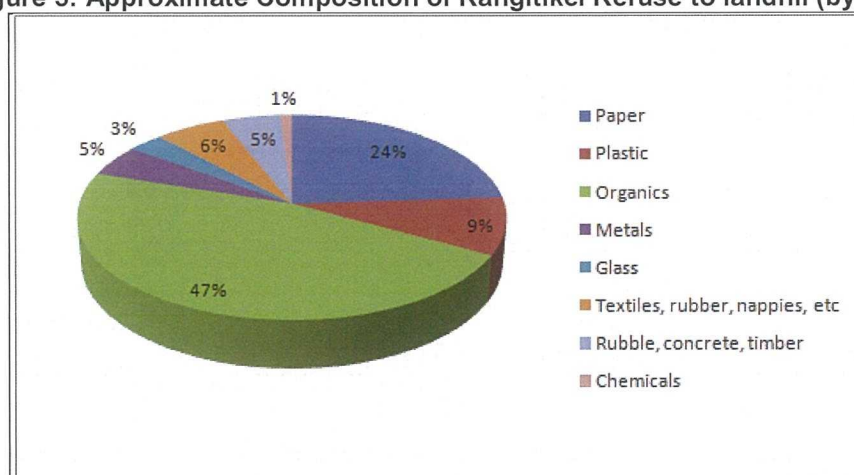
Figure 4: Recycling Composition Breakdown for 2009/10 (in tonnes)



Solid Waste Composition

In the absence of detailed analysis of the composition of Rangitikei solid waste, but using data from a February 2010 Waste Survey, the approximate composition by volume of Rangitikei refuse taken to landfill is estimated to be as shown in Figure 5.

Figure 5: Approximate Composition of Rangitikei Refuse to landfill (by volume)



Existing costs of service delivery

Council has funded the waste management and minimisation activities in line with the Revenue and Financing Policy through a mix of user charges and rates. All elements of this group of activities are funded 100% through public funds with the exception of the waste transfer stations, which aim to achieve a split close to 50/50. Revenue and expenditure for this activity during 2010/11 is recorded below:

	Town litter control	Solid Waste - Closed Landfills	Solid Waste Minimisation	Waste Transfer Stations	TOTAL
Private Revenue					
Recycling Income	\$0	\$0	\$536	\$0	\$536
User Charges & Contributions	\$0	\$0	\$0	\$372,439	\$372,439
Total Private Revenue	\$0	\$0	\$536	\$372,439	\$372,975
Public Revenue					
Waste Minimisation Levy	\$0	\$0	\$32,844	\$0	\$32,844
Apportioned Revenue	\$0	\$16,775	\$0	-\$1,031	\$15,744
Community Services Rate	\$115,058	\$0	\$0	\$0	\$115,058
Balance to be met through UAGC	\$6,849	\$15,159	\$97,558	\$341,799	\$461,366
Total Public Revenue	\$121,907	\$31,934	\$130,403	\$340,768	\$625,012
Total Revenue	\$121,907	\$31,934	\$130,939	\$713,207	\$997,987
Public: private split	100%	100%	99%	48%	61%
Expenditure					
Total Internal Charges	\$26,917	\$11,763	\$10,200	\$39,073	\$87,953
Project expenditure	\$0	\$0	\$76,125 ⁴	\$0	\$76,125
Solid Waste Disposal Costs	\$0	\$0	\$0	\$254,670	\$254,670
MDC Professional Services	\$4,510	\$1,390	\$24,378	\$17,175	\$47,453
Contractor/Consultant costs	\$88,016	\$10,410	\$20,236	\$359,840	\$478,502
Depreciation	\$2,464	\$0	\$0	\$31,714	\$34,178
Misc	\$0	\$8,372	\$0	\$10,735	\$19,107
Total expenditure	\$121,907	\$31,934	\$130,939	\$713,206	\$997,987

⁴ Project expenditure during 2010/11 constituted \$21,500 for the education programme run through Zero Waste and Paper4trees and \$54,500 as a one-off cost to establish glass recycling.

The expenses for the waste transfer stations are allocated as follows:

	Marton	Taihape	Bulls	Mangaweka	Hunterville	Ratana	TOTAL
Private Revenue							
User Charges & Contributions	\$212,122	\$77,440	\$61,363		\$9,919	\$11,596	\$372,439
Total Private Revenue	\$212,122	\$77,440	\$61,363	\$0	\$9,919	\$11,596	\$372,439
Public Revenue							
Apportioned Revenue	-\$1,031						-\$1,031
UAGC rate	\$98,830	\$93,396	\$96,424	\$17,507	\$10,971	\$24,671	\$341,799
Total Public Revenue	\$97,799	\$93,396	\$96,424	\$17,507	\$10,971	\$24,671	\$340,768
Total Revenue	\$309,921	\$170,835	\$157,787	\$17,507	\$20,889	\$36,266	\$713,207
Public: Private split	32%	55%	61%	100% ⁵	53%	68%	48%
Expenditure							
Total Internal Charges	\$21,606	\$7,888	\$6,250	\$1,160	\$1,000	\$1,170	\$39,073
Solid Waste Disposal Costs	\$130,790	\$73,358	\$39,096	\$13,301	\$5,324	\$6,101	\$267,971
MDC Professional Services	\$5,638	\$4,051	\$3,075	\$1,189	\$1,827	\$1,396	\$17,175
Contractor/Consultant costs	\$127,936	\$80,267	\$102,380	\$0	\$12,699	\$23,259	\$346,539
Depreciation	\$22,021	\$3,336	\$3,767	\$1,073	\$0	\$1,517	\$31,714
Misc	\$1,931	\$1,937	\$3,219	\$783	\$40	\$2,825	\$10,735
Total Expenditure	\$309,921	\$170,835	\$157,787	\$17,507	\$20,889	\$36,266	\$713,207

⁵ The cost of the contractor at Mangaweka is a fixed price each month to collect and dispose of the solid waste at Mangaweka. Therefore it is not possible to gauge the public: private split.

Key Issues for Solid Waste in the Rangitikei

The key issues surrounding waste management and minimisation in the Rangitikei District are as follows:

Capped residual disposal quantities

Currently, disposal costs to landfill are lower for the Rangitikei than for many other Districts, including near neighbours. This is because of the agreement between the Council and the private operators at Bonny Glen at the time of sale. This reduced cost applies to tonnage below an annual quantity of 8,000 tonnes for the life of the Bonny Glen landfill site. It is important that disposal quantities are kept below 8,000 tonnes per annum for as long as possible. Exceeding the 8 tonne limit is costly for Council. The WMMP addresses the need to reduce the amount of waste being disposed of in the landfill through both new and existing reduce, recycle, recover and reuse initiatives. A key component of this is the introduction of green waste recycling.

Introduction of green waste recycling

Green waste makes up a large percentage of the waste stream, accounting for approximately 47%⁶ by volume (and possibly up to 30%⁷ by weight). The WMMP proposes the introduction of green waste recycling, which would considerably reduce the tonnage of waste produced in the District going to landfill. However there would be initial and ongoing costs to consider if green waste recycling were to be introduced. In addition, existing transfer stations have limited capacity to expand to accommodate activities beyond a basic level of green waste diversion.

Options for green waste recycling are currently being investigated. It is important to remember that the costs of implementing any form of green waste recycling will need to be met by either the Council or users of the service.

Increased disposal costs

Disposal costs are likely to increase with the introduction of fiscal measures, such as the Emissions Trading Scheme and rising waste levy costs. Council is passing on these costs to users at the Waste Transfer Stations and also ensuring that its fees are comparable with neighbouring Districts. This price mechanism is Council's preferred option to reduce the amount of waste going to landfill. At the same time however, Council is offering more opportunities to recover, re-use and recycle through the WMMP, which will in turn reduce disposal costs.

There is some evidence that increased disposal costs could lead to an increase in illegal dumping (fly-tipping) and costs to Council of cleaning up. Where possible, Council takes enforcement action against persons dumping or disposing of refuse illegally.

Kerbside waste collection service

There are several options for kerbside waste collection – Council can provide in-house collection, contract the responsibility out to a provider, or take a hands-off approach with a fully privatised collection service by an independent company. Council has opted to continue with the existing privatised service for waste collection. This means that the cost of waste collection is on a user pays basis, where the user purchases rubbish bags or contracts a wheelie bin from the particular private company. Those who produce less waste pay less for collection and disposal.

⁶ This figure is derived from an initial survey conducted at the District's Waste Transfer Stations during 2010 and 2011 and is indicative only. It was intended to ascertain if levels of green waste in the District's waste stream were comparable with national level estimates and so vindicated investigation of a green waste recycling scheme.

⁷ This figure is derived from national level estimates, and is not necessarily specific to the District.

Part B: Options for future Waste Management and Minimisation Activities

Provider of services

The most basic choice facing the Council is between:

- A full Council-delivered waste management system where Council provides all resources needed for waste minimisation, collection and disposal.
- Full reliance on market conditions and private sector organisations for all waste services.
- A mixture of Council-delivered and market-driven solutions to suit individual communities and needs.

Council has decided to adopt the third strategy.

Affordability of services

Council has aimed to keep costs to the ratepayer to a minimum. Council has therefore prioritised those activities that have proven benefits or are neutral or beneficial to the ratepayer.

For example, Council provides waste transfer stations and a range of initiatives to reduce, reuse and recycle waste but does not undertake any kerbside collection. This service is provided entirely by private sector organisations. Council also takes a hands-off approach to this private provision and does not intend to license operators within the District. The option for Councils to license and regulate solid waste services within their District is covered in the Waste Minimisation Act 2008. It can be used to encourage licensed providers to, for example, undertake waste minimisation initiatives as part of the service that they provide. However, any licensing system requires administration and enforcement and these additional costs would be passed either to the ratepayer or the consumer.

Council has considered the merits of a kerbside collection service for recyclables. While considered feasible, the cost for such a service in Rangitikei District will be higher than for larger urban areas because of the small size of towns and large distances between them. Typical costs for a weekly crate system are likely to be in excess of \$150 per household per annum⁸. Instead, Council has committed to extending the range of recycling available in all six communities in the District with existing transfer stations, by providing an appropriate and affordable range of recycling facilities. The options which Council has considered are summarised below under each stage of the Waste Hierarchy.

Council is conscious that, until a full range of waste hierarchy options are available, providing affordable disposal of residual solid waste is a key objective for the community. Council has a long-term contract with the owners of Bonny Glen landfill for the receipt of district waste which has enabled it, in the past, to keep fees and charges in the District below the rates charged at facilities in neighbouring districts. There is evidence that in the past waste was

⁸ The cost in Palmerston North for a fortnightly, crated kerbside recyclable collection service is \$144 in the 2011/12 year. It is unlikely that a service could be provided as cost effectively in Rangitikei.

brought cross-boundary into the District and was disposed of at the District transfer stations because of preferential disposal rates.

As increasing opportunities are in place for District residents to reduce the residual waste that they produce, Council has therefore been progressively increasing the gate fees and charges at the waste transfer stations and will ensure that in time, its gate fees and charges are comparable with neighbouring facilities, to discourage the disposal of waste from outside of the District. This will mean that the benefit of the favourable arrangement with the owners of Bonny Glen landfill will be used to benefit all ratepayers.

Performance measures

The Council will assess the options, in consultation with the public and ratepayers, to develop the best mix to achieve a series of aspirational targets. Indicative targets are given below and Council will welcome feedback on these.

Target	Detail	Measurement / Frequency
Target 1	Achieve a split in rates and user charges for the solid waste activity such that 100% of all residual waste disposal costs are covered by user charges.	Financial and annual report – annually
Target 2	Increase the diversion of waste from landfill as measured as a percentage of the total annual waste volumes by an additional 2% per annum for the next ten years. Current diversion from landfill is 6% (341 tonne) per annum. It is imperative to ensure that the residual waste disposed to landfill is maintained below 8,000 tonnes per annum.	Waste and recycling tonnages – six monthly

Council has considered a range of options for the achievement of these targets:

Waste reduction		
Options	Comments	Estimated cost
Education initiatives with primary school age children across the district	Currently Council provides environmental education for resource sustainability to 20 small schools (0 – 199 pupils) and 3 larger schools (200 – 599 pupils) ⁹	\$25,000 p/a
Range of information and types of media through which information could be provided, including pamphlets, periodicals and web based sources	Many TAs have developed their own resources (pamphlets, newsletters) that provide messages about recycling. RDC can approach such TAs and get permission to adapt them for the local situation	\$7,500
Promotion of home composting for garden and kitchen waste	Provision of free composting bins or wormeries to add value to public education initiatives above	\$10,000

⁹ The RDC uses the services of a national company, 'Zero Waste Education Programme'. This programme is aimed at teaching students from Years 1 – 8 about waste and how they should best look after it. Fully trained tutors, employed locally, teach the programme in selected schools. In the Rangitikei District 23 schools take part in the programme.

Increasing costs of residual disposal	Maintain an incremental increase in residual waste disposal to reflect true costs of landfill and to subsidise implementation of schemes to reduce the annual tonnage	Nil
Re-use and recovery		
Tyre collection at transfer stations	Disposal charge levied	Nil
Paintwise Scheme at transfer stations	Paint received free of charge; Resene will collect (for a fee) to recycle for use as anti-graffiti paint. In practice Council operates a do-it-yourself reuse of paints for graffiti removal	Negligible
Used battery collection at transfer stations	Barrel will be supplied at each transfer station for the recovery of household batteries	Negligible
Items recovered from pits at transfer stations for reuse	Currently recover whiteware and scrap metal, potential to extend to household items, furniture, timber and bric-a-brac	Zero or net benefit
Annual e-day collection of electronic goods	Free disposal of these goods at transfer stations, transport costs to deliver to central collection point from transfer stations. Central Government retracted support for e-day last year, and it is unclear whether Government will support e-day this year and beyond. The budgeted fund is a top up for District-wide transportation costs of e-waste to a central collection point. Council will actively seek a partner to provide this service if Government continues to withdraw support	\$1,000 p/a
Recycling		
Extend paper and cardboard recycling to Taihape WTS	Additional cost to cover transport from Taihape to central collection point	\$1,000 p/a
Provide glass recycling at all T/Ss with re-use after crushing as road pavement material	Rangitikei Aggregates takes all glass. They crush it and re-use it as a supplement to road aggregate. Council is investigating the potential of contractual arrangements to ensure that this material is used in local road contracts	\$24,000 p/a
Collect clean fill at Taihape and Marton WTSs		\$1,500 p/a
Provide drop-off facilities in towns, for example, approach supermarkets with a view to placing recycling containers in car park areas	Provide alternative recyclables receiving facility in urban areas to improve access to recycling services. (Taihape, Hunterville, Ohingaiti)	\$20,000 p/a
Road signage refers to recycling.	RDC could place international recycling symbol signs outside transfer stations, etc	\$5,000
Provide additional space for green waste disposal at larger T/Ss	Marton WTS – provide additional hard stand area and block walling to create space for green waste handling and processing. Taihape WTS – provide block walling for green waste handling and processing.	Approx \$10,000 per site 'one off' capital cost

	<p>Hunterville WTS – develop closed landfill site as a mulched green waste collection point.</p> <p>Issues are: sale / marketing of shredded green waste; collection costs for small quantities of green waste from WTSs; Space available still likely to constrain processing of green waste.</p> <p>Processing into compost may require consent and result in odour issues.</p>	
Negotiate with existing WTS contractor to add green waste service	This would be a variation to the existing WTS Operations contract	\$24,000 p/a approx
Partnership with private contractor to shred and dispose of green waste	<p>There are commercial options available for contracting the collection and disposal of all green waste or forming a partnership for limited commercial input.</p> <p>Advantage in that marketing, sale and quality issues are taken on by private partner.</p> <p>Need space to store green waste.</p>	\$50,000+ p/a
Waste Treatment and Disposal		
Assessment of waste composition	<p>Carry out Solid Waste Analysis Protocol (SWAP) studies using the MfE protocol at the landfill of waste derived only from District T/Ss. SWAP studies cost about \$10,000 to \$15,000 each.</p> <p>Visual assessments are less costly and have the advantage of covering all waste vehicles. However, calibration of waste densities is important and the people carrying out the surveys need to be skilled to get accurate data.</p> <p>Use information from SWAP studies done in other rural districts. This would involve a desk-top study. It would be cost-effective but the accuracy is questionable.</p>	\$15,000
Assessment of source of waste	Carry out a survey at WTSs of all vehicles using the facilities over a period of a week. This would complement limited information already collected.	\$2,500
Illegal Dumping and Fly-tipping		
Use of surveillance cameras	Consider placing cameras in areas where there is consistent dumping.	Variable
Co-ordinate recording and cleaning up of illegal dumping	<p>Ensure that all illegal dumping activities are recorded and, where possible, dumped refuse is gone through for infringement notices to be issued or fines levied.</p> <p>Important to ensure that all calls/complaints for illegal dumping are routed through a single department so that appropriate action can be taken to identify perpetrators and infringement notices issued.</p>	\$5,000 p/a

Preferred Options

Waste Reduction

Council recognises that the most significant contribution to reducing the amount of solid waste disposed to landfill is through the choices made by individuals and businesses. This is through the choices that everyone makes to reduce waste at source and find beneficial alternative uses. Council can contribute through providing a range of public education programmes.

Preferred Options	Estimated cost per annum
Education initiatives with primary school age children across the district.	\$25,000
Increasing costs of residual disposal.	Nil

Re-use and Recovery

Council will provide a range of services to encourage recovery and re-use of solid waste.

Preferred Options	Estimated cost per annum
Tyre collection at transfer stations	Nil
Paintwise Scheme at transfer stations	Negligible
Used household battery collection at transfer stations	Negligible
Items recovered from pits at transfer stations for reuse	Zero or net benefit
Annual e-day collection of electronic goods (top-up contribution)	\$1,000

Recycling

In extending recycling facilities Council will look to add items where there is a significant community benefit and where the costs can be met through increasing user charges for residual disposal or through the waste levy.

Preferred Options	Estimated cost per annum
Maintain current recycling options for paper/card, plastics, tin/al cans, scrap metal (including whiteware), gas cylinders, oil, paint, hazardous waste and agrichemical containers	Zero or net benefit
Provide glass recycling at all WTSs.	\$24,000
Extend paper and cardboard recycling to Taihape WTS.	\$1,000
Provide clean fill recycling at Taihape and Marton WTSs.	\$1,500

Provide drop-off facilities in towns, for example, approach supermarkets with a view to placing recycling containers in car park areas	\$20,000
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Council has identified that diversion of green waste offers the greatest potential to reduce the quantities of solid waste going to landfill.

Benefits to Council from introduction of green waste recycling options are:

- Reduction in tonnage to landfill (up to 1,500 tonnes per annum)
- Achievement of (proposed) Waste Minimisation and Management Plan goals for waste minimisation
- Achieve compliance with legislative guidelines
- Potential mulch and compost availability at nil cost for Council Parks and Towns Contract
- Ratepayer satisfaction

Council will:

Preferred Options	Estimated cost per annum
Provide additional space for green waste disposal at larger WTSs Approx \$10,000 each for Taihape, Bulls and Hunterville. With the recent completion of the recycling extension at Marton there would be minimal additional set-up costs at this station. The closed landfill at Hunterville is preferred as the processed green waste collection and retention point.	Approx \$30,000 (one off capital cost)
Negotiate with existing WTS contractor to add green waste service.	\$24,000 (approx)

Waste Stream Composition

Council understands the need to continue to improve the understanding of its waste composition to enable Council to report on progress towards achieving waste minimisation and management goals.

Council will continue to provide for the receipt of domestic quantities (up to 20 kg) of hazardous waste at Bulls, Marton, Taihape and Ratana as a public health and environmental health consideration. Commercial quantities of hazardous waste will not be accepted at Council facilities.

Preferred Option	Estimated cost
Solid Waste Analysis Protocol (SWAP) analysis	\$15,000

Illegal Dumping and Fly-tipping

Inevitably, costs for residual disposal will increase. This means that illegal dumping of waste or 'fly-tipping' may become more commonplace.

Preferred Option	Estimated cost
Co-ordinate recording and cleaning up of illegal dumping	\$5,000 p/a

Prioritised list of waste minimisation activities

The Council agreed its priorities for waste minimisation activities as follows¹⁰:

1. Education programme
2. Recycling glass, scrap metal, plastic at 6 Waste Transfer Stations
3. Provision of Green waste recycling
4. Recycling drop off points in Marton and Hunterville
5. Extended recycling drop-off facilities to other towns in the District
6. Extend paper and cardboard recycling to Taihape WTS
7. Additional 'Fly-tipping' collection and disposal
8. Provision of Clean-fill recycling
9. National e-day collection

¹⁰ 12/RDC/103

Appendix One: MWH Waste Assessment – October 2009

Attachment 6

COMMUNITY LEADERSHIP GROUP OF ACTIVITIES 2015/16			Mar-16
Performance measures in LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	
Make decisions that are robust, fair, timely, legally compliant and address critical issues, and that are communicated to the community and followed through	83% of Annual Plan actions substantially undertaken or completed during the year, all groups of activities to achieve at least 75% of identified actions	Result at 31 December 2015: Of 81 actions identified in the Annual Plan, 61 are being actively progressed. 11 are fully complete. 1 action will not be achieved Next quarterly result due 30 March 2016.	
	75% of planned capital programme expended, all network utilities groups of activities to achieve at least 60% of planned capital expenditure	Result at 31 December 2015: Total capital expenditure for the first six months was \$1.978 million from a total pro-rate budget of \$9.394 million i.e. 21% Next quarterly result due 30 March 2016.	
Requests for Service			
What are they:	Completed on time	Completed late	Overdue
General enquiry	8	1	0
Feedback requested:	Email/Telephone/Letter	In Person	Not Required
Animal Control	11	9	4
Council Housing/Property	3	1	2
Cemeteries	0	0	0
Culverts, Drainage and Non-CBD Sumps	0	0	1
Environmental Health	0	0	5
Footpaths	0	0	4
General enquiry	1	0	1
Halls	1	0	0
Parks and Reserves	0	0	1
Public Toilets	0	0	1
Road Signs	0	0	0
Roads	0	0	1
Roadside Berm Mowing	0	0	0
Roadside Weeds/ Vegetation/Trees	0	0	2
Solid Waste	0	0	0
Stormwater	1	0	0
Street Cleaning and Litter Bins	0	0	2
Street Lighting	0	0	1
Wastewater	0	4	0
Water	3	6	0
Grand Total	20	20	25

COMMUNITY LEADERSHIP GROUP OF ACTIVITIES 2015/16			Mar-16
Major programmes of work outlined in the LTP/Annual Plan 2015/16			
Major programmes of work outlined in the LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Strategic Planning Activity	Annual Report 2014/15	Completed.	
	Annual Plan 2016/17	Adopted by Council for consultation 31 March 2016 (including Schedule of Fees and Charges 2016/17)	Consultation, oral hearings and adoption.
Elections	Preparation for the 2016 elections	Electoral officers attended a meeting with Warwick Lampp early April.	Preparation for elections.
Iwi/Maori Liaison	Key outcomes from Maori Community Development Programme (to be identified)	Process for review of TRAK Strategic Plan agreed; workshop(s) facilitated by the Chair with support from the Strategy and Community Planning Manager, and open to Komiti members and representatives of the nominating organisations/marae	Undertake review of TRAK Strategic Plan
Council	Delivery of programme of policy and bylaw review (see below)	On track	See below
	Preparation of order papers that ensure compliant decision-making	Bulls and Marton Community Committee's. Policy/Planning, Assets/Infrastructure and Finance/Performance Committee's. Council.	
Policy and Bylaw Review	Compliance date	Progress for this reporting period	Planned for the next two months
Scoping report on the level of service for different ONRC classifications	30 June 2016	Agenda note provided to PPL	
Rates Policy	31 December 2015	Rates Legal Compliance module completed - awaiting peer review	Develop Policy
Legal Compliance Project	31 December 2015	Work has been on hold while the Residents Survey is undertaken in-house.	Work on Privacy and LGOIMA modeules to be started. External support to be brought in.
Rates remission policy	30 June 2016	Amendment relating to low value properties adopted for consultation alongside draft Annual Plan 2016/17	Consultation and adoption

Review the Heritage Strategy	30 June 2016	Adopted by Council 31 March 2016.	Completed.
Koitiata Waste Water Reference Group	30 June 2017	Water bore testing on ongoing.	Further water bore testing.
Review TAB venue policy	28 February 2016	Adopted for consultation by Council 31 March	Consultation and adoption
Review Gambling venue (class 4) policy	30 May 2016	Adopted for consultation by Council 31 March	Consultation and adoption
Versus survey (including new process and questions for 2015/16)	31 March 2016	Survey distributed early March. Responses loaded.	Analysis during April.
Review Earthquake Prone Buildings Policy	30 June 2016	Not started yet	The Building (Earthquake Prone Buildings) Amendment Bill is expected to be enacted by the end of this year. From this time Council's Earthquake-prone Buildings Policy (last revised in 2011) will lapse.
Development of reserve management plans: Marton Park	31 December 2016	Report to AIN in March, notice of intention publicised, suggestions open until 20 May.	Suggestions open, possible workshop, draft Plan prepared.
Other pieces of work	Reference for inclusion	Progress for this reporting period	Planned for the next two months
Review of Animal Control Bylaw	Following enforcement of the Bylaw in Turakina, residents through the Community Committee have asked for a review of this Bylaw to accommodate the rural nature of the Turakina Settlement.	Completed.	
Investigation of proposal to establish CCO for Infrastructure Shared Services	Policy Team are involved in the Local Government Requirements workstream of this investigative programme.	Further work on the business plan.	Ongoing
Treasury Policies	Implement the agreed Engagement Plan on the new policies.	Completed	Completed
Review of Control of Dogs Bylaw and Dog Onwership Policy	As a result of the Dog Control legal compliance module.	Adopted for consultation by Council 31 March	Consultation and adoption
Submissions on key issues affecting local government	As a result of various central government, agency/Horizons consulting on a number of issues.	Submissions submitted on: Civil Defence Emergency Management Bill,	Submissions due on: Next Steps for Freshwater consultation document.
Speed Limit Bylaw: Parewanui Road	Request from residents	Adopted for consultation by Council 31 March	Consultation, oral hearings and adoption.

ENVIRONMENTAL AND REGULATORY SERVICES TEAM			Mar-16
Major programmes of work outlined in the LTP/Annual Plan 2015/16			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
District Plan (and other) review processes conducted frugally	Continuous monitoring of operative District plan for minor changes.	Complete - work now focused on DP Change	Nothing planned - focus on Plan Changes.
	District Plan change process complete by 30 June 2016	Consultation period - detail reported elsewhere in agenda.	Further submissions released, pre-hearing meetings and organisation of the hearing.
Give effect to the provisions of the Food Bill, when enacted	Implement the Food Premises Grading Bylaw	Regulations now in effect.	
Other regulatory functions			
What are they:	Targets	Statistics for this month	Narrative (if any)
Building Consents	Report on number of building consents processed, the timeliness and the value of consented work	36 BC's processed in March, 100% processed within 20 days, average days to process = 10 days. Value of work = \$2,293,166	Building new Drystore for commercial premises valued at \$969,000, Edale upgrade valued at \$250,000, 3 x new house builds valued at \$567,000, various house alterations, lots of garages, polesheds and woodburner installations
	Code of compliance certificates, notices to fix and infringements issued.	15 CCC issued, 0 NTF issued, 0 infringement issued	
Resource Consents	Report on: a) number of land use consents issued and timeliness	2 Land use consents issued with 100% processing time frame, average processing days = 20	
	b) subdivision consents and timeliness	1 Subdivision consents issued with 100% processing time frame, average processing days = 19	
	c) section 223 and 224 certification and timeliness,	1x s223 and 1x s224 certificates issued within 100% timeframe	
	d) abatement and infringements issued.	0	
Dog Control	Report on number of new registrations issued, dogs impounded, dogs destroyed and infringements issued.	21 New Dogs Registered, 18 Impounded, 1 Infringements, 11 Destroyed	768 New Dogs Registered, 115 Impounded, 46 Deceased, 34 Infringements, 4661 Dogs Registered, 246 Unregistered

Bylaw enforcement	Enforcement action taken	Two explanation letters sent regarding litter, awaiting replies. 1 infringement issued	
Liquor Licensing	Report on number and type of licences issued .	9 Special Licences, 2 Renewal of Managers, 2 New Managers, 1 Renewal On licence	46 Special Licences, 20 New Managers Certificates, 40 Renewal of Managers Certificates, 18 Renewals of Club Licences, 13 Renewals Off Licences, 10 Renewals On Licences, 1 New On Licence

ENVIRONMENTAL AND REGULATORY SERVICES GROUP OF
ACTIVITIES 2015/16

Mar-16

Performance measures in LTP/Annual Plan

What are they:	Targets	Progress to date
Timeliness of processing the paperwork (building control, consent processes, licence applications)	At least 92% of the processing of documentation for each of Council's regulatory and enforcement services is completed within the prescribed times	100% of all building and resource consents issued within statutory timeframes
Possession of relevant authorisations from central government	Accreditation as a building consent authority maintained	Maintained
Timeliness of response to requests for service for enforcement call-outs (animal control and environmental health); within prescribed response and resolution times	Improvement in timeliness reported in 2013/14 (84% were responded to in time and 61% completed in time)	To be calculated

Requests for Service

What are they:	Completed on time	Completed late	Overdue
Animal Control	105	3	6
Animal Control Bylaw matter	2	0	0
Animal welfare	2	0	0
Attacks on animal	5	0	0
Attacks on humans	2	0	0
Barking dog	10	0	3
Dog Property Inspection (for Good Owner status)	3	1	1
Found dog	12	1	0
Lost animal	12	0	0
Microchip dog	0	0	0
Property Investigation - animal control problem	3	0	0
Rushing at animal	1	0	0
Rushing at human	2	0	1
Stock worrying	0	0	0
Wandering stock	26	1	0
Wandering/stray dog	25	0	1
Building Control	1	0	1
Dangerous or Insanitary Building	1	0	1
Environmental Health	40	1	2
Abandoned vehicle	0	0	0
Dead animal	2	0	0
Dumped rubbish (outside town boundary)	2	1	1
Dumped rubbish (within town boundary)	1	0	0
Fire permit - rural	0	0	0
Fire Permit - urban (restricted fire season only)	1	0	0
Food premises health issue	0	0	0
Hazardous substances	0	0	0
Livestock (not normally impounded)	1	0	0
Noise - day and night	26	0	1
Pest Problem (Council Property)	0	0	0
Untidy/overgrown section	6	0	0
Vermin	1	0	0
Grand Total	187	5	12

COMMUNITY WELL-BEING GROUP OF ACTIVITIES 2015/16			Mar-16
Major programmes of work outlined in the LTP/Annual Plan 2015/16			
What are they:	Targets	Progress to date	Planned activities
Community Partnerships	Facilitation of Path to Well-being groups	See below	
	Delivery of work programme through the MOU	See below	
Key elements of the work outlined in Path to Well-being and MOU workplans			
What are they:	Targets	Progress to date	Planned activities
Advocacy to support the economic interests in the District at regional and national level	To actively promotes the District through multi-media advertising and the Mayor and Chief Executive undertake promotional tours on behalf of the District	Nothing further to report.	To be determined
	Lead partner in regional collaborative initiatives around economic development	Nothing further to report	Action Plan to be implemented.
Timely and effective interventions that create economic stability, opportunity and growth	Increased investment into economic development, e.g. partnering in rural water storage, seeding retail initiatives ('pop-up shops')	Youth Awards Scheme developed and paper prepared for Finance/Performance Committee.	Align/fine tune to Regional Growth Study/Strategy and begin implementation. Implement Digital Enablement Plan.
A wide range of gainful employment opportunities in the District	Facilitate and lead on a Rangitikei Growth Strategy that also aligns with and contributes to a regional Agribusiness Strategy	Nothing further to report	Align/fine tune to Regional Growth Study/Strategy and begin implementation.
Attractive and vibrant towns that attract business and residents	Provision of good infrastructure, well-maintained streets in the CBD of main towns	Bulls Community Committee continue to complete the 7-Day makeover projects. Marton Place-making Steering Group planning next projects.	Monitor progress and continue to facilitate and administer as required.
	Events, activities and projects to enliven the towns and District	Rythym in Bulls and Taihape Gumboot Day took place during March and Marton Harvest Fair in early April. marketView events Reports have been commissioned for all Council sponsored high profile events.	Analyse the results of the events reports and impact of Council sponsorship
Up to date and relevant information for visitors and residents on a range of services, activities and attractions	Maintain information centres in Taihape and Bulls, the gateways to the District.	Tpe March 2016 569 (2015,458) Bulls March 2016 411 (2015,428)	
	Develop an information centre in Marton as part of the "libraries as community hubs" concept.	Completed	Work with Project Marton to develop Marton webpages.

	Contract with local organisations to provide a range of information, including: * Up-to-date calendar of events, and * Community newsletters, for local distribution	Quarterly reports to end December received. Workplans for 2016/17.	Report to Council to be prepared for April.
An up to date, relevant and vibrant on line presence with information about services, activities and attractions, the District lifestyle, job opportunities and social media contacts	Maintain a website that provides information about Council and community services and activities	Work to update policy pages underway.	Systematically review all community, information pages on the Council website and update. Maintain regular review process.
	Provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and social media opportunities.	Nothing further to report	Develop the District promotion strategy and identify role of the web portal. Continue to develop Be Happy Taihape. Further develop Promotional Strategy
Opportunities for residents to remain socially and physically active into their retirement years, to enable them to stay in the District for as long as possible	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District	Safe and Caring Theme Group reviewed the Positive Ageing Strategy. It will push the use of Advanced Care Plans through community newsletters etc.	Safe and Caring Theme group to review Positive Ageing Strategy.
Opportunities for people with children to access the quality of life they desire for their families	Facilitate and lead on a Youth Action Plan that aims to enhance quality of life for children and young people in the District	Youth services in Marton and Taihape have continued as usual. BDCT planning for the Youth Leadership Forum in May. Position paper and options prepared for consultation through the Annual Plan. Swim-4-All programme is coming to and end.	Continue to pursue external funding for youth development services for the District. Analyse and implement outcome of the Annual Plan consultation. Analyse and report upon Swim-4-All programme.
A more equal and inclusive community where all young people are thriving, irrespective of their start in life	Council will facilitate and lead on a Community Charter that supports all young people in our District to become the best adult that they can	The Marton Community Charter Board is developing a programme to support young people to learn to drive (through to a full licence) working with Police, Rangitikei College and Horizons. Applications for funding being prepared for early April.	Complete process to identify Action Plan to address pre-school and primary aged age groups. Continue to develop engagement with young people in the Charter.
Cohesive and resilient communities that welcome and celebrate diversity	Develop high trust contracts with agencies in each of the three main towns to undertake community development	Initial multi-agency meetings with representatives from the Samoan community in southern Rangitikei to look at settling in support.	Work with the group to hold a celebration of Samoan Independence Day in early June, look for additional funding to provide ongoing support. Continue to work and liaise with the the Town Coordinators.

Funding schemes which have clear criteria, which are well publicised, and where there is a transparent selection process	Facilitate at least an annual opportunity for community organisations to apply for funding under the various grant schemes administered by the Council	Creative Communities and Rural Travel Fund open during March.	Process applications received. Prepare reports for consideration by relevant Committees. Process Committee decisions.
	Publish the results of grant application process to a Council-run forum showcasing the results of grant application processes where successful applicants provide brief presentations and are open to questions	Nothing further to report	Organise a meeting for grant recipients.
To see Council civil defence volunteers and staff at times of emergency (confidence in the activity)	Contract with Horizons to provide access to a full-time Emergency Management Officer	Ongoing and is on track.	
	Arrange regular planning and operational activities	Participation at facilitation level approved by CE for the upcoming National exercise in 31 August 2016 .	
To be assured of adequately trained, resourced and responsive rural fire force to reduce the incidence of life and property threatening fire	Provide fully trained and adequately resourced volunteer personnel who are in a position to respond to rural fire call-out with the minimum of delay	Ongoing and is on track	Training for rural fire volunteers taking place regularly.

COMMUNITY WELL-BEING GROUP OF ACTIVITIES 2015/16			Mar-16
Performance measures in LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	
Provide opportunities to be actively involved in partnerships that provide community and ratepayer wins	A greater proportion (than in the previous year) of the sample believe that Council's service is getting better: 37% in 2012, 30% in 2013, 16% in 2014, 17% in 2015	Survey to be undertaken in March 2016 Survey has been mostly returned. Data inputted.	
Identify and promote opportunities for economic growth in the District	The District's GDP growth: In 2013, Rangitikei's GDP growth was -0.8% and trending downwards with an increasing divergence from the national trend.	Result as at 31 December 2015: GDP growth: the Rangitikei GDP grew sharply during 2015, compared to New Zealand GDP growth and the trend is now upwards. (Infometrics data for 2013, 2014 and 2015). Next quarterly result due 30 March 2016.	
	A greater proportion of young people living in the District are attending local schools. Based on latest available Statistics New Zealand population estimates (June 2013) and school enrolments for 2014 (TKI), 56% of residents of high school age were enrolled in local schools and trending upwards.	Result as at 31 December 2015: School rolls: latest school rolls (July 2015) compared to population estimates indicate that the upward trend of residents enrolled in local high schools stabilized in 2015. Next quarterly result due 30 March 2016.	
	More people living in the District (than is currently projected by Statistics New Zealand). Based on population projections from Statistics New Zealand (medium projection based on 2013 Census), the resident population is projected to decline from 14,450 in June 2013 to 13,900 in June 2028.	Result as at 31 December 2015: Population estimates from Statistics New Zealand show a small increase in the population since the Census 2013, tracking at above the high estimates produced from Census data. Next quarterly result due 30 March 2016.	
Requests for Service			
What are they:	Completed on time	Completed late	Overdue
None			

Attachment 7

Update on Communications Strategy

This regular report provides the Committee with an update with progress on the Council's Communications Strategy; media and communication activity.

Update on Action Plan – to 31 March 2016

<i>Action Description</i>	<i>Expected Completion</i>	<i>Lead Responsibility</i>	<i>Status</i>
Develop the Council intranet as the primary internal business support tool	Ongoing	Information Services Team Leader (Janet Greig)	<ul style="list-style-type: none"> A new intranet has been rolled out following an enhancement to Council's Sharepoint (document storage system) improvements to the intranet will be ongoing
Develop and implement Corporate Identity guidelines to reinforce our professionalism	Ongoing	Executive Officer (Carol Downs)	<ul style="list-style-type: none"> Style guides are being developed to ensure a consistent look to all Council documents Council brand being investigated
Develop the Council website as the primary customer/resident self-help tool	Ongoing	Information Services Team Leader (Janet Greig)	<ul style="list-style-type: none"> Planning for enhancements to Council's website is underway to look at priorities, resources and funding required.
Provide Elected members and staff with training to ensure appropriate standards are maintained	By the end of 2015	Executive Officer (Carol Downs)	<ul style="list-style-type: none"> Currently on hold
Key staff to have undertaken appropriate communications training	By the end of 2015	Executive Officer (Carol Downs)	<ul style="list-style-type: none"> Currently on hold
Investigate and implement (where appropriate) the most effective ways of communicating within and beyond Council	Ongoing	Executive Officer (Carol Downs)	<ul style="list-style-type: none"> The EO will work with the IS Team Leader on communication opportunities.

March Media Activity

The table below outlines the media activity during March, including printed media articles and website activity:

- Rangitikei Bulletin – This was published at the end of March, covering the key decisions from the March Council meeting and featured in the Rangitikei Mail, Central District Times and District Monitor.
- Rangitikei Line – issue 20 was distributed in March. The new look for the March edition was met with positive comments, the April edition will focus on the draft Annual Plan.
- Council's website and social media channels (Facebook and Twitter) are used to keep residents up to date with Council happenings.
- There were 11 media articles during the month, of these 1 was positive, 3 were negative and 7 were neutral.
- A regular update from the Taihape Community Board meetings will be featured in the District Monitor, which will now be distributed in Taihape.

Date	Media Channel	Article Heading and Topic
3/3/16	Wanganui Chronicle	Government in firing line over funding Andy says Council is working hard and does not deserve to be ignored by Government. The future of the youth clubs in Taihape and Marton remain up in the air with expected Government assistance not yet coming.
8/3/16	Wanganui Chronicle	MPs wade in After Watson sideswipe MPs Ian McKelvie and Adrian Rurawhe say they were surprised to hear that Andy thought the Rangitikei was being forgotten and there is lack of communication and consultation from central government. MP Adrian Rurawhe said Government needs to be clearer with its intentions and communication.
9/3/16	Wanganui Chronicle	Stream closer to being open to public Progress is being made to open the Tutaenui Stream in Marton to the public. Last year a group called the Tutaenui Stream restoration Society was created. The group said there is potential for a walking and biking track.
12/3/16	Wanganui Chronicle	Meeting on Makeovers Notice of meeting regarding misinformation of the costs of the 7 day makeovers/placemaking workshops in Bulls and Marton. Meeting held Monday 14 March at 5.30 pm at the Friendship Hall in Marton.
17/3/16	Wanganui Chronicle x 2	\$7000 berm bill sent in to council A resident has sent a \$7000 bill to council for mowing the grass outside their property. They charged \$20 each time they mowed it going back 10 years. Mayor fends off CBD criticism

Date	Media Channel	Article Heading and Topic
	District Monitor x 2	<p>Andy held a public meeting on March 14 to explain the misinformation that was put on social media falsely explained the costs of the 7 day makeovers/placemaking workshops in Bulls and Marton.</p> <p>Mayor corrects placemaking misinformation</p> <p>Andy held a public meeting on March 14 to explain the misinformation that was put on social media falsely explained the costs of the 7 day makeovers/placemaking workshops in Bulls and Marton.</p> <p>Long wait for Mt Curl Road fix</p> <p>The entrance of Mt Curl road remains closed, this is making it hard for locals with their everyday lives. Andy said it is a very expensive dropout to fix and the council has to go through a long process to have work done to repair the damage following the June 2015 floods.</p>
19/3/16	Wanganui Chronicle	<p>Story fuels grassroots rebellion</p> <p>Residents give their opinions on whether residents should mow the berms in front of their homes. Most of the comments were negative with few on council's side.</p>
23/3/16	Wanganui Chronicle	<p>Fire restrictions lifted</p> <p>The fire restrictions will be lifted in Whanganui and Rangitikei today following a week of good rain.</p>
24/3/16	District Monitor	<p>Mangaweka Camping ground upgrade looked at</p> <p>RDC is looking at upgrading the facilities at the popular camp grounds by either refurbishing the present ablution block or taking the opportunity to provide a better facility. Money was set aside for an upgrade in 2014 but Council found the current toilets sufficient. There is now \$95,000 of this money set aside.</p>

Current Consultations Underway:

- What's new, what's changed...? Is the consultation document for the draft Annual Plan for 2016/17 – public meetings are being held across the District during April and early May.
- Proposed Schedule of Fees and Charges for 2016/17
- Draft Dog Control and Owner Responsibility Policy and draft Control of Dogs Bylaw
- Draft Speed Limit Bylaw Amendment 2016
- Draft Gambling Venue (Class 4) Policy and draft TAB Venue Policy

All documents can be found at www.Rangitikei.govt.nz – current consultations.

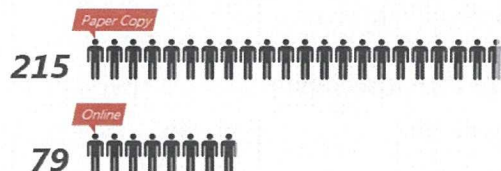
Previous Consultation:

Results from Resident Survey 2016: Online engagement

Online actual

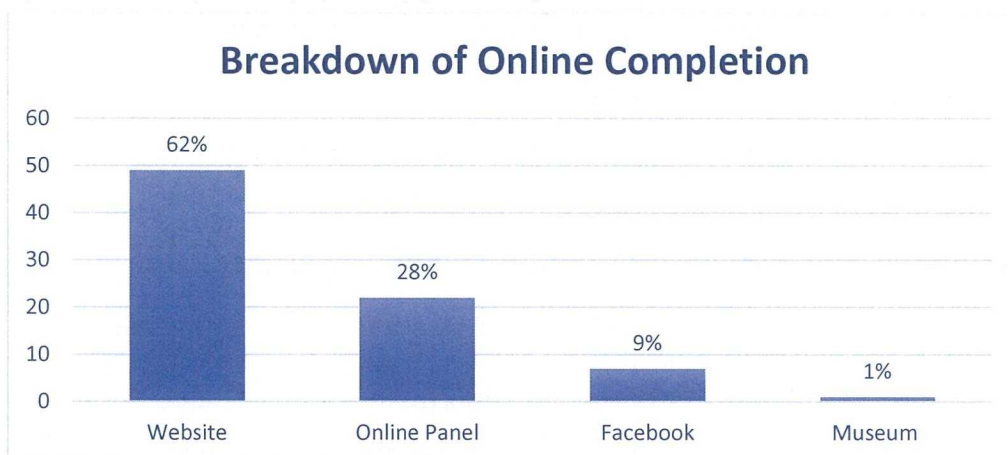
Currently 294 resident surveys have been completed and returned. A goal of this year's resident survey was to increase responses by encouraging people to complete the survey online, 27% of respondents completed the survey online.

PAPER VS. ONLINE COMPLETION



Graph 1: Paper vs online completion

Respondents who completed the survey online were more likely to do this via Council's website (62%). The website collection method was supported with letters to residents giving them the option to complete a paper copy or complete an online version via the website.



Graph 2: Breakdown of Online completion

Online potential

Database source	Count (with email)
Resident Survey 2016 based panel	89
Online panel based on last 12 months of submissions	142

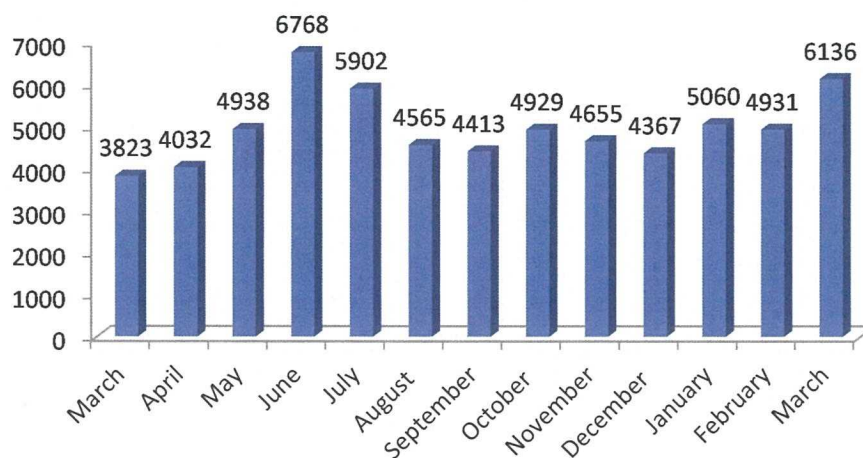
Out of 294 resident surveys currently received, 143 residents (50.5%) said they would like to take part in future engagement opportunities with Council.

Of these 143 residents, 89 (62%) have registered an email address with Council, which provides the opportunity for us to engage with them directly.

Website Statistics

Activity on Council's website for March:

Website Visits 2015-16



In March 52% of those who visited Council's website were new visitors to the site.

Top Council Webpages Visited (March)

1. Rates/My property
2. Cemeteries
3. Cemetery database
4. District Plan
5. News item – restrictions on the sale of liquor over Easter

Top Six Geographical Locations

Visiting the Website (March)

1. Palmerston North area
2. *Auckland
3. *Wellington
4. Christchurch
5. Napier
6. Wanganui

* note smaller areas can be recorded as Auckland or Wellington

Carol Downs
Executive Officer

Attachment 8



Rangitikei
UNITE...
...TOGETHER...

REPORT

SUBJECT: **Update on legislation and governance Issues**

TO: Policy/Planning Committee

FROM: Michael Hodder, Community & Regulatory Services Group Manager

DATE: 6 April 2016

FILE: 3-OR-3-5

1 Executive summary

- 1.1 This update notes legislative and regulatory changes in the past month which impact on the Council's operations.
- 1.2 The scope of the proposed amendments to the Local Government Act to facilitate greater collaboration has been outlined. A Bill is expected to be introduced in June.
- 1.3 The New Zealand Accounting Standards Board has issued an exposure draft on service performance reporting, with a focus on evidence-based reporting on outputs, outcomes and impacts. When finalised, complying with the standard will be mandatory for local councils. Submissions are due with the Board by 29 July 2016.
- 1.4 The projected work programme on policies and bylaws for 2016 is contained within the activity template for Community Leadership.

2 'Better local services'

- 2.1 On 16 March 2016 the Minister of Local Government announced a package of reforms to address challenges faced by the local government sector around 'managing services, infrastructure, assets, resources and finances'.¹ The underpinning objectives are to enable the sector to
 - remain responsive to local preferences,
 - increase co-ordination and cost-effectiveness of local services and infrastructure , and

¹ He also released his paper to the Cabinet Economic Growth and Infrastructure Committee 'Local Government – Better Local Services Reforms'

- increase support for regional growth and prosperity.
- 2.2 The three main mechanisms identified are to give councils greater flexibility to collaborate in delivering services and infrastructure, to introduce new processes for council-led reorganisations, and to allow the Local Government Commission to be more proactive in working with local communities to improve their local government.
- 2.3 One outcome the Government clearly expects is greater use of council-controlled organisations (CCOs), particularly for water and transport services by urban councils experiencing high population growth. For other councils experiencing declining population and a shrinking rating base, 'streamlining services while maintaining technical capability is a principal challenge.....shared or integrated services to enhance scale and capability offers a way forward for water, transport, economic development and resource planning activities'.² The Cabinet paper wants to see a more coherent system of local governance to replace fragmented and uncoordinated structures, and argues that this approach to reform will bring about faster, more enduring results.³ The paper is specific that there is no intent to impose a pre-determined set of structures on local government, that the value for money argument for change must be proven, and that Iwi involvement is expected.
- 2.4 The package aims to reduce barriers to establishing Water Services CCOs by ensuring they have adequate regulatory powers and not allowing them to distribute surpluses. The package includes two 'preferred' models of transport CCOs – a regional transport CCO and a roading only CCO (leaving regional transport planning and public transport contracting with the regional council). Other models could be established (e.g. a public transport CCO), with the agreement of the Minister of Transport.
- 2.5 There will be strengthened accountability arrangements for CCOs, including:
- the joint committee for a CCO developing a policy for appointment of directors to a multiply-owned substantive CCO and making recommendations on directors' appointment to shareholding local authorities,
 - prohibiting local authority elected members sitting on multiply-owned substantive CCO boards, and
 - provisions ensuring close integration of CCO activities with council planning systems.

² Cabinet paper, para 6.

³ Financial incentives are ruled out, having regard for the New South Wales experience: Cabinet Paper, para 30.

- 2.6 There will be greater flexibility in transferring responsibilities, duties and powers – for example, by extending this option to include non-statutory obligations (e.g. tourism marketing), transfers of responsibilities conferred by another Act, and allowing the same council to be a unitary authority in one district and a regional council only in another district.
- 2.7 The Local Government Commission will be accorded greater independence from the Department of Internal Affairs and will be a catalyst in improving the ability of local and regional economies to prosper: this will be through targeting opportunities for more efficient and effective local services and infrastructure delivery. In particular, the Commission will be able to
- initiate investigation of reorganisation issues, but proportional to (i) the scale, scope and potential impact of those issues, and (ii) potential costs and benefits and risk of not implementing such a proposal,
 - issue a report to which councils must publicly respond during or at the completion of an investigation on reorganisation, and
 - determine which powers should be transferred to a regional transport CCO where one is established through a reorganisation and also to a water services CCO to support its operational efficiency

However, the Commission will need to have regard for certain statutory criteria and there will be mandatory polls for any proposed establishment, abolition or amalgamation of local authorities by the Commission. The Minister will appoint and remove Commissioners, participate in setting the Commission's strategic direction and be consulted on the Commission's work plan. The Commission's Chief Executive will be appointed by the Commissioners rather than by the Department of Internal Affairs

- 2.8 Although foreshadowed in general terms last year, the Minister acknowledges in the Cabinet paper that there has been no prior detailed consultation with the local government sector. The paper includes comment from Treasury, which considered that the financial implications of the proposed changes were not clear (but the precise concerns have been withheld). Te Puni Kokiri expressed strong concern about the lack of engagement with Māori groups, including the Iwi Chairs Forum and would not support proposal in the Cabinet paper that impact on Māori land, including the proposal that CCOs exercise (or direct councils to exercise) Public Works Act powers.
- 2.9 The Cabinet paper recommends that the legislation extend powers to prescribe performance reporting, potentially to services beyond those covered by the current mandatory measures, and to require disclosure of community satisfaction information. The reason for this is that 'there is little readily

comparable data or information on which to base decisions about rewarding or incentivising good local government performance'⁴.

- 2.10 The Minister's aim is to have the legislation introduced in June and being passed in time to be available to councils early in the new triennium. There will be an opportunity to submit on the Bill's provisions when it is referred to the Local Government & Environment Committee.

3 External Reporting Board: 'service reporting performance'

- 3.1 In February 2016, the New Zealand Accounting Standards Board released an Exposure Draft on Service Performance Reporting. Following consideration of comments, a Public Benefit Entity Standard of service performance reporting will be finalised. It is intended that, following a two-year implementation period, this standard will be mandatory for all public sector public benefit entities which have an existing legislative requirement to report service performance information. So it will apply to the local government sector.
- 3.2 The Board's reasoning behind this initiative is that 'service performance information is an integral part of a general purpose financial report'⁵. The Exposure Draft specifies that 'if an entity reports on the cost of outputs it shall provide a reconciliation between the expenses in the financial statements and the total output costs reported in the service performance information'⁶, which implies there is potential or actual non-alignment in this information at present; however, the Board does not offer a view whether the standard will improve the service performance information currently provided by those entities (such as local government) which are already required by statute to do this.
- 3.3 The Standard proposes to prescribe three dimensions of service performance
- outputs – i.e. what did the entity do;
 - outcomes – i.e. why did the entity do it; and
 - impact – i.e. what influence did the entity achieve on the groups or environments that it sought to change.
- 3.4 If incorporated into the finalised Standard, this would mean local councils making a return to outcome monitoring and reporting, a requirement removed by the 2010 amendments to the Local Government Act 2002.⁷ That change was

⁴ Cabinet Paper, para 92. The nature of such rewards and incentives are possibly outlined in the next paragraph, but that has been withheld.

⁵ Exposure Draft NZASB 2016-6, Introduction, para.5.

⁶ Exposure Draft, para 38

⁷ Local Government Act 2002 Amendment Act 2010, s.13.

part of making local government decision-making more transparent and accountable.⁸

3.5 The Exposure Draft has this view of the linkage between outputs and outcomes:

The identification of intermediate outcomes may assist an entity to describe meaningful links between its outputs and its influence on outcomes. An explanation of the entity's view of the links between outputs, intermediate outcomes and ultimate outcomes provides appropriate context for an assessment of the entity's service performance.⁹

However, "information on impacts should be reported only where the entity has evidence about the links between outputs and outcomes, and the information can be measured in a way that meets the qualitative characteristics and constraints".¹⁰ What remains uncertain is the extent to which the finalised Standard will push reporting entities into establishing systems which produce this evidence.

3.6 The Exposure Draft considers that performance measures may be quantitative measures, qualitative measures or qualitative descriptions, and that the performance indicators selected for external reporting are likely to be fewer than those used for internal management purposes and should have an external focus. It is not intended that the finalised Standard will prescribe the format of service performance reporting or whether or not it remains separate from the financial report. However, cross-referencing and avoidance of duplication will be encouraged. Consistency of service performance information will be expected, but the formalised Standard will accept that an entity 'may change aspects of its service performance reporting to reflect changes in its service performance activities or in order to better meet the qualitative characteristics'.¹¹

3.7 The Board requires submissions by 29 July 2016. A draft will be provided to the Committee's meeting on 16 June 2016.

4 Other legislation and central government policy initiatives.

4.1 There have been no further developments with the proposed amendment to the Local Government (Rating) Act 2002 to provide local councils with the ability to remove rates arrears on unoccupied and unused Maori land where there is a demonstrable commitment to use or occupy land, or there is a little prospect of the land ever being used or occupied. This amendment will be a consequence of the passing of the Te Ture Whenua Maori Bill. The last

⁸ Commentary from the Local Government & Environment Committee in reporting back on the 2010 Amendment Bill.

⁹ Exposure Draft, para 42.

¹⁰ Exposure Draft, para 44.

¹¹ Exposure Draft, para 61.

scheduled information hui was held on 17 March 2016. Publicity on these changes makes it clear that landlocked land, paper roads and the Public Works Act will not be addressed through the Bill but “will be subject to further analysis this year, due to the complexity and scope of the issues”.

- 4.2 The Building (Earthquake-prone Buildings) Amendment Bill is now at the third reading stage. Draft regulations have yet to be issued for public consultation.
- 4.3 The Psychoactive Substances Regulations are to be amended on 21 April 2016: from that date applications for licences to sell approved products (by retail or wholesale) may be made to the Psychoactive Substances Authority – even though it is unlikely that there will be any approved products for at least the next three years. This raises the possibility that an intending retailer could secure one or more sites where the Local Approved Products Policy has allowed this activity.
- 4.4 The Health and Safety at Work Act 2015 came into effect on 4 April 2016, together with a number of regulations. Those regulations include more detailed provisions about managing risks in a workplace, ensuring adequate training, maintaining first aid facilities, implementing an emergency plan, and the ratio of health and safety representatives in a work group. Infringement penalties have also been set by regulation. Council has already been briefed by Sylvie Hickton, Health and Safety Project Leader for MW LASS on how the Act relates to Elected Members and the work being done across all Council’s operations to improve health and safety performance.
- 4.5 The first monthly compliance reporting under the Food Act 2014 is due on 10 April 2016. There has been no enforcement activity to report.
- 4.6 As part of its inquiry into better urban planning, the Productivity Commission has commissioned Colmar Brunton to conduct an online survey across local councils during April. This survey aims to gather data and evidence on:
 - local government views of the strengths and weaknesses of the current planning system,
 - current planning practices,
 - obstacles to the successful operation of the current planning system, and
 - priorities for reform.
- 4.7 A private Member’s Bill proposing to exempt Royal New Zealand Returned Services Association clubs from special licensing requirements for Anzac Day

was introduced into Parliament on 15 December 2015.¹² It has yet to receive its first reading.

5 Recommendation

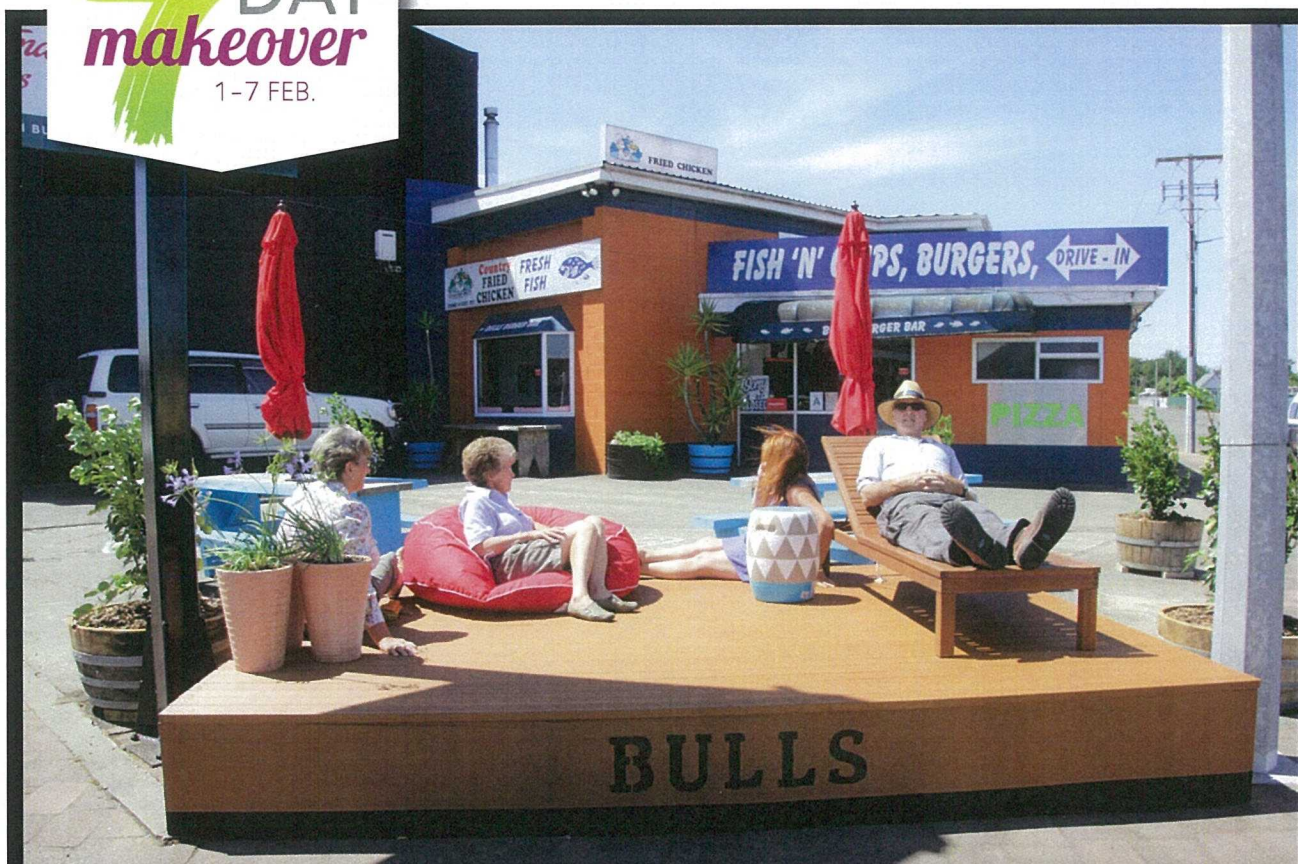
- 5.1 That the report 'Update on legislation and governance issues' to the Policy/Planning Committee's meeting of 14 April 2016 be received.

Michael Hodder
Community & Regulatory Services Group Manager

¹² Sale and Supply of Alcohol (Exemption of RNZRSA Clubs from Special Licensing Requirements for Anzac Day) Amendment Bill 2015. (Paul Foster-Bell)

Attachment 9

BULLS TOWN CENTRE
7 DAY
makeover
1-7 FEB.



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www.7day.com.au



Contents

Background	4
The process	5
Outcomes	6
Recommendations	10

Background

In the Bulls Town Centre Plan, Creative Communities made a recommendation that each town in the Rangitikei District Council be allocated a budget for community-led, grass-roots place making. The plan states:

Building civic pride in a space is not just about providing the space and filling it with landscape items. The more involved the community is in creating these civic spaces the greater the sense of “emotional attachment” and civic pride.

It is therefore imperative that Council provide mechanisms for the community to build aspects of these civic spaces themselves.

In response, Council allocated funds to the Bulls Community Committee to run a place making program in Bulls. Creative Communities was engaged to run a 7 Day Makeover.

On December 7, 2015, David Engwicht ran an Information Night for interested people, explaining how the process would work.

The makeover itself happened February 1 – 7, 2016

Any community placemaking program has the following **risk factors** (based on 25 years experience):

- The community doesn't understand the basic principles of placemaking, and invests in ineffective projects.
- The community can't agree on the most important projects or on the design for a project and the process becomes bogged down in endless meetings.
- The town naysayers oppose what is proposed and nothing ends up happening.

Creative Communities has been looking at sharpening its approach in how we involve communities in creating great public places. We wanted to increase the quality of the training of local leadership, and the transfer of skills. And we wanted to minimise the potential for projects to go off track.

The result of this hard work was *The 7 Day Makeover*.

The 7 Day Makeover trains local people in the art of agile place making.

The process can be replicated in further makeovers.



A sharper system

The 7 Day Makeover was designed to overcome some of the limitations of traditional methods of involving the community in place making,

- *The 7 Day Makeover* is an integrated system with a robust process which can be replicated by the community (and Council) over and over again. This process has systems that were developed to help prevent projects from going off track.
- Much higher level of training for Council staff and residents in the art of agile place making.
- Higher levels of pride in the outcome because participants create the *Makeover Strategy* themselves, rather than it being created by Creative Communities.
- Higher levels of community involvement overall because of better advance notice of process.
- Greater flexibility for community members in choosing their level of involvement.

The Process

The process involved two key phases:

PHASE ONE: INFORMATION AND SIGN UP

- A comprehensive communications plan was implemented.
- David visited Bulls December 7 and conducted an information evening to prepare for the 7 Day Makeover.

PHASE TWO: THE MAKEOVER

- The process outlined in the diagram below was implemented.



Outcomes

PARTICIPATION

- About 20 people attended the Info Night.
- 12 people participated in the 2 day Ideas Workshop.
- Approximately 20 people participated in the Makeover.

MAKEOVER PROJECTS

Two areas were chosen for the makeover – the space between the bakery and the Info Centre and the space outside the fish and chip shop on the corner of Bridge and Criterion Streets.

These two spaces were chosen because they are the transition point between the “food and travellers quarters” and the “destination shopping quarters”, (see *Bulls Town Centre Plan* P12. This transition point was of low quality and did not reflect the quality of the destination shops quarters.

These two spaces were also chosen to demonstrate how design could “stitch the two sides of the highway together” and make it feel like the traveller is passing through “The civic lounge room of Bulls” and therefore should act as a guest.

The quality of work was generally very high. There were no incidents of unacceptable quality.

The following was delivered at the bakery/info site:

- Two long banquet tables on upper level restored and waxed.
- Walls of Info Centre painted the same colour as the bakery to create the feeling of a coherent courtyard.
- Key bollards removed to create a sense of entry into the space and to expand the space to include the unused space in front of the Info Centre.
- The mural on the back wall, which was faded and peeling in places, was re-purposed by painting out sections..
- An “art installation” on the bakery wall utilising old window frames.
- Extensive landscaping
- New tables and chairs and umbrella.

The following was delivered in the fish and chip area:

- A deck with “Bulls” on front
- Two picnic tables refurbished and painted.
- Landscaping
- Sun lounge, bean bag and other furnishing for deck.

- Two umbrellas for picnic table
- Painting of large rusted sign.

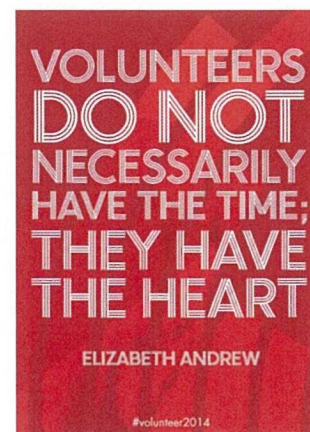
FINANCES

- The makeover went over the \$5000 budget by \$270.

PROCESS

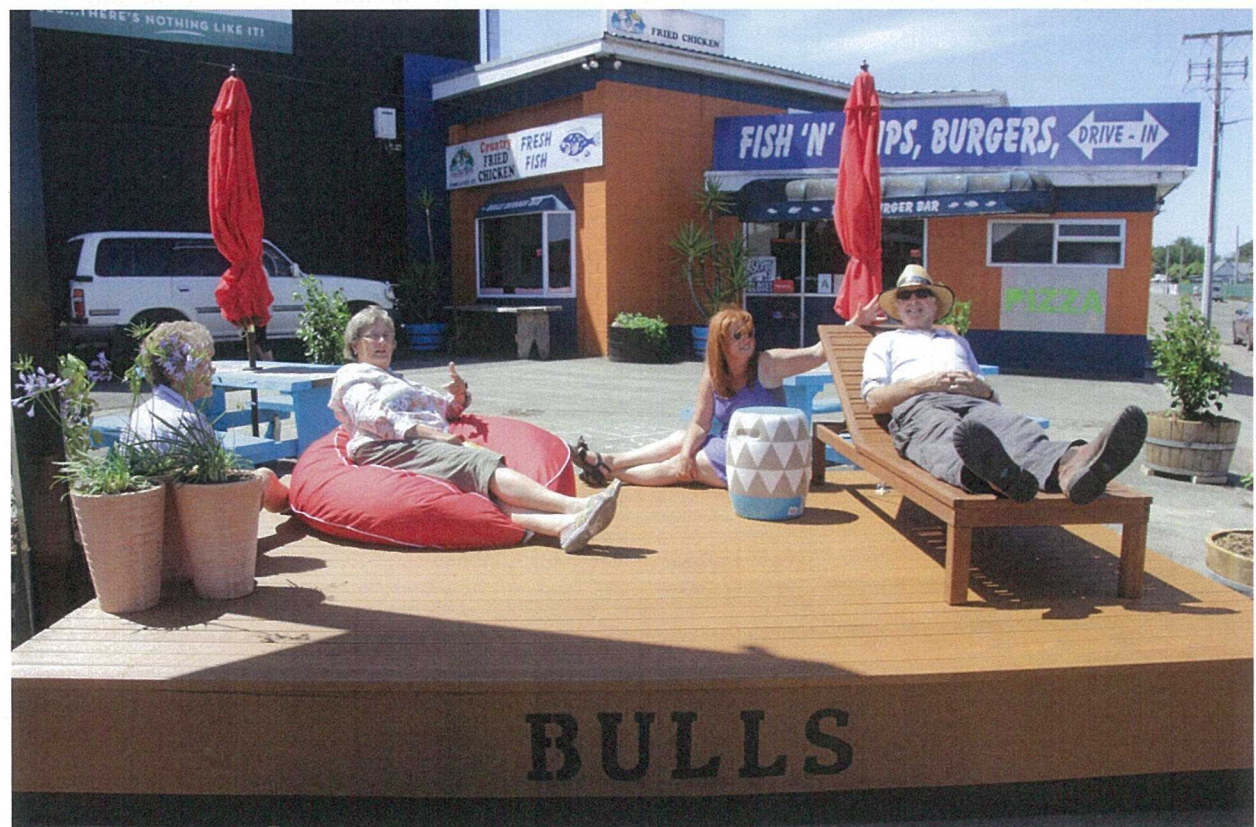
Generally speaking the process achieved exactly what we set out to achieve:

- The tight time-frame of seven days meant people were in action mode and didn't get bogged down in endless talk and planning.
- The short time-frame did not give the naysayers time to organise.
- The final design emerged from the process and was better than anyone could have planned.
- Participants stayed agile.
- There was quite a deal of conflict over the overall aesthetics: the “pro-colourful” camp and the “pro-retrained-and-classy” camp. (This was a natural extension of a conflict that has been going on in the town for some time.) Combining these two aesthetic approaches was challenging, but I think we managed to marry the two successfully.
- Some participants were impatient to get on with the planning as they had done the Place Making training previously. This has led to a significant refinement in the 7 Day Makeover process that gets participants into the practical planning much earlier in the workshop.









Feedback

Two participants responded to our post-event survey

Q1: Overall, how would you rate the 7 Day Makeover

- Excellent
- Very Good 1
- Fairly Good 1
- Mildly Good
- Not Good at all

Q2: What did you enjoy most about the 7 Day Makeover?

- Seeing the end product/s. The new spaces look good.

Q3: What could we do to make the 7 Day Makeover even better?

- I think the first two days could have been compacted as most people attending had already attended and been through the process. Perhaps more time looking at different options. I know we have quite a few staid people in Bulls and it is hard to get them to think outside the square (literally)- look at the platform..!!! I also think there needs to be a contingency for ongoing work and how it can be developed and paid for and contributions from the community. 7 day makeover is good and meets a purpose but we need an ongoing plan of action and need to get more input from other community groups/schools etc and develop the ownership connection within our community.
- Less talk and sitting, more hands on. Forget the 7 days and make it an on going event with a "local" in charge

Q4: Do you feel like you made a valuable contribution to your community?

- Yes
- No 1

Q5: Is there anything else you'd like to share about your experience of the 7 Day Makeover?

- I think it would be good to work with the Community Committee to develop a skills/resources list within the community that we can then draw on for further creative developments.....how exciting!!! Thank you for your contribution David - it's appreciated.
- I feel there are more important ways to improve our community rather than hurriedly choosing somewhere then having a time limit on getting those sites finished with a limited amount of money to spend.



Recommendations

Key recommendations

1. That Council continue to fund grass-roots place making in future budgets.
2. That the Bulls community be encouraged to undertake another makeover, but that this be something that can be done in a shorter time – say a weekend.
3. That the same process, as used in the 7 Day Makeover, be followed:
 - Choose a location to be made over
 - Generate ideas for the space, using the questions in the Workshop Manual provided to participants.
 - Ask drivers to nominate for various aspects of the makeover
 - Begin the makeover without a long lead-in time. (Maximum of one week. The longer the lead-in time the more chance the process will go off track and the participants begin over-planning.)

Changes to process

While the process worked extremely well, the following refinements would potentially make it work even better:

- **EASIER ENTRY POINT:** Potential participants can too easily get the impression that they need to give up seven days to be involved, or that they need to attend the full two days of the Ideas Workshop. Potential participants should be given a broader range of options of how they can be involved, starting with just one hour.
- **CHOOSE MAKEOVER LOCATION AT START:** The location for the makeover was chosen at the end of day one, *after* the place making training. This led to some frustration for those who had already done the training. It also meant that people were learning theory, then had to apply this later on. In future 7 Day Makeovers, the location should be chosen as the first step, and then place making theory applied directly to the chosen space.



Attachment 10



Rangitikei
UNDISPOILT...

MEMORANDUM

TO: Policy/Planning Committee

FROM: Samantha Whitcombe

DATE: 5 April 2016

SUBJECT: **Update on the Path to Well-Being initiative and other community development programmes – April 2016**

FILE: 1-CO-4

1 Background

- 1.1 This report identifies meetings that have taken place involving members of the Policy Team through the Community Partnerships activity, focussing on the Path to Well-being initiatives. Added commentary is provided where necessary.
- 1.2 This report also covers applications for external funding as required by the Policy on external grant applications made by Council.

2 Meetings

What?	When/Where?	Why?
Workshop organised by Sport Whanganui	9 March Marton	Local fundraising opportunities: outline of Council funding schemes provided.
Chris Barker, Regional Business Partner Network	10 March Bulls	Networking meeting with Chris – who covers Business Mentors Scheme and Callagh Innovation Fund for southern Rangitikei.
HYPE Academy Ltd	11 March Marton	Meeting to discuss the future of the Marton and Taihape youth provisions.
Bulls River Users Group meeting	14 March Bulls	Regular meeting to discuss opportunities for the area by the Rangitikei River.
Youth forum meeting with Jan Harris	15 March Bulls	Regular progress update meeting.

What?	When/Where?	Why?
Swim for All – meeting with Michelle Cameron, James Cook School, phone conversation with Kim Gordon, Bulls School	16 March Marton	To look at process to review the Swim-4-All project for this current season. Agreed to meet with the Principals Cluster and Trevor Nicholls of Nicholls Swim Academy once swim season is over.
Treasured Natural Environment Group	17 March Marton	Regular meeting; local activities, newsletter, pest plants.
Safe and Caring Community Theme Group	21 March Marton	Regular meeting of the Group.
Southern Rangitikei Health Networking	21 March Marton	Regular meeting of the Group
Healthy Families Whanganui, Rangitikei, Ruapehu	21 March Marton	Meeting with Te Ora Nyman (DHB), Debbie-Jane Villiamu (HFWRR) to discuss work programme for Te Ora and the proposed position based in Taihape.
Samoan Community Support Committee	21 March Marton	Inaugural meeting of local agencies with DIA and representative from local Samoan community to discuss potential projects to support settling in of the migrant workers.
Suzanne Carpenter, IHow	23 March Palmerston North	Meeting to develop joint funding application for learner Licence programme for young people in southern Rangitikei.
Regional Collaboration Meeting, Vision Manawatu	23 March Palmerston North	Regular meeting between economic development officers in Horizons region.
Marton Place-making Steering Group	23 March Marton	To promote youth-led 7 Day Makeover and seek support from the Steering Group.
Farani Vaa, Samoan Methodist Church	24 March Marton	To develop project plan and budgets for funding applications for Samoan settling in project.
Samoan Community Support Committee	29 March Marton	Second meeting of the multi-agency group to progress settling in support
Youth forum meeting with Jan Harris	29 March Bulls	Regular progress update meeting.

What?	When/Where?	Why?
Healthy Families Hui	30 March Whanganui	Monthly governance meeting.
Glenda Leitao (Horizons) and Benradette McIlwaine (Ian McKelvie's Office)	30 March Marton	Meeting to discuss potential application for Learner Drivers programme to Horizons' Community Road Safety Fund
Tony Booker (Rangitikei College) and HYPE Academy	31 March Marton	To develop funding application for Learner Drivers Programme and to promote the youth-led 7 Day Makeover.

3 Homelessness

- 3.1 The Safe and Caring Community Theme group undertook to determine if there is evidence of a widespread problem of homelessness following a request from the Policy/Planning Committee. At its meeting this month, it determined that this was not a major or pressing issue for the District.

4 Samoan Settling-In Support

- 4.1 Progress has been made in developing a collaborative project with local service agencies and some representatives from various groupings within the Samoan community. This will commence with a celebration of Samoan Independence Day on 4 June 2016.
- 4.2 A follow-up project is being looked at to develop a network of volunteers from within the Samoan migrant community in Marton/southern Rangitikei, initially through coordinating a series of information sessions between the Samoan community and local service providers.
- 4.3 Intervention by MSD/Pasifika Proud during 2014/15 to develop a cross-church representative committee was not able to achieve consensus about representation within the Samoan community. This project hopes to bring this about through a different, practical angle that will build leadership and capability within the Samoan community.

5 Youth Development

- 5.1 The youth-led Marton 7 Day Makeover is planned for the week beginning 18 April and will take place in the entrance to Centennial Park. Support has been sought and secured from the Place-making Steering Group, Marton Netball, Saracen's Cricket Club and Rangitikei College. A meeting in early April will plan for the actual makeover.

5.2 The Marton Community Charter Board, through the GROW Marton engagement with young people carried out by the Ministry for Youth Development, identified that driving legally amongst young people can be an issue. There are good models of learner and restricted driving programmes that are in place and funding proposals are being developed to try to develop a project for the southern Rangitikei. It is hoped that this will include supporting the Samoan migrant workers to convert their Samoan licences into New Zealand licences.

5.3 More generally, the future for Council funded youth development in the District is subject to the Annual Plan consultation process.

6 Funding

6.1 The funding proposals reported upon above were noted at the Committee meeting in March 2016. There is nothing further to report this month.

7 Recommendations

7.1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – April 2016' be received.

Samantha Whitcombe
Governance Administrator

Appendix 1

Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
MSD - Quality Services and Innovation Fund	Taihape Community Connections; to develop better collaborative and referral practices amongst local health and social service providers, collation and provision of information about services within Taihape.	\$120,000	Central information resource, improved access to services	Taihape Community Development Trust	Support Agency	Prepared application, project steering group: no reporting responsibilities	Dec-13
Whanganui Community Foundation	Swim 4 All	\$10,000	Swimming lessons for Primary School aged children in the Rangitikei District	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	Jan-16
Lottery Community Committee	Swim 4 All	\$10,000	Swimming lessons for Primary School aged children in the Rangitikei District	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	Apr-16
MYD - Youth Development Fund	Youth Action Plan	\$15,000	Delivery of one youth-led civic projects in Taihape, District-wide training in place-making	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports to funder. In kind support from Council. Cash support from TCP budget for Place-making training sessions.	Jun-16
KiwiSport	Swim 4 All	\$10,000	Swimming lessons for Primary School aged children in the Rangitikei District	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	Jun-16
as at 02/09/2015	Confirmed	\$185,000					

