



# Rangitikei District Council

## Policy/Planning Committee Meeting

Minutes – Thursday 14 July 2016 – 1:00 p.m.

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**Present:** Cr Lynne Sheridan  
Cr Richard Aslett  
Cr Cath Ash  
Cr Rebecca McNeil  
His Worship the Mayor, Andy Watson

**Also present:** Cr Ruth Rainey

**In attendance:** Mr Michael Hodder, Community & Regulatory Services Group Manager  
Mr Alex Staric, Policy Analyst  
Mr Johan Cullis, Environmental Services Team Leader  
Ms Denise Servante, Strategy & Community Planning Manager  
Ms Katrina Gray, Policy Analyst  
Ms Samantha Whitcombe, Governance Administrator

**Tabled documents**

- Item 8 Detailed considerations of results from annual survey of stakeholders** – Customer satisfaction levels from Residents Survey 2016: Policy & Planning.
- Item 9 Activity Management** – Environmental & Regulatory Services
- Item 12 Legislation and Governance Issues** – LGNZ webinar slides
- Item 13 Section 17A Reviews – Regulatory scoping** – Review of delivery of regulatory services under section 17A of the Local Government Act 2002 – preliminary considerations
- Item 14 Consultation on the Earthquake-prone Buildings Policy** - Additional information

## 1 Welcome

The Chair welcomed everyone to the meeting

## 2 Apologies/leave of absence

That the apologies for absence from Cr Gordon and Cr Peke-Mason be received.

Cr Aslett / Cr Ash. Carried

## 3 Confirmation of order of business

The Chair informed the Committee that there would be no change to the order of business from that set out in the agenda.

## 4 Chairperson's Report

**Resolved minute number**                      **16/PPL/053**                      **File Ref**

That the 'Chairperson's Report' to the Policy/Planning Committee meeting on 14 July 2016 be received.

Cr Sheridan / His Worship the Mayor. Carried

## 5 Confirmation of minutes

**Resolved minute number**                      **16/PPL/054**                      **File Ref**

That the Minutes of the Policy/Planning Committee meeting held on 9 June 2016 be taken as read and verified as an accurate and correct record of the meeting.

Cr Aslett / Cr Sheridan. Carried

## 6 Queries raised at previous meeting:

The Committee asked that the financial report from the Raglan 'X-treme Zero Waste' facility be passed onto the Solid Waste Officer and the Asset Manager – Utilities for comment.

## 7 Council-initiated Plan change – update on process

Ms Gray gave a brief verbal update on the status of the Council-Initiated District Plan Change, noting that the further information requested at the hearing had been provided to the Commissioner. He would make a decision soon whether to re-open the meeting or proceed to writing his decision.

## 10 Policy Team Work Schedule 2016/17

Mr Hodder and Ms Servante spoke briefly to the report.

**Resolved minute number**                      **16/PPL/055**                      **File Ref**                      5-EX-3-2

That the memorandum, "Policy Team Work Schedule 2016/17" be received

Cr Ash / Cr McNeil. Carried

## 8 Customer satisfaction levels from Residents Survey 2016: Policy & Planning

Mr Staric spoke briefly to the report.

**Resolved minute number**                      **16/PPL/056**                      **File Ref**                      5-FR-1-2

1        That the report, "Customer satisfaction levels from Residents Survey 2016: Policy & Planning Committee" be received.

2        That, following feedback from the Policy/Planning Committee, the issues identified as requiring more focus/improvement are input into the project to establish, implement and monitor higher customer service standards across the Council organisation.

Cr Aslett / Cr Ash. Carried

## 9 Activity management:

Ms Servante and Mr Cullis spoke to the Activity Management templates for Community leadership, Environmental services and Community well-being.

**Resolved minute number**                      **16/PPL/057**                      **File Ref**

That the activity management templates for Community Leadership, Environmental and Regulatory Services and Community Well-Being (June 2016) be received.

Cr McNeil / Cr Aslett. Carried

## 11 Update on communications strategy

**Resolved minute number**                      **16/PPL/058**                      **File Ref**                      3-CT-15-1

That the Update on communications strategy to the Policy/Planning Committee meeting on 14 July 2016 be received.

His Worship the Mayor / Cr Ash. Carried

## 12 Legislation and governance issues

Mr Hodder spoke to the report.

The LGNZ webinar on the Local Government 2002 Amendment Bill was played to the Committee.

**Resolved minute number**                      **16/PPL/059**                      **File Ref**                      3-OR-3-5

1. That the report 'Update on legislation and governance issues' to the Policy/Planning Committee's meeting of 14 July 2016 be received.
2. That the Policy/Planning Committee recommend to Council that it delegates to the Committee the authority to approve (for the Mayor's signature) Council's submissions (to the Government Administration Committee) on the Fire Emergency New Zealand Bill and (to the Department of Internal Affairs) the discussion paper 'Proposed regulations to support Fire and Emergency New Zealand'.

Cr Sheridan / His Worship the Mayor. Carried

## 13 Section 17A reviews – regulatory – scoping

Mr Hodder spoke briefly to the report.

**Resolved minute number**                      **16/PPL/060**                      **File Ref**

- 1 That the report 'Review of delivery of regulatory services under section 17A of the Local Government Act 2002 – preliminary considerations' be received.
- 2 That the service delivery options to be considered for Animal Control include a formalised arrangement with one or more councils and contracting out (either solely by Rangitikei or in collaboration with one or more councils).
- 3 That the service delivery options to be considered for Planning Control include a contract for service from an expert provider, wholly in-house staff, or a mixed provision.

Cr Sheridan / His Worship the Mayor. Carried

**Resolved minute number**                      **16/PPL/0061**                      **File Ref**

That a review of service delivery options not be undertaken at this time for:

- a) building control services because of Rangitikei's participation in the significant GoShift collaboration with the Ministry of Business, Innovation and Employment (currently involving 20 other territorial authorities);
- b) environmental health because of the small expert staffing engaged in the provision of the service and the changing environment as requirements and processes for the Food Act 2014 are implemented;
- c) liquor licensing because of the small in-house staffing involved and the need to relate to the District Licensing Committee;
- d) noise control because it is only viable as a contracted service; and
- e) other aspects of regulatory services because of their very small scale.

Cr Aslett / Cr McNeil. Carried

## **14 Consultation of the Earthquake-prone buildings policy**

Ms Gray spoke briefly to the report and the additional tabled information.

**Resolved minute number**                      **16/PPL/062**                      **File Ref**

That the Summary of Information, Statement of Proposal (including the policy), Engagement Plan and submission form (as amended to exclude enforcement action) be adopted for consultation on the Earthquake-prone buildings policy over the period 29 July 2016 to 29 August 2016.

Cr McNeil / Cr Aslett. Carried

## **15 Investigation of requested speed limit reduction around Kauangaroa**

The Committee noted that survey had been delayed because of the contractor's other commitments, but is programmed for this month.

## **16 Bulls Multi –purpose Community centre – project update**

His Worship the Mayor gave a brief update on the progress with the Bulls Multi-Purpose Community Centre project, informing the Committee that the final design should be ready for community consultation before the end of the month.

## **17 Update on the Path to Well-being Initiative**

Ms Servante spoke briefly to the report.

**Resolved minute number**                      **16/PPL/**                      **File Ref**                      **1-CO-4**

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – June 2016' be received.

Cr McNeil / Cr Aslett. Carried

**18 Late items**

Nil

**19 Future items for the agenda**

Feedback on recycling in Raglan from Solid Waste Officer

**20 Next meeting**

Thursday 11 August 2016, 1.00 pm

**21 Meeting closed**

4.09 pm.

**Confirmed/Chair:** \_\_\_\_\_

**Date:** \_\_\_\_\_