



Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 9 February 2017 – 1:00 PM

Contents

1	Welcome	3
2	Apologies/Leave of Absence	3
3	Confirmation of order of business	3
4	Minutes of Previous Meeting.....	3
5	Chair’s Report.....	3
6	Strategic Intentions for the 2016-19 Triennium	3
7	Activity Management	4
13	Update on Communications Strategy	5
12	Update on Youth Services	5
14	Update on the Path to Well-Being Initiative and Other Community Development Programmes – February 2017	5
8	Update on Legislation and Governance Issues	6
9	Combining Oral Submissions and Deliberations in One Meeting of Council when Using the Special Consultative Procedure.....	6
10	Review of Fees and Charges for 2017/18.....	6
11	The Triennium Elections in 2016 - How Did They Go?	7
15	Late Items.....	7
16	Future Items for the Agenda	7
17	Next Meeting	7
18	Meeting Closed	7

Present: Cr Angus Gordon (Chair)
Cr Richard Aslett
Cr Nigel Belsham
Cr Cath Ash
Cr Jane Dunn
Cr Soraya Peke-Mason
Cr Lynne Sheridan
His Worship the Mayor, Andy Watson

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Ms Denise Servante, Strategy & Community Planning Manager
Ms Carol Downs, Executive Officer
Ms Samantha Kett, Governance Administrator

Tabled documents: **Item 5** **Chair's Report** – Chair's Report
Item 7 **Activity Management** – Activity Management Templates
December 2016 and January 2017 & Project Review
Report (Wanganui Road Reconstruction)
Item 13 **Update on Communications Strategy** – Update on
Communications Strategy

1 Welcome

The Chair opened the meeting and then adjourned to allow the workshop session to continue.

That the meeting of the Policy/Planning Committee on 9 February 2017 be adjourned

Cr Sheridan / Cr Platt

Meeting reconvened 2.15pm.

2 Apologies/Leave of Absence

That the apologies for absence from Cr Platt (and for early departure from Cr Peke-Mason) be received. .

Cr Ash / His Worship the Mayor. Carried

3 Confirmation of order of business

The Chair informed the Committee that the order of business would be as is in the agenda.

4 Minutes of Previous Meeting

The minutes of the Policy/Planning Committee meeting on 15 September 2016 are attached for the Committee's information.

5 Chair's Report

The Chair spoke to his tabled report

Resolved minute number	17/PPL/001	File Ref	3-CT-15-1
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That the Chair's Report to the Policy/Planning Committee meeting on 9 February 2017 be received.

Cr Gordon / Cr Ash. Carried

6 Strategic Intentions for the 2016-19 Triennium

The Committee briefly discussed the two issues that had been identified for this specific Committee. The following suggested amendments were made to Issue Five:

- Amend Maori youth to '...Maori and Samoan families.
- Bilingual signage should be displayed at all Council facilities.
- '...significant feedback...' instead of 'lots', and add '...and let people know.' To the end of the statement.
- Prefer to see Council as a leader rather than a catalyst.

- Changes in population need to be monitored.

The following suggested amendments were made to Issue Four:

- Dislikes the use of 'declining population', would prefer to see 'A changing population could mean fewer...'

The Committee suggested that some Policy work should be done around the Regional Growth Stud, specifically the impact of forestry on the District's roading network, the impact of the Manuka honey industry on the valuation of neighbouring properties and the impact of the Horizons One Plan.

The Committee also suggested that those issues that relate to Te Roopu Ahi Kaa be tabled as a late item to their meeting on 14 February 2017.

7 Activity Management

The Activity Management templates were each discussed individually:

- Community leadership
- Environmental services
- Community well-being

The Committee discussed the following points:

Community Leadership

- A draft submission to the Wellington Conservation Strategy will be brought to the Committees March 2017 meeting for its consideration.
- The Committee would like an investigation into a Policy on available land that could be used to increase housing stock.
- The Committee requested that staff investigate if there are any reporting requirements for MidWest Disposals Ltd for their resource consent for the Bonny Glen Landfill.
- The Committee would like the section of the District Plan around noise complaints for annual events reviewed.

Cr Peke-Mason left the meeting 3.12pm.

- The potential for a Feral Cats Policy is awaiting the outcome of a proposed national strategy.

Resolved minute number **17/PPL/002** **File Ref**

That the activity management templates for December 2016 and January 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Aslett / Cr Sheridan. Carried

13 Update on Communications Strategy

Ms Downs spoke briefly to the report, highlighting the upcoming review of the Communications Strategy and the opportunities for the Committee to have input into the review.

The Committee suggested that Council would get better value for money by conducting any media training in-house, rather than attending external training.

Resolved minute number **17/PPL/003** **File Ref** 3-CT-15-1

That the update on the Communications Strategy to the Policy/Planning Committee meeting on 9 February 2017 be received.

Cr Sheridan / Cr Belsham. Carried

Resolved minute number **17/PPL/004** **File Ref** 3-CT-15-1

That the Policy/Planning Committee recommends to Council that any media training for Elected Members be conducted in-house.

His Worship the Mayor / Cr Sheridan. Carried

Afternoon Tea Break 3.39pm / 3.42pm

12 Update on Youth Services

Ms Servante spoke briefly to the update.

Resolved minute number **17/PPL/005** **File Ref** 4-EN-12-4

That the memorandum 'Update on Youth Services – January 2017' be received.

Cr Aslett / Cr Belsham. Carried

14 Update on the Path to Well-Being Initiative and Other Community Development Programmes – February 2017

Ms Servante spoke briefly to the update.

Resolved minute number **17/PPL/006** **File Ref** 1-CO-4

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – February 2017' be received.

His Worship the Mayor / Cr Ash. Carried

8 Update on Legislation and Governance Issues

Mr Hodder spoke briefly to the report, highlighting the update that had been provided on the proposed Resource Management Act reforms, to reduce costs and delays, and the proposed reforms to the Building Act.

Resolved minute number **17/PPL/007** **File Ref** 3-OR-3-5

That the report 'Update on legislation and governance issues' to the Policy/Planning Committee's meeting of 9 February 2017 be received.

Cr Sheridan / Cr Belsham. Carried

9 Combining Oral Submissions and Deliberations in One Meeting of Council when Using the Special Consultative Procedure

Mr Hodder spoke briefly to the memorandum.

The Committee were divided on the potential to combine oral hearings and deliberations at the same meeting. In some cases this may be possible but for the majority of Council's public consultations, oral hearings needed to be held prior to deliberations. It was suggested that in some cases this Committee could be used to hold oral hearings and then Council would hold deliberations, but again this would only be practical in certain situations.

Resolved minute number **17/PPL/008** **File Ref** 3-PY-1

That the memorandum 'Combining Oral Submissions and Deliberations in One Meeting of Council when Using the Special Consultative Procedure' be received.

Cr Belsham / Cr Aslett. Carried

10 Review of Fees and Charges for 2017/18

Mr Hodder spoke briefly to the memorandum.

The Committee suggested that Clause 5 from the Sale and Supply of Alcohol (Fees) Regulations 2013 should be copied into the Schedule of Fees and Charges under the Liquor Licensing section.

Resolved minute number **17/PPL/009** **File Ref** 1-AP-2-1

That the memorandum 'Review of Fees and Charges for 2017/18' be received.

Cr Belsham / Cr Gordon. Carried

Resolved minute number **17/PPL/010** **File Ref** 1-AP-2-1

That the following amendments be incorporated into the consolidated draft Schedule of fees and charges to be considered by Council at its meeting on 23 February 2017:

- Add in the actual cost of staff time for an Animal Control Officer (page 59)

Cr Sheridan / Cr Belsham

11 The Triennium Elections in 2016 - How Did They Go?

Resolved minute number **17/PPL/011** **File Ref** 3-EL-1

That the memorandum 'The Triennium Elections in 2016 - How Did They Go?' to the Policy/Planning Committee meeting on 9 February 2017 be received.

His Worship the Mayor / Cr Aslett. Carried

15 Late Items

16 Future Items for the Agenda

Complaints process to MidWest on Bonny Glen operations

Progress (and timeline) of national cat strategy

Revised communications strategy

17 Next Meeting

Thursday 9 March 2017, 1pm

18 Meeting Closed

Confirmed/Chair: _____

Date: _____