



# Rangitikei District Council

## Policy and Planning Committee Meeting

Agenda – Thursday 11 May 2017 – 1:00 AM

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The quorum for the Policy/Planning Committee is 4.

At its meeting of 28 October 2010, Council resolved that “The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roou Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.

## **1 Welcome**

## **2 Apologies/Leave of Absence**

## **3 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **4 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## **5 Confirmation of minutes**

The minutes of the Policy and Planning Committee meeting from 13 April 2017 are attached.

File Ref 3-CT-15-2

### **Recommendation**

That the Minutes of the Policy/Planning Committee meeting held on 13 April 2017 be taken as read and verified as an accurate and correct record of the meeting.

## **6 Chair's Report**

A report will be tabled at the meeting.

File ref: 3-CT-15-1

### **Recommendation**

That the Chair's Report to the Policy/Planning Committee meeting on 11 May 2017 be received.

## **7 Progress with Strategic Intentions**

With priority 4 projects (Earthquake-prone buildings), staff attended a briefing seminar run by the Ministry of Business, Innovation and Employment on the regulations which underpin the Building (Earthquake-prone Buildings) Amendment Act. This material will be critical in undertaking the discussions with the community, but those discussions will need to wait until the regulations have been issued.

There has been no progress with priority 5 projects (communication/engagement and collaboration).

## **8 Update on communications strategy**

A memorandum is attached. A draft communication strategy is included, with the intention that members discuss it at the meeting and give feedback over the next few weeks. A revised draft will be presented to the Committee's June meeting with a recommendation for adoption.

File ref: 3-CT-15-1

### **Recommendation**

That the update on the Communications Strategy to the Policy/Planning Committee meeting on 11 May 2017 be received.

## **9 Resource Legislation Amendment Act 2017**

An outline briefing of the main proposals in the Act prepared by Brookfields is attached for information.

Katrina Gray, Senior Policy Analyst/Planner, will deliver a presentation to the Committee outlining those provisions of the Act which will have the greatest impact on Council business.

## **10 Legislation and governance issues**

A report is attached.

File ref: 3-OR-3-5

### **Recommendation**

That the report 'Update on Legislation and Governance Issues' to the Policy/Planning Committee meeting of 11 May 2017 be received.

## **11 Review of Community Outcomes**

A discussion item is attached.

File ref: 1-LTP2018-28

### **Recommendation**

That the discussion document "Community Outcomes: considerations for 2018-28 Long Term Plan" be received.

## **12 Urban street tree plan**

A draft plan is attached. It is proposed to include it on the agenda of the meetings scheduled for Community Boards and Community Committees in June 2017 and report the feedback from these to the Policy/Planning Committee's meeting on 13 July 2017.

Athol Sanson, Park and Reserves Team Leader, will be present to talk with the Committee. This agenda item is timed to start at 2.00 pm.

### **13 Proposed Urban Development Authorities – submission on MBIE discussion document**

A draft submission is attached.

The Ministry's discussion paper is

<http://www.mbie.govt.nz/info-services/housing-property/consultation/urban-development-authorities/discussion-document.pdf>

At its meeting on 27 April 2017, Council considered a draft outline of a submission on the discussion document released by the Ministry for Business, Innovation and Employment on proposed legislation to establish Urban Development Authorities. That submission did not review the mechanism proposed; rather it suggested that there was merit in the Government looking at the capacity of rural New Zealand.

Council delegated to the Policy/Planning Committee the decision to authorise His Worship the Mayor to sign, on behalf of the Council, such a submission.

#### **Recommendation**

That, under delegated authority from Council, the Policy/Planning Committee authorises His Worship the Mayor to sign, on behalf of the Council, the submission [as amended/without amendment] on the discussion document released by the Ministry for Business, Innovation and Employment on proposed legislation to establish Urban Development Authorities.

### **14 Home occupation activity in the residential zone**

A memorandum is attached.

File ref: 2-EA-4-3

#### **Recommendation**

That the memorandum 'Home occupation activity in the residential zone' be received.

### **15 Policy and bylaw work schedule – proposed priorities and timelines**

#### **Recommendation**

That the 'Policy and bylaw work schedule – proposed priorities and timelines' be received.

### **16 Policy on external grants – review**

Following up on the Committee's discussion on 13 April 2017. A Review of policy on external grant application is attached.

File Ref 3-PY-1-11

### **Recommendation**

1. That the report A Review of policy on external grant application be received.
2. That the revised draft Policy on External Grant Applications Made by Council [as Amended] be adopted.

## **17 Update on the Path to Well-being Initiative**

A memorandum is attached.

File ref: 1-CO-4

### **Recommendation**

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – May 2017 be received.

## **18 Geographical Review of Census Spatial Units**

The memorandum has been circulated to Te Roopu Ahi Kaa members and feedback sought on naming new Census Spatial Units by end of May. Statistics New Zealand has confirmed this timeline is acceptable.

## **19 Activity management:**

The Activity Management Templates (project reporting) for the following non-asset based groups of activities are attached:

- Community leadership
- Environmental services
- Community well-being

In accordance with Council resolution 17/RDC/055 which amended Standing Order 20.3 'Questions to staff', the following arrangement applies:

In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.

Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.

The Request for Service Reporting for the above non-asset based groups of activities will be tabled at the meeting.

**Recommendation**

That the activity management templates for April 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

**20 Late Items**

**21 Future Items for the Agenda**

**22 Next Meeting**

Thursday 8 June 2017, 1.00 pm

**23 Meeting Closed**