



# Rangitikei District Council

## Policy and Planning Committee Meeting

Agenda – Thursday 8 June 2017 – 1:00 pm

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The quorum for the Policy/Planning Committee is 4.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Welcome**

## **2 Apologies/Leave of Absence**

## **3 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **4 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## **5 Confirmation of minutes**

The minutes of the Policy and Planning Committee meeting from 11 May 2017 are attached.

File Ref 3-CT-15-2

### **Recommendation**

That the Minutes of the Policy/Planning Committee meeting held on 11 May 2017 be taken as read and verified as an accurate and correct record of the meeting.

## **6 Chair's Report**

A report will be tabled at the meeting.

File ref: 3-CT-15-1

### **Recommendation**

That the Chair's Report to the Policy/Planning Committee meeting on 8 June 2017 be received.

## **7 Progress with Strategic Intentions**

With priority 4 projects (Earthquake-prone buildings), staff attended a briefing seminar run by the Ministry of Business, Innovation and Employment on the regulations which underpin the Building (Earthquake-prone Buildings) Amendment Act. This material will be critical in undertaking the discussions with the community, but those discussions will need to wait until the regulations have been issued.

Priority 5 projects (communication/engagement and collaboration) have been progressed with the preparation of a draft communication strategy, a separate item on the meeting agenda.

## **8 Update on communications strategy**

A memorandum is attached. The draft communication strategy, with marked-up suggestions from Committee members included. A revised draft will be presented to the Committee's June meeting with a recommendation for adoption.

File ref: 3-CT-15-1

### **Recommendations**

1. That the update on the Communications Strategy to the Policy/Planning Committee meeting on 11 May 2017 be received.
2. That the communications strategy [as amended/without amendment] be adopted.

## **9 Legislation and governance issues**

A report is attached.

File ref: 3-OR-3-5

### **Recommendation**

That the report 'Update on Legislation and Governance Issues' to the Policy/Planning Committee meeting of 8 June 2017 be received.

## **10 Review of delivery of community services under section 17A of the Local Government Act 2002**

A report is attached

File ref: 5-FR-1-2

### **Recommendations**

1. That the report 'Review of delivery of community services under section 17A of the Local Government Act 2002' be received.
2. That a review of service delivery options not be undertaken at this time for:
  - a) libraries because of the small numbers of staff involved, the three dispersed locations, the national collaborations for digital resources, the present lack of interest in developing a regional cluster and the integration of the service with the visitor information service;
  - b) information centres because of their integration with libraries in both premises and staffing and the uncertainty about any viable alternative which would deliver a similar level of service;

- c) halls because of the small numbers of staff involved and the flexibility to explore and implement alternative models for delivering the service through greater involvement of local organisations.
- d) toilets because there is no viable alternative to the present delivery of the service.

## **11 Draft traffic and parking bylaw**

A draft Traffic and Parking Bylaw 2017 is attached.

The Bylaw has been developed to incorporate concerns raised at the 11 May 2017 Policy/Planning Committee meeting. It has also incorporated a wider scope of issues as discussed at Council's 25 May 2017 meeting. Further to these issues, specific provision has been made to provide options for Council to limit, and recover costs associated with road damage from heavy vehicle use.

As the proposed bylaw would be made under the Land Transport Act, the preliminary considerations specified in the Local Government Act 2002 (i.e. determining whether a bylaw is the most effective way of addressing the perceived problem, and whether it is the most appropriate form of bylaw) is not required, However, consultation must follow the requirements specified in the Local Government Act 2002. File: 1-DB-1-14

### **Recommendations**

- 1 That the draft Traffic and Parking Bylaw 2017 be received
- 2 That the Policy/Planning Committee recommends to Council that it adopts for public consultation the draft Traffic and Parking Bylaw 2017 together with an associated engagement plan.

## **12 Submission to Land Transport Rule: Setting of Speed Limits [2017]**

At its meeting on 25 May 2017, Council resolved to authorise the Mayor to sign the submission to be considered by the Policy/Planning Committee at its meeting on 8 June 2017 to the New Zealand Transport Agency on Land Transport Rule – draft Setting of Speed Limits [2017]. The submission is due on 16 June 2017.

A draft submission is attached. The submission has been developed in conjunction with the Council's Roding team who are generally supportive of the proposed changes.

File ref: 3-OR-3

### **Recommendations**

1. That the draft submission to the Land Transport Rule: Setting of Speed Limits [2017] be received.
2. That, under delegated authority from Council, the Policy/Planning Committee authorises His Worship the Mayor to sign, on behalf of the Council, the submission

[as amended/without amendment] to the New Zealand Transport Agency on Land Transport Rule: Setting of Speed Limits [2017]

### **13 Update on the Path to Well-being Initiative**

A memorandum is attached.

File ref: 1-CO-4

#### **Recommendation**

- 1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – June 2017 be received.
- 2 That the Policy/Planning Committee approve the funding applications to be submitted in June 2017 as follows:
  - JBS Dudding Trust (capital contribution to the Bulls multi-purpose community centre, contribution towards District Library Service and community libraries, contribution towards drinking fountains in parks)
  - Pub Charity Ltd (drinking fountains in parks)
  - The Lion Foundation (drinking fountains in parks)

### **14 Questions put at previous meetings for Council advice or action**

The question was raised at the last meeting whether there would be improved clarity on Council projects by having a list. This has been referred to the Long Term Plan Project Team as a mechanism for reducing risks to the project.

### **15 Activity management:**

The Activity Management Templates (project reporting) for the following non-asset based groups of activities are attached:

- Community leadership
- Environmental services
- Community well-being

In accordance with Council resolution 17/RDC/055 which amended Standing Order 20.3 'Questions to staff', the following arrangement applies:

In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.

Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email

before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.

The Request for Service Reporting for the above non-asset based groups of activities will be tabled at the meeting.

**Recommendation**

That the activity management templates for May 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

**16 Late Items**

**17 Future Items for the Agenda**

**18 Next Meeting**

Thursday 13 July 2017, 1.00 pm

**19 Meeting Closed**