



Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 8 June 2017 – 1:00 pm

Contents

1	Welcome	3
2	Apologies/Leave of Absence	3
3	Members' conflict of interest.....	3
4	Confirmation of order of business	3
5	Confirmation of minutes	3
6	Chair's Report.....	3
7	Progress with Strategic Intentions	4
8	Update on communications strategy.....	4
9	Legislation and governance issues	4
10	Review of delivery of community services under section17A of the Local Government Act 2002	5
11	Draft traffic and parking bylaw	6
12	Submission to Land Transport Rule: Setting of Speed Limits [2017]	6
13	Update on the Path to Well-being Initiative	7
14	Questions put at previous meetings for Council advice or action	8
15	Activity management:	8
16	Late Items.....	9
17	Future Items for the Agenda	9
18	Next Meeting	9
19	Meeting Closed	9

The quorum for the Policy/Planning Committee is 4.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present: Cr Angus Gordon (Chair)
Cr Cath Ash
Cr Richard Aslett
Cr Nigel Belsham
Cr Jane Dunn
Cr Graeme Platt
Cr Lynne Sheridan
His Worship the Mayor, Andy Watson

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Ms Denise Servante, Strategy & Community Planning Manager
Ms Carol Downs, Executive Officer
Ms Katrina Gray, Senior Policy Analyst/Planner
Mr Johan Cullis, Environmental Services Team Leader
Ms Linda Holman, Governance Administrator

Tabled documents: **Item 6:** Chair's report
Item 9: Better responses to natural disasters and other emergencies in NZ'
Item 11: Parking Bylaw – fees and charges
Item 15: Questions of Activity Management Templates
Item 15: Requests for service (May 2017)

1 Welcome

The meeting opened at 1.10 pm,

Resolved

That the Policy/Planning Committee meeting of 8 June 2017 be adjourned until 1.25 pm

Cr Platt / Cr Gordon. Carried.

The meeting reconvened at 1:25 pm.

2 Apologies/Leave of Absence

Apologies were received from Cr Peke-Mason for absence, and from Cr Dunn for early departure.

3 Members' conflict of interest

The Chair reminded Members of their obligation to declare any conflicts of interest they might have in respect of items on this agenda. No items were declared.

4 Confirmation of order of business

No late items were put forward.

5 Confirmation of minutes

Resolved minute number	17/PPL/047	File Ref	3-CT-15-2
-------------------------------	-------------------	-----------------	------------------

That the Minutes of the Policy/Planning Committee meeting held on 11 May 2017 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr Sheridan. Carried

6 Chair's Report

A report was tabled at the meeting and taken as read.

Resolved minute number	17/PPL/048	File Ref	3-CT-15-1
-------------------------------	-------------------	-----------------	------------------

That the Chair's Report to the Policy/Planning Committee meeting on 8 June 2017 be received.

Cr Gordon / Cr Belsham. Carried

7 Progress with Strategic Intentions

The Committee noted the information in the agenda with no further questions or comments.

8 Update on communications strategy

Ms Downs spoke to the report, explaining that the location information of website traffic is very general, with some of the Rangitikei showing up as Palmerston North and some as Whanganui. Increased granularity of geographic information would only be possible with a paid tool, which is not considered to be an effective use of resources. Users from Auckland and Wellington tend to visit pages concerned with property rates and cemetery information.

Amendments to the draft strategy were suggested and noted for inclusion in the final strategy. Discussion was held around the best methods to communicate with residents in the area. The Committee noted that the previous Residents Survey had been conducted via Survey Monkey with a high take-up.

Resolved minute number **17/PPL/049** **File Ref** 3-CT-15-1

That the update on the Communications Strategy to the Policy/Planning Committee meeting on 8 June 2017 be received.

Cr Sheridan / Cr Dunn. Carried

Resolved minute number **17/PPL/050** **File Ref** 3-CT-15-1

That the communications strategy (as amended) be adopted as amended.

Cr Sheridan / His Worship the Mayor. Carried

9 Legislation and governance issues

Mr Hodder spoke to the report, noting that the Health Fluoridation of Drinking Water Amendment Bill has reported back, and tabled the Terms of Reference of the Civil Defence review.

The Mayor gave an overview of the Fresh Water Symposium held in Wellington recently, and noted that there will be legislative changes to come that will affect the Rangitikei District.

Resolved minute number **17/PPL/051** **File Ref** 3-OR-3-5

That the report 'Update on Legislation and Governance Issues' to the Policy/Planning Committee meeting of 8 June 2017 be received.

Cr Aslett / Cr Ash. Carried

10 Review of delivery of community services under section 17A of the Local Government Act 2002

Mr Hodder spoke to the report and noted that the review is one of the legislative requirements on Council. Civil Defence has been done separately by the councils involved in the contract with Horizons. Rural water review is still a work-in-progress.

Resolved minute number **17/PPL/052** **File Ref** **5-FR-1-2**

That the report 'Review of delivery of community services under section 17A of the Local Government Act 2002' be received.

Cr Belsham / Cr Ash. Carried

The Committee considered Cr Platt's view that, on the basis of financial comparisons he had obtained about other councils, more consideration be given to operating costs and revenues of information centres before accepting the 17A review. As Council had already decided to combine Library and Information Centre services into one building in Bulls, as they are in Taihape, a more detailed review needed to include libraries.

Resolved minute number **17/PPL/053** **File Ref**

That a more comprehensive report be provided regarding the cost and benefits of Libraries and Information Centres in the Rangitikei, and any provision that should be made for technology advances, having regard for the requirements of Section 17A, Local Government Act 2002.

Cr Platt / Cr Sheridan. Carried

Cr Platt had previously asked for (and been provided with) information about the cost of leasing the toilet in the Rangitikei Junction / Wallace Development and wanted to know if it is possible to break the agreement once the new Community Centre is finished. Mr Hodder said he would research the terms of the lease.

Resolved minute number **17/PPL/054** **File Ref** **5-FR-1-2**

That a review of service delivery options not be undertaken at this time for:

- a) halls because of the small numbers of staff involved and the flexibility to explore and implement alternative models for delivering the service through greater involvement of local organisations.
- b) toilets because there is no viable alternative to the present delivery of the service.

His Worship the Mayor / Cr Gordon. Carried

11 Draft traffic and parking bylaw

Ms Gray spoke to the report, noting the tabled document: she suggested amendment is a result of some recent cross-checking that was done and would provide more powers to tow vehicles that repeatedly breach the bylaws.

Further amendments were suggested and noted for inclusion in the proposed bylaw. Discussion was held around the exact mechanics for appointing parking wardens, the fee-setting methodology, and the complaints process.

Resolved minute number **17/PPL/055** **File Ref** 1-DB-1-14

That the draft Traffic and Parking Bylaw 2017 be received

Cr Belsham / Cr Sheridan. Carried

Resolved minute number **17/PPL/056** **File Ref** 1-DB-1-14

That the Policy/Planning Committee recommends to Council that it adopts for public consultation the draft Traffic and Parking Bylaw 2017 (as amended) together with an associated engagement plan

Cr Belsham / His Worship the Mayor. Carried

12 Submission to Land Transport Rule: Setting of Speed Limits [2017]

Mr Hodder suggested that the key change in the proposed new Rule is greater flexibility around speed limits on local roads, to take away the rigid considerations which currently apply. This is still a quite complex methodology but the Roading team think it is workable.

Discussion was held around various options for making speed limits easier for drivers to see and be aware of, particularly if the number of fixed signs is reduced. The draft submission would be amended to include a proposal about distinctive road markings to reflect different speed limits.

Resolved minute number **17/PPL/057** **File Ref** 3-OR-3

That the draft submission to the Land Transport Rule: Setting of Speed Limits [2017] be received.

Cr Ash / Cr Dunn. Carried

Resolved minute number **17/PPL/058** **File Ref** **3-OR-3**

That, under delegated authority from Council, the Policy/Planning Committee authorises His Worship the Mayor to sign, on behalf of the Council, the submission as amended to the New Zealand Transport Agency on Land Transport Rule: Setting of Speed Limits [2017]

Cr Gordon / Cr Ash. Carried

13 Update on the Path to Well-being Initiative

The 2017 Youth Awards video was played to the Committee.

Ms Servante has taken the report as read and invited questions.

The Committee discussed the Mayor's expressed concern that, as he does not attend the Central Economic Development Agency (CEDA) meetings, he is not as informed about developments in the local economic development space as he could be:

- How the work of CEDA can relate to the Mayor's discussions with companies and prospective new businesses to the area
- The purpose of CEDA meetings and the nature and timing of updates from them (to both Finance/Performance and Policy/Planning Committees)
- Altering the Committee structure in order to bring economic development under the umbrella of a specific Committee, or to create a new – dedicated – Committee for economic development
- Using the Accelerate 25 group to provide the information the Mayor is requesting
- The need for a policy on responding to overtures from businesses seeking to move here and potential developers
- Holding a workshop on economic development (possibly with outside help) – potentially in the July LTP session

(Cr Dunn left at 3:32pm)

(Cr Ash 3:36pm / 3:40pm)

The Committee also discussed the availability of driver licencing training. Lions had made a successful application to the Dudding Trust but implementation was not known. The Mayors' Taskforce for Jobs secured a pilot programme in Hawkes Bay and the Mayor had tried unsuccessfully to get one for the Rangitikei, and is working with the ministers to get this training included in the school curriculum. Youth Services was a possible option that was mentioned.

The Committee suggested that Cr Platt talk with the Chief Executive about work opportunities for pre-release prisoners in local industries or in Council itself.

Resolved minute number **17/PPL/059** **File Ref** **1-CO-4**

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – June 2017 be received.

Cr Aslett / Cr Belsham. Carried

Resolved minute number **17/PPL/060** **File Ref** **1-CO-4**

That the Policy/Planning Committee approve the funding applications to be submitted in June 2017 as follows:

- JBS Dudding Trust (capital contribution to the Bulls multi-purpose community centre, contribution towards District Library Service and community libraries, contribution towards drinking fountains in parks)
- Pub Charity Ltd (drinking fountains in parks)
- The Lion Foundation (drinking fountains in parks)

Cr Belsham / Cr Sheridan. Carried

14 Questions put at previous meetings for Council advice or action

The Committee agreed with the proposed next step regarding improving knowledge of projects by having the proposal for a list be referred to the LTP Project Team.

15 Activity management:

The requests for service results were tabled.

No questions had been emailed in advance for any section.

The Committee asked that an 'origin' date be added to the policy schedule, noting that nothing was planned for noxious weeds and contaminated land but without clarification about the intent.

Clarification was provided to the Committee that the number of unregistered dogs came from those which went to court as infringements. There were various reasons why dogs were destroyed, including an inability to re-home. Facebook is used to advertise dogs for rehoming and has received a positive response from the community.

Resolved minute number **17/PPL/061** **File Ref**

That the activity management templates for May 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Sheridan / Cr Ash. Carried

16 Late Items

There were no late items

17 Future Items for the Agenda

No items were suggested.

18 Next Meeting

Thursday 13 July 2017, 1.00 pm

19 Meeting closed

4.24 pm

Confirmed/Chair: _____

Date: