



Rangitikei District Council

Telephone: 06 327-0099

Facsimile: 06 327-6970

Rangitikei
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Policy/Planning Committee Meeting

Order Paper

**Thursday, 8 June 2017,
1.00 pm**

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Chair
Cr Angus Gordon

Deputy Chair
Cr Richard Aslett

Membership
Councillors Cath Ash, Nigel Belsham, Jane Dunn,
Soraya Peke-Mason, Graeme Platt, and Lynne Sheridan
His Worship the Mayor, Andy Watson (ex officio)

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed



Rangitikei District Council

Policy and Planning Committee Meeting

Agenda – Thursday 8 June 2017 – 1:00 pm

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The quorum for the Policy/Planning Committee is 4.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Apologies/Leave of Absence

3 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

5 Confirmation of minutes

The minutes of the Policy and Planning Committee meeting from 11 May 2017 are attached.

File Ref 3-CT-15-2

Recommendation

That the Minutes of the Policy/Planning Committee meeting held on 11 May 2017 be taken as read and verified as an accurate and correct record of the meeting.

6 Chair's Report

A report will be tabled at the meeting.

File ref: 3-CT-15-1

Recommendation

That the Chair's Report to the Policy/Planning Committee meeting on 8 June 2017 be received.

7 Progress with Strategic Intentions

With priority 4 projects (Earthquake-prone buildings), staff attended a briefing seminar run by the Ministry of Business, Innovation and Employment on the regulations which underpin the Building (Earthquake-prone Buildings) Amendment Act. This material will be critical in undertaking the discussions with the community, but those discussions will need to wait until the regulations have been issued.

Priority 5 projects (communication/engagement and collaboration) have been progressed with the preparation of a draft communication strategy, a separate item on the meeting agenda.

8 Update on communications strategy

A memorandum is attached. The draft communication strategy, with marked-up suggestions from Committee members included. A revised draft will be presented to the Committee's June meeting with a recommendation for adoption.

File ref: 3-CT-15-1

Recommendations

1. That the update on the Communications Strategy to the Policy/Planning Committee meeting on 11 May 2017 be received.
2. That the communications strategy [as amended/without amendment] be adopted.

9 Legislation and governance issues

A report is attached.

File ref: 3-OR-3-5

Recommendation

That the report 'Update on Legislation and Governance Issues' to the Policy/Planning Committee meeting of 8 June 2017 be received.

10 Review of delivery of community services under section 17A of the Local Government Act 2002

A report is attached

File ref: 5-FR-1-2

Recommendations

1. That the report 'Review of delivery of community services under section 17A of the Local Government Act 2002' be received.
2. That a review of service delivery options not be undertaken at this time for:
 - a) libraries because of the small numbers of staff involved, the three dispersed locations, the national collaborations for digital resources, the present lack of interest in developing a regional cluster and the integration of the service with the visitor information service;
 - b) information centres because of their integration with libraries in both premises and staffing and the uncertainty about any viable alternative which would deliver a similar level of service;

- c) halls because of the small numbers of staff involved and the flexibility to explore and implement alternative models for delivering the service through greater involvement of local organisations.
- d) toilets because there is no viable alternative to the present delivery of the service.

11 Draft traffic and parking bylaw

A draft Traffic and Parking Bylaw 2017 is attached.

The Bylaw has been developed to incorporate concerns raised at the 11 May 2017 Policy/Planning Committee meeting. It has also incorporated a wider scope of issues as discussed at Council's 25 May 2017 meeting. Further to these issues, specific provision has been made to provide options for Council to limit, and recover costs associated with road damage from heavy vehicle use.

As the proposed bylaw would be made under the Land Transport Act, the preliminary considerations specified in the Local Government Act 2002 (i.e. determining whether a bylaw is the most effective way of addressing the perceived problem, and whether it is the most appropriate form of bylaw) is not required. However, consultation must follow the requirements specified in the Local Government Act 2002. File: 1-DB-1-14

Recommendations

- 1 That the draft Traffic and Parking Bylaw 2017 be received
- 2 That the Policy/Planning Committee recommends to Council that it adopts for public consultation the draft Traffic and Parking Bylaw 2017 together with an associated engagement plan.

12 Submission to Land Transport Rule: Setting of Speed Limits [2017]

At its meeting on 25 May 2017, Council resolved to authorise the Mayor to sign the submission to be considered by the Policy/Planning Committee at its meeting on 8 June 2017 to the New Zealand Transport Agency on Land Transport Rule – draft Setting of Speed Limits [2017]. The submission is due on 16 June 2017.

A draft submission is attached. The submission has been developed in conjunction with the Council's Roading team who are generally supportive of the proposed changes.

File ref: 3-OR-3

Recommendations

1. That the draft submission to the Land Transport Rule: Setting of Speed Limits [2017] be received.
2. That, under delegated authority from Council, the Policy/Planning Committee authorises His Worship the Mayor to sign, on behalf of the Council, the submission

[as amended/without amendment] to the New Zealand Transport Agency on Land Transport Rule: Setting of Speed Limits [2017]

13 Update on the Path to Well-being Initiative

A memorandum is attached.

File ref: 1-CO-4

Recommendation

- 1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – June 2017 be received.
- 2 That the Policy/Planning Committee approve the funding applications to be submitted in June 2017 as follows:
 - JBS Dudding Trust (capital contribution to the Bulls multi-purpose community centre, contribution towards District Library Service and community libraries, contribution towards drinking fountains in parks)
 - Pub Charity Ltd (drinking fountains in parks)
 - The Lion Foundation (drinking fountains in parks)

14 Questions put at previous meetings for Council advice or action

The question was raised at the last meeting whether there would be improved clarity on Council projects by having a list. This has been referred to the Long Term Plan Project Team as a mechanism for reducing risks to the project.

15 Activity management:

The Activity Management Templates (project reporting) for the following non-asset based groups of activities are attached:

- Community leadership
- Environmental services
- Community well-being

In accordance with Council resolution 17/RDC/055 which amended Standing Order 20.3 'Questions to staff', the following arrangement applies:

In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.

Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email

before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.

The Request for Service Reporting for the above non-asset based groups of activities will be tabled at the meeting.

Recommendation

That the activity management templates for May 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

16 Late Items

17 Future Items for the Agenda

18 Next Meeting

Thursday 13 July 2017, 1.00 pm

19 Meeting Closed

Attachment 1

Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 11 May 2017 – 1:00 AM

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The quorum for the Policy/Planning Committee is 4.

At its meeting of 28 October 2010, Council resolved that “The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roou Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.

Present: Cr Angus Gordon (Chair)
Cr Richard Aslett
Cr Nigel Belsham
Cr Cath Ash
Cr Graeme Platt
Cr Soraya Peke-Mason
Cr Lynne Sheridan
His Worship the Mayor, Andy Watson

In attendance: Mr Ross McNeil, Chief Executive
Mr Michael Hodder, Community & Regulatory Services Group Manager
Ms Denise Servante, Strategy & Community Planning Manager
Ms Carol Downs, Executive Officer
Mr Johan Cullis, Environmental Services Team Leader
Mr Athol Sanson, Park and Reserves Team Leader
Ms Nardia Gower, Governance Administrator

Tabled Documents

Item 6	Chair's Report – Chair's Report
Item 9	Resource Legislation Amendment Act 2017 Powerpoint presentation
Item 19	Activity Management – RFS Reporting, and Question of Activity Management Templates

1 Welcome

The Chair welcomed everyone to the meeting

2 Apologies/Leave of Absence

Apologies for early departure were given for His Worship the Mayor, Ms Peke-Mason and Ms Ash

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

The Chair informed the Committee that the order of business would be as is in the agenda, with the exception of Land Transport Draft Setting of Speed Limits 2017 pending submission to be discussed under late items.

5 Confirmation of minutes

Resolved minute number	17/PPL/032	File Ref	3-CT-15-2
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That the Minutes of the Policy/Planning Committee meeting held on 13 April 2017 be taken as read and verified as an accurate and correct record of the meeting with amendment.

His Worship the Mayor / Cr Ash. Carried

6 Chair's Report

The Chair read and spoke to his tabled report.

Resolved minute number	17/PPL/033	File Ref	3-CT-15-1
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That the Chair's Report to the Policy/Planning Committee meeting on 11 May 2017 be received.

Cr Gordon / Cr Ash. Carried

7 Progress with Strategic Intentions

The Committee noted the update in the agenda.

8 Update on communications strategy

Ms Downs spoke to her monthly report, highlighting that during the flood events of April the website drew a record number of visits of nearly 15,500; Facebook also showed having significant reach.

Ms Downs narrated a presentation on the Committee on the Draft Communications Strategy for 2017-2019.

The following were the main points raised during the Committee's discussion of the strategy:

- Communication for the hearing impaired needs consideration within the strategy.
- Utilising social media and the Council website is proving an effective form of communication; however, the District has many people who are unable to receive information by this method whether due to technical inability, internet connection restraints or lack of technology.
- Regular forms of communication are included in the strategy and Council is working on securing an agreement with Brian FM to use radio during an emergency.
- More effective communication will require more resourcing
- Council, along with Project Marton, will be advertising the commuter bus services that leave Marton daily. If this service continues to lack users it will cease at the end of this calendar year.

Different ways to inform residents were discussed:

- Large changeable billboards on main roads.
- Use of television screens in Council owned buildings.
- Youth Council producing videos on topic for example 'How to engage with Council – Filling in submissions'.

Members were asked to provide feedback on the Draft Communications Strategy over the next few weeks. A revised draft will be presented to the Committee's June meeting with a recommendation for adoption.

Ms Downs suggested that Council revisit rebranding during this triennium; most members supported that.

Resolved minute number

17/PPL/034

File Ref

3-CT-15-1

That the update on the Communications Strategy to the Policy/Planning Committee meeting

on 11 May 2017 be received.

Cr Aslett / Cr Ash. Carried

9 Resource Legislation Amendment Act 2017

Ms Gray narrated a presentation to the Committee outlining those provisions of the Act which will have the greatest impact on Council business.

Discussion focussed on:

- the need for appropriate recording systems for neighbour agreements on boundary setbacks which meant a resource consent was not required;
- the intention for subdivision consents to be generally non-notifiable;
- the phasing out of financial contributions from developers (leaving development contributions as the only mechanism for councils to fund additional infrastructure costs from such developments).

Ms Gray noted that this Act is now law. Council is in the implementation stage. Fee structures will be presented to Council in the June meeting

10 Legislation and governance issues

Mr Hodder advised that the Fire and Emergency New Zealand Act meant the Council's Fire Prevention bylaw would soon have no effect. FENZ will also eventually take over Council's responsibility to address fire risk from overgrown vegetation on private property.

Council has two options in revoking the bylaw

Option 1. Consult with community now;

Option 2. Consult with FENZ after 1 July 2017. The potential issue with this is that the newly established FENZ agency is unlikely see this as a top priority.

Mr Hodder noted there continued to be concern expressed publicly by councils on the Health (Fluoridation of Drinking Water) Amendment Bill. If enacted as currently drafted, the addition of fluoridation to the Rangitikei residential water supply would be decided by the District Health Board. It was suggested that the Council website should inform readers of the un-fluoridated water status.

Resolved minute number

17/PPL/035

File Ref

3-OR-3-5

That the report 'Update on Legislation and Governance Issues' to the Policy/Planning Committee meeting of 11 May 2017 be received.

Cr Sheridan / Cr Peke-Mason. Carried

11 Review of Community Outcomes

Ms Servante spoke to her discussion document stating it included the background story to Community Outcomes, aiding the Committee for a future Long Term Plan workshop. One important question for that session is how much a Council can influence these outcomes, and how would it be demonstrated in the Long Term Plan.

Resolved minute number **17/PPL/036** **File Ref** **1-LTP2018-28**

That the discussion document "Community Outcomes: considerations for 2018-28 Long Term Plan" be received.

Cr Belsham / Cr Aslett. Carried

12 Urban street tree plan

Mr Sanson spoke to his draft plan emphasizing its use as an operational guideline. Focus on trees in playgrounds was in part a result of the Auckland incident where a child was injured by an unsafe tree while in a playground. Powerco had been approached and gave guidelines for the section 'Trees and Powerlines'; they commented that Rangitikei District Council is the first to collaborate with them like this.

The following main points were raised in discussion:

- Policies already exist for regulation of planting trees on private land.
- Tree inspection will be a part of the existing maintenance programme, therefore no increased cost.
- Playgrounds will need a qualified arborist to make assessments.
- When root systems interrupt other utilities such as footpaths/services, merits are considered regarding removing of the root, tree or moving of the utility.

Mr Sanson spoke to a further project that is underway recording 40-50 notable/heritage trees throughout the district. The purpose for this to capture the story behind these trees and their planting. Plaques are planned for some historic trees in parks. Mr Sanson noted that Rangitikei has a significant population of mistletoe about which he will inform the Department of Conservation.

It is proposed that the draft plan be on the agenda of the meetings scheduled for Community Boards and Community Committees in June 2017 and report the feedback from these to the Policy/Planning Committee's meeting on 13 July 2017.

Cr Peke-Mason left 3:00 pm

Committee adjourned at 3:00 pm, reconvened at 3:11 pm

13 Proposed Urban Development Authorities – submission on MBIE discussion document

Council delegated to the Policy/Planning Committee the decision to authorise His Worship the Mayor to sign, on behalf of the Council, such a submission.

Ms Gray highlighted aspects of the draft submission including:

- Information on each town.
- What council is doing – ie: making towns vibrant.
- What each town has to offer – infrastructure, attractive property prices.
- How the district can contribute to New Zealand's urban development crisis.

Discussion from the Committee suggested highlighting:

- Marton and Bulls acting as satellite locations for the larger centres.
- Quality and quantity of private schools.
- Affordability.
- Capacity to support industrial growth.
- Abundance of land.

The submission generated discussion amongst the Committee considering its investment in Rangitikei District advertising away from tourism dollars such as the recent COVI show, towards directed marketing for relocation and living in the District.

Resolved minute number

17/PPL/037

File Ref

That, under delegated authority from Council, the Policy/Planning Committee authorises His Worship the Mayor to sign, on behalf of the Council, the submission (with amendments) on the discussion document released by the Ministry for Business, Innovation and Employment on proposed legislation to establish Urban Development Authorities.

Cr Belsham / Cr Sheridan. Carried

His Worship the Mayor left 3:41 pm

Cr Ash left at 3:42 pm/3:46 pm

Cr Ash left at 3:48 pm

14 Home occupation activity in the residential zone

Mr Cullis spoke to the memorandum. Cr Belsham tabled the Horowhenua bylaw 'Containers and Vehicles on road'. The Committee asked for a similar Rangitikei District Council bylaw to be drafted and presented at the Council meeting. The bylaw would give the police the legal right to ticket offending vehicles.

Resolved minute number 17/PPL/038 **File Ref** 2-EA-4-3

That the memorandum 'Home occupation activity in the residential zone' be received.

Cr Sheridan / Cr Aslett. Carried

Resolved minute number 17/PPL/039 **File Ref**

That a draft bylaw be prepared for Council's consideration on 25 May 2017 modelled on the Horowhenua District Council Park and Traffic Bylaw.

Cr Belsham / Cr Pratt. Carried

15 Policy and bylaw work schedule – proposed priorities and timelines

Ms Servante spoke to her spreadsheet Policy and Bylaw review work programme 2017, highlighting the number rating of system identified in the in first column.

Resolved minute number 17/PPL/040 **File Ref**

That the 'Policy and bylaw work schedule – proposed priorities and timelines' be received.

Cr Aslett / Cr Sheridan. Carried

16 Policy on external grants – review

Ms Servante spoke to her report.

The Committee requested that the following amendments be made to the policy.

- Funding applications be mentioned in recommendations to therefore have resolution record.
- The committee be informed of external grants declined and granted including how much was received.

Resolved minute number **17/PPL/041** **File Ref** **3-PY-1-11**

That the report 'Review of policy on external grant applications' be received.

Cr Belsham / Cr Sheridan. Carried

Resolved minute number **17/PPL/042** **File Ref** **3-PY-1-11**

That the revised draft Policy on External Grant Applications made by Council (as amended) be adopted.

Cr Sheridan / Cr Aslett. Carried

17 Update on the Path to Well-being Initiative

Ms Servante spoke to her memorandum, noting that there had been less engagement in meetings in the last month as the Policy team had other priorities to address, particularly the Annual Plan submissions and the annual surveys.

Resolved minute number **17/PPL/043** **File Ref** **1-CO-4**

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – May 2017 be received.

Cr Belsham / Cr Pratt. Carried

Resolved minute number **17/PPL/044** **File Ref**

That the Policy/Planning Committee approve the funding applications submitted or due April/May 2017

KiwiSport (Swim for All) \$10,000

Community Action on Alcohol Partnership (Smashed N Stones facilitators training) \$5700

An application for Swim for All to COGS by the 24 May for \$5000

Cr Sheridan / Cr Pratt. Carried

18 Geographical Review of Census Spatial Units

The Committee noted that the memorandum previously considered has been circulated directly to Te Roopu Ahi Kaa members and feedback sought on naming new Census Spatial Units by end of May. Statistics New Zealand has confirmed this timeline is acceptable.

19 Activity management:

The Activity Management Templates (project reporting) for the following non-asset based groups of activities were attached:

- Community leadership
- Environmental services
- Community well-being

Mr Cullis spoke to the Committee noting that there is building consent growth in all sectors. The building control department is coping well with the increased work load. When necessary an external contractor is employed to help with processing and with local resource issues. Inspections have occasionally taken four days to action from request, instead of the usual 48 hours.

Resolved minute number

17/PPL/045

File Ref

That the activity management templates for April 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Belsham / Cr Sheridan. Carried

20 Late Items

Improved clarity on projects

The Committee wanted to test whether having a list of projects would be helpful for the Assets/Infrastructure Committee in its considerations.

Land Transport Draft Setting of Speed Limits 2017

At its meeting earlier in the day, the Assets/Infrastructure Committee resolved to delegate the preparation of a Council submission to the Policy /Planning Committee.

Resolved minute number

17/PPL/046

File Ref

That the Policy/Planning Committee agrees to prepare a draft submission on the Land Transport Draft Setting of Speed Limits 2017

Cr Gordon / Cr Aslett. Carried

21 Future Items for the Agenda

22 Next Meeting

Thursday 8 June 2017, 1.00 pm

23 Meeting Closed at 4:38

Confirmed/Chair: _____

Date:

Unconfirmed

Attachment 2

Update on Communications

This regular report provides the Committee with an update with progress on the Council's Communications Strategy; media and communication activity.

Update on Action Plan – to 31 May 2017

<i>Action Description</i>	<i>Expected Completion</i>	<i>Lead Responsibility</i>	<i>Status</i>
Develop and implement Corporate Identity guidelines to reinforce our professionalism	Ongoing	Executive Officer (Carol Downs)	<ul style="list-style-type: none"> • A Customer Service training programme will be implemented across the organisation in the next few months • A Council brand will be considered during 2017
Develop the Council website as the primary customer/resident self-help tool	Ongoing	Information Services Team Leader (Janet Greig)	<ul style="list-style-type: none"> • On-line payment facilities are now available for dog registrations and rates
Provide Elected members and staff with training to ensure appropriate standards are maintained	2017	Executive Officer (Carol Downs)	<ul style="list-style-type: none"> • Options for an in-house course will be looked at
Key staff to have undertaken appropriate communications training	2017	Executive Officer (Carol Downs)	<ul style="list-style-type: none"> • Options for an in-house course will be looked at
Investigate and implement (where appropriate) the most effective ways of communicating within and beyond Council	Ongoing	Executive Officer (Carol Downs)	<ul style="list-style-type: none"> • Communication and customer services feedback opportunities will be part of the Customer Service programme to be rolled out across the organisation.
Review the current Communications Strategy	May 2017	Executive Officer (Carol Downs)	<ul style="list-style-type: none"> • The final draft of this document is attached, Councillors feedback has been incorporated into the revised strategy.

Communications Strategy 2017 – 2019

Attached is a final draft of the Communications Strategy for 2017 – 2019, which includes an Action Plan outlining each action, expected completion and person responsibility for the delivery of the action. Feedback from Councillors has been incorporated into this final draft – changes are shown as marked up annotations. Updates on the actions in this Plan will be reported monthly to the Committee.

May Media Activity

The table below outlines the media activity during May, including printed media articles and website activity:

- Rangitikei Bulletin – This was published at the end of May, covering the key decisions from the April Council meeting, in particular the decisions on the draft 2017/18 Annual Plan and featured in the Feilding - Rangitikei Herald and District Monitor.
- Rangitikei Line – the May edition was sent out at the end of May.
- Council's website and social media channels (Facebook and Twitter) are used to keep residents up to date with Council happenings.
- There were 14 media articles during the month, of these 6 were positive, 6 were neutral and 2 were negative.

Date	Media Channel	Article Heading and Topic
1/5/17	Wanganui Chronicle	Town centre wins the day The next stage of the Bulls Community Centre will go ahead. Public submissions showed 74% support for the centre.
4/5/17	Feilding Rangitikei Herald	Action taken over flooded drain Follet St Kindergarten has requested the RDC erect a fence around a drain in a submission to the council's Annual Plan. The drain was susceptible to flooding, creating safety issues.
4/5/17	District Monitor	Nga Tawa Turf another step closer The Nga Tawa Diocesan Trust Board is calling for proposals to manage the construction of a full-sized water hockey turf and sports complex at the school. It will be available to the wider Rangitikei community to use and has the endorsement and support of the District Council, among others.
4/5/17	Feilding Rangitikei Herald	Community centre divides residents Residents are divided over the design of the multipurpose centre set to be built in Bulls. About 200 submissions were received with 150 in favour and 47 against.
4/5/17	Feilding Rangitikei Herald	Corrections teams paint park A Department of Corrections scheme sees teams of people sentenced to community work doing maintenance in streams and parks.
11/5/17	Feilding Rangitikei Herald	Council lights up over LEDs Rangitikei streets will soon switch from traditional amber street lighting to white LED luminaries.

Date	Media Channel	Article Heading and Topic
11/5/17	Feilding Rangitikei Herald	Baby trees vandalised at revived family park Several trees recently planted in Wilson Park have been damaged.
11/5/17	Feilding Rangitikei Herald	Spruce up for walkway Ingle Walkway has received a much-needed spruce up after several years of neglect.
11/5/17	Feilding Rangitikei Herald	Fly-tipping causing headaches in Bulls RDC has started a weekly inorganic litter collection in response to fly-tipping near the Rangitikei River in Bulls.
13/5/17	Wanganui Chronicle	Murky water from taps is still safe to drink – council Issues with water discolouration and odour in the towns' water supply, RDC say the water is safe to drink.
18/5/17	Feilding Rangitikei Herald	Taihape debates future of its amenities Decisions regarding the future of the Taihape swimming pool and Taihape Grandstand are being hotly debated between locals and RDC. The pool will be upgraded at a cost of about \$400,000, while a decision on the grandstand could be made by Christmas.
20/5/17	Wanganui Chronicle	Coloured Rangitikei water tests all-clear RDC has been using activated carbon to address odour and taste issues with its water supply.
24/5/17	Wanganui Chronicle	Marton Library has special place in history The Marton Carnegie Library was the last library building to be funded by the Carnegie Corporation in New Zealand.
30/5/17	Wanganui Chronicle	Logging stopped amid fears for town water supply Logging being carried out at Marton B & C dam on behalf of RDC has been suspended until later in the year because of the risk of sediment run-off.

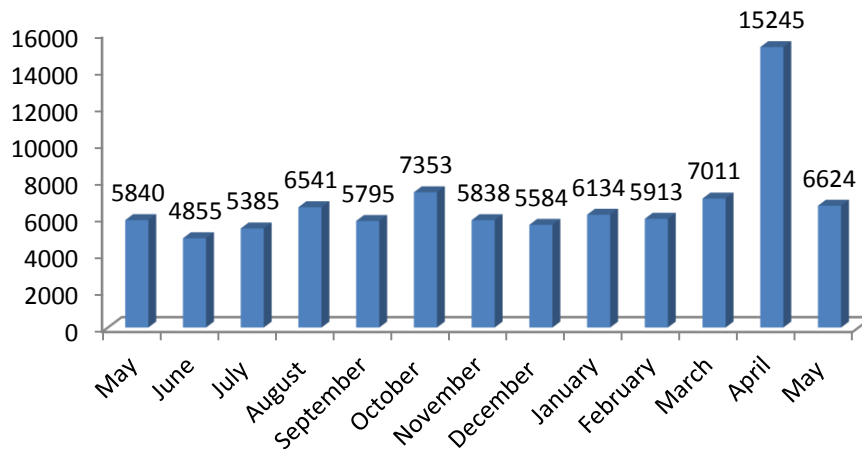
Current Consultations Underway:

Changes to the Management of Rural Fire Services - Members of the public are able to comment on the proposed revocation of the Fire Prevention Bylaw 2014 and section 6.3 of the Public Places bylaw, until 12 noon on Friday 16 June 2017.

Website Statistics

Activity on Council's website for May 2016 – May 2017:

Website Visits 2016-17



In May 47% of those who visited Council's website were new visitors to the site.

Top Council Webpages Visited (May)

1. Rates
2. Cemeteries / database
3. Cemeteries
4. Contact Us
5. Rubbish-recycling / transfer stations

Top Six Geographical Locations

Visiting the Website (May)

1. *Auckland
2. Palmerston North area
3. *Wellington
4. Christchurch
5. Whanganui
6. Napier

* note smaller areas can be recorded as Auckland or Wellington

Carol Downs

Executive Officer

Appendix 1

~~Draft~~—Rangitikei District Council – Communications Strategy 2017 – 2019

Introduction

Rangitikei District Council affects the lives of thousands of people every day through our activities and services, and the way we communicate is central to this. Fundamentally, we want to help make the District thrive, and we know we need to work together, both within the Council and with our communities and stakeholders, if we are to make Rangitikei a better place.

We are committed to delivering quality, value for money services and want to be recognised as an open, engaging, positive and pro-active organisation. Good communication with our communities is essential if we are to live up to this goal.

We also consider it essential to engage in the most appropriate ways during times of emergency to reach people across our District and identify opportunities to improve this communication.

This strategy provides focus for our communications activities over the next three years, and covers:

- The purpose of a communications strategy.
- What we aim to achieve through our communications.
- The principles we will follow in our communications.
- The key messages we want to deliver.
- The ~~means~~ mechanism by which we will communicate.
- The 2017 Action Plan and reporting on status of actions.
- How we measure the effectiveness of our communications.
- When and how this strategy will be reviewed.

Purpose

To ensure Council's communication and engagement activities meet the needs of our communities and are aligned with, and support our goals, priorities and Council responsibilities.

Aims and Objectives

We will respectfully listen to and understand what our communities/customers want and expect from us.

We involve and inform residents and other stakeholders about the work of Council; the services we provide; and when and how they can influence decisions.

We promote, uphold and manage Council's identity as a community leader and provider of quality services.

We encourage an effective flow of information between staff, ~~and~~ elected members, and ~~other~~ our community ~~ies~~ representatives.

We have staff that are well-informed and engaged, ~~who understand Council's~~ interact positively with the public as well as being helpful goals and priorities, while performing to a high standard.

Communication Principles

Communication is undertaken by Council through a variety of channels and formats. Irrespective of the nature of the communication approach, the following principles will guide all our communications:

1. Open, honest, accurate and helpful
2. Clear, simple, engaging, consistent, regular and timely
3. Accessible to, and visible in our communities
4. Relevant and legitimate
5. Cost effective

Key Messages

The essence-aim of this communications strategy is best defined by the following key messages:

	Cost (Financially Responsible)	Accountable (Driven by Performance)	Appropriate (Good Practice)	Innovative (Future-Focused)	Accessible (Receptive)
Key Messages	<ul style="list-style-type: none"> - Affordability is fundamental, best value is essential - We spend the right amount of money on the right things - Appropriate debt is good business - We focus on increasing efficiency 	<ul style="list-style-type: none"> - Our performance tells the story - Our business plan is clear - We are responsible for our decisions - We are one part of Government - We value our reputation 	<ul style="list-style-type: none"> - Our decisions are for today and tomorrow - Our systems and processes are robust and understood - We have an improvement focus 	<ul style="list-style-type: none"> - We want our communities to thrive - We have a responsibility to foster success We want our customers to be successful - We seek new ways and tools for doing things - We learn from others and our own experience 	<ul style="list-style-type: none"> - We collaborate and build <u>positive</u> relationships - We seek an informed conversation with our communities - We <u>respectfully</u> listen and respond in a timely manner

Communication Approaches

The following table sets out the techniques and tools we will use to give effect to our communication aims and objectives. This is in addition to minimum statutory communication and consultation requirements, such as public notices in newspapers, which Council will continue to meet.

External Communications	Communication Tools								
Audience	Council Website(s) ¹	Meetings/ Briefings ²	Rangitikei Line Newsletter & Bulletin	Media Statements	Service Information	Targeted Newsletters	Community newspapers	Social Media ³	Radio/TV ⁴
Residents	✓	✓	✓		✓	✓	✓	✓	Limit use to emergency communication only
Ratepayers	✓	✓	✓		✓	✓	✓	✓	
Businesses <u>and Stakeholder Groups</u>	✓	✓	✓		✓	✓	✓		
Community Groups	✓	✓	✓		✓	✓	✓		
General Public ⁵	✓	✓	✓		✓	✓	✓	✓	
Government Agencies	✓	✓	✓						
Media	✓	✓	✓	✓			✓	✓	
Community Boards	✓	✓	✓				✓		
Community Committees	✓	✓	✓				✓		

¹ Will contain information included as part of other tools e.g. Rangitikei Line Newsletter and Service Information (Fact Sheets).

² Covers formal and informal meetings.

³ Covers Facebook, Twitter

⁴ For mass messaging e.g. broadcasting emergency information

⁵ Includes workers, visitors and prospective residents/ratepayers

Internal Communications	Council Website(s)	Meetings/ Briefings	Intranet	CE Blog	Email	Media Releases
Council Members	✓	✓			✓	✓
Staff	✓	✓	✓	✓	✓	✓

Action Plan

Action Description	Expected Completion	Lead Responsibility
Review effectiveness of Rangitikei Line Newsletter and Bulletin	September 2017	Executive Officer (Carol Downs)
Review and update information about services Council provides	Ongoing	Executive Officer (Carol Downs)
Develop and implement Corporate identity branding and guidelines to reinforce our professionalism	September 2017	Executive Officer (Carol Downs)
Develop a consistent professional format for Council's brochures and booklets	October 2017	Executive Officer (Carol Downs) and Information Management Officer (Janet Greig)
Continue to ensure the Council website is the primary customer/resident self-help tool	Ongoing	Information Management Officer (Janet Greig)
Key staff to receive ongoing appropriate communications training	Ongoing	Executive Officer (Carol Downs)
Develop a draft Comms/Engagement Plan for the draft Long Term Plan process, consisting of two phases: Phase one - stakeholder target groups focused on with conversations <u>focussing on</u> around issues / policies / process, etc. Phase two - community consultation.	Second half of 2017 and first half of 2018	Executive Officer (Carol Downs)
Investigate and implement (where appropriate) the most effective ways of communicating within and beyond Council	December 2017	Executive Officer (Carol Downs)

<p>One-off campaigns, focussing on Council's priority areas, can include:</p> <ul style="list-style-type: none"> - Promote and educate ratepayers on what Council does, finances, rates levels, affordability and value - Infrastructure service levels - Economic development - Community facilities - Earthquake prone buildings - <u>Response and personal preparedness during an emergency</u> - <u>Identify ways for the public to take part and support initiatives</u> 	December 2017	Executive Officer (Carol Downs)
Investigate alternative ways of communicating with residents (e.g for language barriers – translations into Samoan, Maori, <u>sign language for the deaf</u>)	October 2017	Executive Officer (Carol Downs)
Enhance communications, explore use of animation, videos, apps, <u>static displays</u> . <u>Utilise TV screens, in towns, to promote news, information, services, opportunities, vacancies</u>	October 2017	Executive Officer (Carol Downs) and Information Management Officer (Janet Greig)

Communications Response in Civil Defence / Emergency Situations Action Plan 2017

<i>Action Description</i>	<i>Lead Responsibility</i>
In 'peace times' <u>pp</u> romote consistent Civil Defence and educational messages <u>at times, other than emergency situations</u>	PIM (Carol Downs)
In times of emergency provide <u>accurate</u> , succinct appropriate communications over multiple media channels	PIM (Carol Downs)

Key Measures

The effectiveness of our communications is measured as part of our annual Residents Survey. Since 2014 this survey has included questions to residents about the level of satisfaction of Council's communications. Where areas of concern are highlighted these will be addressed and monitored for improvement in the next year's survey results.

Reporting

Actions in this strategy will be reported monthly to Council, through the Policy and Planning Committee.

Review

The 2017 resident's survey results will also inform reviews/updates of our Comms activities. In line with the Council election cycle, this Strategy will be reviewed every three years. The key messages, approaches and action plan will be updated as appropriate.

Attachment 3



Rangitikei
UNUSUALLY...

REPORT

SUBJECT: **Update on legislation and governance Issues**

TO: Policy/Planning Committee

FROM: Michael Hodder, Community & Regulatory Services Group Manager

DATE: 30 May 2017

FILE: 3-OR-3-5

1 Executive summary

- 1.1 The Health Select Committee reported back to Parliament on 29 May 2017 on the Health (Fluoridation of Drinking Water) Amendment Bill. The recommended amendments do not change the Bill's intent to empower district health boards to decide and then direct local authorities to fluoridate (or not fluoridate) their drinking water supplies.
- 1.2 Reporting back on the Local Government Act 2002 Amendment Bill (No. 2) remains due on 16 June 2016.
- 1.3 The Fire and Emergency New Zealand Bill received royal assent on 11 May 2017.

2 Health (Fluoridation of Drinking Water) Amendment Bill

- 2.1 The Health Select Committee reported back a week early, on 29 May 2017. The local government sector was concerned that the Bill left local authorities still open to legal challenge as they could decide to fluoridate without direction from a district health board (DHB). An amendment from the Select Committee will make that discretion unambiguous – and DHBs are not required to give a direction to local authority drinking-water suppliers. Local authorities already including fluoride in their drinking water must continue to do so unless there is a contrary direction from the DHB.
- 2.2 The sector's other major concern was cost of implementing fluoridation. The Select Committee's report notes that this has not been addressed in the Bill but did not recommend such a provision be added. However, it did 'suggest that the Government consider whether it intends to contribute funding towards the costs of establishing fluoridated water supplies'.
- 2.3 The second reading debate on the Bill has yet to take place. It comes into effect 28 days after receiving royal assent.

3 Building (Earthquake-prone Buildings) Amendment Act

- 3.1 Last month's report noted that the Building (Earthquake-prone Buildings) Amendment Act comes into effect on 1 July 2017. The Rangitikei District is in the high risk area which means that priority buildings will need to be strengthened/demolished within 7.5 years and other buildings within 15 years from the date the Earthquake Prone Building notice is issued. From 1 July 2017 Council's existing Earthquake-prone Buildings Policy will be superseded.
- 3.2 Council must consult and determine with the community about priority buildings, those that could fall in an earthquake onto routes with sufficient traffic to warrant prioritisation, and buildings that could impede routes of strategic importance in an earthquake. Guidance from the Ministry of Business, Innovation and Employment (MBIE) on the consultation process with the community about priority buildings was due to be released mid-May. However, that has yet to occur.
- 3.3 MBIE had previously advised that the methodology – a key part of the legislation for determining which buildings are potentially earthquake-prone was to be considered by Cabinet on 3 May 2017. The outcome of that is not yet known – nor whether there has been a reconsideration of the definition of 'significant alterations' (25% of rateable value) which has the potential to trigger the requirement to strengthen ahead of the statutory time frames. The Act requires such methodology to be published no later than 1 August 2017.
- 3.4 No regulations have yet been issued under the Act. These are to include criteria for territorial authorities granting exemptions to strengthening work and considering substantial alterations to trigger early action; they will also contain some definitions ('ultimate capacity' and 'moderate earthquake') used in turn to define earthquake-prone buildings.

4 Fire and Emergency New Zealand Act

- 4.1 The Act comes into force on 1 July. There is a two-year transition before the long-term funding by levies is implemented. There is no separate levy or contribution from the local government sector.
- 4.2 Regulations have been made on issuing of permits for fires in the open air (section 190). This extends to fires "not in a building or structure which complies with a relevant section of the Building Act or a district plan" so covers rural and urban areas. Still to come are regulations on operating processes for local committees (section 188), fire plans (section 189), fire safety and

evacuation procedure for buildings (section 191) and evacuation schemes for a 'relevant building'¹ (section 192).

- 4.3 The arrangements for use of the rural fire equipment and space have yet to be finalised.

Progress with other legislation

- 4.4 The date for the Local Government and Environment Committee to report back to Parliament on the Local Government Act 2002 Amendment Bill (No. 2) remains 16 June 2017.
- 4.5 As noted in earlier reports, the Ture Whenua Maori Bill has been at the Committee of the Whole House since 13 December 2016.² An outline of business since that date was included in my report to the Committee's April meeting. The most recent debate on the Bill was on 3 May 2017.
- 4.6 Food handling businesses in the District which have liquor licences have all been registered, as required by the Food Act.
- 4.7 On 11 May 2017, the Local Electoral (Equitable Process for Establishing Maori Wards and Maori Constituencies) Amendment was drawn by ballot from members' proposals³. It would remove the requirement for a binding poll (if 5% of electors demanded it) on whether or not to establish Maori Wards/Constituencies. However, if enacted as proposed, the ability of the Local Government Commission to determine the outcome would become part of the process as it is currently for considering a council's representation arrangements when an objection is lodged to a council's final proposal.

5 Review of Civil Defence legislation

- 5.1 Previous reports have noted that (a) the Minister of Civil Defence stated that the response to the fires in Christchurch City and the Selwyn District point to the need to streamline the Civil Defence Emergency Management Act and (b) the Ministry is currently preparing a report on how the situation evolved, lessons learned, and proposed corrective actions.
- 5.2 There has been no further announcement about progress with either of these.

¹ Defined in section 75

² Further debate was included in the Order Paper for 6 April 2017 but the House adjourned before that was taken.

³ The Bill was proposed by Marama Davidson, Green Party, List.

6 Recommendations

- 6.1 That the report 'Update on legislation and governance issues' to the Policy/Planning Committee's meeting of 8 June 2017 be received.

Michael Hodder
Community & Regulatory Services Group Manager

Attachment 4

Report

Subject: Review of delivery of community services under section 17A of the Local Government Act 2002

To: Policy/Planning Committee

From: Michael Hodder, Community & Regulatory Services Group Manager

Date: 31 May 2017

File: 5-FR-1-2

1 Background

- 1.1 During the last triennium, the Committee received a PowerPoint presentation on the requirements of section 17A of the Local Government Act 2002, the methodology to undertake such reviews, progress so far and the intended timetable to complete by the deadline of August 2017. A copy of that presentation is attached as Appendix 1.
- 1.2 Since then a review of regulatory services – i.e. animal control, building control, planning, environmental health and liquor licensing – has been completed. However, there are a number of activities which are regarded as community services which have yet to be considered – libraries, information centres, halls, and toilets. The nature of these activities is described in the 2015/25 Long Term Plan: pages from the activity statements are attached as Appendix 2. They are all within the scope of section 17A.
- 1.3 Libraries and information centres are specific and specialised instances for the front-line customer support service provided in Marton (and also Bulls and Taihape) so a wider view is needed.
- 1.4 The delivery of parks services is not part of this review, as this was done during 2015 as part of considering viable options with the expiry of the contract with Fulton Hogan. Provision of community housing services has been under discussion since October 2014 and for the past two years, with the relationship to the requirements of section 17A noted in July 2015. Taihape and Marton swimming pools are both under management contracts which do not expire until 2019.
- 1.5 The review of the delivery of civil defence in Rangitikei has been undertaken jointly with Horizons, Manawatu and Horowhenua. That report is currently undergoing a final legal review. It will be the subject of a later briefing to the Committee.
- 1.6 The questions discussed in this report are

- a) whether an exception for conducting such a review is justified in any of these activities; and
- b) whether, for a particular activity, there is any option for service delivery which is unrealistic and therefore not warranting analysis.

2 Libraries

- 2.1 Currently this service is delivered by District Council staff, in Council-owned buildings. Staff may be rotated around the three locations (Taihape, Marton and Bulls); adding other places in neighbouring districts would add to costs without providing any obvious benefit. Joint purchasing of resources with other libraries is most successful where either the volume of stock being purchased is high (so there are likely to be multiple copies at all locations) or where the participating libraries are close enough so that costs of moving books, magazines etc. or inconvenience for would-be borrowers are low. Neither of these applies to the Rangitikei.
- 2.2 Proposals to develop a regional library cluster, centring on either Whanganui or Palmerston North have got little traction: neither centre has shown the strength of interest to actively promote such a change, possibly because of the potential increase in costs for those ratepayers. At present this is not a realistic option.
- 2.3 The more significant collaborations have been in the digital environment – notably provision of computers through a national scheme (Aotearoa People’s Network Kaharoa) and electronic databases and resources (EPIC). A similar opportunity was offered for library management software (Kotui) but declined as it was considerably more expensive than what Council’s libraries currently have.¹ Maintaining and exploring similar collaborations will continue.

- 2.4 There are three alternative ways of providing a District library service:

a) through a trust

A few councils have used this arrangement – notably Hauraki and Horowhenua – but none does this at present. The perceived advantage was the ability to raise money from sources other than rates and fees, but this did not significantly impact on costs. What was lost by using a trust was the linkage to council for what is typically a highly regarded service.

b) through extending the volunteer community library arrangements currently in place at Hunterville and Mangaweka.

Such an arrangement could reduce staffing costs, but is also likely to reduce the level of service. It is uncertain how much those savings would be since some permanent staff would probably need to be retained for purchasing of materials, rotation of stock, outreach programmes etc. An increasingly important level of

¹ However, there has been increasing collaboration among libraries using the Catalyst software.

service in the libraries is expertise in the digital environment. That will be more difficult to achieve with a largely volunteer group. If a regional cluster were established, it is possible that the three staffed libraries could become community libraries managed on a day-to-day basis by volunteers.

c) through outsourcing the service to a third party

At present there is no known contractor in New Zealand to provide such a service so the comparative costs and benefits cannot be stated – other than the distancing of council from the service which would occur. There would be considerable work in drawing up a contract specification for this.

2.5 I doubt whether any of these alternatives warrant further analysis.

3 Information centres

3.1 Council currently operates three information centres. In Taihape, it is fully integrated within the provision of library and service centre functions, sharing the same space and staff. Bulls is currently standalone, but will become integrated in the proposed new Community Centre on Criterion Street. Marton Library provides an information centre service, again using the same space and staff,

3.2 One question is whether the service should be discontinued as offering little value to the District. We are unable to say how much business is transacted because of the current service (in addition to those instances where specific reservations have been made). While there is an increasing use of online information by tourists, there continues to be significant demand by visitors for face-to-face contact in determining where they will spend their time and money.

3.3 Potentially, all of part of the visitor information service could be delivered through other retail operations. However, there needs to be (i) sufficient space to display the range of printed brochures and (ii) sufficient dedicated staff capacity to answer questions about local attractions and make travel/accommodation/attractions bookings. . While offering such a service will bring visitors into a local business, it will not in itself cover the costs, so a Council grant would be necessary. In addition, such a combined operation is likely to lead to reduced use, partly because the information centre will have a reduced profile and partly because some visitors will be reluctant to go into what is not a neutral place.

4 Halls

4.1 This service is essentially maintenance/cleaning and making reservations. It is therefore delivered through front-desk/library staff in Taihape, Marton and Bulls with oversight from the Community and Services Team Leader. Revenue from users is less than 10% of the rates funding needed.

4.2 There are two exceptions to this direct management. At Koitiata, there is a management contract with the local residents' association, by which it takes

responsibility for day-to-day manage in return for a fee. At Hunterville, the local community trust manages the hall and has secured external funding for its upgrade.

- 4.3 Maintaining the current arrangements gives Council the flexibility to explore with local communities different forms of engagement which potentially increases use and may reduce cost. That approach is the most effective delivery of the service.
- 4.4 Rural halls are managed by local committees (and they have expressed a preference for this to continue). They currently receive substantial financial support from the J B S Dudding Trust for maintenance.

5 Toilets

- 5.1 Council owns and operates toilets in town centres and parks. Exceptionally, it leases premises in Bulls (the Wallace Development) and has an arrangement with the Turakina Service Station to provide public toilets during their opening hours in return for a fee. With the exception of the Turakina site, Council contracts in cleaning and servicing of all toilets under its auspices. Maintenance is managed by Council staff using local contractors. There are no charges to users of any of these facilities.
- 5.2 There appears no viable alternative to the current arrangements. No collaboration with neighbouring councils appears feasible. Contracting out the management of the toilets would be unlikely to result in lower costs unless user charges were introduced.
- 5.3 The concept that local shop-keepers would welcome passers-by to use their in-store facilities (advanced particularly by David Engwicht as part of his town centre thinking) has gained no traction, despite it being common in service stations; on the contrary, those operations which have experienced large numbers of visitors using their toilets (notably Papa Cliffs Café in Mangaweka and the Bridge Café in Bulls) find it detracts from servicing their paying customers (and imposes an additional cost).

6 Recommendations

- 6.1 That the report 'Review of delivery of community services under section 17A of the Local Government Act 2002' be received
- 6.2 That a review of service delivery options not be undertaken at this time for:
 - a) libraries because of the small numbers of staff involved, the three dispersed locations, the national collaborations for digital resources, the present lack of interest in developing a regional cluster and the integration of the service with the visitor information service;
 - b) information centres because of their integration with libraries in both premises and staffing and the uncertainty about any viable alternative which would deliver a similar level of service;

- c) halls because of the small numbers of staff involved and the flexibility to explore and implement alternative models for delivering the service through greater involvement of local organisations.
- d) toilets because there is no viable alternative to the present delivery of the service.

Michael Hodder
Community & Regulatory Services Group Manager

Appendix 1

Section 17A reviews

a new provision included in the 2014 amendments to the
Local Government Act 2002

Process and progress

What is a section 17A review?

- “A local authority must review **the cost-effectiveness of current arrangements** for meeting the needs of communities within its district for
 - i. good quality infrastructure,
 - ii. local public services and
 - iii. performance of regulatory functions”
- *Cost-effectiveness is ‘least cost consistent with the achievement of the Council’s objectives for delivering the service’*
- SOLGM

Options to be assessed

- governance,
 - funding, and
 - delivery.
- including*
- a standalone CCO;
 - a joint CCO;
 - another local authority;
 - divestment; and
 - status quo.

3

When?

- A significant change to service levels
- Within 2 years before the expiry of any contract or other binding agreement
- No later than six years after the last review
- First reviews complete by 8 August 2017
- **Exceptions**
 - Legislation, contract or other binding agreement makes it unreasonable to alter the arrangement
 - The potential benefits of the review do not justify the costs of doing it.
 - Out of scope

4

Out-of-scope

- Governance and policy services (i.e. the Community Leadership group)
- Back-office and support functions – financial management and reporting, human resources and information services *all within the scope of MW LASS collaboration.*
 - Examples
 - Valuation
 - Insurance
 - Archives
 - Debt recovery

- Divested services (i.e. kerb-side rubbish collection)

5



How to conduct the review

- Determine responsibility for conducting review
- Gather background information
 - Define the service – what it is (and what it is not)
 - Current arrangements for governance, funding and delivery
 - Rationale (including legislative requirements)
 - How does Council define 'effective performance' for the service?
 - Cost and resources to deliver the services, and funding sources
 - User/customer information
 - Views and preferences of stakeholders (including elected members)
- Review objectives and scope
 - Is it cost-effective to undertake the review?
- Analysis and costing of options (the '10 considerations')
- Overall assessment of cost-effectiveness
- Additional considerations:
 - Benchmarking with other relevant councils
 - Efficiency gains
 - Engagement with community

6



Ten considerations for alternative models

1. Is a high level of specialist or technical expertise needed?
2. Is it high-volume?
3. How 'strategic' or sensitive for the community and elected members?
4. Are there legal or regulatory barriers?
5. How self-contained is it?
6. How much funding through fees and charges?
7. Are there economies of scale in a joint arrangement?
8. Are there other providers and/or commercial competitors?
9. What is needed by way of technology investment?
10. Would it benefit from applying commercial disciplines?

7

Progress since March 2015

- **Expiry of major contracts**
 - 903 – Roading (Downer)
 - 907 – Parks & town maintenance (Fulton Hogan)
 - (and arrangement with Ratana Communal Board of Trustees)
 - 911 – cleaning of Council properties (KSG)
- **Initiated**
 - Infrastructure services
 - Linked to CCO investigation
 - Community housing
 - EOI for alternative provider(s) under investigation
 - Omatane Rural Water Supply
 - Divestment of Rocklands included in analysis, but decision yet to be made

8

Potential exceptions in first round of reviews (subject to Council approval)

- Pools
 - Management contracts for Taihape and Marton Pools both expire 15 September 2019
- Rural fire
 - To be absorbed within a unified national future service by end of 2016
- MOU agencies
 - Arrangement in the 2015/25 Long Term Plan expires 30 June 2018
- Waste transfer stations
 - Contract 882 expires 30 November 2019.
- Cleaning of Council buildings
 - Contract 1000 expires 31 October 2017 (i.e. within six-year time frame for next review)

9

Draft timeline for reviews to be completed by August 2017

1. Infrastructure services – **before October 2016** (but subject to agreement with MDC)
 - no formal outcome (in terms of the CCO investigation) so the s.17A review remains incomplete – status quo has continued by default
2. Regulatory services – **July-August-2016**
 - animal control, building control, planning, environmental health, liquor licensing –
3. Rural water schemes – **July-December 2016 (at scheme subcommittee meetings)**
 - decision needed at Omatane
 - roll out approach to Erehwon and Hunterville
4. Libraries, information centres, frontline customer services, halls and toilets – **February-April 2017**
5. Civil Defence – **May-July 2017**
 - Follows separation of rural fire (current contract with Horizons has no specified end date)

10

Appendix 2

Community and Leisure Assets Group of Activities

Rangitikei District Council is the main provider of Community and Leisure Assets in the District. However, it is not the only provider. Housing New Zealand provides some subsidised housing. Some local schools provide halls, pools and sports fields which are available for community use, some community and church groups own buildings which are available for hire and there are also other providers of properties to lease....

The Community and Leisure Assets group of activities also provide facilities for other services. Examples of this are libraries, information centres and swimming pools....

Parks

Council has a network of open spaces that are available for public use throughout the District for organised and non-organised sports activities, picnics and recreation. Depreciation for parks and open spaces is funded at 50% indicating that Council views this activity as one where rationalisation to have fewer, better assets can occur. Council is aiming to develop one specialised sports field for every major sporting code within the Rangitikei District.

A schedule of all Council-owned or administered reserves is contained within the **Recreational Parks and Reserves Management Plan Part 1**. All Council's recreational parks and reserves are managed in line with this Part 1 plan. There are Part 2 management plans containing more detail for the four key recreational parks and reserves in the District¹. The major developed and maintained sports grounds cater for:

Taihape Memorial Park.....	Rugby, Football Netball, Tennis
Huntermville	Rugby
Marton Park.....	Rugby, Rugby League
Centennial Park Marton.....	Cricket, Netball, Football, Tennis
Bulls Domain	Rugby, Football, Tennis, Rugby League

Other codes do use Council parks on occasion but there are no formal arrangements for that nor are surfaces prepared or maintained to provide for it. Council will work to develop multi-purpose sports facilities at Centennial Park, Marton, Taihape Memorial Park and Bulls Domain, Bulls. In Marton, this will mean that at other parks, particularly at Marton Park and Wilson Park in Marton, Council will work to reduce the number and value of Council-owned improvements to the land.

Trees were identified as a matter requiring action at several parks. Under-management of specimen trees and hedges in the past has led to the need for replacement and other major tree works across the District. There are also areas of roads that need remedial and renewal work.

¹ Centennial Park and Wilson Park, Marton, Taihape Memorial Park, Taihape, Bulls Domain, Bulls

Community Buildings

Community buildings provide accommodation for both community and civic activities. Council has a large number of community buildings, many of which are under-used and out-of-date. Council is struggling to maintain these buildings to an acceptable level of service. Depreciation for community buildings and halls is funded at 50% indicating that Council views this activity as one where rationalisation to have fewer, better assets can occur. Council is aiming to develop multi-purpose buildings which combine one or more functions (Library, community meeting spaces, information centres, service centres) to minimise the number of community buildings that are maintained and renewed. Council is developing bespoke options for each of its communities, particularly in Bulls, Taihape, Marton and Hunterville through the town centre planning process

In Bulls, this means a single multi-purpose building will be developed. Once this plan is implemented, operational costs for community buildings in Bulls will reduce and become comparable with the costs of operating Taihape Town Hall/Information Centre/Library. The key difference will be that the facility in Bulls will be modern and fit-for-purpose.

Rural Halls

This activity also covers the rural halls owned by Council but managed by voluntary community management committees. Council is moving to secure service agreements with the management committees of all its rural halls.

Swimming Pools

Three pools in the District are available for public recreation. The pools are managed under contract by three different organisations which receive an operating subsidy from the Council. Council remains responsible for maintaining the asset. Alternative facilities are in Wanganui and Feilding (and Palmerston North, somewhat further).

Depreciation for Swimming Pools is unfunded. However, Council has established a swimming pool reserve (\$75,000 per year) which will be built up to be available for major renewal or upgrade in the future. In the meantime, Council aims to maintain the current level of service at reduced costs. It will achieve this through better and more efficient management of the asset, with improved energy management systems to reduce cost.

Libraries

Libraries provide the residents and visitors to the District easy access to information and leisure through a balanced collection of books, materials, and technologies. They are welcoming, safe places that serve the communities educational, leisure and cultural needs, as well as providing a space for social connectedness. The library service includes the provision and maintenance of the physical infrastructure of libraries in Marton, Bulls and Taihape and operating expenses to provide for three staffed libraries in Marton, Taihape and Bulls and support for voluntary libraries in Mangaweka, Hunterville and Kawhata. The Libraries do not charge for issues, fines or internet usage. There is expected to be a growth

in the range of electronic format resources that will be available through the libraries. Opportunities for the libraries will be through collaboration partnerships with other libraries and agencies and organisations, using technology to provide more services and maximise resources.

Community Housing

Council provides Community Housing units for rental in Taihape, Marton, Bulls and Ratana. Units are available for older people at very affordable rents linked to rates of NZ Superannuation. All units are located within reasonable distance of shopping, medical, and social facilities in each area. Depreciation for Community Housing is unfunded indicating that Council views this activity as one where divestment will occur over time. In the short-term, Council will invest some of the funds accrued in the depreciation reserve to upgrade the existing stock of community housing. It will continue to seek partnership with a social landlord to manage this asset with the aim that it will become self-financing in the medium-to long-term.

Public Toilets

Rangitikei District Council provides for Public Toilet facilities to be available in several locations across the District to meet the needs of residents and visitors. This service maintains and encourages good and appropriate standards of public health and also meets public health expectations of both residents and visitors to the District.

Council provides this service through a mix of Council-owned and leased premises. It also has contracts for service with one hospitality and one service business in the District to provide public toilets in Mangaweka and Turakina. Public toilets are also available during open times in the Libraries and Information Centres in Taihape, Bulls and Marton. Toilets and changing facilities are available at some of Council's parks and reserves.

Depreciation for public toilets is funded at 50% indicating that Council views this activity as one where rationalisation to have fewer, better assets can occur.

However, the public demand for cleaner public toilets that are open 24/7 remains high. Council will work to manage these assets to a higher standard. This is likely to involve fewer, better assets and/or more joint ventures/service contracts with other service providers. Not least, it is anticipated that as multi-purpose hubs develop in the main towns, then standalone public toilets will no longer be necessary. However, this requires further research and assessment.

Cemeteries

Rangitikei District Council has direct management of six cemeteries in the District. These are situated at Taihape, Mangaweka, Marton (Mount View), Bulls (Clifton), Turakina, and Ratana.

The Ratana community maintains the cemetery as part of its overall maintenance contract for the Township and the other five cemeteries come under the care of Council's District-

wide Park maintenance contract. Provision of burial plots seems to be adequate for needs over the next ten year period.

Trees were identified as a matter requiring action at all cemeteries. Under-management of specimen trees and hedges in the past has led to the need for replacement and other major tree works across the District. There are also areas of roads that need remedial and renewal work.

Commercial Property

Council has a number of properties that it leases out commercially. It also has a number of properties which are used by community organisations and which are not expected to yield a commercial return. It has a number of assets which have been declared to be surplus and which are available for sale by negotiation. Finally, it has a number of properties which are currently retained for strategic development.

Depreciation for Commercial Property (real estate) is unfunded, indicating that Council views this activity as one where either capital growth will ensure that Council's investment is secure, or where it is expected that divestment will occur over time.

The key community facilities in this activity are the Plunket Rooms maintained in Marton, Bulls and Hunterville and the Old Courthouse and Gaol (Historic Reserve) in Bulls. In this Plan, it is assumed that the Plunket Rooms in Bulls will be accommodated in the new multi-purpose facility.

Community Well-being Group of Activities

This group of activities is where Council acts primarily as an enabler and facilitator of action rather than as a provider of services or facilities. It is primarily those activities which are community-driven whether through individual voluntary effort or joining up activity across specific sectors....

Community Partnerships

Council seeks to create collaborative partnerships with key agencies and stakeholders in the District which add value to the contribution from Council and ratepayers. This includes applying for central government funding for specific projects. It also covers the administration of grant schemes and support for the Council-appointed Assessment Committees, both those schemes funded by Council (Community Initiatives Fund) and those funded by central government (Creative Communities Fund and Sport New Zealand's Rural Travel Fund).

The main vehicle for developing partnerships is through the Rangitikei – a Path to Well-being Partnership Board and Theme Groups.

Economic Development and District Promotion

Council promotes the economic well-being of its communities by carrying out its activities in a manner that will support rather than hinder business retention, development and expansion. In addition, Council is investing additional funds in to a Rangitikei Growth Strategy. Some of the economic development outcomes that Council is seeking are derived from its community partnership activity, perhaps specifically the Memorandum of Understanding with three agencies employing Town Co-coordinators (Marton, Bulls and Taihape) and Rangitikei Tourism. It is also the key focus for one of the Path to Well-being theme group: a Buoyant District Economy.

Information Centres

Council provides information centres in Taihape and Bulls, as gateways to the District. The centres showcase the District, by providing a range of information on local attractions and events for visitors to the District and for residents. They also provide a base for the Town Coordinators there. This means that, while providing a focus for visitors and an opportunity for local businesses to promote their services and attractions, they also serve as a community hub. Co-location with the library in Taihape reinforces that and, as has been noted earlier, it is intended during the course of this ten-year plan to work towards a one-stop-shop in Bulls as part of the development of a plan for Bulls CBD. An information centre service is also co-located at Marton Library, with local and national information provided along with a booking service for local and national accommodation, activities and events, and road, rail and sea transport. The changing face of the industry is resulting in a need for our visitor centres to investigate (and implement) other means of information delivery and communication technologies. There are opportunities for collaboration with other agencies and organisations e.g. Department of Conservation.

Emergency Management and Rural Fire

The Rangitikei District Council is an active member of the Manawatu-Wanganui Civil Defence Emergency Management Group as required by the Civil Defence Emergency Management Act 2002. The Group is a consortium of the local authorities in this region with the vision to “build a resilient and safer region with communities understanding and managing their hazards and risks”. The Group maintains a Plan that considers all phases of emergency, reduction, readiness, response and recovery. A business plan is also managed by the Group with each of the member councils contributing to achieving the goals of the Group. The Group has adopted a philosophy of centralised coordination and local delivery and works closely with emergency service, welfare agencies and other strategic partners for effective and comprehensive emergency management

Rangitikei District Council maintains and equips volunteer rural fire forces in Koitiata and Marton, and holds rural fire assets in other strategic locations throughout the District to support local responses to emergencies.

Attachment 5

RANGITIKEI DISTRICT COUNCIL

TRAFFIC AND PARKING BYLAW 2017



1. TITLE

- 1.1 This bylaw shall be known as the Rangitikei District Council Traffic and Parking Bylaw 2017

2. COMMENCEMENT

- 2.1 This Bylaw was made by Council on [insert date¹] and comes into force on [insert date].

3. SCOPE

- 3.1 This bylaw is made under authority given by section 22AB of the Land Transport Act.

4. APPLICATION

- 4.1 This Bylaw applies to all roads within the Rangitikei District that are administered by Council so excludes state highways, which are under the control of the New Zealand Transport Agency (NZTA). In the Rangitikei District, this means State Highway 1 and 3.

5. PURPOSE

- 5.1 The purpose of this bylaw is to set requirements for parking and the control of vehicles on any public road or public place.

6. REVIEW

- 6.1 This Bylaw will be reviewed by [insert date]².

7. INTERPRETATION

- 7.1 For the purposes of this Bylaw the following definitions apply:

Advertising sign means any notice, placard, flag, delineation, poster, handbill, sandwich board, billboard, advertising device or appliance or anything of a similar nature and shall include all parts, portions, units and materials of the same together with the frame, background, structure and support or anchorage thereof.

Authorised officer means any person appointed by the Council to act on its behalf and with its authority, and may include a police officer.

Bus a registered commercial vehicle designed solely or principally for the carriage of ten (10) or more persons

¹ [Resolution number]

² 5 years following commencement

Chief Executive means the Chief Executive of the Rangitikei District Council or an officer delegated with the Chief Executive's authority under this Bylaw.

Council means the Rangitikei District Council or an authorised officer of Council.

Footpath means that portion of the road reserve or private way laid out or constructed by or under the authority of the Council principally for the use of pedestrians and also includes any footbridge.

Goods service means the carriage of goods on any road, whether or not for hire or reward, by means of a motor vehicle

Goods service vehicle means a motor vehicle used or capable of being used in a goods service for the carriage of goods.

Heavy vehicle means a vehicle the gross laden weight of which exceeds 3,500kg but it excludes vehicles used, kept, or available for the carriage of passengers for hire or reward.

Mobility device means a vehicle that is designed and constructed (not merely adapted) for use by persons who require mobility assistance due to a physical or neurological impairment, and is powered solely by a motor that has a maximum power output not exceeding 1500 W; or a vehicle that the New Zealand Transport Agency has declared under section 168A(1) of the Land Transport Act 1998 to be a mobility device

Mobility permit is a permit issued by the New Zealand CCS or similar organisation.

Mobility space means a parking space reserved by Council, for the exclusive use of disabled persons with a Mobility Permit.

Permit means a permit or written permission issued by Council.

Public place means any place that, at any material time, is under the control of the Council and is open to or being used by the public, whether free or on payment of a charge, and includes any road (as defined by section 315 of the Local Government Act 1974) or berm whether or not it is under the control of the Council. It also includes, without limitation, every reserve, park, domain, beach, foreshore and recreational ground under the control of the Council.

Public work means work undertaken for the purposes of public work and includes, but is not limited to: telecommunications, power, gas, roading and underground services.

Road means:

- a) a street
- b) a beach

- c) a place to which the public have access, whether as of right or not
- d) all bridges, culverts, and fords forming part of a road or street

Vehicle means a device equipped with wheels, tracks or revolving runners upon which it moves or is moved. It includes:

- a) Trailers
- b) Caravans
- c) Boats
- d) The shell or hulk of a vehicle

but does not include:

- a) A perambulator or pushchair
- b) A mobility scooter
- c) A bicycle
- d) A skateboard
- e) A motorised wheelchair

Vehicle crossing means a formed area usually at right angles to the road edge and extending from the edge of the road to the property boundary, constructed by or under the authority of the Council principally for the purpose of allowing vehicles to access and egress the property without damaging the footpath or berm.

8. PARKING

8.1 The Chief Executive, subject to the placing and maintenance of the appropriate signs or markings, may:

- a) Limit, restrict or prohibit parking on any part of any road.
- b) Specify any part of the road for use as mobility spaces.
- c) Specify any part of the road for use by buses for picking up and setting down passengers and for the standing of buses between trips.
- d) Specify any part of the road for use by emergency services vehicles, such as police, fire, or ambulance service vehicles, in the vicinity of their premises.
- e) Specify any part of the road for use by goods service vehicles as a loading zone.

8.2 A vehicle loading or unloading in the course of trade while being used as a licensed goods service vehicle may park on the road with due consideration for the safety and convenience of other road users and where there is no reasonably practicable alternative.

8.3 Time limits displayed for the parking of vehicles within parking spaces pursuant to this Bylaw shall be applied between the hours of 8.00am and 6.00pm Mondays to

Saturdays excluding statutory holidays and Sundays or where a sign relating to those parking spaces indicates otherwise.

8.4 It is an offence under this Bylaw to:

- a) Stop or park, or permit the stopping or parking of, any vehicle at any of the following places or areas:
 - i. On or alongside no-stopping areas indicated by the appropriate signage or a broken yellow line
 - ii. Designated bus stops
 - iii. Designated loading zones, unless the vehicle is a licensed goods service vehicle in the course of its business
- b) Leave a vehicle in any parking space for longer than the time specified.
- c) Leave a vehicle in any parking space during the time the parking space is reserved by the Council for some other person or is not permitted to be used at that time by any vehicle.
- d) Leave a vehicle straddling more than one defined parking space.

9. MOBILITY PARKING

9.1 Where the Council has reserved parking spaces as mobility spaces, the space may be used by vehicles displaying a Mobility Permit provided:

- a) The Mobility Permit shall be displayed so that it is visible and legible through the front windscreen, or on the vehicle if no windscreen is fitted;
- b) The Mobility Permit must be valid (not expired);
- c) The Mobility Permit is used by the permit holder.

9.2 Any vehicle displaying a Mobility Permit will be permitted to park in a time restricted place for twice the time allowed as specified by Council, provided:

- a) The Mobility Permit shall be displayed so that it is visible and legible through the front windscreen, or on the vehicle if no windscreen is fitted;
- b) The Mobility Permit must be valid (not expired);
- c) The Mobility Permit is used by the permit holder.

9.3 It is an offence under this Bylaw to:

- a) Park in any parking space set aside for persons with mobility difficulties in accordance with section 8.1 (b) of this bylaw.

10. ENGINE BRAKING

10.1 The use of “Jacobs Engine Brake’s” by heavy vehicles is an offence where signs are displayed stating “No engine braking” or otherwise prohibiting their use.

11. ADVERTISING

- 11.1 With the exception of a private resident selling their private vehicle immediately outside their residential address on residential zoned land that is not adjacent to a State Highway, no person shall, without the prior written permission of an authorised officer, stop or park any vehicle on any road, or on any public place, for the principal purpose of advertising that vehicle for sale or storing that vehicle pending its sale.
- 11.2 No person shall stop or park any vehicle to which or upon which an advertising sign is attached, without the prior written permission of an authorised officer, on any road or any land under the control of Council, for the sole purpose of advertising a business, or for promoting any function or event or any organisation or political candidate. This provision does not apply to the parking of any trade vehicle on any road in the normal course of business.

12. VEHICLE CROSSINGS

- 12.1 Any person wishing to construct, repair, remove or widen any vehicular crossing shall first obtain a permit from the Council.
- 12.2 An authorised officer may require information reasonably necessary for the proper consideration of the application.
- 12.3 All new vehicle crossings shall have their location and design approved by an authorised officer and shall be constructed by a Council approved contractor.
- 12.4 All costs associated with the construction, repair, relocation and maintenance of a vehicle crossing shall be the responsibility of the owner or owners of the property or properties benefitting from that vehicle crossing except when Council has decided to make repairs or replacement of the associated footpath due to normal wear and tear or to upgrade the footpath.
- 12.5 A permit issued by the Council under section 12.1 of this Bylaw may be subject to conditions regarding location, design, dimensions and materials.
- 12.6 Council reserves the right, in the event that an authorised officer determines that the current condition or location of an access/accesses is to the detriment of road safety, to give written notice to the property owner(s) to undertake repairs or relocate an access within a specified period of time.
- 12.7 Failure to complete the works as instructed by Council or its authorised officer within the notified time period, will result in the works being undertaken on behalf of Council, by a Council approved contractor. All related costs shall be recovered from the property owner or owners.

13. TEMPORARY VEHICLE CROSSINGS

- 13.1 Where a temporary vehicle crossing is required, whether in connection with construction, repair or excavation work, or otherwise, such crossing shall not be

constructed, laid in place or used without the prior written permission of an authorised officer.

- 13.2 All works must be undertaken by a Council approved contractor. Council may impose such conditions as it thinks fit on the design and use of temporary crossings and in particular, have regard to the safety and convenience of users of the crossing and the road and the protection of the road.

14. PARKING OF HEAVY VEHICLES

- 14.1 No person shall stop or park a heavy motor vehicle on any part of a road where, in the opinion of an authorised officer it is creating a traffic safety hazard, or is likely to create traffic safety hazard.
- 14.2 The heavy vehicle may be removed or impounded by order of an authorised officer of Council 72 hours after a Notice of Intention to Impound was placed on the vehicle.
- 14.3 If any heavy vehicle which has been impounded or removed is not claimed and the expenses of removal and/or of storage are not paid by the owner or some other person having an interest therein within two (2) months after the date of removal or impounding an authorised officer of Council may proceed to dispose of such vehicle in terms of the Local Government Act.

15. CONTAINERS AND VEHICLES ON ROADS

- 15.1 No person shall use or place or leave upon any road, private road, or public place, any container that in the opinion of an authorised officer of Council is an obstruction or causes a traffic safety hazard, or is likely to cause a traffic safety hazard.
- 15.2 No person shall leave on a road within the District for a period exceeding seven (7) consecutive days, any vehicle:
- a) Which has no effective motive power in or attached to it; or
 - b) Which has no current Warrant of Fitness displayed on it; or
 - c) Which is not licensed for the current licensing year; or
 - d) Which is in such a state that it cannot safely be driven or is so disabled or damaged that it cannot be driven.
- 15.3 A 'Notice of Intention to Impound' may be placed on any vehicle which does not comply with section 15.2. If the vehicle remains on a road seven (7) consecutive days following the notice being placed on the vehicle, the vehicle may be removed or impounded.
- 15.4 If any vehicle or container, on any road or public place under the control of Council is in the opinion of an authorised officer of Council, an obstruction or traffic safety hazard, or is likely to cause a traffic safety hazard, an authorised officer may require action to remove the vehicle or container, or may impound it immediately.

- 15.5 If any container, trailer or caravan or other vehicle which has been impounded or removed is not claimed and the expenses of removal and/or of storage are not paid by the owner or some other person having an interest therein within two (2) months after the date of removal or impounding an authorised officer of Council may proceed to dispose of such vehicle in terms of the Local Government Act.

16. USE OF HEAVY VEHICLES

- 16.1 Council may, by a publicly notified resolution, prohibit certain classes of heavy vehicles from using any road.
- 16.2 Where certain classes would be prohibited in accordance with 16.1, Council may impose a fee to permit the use of that road by any road user as compensation for damage likely to occur. The fee will be calculated based on the frequency of use of the road.
- 16.3 Where a proposed fee is to be paid on the projected use of the use of the road, or if the frequency of the use of the road is uncertain, Council may require a bond to cover the cost of damage.

17. PROHIBITED ACTIVITIES

- 17.1 Except with the prior permission of the Council or an authorised officer a person shall not:
- a) Drive or park any vehicle in a public place except in an area set aside for the driving or parking of vehicles.
 - b) Drive in a manner that is dangerous or inconsiderate to pedestrians or other vehicles in a public place.
 - c) Carry out any work on any motor vehicle in a public place, except in the case of any accident or emergency when repairs are necessary to allow the vehicle to be removed.
 - d) Drive any vehicle across any berm unless by means of a crossing properly constructed in accordance with all bylaws of the Council in force at the time of such construction.
 - e) Park a motor vehicle on a footpath, raised or painted traffic island, verge, or cultivated area forming part of a road.
 - f) Ride, drive or park any vehicle on any grass within any park or reserve, any river bank or stop bank unless that grass, path or river bank has been provided for that purpose by the Council.
 - g) Stop or park a vehicle, whether attended or not, so that any part of the vehicle obstructs or partially obstructs any vehicle entranceway.
 - h) Wilfully and negligently obstruct any public place. If any vehicle is left unattended in a public place so as to cause a nuisance or obstruction, and the

owner, driver or person entitled to thereof, or the person entitled to possession, cannot be found after reasonable enquiry in the vicinity, any Police Officer or authorised officer may have the vehicle removed to some other position, including any appropriate premises of the Council or of the Police.

18. DAMAGE

- 18.1 No person shall undertake any activity that causes or may cause damage to any road or causes a safety hazard.
- 18.2 Where damage to any road has occurred, Council may undertake repairs to the road and an authorised officer may recover the costs of and associated with the replacement or repair from the person causing the damage or from any person who has committed a breach of the Bylaw in connection with the damage.

19. VEGETATION

- 19.1 No person shall plant or erect any trees, shrubs, hedges, scrub, or other growth, or fences or walls that in the opinion of an authorised officer are likely to obstruct visibility or become a source of nuisance or a danger to traffic at corners, bends, or intersections on roads. Council may require the property owner to trim or remove such trees, shrubs hedges, scrub, or other growth.

20. EXEMPTIONS

- 20.1 The provisions of this bylaw shall not apply to:
- a) Any vehicle parked, stopped or diverted by the direction of any Police Officer, traffic control sign or authorised officer.
 - b) Any emergency services vehicle and at the time being engaged on urgent business;
 - c) Any vehicle engaged in a public work at that place, where:
 - i. No other practicable alternative is available, and;
 - ii. The vehicle is being used with due consideration to other road users, and;
 - iii. The act is reasonably necessary for the purposes of the public work.
 - d) Any event or activity with a Traffic Management Plan that has been approved by an authorised officer and is operating within the conditions and specifications of the Traffic Management Plan.
- 20.2 Any person may apply to the authorised officer for an exemption to any part of this Bylaw. The authorised officer may approve/decline the exemption application and, if granted, may impose conditions.

21. FEES

- 21.1 Fees for the issue of any permits or exemptions under this Bylaw are set out in Council's Schedule of Fees and Charges.

22. APPEALS

- 22.1 Where any person is dissatisfied with the actions or directions given by an authorised officer (unless a police officer), that person may request the Chief Executive to review the matter.

23. OFFENCES AND PENALTIES

- 23.1 Any person who commits an offence or fails to comply with any aspect of this Bylaw may either be subject to the penalties as set out in section 22AB of the Land Transport Act 1998 or the Land Transport (Offences and Penalties) Regulations 1999.
- 23.2 In addition to any fine imposed in accordance with this Bylaw, the Council may recover from any party as a result of its officer or agents taking any action authorised under any part of this Bylaw.

Attachment 6



12 June 2017

File No: 3-OR-3-5

Fergus Gammie
Chief Executive
NZ Transport Agency
Private Bag 6995
Wellington 6141

By email rules@nzta.govt.nz

Dear Fergus

Submission - Setting of Speed Limits Rule

Thank you for the opportunity to comment on the proposed changes to the Setting of Speed Limits Rule. Council would like to comment on the following matters:

- Speed Management Guide
- Increased flexibility for repeater signs
- Emergency Speed Limits
- Temporary speed limits
- Phasing out of 70km/h zones
- Consultation with NZTA for 70km/h, 90km/h and variable speed limits
- Street lights

Speed Management Guide

The proposed Speed Management Guide outlines that NZTA will provide information about safe and appropriate speeds (SAAS). These new provisions will reduce the workload for the Rangitikei District, and will assist in providing us with information about locations in the network where the most significant safety gains can be achieved. Council is particularly supportive of the ability for SAAS to be supplemented by local knowledge.

Council does not believe the proposed Speed Management Guide will increase costs for us associated with speed limit reviews. We are supportive of the flexibility to consider both cost effective engineered solutions, as well as, speed limit changes to address safety issues.

Overall, we are supportive of the proposed Speed Management Guide which will assist in developing a more consistent and self-explanatory roading network throughout New Zealand.

Increased flexibility for repeater signs

Council is supportive of the proposed change to increase flexibility for repeater signs, however, we highlight that the change may increase workload (monitoring) for Council in ensuring that the operating speeds are within the prescribed thresholds.

Emergency Speed Limits

The criteria for invoking an Emergency Speed Limit in the new Rule would be an unusual situation for the Rangitikei District. It is unlikely that the proposed change would have significant impact on Council.

Council notes that under Clause 2.6(1) of the Rule, Emergency Speed Limits are not exempted from inclusion within the register of speed limits (although the contents page suggests they are). Council's register of speed limits is contained within our Speed Limit Setting Bylaw, which would be time consuming to change. We recommend, given the temporary nature of Emergency Speed Limits that they are also exempted from Clause 2.6.

The rule states that the Emergency Speed Limit must be notified in the Gazette. Given the short-term nature of the Emergency Speed Limit (maximum of 6 months), Council proposes that the Emergency Speed Limit is only required to be publicly notified in a local newspaper and on the Council's website.

Temporary Speed Limits

Council is supportive of the changes to increase clarification around the situations where temporary speed limits can be set. However, Council suggests that the rule specifically requires an RCA to consider whether different limits are required to reflect when physical work is actually occurring on the road and when it is not.

Phasing out of 70km/h zones

The Rangitikei District currently has a number of 70km/h speed limits on the periphery of our urban areas. Council is supportive of increasing consistency and reducing the number of speed limits available. We are also supportive that these roads will not require changing as a result of the proposal, however, we would like to highlight that there may be community concern if subsequent review requires a higher or lower speed limit.

Consultation with NZTA for 70km/h, 90km/h and variable speed limits

Council is not opposed to the requirements for consultation for the above speed limits. This consultation process is unlikely to be a frequent requirement using the new Speed Management Guide.

Street Lights

Council suggests consideration is given to including street-lighting as part of the speed-limit setting process. While the M30 specification aims to promote consistency, the factors then noted do not reflect the criteria which influence speed-limit setting. This means the night-time ambience of particular section of a roading network are inconsistent for drivers.

Summary

Thank you for the opportunity to submit on the proposed changes to the Setting of Speed Limits Rule. Council has the following recommendations:

- Supportive of the ability for SAAS to be supplemented by local knowledge.
- Emergency Speed Limits are also exempted from Clause 2.6.
- Emergency Speed Limits are only required to be publicly notified in the local newspaper, not through the Gazette.
- Temporary Speed Limits have regard for when physical work is actually being done and when it is not.
- Supportive of existing 70km/h zones not requiring immediate review.
- Setting speed limits aims for consistency in street-lighting within the various speed limit zones.

I would welcome the opportunity to speak to this submission.

Yours sincerely

Andy Watson
Mayor of the Rangitikei

Attachment 7

Memorandum

TO: Policy/Planning Committee

FROM: Denise Servante

DATE: 30 May 2017

SUBJECT: **Update on the Path to Well-Being initiative and other community development programmes – June 2017**

FILE: 1-CO-4

1 Background

- 1.1 This report identifies meetings that have taken place involving members of the Policy Team through the Community Partnerships activity, focussing on the Path to Well-being initiatives. Added commentary is provided where necessary.
- 1.2 This report also covers applications for external funding as required by the Policy on external grant applications made by Council.
- 1.3 This report covers the period May 2017.

2 Meetings

What?	When/Where?	Why?
Healthy Families Whanganui Rangitikei Ruapehu Governance Group	3 May Marton	Regular governance group meeting
Safe and Caring Communities Meeting	3 May Taihape	Regular meeting with the theme group, discussed changes to fire legislation
Meeting with Eliz Mortland, Manager TCDT	4 May Taihape	Catch up meeting following period of absence

What?	When/Where?	Why?
Northern Youth Advisory Group	4 May Taihape	Support and advice for youth development coordinator: discussion following the holiday programme.
Stephen Feldon, Regional Business Advisor, CEDA	9 May Marton	Introductory meeting with new appointee at CEDA. Funded through MBIE as part of the Regional Business Partnership
Southern Youth Advisory Group	9 May Marton	Support and advice for youth development coordinator: discussion following holiday programme
Marton Courthouse	10 May Marton	At suggestion of Cr Platt to experience the range of offending within Marton.
Southern Rangitikei Health and Social Services networking meeting	15 May Marton	Regular networking meeting
Marton Park Management Plan	15 May Marton	Meeting with team leaders to discuss project progress.
Regional Collaboration Economic Development officers group	17 May Palmerston North	Agreed project through the Regional Business Partnership as part of Accelerate 25. Undertook strategic planning process to identify areas of alignment to focus collaboration.
Enjoying Life in the Rangitikei	22 May Huntermville	Regular meeting: strategic planning session to inform draft District Promotions Strategy for 2017/18
Northern Youth Advisory Group	25 May Taihape	Support and advice for youth development coordinator: facilitated by Eliz Mortland, standing in for Policy Team.

3 Youth Development Programme

3.1 The focus for the month has been updating the Youth Award Scheme for this year and securing Council approval (via Finance/performance) to launch this as part of Youth Week (29 May to 2 June). In addition, activities for Youth Week have been arranged as follows:

- In the Southern Rangitikei, there are plans to create a video with the Southern Youth Committee. This video aims to encourage the public to nominate youth

for the upcoming Youth Awards, especially in video format. The video will be distributed to the community via social media. There are also plans to hold a Movie Night on Friday 4th June to celebrate Youth Week and the re-opening of the Marton Youth Zone.

- In the Northern Rangitikei, the Taihape Youth Zone will re-open in the Supper Rooms on Thursday 1 June with a drop-in run by YouthLine. An activity is being planned for Friday evening and a programme of after school activities will recommence in the week beginning 5 June.

4 Growing Business Enabler of Accelerate 25

4.1 The Regional Business Partnership, based at CEDA but funded through MBIE to cover the Horizons region, have developed a proposal that will be presented to Ministers for funding as part of the next stage of the regional growth strategy, Accelerate 25 through the Growing Business Enabler.

4.2 The project will be a pilot to identify 10-12 businesses from within the Horizons region which will benefit from input into their governance processes (either strengthening an existing Board or putting in place a Board structure) from a group of identified experts able to plug skills-shortages in existing/new governance teams. The businesses will also take part in training sessions around governance issues.

4.3 The project will monitor the following success factors:

- A clear business strategy and timeline in place
- Self-sufficiency in governance/Board matters
- Improved efficiency (working smarter not harder)
- Increase in turnover/bottom line
- Further employment opportunities

5 Digital Enablement Plan

5.1 Discussions are well underway with both Chorus and InspireNet to include fibre duct along Broadway between Follett Street and Signal Street as part of the replacement of the water main.

6 Funding

6.1 An update on all funding applications is summarised in [Appendix 1](#). Applications to be submitted in June/July are:

- JBS Dudding Trust (Capital contribution to the Bulls multi-purpose community centre, Contribution towards District Library Service and community libraries, Contribution towards drinking fountains in parks)
- Pub Charity Ltd (Drinking fountains in parks)
- The Lion Foundation (Drinking fountains in parks)

- 6.2 The application to Kiwisport for Swim for All in 2017/18 was partially successful. The final report has been submitted to Kiwisport for funding in 2016/17.

7 Recommendations

- 7.1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – June 2017' be received.
- 7.2 That the Policy/Planning Committee approve the funding applications to be submitted in June 2017 as follows:
- JBS Dudding Trust (capital contribution to the Bulls multi-purpose community centre, contribution towards District Library Service and community libraries, contribution towards drinking fountains in parks)
 - Pub Charity Ltd (drinking fountains in parks)
 - The Lion Foundation (drinking fountains in parks)

Denise Servante
Strategy and Community Planning Manager

Ref for Council decision	Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
	MSD - Quality Services and Innovation Fund	Taihape Community Connections; to develop better collaborative and referral practices amongst local health and social service providers, collation and provision of information about services within Taihape.	\$120,000	Central information resource, improved access to services	Taihape Community Development Trust	Support Agency	Prepared application, project steering group: no reporting responsibilities	MSD reporting requirements completed but money unspent and in TCDT accounts
	Whanganui DHB, Whanganui RHN, Work and Income, Pasific Health Trust, Creative Communities NZ	Samoaan Independence Day	\$918	Delivery of Samoaan Independence Day	Samoaan Community Support Committee	Fundholder	Prepared application, holds funds, reports back to funder	Carried forward: no report due
	KiwiSport	Swim 4 All	\$10,000	Swimming lessons for Primary School aged children in the Rangitikei District	RDC	Lead agency, fund holder	Prepared application, holds funds, manages project, reports back to funder	Report completed May 2017
	MPI Irrigation Assessment Fund	Pre-feasibility study for Tutaenui Community irrigation/Stockwater Scheme	\$75,000	Part of strategic water assessment programme	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Jul-17
	COGS	Swim-4-All 29016/17	\$5,000	For the swim programme in the coming season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	After 2016/17 swim season

Ref for Council decision	Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
LTP	Community Facilities Fund, Lottery	Capital contribution to the Bulls multi-purpose community centre (\$700,000 applied for)	\$500,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Following project completion
2016/17 Annual Plan	Community Action on Alcohol partnerships Fund	Youth development programme in the District (\$10,000 applied for)	\$10,000	Funding for activities; after school, holiday and evening events	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Dec-17
LTP	Three Regions Trust (formerly Powerco Trust)	Capital contribution to the Bulls multi-purpose community centre (\$200,000 applied for)	\$50,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Mar-18
PPL 9 Feb 2017	Three Regions Trust (formerly Powerco Trust)	Drinking fountains in parks (\$21,598 applied for)	\$5,000	Increased access to drinking water.	Te Oranganui	Support Agency	Contributed to application, implementation of RDC portion of project through Parks and Reserves Team.	Mar-18
17/PPL/044	KiwiSport	Swim-4-All 2017/18 (\$10,000 applied for)	\$5,000	For the swim programme in the 2017/18 season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	May-18
17/PPL/044	Community Action on Alcohol partnerships Fund	Training for youth workers and volunteers (\$5,700 applied for)	\$5,700	Youth development programme in the District	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Dec-17

Ref for Council decision	Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
LTP	Significant Projects Fund	Capital contribution to the Bulls multi-purpose community centre	\$2,000,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Submitted March 2017
Council March 2017	Mid-Sized Tourism Facilities Fund	Public toilets in visitor hotspots	\$140,000	Toilets in Mangaweka, Bulls River, Papakai Park and Bruces Reserve	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Submitted April 2017
17/PPL/044	COGS	Swim-4-All 29016/17	\$5,000	For the swim programme in the coming season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Submitted May 2017

Attachment 8

COMMUNITY LEADERSHIP GROUP OF ACTIVITIES 2016/17			May-17
Major programmes of work outlined in the LTP/Annual Plan 2016/17			
Major programmes of work outlined in the LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Strategic Planning Activity	Annual Report 2015/16	Nine Month SSP prepared for 2016/17 Annual Report	
	Annual Plan 2017/18	Changes following deliberations incorporated into the final Annual Plan, adopted by Council at the end of May. Draft response to submitters prepared	Final Annual Plan prepared and response to submitters sent out
	Giving effect to the adopted option to replace the current infrastructure shared service with Manawatu District Council, for example, the establishment of an Infrastructure Council Controlled Organisation.	A new position of Principal Advisor Infrastructure will be advertised shortly to provide expert advice to the Chief Executive and Council on the effective and efficient management and stewardship of Council's infrastructure assets and associated delivery of services	Complete recruitment process
	Preparation of Project Plan for 2018-28 Long Term Plan and begin implementation	Project Team is meeting and project plan in place. First Councillor workshop, the LTP 101 was held	Early scoping of medium-long-term issues for consideration in financial and infrastructure strategies, review of non-statutory policies to ensure alignment with financial and infrastructure strategies, identify further research required to describe strategic environment for this LTP
Elections	Managing the triennial election process, preparation of the pre-election report, preparation and conduct of the 2016 triennial election	Complete	Completed
	Review governance structure, specifically (before the triennial elections) community and reserve management committees and (following triennial election) Council's standing committees	Complete	Completed
	Managing induction processes for the new Council and Community Boards, including updating the Local Governance Statement and Elected Members' Handbook, co-ordinating provision of comprehensive background information, arranging Powhiri, and supporting initial strategic scene setting	Complete	Completed
Iwi/Maori Liaison	Delivering the Māori Community Development Programme to build capacity in hapu and iwi to take part in Council's strategic planning and decision-making	Nothing to report during this period	Ongoing hui to further refine goals
Council	Delivery of programme of policy and bylaw review, focusing on review of non-statutory policies (see below) and preparing for review of statutory policies for inclusion in 2018-28 LTP	Reported below	Reported below
	Preparation of order papers that ensure compliant decision-making	Order papers prepared for Council meeting, Assets/Infrastructure, Policy/Planning, Finance/Performance and Audit/Risk Committees, Erewhon Rural Water Sub-committee (subsequently cancelled) and Omatane Rural Water sub-committee	Ongoing for meetings are required

Policy and Bylaw Review	Compliance/end date	Progress for this reporting period	Planned for the next two months
Section 17A review: Regulatory Services	31 August 2016	Complete	
Section 17A review: Infrastructure Services	30 June 2017	Complete	
Rates Policy	30 June 2017	No progress to report during this period	
Legal Compliance Project	30 June 2017	No progress to report during this period	Finalise outstanding issues
Review Earthquake Prone Buildings Policy	30 June 2017	Completed	Process complete
Section 17A review: Rural Water Schemes	30 June 2017	No progress to report during this period	Report to Hunterville and Erewhon Rural Water Committees.
District Plan change	30 September 2016	Completed.	Completed
Koitiata Waste Water Reference Group	tbc	No progress to report during this period	Ongoing (but smaller scale) monitoring of water bores. Information sheet to go out to the community. Next project team meeting due end 2017
Development of reserve management plans: Marton Park	31 December 2016	Completed	Process complete
Appointment of Directors	30 June 2017	Not needed - CCO for infrastructure services not proceeding at this stage	Completed
Residents' survey	31 March 2017	Survey monkey for residents survey closed 8 May 2017. High level results tabulated, report in preparation. Stakeholders survey emailed to stakeholders in mid May	Detailed reports to be prepared, improvement plans formulated
Section 17A review: Libraries & Information Centres	30 April 2017	Nothing to report during this period	
Section 17A review: Civil Defence	30 June 2017	Completed and contract in process of being finalised for 1 July onwards	Completed
Finalisation of urban/rural stormwater drainage maps to complete Water Services Bylaw	tbc	Ongoing	Report due to AIN Committee in June 2017. Complete maps, activate bylaw
Noxious weeds (analysis of problems on Council land including road reserves - background for deciding the long-term operational programme with Horizons and REG)	tbc	Put on hold	Nothing planned
Contaminated land (initially to analyse how the current budget is used, followed by discussion paper on contaminated land in the district and issues needing consideration)	tbc	Put on hold	Nothing planned
Other pieces of work	Reference for inclusion	Progress for this reporting period	Planned for the next two months
Begin investigation into Development Contributions Policy	Towards 2019 - Strategic Priorities 2018	Scoping presentation to Finance/Performance Committee	Further report with options for workshop
Policy to develop incentives for new home builders/developers	Towards 2019 - Strategic Priorities 2018	Nothing to report for this period	Further investigation into subdivision at Walton Street, Bulls and identification of opportunities for new residential development in Marton.
Investigate policy developments in line with the Local Government Excellence Programme	tbc	Nothing to report during this period	No progress feasible. Projects to be identified pending recommendations from assessment (not until after July, which is when Council expects to receive the assessment report)
Feral cats policy- investigation	tbc	Put on hold	Nothing planned
Urban Street Tree Plan	To replace Street Tree Policy	Agreed at Policy/Planning Committee	Circulated to CC's/CB's for consideration
Complaints policy	tbc	Nothing to report during this period.	Develop a draft policy for consideration

Speed Limit Bylaw	Request from the public	Kauangaroa completed.	Further consideration for Taihape (and possibly Ratana)
Easter Sunday Shop trading Policy	Amendment of the Shop Trading Hours Act	Completed	Completed
Submissions	Strategic Planning Activity LOS for Council to be a strong and successful advocate for the District's interests	Submission to: Proposed Urban Development Authorities Clean Water - MfE	Submissions to: Land Transport Rule - draft setting of speed limits [2017]

ENVIRONMENTAL AND REGULATORY SERVICES GROUP OF ACTIVITIES 2016/17			May-17
Major programmes of work outlined in the LTP/Annual Plan 2016/17			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Complete any outstanding actions in the targeted review of the District Plan	Continuous monitoring of operative District plan for minor changes.	Complete - work now focused on DP Change	Nothing planned - focus on Plan Changes.
	District Plan change process complete	Plan changes became formally operative.	Process complete.
Give effect to the Food Act 2014	Implement the Food Premises Grading Bylaw	Regulations now in effect.	
Regional collaboration over regulatory functions	Form a regional regulatory committee	First meeting held on 21 October 2016 PNC,RDC,HDC,WDC attended.	
Prepare for implementation of Buildings (Pools) Amendment Bill (when enacted and in effect)	In effect 1 Jan 2017	Awaiting standards to clarify Alternative solutions	Currently compiling pool register
Prepare for next accreditation review as Building Consent Authority (April 2017)	Feb-17	IANZ visit took place 8-10 February 2017, still waiting for the report.	Accreditation review preparation and tie with assessor
Other regulatory functions			
What are they:	Targets	Statistics for this month	Narrative (if any)
Building Consents	Report on number of building consents processed, the timeliness and the value of consented work	64 BC processed: 100% completed on time, average days to process was 9 days. Value of building work was \$3,196,194	4 new house builds valued at \$1,350,000, 2 Relocatable house build valued at \$290,000, alterations to funeral home valued at \$400,000. All the rest of the work was polesheds, garages, woodfires, alterations and additions
	Code of Compliance Certificates, Notices to Fix and infringements issued.	50 CCC issued: 100% completed on time, average days to process was 1 days . 1 NTF issued for failing to obtain a consent for a change of use for a building from commercial to residential.	
Resource Consents	Report on:	2 Land Use Resource Consents granted, 100% completed on time, average days to process was 17.5 days.	
	a) number of land use consents issued and timeliness		
	b) subdivision consents and timeliness	8 Subdivision Resource Consent granted, 87.50% completed on time, average days to process was 42 days	
	c) section 223 and 224 certification and timeliness,	1 section 223 and 2 section 224 certificates issued this month, 100% completed on time.	
	d) abatement and infringements issued.	None issued this month	

Dog Control	Report on number of new registrations issued, dogs impounded, dogs destroyed and infringements issued.	39 New Dogs Registered, 18 Impounded, 0 Infringements, 7 destroyed, 130 Unregistered	
Bylaw enforcement	Enforcement action taken	No Letters regarding litter sent for explanation. No infringements.	
Liquor Licensing	Report on number and type of licences issued .	Renew 8 Manager Certificates, 3 Special Licences, 3 New Manager, 1 Temporary Authority, 1 New On Licence	

ENVIRONMENTAL AND REGULATORY SERVICES GROUP OF ACTIVITIES 2016/17			May-17
Major programmes of work outlined in the LTP/Annual Plan 2016/17			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Complete any outstanding actions in the targeted review of the District Plan	Continuous monitoring of operative District plan for minor changes.	Complete - work now focused on DP Change	Nothing planned - focus on Plan Changes.
	District Plan change process complete	Plan changes became formally operative.	Process complete.
Give effect to the Food Act 2014	Implement the Food Premises Grading Bylaw	Regulations now in effect.	
Regional collaboration over regulatory functions	Form a regional regulatory committee	First meeting held on 21 October 2016 PNC,RDC,HDC,WDC attended.	
Prepare for implementation of Buildings (Pools) Amendment Bill (when enacted and in effect)	In effect 1 Jan 2017	Awaiting standards to clarify Alternative solutions	Currently compiling pool register
Prepare for next accreditation review as Building Consent Authority (April 2017)	Feb-17	IANZ visit took place 8-10 February 2017, still waiting for the report.	Accreditation review preparation and tie with assessor
Other regulatory functions			
What are they:	Targets	Statistics for this month	Narrative (if any)
Building Consents	Report on number of building consents processed, the timeliness and the value of consented work	64 BC processed: 100% completed on time, average days to process was 9 days. Value of building work was \$3,196,194	4 new house builds valued at \$1,350,000, 2 Relocatable house build valued at \$290,000, alterations to funeral home valued at \$400,000. All the rest of the work was polesheds, garages, woodfires, alterations and additions
	Code of Compliance Certificates, Notices to Fix and infringements issued.	50 CCC issued: 100% completed on time, average days to process was 1 days . 1 NTF issued for failing to obtain a consent for a change of use for a building from commercial to residential.	
Resource Consents	Report on:	2 Land Use Resource Consents granted, 100% completed on time, average days to process was 17.5 days.	
	a) number of land use consents issued and timeliness		
	b) subdivision consents and timeliness	8 Subdivision Resource Consent granted, 87.50% completed on time, average days to process was 42 days	
	c) section 223 and 224 certification and timeliness,	1 section 223 and 2 section 224 certificates issued this month, 100% completed on time.	
	d) abatement and infringements issued.	None issued this month	

COMMUNITY WELL-BEING GROUP OF ACTIVITIES 2016/17			May-17
Major programmes of work outlined in the LTP/Annual Plan 2016/17			
What are they:	Targets	Progress to date	Planned for the next two months
Community Partnerships	Facilitation of Path to Well-being groups	See below	
	Delivery of work programme through the MOU	See below	
Key elements of the work outlined in Path to Well-being, MOU workplans and Annual Plan			
What are they:	Targets	Progress to date	Planned for the next two months
Advocacy to support the economic interests in the District at regional and national level	Develop collaborative economic development and District promotion services across the Horizons region	Nothing to report	To actively promote the District through multi-media advertising, the Mayor and Chief Executive undertake promotional tours on behalf of the District
		Regional collaboration between economic development officers in May identified areas of mutual interest identified for future collaborations (joint promotions, town centre development - promoting distinct identities for different towns in the region)	Implementation of Digital Enablement Plan: monitor rollout of UFB2 in the District towns Prepare District Promotion strategy for 2017/18 Develop further collaborative economic development and District promotion services across the Horizons region
Timely and effective interventions that create economic stability, opportunity and growth	Progress solutions to water availability in area between Marton and Hunterville	Reported separately through Assets/Infrastructure	Progress solutions to water availability in area between Marton and Hunterville
A wide range of gainful employment opportunities in the District	Facilitate and lead on a Rangitikei Growth Strategy that also aligns with and contributes to a regional Agribusiness Strategy	Programme led by CEDA through the Regional Business Partnership through Accelerate 25 (Growing Business enabler) to be put forward for funding via MBIE	Growing Business programme to be confirmed
Attractive and vibrant towns that attract business and residents	Provision of good infrastructure, well-maintained streets in the CBD of main towns	Nothing to report	Continue fundraising for Bulls Community Centre, continue developing concepts and plans for Marton
	Place-making support in Marton, Bulls and Taihape	Nothing to report	To be confirmed
	Events, activities and projects to enliven the towns and District Five + high profile events and 20 community events Council sponsorship of events aiming to increase visitor numbers (compared to 2015/16)	Events reports received from Market View to assess effectiveness of the sponsorship programme 2016/17	Analyse events reports from MarketView and prepare evaluation report on events sponsorship scheme for visitor numbers and economic impact for Finance/Performance Committee in June 2017
Up to date and relevant information for visitors and residents on a range of services, activities and attractions	Maintain information centres in Taihape and Bulls, the gateways to the District	Business as usual	
	Develop an information centre in Marton as part of the "libraries as community hubs" concept.	The database has now been linked through to www.rangitikei.com and updating is ongoing	Information Centres team will maintain the website
	Contract with local organisations to provide a range of information, including: * Up-to-date calendar of events, and * Community newsletters distributed through Marton, Bulls and Taihape	Transition from Rangitikei Tourism to Council staff of the www.rangitikei.com site has been completed	Process in place to manage and update the website

An up to date, relevant and vibrant on line presence with information about services, activities and attractions, the District lifestyle, job opportunities and social media contacts	Maintain a website that provides information about Council and community services and activities	Nothing to report for the period	Business as usual
	Dynamic and attractive web presence for the District and towns (Provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and Interactive and appropriate social media opportunities	Web content to be developed.	Web content for lifestyle sections of rangitikei.com to be developed as part of new website: to be led by Community Programmes Manager
Opportunities for residents to remain socially and physically active into their retirement years, to enable them to stay in the District for as long as possible	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District	Nothing to report for the period	Business as usual
Opportunities for people with children to access the quality of life they desire for their families	Establish youth development service based in Taihape and Marton, transitioning from current arrangements to a one-stop shop concept involving other agencies - \$60,000 from Council (continuing to seek equivalent contribution from external sources) - Develop services for young people (0-18), such as driving	Youth Awards criteria and publicity prepared. Planning for Youth Week. Funding secured for training in youth facilitation	Youth Awards and Youth Week Continue to seek funding from external sources Engagement with young people Development of programme of activities Ongoing coordination of activities and services for young people
	Coordinate a Swim-4-All programme 2016/17	Swimming has finished for the season. Final reports and new application to Kiwisport completed, application to COGs completed, final report in process	Complete process to report to funders from 2016/17 and let schools know of programme for 2017/18
	Healthy Families programme: take part in Governance Group, act as local Prevention Partnership	Nothing to report for this period	Continue to support
A more equal and inclusive community where all young people are thriving, irrespective of their start in life	Council will facilitate and lead on a Community Charter that supports all young people in our District to become the best adult that they can Annual achievement Scholarships for Taihape Area School and Rangitikei College	Completed	Completed
Cohesive and resilient communities that welcome and celebrate diversity	Develop high trust contracts with agencies to undertake community development in each of the three main towns (Marton, Bulls and Taihape)	Work programmes for 2017/18 have been received from Project Marton and Bulls and District Community Trust. Quarterly reports from all three agencies received. Council approved allocation of funding to Project Marton and Bulls and District Community Trust	Progress draft work programme and delivery mechanism for Taihape
	Organise the annual Path to Well-being Conference 2016/17	Completed	Completed
	Through Treasured Natural Environment Theme Group: - Support Hautapu and Tutaenui catchment groups - Develop access to Kahui reserve, Mangaweka - Continue to produce and distribute the Theme Group	Newsletter prepared and distributed	Meeting planned for June
Funding schemes which have clear criteria, which are well publicised, and where there is a transparent selection process	Facilitate at least an annual opportunity for community organisations to apply for funding under the various grant schemes administered by the Council	Final reports to funders completed for Creative Communities Scheme and Sport NZ Rural Travel Fund. Preparations for first round of Community Initiatives Fund and Events Sponsorship Scheme 2017/18	Manage process for first round of Community Initiatives Fund and Events Sponsorship Scheme 2017/18.
	Publish the results of grant application process to a Council-run forum show-casing the results of grant application processes where successful applicants provide brief presentations and are open to questions	Website updated with latest outcome of Creative Communities and Sport NZ Rural Travel Fund	Publish results of all funding rounds on Council's website and Rangitikei Line

To see Council civil defence volunteers and staff at times of emergency (confidence in the activity)	Contract with Horizons to provide access to a full-time Emergency Management Officer	Contract remains in place and staff available on full time basis	
	Arrange regular planning and operational activities	Awaiting final plan for Koitiata	
To be assured of adequately trained, resourced and responsive rural fire force to reduce the incidence of life and property threatening fire	Provide fully trained and adequately resourced volunteer personnel who are in a position to respond to rural fire call-out with the minimum of delay: - Staff EMIS Training (Emergency Management Information Training)	Volunteers receiving training and train regular to maintain and enhance skills. Basic EMIS training undertaken, further ITF training to be undertaken before advanced EIMES training to take place(ITF - CIMS two full day course)	NRFA Audit undertaken of Rural Fire Authority and awaiting audit report

Dog Control	Report on number of new registrations issued, dogs impounded, dogs destroyed and infringements issued.	39 New Dogs Registered, 18 Impounded, 0 Infringements, 7 destroyed, 130 Unregistered	
Bylaw enforcement	Enforcement action taken	No Letters regarding litter sent for explanation. No infringements.	
Liquor Licensing	Report on number and type of licences issued .	Renew 8 Manager Certificates, 3 Special Licences, 3 New Manager, 1 Temporary Authority, 1 New On Licence	