



Rangitikei District Council

Policy and Planning Committee Meeting

Agenda – Thursday 10 August 2017 – 1:00 PM

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The quorum for the Policy and Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Apologies/Leave of Absence

3 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Chair's Report

A report will be tabled at the meeting.

File ref: 3-CT-15-1

Recommendation

That the Chair's Report to the Policy/Planning Committee meeting on 10 August 2017 be received.

5 Confirmation of minutes

The minutes of the Policy and Planning Committee meeting from 13 July 2017 are attached.

File ref: 3-CT-15-2

Recommendation

That the Minutes of the Policy/Planning meeting held on 13 July 2017 be taken as read and verified as an accurate and correct record of the meeting.

6 Progress with Strategic Intentions

With priority 4 projects (Earthquake-prone buildings), discussions with the community on the implications of the Act need to wait until the regulations have been issued. However, the methodology for identification of earthquake-prone buildings has now been released. Further work to safeguard water and wastewater treatment plants has been include in the 2017/18 Annual Plan programme

With priority 5 projects, a more detailed agreement for infrastructure shared services is under discussion with the two chief executives. The revised communication strategy has been adopted and a communication plan for the Long Term Plan was part of the Council workshop discussions on 22 June 2017.

This is unchanged from as reported last month.

7 Update on communications strategy

A memorandum will be tabled.

File ref: 3-CT-15-1

Recommendation

That the update to the Communications Strategy to the Policy/Planning Committee meeting on 10 August 2017 be received.

8 Update on Legislation and governance issues

A report is attached.

File ref: 3-OR-3-5

Recommendation

That the report 'Update on legislation and governance issues' to the Policy/Planning Committee meeting on 10 August 2017 be received.

9 Community outcomes in the 2018-28 Long term Plan

A memorandum is attached

File: 1-LTP-4-7

Recommendation

That the memorandum 'Community outcomes in the 2018-28 Long term Plan' be received.

10 Update on youth development programme – July 2017

A memorandum is attached.

File ref: 4-EN-12

Recommendation

That the memorandum 'Update on youth development programme – July 2017' be received.

11 Update on the Path to Well-VBeing Initiative and other community development programmes – August 2017

A memorandum is attached.

File ref: 1-CO-4

Recommendations

- 1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – August 2017' be received.
- 2 That the Policy/Planning Committee approves applications being made on behalf of the Council to the
 - a. Youth in Emergency Preparedness Fund,
 - b. Ministry of Youth Development Partnership Fund – Local Government, and
 - c. Tourism Infrastructure Fund.

subject to details of the applications submitted being provided to the Committee's next meeting.

12 Questions put at previous meeting for Council advice or action:

None

13 Activity management:

The Activity Management Templates (project reporting) for the following non-asset based groups of activities are attached:

- Community leadership
- Environmental services
- Community well-being

In accordance with Council resolution 17/RDC/055 which amended Standing Order 20.3 'Questions to staff', the following arrangement applies:

In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.

Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.

The Request for Service Reporting for the above non-asset based groups of activities will be tabled at the meeting.

Recommendation

- 1 That the activity management templates for August 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.
- 2 That the memorandum 'Questions of Activity Management Templates' to the Policy/Planning Committee meeting on 10 August 2017 be received.

14 Late items

15 Future items for the agenda

16 Next Meeting

Thursday 14 September 2017, 1.00 pm

17 Meeting Closed