



Rangitikei District Council

Telephone: 06 327-0099

Facsimile: 06 327-6970

Rangitikei
UNSPOILT...

Policy/Planning Committee Meeting

Order Paper

**Thursday, 10 August 2017,
1.00 pm**

**Council Chamber, Rangitikei District Council
46 High Street, Marton**

Website: www.rangitikei.govt.nz

Email: info@rangitikei.govt.nz

Chair
Cr Angus Gordon

Deputy Chair
Cr Richard Aslett

Membership
Councillors Cath Ash, Nigel Belsham, Jane Dunn,
Soraya Peke-Mason, Graeme Platt, and Lynne Sheridan
His Worship the Mayor, Andy Watson (ex officio)

Please Note: Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed



Rangitikei District Council

Policy and Planning Committee Meeting

Agenda – Thursday 10 August 2017 – 1:00 PM

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The quorum for the Policy and Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Apologies/Leave of Absence

3 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Chair's Report

A report will be tabled at the meeting.

File ref: 3-CT-15-1

Recommendation

That the Chair's Report to the Policy/Planning Committee meeting on 10 August 2017 be received.

5 Confirmation of minutes

The minutes of the Policy and Planning Committee meeting from 13 July 2017 are attached.

File ref: 3-CT-15-2

Recommendation

That the Minutes of the Policy/Planning meeting held on 13 July 2017 be taken as read and verified as an accurate and correct record of the meeting.

6 Progress with Strategic Intentions

With priority 4 projects (Earthquake-prone buildings), discussions with the community on the implications of the Act need to wait until the regulations have been issued. However, the methodology for identification of earthquake-prone buildings has now been released. Further work to safeguard water and wastewater treatment plants has been include in the 2017/18 Annual Plan programme

With priority 5 projects, a more detailed agreement for infrastructure shared services is under discussion with the two chief executives. The revised communication strategy has been adopted and a communication plan for the Long Term Plan was part of the Council workshop discussions on 22 June 2017.

This is unchanged from as reported last month.

7 Update on communications strategy

A memorandum will be tabled.

File ref: 3-CT-15-1

Recommendation

That the update to the Communications Strategy to the Policy/Planning Committee meeting on 10 August 2017 be received.

8 Update on Legislation and governance issues

A report is attached.

File ref: 3-OR-3-5

Recommendation

That the report 'Update on legislation and governance issues' to the Policy/Planning Committee meeting on 10 August 2017 be received.

9 Community outcomes in the 2018-28 Long term Plan

A memorandum is attached

File: 1-LTP-4-7

Recommendation

That the memorandum 'Community outcomes in the 2018-28 Long term Plan' be received.

10 Update on youth development programme – July 2017

A memorandum is attached.

File ref: 4-EN-12

Recommendation

That the memorandum 'Update on youth development programme – July 2017' be received.

11 Update on the Path to Well-VBeing Initiative and other community development programmes – August 2017

A memorandum is attached.

File ref: 1-CO-4

Recommendations

- 1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – August 2017' be received.
- 2 That the Policy/Planning Committee approves applications being made on behalf of the Council to the
 - a. Youth in Emergency Preparedness Fund,
 - b. Ministry of Youth Development Partnership Fund – Local Government, and
 - c. Tourism Infrastructure Fund.

subject to details of the applications submitted being provided to the Committee's next meeting.

12 Questions put at previous meeting for Council advice or action:

None

13 Activity management:

The Activity Management Templates (project reporting) for the following non-asset based groups of activities are attached:

- Community leadership
- Environmental services
- Community well-being

In accordance with Council resolution 17/RDC/055 which amended Standing Order 20.3 'Questions to staff', the following arrangement applies:

In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.

Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.

The Request for Service Reporting for the above non-asset based groups of activities will be tabled at the meeting.

Recommendation

- 1 That the activity management templates for August 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.
- 2 That the memorandum 'Questions of Activity Management Templates' to the Policy/Planning Committee meeting on 10 August 2017 be received.

14 Late items

15 Future items for the agenda

16 Next Meeting

Thursday 14 September 2017, 1.00 pm

17 Meeting Closed

Attachment 1

Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 13 July 2017 – 1:00 PM

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The quorum for the Policy/Planning Committee is 4.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

Present:	Cr C Ash
	Cr Nigel Belsham
	Cr Jane Dunn
	Cr Graeme Platt
	Cr Soraya Peke-Mason
	His Worship the Mayor, Andy Watson
In attendance:	Mr Michael Hodder, Community & Regulatory Services Group Manager
	Ms Denise Servante, Strategy & Community Planning Manager
	Ms Katrina Gray, Senior Policy Analyst/Planner
	Mr Johan Cullis, Environmental Services Team Leader
	Ms Nardia Gower, Governance Administrator
Tabled Documents	Item 8: Update on Strategy
	Item 13: Comments in response to Information Centre report
	Item 16: Environment and Regulatory Service Breakdown
	Item 16: Questions of Activity Management Templates

1 Welcome

His Worship the Mayor, acting as Chair in the absence of Cr Gordon (Chair) and Cr Aslett (Deputy Chair), welcomed everyone to the meeting.

2 Apologies/Leave of Absence

Mayor Watson recognised that due to the weather event and SH1 from Taihape to Hunterville being closed due to snow, a number of Councillors were unable to attend the meeting.

Resolved minute number **17/PPL/062** **File Ref**

That the apology for absence from Cr Sheridan, Cr Gordon, Cr Aslett and the late arrival of Cr Platt be received.

Cr Dunn / Cr Belsham. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

The Order of Business was not changed. There were no late items.

5 Confirmation of minutes

Resolved minute number **17/PPL/063** **File Ref** **3-CT-15-2**

That the Minutes of the Policy/Planning Committee meeting held on 8 June 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Dunn. Carried

6 Chair's Report

Due to the absence of the Chair no report was tabled.

7 Progress with Strategic Intentions

The agenda update was noted.

8 Update on Communications Strategy

A memorandum was tabled. The issue around media's misrepresentation of the Bulls slogan was discussed.

Resolved minute number 17/PPL/064 **File Ref** 3-CT-15-1

That the update to the Communications Strategy to the Policy/Planning Committee meeting on 13 July 2017 be received.

Cr Peke-Mason/ His Worship the Mayor. Carried

9 Annual residents survey – analysis and improvement plan for each activity

Ms Servante took the report as read and welcomed any questions.

The Committee identified two issues that require more focus/improvement:

- Animal Control noted as hard to contact
- Building Consents with a slight indication of inflexible

Resolved minute number 17/PPL/065 **File Ref** 5-FR-1-2

That the report, "2017 Annual Residents' And Stakeholders' Perception Survey Results: Group of Activity Level" be received.

Cr Belsham / Cr Ash. Carried

Resolved minute number 17/PPL/066 **File Ref** 5-FR-1-2

That, following feedback from the Policy/Planning Committee, the issues identified as requiring more focus/improvement are input into the project to establish, implement and monitor continuous improvement and higher customer service standards across the Council organisation.

Cr Belsham / His Worship the Mayor. Carried

10 Legislation and governance issues

Mr Hodder spoke briefly to the report. Some further detail was due shortly from the Ministry of Business Innovation and Employment regarding 'priority' earthquake buildings. Council's earlier desk-top analysis of potentially earthquake-prone buildings would be useful but did not constitute the required assessment under the Building (Earthquake-prone Buildings) Amendment Act.

Resolved minute number	17/PPL/067	File Ref	3-OR-3-5
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That the report 'Update on legislation and governance issues' to the Policy/Planning Committee meeting on 13 July 2017 be received.

His Worship the Mayor / Cr Belsham. Carried

11 National Monitoring System - Reporting Requirements

Ms Gray spoke to the memorandum highlighting that the National Monitoring System Report is a statutory required yearly report. She noted that any council's reporting data is available on <http://www.mfe.govt.nz/rma/rma-monitoring-and-reporting/reporting-201415/data-tool>

The Ministry for the Environment has yet to come back to Council to discuss feedback on any previous report.

Resolved minute number	17/PPL/068	File Ref	1-PL-1-2
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That the memorandum 'National Monitoring System - Reporting Requirements' be received.

His Worship the Mayor / Cr Peke-Mason. Carried

12 Urban tree plan – feedback from Community Boards and Community Committees

Ms Gray gave an overview of the memorandum and committee responses highlighted within.

Discussion was held clarifying the process involved deciding on major tree removals. A marked up version of the draft Urban Tree Plan is to be circulated to Community Committees and Boards. It was requested that Bulls Community Committee receive the mark-up draft with adequate review time prior to their next meeting on 8 August.

Resolved minute number **17/PPL/069** **File Ref** **6-RF-1-1**

That the memorandum 'Draft Urban Tree Plan 2017 - Feedback from Community Committees/Boards' be received.

Cr Peke-Mason / Cr Dunn. Carried

Resolved minute number **17/PPL/070** **File Ref** **6-RF-1-1**

That the Policy/Planning Committee recommends to Council that the delegations to Community Boards and Community Committees include 'authority to make decisions on major tree removals in public spaces, taking into account community consultation processes', and the advice of the Parks and Recreation team leader.

Cr Peke-Mason / Cr Belsham. Carried

Resolved minute number **17/PPL/071** **File Ref** **6-RF-1-1**

That the Policy/Planning Committee allows/~~does not allow~~ [delete one] the Bulls Community Committee further time to consider the draft Urban Tree Plan at their 8 August 2017 meeting, [with their recommendations to be tabled for consideration at the Policy/Planning Committee meeting on 10 August 2017].

Cr Dunn / Cr Belsham. Carried

Resolved minute number **17/PPL/072** **File Ref** **6-RF-1-1**

That the marked-up draft Urban Tree Plan 2017, be adopted.

His Worship the Mayor / Cr Belsham. Carried

Cr Platt arrived 1:37 pm

13 Review of delivery of library and information centre services under section 17A of the Local Government Act 2002

A document on Information Centres was tabled by Cr Platt. The Committee accepted that staff required additional time to review and comment on the information tabled.

Resolved minute number **17/PPL/073** **File Ref** **5-FR-1-2**

That the report 'Review of delivery of library and information centre services under section 17A of the Local Government Act 2002' be received

Cr Dunn / Cr Ash. Carried

Resolved minute number **17/PPL/074** **File Ref** **5-FR-1-2**

That a review of service delivery options not be undertaken at this time for libraries because of the small numbers of staff involved, the three dispersed locations, the national collaborations for digital resources, the present lack of interest in developing a regional cluster and the integration of the service with the visitor information service.

Cr Belsham / His Worship the Mayor. Carried

Resolved minute number **17/PPL/075** **File Ref**

That the Committee receive a tabled report from Cr Platt 'Comments in response to Information Centre report, July 2017'

Cr Dunn / Cr Peke-Mason. Carried

That the review of the Information Centres services under section 17A of the local Government Act be further considered by Council on 27 July 2017 - **ruling by the Chair**

14 Update on the Path to Well-being Initiative

Ms Servante spoke to the memorandum.

Discussion was held around the Youth Zones and work of the Youth Co-ordinators. Feedback to Council on current youth engagement and activities was requested.

Resolved minute number **17/PPL/076** **File Ref** **1-CO-4**

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – July 2017' be received.

Cr Peke-Mason / Cr Belsham. Carried

Resolved minute number **17/PPL/077** **File Ref** **1-CO-4**

That the Policy/Planning Committee approve that Council acts as fundholder for two applications to the Community Initiatives Fund as follows:

- On behalf of Rangitikei Heritage for the publication of an historical memoir and
- On behalf of the community in Whangaehu to investigate the feasibility of re-locating a church/community hall from the flood zone.

Cr Peke-Mason / His Worship the Mayor. Carried

Resolved minute number **17/PPL/078** **File Ref** **1-CO-4**

That the Policy / Planning Committee approve that Council apply to the Whanganui Community Foundation under their Quick Response Grants for up to \$10,000 for the Swim 4 All programme 2017-2018.

Cr Ash / Cr Belsham. Carried

15 Questions put at previous meetings for Council advice or action

- Terms of lease of the toilets Rangitikei Junction / Wallace Development and the possibility of breaking agreement once Community Centre is built
The lease has an initial term of fifteen years, with two rights of renewal each for five years. There is no specific provision in the lease for early termination: it would require agreement with (and likely financial compensation to) the owner.

16 Activity management:

Ms Servante and Mr Cullis were available for questions from the Committee.

The Committee commented that it was great to see more activity in consenting, indicating growing activity in the district.

Resolved minute number **17/PPL/079** **File Ref**

That the activity management templates for July 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Belsham / Cr Peke-Mason. Carried

17 Late Items

18 Future Items for the Agenda

19 Next Meeting

Thursday 10 August 2017, 1.00 pm

20 Meeting Closed

2.43 pm

Confirmed/Chair: _____

Date:

Attachment 2



Rangitikei
UNDISPUTED...

REPORT

SUBJECT: **Update on legislation and governance Issues**

TO: Policy/Planning Committee

FROM: Michael Hodder, Community & Regulatory Services Group Manager

DATE: 2 August 2017

FILE: 3-OR-3-5

1 Executive summary

- 1.1 The Local Government Act 2002 Amendment Bill (No. 2) remains at the Committee stage.
- 1.2 Regulations have been issued under the Building (Earthquake-prone Buildings Act) which came into effect on 1 July 2017.
- 1.3 The last sitting day for this session of Parliament will be 22 August 2017

2 Local Government Act 2002 Amendment Bill

- 2.1 As noted in last month, the Bill was reported back on 15 June 2017, a year after it was referred to the Local Government and Environment Committee. It remains with the Committee of the Whole House, where there has been no debate since 29 June 2017.

3 Building (Earthquake-prone Buildings) Amendment Act

- 3.1 The Building (Earthquake-prone Buildings) Amendment Act came into effect on 1 July 2017. The Rangitikei District is in the high risk area which means that priority buildings will need to be strengthened/demolished within 7.5 years and other buildings within 15 years from the date the Earthquake Prone Building notice is issued.
- 3.2 Specific guidance has yet to be provided by the Ministry of Business, Innovation and Employment (MBIE) on the consultation process with the community about priority buildings.
- 3.3 The Building (Specified Systems, Change the Use, and Earthquake-prone Buildings) Amendment Regulations 2017, issued on 1 July 2017, include criteria for territorial authorities granting exemptions to strengthening work and considering substantial alterations to trigger early action; they also contain

some definitions ('ultimate capacity' and 'moderate earthquake') used in turn to define earthquake-prone buildings.

- 3.4 While there has been no change to the definition of 'significant alterations' (25% of rateable value) which has the potential to trigger the requirement to strengthen ahead of the statutory time frames, its impact is to require strengthening to 34% not 100% of code.

4 Fire and Emergency New Zealand Act

- 4.1 The Act came into force on 1 July. There is a two-year transition before the long-term funding by levies is implemented. There is no separate levy or contribution from the local government sector.
- 4.2 There have been no further regulations made under the Act. Still to come (as noted in last month's report) are regulations on operating processes for local committees (section 188), fire plans (section 189), fire safety and evacuation procedure for buildings (section 191) and evacuation schemes for a 'relevant building'¹ (section 192).

Progress with other legislation

- 4.3 As noted in earlier reports, the Ture Whenua Maori Bill has been at the Committee of the Whole House since 13 December 2016.² An outline of business since that date was included in my report to the Committee's April meeting. The most recent debate on the Bill was on 5 July 2017.
- 4.4 The Health (Fluoridation of Drinking Water) Amendment Bill remains at the Second Reading stage.
- 4.5 The Local Government (Freedom of Access) Amendment Bill, introduced as a Member's Bill on 8 June 2017, has yet to have a first reading. The Bills Digest compiled by Parliamentary Service is attached as Appendix 1.

5 End of 51st Parliamentary session

- 5.1 At the end of each year the Business Committee recommends a sitting programme to the House for the following year. As 2017 is an election year this programme gets cut short by the dissolution of Parliament - a proclamation on 22 August that will end the 51st Parliament. When this happens the sitting programme no longer applies and MPs are not required to meet in Wellington, as the Parliament which agreed to the programme no longer operates.

¹ Defined in section 75

² Further debate was included in the Order Paper for 6 April 2017 but the House adjourned before that was taken.

5.2 Returned and newly elected MPs must meet in Wellington to form the 52nd Parliament no later than six weeks after the return of the writ with the final election results. The writ is written direction from the Governor-General to the Chief Electoral Officer to hold a general election, and specifies the dates of nomination day, Election Day and the latest day for the return of the writ. The return of the writ shows the name of every person elected as an electorate MP or the result of the referendum.

5.3 When they sit for the first time, the last Parliament's sitting programme does not automatically roll over so the new Business Committee must recommend a new one. Until this happens, the House will meet continuously on Tuesdays, Wednesdays and Thursdays every week until a new programme is recommended.

6 Judicial approach to local authority decision-making

6.1 The Court of Appeal judgement in Wellington City Council v. Minotaur Custodians Limited, issued on 26 July 2017, accepts that councils may properly exercise discretion in determining how and with whom to consult. Simpson Grierson's commentary is attached as Appendix 2.

7 Recommendations

7.1 That the report 'Update on legislation and governance issues' to the Policy/Planning Committee's meeting of 10 August 2017 be received.

Michael Hodder
Community & Regulatory Services Group Manager

Appendix 1



Digest No. 2507

Local Government (Freedom of Access) Amendment Bill 2017 (*Member's Bill – Jonathan Young*)

Date of Introduction:	8 June 2017
Member:	Jonathan Young
Select Committee:	As at 18 July, 1 st reading not held
Published: 18 July 2017 by John McSoriley BA LL.B, Barrister, Legislative Analyst P: (04) 817-9626 (Ext. 9626)	Caution: This Digest was prepared to assist consideration of the Bill by members of Parliament. It has no official status. Although every effort has been made to ensure accuracy, it should not be taken as a complete or authoritative guide to the Bill. Other sources should be consulted to determine the subsequent official status of the Bill.

Purpose

The aim of the Bill is to amend the Local Government Act 2002 (the Act) “to ensure communities have freedom of access to land that councils are responsible for administering by preventing persons from obstructing, impeding, or preventing an enforcement officer or local authority agent from carrying out their statutory functions, duties, or other tasks required of them, including by refusing to provide particulars, or by providing false or insufficient particulars, and to widen the scope in which an enforcement officer may remove and seize property” (*Clause 4, the “purpose clause”*).

Background

“This Bill seeks to better balance the rights of councils to protect their property from being interfered with and ensure that communities have freedom of access to land that councils are responsible for administering, while ensuring the rights of members of the public to express their opinions in the form of protests and demonstrations on such land.

“This Bill clarifies the law to ensure that persons who obstruct council enforcement officers or local authority agents from performing their duties, or fail to give true and sufficiently particular details when required by the Bill, are liable to be arrested without a warrant. This Bill also widens the scope in which an enforcement officer may remove and seize property.”¹

Main Provisions

Seizure of property not on private land

Section 164 of the Act enables an enforcement officer to seize and impound property that is not on private land if the property is “materially involved in the commission of an offence”.

¹ Local Government (Freedom of Access) Amendment Bill, 2017 No 272-1, Explanatory note, General policy statement, p. 1.

The Bill amends this provision by enabling enforcement officers to also remove property in certain circumstances without that property being materially involved in the commission of an offence.

The certain circumstances are:

- the property has been erected, placed, or fixed for longer than a period totalling five days in any given 12-month period; and
- that erection, placement, or fixture was not done with the necessary consent; and
- before seizing and impounding the property, the enforcement officer—
 - directed (orally or in writing) the person to whom the enforcement officer reasonably believed the property belonged to, to remove the property; and
 - had advised (orally or in writing) the person to whom the enforcement officer reasonably believed the property belonged to, that if he or she does not remove the property, the enforcement officer has power to seize and impound the property; and
 - had provided the person to whom the enforcement officer reasonably believed the property belonged to, with the necessary time to remove that property without delay.

The Bill also provides that if the person to whom the enforcement officer reasonably believes the property belongs to cannot be identified, an enforcement officer may affix a notice to the property and meet these requirements and they also apply where the property has been erected, placed, or fixed for the purposes of a protest or demonstration (*Clause 5, amending Section 164 by inserting new subsections (1A)-(1C)*).

Offence to fail to comply with requirement or gives false or imprecise particulars

The Bill provides that every person commits an offence against the Act who, in response to a requirement under Section 164 of the Act:

- fails or refuses to comply with that requirement; or
- gives false particulars; or
- wilfully gives particulars of their place of abode that are insufficiently precise to enable it to be identified readily (*Clause 6, amending Section 178 of the Act by inserting a new subsection, subsection (2)*).

Providing information

The Bill provides that any constable may arrest any person without warrant who fails or refuses to comply with Section 178 of the Act ("Enforcement officers may require certain information") or who the constable reasonably suspects has committed that offence. (*Clause 6, amending Section 178 of the Act by inserting new subsection (3)*).

Obstruction of enforcement officers or agents of local authority

The Bill provides that any constable who has reasonable suspicion that a person has committed the offence of preventing, obstructing or impeding enforcement officers or agents of a local authority in carrying out their functions or duties may arrest that person without warrant (*Clause 7, amending Section 229 by inserting new subsection (2)*).

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Appendix 2

Sea change in judicial approach to council decision-making

Simpson Grierson, 27 July 2017

Contacts

Partners Duncan Laing, Padraig McNamara, Jonathan Salter
Senior Associates Kathryn McLean, Graeme Palmer, Lizzy Wiessing

Local government Public law

The Court of Appeal judgment's in *Wellington City Council v Minotaur Custodians Ltd*, issued yesterday, is a marked change in approach from the courts to council decision-making. Compared to most previous cases, the Court has put considerable emphasis on, and shown greater respect for, the discretion given to councils in determining how to consult and meet their decision-making obligations under Part 6 of the Local Government Act 2002 (LGA).

The case involved a decision by the Wellington City Council about the availability of residents parking in the inner city. That decision was challenged by Minotaur Custodians Ltd, a landlord who rented out apartments in the affected area, who had successfully argued in the High Court that the Council should have directly consulted non-resident landlords. The Court of Appeal has now overturned the High Court's decision, and reinstated the Council's original decision.

Some of the key points from the case include:

The Court advances that the LGA "carefully and repeatedly rejects the idea that there is to be found in its provisions any duty to consult with affected or interested parties. Instead, local authorities are given a deliberately broad discretion as to whether to consult, and, if so, how". The Court references the discretions provided in sections 76, 78, 79, and 82 of the LGA, in particular.

However, the Court finds that this discretion is not without limits. The Court notes that in exercising its discretion, a council "must do so rationally and in pursuit of the purposes of the LGA generally and those in [Part] 6 specifically".

The Court was accepting of the lack of written record in the Council's decision-making about why non-resident landlords were not consulted, commenting: "The Council cannot be required to meticulously record reasons for its approach to procedural detail as if it were a court".

Despite a lack of evidence from the Council, the Court took the view that there could be valid reason for different treatment of non-resident landlords in the consultation process (essentially that they are not directly affected, with their interests being purely economic). The Court concludes: "In the end, Parliament's clear and repeated preference for protecting the Council's right to decide how it wishes to consult must count for something. In this case, it means that if an inference can be drawn that there was a rational basis for different treatment between affected classes within the

community, that inference should be drawn".

Finally, the Court discusses the common law duty to consult (which arises separately from the LGA) and concludes that "[b]ecause the clear intention of [Part] 6 is to give councils a wide discretion in this field, it will always be difficult to establish a concurrent common law duty to consult except in truly exceptional cases such as Pascoe." The case of Pascoe concerned a decision by the Nelson City Council to build a 'pocket park' in place of some central city carparks; the Court of Appeal characterised it as having "unique facts", where the existence of a previous specific targeted rate on surrounding businesses gave rise to a legitimate expectation of consultation.

The Court of Appeal's decision may yet be appealed to the Supreme Court

Attachment 3



Memorandum

To: Policy/Planning Committee
From: Michael Hodder
Date: 3 August 2017
Subject: **Community outcomes in the 2018-28 Long Term Plan**
File: 1-LTP-4-7

At its meeting on 27 July 2017, Council confirmed that three further outcomes would be added to the statements of the triennium's strategic intentions, as follows:

- Environmental/climate change
- Regulatory performance
- Community resilience

These statements need expansion so their scope is clear – potentially as suggested below:

- a. Environment/climate change – capability and action which is responsive to expectations from Government and the community for more sustainable use of water and land resources, a reduced carbon footprint, and planning for projected impacts in weather and sea-level changes from climate change;
- b. Regulatory performance - an enabling regulatory framework which is explicit on whether (and how) Council will exercise any statutory discretion available to it and which gains community understanding and compliance; and
- c. Community resilience - being a strong advocate for and supporting groups which are concerned with good access to health services, a safe and caring community, life-long learning opportunities, enjoying life in the Rangitikei.

There is some overlap in the detail contained in the strategic intentions (attached as Appendix 1) but, since those have been adopted and a list of projects specified for each, they could be left as they are. Alternatively, the new outcomes could be developed to a similar format, with detail from the strategic intentions being transferred to one of the new outcomes where relevant and additional projects being included for the new outcomes. The Committee's preference is sought.

Recommendation

That the memorandum 'Community outcomes in the 2018-28 Long Term Plan' be received.

Michael Hodder
Community & Regulatory Services Group Manager

Appendix 1

Towards 2019...

Advancing the key issues identified in the Council's strategic planning day, 22 November 2016

Key priority issues

- 1. Infrastructural service levels**
- 2. Economic development**
- 3. Future-looking community facilities**
- 4. Earthquake-prone buildings**
- 5. Communication/engagement and collaboration**
- 6. Rates level/affordability/value**

The six priority issues identified for the 2013-16 triennium remain relevant. However, the focus of issue 3 has shifted from 'Unused facilities/rationalisation' to 'Future –looking community facilities' – more obviously allowing for the possibility of new facilities.

Many potential projects have been identified (left-hand panel): it is intended that the relevant Council Committee will prioritise them with timelines, taking into account those topics requiring further discussion (bottom right panel) and their potential relevance for the 2018/28 Long Term Plan.

The suggested purpose statements and definitions have been refined from the presentations of ideas and the discussion of those. The projected decline and ageing of the population has been arrested during the past two years in Marton (and to a lesser extent in Bulls) but the need to stimulate job creation and create an attractive, family-friendly environment was accepted as a highly significant District-wide concern.

*Earlier versions of this statement were discussed at Council's workshops on 1 December 2016 and 15 December 2016, and by the Assets/Infrastructure Committee, Policy/Planning Committee and Finance/Performance Committee at their meetings in February 2017.

Key priority issue 1	Infrastructure service levels		
Assets/Infrastructure Committee	Ensuring services meet appropriate standards and are affordable		
Identified projects	Purpose statement	Definition	Impact of changing population
<ul style="list-style-type: none"> Secure government support for continued reticulated water and wastewater in smaller communities Understand implications of the One Road Network Classification¹ and plan/advocate accordingly, taking into account the need for a resilient network and opportunities from using local knowledge Research the merits of a development contributions policy.² Seek a collaborative solution for maintaining roads needed for forestry logging³ Reassess infrastructure needs in the District's smaller urban centres <p>Need to reassess where population is increasing and where it is declining (and what implications this has for viable infrastructure)</p> <p>The key wastewater upgrades at Marton, Bulls, Ratana and Kaitiaki have already been flagged in Council's Long Term Plan/Annual Plan.</p>	<p>Council is concerned that the expectations in the community of maintaining present levels of service in the provision of roading, water, wastewater and stormwater services will prove excessive because:</p> <ul style="list-style-type: none"> the government's subsidy on local roads is very likely to reduce from 2018 onwards; the government's (and thus the regional council's) requirements over wastewater disposal will inevitably increase; more stringent testing of potable water supplies will be required; there is significant renewal work required in the reticulation networks in all the District's towns; and the government's preference for CCOs to manage water and wastewater, i.e. at arms lengths from elected members. 	<p>To ensure that future infrastructure service levels are based on clear assessments of</p> <ul style="list-style-type: none"> comparative benefit (i.e. public health and wealth creation); the contribution to sustainable economic growth; benefits to significant users of the infrastructure and any additional costs or damage arising from that use; and realistic options or alternatives to the present level of service. 	<p>The existing infrastructure was designed for a larger population than now, but new subdivisions may need greater capacity to provide an acceptable level of service. For example, the planned expansion of wastewater in Ratana⁴ and Kaitiaki will need new infrastructure. An ageing population will require more attention to the provision of footpaths which are safe for mobility scooters.</p> <p>There may still be an issue over affordability to replace systems to meet increasingly strict consent requirements.</p> <p>FURTHER DISCUSSION</p> <p><i>What does a development contributions policy mean?</i></p> <ul style="list-style-type: none"> reduce additional costs falling on existing ratepayers? disincentive for new developments? costly to draft and consult on?

¹ This is a congestion-based model which doesn't take count of the value of what is being transported. It won't start until 2018 and a transition period is likely.

² If the case is accepted, it will be a proposal for inclusion in the draft 2018/28 Long Term Plan Consultation Document. Proposed changes to the Resource Management Act will remove the opportunity to take financial contributions for new developments: clause 155, Resource Legislation Amendment Bill would repeal section 111 of the RMA.

³ The outcome of work by a national representative body is expected by 31 March 2017. Some councils have already addressed the issue, e.g. Ruapehu, as foreshadowed in its 2015/25 Long Term Plan, with its 50% loading (on the roading rate) on land being used for commercial forestry from 2016/17. This is projected to yield an additional \$167,000. Council's Roading team has arranged for a study from Moore & Associates.

⁴ A capital provision of \$1.2 million was made for the expanded, upgraded treatment plant at Ratana in 2016/17 (to be carried-forward into 2017/18); a one-off contribution is sought from Te Puni Kokiri for this, comparable to what has been done in other, similar places. The infrastructure within the new subdivision at Ratana is part of the development, for which Council funding is not required.

Key priority issue 2 ⁵	Economic development		
Finance/Performance Committee	Facilitating growth through infrastructure investment, an enabling regulatory framework and collaboration		
Identified projects	Purpose statement	Definition	Impact of changing population
<ul style="list-style-type: none"> • Unlock Maori land-locked land • Hunterville/Tutaenui rural water feasibility (and implementation) • Kensington Road development • Continue momentum with town centre upgrades – and place-making initiatives • Direct the District's promotion⁶ • Review services delivered by information centres (Bulls, Marton and Taihape) • Rangitikei as a destination – <ul style="list-style-type: none"> ○ be more self-reliant? an app? ○ tell the Rangitikei story⁷ ○ a virtual 'SH3A' to Marton?⁸ • Investigate/promote Ohakea as a freight cargo hub (highlighted in Accelerate 25)⁹ • Regional collaboration –e.g. <ul style="list-style-type: none"> ○ facilities ○ soil analysis – targeted crops¹⁰ • Get ultra-fast broadband¹¹ • Policy incentives – new housing/residents • Work collaboratively with businesses to <ul style="list-style-type: none"> ○ increase job opportunities ○ explore international opportunities 	<p>Council wants the District derive the maximum benefit from the regional growth study (and the associated Te Pae Tawhiti). It has already committed to investing in town upgrades as catalysts for CBD regeneration in Bulls, Marton and Taihape.</p> <p>Equally, its continuing co-investment with MPI to gain a greater appreciation of the water resources available and the potential increase in productivity and diversity recognises the critical impact farming has on the District's economy and the community.</p> <p>Council's interest in tourism is recognised by its long-standing provision of staffed information centres in Bulls, Marton and Taihape.</p>	<p>To ensure that the maximum potential for economic growth in the District is realised by a consistent Council focus on</p> <ul style="list-style-type: none"> • being explicit on how the District makes best use of its natural advantages (e.g. irrigation and tourism); • being business-friendly; • being an advocate to potential businesses coming to the District while nurturing existing businesses (including schools); • looking for opportunities for job creation; • developing sports facilities to a high standard; • securing ultra-fast broadband; • looking for collaborative opportunities with Iwi. 	<p>Acknowledging the projected population change does not imply that the District's wealth will diminish, simply because the number of locally-based consumers (in some parts of the District) will be smaller. The District's natural advantages are not affected by such change and there may be potential for business activity reflecting that change, e.g. a major retirement village. In addition, technology provides a much larger marketplace – if reliable ultra-fast broadband capability is in place.</p> <hr/> <p>FURTHER DISCUSSION</p> <p><i>Who is promoting the Rangitikei? What relationships are needed for success?</i></p> <p><i>Potential from charging stations for electric vehicles – or leave to market?</i></p>

⁵ This was agreed as an area where there was a lot going on – and where collaborating with regional initiatives would be very important.

⁶ Provide leadership, potentially take over running of rangitikei.com and use tourism operators as an advisory group

⁷ This would include understanding how the now successful medium-sized businesses survived and grew. ("We want ten Hautapu Pines.")

⁸ Both the concept of being a niche town – but also available alternative to the Wellington death-trap, easily within reach of Whanganui and Palmerston North.

⁹ This would be likely to change the nature of farming in the lower half of the North Island as it would reduce time to market. But Palmerston North is unlikely to be convinced. Is there a strong business case? Need to remove Air Force from the mix – it might need change of legislation for civilian use of the Base's facilities.

¹⁰ Cf. initiative taken by Taranaki District Council.

¹¹ This is critical for business growth – but may entail an investment/grant from the Council to attract a provider. Impossible for Council to make an investment on the scale of South Taranaki. Time to make submissions has been extended to 3 April 2017. Council has already given feedback on mobile black-spots on Turakina Valley Road and Taihape-Napier Road. An important pre-requisite for the idea of hosting other people's information.

Key priority issue 3	Future-looking community facilities ¹²		
Assets/Infrastructure Committee	Ensuring community facilities are future-fit and appropriately managed		
Identified projects	Purpose statement	Definition	Impact on changing population
<ul style="list-style-type: none"> Gain clarity over funding and management of pools Future arrangement for groups in former Taihape College Facility upgrades in Bulls Domain, Marton Park and Taihape Memorial Park¹³ Reassess the need for each rural halls and dispose of those which are not used¹⁴ Determine the long-term approach for provision of community housing (and the extent to which Council might build new housing) Tackle new opportunities – e.g. <ul style="list-style-type: none"> Better access to the Rangitikei River Cycleway Bulls to Kakariki Paddleway on the Rangitikei Public access to Marton B and C Dams Skatepark in Marton Public toilet in Mangaweka Santoft Domain – restore public space Toilets in more remote recreational areas (potential¹⁵) 	<p>Council is concerned that there are too many under-used community facilities and that the pace of rationalisation must accelerate to</p> <ul style="list-style-type: none"> reflect what the community wants; provide facilities which will be useful in the coming decades; secure viable alternative management or ownership arrangements; and find alternative uses (or demolish) surplus facilities to avoid the spectre of poorly maintained and vandalised buildings. <p>Council also want to look at what amenities could be developed, in the interests of local residents as well as attracting visitors.</p>	<p>To ensure that there is a process agreed with the community to evaluate and give effect to the realistic future of:</p> <ul style="list-style-type: none"> towns and rural halls, community housing, park facilities, pools, libraries, and public toilets. <p>It would be feasible to prioritise this work on the basis on Council's current investment in these categories. However, communities may prefer a whole-of-town approach.</p> <p>This is potentially the most contentious issue for Council to provide leadership – in part because of community unwillingness to see old facilities disappear, in part because of division within any community about the nature and design of new facilities.</p>	<p>Population change is one factor in rethinking what will be useful community facilities. Even more important is the changing needs of the community, already evident in reduced use of halls and new uses within libraries.</p> <p>The adaptability of the community needed to be appreciated – cf. the use of the former Taihape College. In general, however, people don't like using run-down facilities.</p> <p>One tension evident in Marton is the pressure on pre-school places, but there was a consensus that it was not Council's role to help address that.</p> <hr/> <p>FURTHER DISCUSSION</p> <p><i>District toilet strategy.</i></p> <p><i>Council as 'honest broker' in providing facts about housing developments, aged care etc.</i></p>

¹² This issue had previously been titled 'Unused facilities/rationalisation'. The November 2016 discussion was more focussed on new opportunities, without dismissing the need to deal with outmoded, run-down and little used facilities. A strong linkage with economic development.

¹³ This includes a decision on the location of the new amenity block and the future of the grandstand.

¹⁴ One impediment, ironically, is the generosity of the Dudding Trust to fund renewal work in these halls.

¹⁵ Freedom camping is not yet a significant issue in the Rangitikei. But there are instances, e.g. at Simpson's Bush (DoC) and Queens Park in Hunterville.

Key priority issue 4	Earthquake-prone buildings ¹⁶		
Policy/Planning Committee	Reducing the people-risk from Council-owned earthquake-prone buildings and providing a leadership/support role for other earthquake-prone buildings		
<p>Identified projects</p> <ul style="list-style-type: none"> Lead community discussions of the impact of new building legislation: <ul style="list-style-type: none"> meet with building owners to explain MBIE methodology and how Council has applied it; gain clarity over 'priority buildings'¹⁷ Use Marton heritage precinct project to gain stronger understanding (and use) of the heritage offset provisions in the recently amended District Plan Safeguard water and wastewater treatment plants 	<p>Purpose statement</p> <p>Council has committed to a strategy by which it will vacate its own earthquake-prone buildings for new, structurally safe ones.</p> <p>However, Council remains concerned that the cost of meeting the new legislative requirements could result in withdrawal of business (especially in the urban centres) and an increase in the number of abandoned and vandalised buildings. These economic implications are common for all rural New Zealand – particularly those in the high seismic risk area.</p>	<p>Definition</p> <p>To ensure that Council minimises the financial impact of the government's projected requirements over earthquake strengthening by:</p> <ul style="list-style-type: none"> ensuring building owners have ready access to information about techniques for strengthening; undertaking the initial assessments as rapidly as possible; continuing the financial support for building owners seeking to demolish and replace or to strengthen. 	<p>Impact of changing population</p> <p>A declining population (at least in the northern towns) means fewer local customers and thus represents a risk to the economic viability to retail businesses in the urban centres. However, local population is not the sole source of trading for the CBD areas: visitor spending is significant in Bulls, Marton and Taihape.</p> <hr/> <p>FURTHER DISCUSSION</p> <p><i>How (and when) will Council exercise the leadership required in the new legislation?</i></p> <p><i>Should Council arrange a collective booking with engineers?</i></p> <p><i>Should Council provide financial assistance for the engineers' assessment which must be provided for buildings identified by Council as earthquake-prone?</i></p>

¹⁶ This was regarded at the November 2016 workshop as still significant, although the level of urgency had changed with the coming into effect from 1 July 2017 of the provisions of the Building (Earthquake-prone buildings) Amendment Act. Rangitikei is in the high seismic risk area. Territorial authorities are responsible for identifying potentially earthquake-prone buildings; it is the building owners' responsibility to get an engineer's assessment.

¹⁷ Cf. Minister Smith stating that every CBD is to be regarded as a high priority area. This wasn't how the provision in the Bill was understood.

Key priority issue 5	Communication/engagement and collaboration ¹⁸		
Policy/Planning Committee	Ensuring communities are well-informed and engaged in decision-making, and productive partnerships are established/maintained		
<p>Identified projects</p> <ul style="list-style-type: none"> Stronger governance for shared services Iwi participation on Council committees Bilingual signage at Council facilities Promote and engage with community-led projects Identify optimal structure(s) for engaging and collaborating people of different ages, ethnicity & circumstances – e.g. <ul style="list-style-type: none"> the new and expanding Samoan community older people and youth Maori outside Te Roopu Ahi Kaa Review significance and engagement policy (February)¹⁹ Act as leader for developing response to climate change and sustainability challenges Making Council visible. <ul style="list-style-type: none"> Local Government Excellence Programme Review Council brand 	<p>Purpose statement</p> <p>Council is concerned that it has not given enough attention to letting people within the District (and others potentially interested) know what it is doing. The consequences of this isolation are:</p> <ul style="list-style-type: none"> over-reliance on statutory consultative processes; excessively technical plans, reports and other publications; misunderstanding by the community of Council's intentions, its achievements and the issues it faces; minimal governance engagement with shared services initiatives with other local councils; and loss of partnership opportunities from community groups and businesses <p>Council will be excellent when it gets sufficient feedback (because that implies Council is interested in what people think and will act on the views expressed and will let people know).</p>	<p>Definition</p> <p>To ensure that Council strengthens its profile with the people in the District, as well as neighbours and the local government sector generally by:</p> <ul style="list-style-type: none"> providing regular communication of plans and programmes; improving feedback on submissions and requests for service; looking for stronger engagement with Community Boards and Community Committees; looking for (potentially different) opportunities to engage and collaborate with older people and youth; leading or supporting initiatives for shared services with other councils; and mixing with other industry groups and participating in their projects. 	<p>Impact of changing population</p> <p>Population change – particularly an increasing proportion of older people and an increasing number of Maori and Samoan families– implies more targeted communication/ engagement and collaboration.</p> <hr/> <p>FURTHER DISCUSSION</p> <p><i>How do we want to engage with our communities? (How do they want us to engage with them?) Is a reference panel a key element alongside District-wide surveys and consultation?</i></p> <p><i>How do we make Council more visible? (How to turn Council's clients into advocates through positive experiences?)</i></p> <p><i>What are the community's aspirations?</i></p>

¹⁸ This issue was the most discussed at the November 2016 workshop, with several large areas of focus identified for more in-depth discussion and analysis. The continued publication of the Rangitikei Bulletin and Rangitikei Online has been included in the draft 2017/18 budget, as has the funding of the MoU Groups (Taihape Community Development Trust, Project Marton, Bulls & Districts Community Trust and Rangitikei Tourism) preparation of the Consultation Document for the 2017/18 Annual Plan

¹⁹ For inclusion within Consultation Document for the 2017/18 Annual Plan.

Key priority issue 6	Rates level/ affordability/value		
Finance/Performance Committee	Ensuring rate levels are prudent and value to ratepayers demonstrated		
<p>Identified projects</p> <ul style="list-style-type: none"> • Rates modelling software (in time for 2018/28 Long Term Plan preparation) • Local Government Excellence Programme • Stronger use of website in publicising major contracts, responses to service requests, and LGOIMA requests to Council • Full review of revenue and financing policy (and associated fees and charges) • MW LASS collaboration– insurance and debt recovery • Monitor changes in population • Policies relating to regional growth study <ul style="list-style-type: none"> ○ impact of forestry on roading ○ manuka honey (impact on rates of neighbouring properties as well as those planted) • Impact of Horizons One Plan <ul style="list-style-type: none"> ○ feedlots on the Rangitikei River ○ restrictions on use of coastal strips) 	<p>Purpose statement</p> <p>Council is concerned that the level of rates is high by comparison with larger, urban councils – yet the range of services delivered is less.</p> <p>Although the Local Government operational effectiveness survey and the forthcoming Local Government Excellence Programme give the Council a chance to tell its story, there are underlying tensions, especially:</p> <ul style="list-style-type: none"> • affordability (given the comparatively lower income profile in the District); • urban and rural differences (given the different availability of services); • disproportionate rates on low-value properties; • the value of remissions and their cost (to other ratepayers) and • value for money (given the tendency towards district-wide or even multi-district and whole-of-government contracts, and the sense that their commitment is less than a local provider/contractor) 	<p>Definition</p> <p>To ensure that Council gives greater attention to securing affordable level of rates and a high value for money proposition by:</p> <ul style="list-style-type: none"> • undertaking a test of relevance in all new or reviewed policies and programmes; • engaging fully with benchmarking studies and surveys; • requiring (and publicising) evaluation of whole-of-government procurement and local procurement as options where the annual contract value exceeds \$50,000; • reviewing ‘public good’ rates for water, wastewater and stormwater • requiring (and publicising) information on the monitoring of performance of all contracts approved by Council; • having access to accurate data and the ability to model rates impact on all properties so that the range within the mean increase/decrease is explicit; • advocating to government for larger rates rebates for rural communities. 	<p>Impact of changing population</p> <p>The projected decline in population in parts of the District is likely to mean fewer ratepayers since there is no expectation of a compensating increase in non-residential ratepayers (cf. Ruapehu or Thames-Coromandel). That could mean the rates burden on each ratepayer would most probably increase, even if the total rates required were unchanged year on year.</p> <p>However, where growth of business means the expansion of existing premises or building new ones, there is an increase in rateable value and thus the rates associated with such properties.</p> <hr/> <p>FURTHER DISCUSSION</p> <p><i>What is the tipping point for the District? (What factors are relevant? Debt? Climate change?...)</i></p> <p><i>How to define rates affordability better?</i></p>

23 February 2017

Attachment 4



Rangitikei
UNPOW...
UNPOW...

Memorandum

Subject: Update on the youth development programme – July 2017¹

To: Policy Planning Committee

From: Michael Hodder, Community & Regulatory Services Group Manager

Date: 16 July 2017

File: 4-EN-12

1 Background

- 1.1 Council introduced its Youth Policy in 2012, with the aim *“To create a family-friendly District which is a great place to raise a family, where children and young people are valued for their contribution to the community and are given an experience of childhood and adolescence that they will want for their own children in due course”*.
- 1.2 Following an extensive consultation process with a wide range of stakeholders across a number of years, including public submissions through the Annual Plan 2016/17 and a youth-led Forum in May 2016, Council confirmed an allocation of \$60,000 for youth development in 2016/17 and 2017/18.
- 1.3 This represents half of the funding that was envisaged to deliver *“two Youth Zones, (in Marton and Taihape) with outreach services in Bulls, Ratana, Mangaweka and Hunterville. The focus will be to develop, coordinate and extend services and activities for children, young people, young parents and particularly targeting the emerging Samoan community in the District. Our vision is that “Every child in our community grows into an adult who knows their worth and is able to take their place confidently in the world”*.
- 1.4 The focus for the funding that is in place is for the two Youth Zones in Marton and Taihape. The Council has transitioned from funding specific activities (after-school and school holiday programmes delivered through Hype Academy) to employing two part-time Youth Development Coordinators. These two positions have responsibility to:

¹ This report was prepared by Denise Servante, Strategy & Community Planning Manager, prior to her final day with Council, 21 July 2017.

- Undertake youth engagement to maintain a two-way dialogue between local agencies and services and young people and to ensure young people's voice is heard, including an annual Youth Forum
- Deliver after-school activities, school holiday programmes and evening teen events in close liaison with young people
- Establish a pool of trained volunteers to support these and other activities
- Coordinate and facilitate regular advisory group meetings (either District-wide or north and south of the District) to develop a range of services and activities available to local youth and young people
- Seek sponsorship from local businesses/agencies and make application to appropriate funding bodies to fund activities and events

1.5 The outcomes that Council is seeking are:

- Regular engagement with young people in the District
- Implementation of a youth-led programme of activities, including holiday programmes and a Youth Forum
- A pool of trained volunteers to support and/or lead youth activities
- Fundraising and sponsorship secured to enable the activities to take place
- Activities during Youth Week and administration of the Rangitikei Youth Awards Scheme

1.6 In Committee and in Council, Councillors have suggested the need for input into the priorities for the Youth Development Coordinators in terms of the kind of activities that they are involved in and the direction that the programme will take. Specifically, a workshop has been suggested with Councillors and the Youth Development Coordinators.

2 Potential Programmes

2.1 During 2015/16 and 2016/17, numerous applications for matched funding were submitted to central government, philanthropic funds, lottery funds, etc. These variously focussed on:

Social welfare programmes

2.2 MSD/MVCOT fund a range of front line services targeting young people and children most at risk. These are delivered through agencies such as Te Kotuku Hauora, Mokai Patea Services and Jigsaw Whanganui. In addition the Ministry of Education and District Health Boards provide health and social welfare support services through schools. Ministry of Justice/NZ Police have schemes to support young people through (and out of) the justice system. Feedback from these agencies indicates that they feel that the services that are provided to our District are adequate – even though there is recognition that rural areas do have “hard to reach” target groups.

- 2.3 Council has not previously indicated that these are areas where it believes its funding should be focussed. Whilst it was prepared to provide matched funding that could support the outreach of these programmes, it was not intended that its funding should be part of the front-line services for young people at risk.

Project specific funding

- 2.4 Council has also provided specific examples of programmes which it feels could attract support from external agencies. These have included generic community development, including those focussing on integration of the Samoan community in southern Rangitikei, and those focussing on specific issues such as drivers' licensing programmes (see [Appendix 1](#)). These also have not been successful to date. Again the feedback has been that our area does not demonstrate enough need/demand for these services because of the population sparsity factor.
- 2.5 Council may decide that it would shift its focus from predominantly a focus on the coordination of activities for young people to a predominant focus on the delivery of particular services for young people.

3 Discussion

- 3.1 The discussion needs to focus on what can be realistically achieved with the resource that Council has put in to the Youth Development Programme. It needs to be recognised that this is half the resource that was initially identified to be able to offer the service to include rural communities and the Samoan community.
- 3.2 Previously, the same amount of funding was used to deliver the after-school service in Marton and Taihape (6 days a week in Marton and two days a week in Taihape) and holiday programmes 5 days a week in both areas. This indicates the rough order of costs for a service delivery model of youth development.
- 3.3 The hope from the move to coordinating activities was to encourage and engender more input from local communities (through volunteer support) and service agencies (by providing a venue and engagement with young people).
- 3.4 The other aspect for consideration is the best way to achieve Council's Youth Policy, "to create a family-friendly District which is a great place to raise a family, where children and young people are valued for their contribution to the community and are given an experience of childhood and adolescence that they will want for their own children in due course." Between 2012-2015, this has been successfully implemented through an annual youth action plan which provides for a number of opportunities for developing activities by and

for young people. The move to a coordinating role for the Council resource aims to recreate this success.

- 3.5 Finally, the lead in time to establish and develop relationships with young people and with agencies needs to be factored in to any expectations around outcomes.

4 Recommendations

- 4.1 That the memorandum "Update on Youth Development: July 2017" be received.

Michael Hodder,
Community & Regulatory Services Group Manager

Rangitikei District Council Youth Policy²

Policy Intent

To create a family-friendly District which is a great place to raise a family, where children and young people are valued for their contribution to the community and are given an experience of childhood and adolescence that they will want for their own children in due course.

Within the Community Well-being Policy framework, this intent sits in the Social Well-being policy grouping under the key strategic intent “to support social participation and cohesion”.

The Council will implement this policy primarily through:

Community Leadership Group of Activities

Council will encourage youth participation in its various public consultations and in Community Committees and Boards³.

Community and Leisure Assets Group of Activities

Council will ensure that it seeks the views of young people as one of the main stakeholder groups when it programmes future upgrades to its community and leisure assets.

Community Well-being Group of Activities

Council will support a Youth Action Plan that delivers to the following levels of service in the Economic development and District promotion and Community partnerships activities:

- Initiatives that develop and deliver events, activities and projects to enliven the towns and District that are organised by and target young people
- Opportunities for collaboration and support/facilitate inclusive partnerships to deliver more services for young people in the community
- Opportunities for young people to be actively involved in partnerships that provide community and ratepayer wins

² 12/SPP/031 and 12/SPP/046

³ Council recognises that some groups are more disadvantaged than others in being readily able to participate in council processes. Council’s intent is to gain a broad engagement of local youth (including Māori youth) – inside and outside the education sector, and across the 15-24 age bracket.

Attachment 5

Memorandum

TO: Policy/Planning Committee

FROM: Nardia Gower

DATE: 1 August 2017

SUBJECT: **Update on the Path to Well-Being initiative and other community development programmes – August 2017**

FILE: 1-CO-4

1 Background

- 1.1 This report identifies meetings that have taken place involving members of the Policy Team through the Community Partnerships activity, focussing on the Path to Well-being initiatives. Added commentary is provided where necessary.
- 1.2 This report also covers applications for external funding as required by the Policy on external grant applications made by Council.
- 1.3 This report covers the period July 2017.

2 Meetings

What?	When/Where?	Why?
Healthy Families	6 July Whanganui	Discussion on next steps and Council involvement in the programme.
Tutaenui Stream Restoration Society Planting Day	7 July Marton	Attended planting day.
Treasured Natural Environment Group	14 July Marton	Regular networking meeting.
Southern Rangitikei Health networking	13 July Marton	Networking meeting
St Andrews Youth Worker	18 July Marton	Make first contact, discuss how we can work together
Youth Awards TRAK panel discussion	31 July Marton	Decision on awards.

What?	When/Where?	Why?
Marton Youth Advisory Committee	1 August Marton	Monthly meeting to discuss projects.
Taihape Youth Advisory Committee	3 August Taihape	Monthly meeting to discuss projects.

3 Youth Development Programme

Marton

- 3.1 During the two weeks of school holidays, from the 10 – 21 July, a holiday programme was run by the Marton Youth Zone. Activities provided included sports, crafts, yoga, debating, cooking class, cupcake baking and decorating and a movie night. The events took place in a range of locations including the Marton Youth Zone, Rangitikei College, NZ Yoga Centre and Council buildings. The movie night was the most successful, while the youth debate attracted no participants. Youth Services were a key supporter of the holiday programme, and facilitated a number of the events.

Taihape

- 3.2 A holiday programme was also run up in Taihape. The activities provided ranged from movies, Hang Out Time, yoga and sports events. Two of the events were cancelled due to the snow event. The most well-attended were the movie sessions and Hang Out Time. The least well attended included the youth debate and yoga.
- 3.3 Oliver Sanderson has resigned from his role in Taihape, with Elizabeth Mortland providing 6 hours of support per week.

Youth Awards

- 3.4 The judging panel has met to consider the nominations and an awards ceremony will be organised for late August. It is at the awards ceremony that the name of the successful recipients will be announced.

4 Treasured Natural Environment Group

- 4.1 The Treasured Natural Environment Theme Group have decided to co-ordinate environmentally focused projects throughout the District for Conservation Week. Conservation Week runs from 14 – 22 October 2017. The Group intends on ensuring a strong involvement from local schools.

5 Funding

5.1 An update on all funding applications is summarised in [Appendix 1](#).

5.2 Funding applications have been successful for the following:

- \$3,500 from the Lion Foundation for drinking fountains
- \$6,843.71 from Pub Charity for drinking fountains
- \$2,000 from Community Initiatives Fund for the publishing of Les Vincent's memoirs
- \$2,500 from Community Initiatives Fund for the feasibility study of relocating the Whangaehu Hall

5.3 The additional funding received for the drinking fountains means that this project is now viable and fountains will be installed in Memorial Park, Taihape, Centennial Park Marton, and Bulls Domain, Bulls prior to summer.

5.4 The Ministry of Youth Development has recently advised funding for two schemes:

- i. Youth in Emergency Preparedness Fund 2017/18 – to support continuation of Youth in Emergency Services ('YES') and the Youth in Civil Defence under the Youth in Emergency preparedness (YEP) Fund in 2017/18. Applications close on 25 August 2017. Given the arrangements for providing civil defence services, it is logical for participation by Rangitikei youth to be co-ordinated on a regional basis. This is not yet certain.
- ii. Youth Development Partnership Fund – to support local government organisations that work collaboratively with other organisations on projects to support young people. Funding can be sought for projects and initiatives that:
 - demonstrate evidence of a partnership approach (councils will be expected to contribute funds and/or in-kind support to the initiative)
 - demonstrate evidence of working collaboratively with other organisations in the community to identify issues, design and create solutions, and deliver initiative for young people to realise shared outcomes
 - benefit young people aged 12-24 years
 - increase the total number of targeted opportunities that support young people, including those from disadvantaged backgrounds

Preference will be given to opportunities that align with councils youth strategy. The typical grant is between \$10,000 and \$30,000.

Applications close on 11 August 2017. An application is being prepared, potentially to target Samoan youth in conjunction with the Samoan Ministers Association.

5.5 The Ministry of Business, Innovation and Employment has just opened the first funding round of the revamped Tourism Infrastructure Fund, with a closing date of 4 September 2017. It is intended to seek funding for improved public toilet facilities at Ratana.

6 Recommendations

- 6.1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – August 2017' be received.
- 6.2 That the Policy/Planning Committee approves applications being made on behalf of the Council to the
- a. Youth in Emergency Preparedness Fund
 - b. Ministry of Youth Development Partnership Fund – Local Government and
 - c. Tourism Infrastructure Fund,
- subject to details of the applications submitted being provided to the Committee's next meeting.

Nardia Gower
Governance Administrator

Ref for Council decision	Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
	MSD - Quality Services and Innovation Fund	Taihape Community Connections; to develop better collaborative and referral practices amongst local health and social service providers, collation and provision of information about services within Taihape.	\$120,000	Central information resource, improved access to services	Taihape Community Development Trust	Support Agency	Prepared application, project steering group: no reporting responsibilities	MSD reporting requirements completed but money unspent and in TCDT accounts
	MPI Irrigation Assessment Fund	Pre-feasibility study for Tutaenui Community irrigation/Stockwater Scheme	\$75,000	Part of strategic water assessment programme	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Jul-17
	Whanganui DHB, Whanganui RHN, Work and Income, Pasific Health Trust, Creative Communities NZ	Samoan Independence Day	\$918	Delivery of Samoan Independence Day	Samoan Community Support Committee	Fundholder	Prepared application, holds funds, reports back to funder	Completed
	COGS	Swim-4-All 29016/17	\$5,000	For the swim programme in the coming season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Completed

Ref for Council decision	Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
LTP	Community Facilities Fund, Lottery	Capital contribution to the Bulls multi-purpose community centre (\$700,000 applied for)	\$500,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Following project completion
2016/17 Annual Plan	Community Action on Alcohol partnerships Fund	Youth development programme in the District (\$10,000 applied for)	\$10,000	Funding for activities; after school, holiday and evening events	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Dec-17
LTP	Three Regions Trust (formerly Powerco Trust)	Capital contribution to the Bulls multi-purpose community centre (\$200,000 applied for)	\$50,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Mar-18
PPL 9 Feb 2017	Three Regions Trust (formerly Powerco Trust)	Drinking fountains in parks (\$21,598 applied for)	\$5,000	Increased access to drinking water.	Te Oranganui	Support Agency	Contributed to application, implementation of RDC portion of project through Parks and Reserves Team.	Mar-18
17/PPL/044	KiwiSport	Swim-4-All 2017/18 (\$10,000 applied for)	\$5,000	For the swim programme in the 2017/18 season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	May-18
17/PPL/044	Community Action on Alcohol partnerships Fund	Training for youth workers and volunteers (\$5,700 applied for)	\$5,700	Youth development programme in the District	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Dec-17
Council March 2017	Mid-Sized Tourism Facilities Fund	Public toilets in visitor hotspots	\$140,000	Toilets in Mangaweka, Bulls River, Papakai Park and Bruce Reserve	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Dec-17

Ref for Council decision	Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
17/PPL/044	COGS	Swim-4-All 29016/17	\$5,000	For the swim programme in the coming season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Submitted May 2017
LTP	JBS Dudding Trust	Capital contribution to the Bulls multi-purpose community centre	\$200,000	To develop the centre in Bulls + ongoing support to libraries	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Submitted June 2017
17/AIN/045	Pub Charity	Drinking fountains in parks	\$6,844	Increased access to drinking water.	RDC	Lead	Contributed to application, implementation of RDC portion of project through Parks and Reserves Team.	Submitted June 2017
17/AIN/046	Lion Foundation	Drinking fountains in parks	\$6,844	Increased access to drinking water.	RDC	Support Agency	Contributed to application, implementation of RDC portion of project through Parks and Reserves Team.	Submitted June 2017
LTP	Significant Projects Fund	Capital contribution to the Bulls multi-purpose community centre	\$2,000,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Not successful
	Upcoming							
LTP	Whanganui Community Foundation	Capital contribution to the Bulls multi-purpose community centre	tbc	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	To be submitted mid 2017

Ref for Council decision	Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
2016/17 Annual Plan	Community led Development Fund	Youth/Samoan development programme in the District	tbc	To implement Council's youth development proposals and support Samoan community	RDC	Lead agency to be decided	To be discussed	Open for EOI
	3/05/2017	Confirmed	\$916,618					

Attachment 6

COMMUNITY LEADERSHIP GROUP OF ACTIVITIES 2017/18			Jul-17
Major programmes of work outlined in the LTP/Annual Plan 2016/17			
Major programmes of work outlined in the LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Strategic Planning Activity	Annual Report 2016/17	Annual Reporting being prepared	Complete Annual Report for sign off by Council in September 2018
	2018-28 Long Term Plan	Response to Annual Plan submitters sent out Workshop held for; financial strategy, economic development, roading activity management plan.	Completed Two workshops per month
	Performance Framework: Resident's and Stakeholders'	Improvement plans being developed	Improvement plans formulated and reported for September
Elections	Commence Representation Review Process	Initial presentation provided to Council.	Further consideration of electoral system/Maori wards
Iwi/Maori Liaison	Delivering the Māori Community Development Programme (two years funding) for to build capacity in hapu and iwi to take part in Council's strategic planning and decision-making Review key outcomes of the Māori Community Development Programme for input into the 2018-28 Long Term Plan	Nothing to report for this period.	Ongoing hui to further refine goals for programme 2017/19
Council	Delivery of programme of policy and bylaw review, focusing on review of non-statutory policies	See below	
	Co-ordinate actioning recommendations following the section 17A reviews	Section 17A review for information centres finalised	
	Co-ordinate preparation of submissions to government proposals and plans.	Nothing to report for this period.	Remuneration for elected members
	Preparation of order papers that ensure compliant decision-making	Order papers prepared for; Council, Policy/Planning Committee, Assets/Infrastructure Committee, Finance/Performance Committee.	Preparation of relevant order papers.
Policy and Bylaw Review	Compliance/end date		
Finalisation of urban/rural stormwater drainage maps to complete Water Services Bylaw	tbc	No progress during this period	Workshop discussion, 24 August
Rates Policy	tbc	No progress during this period	
Section 17A review: Rural Water Schemes	16 August 2017	No progress during this period	Erewhon Rural Water Supply review to be undertaken in August
Koitiata Waste Water Reference Group	tbc	No progress during this period	Ongoing (but smaller scale) monitoring of water bores. Information sheet to go out to the community. Next project team meeting due end 2018
Complaints Policy	tbc	No progress during this period	
Urban Tree Plan	30 December 2017	Comments from CBs/CCs considered. Further time given to BCC.	Final consideration and adoption.
Section 17A review: Libraries & Information Centres	16 August 2017	Finalised, 13 July 2017	Completed
Policy to develop incentives for new home buyers	31 December 2017	Presentation on subdivision options given to FPE.	
Review of Significance and Engagement Policy	1 October 2017	No progress during this period	To be considered in September LTP workshop
Policy on Development Contributions	30 June 2018	No progress during this period	To be considered in September LTP workshop
Statement on development of Maori capacity to contribute to decision-making	30 June 2018	No progress during this period	To be considered in September LTP workshop
Revenue and Financing Policy	30 June 2018	No progress during this period	To be considered in August LTP workshop
Financial Strategy	30 June 2018	Financial strategy considered during July LTP workshop	To be considered by further LTP workshops.
Associated review of Treasury Management Policies			
Infrastructure Strategy	30 June 2018	Road Activity Management Plan considered in July LTP workshop	To be considered by further LTP workshops.
Associated review of Asset Management Policies			
Scoping report on the level of service for different ONRC classifications	30 September 2017	No progress during this period	

Policy on Council's relationships with community organisations in the District	30 June 2018	No progress during this period	
Policies relating to the regional growth study 1) Maintenance and Protection of Public Roads 2) Impact on rates of neighbouring properties on those planted for Manuka Honey	1 October 2018	No progress during this period	
Carried forward	Reference for inclusion		
Legal Compliance Project	Managing risk	No progress during this period	Finalise outstanding issues
Investigate policy developments in line with the Local Government Excellence Programme	tbc	No progress during this period	Projects to be identified pending recommendations from assessment (not until after July, which is when Council expects to receive the assessment report)
Speed Limit Bylaw	Request from the public	No progress during this period	Further consideration for Taihape (and possibly Ratana)
Parking and Traffic Bylaw	Request from Finance/Performance Committee	Consultation and stakeholder engagement	Consultation, oral submissions, deliberations and adoption.
Other pieces of work	Reference for inclusion		

COMMUNITY WELL-BEING GROUP OF ACTIVITIES 2017/18			Jul-17
Major programmes of work outlined in the LTP/Annual Plan 2017/18			
What are they:	Targets	Progress to date	Planned for the next two months
Community Partnerships	Facilitation of Path to Well-being groups	See below	
	Facilitation of Rangitikei Growth Strategy	See below	
	Delivery of work programme through the MOU	See below	
Key elements of the work outlined in Path to Well-being, Rangitikei Growth Strategy, MOU workplans and Annual Plan			
What are they:	Targets	Progress to date	Planned for the next two months
Advocacy to support the economic interests in the District at regional and national level Timely and effective interventions that create economic stability, opportunity and growth A wide range of gainful employment opportunities in the District	Develop collaborative economic development and District promotion services across the Horizons region	No progress during this period	Workshops to develop the ED and District Promotion programme for 2017/18 and 2018 onwards. Structure for formal reporting back to Council at governance and officer level
		No progress during this period	Implementation of Digital Enablement Plan: monitor rollout of UFB2 in the District towns Prepare District Promotion strategy for 2017/18 Develop further collaborative economic development and District promotion services across the Horizons region
	Progress solutions to water availability in area between Marton and Hunterville	Work ongoing on Tutaenui Feasibility Study.	Progress solutions to water availability in area between Marton and Hunterville
	Review effectiveness of District promotion activities undertaken for the 2018-28 Long Term Plan.	No progress during this period	To be considered in LTP workshops
	Facilitate and lead on a Rangitikei Growth Strategy that also aligns with and contributes to a regional Agribusiness Strategy	Workshop discussion 20 July 2017	Further workshop discussion, 24 August 2017
	Implement Town Centre Plans (provision of good infrastructure, well-maintained streets in the CBD of main towns) Continue to discuss the concepts around the Marton Heritage precinct, particularly with business/property owners	Continue fundraising for Bulls Community Centre: Gates Foundation, central government funding, Whanganui Community Foundation	Continue fundraising for Bulls Community Centre: Gates Foundation, central government funding, Whanganui Community Foundation Continue developing concepts and plans for Marton - develop the compelling invitation for Boutique Town Marton with or without Morrison Low
		Place-making support in Marton, Bulls and Taihape	Turakina have installed seating as part of a place-making project; Marton has installed new seating outside of
Attractive and vibrant towns that attract business and residents	Events, activities and projects to enliven the towns and District Five + high profile events and 20 community events Council sponsorship of events aiming to increase visitor numbers (compared to 2015/16)	Events Sponsorship Fund considered July FPE	
	Up to date and relevant information for visitors and residents on a range of services, activities and attractions	Maintain and develop information centres in Marton, Taihape and Bulls and develop "libraries as community hubs" concept	Business as usual
An up to date, relevant and vibrant on line presence with information about services, activities and attractions, the District lifestyle, job opportunities and social media contacts	Contract with local organisations to provide a range of information, including: * Up-to-date calendar of events, and * Community newsletters distributed through Marton, Bulls and Taihape	Business as usual	
		Maintain a website that provides information about Council and community services and activities	Ongoing, updating information, ensuring links work, and gathering statistics on who is visiting, where are they from and why are they visiting

	Develop www.rangitikei.com as a dynamic and attractive web presence for the District and towns (Provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and interactive and appropriate social media opportunities	Working with Videographer to create 3 to 4 testimonial videos featuring a range of people that have moved here, why they moved here, what they have found since moving, and what they love about Rangitikei. These to be edited and loaded onto website, social media and youtube	Identify suitable people to feature in video, interview, coordinate interviews, and filming, content and scripting
Opportunities for residents to remain socially and physically active into their retirement years, to enable them to stay in the District for as long as possible	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District	No progress during this period	
	Work with the Edale Home Trust Board to improve governance capability and financial sustainability, including approval for an interest-free loan of up to \$200,000 from Council, should Council deem that necessary	No progress during this period	
Opportunities for people with children to access the quality of life they desire for their families	Maintain Taihape and Marton Youth Zones as a central coordination point for youth activities, continue to seek contributions from external sources - Develop services for young people (0-18), such as driving safety, career development pathways, Youth Voice in local decisions Achievement Scholarships from Taihape Area School and Rangitikei College Rangitikei Youth Awards Scheme 2017 and 2018 Rangitikei Youth Forum 2017/18	Holiday programme for July Smashed n Stoned training in Mangaweka at end of July Youth Forum Venue in Taihape	Continue to seek funding from external sources Engagement with young people Development of programme of activities Ongoing coordination of activities and services for youth
A more equal and inclusive community where all young people are thriving, irrespective of their start in life	Coordinate a Swim-4-All programme 2016/17 Investigate and open water safety strategy	Once funding has been confirmed the schools will be informed of the Swim 4 All programme for 2017/18.	Continue to seek funding from external sources
	Healthy Families programme: take part in Governance Group, act as local Prevention Partnership, participate in Strategy Group	Involvement in governance group meetings	Role in the programme reduced until recruitment of Strategy and Community Planning Manager
	Rangitikei College – potential to share assets	Discussions on provision of mowing services	Reconsideration of opportunities at Marton Swim Centre
Cohesive and resilient communities that welcome and celebrate diversity	Develop high trust contracts with agencies to undertake community development in each of the three main towns (Marton, Bulls and Taihape)	Business as usual	Progress draft work programme and delivery mechanism for Taihape
	Organise the annual Path to Well-being Conference 2017/8	No progress during this period	
	Planning for Ratana Centennial celebrations, 2018	No Council involvement during this period	tbcc
	Implement Heritage Strategy Development of a heritage inventory of Maori narratives and collections Development of a heritage inventory of European/ non-indigenous settler narratives and collections	Heritage catalogue being finalised	Work on narratives
	Through Treasured Natural Environment Theme Group: - Support Hautapu and Tutaenui catchment groups - Continue to produce and distribute the Theme Group newsletter	Meeting held during July	Newsletter, coordination of activities for Conservation Week
Funding schemes which have clear criteria, which are well publicised, and where there is a transparent selection process	Facilitate at least an annual opportunity for community organisations to apply for funding under the various grant schemes administered by the Council	Council considered applications and agree distribution of funds for first round of Community Initiatives Fund and Events Sponsorship Scheme 2017/18	
	Publish the results of grant application process to a Council-run forum show-casing the results of grant application processes where successful applicants provide brief presentations and are open to questions	No progress during this period	Publish results of all funding rounds on Council's website and Rangitikei Line

To see Council civil defence volunteers and staff at times of emergency (confidence in the activity)	Contract with Horizons to provide access to a full-time Emergency Management Officer	Paul Chaffe has been appointed to give effect to Contract	ITF and EMIS training to be undertaken by council staff
	Arrange regular planning and operational activities	Review of current procedures and guidance for EOC	New procedures impliment and tested

ENVIRONMENTAL AND REGULATORY SERVICES GROUP OF ACTIVITIES 2017/18			Jul-17
Major programmes of work outlined in the LTP/Annual Plan 2017/18			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Give effect to the Food Act 2014	Supporting local business in the final transition	Regulations now in effect.	
Regional collaboration over regulatory functions	Continue to engage in regional collaboration over regulatory functions	Meeting held on 28 July 2017 PNC,RDC,RUAPEHU DC,WDC, CHBDC, TDC attended.	
Implementation of Buildings (Pools) Amendment Bill	Start initial year of inspections as required by the Buildings (Pools) Amendment Act 2016 i.e. within six months of the anniversary date of each pool	Standards now approved for Alternative solutions	Compiled pool register, inspections start last week of August
Online processing of regulatory functions	Trial online lodgement of building consents as the first stage towards online processing	8 councils piloting process but RDC not one of them, waiting for feedback from pilot programme	
Resource Legislation Amendment Act	Prepare for the enactment and implementation	Currently consulting on new fee structure	
Other regulatory functions			
What are they:	Targets	Statistics for this month	Narrative (if any)
Building Consents	Report on number of building consents processed, the timeliness and the value of consented work	32 BC processed: 100% completed on time, average days to process was 4 days. Value of building work was \$1,394,646	3 new house builds valued at \$830,000, 1 Relocatable house build valued at \$180,000, relocate house to site valued at \$70,000 and Seismic strengthening work done at Speirs Foods valued at \$92,000. All the rest of the work was polesheds, garages, woodfires, alterations and additions
	Code of Compliance Certificates, Notices to Fix and infringements issued.	27 CCC issued: 100% completed on time, average days to process was 1 days .3 NTF issued for failing to supply a current BWOFF and 12A documentation documents to the TA.	
Resource Consents	Report on:	1 Land Use Resource Consents granted, 100% completed on time, average days to process was 17 days.	
	a) number of land use consents issued and timeliness		
	b) subdivision consents and timeliness	2 Subdivision Resource Consent granted, 100% completed on time, average days to process was 16.S	
	c) section 223 and 224 certification and timeliness,	4 section 223 and 2 section 224 certificates issued this month, 50% completed on time.	
	d) abatement and infringements issued.	None issued this month	
Dog Control	Report on number of new registrations issued, dogs impounded, dogs destroyed and infringements issued.	94 New Dogs Registered, 14 Impounded, 0 Infringements, 3 destroyed, 3923 Unregistered	
Bylaw enforcement	Enforcement action taken	No Letters regarding litter sent for explanation. No infringements.	

Liquor Licensing	Report on number and type of licences issued .	Renew 7 Manager Certificates, 2 Special Licences, 3 New Manager	
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