



Rangitikei District Council

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**Rangitikei**  
UNSPOILT...

# Policy/Planning Committee Meeting

## Order Paper

**Thursday, 14 September 2017,  
1.00 pm**

**Council Chamber, Rangitikei District Council  
46 High Street, Marton**

**Website:** [www.rangitikei.govt.nz](http://www.rangitikei.govt.nz)

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**Chair**  
Cr Angus Gordon

**Deputy Chair**  
Cr Richard Aslett

**Membership**  
Councillors Cath Ash, Nigel Belsham, Jane Dunn,  
Soraya Peke-Mason, Graeme Platt, and Lynne Sheridan  
His Worship the Mayor, Andy Watson (ex officio)

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**Please Note:** Items in this agenda may be subject to amendments or withdrawal at the meeting. It is recommended therefore that items not be reported upon until after adoption by the Council. Reporters who do not attend the meeting are requested to seek confirmation of the agenda material or proceedings of the meeting from the Chief Executive prior to any media reports being filed

# Rangitikei District Council

## Policy and Planning Committee Meeting

Agenda – Thursday 14 September 2017 – 1:00 PM



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Committee The quorum for the Policy and Planning Committee is 5.

At its meeting of 28 October 2010, Council resolved that “The quorum at any meeting of a standing committee or sub-committee of the Council (including Te Roopu Ahi Kaa, the Community Committees, the Reserve Management Committees and the Rural Water Supply Management Sub-committees) is that required for a meeting of the local authority in SO 2.4.3 and 3.4.3.

## **1 Welcome**

## **2 Apologies/Leave of Absence**

## **3 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **4 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## **5 Chair's Report**

A report will be tabled at the meeting.

File ref: 3-CT-15-1

### **Recommendation:**

That the Chair's Report to the Assets/Infrastructure Committee meeting on 14 September 2017 be received.

## **6 Confirmation of Minutes**

The minutes of the Policy/Planning Committee meeting from 10 August 2017 are attached.

File ref: 3-CT-15-2

### **Recommendation:**

That the [amended] Minutes of the Policy/Planning Committee meeting held on 10 August 2017 be taken as read and verified as an accurate and correct record of the meeting.

## **7 Progress with strategic issues – Update**

With priority 4 projects (Earthquake-Prone buildings), discussions with the community on the implications of the Act was deferred until the Guidance have been issued. Guidance has now been issued, but does not provide the expected clarity over 'priority buildings' there is however discretion available to territorial authorities in considering the outcome of consultation with their communities and what to consult on for instance routes of strategic importance. The methodology for identification of Earthquake-Prone buildings and Priority

Buildings has now been released. Further work to safeguard water and wastewater treatment plants was included in the 2017/18 Annual Plan programme.

A draft agreement for the continued delivery of Infrastructure Services by Manawatu District Council has been prepared, and is currently being finalised between the Chief Executives of both councils. The draft agreement builds on the original foundation of collaboration, but introduces a more structured arrangement and explicit performance framework. The agreement is expected to be finalised by the end of September 2017.

## **8 Low emissions economy – Issues Paper from the New Zealand Productivity Commission**

The Productivity Commission has been asked to explore the issue of New Zealand's transition to a lower emissions economy. Overall, New Zealand has four emission reduction targets, with the long term target being to reduce emissions to 50% below 1990 levels by 2050.

The issues paper explores two key issues:

1. What opportunities exist for the New Zealand economy to maximise the benefits and minimise the costs of transitioning to a lower emissions economy, while continuing to increase incomes and well-being.
2. How New Zealand's regulatory, technological, financial and institutional systems, processes and practices can help to gain the benefits and reduce the costs of transitioning to a lower emissions economy.

The issues paper can be found on the [Productivity Commission's website](#).

A presentation will be provided at the meeting to assist in identifying key points for inclusion in Council's submission.

## **9 2017 Annual Residents Survey – Improvement Plan**

A report is attached.

File ref: 5-FR-1-2

### **Recommendation:**

That the report '2017 Annual Residents Survey - Improvement Plan' to the Policy/Planning Committee's 14 September 2017 meeting be received.

## **10 Update on Communications Strategy**

A memorandum is attached.

File ref: 3-CT-15-1

**Recommendation:**

That the update to the Communications Strategy to the Policy/Planning Committee meeting on 14 September 2017 be received.

## **11 Update on Legislation and Governance Issues**

A report is attached.

File ref: 3-OR-3-5

**Recommendation:**

That the report 'Update on legislation and governance issues' to the Policy/Planning Committee meeting on 14 September 2017 be received.

## **12 Rates Remission for Maori Freehold Land Policy - Review**

A memorandum is attached

File ref: 3-PT-1-18

**Recommendation:**

That the memorandum 'Rates Remission for Maori Freehold Land Policy - Review' to the Policy/Planning Committee's 14 September 2017 meeting be received.

## **13 Update on Youth Development Programme**

A memorandum is attached.

File ref: 4-EN-12-4

**Recommendation:**

That the memorandum 'Update on youth development programme – September 2017' be received.

## **14 Update on the Path to Well-being Initiative**

A memorandum is attached.

File ref: 1-CO-4

**Recommendation:**

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – September 2017' be received.

## **15 Questions put at previous meetings for Council advice or action:**

None

## **16 Activity management**

The Activity Management Templates (project reporting) for the following non-asset based groups of activities are attached:

- Community leadership
- Environmental services
- Community well-being

In accordance with Council resolution 17/RDC/055 which amended Standing Order 20.3 'Questions to staff', the following arrangement applies:

In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.

Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.

### **Recommendations:**

- 1 That the activity management templates for September 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.
- 2 That the memorandum 'Questions of Activity Management Templates' to the Policy/Planning Committee meeting on 14 September 2017 be received.

## **17 Late items**

## **18 Future items for the agenda**

## **19 Next meeting**

Thursday 12 October 2017, 1:00pm

## **20 Meeting closed**

# Attachment 1



# Rangitikei District Council

## Policy and Planning Committee Meeting

Minutes – Thursday 10 August 2017 – 1:00 PM

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The quorum for the Policy and Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

<b>Present:</b>	Cr Angus Gordon (Chair) Cr Cath Ash Cr Richard Aslett Cr Nigel Belsham Cr Graeme Platt Cr Soraya Peke-Mason Cr Lynne Sheridan His Worship the Mayor, Andy Watson
<b>In attendance:</b>	Mr Michael Hodder, Community & Regulatory Services Group Manager Ms Nardia Gower, Governance Administrator
<b>Tabled Document</b>	Item 4: Chair's Report Item 7: Update on communications Strategy Item 7: Late Item – Urban Tree Plan Adoption Item 8: Late Item – Health Promotion Agency Community Partnership Fund Application for Swim 4 All

## 1 Welcome

The Chair welcomed everyone to the meeting.

## 2 Apologies/Leave of Absence

**Resolved minute number**                      **17/PPL/079**                      **File Ref**

That the apology from Cr Dunn be received.

Cr Peke-Mason / Cr Aslett. Carried

## 3 Members' conflict of interest

The Chair reminded members of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

### Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, the Chair accepted two late items: (i) Urban Tree Plan and (ii) Adoption and Health Promotion Agency Community Partnership Fund Application for Swim 4.

## 4 Chair's Report

The Chair took his tabled report as read. .

**Resolved minute number**                      **17/PPL/080**                      **File Ref**                      **3-CT-15-1**

That the Chair's Report to the Policy/Planning Committee meeting on 10 August 2017 be received.

Cr Gordon / Cr Sheridan. Carried

## 5 Confirmation of minutes

**Resolved minute number**                      **17/PPL/081**                      **File Ref**                      **3-CT-15-2**

That the Minutes of the Policy/Planning meeting held on 13 July 2017 be taken as read and verified as an accurate and correct record of the meeting.

His Worship the Mayor / Cr Peke-Mason. Carried

## 6 Progress with Strategic Intentions

The Committee noted the commentary in the agenda.

Cr Ash left at 1:44 to 1:50

## 7 Update on communications strategy

Cr Peke-Mason noted that the Wanganui Chronicle was incorrect in its article stating her view on Maori Wards in the Rangitikei. She considered that involvement of LGNZ could be of benefit when the Council comes to decide on the matter later this year.

Main points in the Committee's discussion were:

- Consultation with Te Roopu Ahi Kaa has occurred, with public preliminary consultation to be actioned late this year or early next year. The recommendation by Te Roopu Ahi Kaa is that Council consider having two Maori Ward seats. The merits of having the members of the Komiti join Council in a workshop were discussed.
- How Councillors make decision on representation is at the discretion of the Councillors.
- Any resolution would be subject to a poll should 5% or more of electors demand one.

In regards to the Rangitikei Communication Strategy it was suggested that a Rangitikei phone app could be a useful mechanism for communication with the public.

<b>Resolved minute number</b>	<b>17/PPL/082</b>	<b>File Ref</b>	<b>3-CT-15-1</b>
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That the update to the Communications Strategy to the Policy/Planning Committee meeting on 10 August 2017 be received.

Cr Ash / Cr Peke-Mason. Carried

## 8 Update on Legislation and governance issues

Mr Hodder spoke to his report highlighting the following

The Ministry of Business, innovation and Employment has yet to provide councils with specific guidelines on the consultation process with the community about priority earthquake-prone buildings.

The Department of Internal Affairs has released a discussion paper on evacuation procedures involving the provision for safety in specified buildings and the provision of evacuation schemes and procedures under the Fire and Emergency Act. A report will be brought before Council as this will impact on the District's building owners.

The recent decision by the Court of Appeal in Wellington in regards to Wellington City Council vs Minotaur Custodians Ltd, gives legal acceptance to the discretion of local

authorities when consulting with relevant stakeholders on Council issues. The Committee discussed the definition of discretion, agreeing that targeting affected parties to ensure consultation with key stakeholders is already common practice and that discretion does not mean the exclusion of anyone. It is the view of Council that any public consultation is open and welcoming of public engagement.

The Ture Whenua Bill has stalled for the time being. The Committee discussed working on a plan B regarding Maori land in particular land-locked land within the District at a Long Term Plan workshop.

**Resolved minute number**                      **17/PPL/083**                      **File Ref**                      **3-OR-3-5**

That the report 'Update on legislation and governance issues' to the Policy/Planning Committee meeting on 10 August 2017 be received.

Cr Belsham / Cr Sheridan. Carried

## **9 Community outcomes in the 2018-28 Long term Plan**

The Committee expressed its support of the expansion on the statements of the strategic intentions of Environmental/climate change, Regulatory performance and Community resilience. It saw no need to integrate these with or review the strategic intentions.

**Resolved minute number**                      **17/PPL/084**                      **File Ref**                      **1-LTP-4-7**

That the memorandum 'Community outcomes in the 2018-28 Long term Plan' be received.

Cr Gordon / Cr Aslett. Carried

## **10 Update on youth development programme – July 2017**

Mr Hodder spoke to the report which had been written by Ms Denise Servante before she left the Council.

Council's decision to employ two part-time in-house youth co-ordinators anticipated co-funding by service agencies. Council has yet to be successful in gaining that external support, and Council's limited resources into youth development can only go so far. The Youth Zones in Taihape and Marton require volunteers to operate the space during opening hours but the take up by volunteers has been limited. All volunteers are required to undergo police checks as part of the Vulnerable Children's Act 2014.

Taihape Youth Zone is currently working towards a more suitable location.

The committee spoke at length on Youth Development within the District with the following highlights and suggestions for improvement:

- The group of 22 youth that attended the Festival for the Future Youth Conference in Auckland with Cr Ash came away inspired and are meeting regularly to continue momentum and evolve their action plan.
- The national Mayoral Taskforce for Jobs is concentrating on expressing to Ministers the high level of importance needed for youth to gain their driver's licence and the scope for that to fit within the national school curriculum.
- Identify the issues that our youth face and tailor making a youth development programme that targets specific problems that either engages youth directly or those supporting youth.
- Identity those councils that have successful youth programmes and tailor make the Rangitikei youth development programme from analysing those.

Cr Platt raised the concern of Rangitikei youth being taken to the Whanganui Court house by police and having to find their own means to return home. Cr Platt has agreed to investigate and produce a business case on the option of reopening the Marton Court house.

Cr Peke-Mason left at 2:00 – 2:03

<b>Resolved minute number</b>	<b>17/PPL/085</b>	<b>File Ref</b>	<b>4-EN-12</b>
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That the memorandum 'Update on youth development programme – July 2017' be received.

Cr Sheridan / Cr Ash. Carried

## **11 Update on the Path to Well-Being Initiative and other community development programmes – August 2017**

Mr Hodder spoke to the memorandum.

<b>Undertaking</b>	<b>Subject</b>	<b>Gallaghers' sponsorship of swimming lessons</b>
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That a thank you letter be sent to Gallagher's acknowledging their support of the Swim 4 All programme in offering funding towards free swim lessons for 4 year olds in the Marton Swim Centre

The Committee discussed the current list of public toilets due to be built by Council and the merits and requirements of those that have the potential to be funded through the Tourism Infrastructure Fund. It was suggested that the list of toilets be ranked in order of priority, alongside identifying their fund source.

<b>Resolved minute number</b>	<b>17/PPL/086</b>	<b>File Ref</b>	<b>1-CO-4</b>
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1 That the memorandum 'Update on the Path to Well-Being initiative and other

community development programmes – August 2017’ be received.

- 2 That the Policy/Planning Committee approves applications being made on behalf of the Council to the

- a. Youth in Emergency Preparedness Fund,
- b. Ministry of Youth Development Partnership Fund – Local Government, and
- c. Tourism Infrastructure Fund.

subject to details of the applications submitted being provided to the Committee’s next meeting.

Cr Belsham / Cr Sheridan. Carried

## **12 Questions put at previous meeting for Council advice or action:**

None

## **13 Activity management**

Mr Hodder spoke to the continuation of development concepts and plans for Marton, Work is continuing with gathering information about spending by Marton residents in Marton and in nearby centres and spending at Marton businesses by Marton residents and others. Following hard analysis of the data as workshop on Economic Development will provide the space for a robust discussion on what Council will focus on and how it will be resourced.

**Resolved minute number** 17/PPL/087 **File Ref**

That the activity management templates for August 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Aslett / Cr Peke-Mason. Carried

## **14 Late items**

**Resolved minute number** 17/PPL/088 **File Ref** 6-RF-1-1

- 1 That the memorandum ‘Urban Tree Plan – Adoption’ be received.
- 2 That the Urban Tree Plan 2017 be adopted.

His Worship the Mayor / Cr Gordon. Carried

**Resolved minute number****17/PPL/089****File Ref****6-RF-1-1**

- 1 That the memorandum 'Health Promotion Agency Community Partnership Fund Application for Swim 4 All' be received.
- 2 That the Policy/Planning Committee approves an application being made on behalf of the Council to the Health Promotion Agency Community Partnership fund to the value of \$5000 + GST for the Swim 4 All programme.

His Worship the Mayor / Cr Ash. Carried

**15 Future items for the agenda**

Policy approach to prioritising location for new toilets.

**16 Next Meeting**

Thursday 14 September 2017, 1.00 pm

**17 Meeting Closed**

2.46 pm

**Confirmed/Chair:** \_\_\_\_\_

**Date:**



# Attachment 2



# Report

Subject: **2017 Annual Residents Survey - Improvement Plan**

To: Policy/Planning Committee

From: Ellen Webb-Moore

Date: 30 August 2017

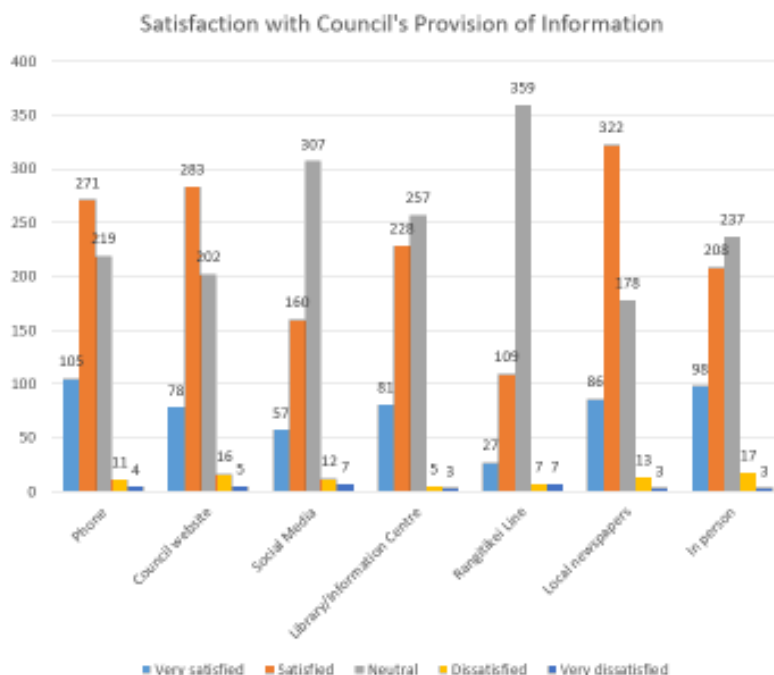
File: 5-FR-1-2

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## **1 Introduction**

- 1.1 This report draws on information gathered in 2017 Residents Survey and the 2017 Stakeholders survey that relate to areas of activity for the Policy/Planning Committee. In July 2017, the Policy/Planning Committee received a high level overview of how the Community Leadership Group of Activities, Environmental and Regulatory Services Group of Activities and Community Well-being Group of Activities performed overall in each survey.
- 1.2 The high level results have since been narrowed down into key comments and core results. This information has been reviewed and alongside the relevant activity managers and has been used to support them to work with their teams to establish and implement continuous improvement, higher customer service standards and better relationships with stakeholders.
- 1.3 This forms part of the organisational imperative to lift the collective service experience for customers, in line with national incentives to improve overall performance across the whole local government sector.
- 1.4 The relevant sections of the Residents' Survey that relate to the Policy/Planning Committee are:
  - Communication
  - Customer Service
  - Stakeholders relationships

## 2 Communication



- 2.1 As per the graph above, responses indicated that generally residents were satisfied or neutral with Council's provision of information across the modes listed, however further analysis of comments revealed the following three issues; low awareness of the Rangitikei Line, customer service staff in the satellite centre being "up to date" with Council business and a preference among many to be contacted by Council via text message.

Area of Concern	Action Proposed
Awareness of online newsletter – Rangitikei Line	Raise awareness through website and front desk advertising. Newspaper advertising and notification through existing mail-outs will be considered.
Customer service staff in satellite centres being "up to date" with Council business	Raising awareness (particularly in the satellite centres) by use of email updates.
Contact via mobile phone	Potential for use of e-txt to be explored

## 3 Customer Service

- 3.1 Respondents were presented with relevant service areas and asked to select up to 3 values that best described their experience. In the area of customer service, all service areas scored well, with results indicating that customer service staff and Councillors were helpful, understanding and accessible.

<b>Activity</b>	<b>% of POSITIVE values selected (helpful, understanding and accessible)</b>	<b>% of NEGATIVE values selected (hard to contact, inflexible, argumentative)</b>
Dog registration	96%	4%
Animal control	77%	23%
Building consents	75%	25%
Rates Enquiries and/or payments	96%	4%
Reporting something that needs fixing	92%	8%
Meeting with Councillors	88%	12%

- 3.2 The higher scores in negative comments for building consents and animal control are reflective of the regulatory nature of these areas. The area which received the most negative feedback for building control was that it was inflexible. This is unsurprising due to the regulatory nature of this area, however, the Chief Executive is looking at areas where increased discretion could be used. The area which received the most negative feedback for animal control was that officers were hard to contact. This is likely due to the fact that the animal control officers spend a significant portion of their time on call-outs.

#### **4 Stakeholder perceptions**

- 4.1 The Stakeholder Survey was distributed to all people engaged with the Path to Well-being initiative and is a measure for the level of service in the Community Well-being group of activities. The survey asked a number of questions related to Council's involvement in these collaborative partnerships.
- 4.2 Perception of Council's usefulness to collaborative partnerships indicated positive results, with a 4% increase in those indicating Council usefulness was better than last year (23%).
- 4.3 Perception of satisfaction with Council support indicated majority were either very satisfied or satisfied with the amount of support for collaborative partnerships (71%).
- 4.4 The majority of participants were either very satisfied or satisfied with Council communication (75%). Analysis of comments this section were positive.

- 4.5 Analysis of the general comments section was very positive, with no negative comments provided in this section.
- 4.6 Areas for improvement have been taken from comment sections on communication and areas where Council could make a difference.

Area for improvement	Action Proposed
Communication - stakeholders have a preference for multi-faceted engagement, including online, face-to-face and via mail communication, to cater to all people.	Continue to engage stakeholders through a wider range of communication methods.
Areas where Council could make a difference - treaty settlements, housing in Marton, services for rural communities	Staff are keeping a watching brief on local treaty settlements; housing in Marton is now being looked at by the Subdivision Working Group.

## 5 Recommendation

- 5.1 That the report '2017 Annual Residents Survey - Improvement Plan' to the Policy/Planning Committee's 14 September 2017 meeting be received.

# Attachment 3

## Communications Update

This report provides the Committee with an update on media activity; current consultation processes underway; and updates on the Action Plan from the 2017-19 Communications Strategy.

### August Media Activity

The table below outlines the media activity during August; printed media articles published during the month and website activity:

- Rangitikei Bulletin – This was published at the beginning of September, covering the key decisions from the August Council meeting and featured in the Feilding - Rangitikei Herald and District Monitor.
- Rangitikei Line – the latest edition was distributed in late August.
- Council's website and social media channels (Facebook and Twitter) are used to keep residents up to date with Council happenings.
- There were 15 media articles during the month, of these 5 were positive, 7 were neutral and 3 were negative.

Date	Media Channel	Article Heading and Topic
03/08/17	District Monitor	<b>Rangitikei Forest &amp; Bird</b> - Dr Dickson from Wanganui Museum is interested in exploring some of the surviving bush remnants in the Rangitikei. Athol Sanson will speak on the 9 <sup>th</sup> of August about the Council's parks and reserves.
03/08/17	District Monitor	<b>Red For Rubbish</b> - At \$9.99 for a bundle of five rubbish bags, Marton based Rangitikei rubbish collectors are much cheaper than Whanganui based Envirowaste at over \$15.
10/08/17	Whanganui Chronicle	<b>Fund to boost health of three waterways</b> - Several rivers and lakes in the region are on track for major enhancements. RDC has committed \$950,000 towards the estimated \$1.9 million total project cost.
10/08/17	District Monitor	<b>Take a seat on Broadway</b> - A new public seat has been installed outside the supermarket in Broadway, Marton. The latest seating project was a further initiative by the Marton Place-Making Group, supported by the Council.
10/08/17 16/08/17	District Monitor & Whanganui	<b>Local youth join national forum</b> - a group of 16 Marton youths headed to Auckland to participate in the Festival for the Future – a forum for future leaders. RDC was one of the few local organisations who supported the trip.
17/08/17	District Monitor	<b>Taming the Tutaenui</b> - Flooding of the Tutaenui stream has always been common in Marton. A joint effort from the Marton Borough Council, Rangitikei County Council, Bulls Community Board and Rangitikei-Whanganui Catchment Board in 1975, led to the development of a flood protection scheme. Horizons Regional Council, now look after the scheme.
22/08/17	Manawatu Standard	<b>Watch out Rangitikei Drivers</b> - Authorities in Rangitikei are seeking new powers to fine motorists for parking offences.

Date	Media Channel	Article Heading and Topic
24/08/17	<b>&amp; Feilding/Rangitikei Herald</b>	The proposed Council bylaw would provide the scope to issue infringement notices for minor offences to the tune of \$150.
24/08/17	<b>District Monitor</b>	<b>Rangitikei Youth awards presented</b> - Four young people were presented with Rangitikei Youth Awards at the Council chambers last week where Mayor Andy Watson presented the medals and certificates.
24/08/17	<b>District Monitor</b>	<b>Fire Fighting pair awarded</b> - Two Taihape firefighters are among four people who won Rangitikei youth awards this year. Rowan Bradley and Jack Murrell, both 21, won medals and cash at a Council awards ceremony after taking out the “giving back” award.
24/08/17	<b>District Monitor</b>	<b>Proposed new Subdivision in Marton</b> - Expressions of interest sought. Plan to open up 65 sections earmarked by Council as suitable for subdivision.
25/08/17	<b>District Monitor</b>	<b>We are short of housing</b> – Mayor Andy Watson comments on the shortage of housing in the Rangitikei District.
31/08/17	<b>Manawatu Standard &amp; District Monitor</b>	<b>Brown water in Marton</b> - burst water main Kensington Rd caused dirty water.

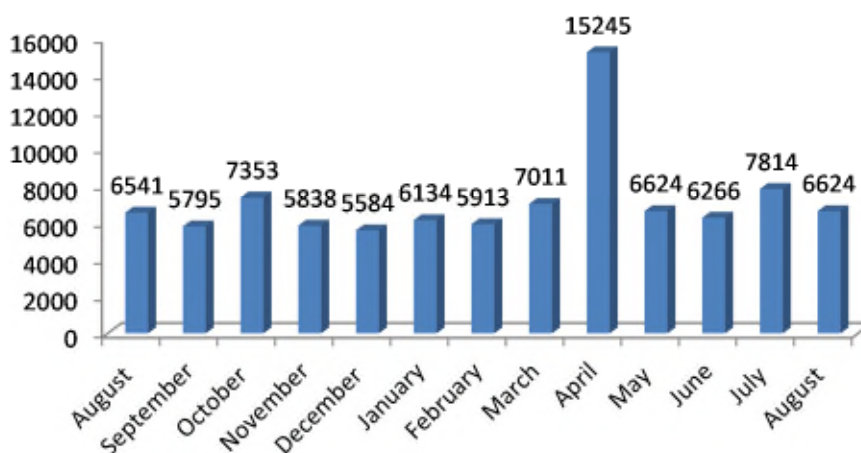
#### Current Consultation Underway:

- The Parking and Traffic bylaw submissions closed at 12pm on Friday, 8 September.
- The Taihape Community Board is seeking the community’s view on whether the name of ‘Inland Road’ should be changed to ‘Keith Law Road’, submissions close at 12pm, 22 September 2017.

#### Website Statistics

Activity on Council’s website for August 2016 – August 2017:

#### Website Visits 2016-17





In August 46% of those who visited Council's website were new visitors to the site.

#### Top Council Webpages Visited (August)

1. Rates
2. Cemeteries / database
3. Rubbish/recycling/transfer stations
4. Cemeteries
5. Contact us
6. District Plan

#### Top Six Geographical Locations

##### Visiting the Website (August)

1. Palmerston North area
2. \* Auckland
3. \* Wellington
4. Christchurch
5. Napier
6. Whanganui

\* note smaller areas can be recorded as Auckland or Wellington

#### Communications Strategy 2017 – 2019 – Update on Action Plan

<i>Action Description</i>	<i>Expected Completion</i>	<i>August Update</i>
Review effectiveness of Rangitikei Line Newsletter and Bulletin	September 2017	Further promotion of "Rangitikei Line" will start in September.
Key staff to receive ongoing appropriate communications training	Ongoing	In-house media training scheduled for 26 September for Councillors and key staff.
Review and update information about services Council provides	Ongoing	Current publications used to do this, in particular Rangitikei Line.
Continue to ensure the Council website is the primary customer/resident self-help tool	Ongoing	
Develop and implement Corporate identity branding and guidelines to reinforce our professionalism	October 2017	
Develop a consistent professional format for Council's brochures and booklets	October 2017	
Investigate alternative ways of communicating with residents (e.g for language barriers – translations into Samoan, Maori)	October 2017	
Enhance communications, explore use of animation, videos, apps	October 2017	
Develop a draft Comms/Engagement Plan for the draft Long Term Plan process, consisting of two phases:  Phase one - stakeholder focused on conversations around issues / policies / process, etc.  Phase two - community consultation.	Second half of 2017 and first half of 2018	
Investigate and implement (where appropriate) the most effective ways of communicating within and beyond Council	December 2017	

<b><i>Action Description</i></b>	<b><i>Expected Completion</i></b>	<b><i>August Update</i></b>
<p>One-off campaigns, focussing on Council's priority areas, can include:</p> <ul style="list-style-type: none"> <li>- Promote and educate ratepayers on what Council does, finances, rates levels, affordability and value</li> <li>- Infrastructure service levels</li> <li>- Economic development</li> <li>- Community facilities</li> <li>- Earthquake prone buildings</li> <li>- Response and personal preparedness during an emergency</li> </ul>	December 2017	

Carol Downs  
**Executive Officer**

# Attachment 4

# Report

**Subject:** Update on Legislation and governance issues

**To:** Policy/Planning Committee

**From:** Ellen Webb-Moore, Policy Analyst

**Date:** 4 September 2017

**File:** 3-OR-3-5

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## **1 National Environmental Standard for Plantation Forestry**

- 1.1 National Environmental Standards (NES) are regulations made by Central Government under the Resource Management Act 1991 and set out technical standards, methods or requirements which must be implemented nationally.
- 1.2 Currently, Councils manage the environmental effects of forestry activities through regional and district plans. As a result, the rules vary between and within regions. The NES - Plantation Forestry provides a new nationwide set of environmental rules for managing plantation forestry which will override existing regional and district plan rules.
- 1.3 The NES - Plantation Forestry comes into effect on 1 May 2018. It covers 8 core plantation forestry activities; afforestation (planting new forest), pruning and thinning-to-waste (selective felling of trees where the felled trees remain on site), earthworks, river crossings, forestry quarrying (extraction of rock, sand, or gravel within a plantation forest or for operation of a forest on adjacent land), harvesting, mechanical land preparation, and replanting.
- 1.4 The majority of activities will be permitted, subject to conditions which have been designed to manage potential effects on the environment.

## **2 Sale and Supply of Alcohol Amendment Regulations 2017**

- 2.1 Under the Sale and Supply of Alcohol Act 2012, to hold a liquor licence, a grocery store's principal business must be the sale of food products. Recent increases in tobacco excise tax resulted in some grocery stores' main source of revenue changing from food to tobacco products, which caused these stores to lose their liquor licences. To address this issue, the Sale and Supply of Alcohol Regulations 2013 have been changed so the tobacco excise tax will be excluded from a grocery store's annual sales revenue when determining whether the store can hold a liquor licence.
- 2.2 The changes will take effect on 15 September 2017.

### **3 Civil Defence Review**

- 3.1 The Kaikoura Earthquake and the Port Hills fires in Christchurch were major natural disasters and following these events it was seen as appropriate to investigate emergency response systems. The Government set up a Technical Advisory group with former National minister Roger Sowry as Chair along with representatives from local government, police, the Fire Service, the Defence Force and MCDEM to conduct a three month Ministerial titled: *Better responses to natural disasters and other emergencies in New Zealand*.
- 3.2 Submissions were heard until 7 July 2017, seeking feedback from key stakeholders, including local government. An interim report was due to be provided to the Minister of Civil Defence at the end of August 2017. This is yet to be released.

### **4 Progress with other legislation**

- 4.1 The Ture Whenua Maori Bill has been at the Committee of the Whole House since 13 December 2016.<sup>1</sup> An outline of business since that date was included in my report to the Committee's April meeting. The most recent debate on the Bill was on 5 July 2017.
- 4.2 The Health (Fluoridation of Drinking Water) Amendment Bill remains at the Second Reading stage.
- 4.3 The Local Government (Freedom of Access) Amendment Bill, introduced as a Member's Bill on 8 June 2017, has yet to have a first reading.
- 4.4 The Local Government Act 2002 Amendment Bill was reported back on 15 June 2017, a year after it was referred to the Local Government and Environment Committee. It remains with the Committee of the Whole House, where there has been no debate since 29 June 2017

### **5 Recommendation**

- 5.1 That the report 'Update on Legislation and governance issues' to the Policy/Planning Committee's 14 September 2017 meeting be received.

Ellen Webb-Moore  
Policy Analyst

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<sup>1</sup> Further debate was included in the Order Paper for 6 April 2017 but the House adjourned before that was taken.

# Attachment 5



# Memorandum

**To:** Policy/Planning Committee

**From:** Katrina Gray

**Date:** 4 September 2017

**Subject:** Rates Remission for Maori Freehold Land Policy - Review

**File:** 3-PT-1-18

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## 1 Background

- 1.1 Council's Rates Remission for Maori Freehold Land Policy was first adopted in 2004, and was reviewed in 2006, 2009 and 2011. The current policy is attached as Appendix 1.
- 1.2 The Policy is required under section 102 of the Local Government Act 2002. With the specific requirements set out under section 108. The Policy must outline the objectives of the remission of rates and the conditions and criteria that need to be met for remission.
- 1.3 Review of this Policy is required under section 108(4A) every six years. Given the last review was in 2011, it is now due. Consultation is required in accordance with section 82 – principles of consultation.

## 2 Current Policy

- 2.1 The objectives of the current policy are to enable rates relief on Maori freehold land in multiple ownership and to support owners to develop land for economic purposes, recognise the present of Waahi Tapu, acknowledge the importance of housing for Kaumatua support and Marae, and recognise the importance of land for its natural character and habitats, take account of landlocked land.
- 2.2 Currently, to qualify for a rates remission, a property must meet all of the required criteria and at least one of the optional criteria.

Required Criteria	Optional Criteria
<ul style="list-style-type: none"><li>• Maori Freehold land</li><li>• Multiple ownership</li><li>• Unoccupied (not leased, not used for residential purposes, not used for livestock or significant commercial purposes)</li></ul>	<ul style="list-style-type: none"><li>• Development of land for economic use. Remission will decrease in proportion to the scale of the economic use.</li><li>• Presence of Waahi Tapu</li><li>• Houses in the vicinity of the Marae.</li></ul>

- Use for preservation of character, outstanding natural features, significant indigenous vegetation.
- Accessibility issues.
- Is in an undeveloped state, no significant financial income.

2.3 Remissions are granted for a six year period and were last reviewed in 2015.

### **3 Comment**

3.1 The Policy/Planning Committee is requested to consider the suitability of the Policy, in particular the following three matters; multiple ownership, impact of Te Ture Whenua Bill, and postponement.

#### **Multiple ownership**

3.2 The current policy restricts remissions to properties with multiple ownership. This is not a statutory requirement. The Committee is asked to consider whether the requirement for properties to be in multiple ownership is still appropriate. Currently there is mixed practice throughout the country as to whether the land is required to be in multiple ownership, it is not required by legislation.

#### **Scope of Te Ture Whenua**

3.3 The Te Ture Whenua Maori (TTWM) Bill would enable Council to develop a policy on the non-rateability of unused Maori freehold land and a policy on the write-off of rates owned for unused Maori freehold land. The Committee is asked to consider whether these are areas for rates remissions they are interested in exploring further. Note: the process for advancing the TTWM Bill has been impacted by government elections, so there is no firm date by which this Bill will pass through the legislative process (if at all).

#### **Postponement**

3.4 Council's current policy does not provide for the postponement of rates, although it could do. The Committee is asked to consider whether there are situations where a rates postponement would be more appropriate than a remission. There has been limited use of rates postponement under this Policy throughout New Zealand. Postponement of rates could potentially be an option for properties which are transitioning for commercial purposes.

### **4 Next Steps**

4.1 The Policy will be provided to Te Roopu Ahi Kaa at their 10 October 2017 meeting for comment.

### **5 Recommendation**



- 5.1 That the memorandum 'Rates Remission for Maori Freehold Land Policy - Review' to the Policy/Planning Committee's 14 September 2017 meeting be received.

Katrina Gray  
Senior Policy Analyst/Planner

# Attachment 6

# Memorandum

**Subject:** Youth Development Programme Update - September 2017

**To:** Policy/Planning Committee

**From:** Katrina Gray, Senior Policy Analyst/Planner

**Date:** 18 August 2017

**File:** 4-EN-12-4

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## 1 Background

1.1 Council's Youth Policy (adopted in 2012), has the aim:

*"To create a family-friendly District which is a great place to raise a family, where children and young people are valued for their contribution to the community and are given an experience of childhood and adolescence that they will want for their own children in due course".*

1.2 Council has approved \$60,000 for youth development in 2017/18. This money is being spent on the employment of two part-time youth co-ordinators, one for the southern area, and one for the north. Since the resignation of the Northern Youth Co-ordinator, the position is currently being filled 6 hours per week on an interim basis.

1.3 The outcomes that Council is seeking are:

- Regular engagement with young people in the District
- Implementation of a youth-led programme of activities, including holiday programmes and a Youth Forum
- A pool of trained volunteers to support and/or lead youth activities
- Fundraising and sponsorship secured to enable the activities to take place
- Activities during Youth Week and administration of the Rangitikei Youth Awards Scheme

## 2 Youth development programme

2.1 For the both the northern and southern areas, a work programme has been developed for Term 3 ([Appendix 1](#)). Progress will be reported monthly to the Committee.

## 3 Recommendation

3.1 That the Memorandum 'Youth Development Programme Update - September 2017' be received.

Outcomes – South - Term 3				
Programme	Timeframe	Progress for the month	Progress for the term	Comments
<b>Youth Forum</b> <ul style="list-style-type: none"> <li>80 students</li> <li>Students have learnt new skills – measured through post-forum evaluation</li> <li>15 student champions – have learnt leadership skills, increased confidence and teamwork</li> <li>Increase use of youth zone and participation in activities following the forum.</li> <li>Input from students into the development of the youth zones.</li> </ul>	25 September 2017	A draft programme has been developed with a range of speakers/workshops. Meetings have been held with the high schools to gauge interest. All high schools are interested in sending their students.	Planning started in August 207.	The Youth Forum has been funded by a grant from the Health Promotion Agency. The Forum will be a district-wide event, but held in Taihape.
<b>Co-ordinate the Term 3 Holiday programme</b> <i>Purpose - to give youth FUN things to do during the holidays, build relationships with other young people in a supportive environment.</i> <ul style="list-style-type: none"> <li>Development of programme.</li> <li>Co-ordination of agencies/volunteers to put on events.</li> <li>Advertising of the programme.</li> <li>Involvement of all local communities.</li> <li>Fill in gaps for the programme.</li> </ul> Target – 50 different youth throughout the programme.	2 – 13 October 2017	The holiday programme is being developed. Students have been approached to feed in ideas for the programme.	Not applicable. Planning started August 2017.	Activities run from the Marton Youth Zone will be based on suggestions and request received from students.
<b>Facilitate a Youth Committee</b> <ul style="list-style-type: none"> <li>To give a youth voice to the youth development programme.</li> <li>Fortnightly meetings</li> <li>Involvement and leadership opportunities in the Youth Forum.</li> <li>Increase youth leadership opportunities</li> </ul>	Fortnightly	One meeting was held in August. Meeting was focused on the students’ involvement in the Youth Forum. The Youth Committee are interested in taking leadership roles in the organisation of the event. Students also approached to feed into the holiday programme.	Not applicable.	
<b>Youth Zone</b> <ul style="list-style-type: none"> <li>Assist volunteers to run activities from the youth zone. <ul style="list-style-type: none"> <li>Assistance to facilitate a weekly Wednesday activity and a monthly movie night. Increasing numbers to an average of 10 youth per event.</li> </ul> </li> </ul>	Weekly	Wednesday sessions started on 23 August, being run by a volunteer and Gillian. There has been no interest in the first two sessions.	Tuesday sessions were being run by Youth Line until end of term 3. Numbers were minimal. However, they have stopped providing these services due to a change in work schedule.	
<b>Youth Awards</b> Purpose – to celebrate youth success/achievement. <ul style="list-style-type: none"> <li>Advertise and award.</li> </ul>	August 2017	An awards ceremony was held in the Council Chambers on 16 August 2017. The recipients will also be awarded at their school/organisation.	Youth awards were advertised, with a total of four applications received.	The event was advertised through Facebook, newspaper, school notices and newsletters and posters. There were four nominations, two from Marton and two from Taihape. All four were well deserving. Feedback received from the recipients was that the award was a significant achievement that they were proud of.
<b>Funding</b> <ul style="list-style-type: none"> <li>HPA Community Action on Alcohol Partnership Fund – Smashed and Stoned</li> <li>HPA Community Action on Alcohol Partnership Fund – Youth Events Programme 2017</li> <li>MYD Youth Partnership Fund</li> <li>Youth in Civil Defence Fund</li> </ul>	Ongoing	<u>MYD Youth Partnership Fund</u> - An application was submitted for a programme focused on marginal girls. Funding was placed for Term 4 to target 10 girls in Marton and Term 1 2018 for girls in Taihape.  <u>Youth in Civil Defence</u> – An application was submitted jointly with Horowhenua District Council, for 10 youth to be involved in a civil defence camp. The camp would focus on teaching new skills in emergency preparedness to youth and inspiring them to become involved.  <u>Smashed and Stoned Facilitators Training</u> - was held during August. The training was run by Odyssey and delivered to 14 participants. The participants were from a range of agencies throughout the District. Feedback to date has identified that the training was worthwhile and the learnings have already been applied, or there are plans to apply them in the future.  <u>Youth Events Programme</u> – progress reported above.		
<b>Convene Youth Advisory Group</b> <ul style="list-style-type: none"> <li>Monthly meetings</li> </ul>	Monthly	Meeting held 1 August 2017. Discussion on the holiday programme, purpose of the advisory group.	Not applicable.	

Outcomes – North - Term 3				
Programme	Timeframe	Progress for the month	Progress for the term	Comments
<b>Co-ordinate the Term 3 Holiday programme</b> <i>Purpose - to give youth FUN things to do during the holidays, build relationships with other young people in a supportive environment.</i> <ul style="list-style-type: none"> <li>Co-ordination of volunteers/agencies to put on events.</li> <li>Advertising of the programme.</li> </ul> Target – 50 different youth throughout the programme.	2 – 13 October 2017	Not applicable – planning will start in September.	Not applicable	Will be starting to plan for the holiday programme in September.  The last school holiday programme provided a good opportunity to talk with the young people. These discussions will flow into the Term 3 holiday programme.
<b>Youth Zone</b> <ul style="list-style-type: none"> <li>Assist volunteers to run activities from the youth zone.</li> <li>Continue to have the Youth Zone open 4 days per week.</li> </ul>	Ongoing	Volunteers open the Youth Zone as follows: Mondays 3-5pm (13+) Tuesdays 3-5pm (all ages) Wednesday 3-5pm (all ages) Thursday 3-5pm (all ages) Thursday Night Live – 5.30-9pm (13+) pizza and movie night.  The numbers of youth attending the events has been variable, ranging from 4 – 10. Plans are underway to attract more youth.	Ongoing improvements to the Youth Zone. <ul style="list-style-type: none"> <li>Playstation</li> <li>Pool table</li> <li>Table tennis table</li> <li>Chalk boards</li> <li>Carpet square</li> <li>Maintenance</li> <li>Poker table</li> <li>Toaster</li> </ul>	A pool of volunteers is slowly building to enable the youth zone to be open 4 days per week. Further weekly activities are being negotiated.
<b>Northern Youth Advisory Group</b> <ul style="list-style-type: none"> <li>Monthly meetings</li> </ul>	Monthly	Meeting held during August. The meeting focused on facilitation of the volunteers to keep the Youth Zone open.		
<b>Youth Forum</b> <ul style="list-style-type: none"> <li>80 students</li> <li>Students have learnt new skills – measured through post-forum evaluation</li> <li>15 student champions – have learnt leadership skills, increased confidence and teamwork</li> <li>Increase use of youth zone and participation in activities following the forum.</li> <li>Input from students into the development of the youth zones.</li> </ul>	25 September 2017	Meetings with Taihape Area School and project team to discuss the project.	Organisation started in August.	Supportive role.

# Attachment 7

# Memorandum

TO: Policy/Planning Committee

FROM: Nardia Gower

DATE: 1 August 2017

SUBJECT: **Update on the Path to Well-Being initiative and other community development programmes – September 2017**

FILE: 1-CO-4

## 1 Background

- 1.1 This report identifies meetings that have taken place involving members of the Policy Team through the Community Partnerships activity, focussing on the Path to Well-being initiatives. Added commentary is provided where necessary.
- 1.2 This report also covers applications for external funding as required by the Policy on external grant applications made by Council.
- 1.3 This report covers the period August 2017.

## 2 Meetings

What?	When/Where?	Why?
Marton Youth Advisory Committee	1 August Marton	Monthly meeting to discuss projects
Taihape Youth Advisory Committee	3 August Taihape	Monthly meeting to discuss projects
Rangitikei Heritage	8 August Huntermville	Monthly meeting to discuss projects including a brief with Mayor Andy Watson regarding the Long Term Plan
Access to water	11 August Whanganui	Meeting to discuss timing of installation of drinking fountains and joint promotion
Treasured Natural Environment Group	23 August Marton	Discussion about Conservation week activities

### **3 Treasured Natural Environment Group**

- 3.1 The Treasured Natural Environment Group is working together to develop a range of events throughout the Rangitikei for Conservation week which runs from 14 – 22 October 2017. Events are in the early stages of planning from Bulls up to Taihape.

### **4 Funding**

- 4.1 An update on all funding applications is summarised in Appendix 1.
- 4.2 Funding applications submitted during this reporting period include the following:
- The Earle Trust - for the publishing of Les Vincent's memoirs.
  - Whanganui Community Foundation – Quick Grant – for the Swim 4 All Programme 2017/18
  - Youth Development Partnership Fund – an application has been submitted jointly with the St Andrews Church Youth and Families worker for a programme that targets at risk female youth. The proposed programme would give the girls mentoring and skills to help them navigate through to adulthood. It is proposed the programme would run in Term 4 in Marton and Term 1 2018 in Taihape.
  - Youth in Civil Defence – an application has been submitted jointly with Horowhenua District Council to allow 10 youth from the Rangitikei to participate in a civil defence based camp. The camp aims to educate and inspire young people's involvement in emergency preparedness.
  - Tourism Infrastructure Fund - submitted early September. Funding for footpaths, kerb & channel, bus parking and wastewater upgrade.
  - Tourism Infrastructure Fund - submitted early September. Funding for the Bulls Community Centre
  - Lotteries Significant Projects Fund – submitted early September. Funding for the Bulls Community Centre.
  - Community Partnerships Fund – submitted early September. Free swimming lessons for children under 5 in Taihape (to match the sponsorship provided in Marton).

### **5 Recommendations**

- 5.1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – September 2017' be received.

Nardia Gower  
Governance Administrator



Ref for Council decision	Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
	MSD - Quality Services and Innovation Fund	Taihape Community Connections; to develop better collaborative and referral practices amongst local health and social service providers, collation and provision of information about services within Taihape	\$120,000	Central information resource, improved access to services	Taihape Community Development Trust	Support Agency	Prepared application, project steering group: no reporting responsibilities	MSD reporting requirements completed but money unspent and in TCDT accounts
	MPI Irrigation Assessment Fund	Pre-feasibility study for Tutaenui Community irrigation/Stockwater Scheme	\$75,000	Part of strategic water assessment programme	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Jul-17
	Whanganui DHB, Whanganui RHN, Work and Income, Pacific Health Trust, Creative Communities NZ	Samoa Independence Day	\$918	Delivery of Samoan Independence Day	Samoa Community Support Committee	Fundholder	Prepared application, holds funds, reports back to funder	Completed
	COGS	Swim-4-All 2016/17	\$5,000	For the swim programme in the coming season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Completed
LTP	Community Facilities Fund, Lottery	Capital contribution to the Bulls multi-purpose community centre (\$700,000 applied for)	\$500,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Following project completion

Ref for Council decision	Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
2016/17 Annual Plan	Community Action on Alcohol partnerships Fund	Youth development programme in the District (\$10,000 applied for)	\$10,000	Funding for activities; after school, holiday and evening events, youth festival	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Dec-17
LTP	Three Regions Trust (formerly Powerco Trust)	Capital contribution to the Bulls multi-purpose community centre (\$200,000 applied for)	\$50,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Mar-18
PPL 9 Feb 2017	Three Regions Trust (formerly Powerco Trust)	Drinking fountains in parks (\$21,598 applied for)	\$5,000	Increased access to drinking water	Te Oranganui	Support Agency	Contributed to application, implementation of RDC portion of project through Parks and Reserves Team	Mar-18
17/PPL/044	KiwiSport	Swim-4-All 2017/18 (\$10,000 applied for)	\$5,000	For the swim programme in the 2017/18 season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	May-18
17/PPL/044	Community Action on Alcohol partnerships Fund	Training for youth workers and volunteers (\$5,700 applied for)	\$5,700	Youth development programme in the District	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Dec-17
Council March 2017	Mid-Sized Tourism Facilities Fund	Public toilets in visitor hotspots	\$140,000	Toilets in Mangaweka, Bulls River, Papakai Park and Bruce Reserve	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Dec-17
17/PPL/044	COGS	Swim-4-All 2017/2018	\$5,000	For the swim programme in the coming season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Submitted May 2017

Ref for Council decision	Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
LTP	JBS Dudding Trust	Capital contribution to the Bulls multi-purpose community centre	\$200,000	To develop the centre in Bulls + ongoing support to libraries	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Submitted June 2017
17/AIN/045	Pub Charity	Drinking fountains in parks	\$6,844	Increased access to drinking water	RDC	Lead	Contributed to application, implementation of RDC portion of project through Parks and Reserves Team	October 2017
17/AIN/046	Lion Foundation	Drinking fountains in parks	\$3,500	Increased access to drinking water	RDC	Support Agency	Contributed to application, implementation of RDC portion of project through Parks and Reserves Team	2018
LTP	Significant Projects Fund	Capital contribution to the Bulls multi-purpose community centre	\$2,000,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Not successful
17/PPL/078	Whanganui Community Foundation	Swim for All 2017/18– Quick response Grant	\$10,000	For the swim programme in the coming season	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Submitted August 2017
17/PPL/086	Youth in Civil Defence	Camp for 10 youth to learn more about civil defence	\$5,000	To implement Council's youth development proposals	RDC/ Horowhenua DC	Joint lead agency	Supported the preparation of the application, joint reporting, support for implementation	Submitted August 2017
17/PPL/086	Ministry of Youth Development Partnership	Support up to 20 young girls to navigate teenage years. Mentoring/skills	\$16,600	To implement Council's youth development proposals. Provide support for at risk female youth	RDC/ St Andrews Church	Joint lead agency, fundholder	Supported the preparation of the application, joint reporting, support for	Submitted August 2017

Ref for Council decision	Fund	Project description	How much	Desired outcomes and milestones	Lead Agency	Council role	Policy Team Role	Final report due
	Fund						implementation	
17/PPL/086	Tourism Infrastructure Fund	Ratana – footpaths, kerb and channel, bus parking, wastewater upgrage	\$425,000	Upgraded toilet facilities for Ratana	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Submitted September 2017
17/PPL/089	Health Promotion Agency Community Partnership Fund	Support for the Swim for All Programme. Free swimming lessons for Taihape	\$4,939.47	Children up to 4 years of age will have access to free swimming lessons in Taihape (as is already the case with sponsorship in Marton)	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Submitted September 2017
LTP	Lotteries Significant Projects Fund	Capital contribution to the Bulls multi-purpose community centre	\$500,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Submitted early September
LTP	Tourism Infrastructure Fund	Capital contribution to the Bulls multi-purpose community centre	\$300,000	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	Submitted early September
	Upcoming							
LTP	Whanganui Community Foundation	Capital contribution to the Bulls multi-purpose community centre	tbc	To develop the centre in Bulls	RDC	Lead agency, fundholder	Prepared application, holds funds, manages project, reports back to funder	
2016/17 Annual Plan	Community led Development Fund	Youth/Samoan development programme in the District	tbc	To implement Council's youth development proposals and support Samoan community	RDC	Lead agency to be decided	To be discussed	Open for EOI

# Attachment 8

COMMUNITY LEADERSHIP GROUP OF ACTIVITIES 2017/18			Aug-17
Major programmes of work outlined in the LTP/Annual Plan 2016/17			
Major programmes of work outlined in the LTP/Annual Plan			
What are they:	Targets	Progress for this reporting period	Planned for the next two months
Strategic Planning Activity	Annual Report 2016/17	Annual Reporting being prepared. Draft given to elected members 31/8/17.	Complete Annual Report for sign off by Council in September 2018
	2018-28 Long Term Plan	Workshops held for; 3 waters activity management plan, revenue and financing policy, waste minimisation and management plan, economic development, stormwater.	Two workshops per month
	Performance Framework: Resident's and Stakeholders' Surveys	Improvement plans being developed.	Improvement plans formulated and reported for September
	Commence Representation Review Process	Report on electoral system provided to Council.	Further consideration of electoral system/Maori wards
Iwi/Maori Liaison	Delivering the Māori Community Development Programme (two years funding) for to build capacity in hapu and iwi to take part in Council's strategic planning and decision-making  Review key outcomes of the Māori Community Development Programme for input into the 2018-28 Long Term Plan	Nothing to report for this period.	Ongoing hui to further refine goals for programme 2017/19
Council	Delivery of programme of policy and bylaw review, focusing on review of non-statutory policies	See below	
	Co-ordinate actioning recommendations following the section 17A reviews	Nothing to report for this period.	
	Co-ordinate preparation of submissions to government proposals and plans.	Submission on Fire and Emergency New Zealand regulations.	Remuneration for elected members; Low emissions economy.
	Preparation of order papers that ensure compliant decision-making	Order papers prepared for; Council, Policy/Planning Committee, Assets/Infrastructure Committee, Finance/Performance Committee; all Community Committees/Boards; all Rural Water Supply Committees; Te Roopu Ahi Kaa	Preparation of relevant order papers.
Policy and Bylaw Review	Compliance/end date		
Finalisation of urban/rural stormwater drainage maps to complete Water Services Bylaw	tbc	Workshop held 24 August.	Sections of the Bylaw ready for review.
Rates Policy	tbc	No progress during this period	
Section 17A review: Rural Water Schemes	16 August 2017	No progress during this period	Erewhon Rural Water Supply review to be undertaken
Koitiata Waste Water Reference Group	tbc	No progress during this period	Ongoing (but smaller scale) monitoring of water bores. Information sheet to go out to the community. Next project team meeting due end 2018
Complaints Policy	tbc	No progress during this period	
Urban Tree Plan	30 December 2017	Adopted by PPL in July.	Completed
Section 17A review: Libraries & Information Centres	16 August 2017	Finalised, 13 July 2017	Completed
Policy to develop incentives for new home buyers	31 December 2017	Working group established - reporting to Finance/Performance Committee.	
Review of Significance and Engagement Policy	1 October 2017	No progress during this period	To be considered in September LTP workshop
Policy on Development Contributions	30 June 2018	No progress during this period	To be considered in September LTP workshop
Statement on development of Maori capacity to contribute to decision-making	30 June 2018	Considered by Te Roopu Ahi Kaa in August and working group established to provide feedback.	To be considered in September LTP workshop
Revenue and Financing Policy	30 June 2018	LTP workshop in August.	To be considered in September LTP workshop

Financial Strategy Associated review of Treasury Management Policies	30 June 2018	No progress during this period	To be considered by further LTP workshops.
Infrastructure Strategy Associated review of Asset Management Policies	30 June 2018	3 waters management plan considered at August LTP workshop.	To be considered by further LTP workshops.
Scoping report on the level of service for different ONRC classifications	30 September 2017	No progress during this period	
Policy on Council's relationships with community organisations in the District	30 June 2018	No progress during this period	
Policies relating to the regional growth study 1) Maintenance and Protection of Public Roads 2) Impact on rates of neighbouring properties on those planted for Manuka Honey	1 October 2018	No progress during this period	
Carried forward	Reference for inclusion		
Legal Compliance Project	Managing risk	No progress during this period	Finalise outstanding issues
Investigate policy developments in line with the Local Government Excellence Programme	tbc	No progress during this period	Projects to be identified pending recommendations from assessment (not until after July, which is when Council expects to receive the assessment report)
Speed Limit Bylaw	Request from the public	No progress during this period	Further consideration for Taihape (and possibly Ratana)
Parking and Traffic Bylaw	Request from Finance/Performance Committee	Consultation and stakeholder engagement	Consultation, oral submissions, deliberations and adoption.
Other pieces of work	Reference for inclusion		

ENVIRONMENTAL AND REGULATORY SERVICES GROUP OF ACTIVITIES 2017/18			Aug-17	
<b>Major programmes of work outlined in the LTP/Annual Plan 2017/18</b>				
What are they:	Targets	Progress for this reporting period	Planned for the next two months	
Give effect to the Food Act 2014	Supporting local business in the final transition year	Regulations now in effect.		
Regional collaboration over regulatory functions	Continue to engage in regional collaboration over regulatory functions	Meeting held on 28 July 2017 PNC,RDC,RUAPEHU DC,WDC, CHBDC, TDC attended.		
Implementation of Buildings (Pools) Amendment Bill	Start initial year of inspections as required by the Buildings (Pools) Amendment Act 2016 i.e. within six months of the anniversary date of each pool	Standards now approved for Alternative solutions	Compiled pool register, inspections started last week of August	
Online processing of regulatory functions	Trial online lodgement of building consents as the first stage towards online processing	8 councils piloting process but RDC not one of them, waiting for feedback from pilot programme		
Resource Legislation Amendment Act	Prepare for the enactment and implementation	Currently consulting on new fee strcture		
<b>Other regulatory functions</b>				
What are they:	Targets	Statistics for this month	Narrative (if any)	Year to Date
Building Consents	Report on number of building consents processed, the timeliness and the value of consented work	24 BC processed: 100% completed on time, average days to process was 7 days. Value of building work was \$705,880	RSA Canopy reinstatement valued at \$100,000, building alterations and extension work at James Cook Shool valued at \$211,246. All the rest of the work was polesheds, garages, woodfires, alterations and additions	56 BC processed this year, value of work \$2,100,526.100% processed within 20 working days.
	Code of Compliance Certificates, Notices to Fix and infringements issued.	24 CCC issued: 100% completed on time, average days to process was 1 days .2 NTF issued for failing to supply a current BWOFF and 12A documentation documents to the TA. 1 for converting shipping container to dwelling and 1 for changing the use of a building without obtaing a building consent.		51 CCC issued, 7 NTF
Resource Consents	Report on: a) number of land use consents issued and timeliness	2 Land Use Resource Consents granted, 100% completed on time, average days to process was 16 days.		3 Land Use consents granted
	b) subdivision consents and timeliness	1 Subdivision Resource Consent granted, 100% completed on time, average days to process was 16		3 Subdivision Resource Consent granted
	c) section 223 and 224 certification and timeliness,	No section 223 and no section 224 certificates issued this month.		4 s223 and 2 s224 certificates granted
	d) abatement and infringements issued.	None issued this month		
Dog Control	Report on number of new registrations issued, dogs impounded, dogs destroyed and infringements issued.	385 New Dogs Registered, 13 Impounded, 0 Infringements, 5 destroyed		4395 Total Dogs Registered, 27 Impounded, 0 Infringements, 9 destroyed, 476 Unregistered
Bylaw enforcement	Enforcement action taken	No Letters regarding litter sent for explanation. No infringements.		
Liquor Licensing	Report on number and type of licences issued .	Renew 1 Manager Certificates, 4 Special Licences, 2 New Manager, 1 Temporary Authority, Renew 1 On licence, Renew 2 Club licences		Renew 2 Manager, 3 New Manager, 6 Specials, 2 Temporary Authorities, Renew 2 Clubs, Renew 1 On licence



COMMUNITY WELL-BEING GROUP OF ACTIVITIES 2017/18			Aug-17
Major programmes of work outlined in the LTP/Annual Plan 2017/18			
What are they:	Targets	Progress to date	Planned for the next two months
Community Partnerships	Facilitation of Path to Well-being groups	See below	
	Facilitation of Rangitikei Growth Strategy	See below	
	Delivery of work programme through the MOU	See below	
Key elements of the work outlined in Path to Well-being, Rangitikei Growth Strategy, MOU work plans and Annual Plan			
What are they:	Targets	Progress to date	Planned for the next two months
<p>Advocacy to support the economic interests in the District at regional and national level</p> <p>Timely and effective interventions that create economic stability, opportunity and growth</p> <p>A wide range of gainful employment opportunities in the District</p>	Develop collaborative economic development and District promotion services across the Horizons region	LTP workshop for economic development in August.	Workshops to develop the ED and District Promotion programme for 2017/18 and 2018 onwards. Structure for formal reporting back to Council at governance and officer level
		No progress during this period	Implementation of Digital Enablement Plan: monitor rollout of UFB2 in the District towns Prepare District Promotion strategy for 2017/18 Develop further collaborative economic development and District promotion services across the Horizons region
	Progress solutions to water availability in area between Marton and Hunterville	Work ongoing on Tutaenui Feasibility Study.	Progress solutions to water availability in area between Marton and Hunterville
	Review effectiveness of District promotion activities undertaken for the 2018-28 Long Term Plan.	LTP workshop for district promotion in August.	To be considered in LTP workshops
	Facilitate and lead on a Rangitikei Growth Strategy that also aligns with and contributes to a regional Agribusiness Strategy	LTP workshop for economic development in August.	To be considered in LTP workshops
Attractive and vibrant towns that attract business and residents	Implement Town Centre Plans (provision of good infrastructure, well-maintained streets in the CBD of main towns) Continue to discuss the concepts around the Marton Heritage precinct, particularly with business/property owners	Continue fundraising for Bulls Community Centre: application submitted for lotteries	Continue fundraising for Bulls Community Centre: Gates Foundation, central government funding, Whanganui Community Foundation Continue developing concepts and plans for Marton - develop the compelling invitation for Boutique Town Marton with or without Morrison Low
	Place-making support in Marton, Bulls and Taihape	Marton has finished off area outside of Countdown.	Continue to support activities
	Events, activities and projects to enliven the towns and District Five + high profile events and 20 community events Council sponsorship of events aiming to increase visitor numbers (compared to 2015/16)	No progress during this period	Applications open 9 October
Up to date and relevant information for visitors and residents on a range of services, activities and attractions	Maintain and develop information centres in Marton, Taihape and Bulls and develop "libraries as community hubs" concept	Business as usual	
	Contract with local organisations to provide a range of information, including: * Up-to-date calendar of events, and * Community newsletters distributed through Marton, Bulls and Taihape	Business as usual	
An up to date, relevant and vibrant on line presence with information about services, activities and attractions, the District lifestyle, job opportunities and social media contacts	Maintain a website that provides information about Council and community services and activities	Ongoing, updating information, ensuring links work, and gathering statistics on who is visiting, where are they from and what particular thing they are visiting	continue

	Develop www.rangitikei.com as a dynamic and attractive web presence for the District and towns (Provide a website that is a gateway to the District, with links through to more local web pages, with information about living in the District and interactive and appropriate social media opportunities)	Videographer has created 1 testimonial video which is featured on our Facebook page, Youtube and will be uploaded onto Rangitikei.com. A 2nd video has been prepared in Mangaweka. We will use a range of people that have moved here, why they moved here, what they have found since moving, and what they love	We have identified 4 people to feature in video, interview, coordinate interviews, and filming, content and scripting
Opportunities for residents to remain socially and physically active into their retirement years, to enable them to stay in the District for as long as possible	Facilitate and lead on a Positive Ageing Strategy that aims to enhance quality of life for older people in the District	No progress during this period	
	Work with the Edale Home Trust Board to improve governance capability and financial sustainability, including approval for an interest-free loan of up to \$200,000 from Council, should Council deem that necessary	No progress during this period	
Opportunities for people with children to access the quality of life they desire for their families	Maintain Taihape and Marton Youth Zones as a central coordination point for youth activities, continue to seek contributions from external sources - Develop services for young people (0-18), such as driving safety, career development pathways, Youth Voice in local decisions Achievement Scholarships from Taihape Area School and Rangitikei College Rangitikei Youth Awards Scheme 2017 and 2018 Rangitikei Youth Forum 2017/18	Preparing for Youth Forum. Youth awards held in August. Two funding applications put in during August. Ongoing weekly activities. Full report elsewhere on PPL agenda	Continue to seek funding from external sources Engagement with young people Development of programme of activities Ongoing coordination of activities and services for youth
A more equal and inclusive community where all young people are thriving, irrespective of their start in life	Coordinate a Swim-4-All programme 2016/17 Investigate and open water safety strategy	Once funding has been confirmed the schools will be informed of the Swim 4 All programme for 2017/18.	Continue to seek funding from external sources
	Healthy Families programme: take part in Governance Group, act as local Prevention Partnership, participate in Strategy Group	No progress during this period	Role in the programme reduced until recruitment of Strategy and Community Planning Manager
	Rangitikei College – potential to share assets	Discussions on provision of mowing services	Reconsideration of opportunities at Marton Swim Centre
Cohesive and resilient communities that welcome and celebrate diversity	Develop high trust contracts with agencies to undertake community development in each of the three main towns (Marton, Bulls and Taihape)	Business as usual	Progress draft work programme and delivery mechanism for Taihape
	Organise the annual Path to Well-being Conference 2017/8	No progress during this period	
	Planning for Ratana Centennial celebrations, 2018	No Council involvement during this period	tbc
	Implement Heritage Strategy Development of a heritage inventory of Maori narratives and collections Development of a heritage inventory of European/ non-indigenous settler narratives and collections	Heritage catalogue being finalised	Work on narratives
	Through Treasured Natural Environment Theme Group: - Support Hautapu and Tutaenui catchment groups - Continue to produce and distribute the Theme Group newsletter	Further work being undertaken to plan activities for Conservation week.	Newsletter, coordination of activities for Conservation Week

Funding schemes which have clear criteria, which are well publicised, and where there is a transparent selection process	Facilitate at least an annual opportunity for community organisations to apply for funding under the various grant schemes administered by the Council	No progress during this period	Funding applications open again in October
	Publish the results of grant application process to a Council-run forum show-casing the results of grant application processes where successful applicants provide brief presentations and are open to questions	Results published on website	Publish results of all funding rounds on Council's website and Rangitikei Line
To see Council civil defence volunteers and staff at times of emergency (confidence in the activity)	Contract with Horizons to provide access to a full-time Emergency Management Officer	Contract continues to remain in place and two staff members have recently completed ITF training.	ITF and EMIS training to be undertaken by council staff
	Arrange regular planning and operational activities	Review of current procedures and guidance for EOC currently underway.	New procedures implement and tested

## Service Request Breakdown for July 2017 - First Response

Service Requests Department	Compliance Overdue	Responded in time	Responded Late	Grand Total
<b>Animal Control</b>		<b>56</b>	<b>29</b>	<b>85</b>
Animal welfare concern		1	3	4
Barking dog		6	2	8
Dog attack		1	2	3
Dog property inspection (for Good Owner status)		10	9	19
Found dog		4	2	6
General enquiry		1		1
Lost animal		5	4	9
Microchip dog		2	1	3
Property investigation - animal control problem		2	1	3
Roaming dog		15	1	16
Rushing dog			1	1
Wandering stock		9	3	12
<b>Building Control</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>4</b>
Dangerous or unsanitary building		1		1
Property inspection	1	1	1	3
<b>Environmental Health</b>	<b>5</b>	<b>23</b>	<b>2</b>	<b>30</b>
Abandoned vehicle	1	3		4
Dead animal		4		4
Food premises health issue	1			1
Noise	3	15	2	20
Untidy/overgrown section		1		1
<b>Grand Total</b>	<b>6</b>	<b>81</b>	<b>32</b>	<b>119</b>

Percentage responded to in time

**68%**

## Service Request Breakdown July 2017 - Resolution

Service requests	Compliance			
Department	Completed in time	Completed late	Overdue	Grand Total
<b>Animal Control</b>	<b>35</b>	<b>50</b>		<b>85</b>
Animal welfare concern	1	3		4
Barking dog	6	2		8
Dog attack		3		3
Dog property inspection (for Good Owner status)	7	12		19
Found dog	1	5		6
General enquiry	1			1
Lost animal	4	5		9
Microchip dog	1	2		3
Property investigation - animal control problem		3		3
Roaming dog	10	6		16
Rushing dog		1		1
Wandering stock	4	8		12
<b>Building Control</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>4</b>
Dangerous or unsanitary building	1			1
Property inspection	1	1	1	3
<b>Environmental Health</b>	<b>14</b>	<b>5</b>	<b>11</b>	<b>30</b>
Abandoned vehicle		3	1	4
Dead animal	4			4
Dumped rubbish - within town boundary			1	1
Food premises health issue			1	1
Noise	10	2	8	20
<b>Grand Total</b>	<b>51</b>	<b>56</b>	<b>12</b>	<b>119</b>

Percentage completed in time

43%