



Rangitikei District Council

Policy and Planning Committee Meeting

Agenda – Thursday 12 October 2017

to follow Assets/Infrastructure Committee meeting

Contents

1	Welcome	2	
2	Apologies/Leave of Absence	2	
3	Members' conflict of interest.....	2	
4	Confirmation of order of business	2	
5	Chair's Report.....	2	To be tabled
6	Confirmation of Minutes.....	2	Attachment 1, pages 7-15
7	Progress with strategic issues – Update.....	2	Agenda note
8	Update on Communications strategy	3	Attachment 2, pages 16-20
9	Legislation and governance issues – October 2017 update.....	3	Attachment 3, pages 21-23
10	Protected disclosures (“Whistle-blower”) policy	3	Attachment 4, pages 24-72
11	Update on Youth Development Programme	3	Attachment 5, pages 73-76
12	Update on the Path to Well-being Initiative	4	Attachment 6, pages 77-83
13	Questions put at previous meetings for Council advice or action:	4	Agenda note
14	Activity management	4	Attachment 7, pages 84-91
15	Late items.....	5	
16	Future items for the agenda	5	
17	Next meeting.....	5	
18	Meeting closed.....	5	

The quorum for the Policy/Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

1 Welcome

2 Apologies/Leave of Absence

3 Members' conflict of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, be dealt with as a late item at this meeting.

5 Chair's Report

A report will be tabled at the meeting.

File ref: 3-CT-15-1

Recommendation:

That the Chair's Report to the Assets/Infrastructure Committee meeting on 12 October 2017 be received.

6 Confirmation of Minutes

The minutes of the Policy/Planning Committee meeting from 14 September 2017 are attached.

File ref: 3-CT-15-2

Recommendation:

That the [amended] Minutes of the Policy/Planning Committee meeting held on 14 September 2017 be taken as read and verified as an accurate and correct record of the meeting.

7 Progress with strategic issues – Update

With priority 4 projects (Earthquake-Prone buildings), discussions with the community on the implications of the Act was deferred until the Guidance have been issued. Guidance has now been issued, but does not provide the expected clarity over 'priority buildings' there is however discretion available to territorial authorities in considering the outcome of consultation with their communities and what to consult on for instance routes of strategic

importance. Following the release of the methodology for identification of Earthquake-Prone buildings and Priority Buildings, Council has agreed to undertake consultation on the location of priority areas in the urban centres over the period 7 October to 7 November 2017, with oral submissions being heard by this Committee at its meeting on 9 November 2017.

Further work to safeguard water and wastewater treatment plants was included in the 2017/18 Annual Plan programme.

A draft agreement for the continued delivery of Infrastructure Services by Manawatu District Council has been prepared, and is currently being finalised between the Chief Executives of both councils. The draft agreement builds on the original foundation of collaboration, but introduces a more structured arrangement and explicit performance framework.

8 Update on Communications Strategy

An update is attached.

File ref: 3-CT-15-1

Recommendation

That the 'Communication Update' to the Policy/Planning Committee meeting on 12 October 2017 be received.

9 Legislation and Governance Update

A report is attached.

File ref: 3-OR-3-5

Recommendation

That the report 'Legislation and Governance Update' to the Policy/Planning Committee meeting on 12 October 2017 be received.

10 Protected disclosures ("Whistle-blower") policy

A memorandum is attached.

File ref: 5-PO-1-1

Recommendation

That the memorandum 'Protected disclosures ("Whistle-blower") policy' be received.

11 Update on Youth Development Programme

A memorandum is attached.

File ref: 4-EN-12-4

Recommendation:

That the memorandum 'Update on youth development programme – October 2017' be received.

12 Update on the Path to Well-being Initiative

A memorandum is attached.

File ref: 1-CO-4

Recommendation:

That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – October 2017' be received.

13 Questions put at previous meetings for Council advice or action:

None

14 Activity management

The Activity Management Templates (project reporting) for the following non-asset based groups of activities are attached:

- Community leadership
- Environmental services
- Community well-being

In accordance with Council resolution 17/RDC/055 which amended Standing Order 20.3 'Questions to staff', the following arrangement applies:

In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.

Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.

Recommendations:

- 1 That the activity management templates for October 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.
- 2 That the memorandum 'Questions of Activity Management Templates' to the Policy/Planning Committee meeting on 5 October 2017 be received.

15 Late items

16 Future items for the agenda

17 Next meeting

Thursday 9 November 2017, 1:00pm

18 Meeting closed