



Rangitikei District Council

Policy and Planning Committee Meeting

Minutes – Thursday 12 October 2017, 3.13 pm

(This meeting followed the Assets/Infrastructure Committee meeting.) -

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Present: Cr Angus Gordon (Chair)
Cr Cath Ash
Cr Richard Aslett
Cr Nigel Belsham
Cr Graeme Platt
Cr Lynne Sheridan
His Worship the Mayor, Andy Watson

Also Present: Cr Ruth Rainey

In attendance: Mr Michael Hodder, Community & Regulatory Services Group Manager
Ms Carol Downs, Executive Officer
Mr Blair Jamieson, Strategy and Community Planning Manager
Ms Katrina Gray, Senior Policy Analyst/Planner
Mr Johan Cullis, Environmental Services Team Leader
Ms Nardia Gower, Governance Administrator

Tabled Documents **Item 5:** Chair's Report

1 Welcome

The Chair welcomed everyone to the meeting

2 Apologies/Leave of Absence

That the apology for the absence of Cr Dunn and Cr Peke-Mason be received.

Cr Aslett / Cr Gordon. Carried

3 Members' conflict of interest

Members were reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

4 Confirmation of order of business

The Chair indicated that item 8 would be deferred until Ms Downs was available. It turned out that no delay was required.

No late items had been suggested

5 Chair's Report

The Chair's report was tabled and taken as read.

Resolved minute number	17/PPL/099	File Ref	3-CT-15-1
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That the Chair's Report to the Policy and Planning Committee meeting on 12 October 2017 be received.

Cr Gordon / Cr Sheridan. Carried

6 Confirmation of Minutes

Resolved minute number	17/PPL/100	File Ref	3-CT-15-2
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That the Minutes of the Policy/Planning Committee meeting held on 14 September 2017 be taken as read and verified as an accurate and correct record of the meeting.

Cr Belsham / Cr Sheridan. Carried

7 Progress with strategic issues – Update

The Committee noted the commentary in the agenda.

8 Update on Communications Strategy

Ms Downs spoke to the update highlighting:

- Rangitikei Line is now advertised on the Council Facebook page.
- In-house media training as taken place with Councillors and Managers.
- Re-branding costings are underway.

Ms Downs reminded the Committee to submit content to include in the Rangitikei Line; the deadline for such is the second to last week of each month.

Resolved minute number **17/PPL/101** **File Ref** **3-CT-15-1**

That the 'Communication Update' to the Policy/Planning Committee meeting on 12 October 2017 be received.

Cr Ash / His Worship the Mayor. Carried

9 Legislation and Governance Update

Mr Hodder took the report as read.

Undertaking **Subject** **Advertising of non-fluoridated water in Rangitikei**

To advertise on the Rangitikei District website the non-fluoridation of Rangitikei drinking water supply (and that it was chlorinated).

Resolved minute number **17/PPL/102** **File Ref** **3-OR-3-5**

That the report 'Legislation and Governance Update' to the Policy/Planning Committee meeting on 12 October 2017 be received.

Cr Aslett / Cr Sheridan. Carried

10 Protected disclosures (“Whistle-blower”) policy

Mr Hodder spoke to the memorandum noting that it the Protected Disclosures Act specifies an internal procedure. In Rangitikei, this procedure is contained within the staff handbook that is given to all staff members at the beginning of employment.

His Worship the Mayor noted that all gifts received by Councillors need to be declared.

Resolved minute number **17/PPL/103** **File Ref** **5-PO-1-1**

That the memorandum ‘Protected disclosures (“Whistle-blower”) policy’ be received.

Cr Platt / Cr Ash. Carried

11 Update on Youth Development Programme

Ms Gray spoke to the memorandum highlighting:

- That a full report on the recent youth forum ‘MintAs’ will be available for the upcoming Policy/Planning Committee meeting.
- The current youth holiday programme was crafted from ideas given by the youth committee, the outcome of which will be delivered in a report.
- Ministry of Youth development partnership fund application for an ‘At risk girls’ programme was unsuccessful.
- Ms Gray noted that as of next month Mr Jamieson will be reporting to the committee on the Youth Development Programme.
- The focus on the 2016 youth forum ‘Level Up’ was about soliciting ideas from youth. Whereas the focus from the recent 2017 youth forum ‘MintAs’ was about giving youth an opportunity to learn skills and gain experiences.
- Northern Youth Co-coordinator has a focus on increasing the days of operation of the Youth Zone and has greater agency and volunteer support than the Southern Youth Zone.
- The Southern Youth Coordinator has had greater focus on funding applications that are of benefit across the district.

Mr Jamieson is composing a full report on Youth Development to present to Mayor and Councillors.

Resolved minute number **17/PPL/104** **File Ref** **4-EN-12-4**

That the memorandum ‘Update on youth development programme – October 2017’ be received.

Cr Ash / Cr Gordon. Carried

12 Update on the Path to Well-being Initiative

Ms Gray spoke to the memorandum highlighting

Ms Webb-Moore helped the Rangitikei Heritage group with a submission to the Long Term Plan.

Undertaking	Subject	Accountability of MSD funding to Taihape Community District Trust
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Staff to investigate the accountability and current state of the \$120,000 of funding from the Ministry of Social Development sitting with Taihape Community Development Trust.

Undertaking	Subject	Outcome of working group on Maori Wards
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The outcome of the 'Working group on Maori wards' meeting to be sent to Cr Belsham

Resolved minute number	17/PPL/105	File Ref	1-CO-4
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That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – October 2017' be received.

Cr Ash / Cr Belsham. Carried

13 Questions put at previous meetings for Council advice or action:

None

14 Activity management

- Community leadership - Mr Jamieson

Mr Jamieson explained the current funding situation of the Iwi Liaison programme of work.

- Environmental services

The Committee discussed the merits of having a staff member attend the Tutaenui Restoration Society community meeting on Wednesday 17 October.

- Community well-being

There is current provision on the Council website and Facebook page to rehome suitable unclaimed dogs collected by Dog Control.

Resolved minute number **17/PPL/106** **File Ref** **5-EX-3-2**

That the activity management templates for October 2017 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.

Cr Sheridan / Cr Aslett. Carried

15 Late items

16 Future items for the agenda

Rates incentives to new home builds, potential for amendment to Rates Incentive Policy

17 Next meeting

Thursday 9 November 2017, 1:00 pm

18 Meeting closed

4.15 pm.

Confirmed/Chair: _____

Date: