

# Rangitikei District Council

## Policy and Planning Committee Meeting

Order Paper – Thursday 15 February 2018 – 1:00 PM

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The quorum for the Policy/Planning Committee is 5.

Council's Standing Orders (adopted 3 November 2016) 10.2 provide: The quorum for Council committees and sub-committees is as for Council, i.e. half the number of members if the number of members (including vacancies) is even or a majority if the number of members is odd.

## **1 Welcome**

## **2 Apologies/Leave of Absence**

## **3 Members' conflict of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of items on this agenda.

## **4 Confirmation of order of business**

That, taking into account the explanation provided why the item is not on the meeting agenda and why the discussion of the item cannot be delayed until a subsequent meeting, ..... be dealt with as a late item at this meeting.

## **5 Chair's Report**

The Chair's November report is attached. February's report will be tabled at the meeting.

File ref: 3-CT-15-1

### **Recommendation:**

That the Chair's Reports for November 2017 and February 2018 to the Policy/Planning Committee meeting on 15 February 2018 be received.

## **6 Confirmation of Minutes**

The minutes of the Policy/Planning Committee meeting from 9 November 2017 are attached.

File ref: 3-CT-15-2

### **Recommendation:**

That the Minutes of the Policy/Planning Committee meeting held on 9 November 2017 be taken as read and verified as an accurate and correct record of the meeting.

## **7 Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22**

A memorandum is attached.

File ref: 4-EN-10-2

**Recommendations:**

- 1 That the memorandum 'Assessment of prospective partnering organisations under the Memorandum of Understanding (MOU) 2018/19 – 2021/22' be received.
- 2 That the Policy/ Planning Committee recommends to Council that it approves funding for the following partnering organisations to provide services under the Memorandum of Understanding, as specified in their work plans:
  - Bulls:
  - Marton:
  - Taihape:

## **8 Progress with strategic issues – Update**

With priority 4 projects (Earthquake-Prone buildings), Council agreed to undertake consultation on the location of priority areas in the urban centres over the period 7 October to 7 November 2017, with oral submissions being heard by this Committee at its meeting on 9 November 2017. As well as advising the Bulls, Marton and Hunterville Community Committees and the Taihape Community Board and making letter drops to all potentially affected businesses and property owners, there were public meetings held in Taihape and Marton. At its meeting on 30 November 2017, Council resolved not to adopt any priority areas under section 133AF of the Building Act 2004 and to send a strong message to Government about the severe impacts of the legislation on the viability of many businesses and sustainability of the District's towns.

An application is being prepared to the Lottery Heritage and Environment Fund for a grant towards a feasibility study on establishing the Marton Heritage Precinct Project as a collaborative initiative between private building owners and the Council. Funding of up to \$100,000 has been agreed to.

Further work to safeguard water and wastewater treatment plants was included in the 2017/18 Annual Plan programme, and is continued in the draft 2018-28 Long Term Plan. .

Regarding priority 5 projects, a new agreement for the continued delivery of Infrastructure Services by Manawatu District Council has been finalised between the Chief Executives of both councils. It builds on the original foundation of collaboration, but introduces a more structured arrangement and explicit performance framework. Quarterly reporting will be provided to Council, starting March 2018.

A member of Te Roopu Ahi Kaa was appointed to the Assets/Infrastructure Committee (from its February 2017 meeting) with full speaking and voting rights. Discussions last year with the Komiti showed interest in this being extended to other Council Committees.

Revision of the Significance and engagement policy was discussed at workshop in October 2017.

A new Council brand is being implemented.

## **9 Update on Communications Strategy**

An update is attached.

File ref: 3-CT-15-1

### **Recommendation:**

That the 'Communications Strategy Update' to the Policy/Planning Committee meeting on 15 February 2018 be received.

## **10 Legislation and Governance Update**

A report is attached.

File ref: 3-OR-3-5

### **Recommendation:**

That the report 'Legislation and Governance Update, February 2018' be received.

## **11 Significance and engagement policy**

A revised draft following the Council's workshop discussion on 5 October 2017 is attached for consideration.

File ref: 3-PY-1-22

### **Recommendation:**

That the revised Significance and Engagement Policy [as amended/without amendment] be recommended to Council for adoption for consultation at the same time as the Consultation Document for the 2018-28 Long term Plan.

## **12 Draft rental policy for community housing (to determine criteria for break-even rentals and market rentals)**

A report will be tabled and circulated electronically to the committee members before the meeting.

## **13 Update on the Path to Well-being Initiative**

A memorandum is attached.

File ref: 1-CO-4

**Recommendations:**

- 1 That the memorandum 'Update on the Path to Well-Being initiative and other community development programmes – February 2018' be received.
- 2 That the Policy/Planning Committee approve that Council apply to the Lotteries Environment and Heritage Fund for a feasibility study for the Marton Heritage Area.

**14 Questions put at previous meetings for Council advice or action:**

There were no questions put at meeting of 9 November 2017 for Council advice or action.

**15 Activity management**

The Activity Management Templates (project reporting) for the following non-asset based groups of activities are attached:

- Community leadership
- Environmental services
- Community well-being

In accordance with Council resolution 17/RDC/055 which amended Standing Order 20.3 'Questions to staff', the following arrangement applies:

In the email advising Elected Members that the Committee Order Papers have been uploaded, they will be asked to email questions before the meeting to the relevant Group Manager (and copied to the Governance Administrator). The answers will be copied to all Elected Members, the Chief Executive and the Governance Administrator. The full email exchange will be tabled at the meeting. Outstanding questions will be noted in this document.

Questions may still be asked at the meeting. The minutes will record those which require further clarification or actions by staff and note whether this is to be by email before the next meeting (in which case it will be included as a document in the Order Paper) or through a report or agenda note at the next meeting.

**Recommendations:**

- 1 That the activity management templates for January 2018 for Community Leadership, Environmental and Regulatory Services and Community Well-Being be received.
- 2 That the memorandum 'Questions of Activity Management Templates' to the Policy/Planning Committee meeting on 15 February 2018 be received.

**16 Late items**

**17 Future items for the agenda**

**18 Next meeting**

Thursday 15 March 2018, 1.00 pm.

**19 Meeting closed**